

Whangarei District Council Meeting

Agenda

Date: Thursday, 28 March, 2024

Time: 9:00 am

Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

Elected Members: His Worship the Mayor Vince Cocurullo
Cr Gavin Benney
Cr Nicholas Connop
Cr Ken Couper
Cr Jayne Golightly
Cr Phil Halse
Cr Deborah Harding
Cr Patrick Holmes
Cr Scott McKenzie
Cr Marie Olsen
Cr Carol Peters
Cr Simon Reid
Cr Phoenix Ruka
Cr Paul Yovich

For any queries regarding this meeting please contact the Whangarei District Council on (09) 430-4200.

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Recommendations contained in the Council agenda may not be the final decision of Council.

Please refer to Council minutes for final resolution.

4 Public Forum

Meeting: Whangarei District Council
Date of meeting: 28 March 2024
Reporting officer: Carolyne Brindle (Senior Democracy Advisor)

1 Purpose / Te Kaupapa

To afford members of the community an opportunity to speak to Council and to report on matters raised at public forums where appropriate.

2 Summary

Standing Orders allow for a period of up to 30 minutes to be set aside for a public forum at the commencement of each monthly council meeting.

The time allowed for each speaker is 5 minutes.

Members of the public who wish to participate should send a written application, setting out the subject matter and the names of the speakers, to the Chief Executive at least 2 clear working days before the day of the meeting.

Speakers

At the time of the agenda closure no applications to speak at the meeting had been received.

Response to previous speakers

Speakers	Topic
Christopher Taplin	Kainga Ora's Social Housing developments
Veronica Turketo	
<p><i>Response</i></p> <p>Council thanks the submitters for their presentations.</p> <p>Council primarily has a regulatory role relating to District Plan development and consenting in accordance with the requirements of the Resource Management Act, along with it's role in the provision of Infrastructure. We are not a party to the development of specific proposals, or communications distributed by developers (in this case Kainga Ora).</p> <p>Council prepares its plan changes in accordance with the requirements of the Resource Management Act. This includes full public notification of any plan change, submissions and further submissions from the public and interested parties. Hearings and decisions are then undertaken by Commissioners, with any decision being subject to Appeal to the Environment Court. Kainga Ora, and its predecessors, have been an active submitter to the District Plan. Through the public process for the Urban and Services Plan Change they sought significant 'upzoning' of urban areas across the District to provide for intensification,</p>	

including in Kensington. This was opposed by Council planners, and declined by the Commissioners. The Commissioners decision was then taken to Environment Court by Kainga Ora, with the zoning mediated subject to infrastructure capacity being demonstrated at the consenting stage. This is what is provided for in Council's District Plan.

Any development proposed, and subsequent application submitted, are for decisions for a developer (in this case Kainga Ora). While rules associated with the upzoning that Kainga Ora sought through the Urban and Services Plan Change provide for Multi Unit Development as a restricted discretionary activity, they do not require that type of development, and are not prescriptive on the form it must take if a developer chooses to proceed with it. Ultimately it is the developer that determines the form of development applied for. Council must then consider any consent received against the requirements of the District Plan, and the associated engineering standards. The Plan sets out prescribed matters that Council can consider where an application for multi unit development complies with the restricted discretionary criteria. The main factors/issues Council can look at are:

1. Three Waters Management
 - Water
 - Wastewater
 - Stormwater
2. Traffic
3. Other Engineering Matters
4. Urban Design / Landscaping
5. Resource Consent Requirements (i.e consent pathway under relevant District Plan Rules, relevant parts of the District Plan that need to be addressed, information requirements for a resource consent application).

Once a complete application is received a decision can be made on whether we are able to notify the application in accordance with section 95 assessment of the Act. However, there can be limited legal ability to notify applications for multi unit development where they are a restricted discretionary activity. However, applicants can engage with the community outside of this statutory process, as Kainga Ora have in this instance.

Kainga Ora are required to apply for Resource Consent through the same process, and under the same rules, as any other developer applying for consent under the District Plan.

Renee Poutai

Various – including individual rights, freedoms, right to live in peace, natural law and civil rights.

Response

Council thanks the speaker for their presentation.

Item 5.1
Whangarei District Council Meeting Minutes

Date: Thursday, 22 February, 2024

Time: 9:00 a.m.

Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

In Attendance

His Worship the Mayor Vince Cocurullo

Cr Gavin Benney

Cr Nicholas Connop

Cr Ken Couper

Cr Jayne Golightly

Cr Phil Halse

Cr Deborah Harding

Cr Patrick Holmes

Cr Scott McKenzie

Cr Marie Olsen

Cr Carol Peters

Cr Simon Reid

Cr Phoenix Ruka

Cr Paul Yovich

Scribe

C Brindle (Senior Democracy Adviser)

1. Karakia/Prayer

Cr Deborah Harding opened the meeting with a karakia/prayer.

2. Declarations of Interest / Take Whaipanga

Item 7.2 – Airport Noise Management Committee Membership and Amendment to Terms of Reference.

3. Apologies / Kore Tae Mai

There were no apologies.

4. Public Forum / Huihuinga-a-tangata

Christopher Taplin – Kainga Ora's Social Housing development

Veronica Turketo – Kainga Ora's Social Housing development

Renee Poutai – The cost of living crisis and it's impact on ratepayers.

5. Police Report

5.1 Police Report

Moved By Cr Deborah Harding

Seconded By Cr Carol Peters

That Council note the report.

Carried

Cr Yovich was absent from the meeting from 9.53am to 9.55am during Item 5.1.

6. Confirmation of Minutes of Previous Meeting of the Whangarei District Council / Whakatau Meneti

6.1 Minutes Whangarei District Council Meeting held 21 December 2023

Moved By Cr Carol Peters

Seconded By Cr Phoenix Ruka

That the minutes of the Whangarei District Council meeting held Thursday 21 December 2023, including the confidential section, having been circulated, be now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

7. Decision Reports / Whakatau Ripoata

7.1 LTP 2024-34 Decision to Proceed with Unaudited Consultation Document

Moved By His Worship the Mayor

Seconded By Cr Carol Peters

That the Council:

1. Proceeds with the Long Term Plan 2024-34 process on the basis that the Consultation Document will not be audited.
2. Notes that the source documents contributing to the Consultation Documents will, where possible, be reviewed by the Auditors prior to the Consultation Document being adopted.

Carried

Cr Halse requested his vote against be recorded.

7.2 Airport Noise Management Committee – Resignation of Committee Member and Amendment to Terms of Reference

Moved By His Worship the Mayor

Seconded By Cr Paul Yovich

That the Council:

1. Notes the report.
2. Amends the Airport Noise Management Committee Terms of Reference to provide for six monthly meetings, for a period of no less than 5 years after NEST relocates to the Airport.
3. Accepts the resignation of Jim Fernie and requests the Chairperson of the Airport Noise Management Committee write a letter of appreciation to Mr Fernie.
4. Notes the recommended Community Representative Member will be brought to a future Council meeting for appointment.

Carried

Declarations of Interest:

Cr Halse declared an interest as Chair of the Airport Noise Management Committee.

Cr's Connop and Olsen declared their interests as members of the Committee.

7.3 Animal Shelter Update

Moved By His Worship the Mayor

Seconded By Cr Nicholas Connop

That the Council:

1. Notes that while the Animal Shelter remains within the overall contract budget, additional works/scope are recommended to futureproof the building and reduce whole of life costs.
2. Notes that the additional works/scope can be funded from the existing project budget.
3. Approves a \$151,336.28 increase in the contract award value for CON22004 (for the construction of the New Animal Shelter), from \$5,325,795.64 to \$5,477,131.92.

Amendment

Moved By Cr Scott McKenzie

Seconded By Cr Marie Olsen

4. Request staff to investigate the possibility of any future savings to offset any increases in the project price.

On the amendment being put Cr Reid called for a division:

His Worship the Mayor	X
Cr Gavin Benney	X

Cr Nicholas Connop	X		
Cr Ken Couper	X		
Cr Jayne Golightly		X	
Cr Phil Halse		X	
Cr Deborah Harding	X		
Cr Patrick Holmes	X		
Cr Scott McKenzie	X		
Cr Marie Olsen	X		
Cr Carol Peters	X		
Cr Simon Reid		X	
Cr Phoenix Ruka	X		
Cr Paul Yovich		X	
Results	10	4	0

**The Amendment was Carried (10 to 4)
And subsequently Carried
As the substantive Motion**

Crs Golightly, Halse, Reid and Yovich requested their votes against the motion be recorded.

7.4 Temporary Road Closure - ANZAC Commemorations 2024

Moved By Cr Simon Reid

Seconded By Cr Carol Peters

That Whangarei District Council:

1. Approves the proposal to temporarily close the following roads to ordinary traffic for the ANZAC Commemorations on the following date in accordance with the Transport (Vehicular Traffic Road Closure) Regulations 1965.

Thursday 25th April 2024

Hannah Street, from Hannah Street/Carruth Street intersection to Hannah Street/Reyburn Street intersection.

Walton Street, from the Pak n Save Carpark to the Walton Street/Cameron Street intersection.

Walton Street/Robert Street intersection (Corner of old ASB Bank & Old Army Hall).

Robert Street/John Street & Robert Street/James Street intersections.

Rathbone Street/Robert Street intersection on both sides of the road.

Laurie Hall Lane and Laurie Hall Park area from the Rathbone Street intersection.

Period of Closure: 4:30am to 9am

2. Approves the proposal to temporarily close the side roads off the roads to be closed for up to 100 meters from the intersection for safety purposes.
3. Delegates to the Chair of the Infrastructure Committee and General Manager Infrastructure the power to give public notice of these proposed temporary closures, to consider any objections and to either approve, cancel, or amend any or all of the temporary road closures if applicable.

Carried

Cr Benney was absent from 10.31am to 10.34am during Item 7.4.

7.5 Temporary Road Closure - NAZCAR Whangarei Street Sprint 2024

Moved By Cr Marie Olsen

Seconded By Cr Simon Reid

That Whangarei District Council:

1. Approves the temporary closure of the following roads to ordinary traffic for the NAZCAR Whangarei Street Sprint 2024 on the following dates in accordance with section 342 (1)(b) and Schedule 10 Clause 11 of the Local Government Act 1974.

Friday 5 April 2024 to Monday 8 April 2024

Railway Road, from Walton Street roundabout to the end of Railway Road at the Creative Northland/Men's shed carpark

Woods Road, from Railway Road to Albert Street

Albert Street, from Walton Street, past Clyde Street to Cameron Street

Cameron Street, from Walton Street to the Reyburn Street

Reyburn Street, from Cameron Street to the Reyburn Street/Port Road round about.

Hannah Street, from Walton Street to Reyburn Street

Carruth Street, from Hannah Street to the alleyway behind 104 Robert Street

Period of Closure: 5pm Friday 5 April to 6am Monday 8 April.

2. Approves the temporary closure of the side roads off the roads to be closed for up to 100 meters from the intersection for safety purposes.

3. Delegates to the Chair of the Infrastructure Committee and General Manager Infrastructure the power to give public notices of these temporary road closures.

Carried

7.6 Temporary Road Closure - Super Rugby Moana Pasifika v Queensland Reds

Moved By Cr Phil Halse

Seconded By Cr Deborah Harding

That Whangarei District Council,

1. Approves the proposal to temporarily close the following roads to ordinary traffic for the Super Rugby Moana Pasifika v Queensland Reds on the following date in accordance with the Transport (Vehicular Traffic Road Closure) Regulations 1965.

Saturday 13 April 2024

Okara Drive, from the roundabout at Okara Drive & Porowini Ave to the roundabout at Okara Drive & Port Road.

Period of Closure: 3pm to 10.30pm

2. Approves the proposal to temporarily close the side roads off the roads to be closed for up to 100 meters from the intersection for safety purposes.
3. Delegates to the Chair of the Infrastructure Committee and General Manager Infrastructure the power to give public notice of these proposed temporary closures, to consider any objections and to either approve, cancel or amend any or all of the temporary road closures if applicable.

Carried

Later in the meeting it was brought to the meetings attention that the date of the road closure was incorrect consequently the council sought to rescind the resolution adopted and resolve a new resolution with the correct date.

Motion to rescind

Moved By Cr Phil Halse

Seconded By Cr Deborah Harding

That the Council rescind the resolution to temporarily close the roads to ordinary traffic for the Super Rugby Moana vs Pasifika v Queensland Reds on the 'Saturday 13 April 2024'.

Carried

Motion

Moved By Cr Phil Halse

Seconded By Cr Deborah Harding

That Whangarei District Council,

1. Approves the proposal to temporarily close the following roads to ordinary traffic for the Super Rugby Moana Pasifika v Queensland Reds on the following date in accordance with the Transport (Vehicular Traffic Road Closure) Regulations 1965.

Friday 12 April 2024

Okara Drive, from the roundabout at Okara Drive & Porowini Ave to the roundabout at Okara Drive & Port Road.

Period of Closure: 3pm to 10.30pm

2. Approves the proposal to temporarily close the side roads off the roads to be closed for up to 100 meters from the intersection for safety purposes.
3. Delegates to the Chair of the Infrastructure Committee and General Manager Infrastructure the power to give public notice of these proposed temporary closures, to consider any objections and to either approve, cancel or amend any or all of the temporary road closures if applicable.

Carried

A short break was taken from 10.55am to 11.06am following Item 7.6.

7.7 Temporary Road Closure - A Taste Whangārei – A Multicultural Food Fair

Moved By Cr Carol Peters

Seconded By Cr Phoenix Ruka

That Whangarei District Council:

1. Approves the temporary closure of the following roads to ordinary traffic for the Taste Whangārei – A Multicultural Food Fair on the following date in accordance with section 342 (1)(b) and Schedule 10 Clause 11 of the Local Government Act 1974.

Thursday 21 March 2024

Cameron Street, from corner of John Street and Cameron Street to James Street.

James Street, from Cameron Street to Robert Street.

Period of Closure: 3pm to 10pm.

2. Approves the temporary closure of the side roads off the roads to be closed for up to 100 meters from the intersection for safety purposes.
3. Delegates to the Chair of the Infrastructure Committee and General Manager Infrastructure the power to give public notices of these temporary road closures.

Carried

7.8 Wharf Road Wharf Safety Improvements

Moved By Cr Patrick Holmes

Seconded By Cr Scott McKenzie

That the Council:

1. Approves unbudgeted capital expenditure to undertake safety improvements on the Wharf Road wharf up to a value of \$300,000 (ex GST) as part of Long Term Plan (LTP) Activity 00094 Coastal Structures Renewal.
2. Notes that subject to Council approval of budget, the Contract will be awarded under Chief Executive's delegation with works to commence as soon as practicably possible.

Carried

7.9 Whangarei Secure Bike Parking

Moved By Cr Gavin Benney

Seconded By Cr Scott McKenzie

That the Council resolves:

1. To endorse in principle the locations for secured bike parking in Whangarei City.
2. To approve the Private Public Partnership procurement option for implementation and management of secured bike parking in Whangarei City.
3. Delegate to Chief Executive (CE) to negotiate and sign the agreement between Council and Locky Dock for secured bike parking in Whangarei City.

Carried

His Worship the Mayor requested his vote against be recorded.

7.10 Port Nikau Joint Venture Development Agreement Request

Moved By Cr Patrick Holmes

Seconded By Cr Ken Couper

That the Council:

1. Notes the report of the Independent Facilitator.
2. Declines the request for a Development Agreement, with no further work being done.
3. Notes that staff from Infrastructure and the Northland Transportation Alliance (NTA) will continue to work with Port Nikau Joint Venture on the possibility of a separate Infrastructure Funding Agreement for areas of Port Road outside of the Port Nikau Development Area
4. Notes that Infrastructure staff will separately review additional information provided by Port Nikau Joint Venture in relation to the historic upgrade of the wastewater line and pump under the Logyard Rd consent.
5. Notes that while this decision does not preclude a further proposal, with any proposal being considered on its merits:
 - a. The requirements outlined within the Independent Facilitators report and this Agenda are likely to remain key considerations in any future Development Agreement request.
 - b. Any grant should be part of properly developed policy, with defined/contestable criteria.
6. Notes that a decision to approve the request in the current form could trigger Significance, including the need for consultation.

Amendment

Moved By Cr Simon Reid

Seconded By Cr Phoenix Ruka

That the Council:

1. Notes the report of the Independent Facilitator.
2. Declines this request for a Development Agreement.
3. Requests that staff from Infrastructure and the Northland Transportation Alliance (NTA) will continue to work with Port Nikau Joint Venture on the possibility of a separate Infrastructure Funding Agreement for areas of Port Road outside of the Port Nikau Development Area
4. Requests that Infrastructure staff will separately review additional information provided by Port Nikau Joint Venture in relation to the historic upgrade of the wastewater line and pump under the Logyard Rd consent.
5. Agrees this decision does not preclude a further proposal, with any proposal being considered on its merits:

- a. The requirements outlined within the Independent Facilitators report and this Agenda are likely to remain key considerations in any future Development Agreement request.
 - b. Any grant should be part of properly developed policy, with defined/contestable criteria.
6. Notes that a decision to approve the request in the current form could trigger Significance, including the need for consultation.

Carried

8. Information Reports / Ngā Pūrongo Kōrero

8.1 Decision made over the 2023-24 Christmas recess period

Moved By Cr Simon Reid

Seconded By Cr Nicholas Connop

That Council notes the decision made by the Chief Executive under delegation during the 2023-2024 Christmas recess period.

Carried

Crs Halse, Olsen and Yovich requested their votes against be recorded.

Secretarial Note: It was noted that the Mayor was also consulted on the decision made under delegation.

9. Public Excluded Business / Rāhui Tangata

Moved By Cr Carol Peters

Seconded By Cr Marie Olsen

That the public be excluded from the following parts of proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1	Notice of Motion – Property Matter	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
1.2	Legal Matter		
1.3	Confidential Minutes Whangarei District Council 21 December 2023		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.	To enable Council to carry on without prejudice or disadvantage commercial activities To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(h) Section 7(2)(i)
1.2	To maintain legal professional privilege	Section 7(2)(g)
1.3	For the reasons as stated in the open minutes	

Carried

10. Closure of Meeting / Te katinga o te Hui

The meeting concluded at 12.37pm.

Confirmed this 28th day of March 2024

His Worship the Mayor Vince Cocurullo (Chairperson)

Item 5.2
Extraordinary Whangarei District Council Meeting Minutes
Date: Thursday, 21 March, 2024

Time: 1:00 p.m.

Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

In Attendance
His Worship the Mayor Vince Cocurullo
Cr Gavin Benney
Cr Nicholas Connop
Cr Ken Couper (Teams)
Cr Phil Halse
Cr Deborah Harding
Cr Patrick Holmes
Cr Scott McKenzie
Cr Marie Olsen
Cr Carol Peters
Cr Simon Reid
Cr Phoenix Ruka
Cr Paul Yovich (Teams)
Not in Attendance
Cr Jayne Golightly
Scribe
C Brindle (Senior Democracy Adviser)
1. Karakia/Prayer
2. Declarations of Interest / Take Whaipānga

No declarations of interest were made.

3. Apology / Kore Tae Mai

Cr Jayne Golightly

Moved By Cr Carol Peters

Seconded By Cr Scott McKenzie

That the apology be sustained.

Carried
4. Decision Reports / Whakatau Rīpoata
4.1 Fees and Charges 2024 - 25

Moved By His Worship the Mayor

Seconded By Cr Marie Olsen

That Whangarei District Council:

- a) Adopt the Statement of Proposal for 2024-25 fees and charges listed in Table A below which are subject to the Special Consultative Procedure process under the Local Government Act 2002.
- b) Resolve to seek public submissions on these fees and charges in accordance with the Special Consultative Procedure.

Table A: 2024-25 Fees and charges subject to the Special Consultative Procedure

	Refer Statement of Proposal
Bylaw Enforcement	Page 6
Drainage (Waste Water and Trade Waste)	Page 3-5
Food Premises	Page 7-9
Gambling and Racing Act	Page 10
Health Act Registered Premises	Page 11-12
Public Places Bylaw	Page 12
Resource Management Act Council Professional Fees Monitoring and Land Use District Plan/Private Plan Changes	Page 13-22
Rubbish Disposal	Page 22-24
Water Supply	Page 25-27

- c) Adopt the 2024-25 fees and charges which are not subject to the Special Consultative Procedure listed in Table B below

Table B: 2024-25 Fees and charges not subject to the Special Consultative Procedure

	Refer Attachment Proposed Fees and Charges
Animals: Dogs, Stock Control	Page 4-5
Building Control	Page 6-14

Cameron Street Mall Permits	Page 15
Cemetery	Page 16-17
Forum North Venue Hire	Page 28-29
Laboratory	Page 33-34
Library	Page 35-38
Land Information Memorandum (LIM)	Page 39
Official Information	Page 41
Parks and Reserves	Page 42-44
Photocopying	Page 45
Searches	Page 53
Sale and Supply of Alcohol (set under Bylaw 2016)	Page 51-52
Swimming Pool Fencing Inspections	Page 54
Transport	Page 55

- d) Authorise the Chief Executive to make minor amendments, drafting, typographical or presentation corrections necessary to the Statement of Proposal prior to consultation.

Carried

4.2 Draft policies for consultation alongside the 2024-34 Long Term Plan

Moved By Cr Carol Peters

Seconded By His Worship the Mayor

That Council:

- a. Adopts the Statement of Proposal and draft Revenue and Financing Policy which are subject to the special consultative procedure process under the Local Government Act 2002.
- b. Adopts the Statement of Proposal and draft Rates Remission and Postponement Policy and Early Payment of Rates Policy which are subject to the special consultative procedure process under the Local Government Act 2002.
- c. Adopts the Statement of Proposal and draft Development Contributions Policy which are subject to the special consultative procedure process under the Local Government Act 2002.
- d. Adopts the Statement of Proposal and Draft Significance and Engagement Policy which are subject to the special consultative procedure process under the Local Government Act 2002.

- e. Resolves to seek public submissions on these draft policies in accordance with the special consultative procedure.
- f. Authorises the Chief Executive to make any necessary drafting typographical or presentation corrections to the attached supporting documents prior to consultation.

Carried

4.3 2024-34 Long Term Plan - Adoption of the Consultation Document and Supporting Documents

Moved By Cr Simon Reid

Seconded By His Worship the Mayor

That the Council;

1. Adopts the proposed Supporting Documents to the Consultation Document for the 2024-2034 Long Term Plan (included as Attachment 1):
 - a. Financial Strategy
 - b. Infrastructure Strategy
 - c. Statements of Service Provision
 - d. Significant Forecasting Assumptions
 - e. Financial Statements
 - f. Whangārei District Growth Model
 - g. Funding Impact Statement
 - h. Capital Expenditure.
2. Authorises, through the Chief Executive any necessary drafting, administrative, typographical or presentation corrections to the Supporting Documents prior to printing and distribution.
3. Adopts the Consultation Document for the 2024-2034 Long Term Plan (Attachment 2).
4. Notes that staff will continue to monitor risks around the availability of Central Government Transport subsidy and will bring this matter back to Council if necessary.
5. Authorises, through the Chief Executive any necessary drafting, administrative, typographical or presentation corrections to the Consultation Document prior to printing and distribution.

Carried

Secretarial note:

Minor updates to the Consultation Document since the agenda was circulated include:

- *Page 7 – revised cost comparison graphics – updated from 2018 to 2021 figures*

- *Page 2 – updated to include disclosure statement that council elected to proceed with this LTP with no audit of Consultation Document.*
- *Updated submission forum to include guidance for public on Hearings.*
- *Replacement page 25 (agenda page 149) issued.*

6. Closure of Meeting / Te katinga o te Hui

Cr McKenzie closed the meeting with a karakia/prayer at 1.25pm.

Confirmed this 28th day of March 2024

His Worship the Mayor Vince Cocurullo (Chairperson)

6.1 Amendment to Te Kārearea Strategic Partnership Standing Committee Terms of Reference

Meeting: Whangarei District Council
Date of meeting: 28 March 2024
Reporting officer: Aaron Taikato, General Manager, Strategy and Democracy

1 Purpose / Te Kaupapa

For the Whangarei District Council to approve changes to the Te Kārearea Strategic Partnership Standing Committee Terms of Reference effecting a schedule change from bi-monthly meetings to monthly meetings.

2 Recommendation/s / Whakataunga

That the Council:

1. Amend the the Te Kārearea Strategic Partnership Standing Committee Terms of Reference to change the meetings from bimonthly to monthly meetings.

3 Background / Horopaki

Historically engagement with Māori become an obligation for local authorities following the Resource Management Act 1991 and then strengthened with the Local Government Act 2002. This is reflected in relationships formed with various relationships in the early 1990s with several Whangārei kaumātua, then again from 2003 when WDC began working with Whangārei Hapū members to seek advice and participation on matters of mutual interest and to provide the tikanga on events within the district.

In 2012 the Te Kārearea Strategic Partnership Forum was formed between Te Huinga and Council as a first step in *‘developing more robust partnership arrangements over time’*. In 2020 Council established Te Kārearea as a Standing Committee of Council. The current term is the second term for the committee as a standing committee in the governance structure of Council.

This item is the first of a suite of suggested amendments to strengthen the committee's capacity to meet its responsibilities informed by its now two iterations of its terms of reference and draft work program for the current term.

3.1 Work Program 2023-25

Nearly a third of the current term has now been exhausted to facilitate discussion to identify the collective priorities of Te Kārearea Strategic Partnership Standing Committee to formulate a work program for the 2023-2025 period.

The terms of reference outline that the Committee provides a platform for high level/strategic discussions and priority setting between the primary partners. Areas of focus include, but are not limited to -

- Identifying the cultural, economic, environmental, and social issues/decisions of Council that are significant for Māori and the community in the Whangarei District.
- Ensuring Council complies with statutory provisions that refer to Te Tiriti o Waitangi (the Treaty of Waitangi).
- To agree mutual strategic priorities as and when required.

Early workshops sought out reports from each of the organisation's Operational Groups to replicate what was provided to the newly elected members, to provide an insight to the appointed hapū members to Te Kārearea regarding how the organisation works. To further inform the work program, staff pulled together components that inform agenda forming that relate to the Committee:

- Key Responsibilities of the Committee from the Terms of Reference
- Council priorities
- Matters of exclusive significance to Māori i.e. Mana Whakahono ā Rohe
- Kōkiri report agenda items (local issues raised and identified by hapū in Te Huinga)
- Action Log (log of progress against issues raised)
- Haukāinga forum – issues raised frequently.

4 Discussion / Whakawhiti kōrero

Issues raised around the Committee's draft work program, informed by its terms of reference, raised awareness of the volume of responsibilities invested in the Te Kārearea Strategic Partnership Standing Committee and consequently not being properly reflected in its monthly agenda forming nor accounted for properly in its meeting schedule.

4.1 Bimonthly to monthly meetings

Discussions identified that bi-monthly meetings are not sufficient to cover the Committee's work. It is proposed the Committee's meetings move from bi-monthly to a monthly schedule to allow the Committee better coverage to meet its responsibilities as per its terms of reference and work program. Having met with Democracy re-scheduling means the meetings would move from the third Wednesday to the first Tuesday of every month.

4.2 Hapū hosted meetings

Te Kārearea Strategic Partnership Hui will continue bimonthly as scheduled, with the meeting restructured to concentrate prominence on host hapū determined agenda.

To support this restructure a series of briefings, that the hapū appointed members to the Committee received in their induction regarding how WDC works, will be provided to the Whangārei Hapū so they are informed as to how Council manages its activities, works, programs and events, including its fiscal responsibilities.

4.3 Financial/budget considerations

Budget for the additional six meetings will be financed from existing budgets within the Strategy and Democracy Group.

4.4 Options

1. Keep the status quo schedule for Te Kārearea to bimonthly meetings.
2. Approve the amendment changing meeting schedule from bimonthly to monthly.

4.5 Risks

Not approving this change will impact the ability of the Committee to meet its full set of responsibilities as proposed in its work program.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda publication on the website.

6 Attachment

Amended Terms of Reference

Te Kārearea Strategic Partnership Standing Committee – Terms of Reference

Membership

Chairperson	Council based meetings: Councillor Deb Harding Marae based hui: to be determined from mandated hapū members*
Deputy Chairperson	Councillor Phil Halse
Members	His Worship the Mayor Vince Cocurullo Councillors Nicholas Connop, Patrick Holmes, Carol Peters, Simon Reid and Phoenix Ruka Eight mandated hapū representatives: Delaraine Armstrong, Len Bristowe, Sandra Hawken, Simon Mitchell, Tame Te Rangi, Sean Walters, Nicki Wakefield and Hohipere Williams
Meetings	Monthly
Quorum	8 comprised of 4 councillor and 4 hapū members

*Note: Marae based hui will be **held bimonthly and held** in accordance with Tikanga and as such are outside of Standing Orders adopted under the Local Government Act 2002.*

Purpose

To enable the primary partners (Council and hapū of Whangārei) to work closely together to achieve the agreed vision:

‘He Whenua Rangatira - Whangārei, a district of prosperity, wellbeing and empowered communities’ and Agreed mission:

‘Ka tūtuki te Kāwanatanga ā-rohe, ka puāwai hoki te kotahitanga me ōna tini kaupapa - Local Government that works through effective partnership and shared decisions to provide practical solutions.

The Committee provides a platform for high level/strategic discussions and priority setting between the primary partners, with preference given to *kanohi ki te kanohi* (face-to-face) and preserving tikanga. Areas of focus include, but are not limited to;

- Identifying the cultural, economic, environmental, and social issues/decisions of Council that are significant for Māori¹ and the community in the Whangārei District. (Participation)
- Ensuring Council complies with statutory provisions that refer to Te Tiriti o Waitangi (the Treaty of Waitangi).
- To agree mutual strategic priorities as and when required (Direction)

Key responsibilities – advice and recommendations

- Participation
 - Develop pathways (and processes) that will achieve lasting and meaningful relationships between Māori and Council.
 - Ensure the views of Māori and the community are equally considered
 - Governance oversight of initiatives - Te Karearea budget and resourcing to build capacity (both Council and Māori) and deliver on the Terms of Reference

¹ Māori in this context is defined as people that affiliate to a whanau, hāpu, lwi, mana whenua groups

- Ensure equitable participation, by adequately resourcing hapu to engage, e.g., paid hapu reps for all Council related mahi, hui, etc
- Ensure that Marae hui are open to the public
- Direction
 - Identify strategic priorities to address the Climate Change Adaptation Plan.
 - Provide guidance and advocacy on protection of “nga taonga tuku iho” (special and natural indigenous resources) impacted by the Wildlife Act and Conservation Act.
 - Prepare and provide agenda items in a timely manner on topics referred by Council and Māori
 - Provide recommendations on harbour and waterway matters (within the jurisdiction of WDC)
 - Provide advice and recommendations on Three Waters and flood protection infrastructure
 - Provide oversight and advice on central government reform initiatives relating to strategic priorities of the partnership
 - Provide advice to council to manage the allocation of the “Better Off funding’.
 - Provide advice and recommendations on key strategic policies, plans and projects of Council, including but not limited to growth strategies, the Long-Term Plan and the Annual and District Plan
 - Information sharing / discussions on Treaty Settlement processes and potential partnership opportunities (where appropriate)
 - Identify matters of significance to Māori that may require joint positions/advocacy with external agencies (i.e. partnerships) or recommendations to Council.
- Assurance
 - Develop a workplan and strategy log to monitor input to, and decision making/progress on, strategic priorities identified by the Committee
 - Monitor and advise on council’s compliance with its legislative obligations to Māori, including under the Local Government Act 2002 and the Resource Management Act 1991.
 - Receive and consider audit reports on Council’s compliance with its legislative obligations
 - Monitor and assess the primary partner relationship against its vision and mission
 - Monitoring compliance with statutory provisions that refer to Te Tiriti o Waitangi (the Treaty of Waitangi), including providing oversight of key processes and controls.

Key Responsibilities

- 1) Establishing Audit Processes for statutory provisions relating to Te Tiriti o Waitangi (the Treaty of Waitangi).
- 2) Establishing Council processes and templates for Mana whakahono ā rohe Agreements and Iwi/Hapu Environmental Management Plans
- 3) Developing a Te Ao Maori framework for decision making
- 4) Developing collaborative relationships on strategic priorities/areas of focus.

Delegations

The approval of financial expenditure of less than \$1 million, plus GST.

The Committee does not have:

- I. The power to appoint members (including external members).
- II. The power to establish sub-committees.

- III. The powers Council is expressly prohibited from delegating as outlined in Clause 32(1)(a)-(h) of Schedule 7 of the Local Government Act 2002; being:
- the power to make a rate
 - the power to make a bylaw
 - the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
 - the power to adopt a long-term plan, annual plan or annual report
 - the power to appoint a chief executive the power to adopt policies required to be adopted and consulted on under the Local Government 2002 in association with the long-term plan or developed for the purpose of the local governance statement
 - the power to adopt a remuneration and employment policy.

6.2 Aotearoa Reorua WHANGĀREI

Meeting: Whangarei District Council
Date of meeting: 28 March 2024
Reporting officer: Mark Scott, Manager, Māori Outcomes

1 Purpose / Te Kaupapa

To seek approval for the draft strategy for Aotearoa Reorua | Whangārei 2026

2 Recommendations / Whakataunga

That the Council:

1. Notes this report;
- and
2. Approves the draft strategy for Aotearoa Reorua | Whangārei 2026.

3 Background / Horopaki

Aotearoa Reorua is led by the Department of Internal Affairs with support from Te Puni Kōkiri (Ministry of Māori Development), Te Taura Whiri i Te Reo Māori (Māori Language Commission) and Te Mātāwai (independent statutory entity that leads the revitalisation of te reo Māori).

Aotearoa Reorua supports Councils and their mana whenua partners to come together to develop a strategy for their center and to create more spaces, places and opportunities where te reo Māori is seen, heard and celebrated alongside the English language.

Aotearoa Reorua prioritises enrolment for centers that meet criteria such as an existing positive tangata whenua and council relationship, and who already have a visible presence of te reo Māori and a sizeable Māori population.

Nationally this was led out by the respective local bodies of Rotorua, Ōtaki and Wairoa in 2017. Other local bodies who joined their towns/cities to this initiative are Whakatāne, Tokoroa and Porirua. Far North District Council supported the tribes of Kerikeri to add Kerikeri township before Whangārei District Council followed at the end of 2023.

3.1 Resolution by Council

In 2023 both Te Kārearea Strategic Partnership Standing Committee and Whangārei District Council received a report of the Aotearoa Reorua initiative. In Council's October 2023 meeting, Council:

1. *Noted the report.*

2. *Noted that the Te Kārearea Strategic Partnership Standing Committee endorsed this initiative to be progressed to Council for Whangārei to be included in the 2023 cohort of Aotearoa Reorua.*
3. *Noted that the primary outcome of this initiative is the development a Māori language strategy between councils and their tangata whenua partners.*
4. *Noted that all costs for the development of the language strategy is resourced by Aotearoa Reorua which is led by the Department of Internal Affairs.*
5. *Noted that the development of a Māori language strategy does not impose any compulsory short- or long-term cost implications on the Whangārei District.*

and

6. *Approved Whangārei City to be included in the 2023 cohort of Aotearoa Reorua.*

4 Discussion / Whakawhiti kōrero

The Whangārei Hapū forum, Te Huinga, agreed to support Aotearoa Reorua by acting as the umbrella entity assigning members from across the Whangārei tribes to a Working Group. Council representatives to the working group from Operations is Mark Scott, Manager for Māori Outcomes and for Governance, Councillor Phoenix Ruka.

The Working Group is contracted to a series of milestones dated through to the close of 2025 which is financially resourced in full by Aotearoa Reorua which is administered by the Department of Internal Affairs.

Milestone	Milestone Description(s)	Due Date
1.	Te Huinga Society formally confirming its support of Whangārei Reorua with the Whangārei District Council in writing or committee resolution.	22 January 2024
2.	Funding and Accountability Report 1 Provision of a draft strategy.	29 February 2024
3.	Funding and Accountability Report 2 Provision of final strategy.	30 April 2024
4.	Funding and Accountability Report 3 Progress of activities for the period 01 May 2024 to 31 November 2024 showing: <ul style="list-style-type: none"> - key learnings - insights - risks and mitigations (or escalations to the Department) and - funding report that describes income and expenses. 	18 December 2024

5.	Funding and Accountability Report 4 Progress of activities for the period 01 December 2024 to 31 August 2025 showing: <ul style="list-style-type: none"> - key learnings - insights - risks and mitigations (or escalations to the Department) and - funding report that describes income and expenses 	15 September 2025
6.	Final Funding and Accountability Report 5 Provision of a Future Setting Report that: <ul style="list-style-type: none"> - outlines how you will continue 'Aotearoa Reorua Whangārei 2026' beyond the end of the Funding Agreement - a funding report that describes income and expenses for the whole contract period signed by a Chartered Accountant. 	28 November 2025

The initial milestones through to the close of April is drafting a Māori language strategy, this report presents the draft strategy.

4.1 Financial imposition on Council

Across the respective briefings of the Aotearoa Reorua initiative progressed through both Te Kārearea and Council, one of the primary issues raised, in a time where local bodies nationally are managing fiscal limitations, centred on what financial commitment joining the Aotearoa Reorua initiative could possibly impose on Council.

Whangarei District Council has exercised a lengthy commitment to activities & events where te reo Māori is utilised or is the language of facilitation, including across programs of work and council activities as demonstrated in this term to-date by some of the following examples:

Formal Council Activities & Events

- Dual language oaths for swearing-in ceremony
- Pōwhiri to elected members, local and central government officials
- Cultural Capability Development for Governance and Operations
- Pōwhiri to foreign dignitaries, international and national sporting teams
- Cultural component for Civic Honours and Citizenship Ceremony
- Kawanga Whare (cultural opening of civic centre).

Council

- Council tikanga
- Regular adoption of Māori language devices such as karakia, pepeha and waiata
- Adoption of Māori names for activities, group, department and position names
- Māori language and cultural adoption across design for civic centre building, council buildings and water assets.

Documentation

- Invitational and thank you cards
- Adoption of Māori concepts in strategies and frameworks
- Strategic Plans | Placemaking, Waste Management & Minimisation Plan, Annual Plan, Long Term Plan, surveys

- Whangarei Resident and Visitor Guides
- Cultural narratives across WDC publications
- Opening & closing across informal & formal correspondence.

Community

- Community signage | Welcome & farewell signs in & out of Whangārei, airport, airport vehicles, waterfront
- Safety signage | Bays & beaches, water sites, Parihaka, Abbey Caves
- History boards | Pūtahi Park, Pohe Island Wayfinding including Māori motifs and symbology, Whangārei Takiwā Arohatia (Love it Here)
- Branding | Puanga Matariki
- New subdivisions and street names incorporating local & Māori references
- Parks & Recreation i.e. Tamaterau Reserve, Raumanga Reserve
- Venues & Events | uniforms & publications for events i.e., Women's RWC.

Te Huinga and the Working Group were fully briefed regarding concerns of any financial imposition a Māori language strategy could potentially commit Council to outside its normal work and commitments projected through the long-term plan. The draft strategy has largely aligned a stream of language initiatives to normal Council works, otherwise they have applied for targeted funding to support the other language streams identified in the draft strategy.

4.3 Financial/budget considerations

There are no immediate commitments expected of Whangārei District Council, and any initiatives proposed in the Māori Language Strategy for Whangārei are subject to approval by Council. For the initiatives in the draft strategy that target existing Council collateral, so not to commit Council to untimed costs, this would need to be timed with any renewals.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda publication on the website.

6 Attachment / Ngā Tāpiritanga

Aotearoa Reorua | Whangārei 2026 Draft

Aotearoa Reorua | Whangārei 2026 Draft Strategy

Background

Aotearoa Reorua | Whangārei 2026 is a community-led initiative to promote te reo Māori proficiency throughout the wider Whangārei community. Aotearoa Reorua | Whangārei 2026 was formed initially through the relationship between Te Huinga (a collective group of hapū within Whangarei District Council boundaries) and Whangarei District Council.

In 2024, Te Huinga developed a strategy to develop initiatives to represent and recognise; a continuum of progression and achievement in the revitalisation of te reo Māori as a living taonga; providing a means to continue supporting local Māori initiatives; and promoting a linguistic portal to the world for future generations.

Te Huinga agreed to support Aotearoa Reorua | Whangārei 2026 by acting as the umbrella entity for any funding applications. This has proven to be an enduring relationship and they remain a valued advocate of the Māori language being normalised.

Aotearoa Reorua will review this strategy and its subsequent principles to ensure that its critical factors – Quality Community Engagement and Quality Learning Opportunities – are being met.

Fundamentally, the objectives of Aotearoa Reorua in Whangārei remain the same, namely to encourage and support the use of te reo Māori and that te reo Māori can; be used naturally in all public places; be a strong language choice in homes; build business capability to provide services and conduct business activities; and enable workplaces to develop te reo Māori competencies and reward achievements.

To reiterate, Aotearoa Reorua | Whangārei 2026 is a community-led initiative. In the true essence of collaboration, no one organisation or entity leads this initiative, nonetheless, the community does seek to proactively support any organisation or entity in their individual promotion of te reo Māori and te reo Māori within the Whangārei district. Aotearoa Reorua | Whangārei 2026 strongly and pro-actively advocates and supports the use of te reo Māori within the Whangārei district. That being said, we have identified key contacts as follows:-

- Sandra Hawken (Chair | Te Huinga)
- Taipari Munro (Te Parawhau | Kaumātua)
- Hepi Haika (Ngāti Wai | Kaumātua)
- Tame Te Rangi (Ngāti Whātua | Kaumātua)
- Members of Te Huinga Inc. Society
- Mark Scott (Manager, Māori Outcomes, Whangarei District Council)
- Cr Phoenix Ruka (Elected Member)

Strategic Plan

Aotearoa Reorua | Whangārei 2026 seeks to focus its strategic planning and in particular it will strive to:-

- Reinvigorate te reo Māori throughout the Whangārei District;
- Strengthen the unique cultural identity of Whangārei;
- Support communication skills and proficiency;
- Encourage greater social and economic opportunities;
- Have Whangārei acknowledged as ‘the gateway to te reo Māori’ for language learners and speakers; and
- Have te reo Māori in Whangārei becoming a gateway to the language and cultures of the world.

Aotearoa Reorua | Whangārei 2026 have identified a number of long-term key focus areas for our reorua development. They are as follows:

Aotearoa Reorua | Whangārei 2026

To develop a long term te reo Māori strategy for the Whangārei district; to empower the Whangārei district to re-normalise te reo Māori; to ensure that Aotearoa Reorua | Whangārei 2026 is reflected in research and surveys across all agencies; and to develop verbal and visual indicators at all levels of the community including education, health, business and local government.

Tikanga

To ensure that Māori protocols are strong with healthy and vibrant marae; to empower marae to have the confidence to express their respective tikanga; to actively promote the importance of te reo Māori me ōna tikanga within the community; to develop opportunities for the community to practise tikanga Māori within their respective entities; and to encourage the normalisation of the practise of tikanga Māori within the community.

Mātauranga

To increase the number of proficient te reo Māori speakers within the Whangārei district; to provide quality language learning opportunities; to provide quality teaching experiences using mātauranga Māori and tikanga Māori; to increase access to quality language learning resources and teaching aides; and to develop a community-centre wānanga focusing on capacity building, capability, leadership, development and succession to bridge the gap between previous learning and higher knowledge of te reo Māori.

Ngā Tohu Reorua

To provide leadership and guidance that will lead to all signage within the Whangārei district to becoming bilingual by 2025.

Arero Kaumātua

To capture and record the kōrero of our kaumātua throughout the district.

Raraunga Ora

To create and develop a living database to measure the progress of the te reo Māori kaupapa; to determine what has worked and what needs further development; and to identify and nurture current and future reo Māori aspirations within the Whangārei community.

Mātanga Reo

To identify local Māori language champions who will be acknowledged and developed to promote the Aotearoa Reorua | Whangārei 2026 kaupapa.

In line with the ethos of Aotearoa Reorua | Whangārei 2026, it is important to remember that for the most part, any bilingual initiative should be ‘hāpori/hapū-led’ (community), which in the following table could be interpreted as the possibility of collaboration with numerous agencies and entities, both in and outside the Whangārei district.

Key Focus Area 1	Aotearoa Reorua Whangārei 2026				
Whāinga 1	Aotearoa Reorua Whangārei 2026 partners develop a long-term Māori language strategy for the Whangārei district				
Whāinga 2	Aotearoa Reorua Whangārei 2026 partners are empowered to promote the Whangārei district to be truly an advocate of te reo Māori				
Whāinga 3	Aotearoa Reorua Whangārei 2026 partners develop verbal and visual indicators at all levels of the community including education, health, business and local government				
	Ngā Mahi Matua	Ngā Hua e Puta ai	Jun 2024	Jun 2025	Jun 2026
WDC-led	Encourage and support any non-reo Māori speaking elected members and staff (incl contractors) to learn te reo Māori	All representatives of Whangarei District Council become te reo Māori advocates			
	Provide opportunities for elected members and Council staff to learn and practice te reo Māori and tikanga utilising digital apps or what can be available	A cultural app be developed and available to all staff. Te Kupenga, a cultural app, was developed and launched in 2021			
	To gradually develop te reo Māori in all Council documentation, website and social media outlets.	All WDC communication will incorporate te reo Māori			
	Te reo Māori street flags, tear drop flats and pull-ups	To review all bilingual flags and other promotional items			
Mana Whenua-led	To encourage any community entity the opportunity to utilise te reo Māori within their respective work places	Aotearoa Reorua Whangārei 2026 partners promote work spaces that are specifically te reo Māori zones			
	Encourage the use of te reo Māori within the community	Community entities promote the use of te reo Māori, e.g. signage, street flags, work places			

Key Focus Area 2	Tikanga				
Whāinga 1	To ensure that Māori protocols are strong with healthy and vibrant marae				
Whāinga 2	To empower marae to have the confidence to express their respective tikanga				
Whāinga 3	To actively promote the importance of te reo Māori me ōna tikanga within the community				
Whāinga 4	To develop opportunities for the community to practice Māori protocols within their respective entities				
Whāinga 5	To encourage the normalisation of the practice of Māori protocols within the community				
	Ngā Mahi Matua	Ngā Hua e Puta ai	Jun 2024	Jun 2025	Jun 2026
Marae-led	Provide opportunities for the community to learn Māori protocols	At least two reorua marae, hapū or iwi led events, activities or initiatives At least two wānanga promoting how te reo Māori can be used within the marae, e.g. signage.			
Mana Whenua-led	Provide professional development opportunities for entities within the community	At least one wānanga hui is held that considers establishing and implementing a reo Māori acquisition plan, with a specific focus on rangatahi			
	Identify quality exemplars, leaders and mentors to guide community entities with knowledge around te reo Māori me ōna tikanga	That an award system be instigated to recognise te reo Māori champions			

Key Focus Area 3	Mātauranga				
Whāinga 1	To increase the number of te reo Māori speakers in Whangārei				
Whāinga 2	To provide quality language learning opportunities				
Whāinga 3	To provide quality teaching experiences using mātauranga Māori and tikanga Māori				
Whāinga 4	To increase access to quality language learning resources and teaching aides				
Whāinga 5	To develop a community-centered wānanga focusing on capacity building capability, leadership, development and succession to bridge the gap between previous learning and higher knowledge of te reo Māori				
	Ngā Mahi Matua	Ngā Hua e Puta ai	Jun 2024	Jun 2025	Jun 2026
WDC-led	Establish new teaching and learning opportunities for te reo Māori me ōna tikanga, whilst simultaneously supporting quality programs that currently exist	That all Council staff have an opportunity to learn te reo Māori me ōna tikanga to at least Level 3			
	To establish a cultural app to provide guidance and opportunities to learn basic te reo Māori	That all Council staff have downloaded and are utilising the cultural app 'Te Kupenga'			
Mana Whenua-led	To produce and publish quality language learning resources and teaching aides	To upgrade the Aotearoa Reorua Whangārei 2026 touch table with learning resources and teaching aides			

Key Focus Area 4	Ngā Tohu Reorua				
Whāinga 1	To provide leadership and guidance that will lead to all signage within the Whangārei district to becoming bilingual in five years				
	Ngā Mahi Matua	Ngā Hua e Puta ai	Jun 2024	Jun 2025	Jun 2026
WDC-le	Establishing a thriving relationship with the Whangarei District Council	That Council seeks guidance and support in ensuring all Council signage is bilingual			
	That the Whangarei District Council works collaboratively with partners and agencies to promote the use of bilingual signage	That there is an opportunity that road signs are bilingual to promote road safety			

6.3 Temporary Road Closure – Northland Car Club April to July 2024

Meeting: Whangarei District Council
Date of meeting: 28 March 2024
Reporting officer: Lana Van Bergenhenegouwen (Community Events Coordinator)

1 Purpose / Te Kaupapa

To seek approval of the proposal to temporarily close roads, to allow the Northland Car Club to hold their motorsport event series in April to July 2024.

2 Recommendation/s / Whakataunga

That Whangarei District Council,

1. Approves the temporary closure of the following roads to ordinary traffic for the Northland Car Club Motorsport event series on the following dates in accordance with section 342 (1)(b) and Schedule 10 Clause 11 of the Local Government Act 1974.

Sunday 21 April 2024

Coxhead Road, from end of Coxhead Road to State Highway 15

Sunday 19 May 2024

Paiawa Road, from Mititai Road to the end Paiawa Road

Sunday 16 June 2024

Rosythe Road, from 2.5km from State Highway 1 to 400m from State Highway 1

Sunday 14 July 2024

Springfield Road, from Ormiston Road to 7.5kms from State Highway 1

Period of Closure: 8am - 5.30pm

2. Approves the temporary closure of the side roads off the roads to be closed for up to 100 metres from the intersection for safety purposes.
3. Delegates to the Chair of the Infrastructure Committee and General Manager Infrastructure the power to give public notices of these temporary road closures.

3 Background / Horopaki

The Northland Car Club run a series of events in accordance with New Zealand Motorsport Standards and Regulations which allow the club members to compete safely under strict, managed conditions.

These club days are popular within the club with several families spectating and participating in the sport.

4 Discussion / Whakawhiti kōrero

All events are run to Motorsport New Zealand rules and regulations. There will be marshals at the venue to keep everyone safe. The club has either a Motorsport New Zealand Steward or an appointed Safety Officer to oversee the smooth running and compliance of each event.

Traffic management plans for each event are submitted to Northland Transport Alliance (NTA) for approval prior to each event occurring. Included in the traffic management plans are arrangements to ensure the affected parties can access their properties during the event.

4.1 Risks

Motorsport events carry several associated risks however, the Northland Car Club have a history of running well organised events ensuring everything within their control is done to eliminate risks and manage those risks and hazards that cannot be eliminated, reducing the likelihood of harm occurring to any person, property or business.

Vehicles and drivers are required to comply with the strict safety standards as set down by Motorsport New Zealand.

Spectators are managed at the event with appropriate signage and designated personnel monitoring spectators and their locations.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via the agenda publication on the website, Council News, Facebook and marketing by the event organisers.

6 Attachments / Ngā Tāpiritanga

1. Application Letter
2. Public Liability Insurance Certificate
3. Coxhead Road Map
4. Paiawa Road Map
5. Rosythe Road Map
6. Springfield Road Map



Northland Car Club Inc
PO Box 596
Whangarei
info@ncc@org.nz

25th January 2024

Hi all

Thanks very much for your help with our proposed road closures.

As per our on-line applications we would like to ask the Whangarei District Council to consider our requests for the following closures under the tenth schedule:

21st April 2024 - Coxhead Road, Parakao

19th of May 2024 - Paiawa Road, Waiotira

16th of June 2024 - Rosythe Road, Waipu

14th of July 2024 - Springfield Road, Springfield

We request the roads to be closed from 8am until 5.30pm but during these times we can allow access through the road if need be as required. We would stop the racing to allow for this to happen safely.

Thanks again for your time and consideration of these events for our club.

Regards

Paul Rodgers
Speed Committee
Northland Car Club



Coverage Summary

Aon New Zealand

WHG 08Y0A I08152195

Northland Car Club Inc
PO Box 596
WHANGAREI 0140

Contact
Rhianna McGhee

Telephone
0800 000 373

Email
rhianna.mcghee@aon.com

Address
PO Box 545
Whangarei 0140

Period of Insurance: 28/11/2023 to 28/11/2024 4pm Local Time

Important Notice:

This Coverage Summary has been prepared for general reference only. Nothing contained herein prevails over the terms, conditions & exclusions of the policy.

Please check and ensure all information on the Coverage Summary is correct. If you require any changes please contact your Aon broker.

Public / General Liability

Insured:

Northland Car Club Inc

Business:

Sporting Car Club

Covering:

Public and Statutory Liability

Limit of Liability

General Liability:

Any one claim and in the aggregate unless specified otherwise	\$	2,000,000
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Goods / Product Liability:

Any one claim and in the aggregate unless specified otherwise	\$	2,000,000
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Additional Limits:

Statutory Liability	\$	1,000,000
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Excess:

	\$	500
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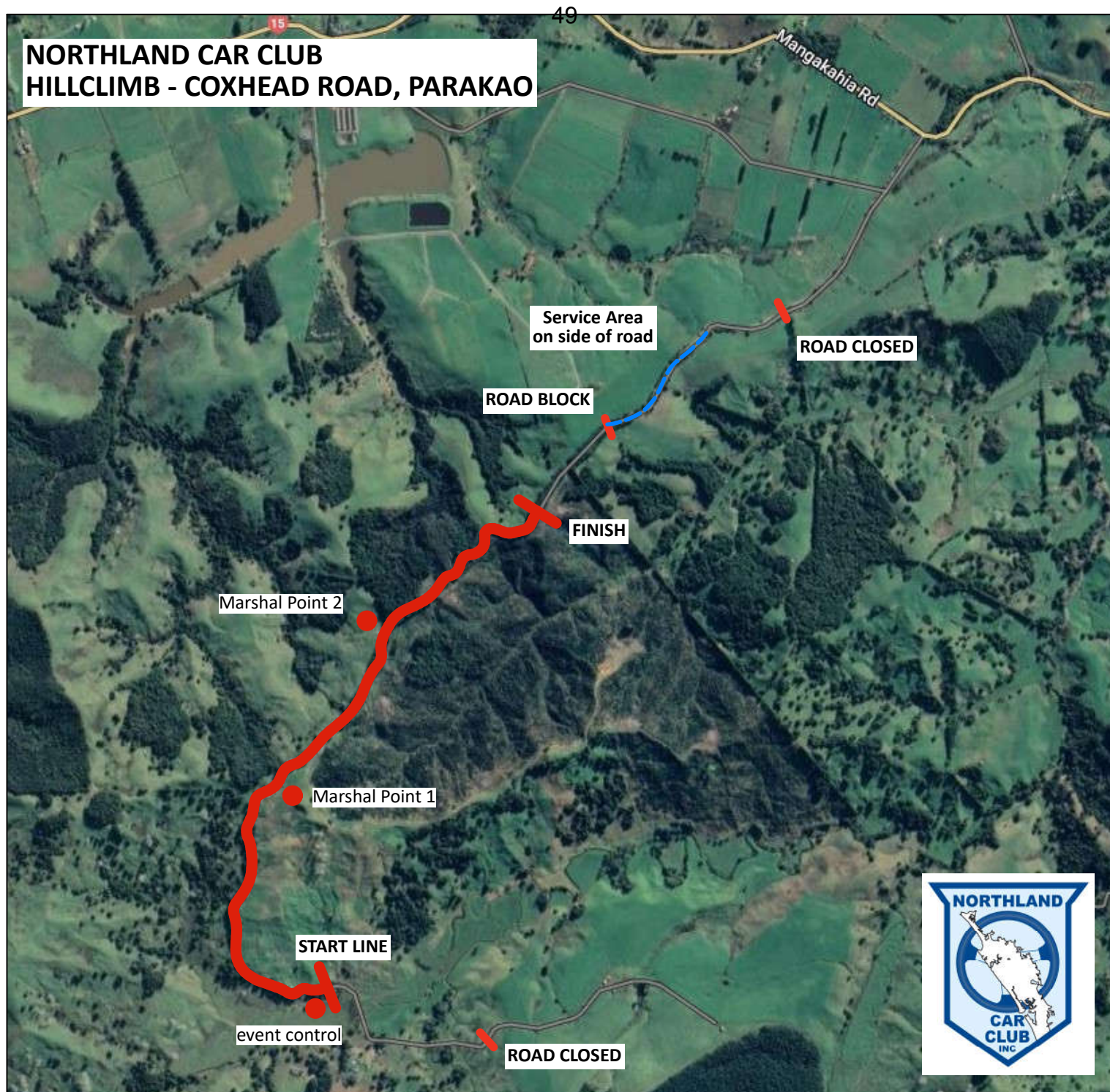
Territorial Limits:

New Zealand

Policy Notes:

Statutory Liability Retroactive Date 07/06/2016

**NORTHLAND CAR CLUB
HILLCLIMB - COXHEAD ROAD, PARAKAO**



**NORTHLAND CAR CLUB
BENTSPRINT - PAIAWA ROAD, WAIOTIRA.**

51

Mtital Rd

ROAD CLOSED

ROAD BLOCK

FINISH

Marshal Point 2

event control

START LINE

Service Area
on side of road

Paiawa Rd

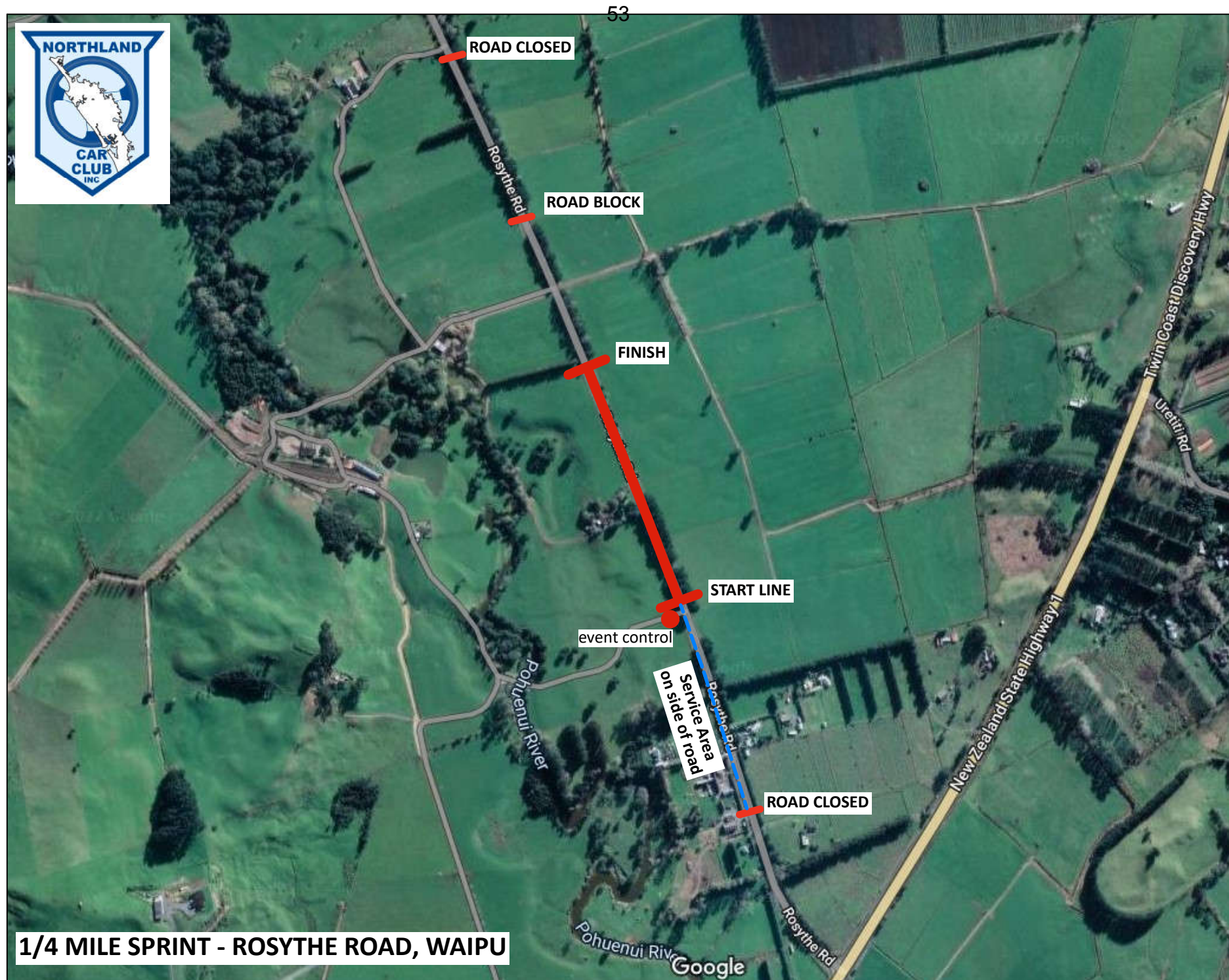
Google

Marshal Point 1



Sign in





1/4 MILE SPRINT - ROSYTHER ROAD, WAIPU

**NORTHLAND CAR CLUB
HILLCLIMB - SPRINGFIELD ROAD.**



6.4 Road Maintenance and Renewals Contract Value Increase

Meeting: Whangarei District Council
Date of meeting: 28 March 2024
Reporting officer: Bernard Petersen, Maintenance & Operations Manager, NTA

1 Purpose / Te Kaupapa

This is a procedural requirement, requesting approval for an increase in contract value for Council's two long-term Road Maintenance and Renewals Contracts in order to accommodate budgeted additional work, including for storm damage repairs, a State Highway 1 detour and additional maintenance approved through the 2023/24 Annual Plan

2 Recommendations / Whakataunga

That the Council:

1. Notes additional budgeted works undertaken since the award of Separable Portion 2, as outlined in Table 2.
2. Notes the increase in contract values requested does not require any additional unbudgeted investment, and
3. Approves the contract value for Contract No.17085 North Area Road Maintenance and Renewals Contract to be increased by the value of **\$ 6,964,315.06** and the total contract value increased to **\$80,636,894.82** exclusive of GST.
4. Approves the contract value for Contract No.17086 South Area Road Maintenance and Renewals Contract to be increased by the value of **\$11,317,562.23** and the total contract value increased to **\$85,749,313.20** exclusive of GST.

3 Background / Horopaki

These contracts commenced on 1 July 2018 for an initial four-year period with provisions to extend the contract for a further two plus one, plus one years; (4+2+1+1 years), dependant on the Contractor's performance.

Council approved Separable Portion 2, an extension of 2-year contract from July 2022 to June 2024 at the Council meeting on 28 October 2021.

These are measure and value contracts and the actual payments to the contractors are based on the quantity of works completed and the tendered schedule of rates. All these works are completed within the Council's approved budget in any one year.

As competitive rates are received through a long-term contract arrangement, combined with Council's desire to achieve delivery targets, a large total value of both Council and externally

funded works are delivered through these contracts via direct award. The previous contract value increase approved by Council provided an estimated value for separable portion 2. Since the approval of separable portion 2, the Council's roading network has experienced impacts from 10 distinct severe weather events in 2023. Together with additional capital work improvements, these have added to the total amount expended through these contracts. Without further increase, we will be exceeding the current approved limit before the end of the second Separable Portion (30th June 2024), defaulting on Councils contractual and legal responsibilities.

The full scope of completed and remaining work for each contract, funded through combination of approved LTP roading budgets and additional central government funding, is summarised in the tables below:

Table 1 – Estimated Remaining value of work to be completed.

Con 17085 (North) – Annual maintenance works to be completed between March and 30 June 2024		
Description	Value (\$)	Comment
Maintenance	\$4,840,414.39	Level of service commitments (core activities)
Sealed Rehabilitations	\$2,380,000.00	Level of service commitments (core activities)
Pavement Resurfacing	\$3,040,000.00	Level of service commitments (core activities)
Sub total	\$10,260,414.39	
Additional works to be carried out between March 2024 and 30 June 2024		
Storm Recovery Works	\$1,983,180.00	Ongoing subsidised activity
Sub total	\$1,983,180.00	
Total Value of Remaining Works to 30 June 2024	\$12,243,594.39	

Con 17086 (South) – Annual maintenance works to be completed between March and 30 June 2024		
Description	Value (\$)	Comment
Maintenance	\$3,331,537.18	Level of service commitments (core activities)
Sealed Rehabilitations	\$2, 470,000.00	Level of service commitments (core activities)
Pavement Resurfacing	\$3,050,000.00	Level of service commitments (core activities)

Sub total	\$8,851,537.18	
Additional works to be carried out between March 2024 and 30 June 2024		
Storm Recovery Works	\$1,983,180.00	Ongoing subsidised activity
SH Detour Impact Works	\$1,000,000.00	Ongoing subsidised activity
Sub total	\$2,983,200.00	
Total Value of Remaining Works to 30 June 2024	\$11,834,717.18	

4 Discussion / Whakawhiti kōrero

These two contracts involve carrying out maintenance and renewal works across the local road network, covering approximately 1000 kilometers of sealed and 800 kilometers of unsealed road.

The core scope of works includes routine road maintenance, drainage maintenance, vegetation control, traffic facilities maintenance, street cleaning, sign maintenance, road marking, footpath maintenance, road strengthening, road surface maintenance, pre-reseal repairs and renewals as well as emergency response and other authorised road works.

During the last 2 years Council has been required to undertake additional works under these contracts including \$5.8 carryover of maintenance funding from 2021/22 budgets, \$2M for additional Annual Plan funding for 2023/24, \$10.8M for storm damage repair works on Councils roads, and \$1M for the SH1 (Brynderwyn) detour preparatory works.

Table 2 – Value of Additional Works to be completed under the Maintenance Contracts

Description	Additional Work Value	Comment
2022/23 – Carryover Maintenance	\$5.8M	Carryovers from 2021/22 due to the COVID impact disrupting work programs.
2023/24 – Annual Plan Maintenance Increase	\$2.0M	Additional \$2M maintenance added to Roding programme form 23/24 Annual Plan
2022-24 Storm Damage Repair works	\$10.8M	Cost of Initial response (phase 1) and immediate reinstatement (phase 2)
2023/24 SH1 Brynderwyns Detour	\$1.0M	Preparatory works undertaken on local roads to be used as the detour of SH1. (Subsidy 100%)
TOTAL	\$19.6M	

Even though the SH1 detour works are 100% subsidised by NZTA the value of these works is counted within the Roding Maintenance contracts approved value.

For Council to meet its existing contractual obligations, completing the 4-year contract period (Separable Portion 1, expired in 30 June 2022) and the extension of 2-year contract period (Separable Portion 2, expiring in 30 June 2024) and to ensure the road network is maintained to the required levels of service an increase in contract value is required, noting that the funds required for this increase in contract value cover emergency works and additional capital projects delivered under these contracts.

4.1 Financial/budget considerations

Council approves a financial authority to spend up to the value of the tendered value when awarding a contract. If that financial authority is exceeded, then staff are required to return to Council for a new or additional financial authority to cover the remaining obligations of the contract.

These additional works completed through the North and South contracts have resulted in the original financial authority being exhausted. This does not mean Council has exceeded the overall budgets, with the additional works being funded from existing approved annual Roding LTP / Annual Plan budgets and approved external funding received.

The additional funding approval sought is budgeted within the adopted 2021/2031 LTP and does not result in any unbudgeted expenditure.

This is a measure and value contract and the actual payments to the contractors are based on the quantity of works completed and the tendered schedule of rates. All these works are completed within the Council's approved budget in any one year.

In summary it has been estimated to meet their obligations to the end of Separable Portion 2 (30 June 2024);

- a) the value of works required for the North Area will be **\$ 6,964,315.06 + GST**. This will take the approved contract value to **\$ 80,636,894.82 + GST** , and
- b) the value of works required for the South Area will be **\$ 11,317,562.23 + GST**. This will take the approved contract value to **\$ 85,749,313.2 + GST**.

Table 3 – Estimated total contract value.

	North Area Con 10785	South Area Con 10786
Total expenditure to date (to Feb 2024) (a)	\$68,393,300.43	\$73,914,596.02
Current approved value (b)	\$73,672,579.76	\$74,431,750.97
Remaining contract value without increase (b - a) = (c)	\$5,279,279.33	\$517,154.95
Total value of remaining works to 30 June 2024 (d)	\$12,243,594.39	\$11,834,717.18
Contract Value increase request (d – c) = (f)	\$6,964,315.06	\$11,317,562.23
The proposed new value of this contract (b + f)	\$80,636,894.82	\$85,749,313.20

4.2 Options

Option 1 The reason for the recommendation that both contract values be increased is:

- to recognise the emergency works impact, resulting from July 2022 – June 2023 events that increased the work volumes and associated expenditure, now impacting on the forecast exceedance of approved contract value(s), and
- to ensure the Contractors can fulfil their obligations to undertake the works required for 2023/24 Financial Year (FY).

To ensure continuation of these essential Roding activities the NTA seeks to formalise approvals for increased contract value, with sufficient funding to meet the required work demand and ensure Council fulfils its funding, contractual and legal obligations under the contracts.

Option 2 The alternative to approving the contract value increase will be a cessation of both contracts immediately. That may leave Council liable to the Contractor's associated costs from an early cessation of the Contract and Council will also be liable for the value of contract claims for the last month of works currently being completed.

5 Significance and engagement / Te Hira me te Arawhiti

This item relates to budgeted works delivered in accordance with the terms an approved contract. The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via the publication of this agenda on the Council website.

7.1 Better Off Funding Portfolio – March 2024 Progress Report

Meeting: Whangarei District Council
Date of meeting: 28 March 2024
Reporting officer: Shelley Wharton (Manager Infrastructure Programmes)

1 Purpose / Te Kaupapa

The purpose of this report is to provide the six-monthly status update on the Better Off Funding Portfolio to Whangārei District Council as required by the Council resolution dated 26 October 2023.

2 Recommendation / Whakataunga

That the Council notes the March 2024 Progress Report on delivery of the Better Off Funding Portfolio.

3 Background / Horopaki

In recognition of the significance of Three Waters Reform to the local government sector and to support Councils' transition into their new roles post-reform, a 'Three Waters Better Off Support Package' for local authorities was announced by the Prime Minister and Minister of Local Government in July 2021.

On 25 August 2022, following a series of workshops with elected members and hapū representatives from Te Kārearea and Te Huinga, Whangarei District Council (WDC) approved the draft Funding Proposal and to enter into a funding agreement with the Department of Internal Affairs (DIA) who administer the fund. Included in the Funding Proposal is a \$4.0 million allocation to the Māori Wellbeing Fund / Kaupapa Māori Programme.

The DIA subsequently approved WDC's Funding Proposal and the funding agreement was signed by all parties. Crown Infrastructure Partners (CIP) then took on the role of monitoring, performance reporting, and financial administration for DIA in relation to Better Off Funding. CIP have provided a system and framework for WDC to report into on a 6-monthly basis.

On 26 October 2023, WDC approved (amongst other things):

- Governance and management mechanisms for the Māori Wellbeing Fund / Kaupapa Māori Programme contestable grants fund to enable the project to move into the implementation phase;

- Bi-monthly reporting on delivery of the Māori Wellbeing Fund to Te Kārearea Strategic Partnership, and 6-monthly reporting to Council on the portfolio to align with government reporting timeframes.

4 Discussion / Whakawhiti kōrero

Reporting to DIA is structured into three programmes aligned with the funding criteria, which provides for efficient reporting. Each of the programmes contains a number of projects and back-up projects that were agreed during the initial workshops held in 2022. Reporting to DIA has recently been provided in:

- Three programme-level progress reports submitted on 1 February 2024 and approved by DIA on 15 February 2024, and
- One portfolio-level progress report submitted on 1 March 2024 (see Attachment 1, which includes the programme-level progress reports).

At this stage there has been no need to initiate any backup projects because all priority projects have been progressing well.

Supporting Portfolio delivery has been the three-tier assurance and management approach, which includes representatives from Te Huinga Incorporated Society and Council staff. This continues to be effective in ensuring administrative efficiency, that delivery occurs as planned, and that DIA requirements are met.

4.1 Progress on Portfolio Delivery

As at 31 December 2023, of the Tranche 1 allocation of \$9.48 million, a total of \$1,917,630 has been drawn down from DIA to support the delivery of the three programmes of work:

- Transitioning to a Sustainable Economy including Climate Change & Natural Hazards Resilience (“Resilience Programme”)
- Delivering Infrastructure and/or Services Enabling Housing Development & Growth (“Housing Programme”)
- Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking (“Wellbeing Programme”)

The draw down from DIA to-date has included one approved payment claim against the Resilience Programme and three approved payment claims against the Wellbeing Programme. This drawdown represents 20% of the total Tranche 1 allocation and is consistent with the planned expenditure milestones agreed with DIA in our application. A draw down against the Housing Programme is expected to occur prior to 30 June 2024 as the project under this Programme, the Papakāinga Contestable Fund, concludes its planning processes and opens for applications.

Of the \$1,917,630 drawn down from DIA, a total of \$1,686,828 has been spent.

The 11 October 2023 Council briefing reported that five of the ten projects under these programmes had commenced expenditure and that the other projects were in the early planning stages. Two additional projects have since commenced expenditure:

- Climate Change Adaptation Strategy Priority Actions, as a case study Hapu-Led Risk Assessment and Adaptation Plan has been funded in partnership with Northland Regional Council.

- Ōakura Sports Park Development and Wetland Restoration, as technical investigations and plans have commenced including a survey, geotechnical reports, and initial concept designs.

The remaining three projects are expected to commence prior to 30 June 2024, including:

- Papakāinga Support Contestable Fund, as planning concludes and the fund is expected to launch prior to 30 June 2024.
- Māori Wellbeing/Kaupapa Māori Programme, as the contestable fund has launched and Round 1 of applications closes on 1 March 2024.
- New Land Search and Rescue (LandSaR) Base, as a preferred supplier for a design and build contract has been identified.

All ten projects are on track for completion prior to 30 June 2027 and have consistently reported low risks in terms of delivery delays, people resourcing, cost overrun and project descopeing.

Four of the ten projects are expected to be fully completed by 30 June 2024. This includes:

- CitySafe Additional Resourcing, as funding was allocated to the end of June
- Ruakākā Recreation Centre Stage 1, as the new facility is expected be complete in April.
- Punaruku, Russell Road Flood Mitigation & Access Options Business Case
- Hikurangi Repo Environmental Improvement Options Technical Report and Business Case

Figure 1 outlines a high-level picture of expenditure and completion performance.







Indicator	Resilience	Housing	Wellbeing
Completion	 45%	 15%	 36%
Expenditure	 17%	 0%	 18%

Figure 1: Table of Expenditure and Completion Performance

Note: completion exceeds expenditure for all programmes in recognition of the fact that some projects require front-end planning that may not be claimed in monetary terms.

4.2 Updates by Project and Programme

Figure 2 outlines a high-level picture of expenditure and completion performance across the ten funded projects.

Project	% Done	% Spent
Punaruku, Russell Road Flood Mitigation & Access Options Business Case	90%	70%
Climate Change Adaptation Strategy Priority Actions	11%	8%
Hikurangi Repo Environmental Improvement Options Technical Report & Business Case	35%	18%
Papakāinga Support Contestable Fund	15%	0%
New Land Search and Rescue (LandSaR) Base	8%	0%
CitySafe Additional Resourcing	69%	69%
Māori Wellbeing/Kaupapa Māori Programme	10%	0%
Ōakura Sports Park Development and Wetland Restoration	5%	9%
Ruakākā Recreation Centre Stage 1	88%	100%
Whangārei Heads Volunteer Fire Service Building Extension	35%	100%

Figure 2: Table of Expenditure and Completion Performance by Project

Table 1 below outlines the programmes of work, the specific projects and includes an update on the status of each project.

Programme 1 - Transitioning to a Sustainable Economy incl. Climate Change & Natural Hazards resilience	
Punaruku, Russell Road Flood Mitigation & Access Options Business Case	Finalisation stage. Business case under review by mana whenua and key stakeholders. Expected completion 31 March 2025.
Climate Change Adaptation Strategy Priority Actions	Planning stage. Case study commencing for a hapu-led risk assessment and adaptation plan with NRC. Expected completion 30 June 2027.
Hikurangi Repo Environmental Improvement Options Technical Report & Business Case	Optioneering stage. Technical reports and engagement informing short-listing underway. Expected completion 30 June 2025.
Programme 2- Infrastructure and/or Services that Enable Housing Development and Growth	
Papakāinga Support Contestable Fund	Planning stage. Internal team preparing to launch contestable fund for regulatory costs. Expected completion 30 June 2027.
Programme 3 - Infrastructure and/or Services that Improve Community Wellbeing and Placemaking	
CitySafe Additional Resourcing	Implementation stage. Reductions in anti-social behaviour reported. Funded to continue to 30 June 2024. Expected completion 30 June 2024.

Māori Wellbeing/Kaupapa Māori Programme	Implementation stage. Round 1 opened in November 2023 and closes 1 March 2024. Subsequent rounds to be determined. Expected completion 30 June 2027.
Ōakura Sports Park Development and Wetland Restoration	Planning stage. Continuing to engage with stakeholders and complete due diligence investigations. Expected completion 30 June 2027.
Ruakākā Recreation Centre Stage 1	Implementation stage. Construction approximately 88% complete. Expected practical completion in April 2024 and opening in May 2024.
Whangārei Heads Volunteer Fire Service Building Extension	Procurement stage. Building consent granted and tender process completed. Expected completion 2025
New Land Search and Rescue (LandSaR) Base (RFS Service Building Extension)	Planning stage. Procurement process nearing completion for design and build contract. Expected completion 2025.

Table 1: Project Status Updates

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

6 Attachment / Ngā Tāpiritanga

Attachment 1 – Better Off Funding 6 Monthly Report to DIA end December 2023

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Whangarei District Council - Whangārei Better Off Funding Tranche 1 Programme									
01 Jul 2023 - 31 Dec 2023									
Tranche 1 allocation: \$9,480,000.00									
Total Programme value: \$9,480,000.00									
BOF Crown amount awarded: \$9,480,000.00									
Total BOF Crown Claim to Date (incl advance payment): \$1,917,630.00									
Unallocated Tranche 1 Crown Funding: \$0.00									
Total number Active projects: 3									
Total number Discontinued projects: 0									

Project overview									
Project	Project status	Contracted Total project cost	Contracted BOF Crown Fund	Advance payment	CIP Approved Claims to date	DIA Claims paid to date	Number of Claims	Remaining BOF Crown cost to complete	Remaining Co-funding cost to complete
Transitioning to a Sustainable Economy incl Climate Change & Natural Hazards Resilience	Active	\$2,560,000.00	\$2,560,000.00	\$368,000.00	1	1	1	\$2,155,539.00	\$0.00
Delivering Infrastructure and/or Services Enabling Housing Development & Growth	Active	\$330,000.00	\$330,000.00	\$110,000.00	0	0	0	\$220,000.00	\$0.00
Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking	Active	\$6,590,000.00	\$6,590,000.00	\$470,000.00	3	3	3	\$5,186,831.00	\$0.00

Programme commentary for next 6 months									
Overall, the portfolio as at Dec-23 end is 31% complete with 18% total expenditure. All projects are on track for completion prior to 30 June 2027 and consistent with their planned milestones submitted to DIA. Two of three projects have commenced expenditure. The Housing Development & Growth project is expected to commence expenditure prior to 30 June 2024 as project planning processes are concluded for a Papakainga Contestable Fund. Per the last 6 month report, the Wellbeing project is well underway as the Maori Wellbeing Fund was launched in October 2024 and the next 6 months focuses on assessing and allocating funds for this first contestable funding round. Three other sub-projects are expected to be completed: the CitySafe Additional Resourcing and Ruakaka Recreation Centre project. Both the LandSAR and Whangarei Heads Volunteer Fire Service projects have had funds disbursed to external parties as grants, and the acquittal of these grants is being closely monitored; the next 6 months will likely see both projects near 50% completion. Within the Sustainable Economy/Climate Change and Natural Hazards Resilience project, two of three projects are expected to be completed in the next 6 months, both business cases. Only the Climate Change actions project is expected to continue through to 30 June 2027. Across the portfolio, a focus will continue on the monthly meetings with a dedicated Portfolio Management Board (and Governance Board), both of which includes representation from hapu and Council, in accordance with a signed Terms of Working Relationship. Whakawhanaungatanga sessions will continue to be booked to strengthen this relationship.									

Risks						
Project	Project status	Final Milestone completion	People resourcing	Material sourcing	Cost over run	Project descoping
Transitioning to a Sustainable Economy incl Climate Change & Natural Hazards Resilience	Active	Yes	Low	Not applicable	Low	Low
Delivering Infrastructure and/or Services Enabling Housing Development & Growth	Active	Yes	Low	Not applicable	Low	Low
Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking	Active	Yes	Low	Low	Low	Low
Overall Programme risk	Low					
Programme risk commentary						
Overall portfolio risk is low as projects as sub-projects consistently report low risks. The primary risks of focus to anticipate and mitigate the likelihood of are: 1) resource shortages affecting key projects where staff have resigned or been reassigned; and 2) slower than anticipated expenditure on some projects may mean we fall short of the planned expenditure milestones (note: the risk of not meeting the 30 June 2027 deadline is very low).						

Health and safety						
Project	Project status	Total hours worked	Serious harm events	Lost time injuries	Restricted work injuries	First-aid incidents
Transitioning to a Sustainable Economy incl Climate Change & Natural Hazards Resilience	Active	2563	0	0	0	0
Delivering Infrastructure and/or Services Enabling Housing Development & Growth	Active	129	0	0	0	0

Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking	Active	70 11820	0	0	0	0
Programme health and safety commentary						
No health and safety issues have been reported or recorded for the period. Significant worker hours are being reported in the planning and implementation of these projects which is not necessarily able to be expensed against the project.						

Forecast

Whangārei Better Off Funding Tranche 1 Programme
Planned BOF claim: \$0.00
Forecast BOF claim: \$7,869,829.00
Planned Co-funding spend: \$0.00
Forecast Co-funding spend: \$0.00
Total claim to date: \$1,917,630.00
Programme Remaining BOF Crown cost to complete: \$7,562,370.00
Programme Remaining Co-funding to complete: \$0.00

Project	Project status	Planned BOF claim	Forecast BOF claim	Planned Co-funding spend	Forecast Co-funding spend
Transitioning to a Sustainable Economy incl Climate Change & Natural Hazards Resilience	Active	\$0.00	\$2,192,000.00	\$0.00	\$0.00
Delivering Infrastructure and/or Services Enabling Housing Development & Growth	Active	\$0.00	\$220,000.00	\$0.00	\$0.00
Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking	Active	\$0.00	\$5,457,829.00	\$0.00	\$0.00

Programme forecast commentary
The planned milestones for 30 June 2027 are expected to be achieved as noted in the risk section above. The forecast expenditure for 30 June 2024 is expected to be achieved with high confidence for the Housing Development and Growth project (\$165,000), medium-high confidence for the Community Wellbeing and Placemaking (\$2,999,500).project, and medium confidence for the Climate Change / Resilience project (\$1,365,333). The reason for medium confidence for the latter is that while the two business cases are expected to be completed by 30 June 2024, staff changes mean that the Climate Change Actions project may be delayed in further expenditure. Additional resourcing support is being explored to ensure that this confidence level is increased.

Wellbeing outcomes

Whangārei Better Off Funding Tranche 1 Programme
No. of wellbeing outcomes: 10
Overall percentage achieved: 24.1%

Project	Project status	No of wellbeing outcomes	Overall percentage achieved
Transitioning to a Sustainable Economy incl Climate Change & Natural Hazards Resilience	Active	2	7.5%
Delivering Infrastructure and/or Services Enabling Housing Development & Growth	Active	3	0%
Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking	Active	5	16.6%

Programme wellbeing outcomes commentary
As per the last report, achievement of wellbeing outcomes for the Housing Development & Growth project will commence once the Papakainga Housing project begins. Note: one of the outcomes relates to a "back up" project and therefore achievement of all 3 wellbeings will never be 100%. This will need to be changed? For the other two projects, many of the outcomes will only be realised at the completion of the projects, nevertheless, good progress has been made in the last 6 months and is expected to be further achieved by 30 June 2024 as some projects are completed.

Appendix 1 - Project milestones

Milestone name	Milestone status	Milestone value	Estimated completion	Forecast completion	Forecast BOF claim	Forecast Co-funding	Claim to date
Transitioning to a Sustainable Economy incl Climate Change & Natural Hazards Resilience							
01 Nov 2022 - 30 Jun 2027							
Year 1 - 13% Output 1.1, 0% Output 1.2, 5% Output 1.3	completed	\$74,250.00	30 Jun 2023	30 Jun 2023	\$0.00	\$0.00	
Year 2 - 100% Output 1.1, 25% Output 1.2, 82% Output 1.3	in-progress	\$1,291,083.00	30 Jun 2024	30 Jun 2024	\$960,872.00	\$0.00	
Year 3 - 50% Output 1.2, 100% Output 1.3	not-started	\$625,779.00	30 Jun 2025	30 Jun 2025	\$625,779.00	\$0.00	

Year 4 - 75% Output 1.2	not-started	\$284,444.00	30 Jun 2026	30 Jun 2026	\$284,444.00	\$0.00	
Year 5 - 100% Output 1.2	not-started	\$284,444.00	30 Jun 2027	30 Jun 2027	\$284,444.00	\$0.00	
Commentary Compared to the previous period, significant progress has been made in both business cases, notably for Punaruku Flood Mitigation & Alternative Access. The business case is nearly complete. The Hikurangi Business Case is about 30% complete, as modelling commences on long-listed options and short-listing gets underway. Stakeholder engagement is ongoing. The Climate Change Action project has partnered with NRC to progress the first risk assessment/adaptation plan with hapu/iwi.							
Delivering Infrastructure and/or Services Enabling Housing Development & Growth							
01 Nov 2022 - 30 Jun 2027							
Year 1 - 0% Output 2.1	completed	\$0.00	30 Jun 2023	31 Aug 2023	\$0.00	\$0.00	
Year 2 - 50% Output 2.1	not-started	\$165,000.00	30 Jun 2024	30 Jun 2024	\$55,000.00	\$0.00	
Year 3 - 75% Output 2.1	not-started	\$82,500.00	30 Jun 2025	30 Jun 2025	\$82,500.00	\$0.00	
Year 4 - 100% Output 2.1	not-started	\$82,500.00	30 Jun 2026	30 Jun 2026	\$82,500.00	\$0.00	
Year 5 - None	not-started	\$0.00	30 Jun 2027	30 Jun 2027	\$0.00	\$0.00	
Commentary During the last 6 months, the internal Project Steering Group has continued working to establish the Papakāinga Contestable Fund. This has included drafting and finalising application/information forms, establishing a formal internal panel that would review applications & their TOR, working with communications teams to ensure the opportunity is understood, and identifying support within a customer-facing role for the project. The fund will launch in Q1 2024 and remain open until utilised.							
Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking							
01 Nov 2022 - 30 Jun 2027							
Year 1 - 27% Output 3.2, 0.4% Output 3.3, 4% Output 3.4, 50% Output 3.5	completed	\$656,401.00	30 Jun 2023	31 Aug 2023	\$0.00	\$0.00	
Year 2 - 100% Output 3.1, 100% Output 3.2, 25.4% Output 3.3, 68% Output 3.4, 100% Output 3.5, 100% Output 3.6	in-progress	\$2,343,099.00	30 Jun 2024	30 Jun 2025	\$1,596,331.00	\$0.00	
Year 3 - 50.4% Output 3.3, 100% Output 3.4	not-started	\$1,438,500.00	30 Jun 2025	30 Jun 2025	\$1,438,500.00	\$0.00	
Year 4 - 75.4% Output 3.3	not-started	\$1,056,000.00	30 Jun 2026	30 Jun 2026	\$1,056,000.00	\$0.00	
Year 5 - 100% Output 3.3	not-started	\$1,096,000.00	30 Jun 2027	30 Jun 2027	\$1,096,000.00	\$0.00	
Commentary Two CitySafe officers continue keeping the central city safe part time. Circa 4 more months of their contracts are left. Whangarei Heads Volunteer Fire Service building consent has been approved. Now in procurement. Oakura project due diligence investigations/design continue. LandSaR project has concluded procurement phase for deign and build contract. Māori Wellbeing Fund launched end of November 2023 with contestable fund. Ruakaka Rec Centre construction on track for completion in April 2024.							

Appendix 2 - Project claims

Claim submission date	Claim start period	Claim end period	Claim value	Claim status
Transitioning to a Sustainable Economy incl Climate Change & Natural Hazards Resilience				
02 Nov 2023	30 Jun 2023	30 Nov 2023	\$36,461.00	Payment Complete
Delivering Infrastructure and/or Services Enabling Housing Development & Growth				
No existing claims.				
Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking				
14 Dec 2023	01 Oct 2023	30 Nov 2023	\$270,998.00	Payment Complete
31 Oct 2023	01 Jul 2023	30 Sep 2023	\$382,171.00	Payment Complete
21 Jul 2023	01 Jan 2023	30 Jun 2023	\$280,000.00	Payment Complete

Appendix 3 - Project new/change/discontinuation requests

Request type	Request submission date	Request status
Transitioning to a Sustainable Economy incl Climate Change & Natural Hazards Resilience		
change-project	29 Jun 2023	Approved
change-project	28 Jun 2023	Closed
Delivering Infrastructure and/or Services Enabling Housing Development & Growth		
change-project	29 Jun 2023	Approved
change-project	28 Jun 2023	Closed
Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking		
change-project	29 Jun 2023	Approved
change-project	28 Jun 2023	Closed

Appendix 4 - Project wellbeing outcomes

Outcome	Measure	Achieved	Report
Transitioning to a Sustainable Economy incl Climate Change & Natural Hazards Resilience			
Sufficient resourcing for culturally sensitive low emissions or climate-related initiatives is unlocked	Monitored: Funding opportunities and staff allocations will be tracked by Better Off Funding administration staff. Progress on priority actions will be reported at each Joint Climate Change Adaptation Committee meeting. Progress will also be reported to individual councils and committees where relevant. It will be collected bi-annually in accordance with DIA reporting cycles. Reported: Better Off Funding 6-Monthly Reports.	0%	This KPI will be achieved after the business cases are completed.
Improved bi-cultural understanding of climate-related risks and opportunities	Monitored: Number of investigations will be tracked by Better Off Funding administration staff. Progress on priority actions and inter-council collaboration will be reported at each Joint Climate Change Adaptation Committee meeting. Progress will also be reported to individual councils and committees where relevant. Strategic Planning team will track information on embedding climate change into council policies, strategies, plans and processes. All the above will be collected bi-annually in accordance with DIA reporting cycles. Reported: Better Off Funding 6-Monthly Reports.	15%	% complete overall on related workstreams, plus recognition on KPI 4 that anecdotal reports have been received in inter-council regional collaboration
Delivering Infrastructure and/or Services Enabling Housing Development & Growth			
Reduced barriers to developing papakāinga on whenua Māori	Monitored: Staff time spent on papakāinga consents or other regulatory/administrative tasks is tracked daily. Satisfaction of applicants and KPIs for applications will be captured through a specific feedback process developed by internal council staff. Other information will be collected bi-annually in accordance with DIA reporting cycles. Reported: Better Off Funding 6-Monthly Reports.	0%	This KPI will not be achieved until the fund is established, albeit an additional 66 hours has been devoted to establishing the fund that was not devoted to Papakainga previously.
Improved planning and provision of housing across Whangārei District	Monitored: Information will be collected and confirmed from administration staff managing the Papakāinga Contestable Support Fund and confirmed with internal staff in development engineering, infrastructure, consents and finance. It will be collected bi-annually in accordance with DIA reporting cycles. Reported: Better Off Funding 6-Monthly Reports.	0%	This KPI will not be achieved until the fund is established.
Increased understanding of risks and opportunities for enabling housing development in growth areas	Monitored: Number of plans or assessments will be tracked by Better Off Funding administration staff, including through financial tracking. Number of opportunities identified and potential additional dwellings enabled will be reported by contract managers and/or consultants engaged to complete the plans and assessments. Information will be confirmed with internal staff in development engineering, infrastructure and consents. It will be collected bi-annually in accordance with DIA reporting cycles. Reported: Better Off Funding 6-Monthly Reports.	0%	This KPI will not be achieved during the lifetime of the grant unless the approved backup project is progressed.
Delivering Infrastructure and/or Services to Improve Community Wellbeing & Support Placemaking			
Hapū/iwi are determining issues and developing solutions together with Local Authority	Monitored: Information for all indicators will be collected and confirmed from Programme Manager(s) and confirmed with project managers in relevant departments. Reported: Better Off Funding Bi-Annual and Annual Reports.	18%	This KPI will begin to increase once the Maori Wellbeing Fund has launched and is open for applications. 18% achievement is based on KPI 4 nearly meeting target, with 7 out of a targeted 10 steering groups above tangata whenua representation.
Increased access to local community infrastructure and services	Monitored: Information for Indicator 1 will be collected and confirmed from Programme Manager(s) and confirmed with project managers in relevant departments. Indicator 2 is a Parks & Recreation KPI in the Resident Satisfaction Survey (collected 6 monthly)/Annual Report. This will be the source of information, collected annually in accordance with DIA reporting cycles, where possible. Reported: Better Off Funding 6-Monthly Reports for Indicator 1 and Annual Report for Indicator 2.	12%	Progress on this outcome is primarily linked to progress made on the build of the Ruakaka Recreation Centre in KPI 1. KPIs 2 and 3 won't be reported on until the new facilities (Ruakaka Rec Centre and Oakura Sports Park) are complete and open to the public.
Improved opportunity and capacity for Māori to participate in Local Authority decision-making	Monitored: Information for Indicators 1 and 2 will be collected and confirmed from Programme Manager(s) and confirmed with project managers in relevant departments. Qualitative information will be collected upon completion of facilities/services via informal in-situ survey methods or informal feedback gathering. to be agreed and/or annual Resident Satisfaction Surveys. Indicator 3 will be determined with support from the Programme Manager and in-house Procurement Advisor. Indicator 4 is an indicator in the Annual Report/Resident Satisfaction Survey and will be collected annually. All other indicators will be collected bi-annually in accordance with DIA reporting cycles, where possible. Reported: Better Off Funding 6-Monthly / Annual Reports.	21%	Progress on this outcome is primarily linked to KPI 3. We wish to change KPI 4 as this does not present as the best KPI for our outcome. Instead, we wish to measure how well we align with the Terms of Working Relationship established between Council staff and representatives of a hapū trust who are working with staff on BOF programme management. KPI 3 measures engagement of Maori local businesses/consultants specifically due to the outcome the KPI is measuring.
Community infrastructure and services are fit-for-purpose and adequately resourced	Monitored: Information for Indicator 1 and 3 will be collected and confirmed from Programme Manager(s) and confirmed with project managers in relevant departments. Indicator 3 is a Parks & Recreation KPI in the Resident Satisfaction Survey/Annual Report. This will be the primary source of information. Information may also be collected via Elected Advisory Group meetings for disability, youth and positive ageing; relevant Ratepayer Associations within beneficiary communities; and CRMs, online surveys and so on. It will be collected bi-annually in accordance with DIA reporting cycles, where possible. Reported: Better Off Funding 6-Monthly Reports.	30%	Good progress made on this KPI owing to the continued implementation of the CitySafe project, and progress made in planning and procurement of the Whangarei Heads Volunteer Fire Service project and Land Search and Rescue base.
People are actively utilising and enjoying safe, local community infrastructure and services	Monitored: Information for 1-3 will be collected annually from the Residents Satisfaction Surveys and reported in the Annual Report. Information for 4 will be collected bi-annually from Community Development representative for CitySafe via their monthly reporting in TechOne. Reported: Better Off Funding Annual Reports.	2%	KPIs are reported annually or at project completion. A Residents' Satisfaction Survey hasn't been completed yet. Anti-Social Behaviours are tracked monthly but the true impact will be known once the CitySafe project is completed.

RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i))}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section 7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

"That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.

Note:

Every resolution to exclude the public shall be put at a time when the meeting is open to the public.