

Whangarei District Council Meeting

Agenda

Date: Thursday, 28 February, 2019

Time: 10:30 am

Location: Council Chamber
Forum North, Rust Avenue
Whangarei

Elected Members: Her Worship the Mayor Sheryl Mai
(Chairperson)
Cr Stu Bell
Cr Gavin Benney
Cr Crichton Christie
Cr Vince Cocurullo
Cr Tricia Cutforth
Cr Shelley Deeming
Cr Sue Glen
Cr Phil Halse
Cr Cherry Hermon
Cr Greg Innes
Cr Greg Martin
Cr Sharon Morgan
Cr Anna Murphy

For any queries regarding this meeting please contact
the Whangarei District Council on (09) 430-4200.

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7.4 Request for funding for Event

7.5 Strategic Property Purchases

8. Closure of Meeting

4. Public Forum

Meeting: Whangarei District Council
Date of meeting: 28 February 2019
Reporting officer: C Brindle (Senior Democracy Adviser)

1 Purpose

To afford members of the community an opportunity to speak to Council and to report on matters raised at previous public forums when appropriate.

2 Summary

Public Forum

Standing Orders allow for a period of up to 30 minutes to be set aside for a public forum at the commencement of each monthly council meeting.

The time allowed for each speaker is 5 minutes.

Members of the public who wish to participate should send a written application setting out the subject matter and the names of the speakers to the Chief Executive at least 2 working days before the day of the meeting.

Speaker:

At the time of the agenda closure no applications to speak at public forum had been received.

Item 5.1
Whangarei District Council Meeting Minutes

Date: Thursday, 13 December, 2018
Time: 10:30 a.m.
Location: Council Chamber
 Forum North, Rust Avenue
 Whangarei

In Attendance

 Her Worship the Mayor Sheryl Mai
 (Chairperson)
 Cr Stu Bell
 Cr Gavin Benney
 Cr Crichton Christie
 Cr Vince Cocurullo
 Cr Tricia Cutforth
 Cr Shelley Deeming
 Cr Sue Glen
 Cr Phil Halse
 Cr Cherry Hermon
 Cr Greg Martin
 Cr Sharon Morgan
 Cr Anna Murphy
Not in Attendance

 Cr Greg Innes

Scribe

 C Brindle (Senior Democracy Adviser)

1. Karakia/Prayer

Cr Sue Glen opened the meeting with a karakia/prayer.

2. Declarations of Interest

Item 6.2 – Temporary Liquor Ban under Alcohol Control
 Item 6.4 – Community Loan – Kiwi North sewer connection project
 Item 6.7 – Source of Funding for the Womens Rugby World Cup 2021
 Item 1.2 (Closed) – Strategic Property Acquisition Options

3. Apology

Cr Greg Innes

Moved By Cr Greg Martin

Seconded By Cr Anna Murphy

That the apology be sustained.

Carried

4. Public Forum

There were no requests to speak at today's public forum.

5. Confirmation of Minutes of Previous Meeting of the Whangarei District Council

5.1 Minutes Whangarei District Council held 29 November 2018

Moved By Cr Phil Halse

Seconded By Cr Sue Glen

That the minutes of the Whangarei District Council meeting held on Thursday 29 November 2018, including the confidential section, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

6. Decision Reports

6.1 Alcohol Control Bylaw 2018 and alcohol control areas

Moved By Cr Vince Cocurullo

Seconded By Cr Sue Glen

That Council;

1. determines that the proposed Alcohol Control Bylaw 2018
 - a. is the most appropriate from of bylaw
 - b. does not give rise to any implications under the New Zealand Bill of Rights Act 1990
 - c. can be justified as a reasonable limitation on people's rights and freedoms
2. makes the Alcohol Control Bylaw 2018 contained in Attachment 2 in accordance with section 147 of the Local Government Act 2002, with effect from 19 December 2018

3. delegates the powers, functions and duties under the Bylaw as provided in Section 3 of the 'Additional Information to Alcohol Control Bylaw' (Attachment 2) to the Chief Executive
4. authorises the Chief Executive to make any minor edits or amendments to the Bylaw to correct any spelling errors or make typographical edits, and/or to reflect decisions made by Council at this meeting.
5. determines that for each of the proposed individual alcohol control areas
 - a. a high level of crime and disorder is likely to arrive again if the alcohol control area is not retained
 - b. the control being applied is appropriate and proportionate in the light of that likely crime or disorder.
6. declares, in accordance with clauses 6.1 and 7.1 of the Alcohol Control Bylaw 2018, the areas as provided in Attachment 3 to be permanent alcohol control areas.

Carried

6.2 Alcohol Control Bylaw 2018 - Temporary Liquor Ban Under Alcohol Control Bylaw

Moved By Cr Vince Cocurullo

Seconded By Cr Sharon Morgan

That the Council;

1. determines that
 - a. there is sufficient evidence that for the same or similar events previously held, there has been a high level of crime or disorder caused or made worse by alcohol consumption in the proposed temporary alcohol control area
 - b. the proposed temporary alcohol control areas are appropriate and proportionate in light of the evidence
 - c. the proposed temporary alcohol control areas can be justified as a reasonable limitation on people's rights and freedoms

2. declares, in accordance with clauses 6.1 and 8.1 of the Alcohol Control Bylaw 2018, temporary alcohol control areas to apply for 24 hours from 6am on the date of the event to 6am the following morning and in the area as provided on Attachment 3 for the following events:
 - a. Fat Freddy's Drop concert – 3 January 2019
 - b. Vodafone Warriors v Wests Tigers Trial – 2 March 2019
 - c. Whangarei Fritter Festival – 16 March 2019.

Carried

Declaration of interest:

Cr Phil Halse declared an interest as Council's appointed representative to the Northland Events Centre Trust.

6.3 Annual Plan 2019/2020 Engagement

Moved By Cr Vince Cocurullo

Seconded By Cr Sue Glen

That the Council:

- a. Notes the options for engagement on the Annual Plan 2019/20.
- b. Approves Options 1 and 2 as the preferred options for engagement on the Annual Plan.

Amendment

Moved By Cr Tricia Cutforth

Seconded By Cr Shelley Deeming

That the Council:

1. Notes the options for engagement on the Annual Plan 2019/20.
2. Approves Option 3 as the preferred option for engagement on the Annual Plan.

The amendment was Lost

Her Worship gave notice of a further amendment.

Further Amendment

Moved By Her Worship the Mayor

Seconded By Cr Anna Murphy

That the Council:

1. Notes the options for engagement on the Annual Plan 2019/20.
2. Approves Option 2 as the preferred option for engagement on the Annual Plan.

Procedural motion

Moved By Cr Phil Halse

Seconded By Cr Stu Bell

That the motion now be put.

Carried

On the further amendment being put Cr Christie called for a division:

Recorded	For	Against	Abstain
Her Worship the Mayor	X		
Cr Stu Bell		X	
Cr Gavin Benney	X		
Cr Crichton Christie		X	
Cr Vince Cocurullo		X	
Cr Tricia Cutforth		X	
Cr Shelley Deeming		X	
Cr Sue Glen		X	
Cr Phil Halse		X	
Cr Cherry Hermon	X		
Cr Greg Martin		X	
Cr Sharon Morgan	X		
Cr Anna Murphy	X		
Results	5	8	0

The amendment was Lost (5 to 8)

The motion was carried

Cr Innes was absent.

6.4 Community Loan - Kiwi North sewer connection project

Moved By Cr Crichton Christie

Seconded By Cr Greg Martin

That Council:

1. Approve an interest-free community loan of \$20,000 to Whangarei Museum and Heritage Trust (Kiwi North) for their infrastructure project. The Trust's existing loan agreement (Stage 2 Accessibility Project) is to be cancelled and a new loan agreement is to be executed for a combined total of \$59,375 and a maximum term of 8 years.

Amendment

Moved By Cr Phil Halse

Seconded By Cr Sue Glen

That Council exempts all Development Contribution charges.

The amendment was Lost

The motion was Carried

Cr Halse requested his vote against be recorded.

Declarations of interest:

Cr Phil Halse declared an interest as Council's appointed representative to the Northland Events Centre Trust.

Cr Morgan declared an interest as the president of the Northland Rugby Union.

6.5 Council – Iwi Governance Relationship

Moved By Her Worship the Mayor

Seconded By Cr Sharon Morgan

That Whangarei District Council;

1. Note the report.
2. Endorse the draft Agreement document between the Mayoral Forum and Te Kahu o Taonui.
3. Authorise Her Worship the Mayor Sheryl Mai to sign the Agreement on behalf of Council.
4. Note that Her Worship the Mayor and a delegation will attend the signing ceremony in February 2019.

On the motion being put Cr Sue Glen called for a division.

Recorded	For	Against	Abstain
Her Worship the Mayor	X		
Cr Stu Bell		X	
Cr Gavin Benney	X		
Cr Crichton Christie		X	
Cr Vince Cocurullo		X	
Cr Tricia Cutforth	X		
Cr Shelley Deeming		X	
Cr Sue Glen		X	
Cr Phil Halse		X	
Cr Cherry Hermon	X		
Cr Greg Martin		X	
Cr Sharon Morgan	X		
Cr Anna Murphy			X
Results	5	7	1

The motion was Lost (5 to 7)

6.6 City Centre Parking Charges and Time Restrictions

Moved By Cr Gavin Benney

Seconded By Cr Tricia Cutforth

That the Whangarei District Council resolves:

1. The current parking charges and time restrictions in the areas marked pink, yellow and green on Attachment 1 be rescinded, except for those charges and restrictions made under the following clauses of the Parking and Traffic Bylaw 2017:
 - a. Clause 10 – Special Vehicle Lanes
 - b. Clause 11 – Shared Zones
 - c. Clause 14 – Stopping, Standing and Parking
 - d. Clause 15 – P10 Zone Rathbone Street (east side)
 - e. Clause 15 – P30 Zone Forum North Carpark
 - f. Clause 16 – Mobility Parking Spaces
 - g. Clause 17 – Motorcycle Parking
 - h. Clause 18 – Clearways, passenger service vehicle and transport stations

- i. Clause 19 – Loading Zones.
2. Pursuant to Clause 15.1 of the Parking and Traffic Bylaw 2017, the parking charges and time restrictions as detailed on Attachment 1 be approved.
3. The resolutions in 1 and 2 above to take effect on the date when the signs are erected on those areas detailed on Attachment 1.

Carried

Cr Cocurullo requested his vote against be recorded.

6.7 Funding for the Hosting of the Women's Rugby World Cup 2021

Moved By Cr Shelley Deeming

Seconded By Her Worship the Mayor

That the Council;

1. Notes the report on funding options for the Women's Rugby World Cup 2021.
2. Incorporates any decisions made about the source of funding into broader consideration of financial commitments during the 2019/20 Annual Plan process.

Carried

Declarations of interest:

Cr Phil Halse declared an interest as Council's appointed representative to the Northland Events Centre Trust.

Cr Morgan declared an interest as the president of the Northland Rugby Union.

6.8 Decision-making over the 2018 2019 Christmas recess period

Moved By Cr Sue Glen

Seconded By Cr Tricia Cutforth

That Council;

1. delegates the power to make urgent decisions on behalf of the Council or its committees between the last scheduled meetings in December 2018 and the first meeting of Council or relevant committee in 2019 (the Christmas recess period) to:
 - any two of either the Mayor or Deputy Mayor, and the Chairperson of either the Community Development, Infrastructure, Planning and Development or Finance

Committees.

2. in the event the Mayor and Deputy Mayor are both absent from Council at the same time, delegates the power to make urgent decisions on behalf of Council or its committees over the 2018/2019 Christmas recess period to:
 - any two Chairpersons of either the Community Development, Infrastructure, Planning and Development or Finance Committees.
3. notes that if it is considered necessary, an extraordinary meeting of the Council will be called during the 2018/2019 Christmas recess period.
4. notes that if the urgent decision-making process is exercised, the Instances will be reported to the first Council or relevant committee meeting, in 2019.
5. designates Councillor Greg Martin the authority under section 25(5) of the Civil Defence Emergency Management Act 2002 to declare a state of emergency in the event the Mayor is unavailable over the 2018/2019 Christmas recess period.

Carried

Extra ordinary business

Subsequent to the agenda being circulated Item 6.9 was distributed separately but not within the timeframe specified in LGOIMA. Item 6.9 was not on the agenda for the reason that the matter was only considered by the Community Funding Committee yesterday. Council are asked to consider this matter at today's meeting and not delay decision making until the next scheduled council meeting on 28 February 2019 as this would unnecessarily delay the progress of the project.

Moved By Cr Shelley Deeming

Seconded By Cr Tricia Cutforth

That Council consider Item 6.9 Recommendation from the Community Funding Committee at this meeting.

Carried

6.9 Recommendation from the Community Funding Committee

Moved By Cr Crichton Christie

Seconded By Cr Tricia Cutforth

That having considered the recommendation of the Community Funding Committee 12 December 2018, Council:

1. Approve a grant of \$163,000 from the Partnership Fund to Whangarei Museum and Heritage Trust (Kiwi North) for their heritage buildings conservation project.

Carried

Extra ordinary business

Subsequent to the agenda being circulated additional information to inform Council's decision making on confidential Item 1.3 – Kerbside Recycling was distributed separately but not within the timeframe specified in LGOIMA.

The information was unavailable at the time of the agenda closure.

Moved By Cr Vince Cocurullo

Seconded By Cr Sharon Morgan

That the additional information pertaining to Item 1.3 Kerbside Recyclable Collection, be included for consideration at this meeting.

Carried

7. Public Excluded Business

That the public be excluded from the following parts of proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1	Closed Minutes Whangarei District Council Meeting 29 November 2018	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
1.2	Strategic Property Acquisition Options		
1.3	Kerbside Recyclables		

	Collections		
1.4	Whangarei Airport Locations Study		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	For the reasons as stated in the open minutes	
1.2	To enable council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
1.3	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or it the subject of the information. To enable Council to carry on without prejudice or disadvantage commercial activities. To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations).	Section 7(2)(b)(ii) Section 7(2)(h) Section 7(2)(i)
1.4	To maintain legal professional privilege. To enable Council to carry on without prejudice or disadvantage commercial activities.	Section 7(2)(g) Section 7(2)(h)

Carried

8. Closure of Meeting

The meeting concluded at 1.38pm.

Confirmed this 28th day of February 2019

Her Worship the Mayor Sheryl Mai (Chairperson)

Item 5.2

Whangarei District Council Meeting Minutes

Date: Wednesday, 12 December, 2018
Time: 1:00 p.m.
Location: Council Chamber
 Forum North, Rust Avenue
 Whangarei

In Attendance	Her Worship the Mayor Sheryl Mai (Chairperson) Cr Stu Bell Cr Gavin Benney Cr Crichton Christie Cr Vince Cocurullo Cr Tricia Cutforth Cr Shelley Deeming Cr Sue Glen Cr Cherry Hermon Cr Greg Martin Cr Sharon Morgan Cr Anna Murphy
Not in Attendance	Cr Phil Halse Cr Greg Innes

Scribe	C Brindle (Senior Democracy Adviser)
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1. **Declarations of Interest**

There were no declarations of interest made at this meeting.

2. **Apologies**

Crs Phil Halse and Greg Innes.

Moved By Cr Sue Glen

Seconded By Cr Gavin Benney

That the apologies be sustained.

Carried

3. Decision Reports

3.1 Easter Sunday Trading Policy Submissions

Moved By Cr Greg Martin

Seconded By Cr Shelley Deeming

That Council:

1. Accepts and considers the late submission on the proposed Easter Sunday Shop Trading Policy.
2. Receives the written submissions, and hears submitters relating to the consultation for the proposed Easter Sunday Shop Trading Policy.

Carried

Submitters spoke to their written submissions and answered questions from Councillors.

The submitters who were heard are listed:

Peter Rogers-Jenkins and Ondine Waddle – Mitre 10 Mega

Rev Lorne Campbell – St Andrews Church

Greg Bedwell – Baptist Church.

4. Public Excluded Business

There was no business conducted in public excluded.

5. Closure of Meeting

The meeting concluded at 1.31pm.

Confirmed this 28th day of February 2019

Her Worship the Mayor (Sheryl Mai)

Item 5.3

Whangarei District Council Meeting Minutes

Date: Friday, 21 December, 2018
Time: 9:00 a.m.
Location: Council Chamber
 Forum North, Rust Avenue
 Whangarei

In Attendance	Her Worship the Mayor Sheryl Mai (Chairperson) Cr Stu Bell Cr Gavin Benney Cr Crichton Christie Cr Vince Cocurullo Cr Tricia Cutforth Cr Shelley Deeming Cr Sue Glen Cr Phil Halse Cr Cherry Hermon Cr Greg Martin Cr Sharon Morgan Cr Anna Murphy Cr Greg Innes
Not in Attendance	

Scribe	C Brindle (Senior Democracy Adviser)
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1. **Declarations of Interest**

Confidential Item 1.1 – Strategic Land Acquisition Options
 Confidential Item 1.2 – Civic Centre Procurement

3. **Apology**

Cr Greg Innes

Moved By Cr Vince Cocurullo

Seconded By Cr Shelley Deeming

That the apology be sustained.

Carried

Extra ordinary business

Subsequent to the agenda being circulated additional information to inform council's decision-making on confidential Items 1.1 and 1.2 was distributed separately but not within the timeframe specified in LGOIMA.

Item 1.1 – Strategic Land Acquisition Options - was not distributed within the timeframe due to the information being unavailable prior to the date of agenda distribution.

Item 1.2 – Civic Centre Procurement - was not distributed within timeframe as the RFP process concluded just prior to this meeting.

Both matters require consideration at this meeting as to defer to the next scheduled council meeting in February would inconvenience outside parties involved in:

Item 1.1 Property negotiations and;
Item 1.2 Contract negotiations.

Moved By Cr Phil Halse

Seconded By Cr Cherry Hermon

That Items 1.1 Civic Centre Procurement and 1.2 - Strategic Land Acquisition Options, be considered at today's meeting.

Carried

Public Excluded Business

Moved By Cr Shelley Deeming

Seconded By Cr Cherry Hermon

That the public be excluded from the whole of the proceedings of this meeting during discussion of this agenda.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1	Strategic Property Acquisition Options	Good reason to withhold information exists under Section 7 of the Local Government Official	Section 48(1)(a)
1.2	Civic Centre Project		

		Information Act	
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This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
1.2	To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

Carried

Closure of the meeting

The meeting concluded at 10.57am.

Confirmed this 28th day of February 2019

Her Worship the Mayor Sheryl Mai (Chairperson)

Item 5.4
Whangarei District Council Meeting Minutes

Date: Thursday, 7 February, 2019
Time: 1:00 p.m.
Location: Council Chamber
 Forum North, Rust Avenue
 Whangarei

In Attendance

 Her Worship the Mayor Sheryl Mai
 (Chairperson)
 Cr Stu Bell
 Cr Gavin Benney
 Cr Crichton Christie
 Cr Vince Cocurullo
 Cr Tricia Cutforth
 Cr Shelley Deeming
 Cr Sue Glen
 Cr Phil Halse
 Cr Cherry Hermon
 Cr Greg Innes
 Cr Greg Martin
 Cr Sharon Morgan
 Cr Anna Murphy

Scribe

 C Brindle (Senior Democracy Adviser)

1. Karakia/Prayer
2. Declarations of Interest

Item 4.2 Temporary Road Closure - Sport Northland Chilltech Beach 2 Basin

3. Apology

Her Worship the Mayor (late arrival)

Moved By Cr Vince Cocurullo

Seconded By Cr Anna Murphy

That the apology be sustained.

Carried

4. Decision Reports

4.1 Temporary Road Closure - Northland Car Club February - July 2019

Moved By Cr Vince Cocurullo

Seconded By Cr Greg Innes

That Whangarei District Council,

1. Approves the temporary closure of the following roads to ordinary traffic for the Northland Car Club events in accordance with section 342 (1)(b) and Schedule 10 Clause 11 of the Local Government Act 1974

Sunday 24 February 2019

Mangapai Caves Road, from McDonnell Road to Rountree Road

Sunday 14 April 2019

Ruakaka Street Sprint. Sime Road and Kepa Road (Total Road Closure)

Sunday 9 June 2019

Coxhead Road, Parakao (Total Road Closure)

Sunday 14 July 2019

Springfield Road, from a point 7.5kms from SH1 to the intersection of Ormiston Road

2. **Periods of closure:** 9.30am – 5pm
3. Approves the temporary closure of the side roads off the roads to be closed for up to 100 meters from the intersection for safety purposes.
4. Delegates to the Chair of the Infrastructure Committee and General Manager Infrastructure the power to give public notices of these temporary road closures, to consider any objections and to either approve, cancel or amend any or all of the temporary road closures if applicable.

Carried

4.2 Temporary Road Closure - Sport Northland Chilltech Beach 2 Basin 2019

Moved By Cr Sue Glen

Seconded By Cr Vince Cocurullo

That Whangarei District Council,

1. Approves the temporary closure of the following road to ordinary traffic for the Chilltech Beach 2 Basin event in accordance with section 342 (1)(b) and Schedule 10 Clause 11 of the Local Government Act 1974.

Sunday 3 March 2019

Beach Road, from 25 meters before the boat ramp to the Raurimu Roundabout (approximately 200m), from 8.30am to 9.00am.

2. Approves the temporary closure of the side roads off the road to be closed for up to 100 meters from the intersection for safety purposes.
3. Delegates to the Chair of the Infrastructure Committee and General Manager Infrastructure the power to give the required public notices of this temporary road closure, to consider any objections and to either approve, cancel or amend any or all of the temporary road closures if applicable.

Carried

Declaration of Interest:

Her Worship the Mayor declared an interest as council's representative on Sport Northland.

4.3 Capital Projects Carry Forwards Report as at 31 December 2018

Moved By Cr Cherry Hermon

Seconded By Cr Sharon Morgan

That the Whangarei District Council,

1. Notes the carry forwards forecast of Infrastructure Projects, as at 31 December 2018; and
2. Approves bringing forward budget from future Long Term Plan years, for the project listed below.

Project Description	LTP Indicator	Amount Brought Forward	Comment
Whangarei Heads Watermain Renewal	Watermain Renewals (LTP Yr 2019-20)	\$0.75m	Urgent renewal required due to multiple mains breaks occurring over the past year.

Carried

Cr Cutforth joined the meeting at 1.04pm during Item 4.3.

4.4 Contract Award CON18028 for Construction of new Whau Valley Water Treatment Plant

Additional information to inform council's decision-making on Item 4.4 was distributed separately but not within the timeframe specified in LGOIMA.

Moved By Cr Phil Halse

Seconded By Cr Greg Martin

That the additional information pertaining to Item 4.4 Contract Award Construction of new Whau Valley Water Treatment Plant be included for consideration at this meeting to inform decision-making.

Carried

Moved By Cr Greg Martin

Seconded By Cr Sue Glen

That the Whangarei District Council,

1. Approve the award of CON18028 for the construction of the Whau Valley New Water Treatment Plant, to Broadspectrum (New Zealand) Limited for the sum of \$26,977,568.29 exclusive of GST.
2. Approve that a total of \$1,901,000.00 of funding allocated to the Reticulation – Programmed Works and the Waipu Water Reticulation projects, in the Long Term Plan, be reallocated to the Whau Valley New Water Treatment Plant Project.
3. Approve that an additional \$1,060,000 of project funding within the existing Long Term Plan, be reallocated to the Whau Valley New Water Treatment Plant Project. These net project savings have been identified during the preparation of the 2019/20 Annual Plan.

4. Declare the land at 213 Whau Valley Road, Whangarei, legally defined as Lot 1 DP 427274, consisting of 16,474 m2, is surplus to Councils requirements.
5. Approve the sale of 213 Whau Valley Road on the open market, for no less than the market value plus GST if any, as determined by an independent valuation report.
6. Approve that the net proceeds from the sale are transferred to the Whau Valley New Water Treatment plant project.
7. Authorise the Chief Executive to finalise all terms and conditions relating to the sale and purchase of this property, as required, to complete the transaction.

On the motion being put Cr Glen called for a division:

Recorded	For	Against	Abstain
Her Worship the Mayor	X		
Cr Stu Bell		X	
Cr Gavin Benney	X		
Cr Crichton Christie	X		
Cr Vince Cocurullo	X		
Cr Tricia Cutforth	X		
Cr Shelley Deeming	X		
Cr Sue Glen	X		
Cr Phil Halse	X		
Cr Cherry Hermon	X		
Cr Greg Innes	X		
Cr Greg Martin	X		
Cr Sharon Morgan	X		
Cr Anna Murphy	X		
Results	13	1	0

The motion was Carried (13 to 1)

5. Public Excluded Business

There was no business conducted in public excluded.

6. Closure of Meeting

The meeting concluded at 1.37pm.

Confirmed this 28th day of February 2019

Her Worship the Mayor (Sheryl Mai)

6.1 Adoption of the Consultation Document and Supporting Information for the Annual Plan 2019-2020

Meeting: Council Meeting
Date of meeting: 28 February 2019
Reporting officer: Dominic Kula – General Manager Strategy and Democracy

1 Purpose

To adopt the 2019-20 Annual Plan Consultation Document and Supporting Information for consultation and engagement with the community.

2 Recommendations

That Council;

1. Adopts the Supporting Information to the Consultation Document to the 2019-20 Annual Plan.
2. Adopts the Consultation Document for the 2019-20 Annual Plan.
3. Authorises the Chief Executive to make any necessary drafting, administrative, typographical or presentation corrections prior to printing and distribution.

3 Consultation Document

The Consultation Document to the 2019-20 Annual Plan (the CD) summarises changes from year two of the 2018-28 Long Term Plan (LTP) and invites the community to provide feedback.

In preparing the CD (attachment 2) Council has maintained the financial parameters set within the LTP, including maintaining a balanced budget and operating within debt, rate and revenue limits. It has also maintained current levels of service.

However, adjustments are proposed to allow for various issues and events that impact our forecast financials, and the delivery of infrastructure and services to our community.

3.1 Minor adjustments to our operating budget

Adjustments take into account changes since the LTP budget was set, while also maintaining a balanced budget. Changes are not material or significant and there will be no impact on the services we provide.

Some notable operating income and expenditure adjustments are:

- Increased cost of recycling in response to global market conditions.
- Increases in insurance premiums that take into account global conditions and changes in cover.
- Increases in electricity pricing.
- Additional compliance costs associated with RMA and Building Act.

3.2 Changes to capital projects

Changes to capital budgets include savings identified, additional projects proposed where new information is available and/or circumstances have changed and changes to the timing of projects.

Identified savings:

Some projects cost more and some cost less than planned. Areas of saving include Hikurangi sewer network upgrade, recycling bin purchase and Port Road site remediation.

Total savings of \$2.7 million have been identified which will help to fund other Council projects that will cost us more than originally anticipated, or are now a priority to complete in the coming year.

Some new things are included:

To ensure core resilient services it is proposed to upgrade the Ruakaka treatment plant clarifier and the Kamo pump station.

Whangarei also has cruise ships arriving in 2021. To accommodate buses it is proposed to invest in new or upgraded visitor bus facilities, as well as ensuring signage and route information are in place.

Some projects have been started, or completed, sooner than expected:

Some work has been brought forward to:

- Take advantage of Government subsidies for roading and cycleways.
- Fill the gaps in our scheduled work created by other projects we have had to delay.

Examples include the Kamo Shared Path and intersection upgrades.

Some projects have not progressed as anticipated:

- The construction start date for the new Whau Valley Water Treatment Plant will be later in the year than originally planned.
- The purchase of new recycling bins purchase has been delayed due to significant changes in the recycling industry.
- Construction of the planned Pohe Island Bike Hub carpark has been moved to align with Bike Northland's project.
- Stage 2 of the Ngunguru Seawall Renewal is taking longer than planned while consultation and consents are worked through.
- The timing of spend on the Civic Centre has changed as Council works through the planning stages.
- Construction of a new animal shelter has been delayed due to constraints of the current site.

- The timing of the airport evaluation has also changed as Council works through potential sites and prepares for public engagement.

3.3 Financial parameters

Rates are in accordance with the parameters in the LTP, with an overall increase in general rates of 4.3% (plus growth in the rating base). However, the property revaluation will mean some rates increases will be higher, and some lower, than the average.

Our closing debt target has reduced. By making the changes outlined in our forecast financial statements, our closing net debt is planned to be \$148.6 million, below the LTP figure of \$172.2 million.

4 Supporting Information to the Consultation Document

Under the Local Government Act 2002 (LGA), Council is required to adopt any information that supports and explains the key elements discussed in the CD.

The following items have been compiled into one volume titled 'Annual Plan 2019-2020 Consultation Document Supporting Information' (attachment 1).

- Draft Forecast Financial Statements for 2019-20 incorporating
 - Prospective Statement of Revenue and Expenditure
 - Prospective Statement of Changes in Equity
 - Prospective Statement of Financial Position
 - Statement of Cash Flows
- Draft Activity Funding Impact Statements for the 2019-20 year
- Draft Capital Projects for the 2019–20 year
- Financial Prudence Benchmarks
- Draft Funding Impact Statement for the 2019-20 year
- Significant Forecasting Assumptions underlying the 2019-20 year

5 Balance Budget Requirement

Section 100 of the LGA requires Council to set a balanced budget unless it resolves that it is financially prudent not to do so. Proposed revenue and expenditure levels are sufficient to ensure a balanced budget for the 2019-20 Annual Plan, with a surplus of \$11.0 million.

6 Significance and engagement

The decisions or matters of this Agenda, and outlined in the CD, are not considered significant or material. While the Local Government Act 2002 does not require Council to consult engagement options were presented to the Council meeting of 13 December 2018.

At that meeting, Council resolved to both formally consult and develop a communication and engagement programme.

Since then staff have been working collaboratively to ensure the communication pieces are succinct and collectively tell the story of Council's plans for the 2019-2020 financial year. This resulted in the following programme being worked through with councilors in briefings:

- Use of meetings and a mobile container to communicate the three key focus areas, and associated projects, outlined in the CD.

- An associated video using residents to showcase projects under each area and ‘tell our story’.
- A more informal/conversational approach to meetings which is complimented by the CD and a formal submissions / hearings process.

Information panels will be published in The Leader on the Council News pages regularly throughout the consultation period and social media channels will be used to communicate with the community (including use of the above materials and the video).

These activities will be undertaken across the feedback period outlined below which, to avoid potential confusion, has been aligned to consultation on the 2019-2020 fees and charges.

7 Annual Plan Timetable

Key dates for this Annual Plan are as follows:

- Feedback period 4 March to 4 April
- Formal Hearings 16 April
- Deliberations 9 May
- Adoption of final Annual Report 27 June

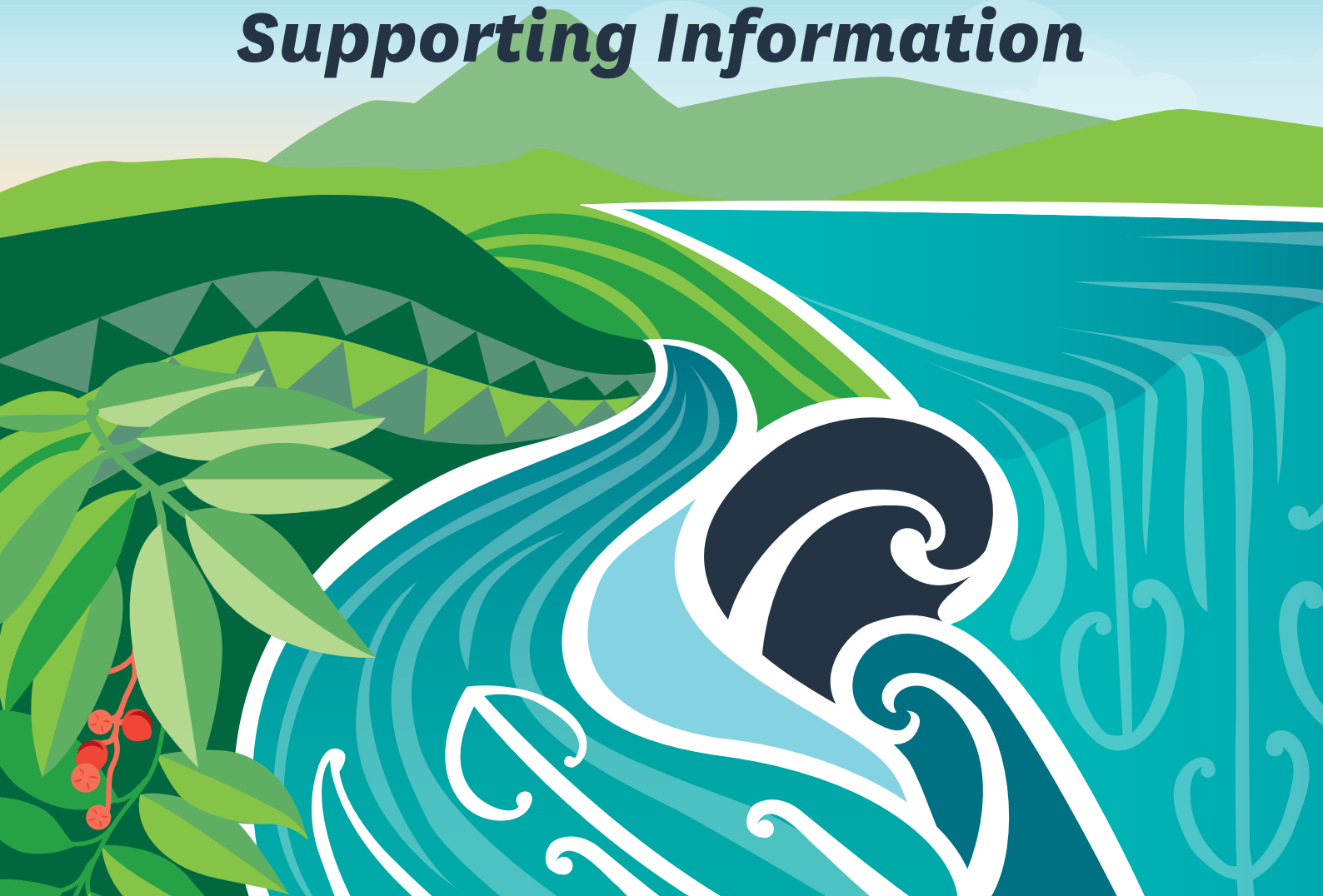
8 Attachments

1. Supporting Information to the Consultation Document for 2019-20 Annual Plan
2. Consultation Document for the 2019-20 Annual Plan

FINAL
For adoption



Consultation Document
Supporting Information





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About this document

The Annual Plan 2019-20 Consultation Document is all about Year 2 of our Long Term Plan 2018-28.

We have made some small changes since we set the plan that are not considered significant from a legal perspective. However, we felt it was important to let you know where we are heading and what the plans for 2019-20 look like.

This document contains information that supports the Annual Plan 2019-20 Consultation Document (Year 2 of our Long Term Plan 2018-28).

We will be out and about in the community during our consultation period of March 4 to April 4 so you can tell us your thoughts on our Annual Plan 2019-20. We look forward to hearing from you.

For more information

If you want more information visit:

www.wdc.govt.nz/AnnualPlan
or phone 09 430 4200
or 0800 WDC INFO

***Draft
forecast
financial
statements***

PROSPECTIVE STATEMENT OF COMPREHENSIVE REVENUE AND EXPENDITURE

LTP Year 1 2018-19 \$000		Annual Plan 2019-20 \$000	LTP Year 2 2019-20 \$000	Variance \$000
Revenue				
97,322	Rates	101,788	101,592	196
4,640	Development and other contributions	4,794	4,794	-
22,524	Subsidies and grants	23,595	25,539	(1,944)
14,144	Fees and charges	14,822	14,863	(41)
53	Interest revenue	448	46	402
13,013	Other revenue	13,149	13,225	(76)
151,696	Total revenue	158,596	160,059	(1,463)
Expenses				
65,880	Other expenditure	67,120	66,937	(183)
38,720	Depreciation and amortisation	42,453	40,274	(2,179)
6,609	Finance costs	7,345	7,345	-
29,463	Personnel costs	30,672	30,173	(499)
140,672	Total expenses	147,590	144,729	(2,861)
11,024	Surplus / (deficit) before taxation	11,006	15,330	(4,324)
-	Taxation charge	-	-	-
11,024	Surplus / (deficit) after taxation	11,006	15,330	(4,324)
Other comprehensive revenue and expenses				
42,003	Gain / (loss) on infrastructure asset revaluation	17,395	17,395	-
-	Gain / (loss) on other asset revaluations	-	-	-
53,027	Total comprehensive income	28,401	32,725	(4,324)

PROSPECTIVE STATEMENT OF CHANGES IN NET ASSETS / EQUITY

Year 1 2018-19 \$000		Annual Plan 2019-20 \$000	LTP Year 2 2019-20 \$000
1,480,857	Opening balance as at 1 July	1,574,740	1,533,884
53,027	Total comprehensive revenue and expense	28,401	32,724
-	Adjustments and contributions to net assets/equity	-	-
1,533,884	Total recognised net assets/equity as at 30 June	1,603,141	1,566,608

PROSPECTIVE STATEMENT OF FINANCIAL POSITION

LTP year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	LTP year 2 2019 - 20 \$000
Assets			
Current assets			
300	Cash and cash equivalents	3,361	300
17,057	Debtors and receivables	16,715	18,010
-	Derivative financial instruments	-	-
607	Other financial assets	576	607
822	Other current assets	711	822
-	Assets held for sale	-	-
18,786	Total current assets	21,363	19,739
Non current assets			
10	Derivative financial assets	7	10
	Other financial assets:		
11,589	- Investments held in joint ventures and subsidiaries	12,830	12,601
2,924	- Investments held in other entities	3,137	2,924
1,610,830	Property plant and equipment	1,697,049	1,681,269
8,540	Intangible assets	9,334	10,385
787	Forestry assets	891	787
55,919	Investment properties	54,890	55,919
1,690,599	Total non current assets	1,778,138	1,763,895
1,709,385	Total assets	1,799,501	1,783,634
Liabilities			
Current liabilities			
21,615	Payables and deferred revenue	27,727	28,513
283	Derivative financial instruments	304	283
29,000	Current borrowings	23,000	20,000
2,478	Employee benefits liabilities	2,475	2,528
108	Provisions	108	106
53,484	Total current liabilities	53,614	51,430

LTP year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	LTP year 2 2019 - 20 \$000
Non current liabilities			
11,233	Derivative financial instruments	11,881	11,233
108,860	Non-current borrowings	129,000	152,483
399	Employee benefits liabilities	396	407
1,368	Provisions	1,368	1,318
156	Payables and deferred revenue	101	156
122,016	Total non current liabilities	142,746	165,597
175,500	Total liabilities	196,360	217,027
1,533,885	Net assets	1,603,141	1,566,607
Equity			
896,165	Retained earnings	933,964	921,498
71,933	Other reserves	67,547	61,928
565,787	Asset revaluation reserve	601,630	583,180
1,533,885	Total equity attributable to Council	1,603,141	1,566,607

PROSPECTIVE STATEMENT OF CASH FLOWS

LTP year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	LTP year 2 2019 - 20 \$000
Cash flows from operating activities			
96,625	Receipts from rate revenue	101,308	100,964
22,373	Subsidies and grants received	23,474	25,404
13,107	Other revenue including development contributions	13,327	13,367
14,048	Fees and charges received	14,752	14,777
50	Interest received	448	43
540	Dividends received	40	540
(94,346)	Payments to suppliers and employees	(95,664)	(93,659)
(6,609)	Interest paid	(7,345)	(7,345)
45,788	Net cash flow from operating activities	50,341	54,091
Cash flows from investing activities			
-	Proceeds from fixed assets	-	-
-	Receipts from investments and loans	500	-
(58,763)	Purchase and development of fixed assets	(79,083)	(88,712)
-	Purchase of investments and loans provided	-	-
(58,763)	Net cash flow from investing activities	(78,583)	(88,712)
Cash flows from financing activities			
12,974	Proceeds from borrowings	-	34,623
-	Loan repayments received	-	-
-	Repayment of borrowings	-	-
-	Loans granted	-	-
12,974	Net cash flow from investing activities	-	34,623
(1)	Net increase/(decrease) in cash, cash equivalents and bank overdrafts	(28,242)	1
300	Cash, cash equivalents and bank overdrafts at the beginning of the year	31,603	300
300	Cash, cash equivalents and bank overdrafts at the end of the year	3,361	300

RESERVE FUNDS

		Opening balance July 2019	Transfers in	Transfers out	Estimated closing balance 30 June 2020
	Asset revaluation Reserve	584,235	17,395	-	601,630
Activity	Total Asset Revaluation Reserve	584,235	17,395	-	601,630
Governance and strategy	Fishermans Levy - to fund maintenance and upgrading of marine facilities for use by commercial fishing vessels	112	-	-	112
Community Facilities and services	Trust Funds - bequests held for specific purpose	11	-	-	11
Community Facilities and services	Community Development Fund 1 - to provide funding for land for reserves for community facilities on Council owned reserve land	4,134	124	-	4,258
Community Facilities and services	Community Development Fund 2 - to provide funding for community facilities on non-Council reserve land	6,669	200	-	6,870
Community Facilities and services	Community Development Fund 3 - to provide funding for performing arts activities	322	10	-	331
Community Facilities and services	Art Acquisitions - to fund acquisition of artworks	15	-	-	15
Community Facilities and services	Clock Purchases - to fund purchase of clocks for the Claphams Clocks Museum	51	-	-	51
Community Facilities and services	AH Reed Reserve - residual balance	3	-	-	3
Community Facilities and services	Leonard Library Reserve - bequest for the purchase of library books	257	-	-	257
Governance and strategy	Property Reinvestment Reserve - to fund property purchases for a commercial return	31,003	620	-	31,623
Water	Water Reserve - to hold any surpluses for future funding of water activities	33,505	-	9,699	23,806
Planning and regulatory services	Dog Reserve - to hold any surpluses for future funding of Dog activities	257	-	47	210
	Total Reserves and Special Funds	76,340	954	9,746	67,548

Activity funding

Draft prospective funding impact statements

SUMMARY

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
56,517	General rates, uniform annual general charges, rates penalties	59,551	59,471	80
40,806	Targeted rates	42,237	42,121	116
6,482	Subsidies and grants for operating purposes	6,691	6,691	-
14,144	Fees and charges	14,822	14,863	(41)
1,488	Interest and dividends from investments	2,000	1,598	402
8,578	Local authorities fuel tax, fines, infringement fees and other receipts	8,597	8,673	(76)
128,014	Total Operating Funding	133,898	133,416	482
Applications of Operating Funding				
95,343	Payments to staff and suppliers	97,792	97,110	682
6,609	Finance Costs	7,345	7,345	-
-	Other operating funding applications	-	-	-
101,952	Total Applications of Operating Funding	105,137	104,455	682
26,061	Surplus / (Deficit) of Operating Funding	28,761	28,961	(200)
Sources of Capital Funding				
16,042	Subsidies and grants for capital expenditure	16,903	18,848	(1,945)
4,640	Development and financial contributions	4,794	4,794	-
12,974	Increase / (decrease) in debt	-	34,623	(34,623)
-	Gross proceeds from sale of assets	-	-	-
-	Other dedicated capital funding	-	-	-
-	Lump sum contributions	-	-	-
33,657	Total Sources of Capital Funding	21,697	58,264	(36,567)
Applications of Capital Funding				
	Capital expenditure			
7,710	to meet additional demand	10,164	12,951	(2,787)
17,564	to improve levels of service	35,016	43,331	(8,315)
29,458	to replace existing assets	36,031	35,882	149
4,986	Increase / (decrease) in reserves	(30,753)	(4,938)	(25,815)
-	Increase / (decrease) of investments	-	-	-
59,718	Total Applications of Capital Funding	50,458	87,226	(36,768)
(26,061)	Surplus / (Deficit) of Capital Funding	(28,761)	(28,961)	200
-	Funding Balance	-	-	-



TRANSPORTATION

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
15,874	General rates, uniform annual general charges, rates penalties	16,248	15,901	347
34	Targeted rates	34	34	1
6,422	Subsidies and grants for operating purposes	6,629	6,629	-
1,328	Fees and charges	1,364	1,364	-
-	Internal charges and overheads recovered	-	-	-
645	Local authorities fuel tax, fines, infringement fees and other receipts	814	649	165
24,302	Total Operating Funding	25,089	24,576	513
Applications of Operating Funding				
13,879	Payments to staff and suppliers	14,652	14,356	296
4,070	Finance Costs	4,478	4,270	208
1,107	Internal charges and overheads applied	1,153	1,092	61
-	Other operating funding applications	-	-	-
19,056	Total Applications of Operating Funding	20,283	19,717	566
5,246	Surplus / (Deficit) of Operating Funding	4,806	4,859	(53)
Sources of Capital Funding				
14,820	Subsidies and grants for capital expenditure	14,247	16,191	(1,944)
1,957	Development and financial contributions	2,022	2,022	-
3,928	Increase / (decrease) in debt	(3,375)	10,105	(13,480)
-	Gross proceeds from sale of assets	-	-	-
-	Other dedicated capital funding	-	-	-
-	Lump sum contributions	-	-	-
20,705	Total Sources of Capital Funding	12,894	28,319	(15,425)
Applications of Capital Funding				
	Capital expenditure			
3,227	to meet additional demand	3,239	4,293	(1,054)
3,922	to improve levels of service	6,211	8,641	(2,430)
16,778	to replace existing assets	16,579	16,764	(185)
2,024	Increase / (decrease) in reserves	(8,329)	3,479	(11,808)
-	Increase / (decrease) of investments	-	-	-
25,951	Total Applications of Capital Funding	17,700	33,178	(15,478)
(5,246)	Surplus / (Deficit) of Capital Funding	(4,806)	(4,859)	53
-	Funding Balance	-	-	-



Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
-	General rates, uniform annual general charges, rates penalties	-	-	-
15,129	Targeted rates	15,196	15,236	(40)
-	Subsidies and grants for operating purposes	-	-	-
169	Fees and charges	173	173	-
-	Internal charges and overheads recovered	-	-	-
1,416	Local authorities fuel tax, fines, infringement fees and other receipts	1,495	1,366	129
16,714	Total Operating Funding	16,864	16,774	90
Applications of Operating Funding				
7,472	Payments to staff and suppliers	7,572	7,324	248
-	Finance Costs	-	-	-
2,595	Internal charges and overheads applied	2,493	2,590	(97)
-	Other operating funding applications	-	-	-
10,067	Total Applications of Operating Funding	10,065	9,914	151
6,648	Surplus / (Deficit) of Operating Funding	6,799	6,861	(62)
Sources of Capital Funding				
-	Subsidies and grants for capital expenditure	-	-	-
944	Development and financial contributions	975	975	-
-	Increase / (decrease) in debt	-	-	-
-	Gross proceeds from sale of assets	-	-	-
-	Other dedicated capital funding	-	-	-
-	Lump sum contributions	-	-	-
944	Total Sources of Capital Funding	975	975	-
Applications of Capital Funding				
	Capital expenditure			
2,326	to meet additional demand	4,860	5,904	(1,044)
2,285	to improve levels of service	5,873	5,202	671
4,446	to replace existing assets	6,741	7,741	(1,000)
(1,466)	Increase / (decrease) in reserves	(9,699)	(11,011)	1,312
-	Increase / (decrease) of investments	-	-	-
7,591	Total Applications of Capital Funding	7,774	7,836	(62)
(6,648)	Surplus / (Deficit) of Capital Funding	(6,799)	(6,861)	62
-	Funding Balance	-	-	-



SOLID WASTE

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
-	General rates, uniform annual general charges, rates penalties	-	-	-
6,678	Targeted rates	7,031	6,891	140
-	Subsidies and grants for operating purposes	-	-	-
2,922	Fees and charges	2,936	2,986	(50)
-	Internal charges and overheads recovered	-	-	-
370	Local authorities fuel tax, fines, infringement fees and other receipts	378	376	2
9,969	Total Operating Funding	10,345	10,254	91
Applications of Operating Funding				
6,861	Payments to staff and suppliers	7,804	7,017	787
296	Finance Costs	115	141	(26)
167	Internal charges and overheads applied	126	170	(44)
-	Other operating funding applications	-	-	-
7,324	Total Applications of Operating Funding	8,045	7,328	717
2,646	Surplus / (Deficit) of Operating Funding	2,300	2,926	(626)
Sources of Capital Funding				
-	Subsidies and grants for capital expenditure	-	-	-
-	Development and financial contributions	-	-	-
(1,014)	Increase / (decrease) in debt	(1,475)	(2,926)	1,451
-	Gross proceeds from sale of assets	-	-	-
-	Other dedicated capital funding	-	-	-
-	Lump sum contributions	-	-	-
(1,014)	Total Sources of Capital Funding	(1,475)	(2,926)	1,451
Applications of Capital Funding				
	Capital expenditure			
-	to meet additional demand	-	-	-
1,632	to improve levels of service	825	-	825
-	to replace existing assets	-	-	-
-	Increase / (decrease) in reserves	-	-	-
-	Increase / (decrease) of investments	-	-	-
1,632	Total Applications of Capital Funding	825	-	825
(2,646)	Surplus / (Deficit) of Capital Funding	(2,300)	(2,926)	626
-	Funding Balance	-	-	-



WASTEWATER

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
-	General rates, uniform annual general charges, rates penalties	-	-	-
18,064	Targeted rates	18,985	18,969	16
-	Subsidies and grants for operating purposes	-	-	-
684	Fees and charges	707	707	-
-	Internal charges and overheads recovered	-	-	-
345	Local authorities fuel tax, fines, infringement fees and other receipts	208	350	(142)
19,093	Total Operating Funding	19,900	20,025	(125)
Applications of Operating Funding				
5,608	Payments to staff and suppliers	5,911	5,844	67
464	Finance Costs	-	-	-
988	Internal charges and overheads applied	1,804	985	819
-	Other operating funding applications	-	-	-
7,061	Total Applications of Operating Funding	7,715	6,829	886
12,032	Surplus / (Deficit) of Operating Funding	12,185	13,196	(1,011)
Sources of Capital Funding				
1,172	Subsidies and grants for capital expenditure	2,657	2,657	-
1,131	Development and financial contributions	1,168	1,168	-
(8,911)	Increase / (decrease) in debt	(14,574)	(10,647)	(3,927)
-	Gross proceeds from sale of assets	-	-	-
-	Other dedicated capital funding	-	-	-
-	Lump sum contributions	-	-	-
(6,608)	Total Sources of Capital Funding	(10,749)	(6,822)	(3,927)
Applications of Capital Funding				
	Capital expenditure			
436	to meet additional demand	667	740	(73)
1,471	to improve levels of service	3,272	4,531	(1,258)
1,727	to replace existing assets	2,518	2,618	(100)
1,790	Increase / (decrease) in reserves	(5,021)	(1,514)	(3,507)
-	Increase / (decrease) of investments	-	-	-
5,424	Total Applications of Capital Funding	1,436	6,375	(4,939)
(12,032)	Surplus / (Deficit) of Capital Funding	(12,185)	(13,196)	1,011
-	Funding Balance	-	-	-



STORMWATER

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
4,284	General rates, uniform annual general charges, rates penalties	3,646	3,837	(191)
-	- Targeted rates	-	-	-
-	- Subsidies and grants for operating purposes	-	-	-
-	- Fees and charges	-	-	-
-	- Internal charges and overheads recovered	-	-	-
-	- Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-
4,284	Total Operating Funding	3,646	3,837	(191)
Applications of Operating Funding				
1,232	Payments to staff and suppliers	1,088	1,233	(145)
-	- Finance Costs	-	-	-
1,250	Internal charges and overheads applied	971	1,244	(273)
-	- Other operating funding applications	-	-	-
2,481	Total Applications of Operating Funding	2,059	2,477	(418)
1,802	Surplus / (Deficit) of Operating Funding	1,587	1,359	228
Sources of Capital Funding				
-	- Subsidies and grants for capital expenditure	-	-	-
-	- Development and financial contributions	-	-	-
-	- Increase / (decrease) in debt	-	-	-
-	- Gross proceeds from sale of assets	-	-	-
-	- Other dedicated capital funding	-	-	-
-	- Lump sum contributions	-	-	-
-	Total Sources of Capital Funding	-	-	-
Applications of Capital Funding				
	Capital expenditure			
-	- to meet additional demand	-	-	-
852	- to improve levels of service	643	415	228
951	- to replace existing assets	944	944	-
-	- Increase / (decrease) in reserves	-	-	-
-	- Increase / (decrease) of investments	-	-	-
1,802	Total Applications of Capital Funding	1,587	1,359	228
(1,802)	Surplus / (Deficit) of Capital Funding	(1,587)	(1,359)	(228)
-	Funding Balance	-	-	-



FLOOD PROTECTION

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
-	General rates, uniform annual general charges, rates penalties	-	-	-
1,120	Targeted rates	1,210	1,210	-
-	Subsidies and grants for operating purposes	-	-	-
-	Fees and charges	-	-	-
-	Internal charges and overheads recovered	-	-	-
61	Local authorities fuel tax, fines, infringement fees and other receipts	62	61	1
1,181	Total Operating Funding	1,272	1,271	1
Applications of Operating Funding				
750	Payments to staff and suppliers	753	768	(15)
31	Finance Costs	13	6	7
9	Internal charges and overheads applied	9	9	-
-	Other operating funding applications	-	-	-
790	Total Applications of Operating Funding	775	783	(8)
392	Surplus / (Deficit) of Operating Funding	497	488	9
Sources of Capital Funding				
-	Subsidies and grants for capital expenditure	-	-	-
-	Development and financial contributions	-	-	-
(392)	Increase / (decrease) in debt	(497)	(488)	(9)
-	Gross proceeds from sale of assets	-	-	-
-	Other dedicated capital funding	-	-	-
-	Lump sum contributions	-	-	-
(392)	Total Sources of Capital Funding	(497)	(488)	(9)
Applications of Capital Funding				
	Capital expenditure			
-	to meet additional demand	-	-	-
-	to improve levels of service	-	-	-
-	to replace existing assets	-	-	-
-	Increase / (decrease) in reserves	-	-	-
-	Increase / (decrease) of investments	-	-	-
-	Total Applications of Capital Funding	-	-	-
(392)	Surplus / (Deficit) of Capital Funding	(497)	(488)	(9)
-	Funding Balance	-	-	-



COMMUNITY FACILITIES AND SERVICES

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
25,899	General rates, uniform annual general charges, rates penalties	26,510	25,943	567
-	Targeted rates	-	-	-
60	Subsidies and grants for operating purposes	62	62	-
971	Fees and charges	1,002	992	10
2,573	Internal charges and overheads recovered	2,682	2,624	58
3,124	Local authorities fuel tax, fines, infringement fees and other receipts	3,316	3,189	127
32,628	Total Operating Funding	33,572	32,809	763
Applications of Operating Funding				
24,538	Payments to staff and suppliers	25,514	25,149	365
4,961	Finance Costs	5,261	5,653	(392)
9,177	Internal charges and overheads applied	8,936	9,223	(287)
-	Other operating funding applications	-	-	-
38,675	Total Applications of Operating Funding	39,711	40,026	(315)
(6,047)	Surplus / (Deficit) of Operating Funding	(6,139)	(7,216)	1,077
Sources of Capital Funding				
50	Subsidies and grants for capital expenditure	-	-	-
608	Development and financial contributions	628	628	-
16,549	Increase / (decrease) in debt	11,916	23,530	(11,614)
-	Gross proceeds from sale of assets	-	-	-
-	Other dedicated capital funding	-	-	-
-	Lump sum contributions	-	-	-
17,208	Total Sources of Capital Funding	12,544	24,159	(11,615)
Applications of Capital Funding				
	Capital expenditure			
1,163	to meet additional demand	821	936	(115)
3,968	to improve levels of service	8,476	7,738	738
4,006	to replace existing assets	5,438	4,789	648
2,024	Increase / (decrease) in reserves	(8,329)	3,479	(11,808)
-	Increase / (decrease) of investments	-	-	-
11,160	Total Applications of Capital Funding	6,405	16,943	(10,538)
6,047	Surplus / (Deficit) of Capital Funding	6,139	7,216	(1,077)
-	Funding Balance	-	-	-



GOVERNANCE AND STRATEGY

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
1,775	General rates, uniform annual general charges, rates penalties	2,754	3,075	(321)
-	- Targeted rates	-	-	-
-	- Subsidies and grants for operating purposes	-	-	-
-	- Fees and charges	-	-	-
327	Internal charges and overheads recovered	474	334	140
6,149	Local authorities fuel tax, fines, infringement fees and other receipts	6,067	6,316	(249)
8,252	Total Operating Funding	9,295	9,725	(430)
Applications of Operating Funding				
6,028	Payments to staff and suppliers	5,755	7,019	(1,264)
281	Finance Costs	268	268	-
1,881	Internal charges and overheads applied	2,272	1,916	356
-	- Other operating funding applications	-	-	-
8,190	Total Applications of Operating Funding	8,295	9,203	(908)
61	Surplus / (Deficit) of Operating Funding	1,000	521	479
Sources of Capital Funding				
-	- Subsidies and grants for capital expenditure	-	-	-
-	- Development and financial contributions	-	-	-
-	- Increase / (decrease) in debt	-	-	-
-	- Gross proceeds from sale of assets	-	-	-
-	- Other dedicated capital funding	-	-	-
-	- Lump sum contributions	-	-	-
-	Total Sources of Capital Funding	-	-	-
Applications of Capital Funding				
	Capital expenditure			
-	- to meet additional demand	-	-	-
61	- to improve levels of service	100	521	(421)
-	- to replace existing assets	900	-	900
-	- Increase / (decrease) in reserves	-	-	-
-	- Increase / (decrease) of investments	-	-	-
61	Total Applications of Capital Funding	1,000	521	479
(61)	Surplus / (Deficit) of Capital Funding	(1,000)	(521)	(479)
-	Funding Balance	-	-	-



PLANNING AND REGULATORY SERVICES

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
8,455	General rates, uniform annual general charges, rates penalties	8,148	9,347	(1,199)
-	- Targeted rates	-	-	-
-	- Subsidies and grants for operating purposes	-	-	-
7,809	Fees and charges	8,375	8,375	-
4,254	Internal charges and overheads recovered	4,021	4,259	(238)
1,204	Local authorities fuel tax, fines, infringement fees and other receipts	1,203	1,206	(3)
21,722	Total Operating Funding	21,747	23,187	(1,440)
Applications of Operating Funding				
10,990	Payments to staff and suppliers	11,302	11,123	179
-	- Finance Costs	-	-	-
10,527	Internal charges and overheads applied	10,245	10,650	(405)
-	- Other operating funding applications	-	-	-
21,518	Total Applications of Operating Funding	21,547	21,772	(225)
204	Surplus / (Deficit) of Operating Funding	200	1,415	(1,215)
Sources of Capital Funding				
-	- Subsidies and grants for capital expenditure	-	-	-
-	- Development and financial contributions	-	-	-
-	- Increase / (decrease) in debt	-	-	-
-	- Gross proceeds from sale of assets	-	-	-
-	- Other dedicated capital funding	-	-	-
-	- Lump sum contributions	-	-	-
-	Total Sources of Capital Funding	-	-	-
Applications of Capital Funding				
	Capital expenditure			
-	- to meet additional demand	-	-	-
-	- to improve levels of service	-	-	-
204	- to replace existing assets	200	1,415	(1,215)
-	- Increase / (decrease) in reserves	-	-	-
-	- Increase / (decrease) of investments	-	-	-
204	Total Applications of Capital Funding	200	1,415	(1,215)
(204)	Surplus / (Deficit) of Capital Funding	(200)	(1,415)	1,215
-	Funding Balance	-	-	-



SUPPORT SERVICES

Year 1 2018 - 19 \$000		Annual Plan 2019 - 20 \$000	Year 2 2019 - 20 \$000	Variance \$000
Sources of Operating Funding				
1,748	General rates, uniform annual general charges, rates penalties	3,804	2,950	854
-	- Targeted rates	-	-	-
-	- Subsidies and grants for operating purposes	-	-	-
259	Fees and charges	265	265	-
23,181	Internal charges and overheads recovered	23,474	23,349	125
246	Local authorities fuel tax, fines, infringement fees and other receipts	268	250	18
25,434	Total Operating Funding	27,811	26,814	997
Applications of Operating Funding				
19,721	Payments to staff and suppliers	19,220	19,077	143
-	- Finance Costs	424	498	(74)
2,635	Internal charges and overheads applied	2,643	2,687	(44)
-	- Other operating funding applications	-	-	-
22,356	Total Applications of Operating Funding	22,287	22,262	25
3,078	Surplus / (Deficit) of Operating Funding	5,524	4,552	972
Sources of Capital Funding				
-	- Subsidies and grants for capital expenditure	-	-	-
-	- Development and financial contributions	-	-	-
2,814	Increase / (decrease) in debt	8,000	15,046	(7,046)
-	- Gross proceeds from sale of assets	-	-	-
-	- Other dedicated capital funding	-	-	-
-	- Lump sum contributions	-	-	-
2,814	Total Sources of Capital Funding	8,000	15,046	(7,046)
Applications of Capital Funding				
	Capital expenditure			
558	to meet additional demand	577	1,077	(500)
3,373	to improve levels of service	9,616	16,283	(6,667)
1,346	to replace existing assets	2,712	1,611	1,101
615	Increase / (decrease) in reserves	619	627	(8)
-	- Increase / (decrease) of investments	-	-	-
5,892	Total Applications of Capital Funding	13,524	19,598	(6,074)
(3,078)	Surplus / (Deficit) of Capital Funding	(5,524)	(4,552)	(972)
-	Funding Balance	-	-	-

Draft capital projects

Capital projects planned for 2019-20

Programme	Project	LTP 2019-20 \$000	Net timing differences \$000	New/ (savings) \$000	Annual Plan 2019-20 \$000
Transportation					
Bus Shelters	Bus Shelters	94	-	-	94
Coastal Protection	Coastal Protection Structures - Roding	84	-	-	84
Cycleways	Cycleways - Subsidised	3,182	(3,182)	-	-
Footpaths	Footpaths Renewals	372	-	-	372
Footpaths	New Footpaths	417	-	-	417
Minor Improvements to Roding Network	Minor Improvements to Network	5,321	-	-	5,321
Other Roding Projects	Springs Flat Roundabout	4,170	-	-	4,170
Parking	Parking Renewals	230	-	-	230
Roding Drainage	Drainage Renewals	1,110	-	-	1,110
Roding Subdivision Works Contribution	Subdivision Works Contribution	52	-	-	52
Seal Extensions	Seal Extensions - Unsubsidised	1,061	-	-	1,061
Sealed Road Pavement Rehabilitation	Sealed Road Pavement Rehabilitation	4,134	-	-	4,134
Sealed Road Resurfacing	Sealed Road Resurfacing	4,346	-	-	4,346
Structures Component Replacement	Structures Component Replacement	1,048	-	-	1,048
Traffic Signs & Signals	Traffic Sign & Signal Renewals	890	-	-	890
Transportation Planning Studies & Strategies	Transport Planning Studies & Strategies	261	-	-	261
Unsealed Road Metalling	Unsealed Road Metalling	840	-	-	840
Urban Intersection Upgrades	Urban Intersection Upgrades	2,085	(487)	-	1,598
Transportation Total		29,699	(3,669)	-	26,029
Water					
Property	Water Property Renewals	94	-	-	94
Water Meters	Water Meter Renewals	365	-	-	365
Water Reservoirs	Reservoir Rehabilitation - Programmed Work	188	-	-	188

Programme	Project	LTP 2019-20 \$000	Net timing differences \$000	New/ (savings) \$000	Annual Plan 2019-20 \$000
	Three Mile Bush Reservoir Additional Capacity	156	-	-	156
Water Reticulation	Minor Projects - Emergency Works	313	-	-	313
	Reticulation - Programmed Work	1,981	(750)	(292)	938
	Waipu Water Reticulation	730	-	(730)	-
Water Treatment Plants	SCADA Upgrade	1,042	-	-	1,042
	Treatment Plant Renewals	-	-	250	250
	Treatment Plant Upgrades	21	-	700	721
	Water Treatment Plant & Equipment Replacement	521	-	-	521
Whau Valley Water Treatment Plant	Whau Valley New Water Treatment Plant	13,551	(3,762)	3,211	13,000
Water Total		18,961	(4,512)	3,139	17,588
Solid Waste					
Recycling	Recycling Bins Purchase	-	650	-	650
Transfer Stations	Stormwater Projects - Programmed Work	-	175	-	175
Solid Waste Total		-	825	-	825
Wastewater					
Laboratory	Laboratory Equipment Renewals & Upgrades	21	-	-	21
Wastewater Asset Management	Wastewater Assessment	44	-	-	44
Wastewater Network	Hikurangi Sewer Network Upgrade	2,085	-	(1,000)	1,085
	Sewer Network Renewal	1,407	-	-	1,407
	Sewer Network Upgrades	1,222	(470)	-	752
Wastewater Pump Stations	Wastewater Pump Station Remote Monitoring	110	-	-	110
	Wastewater Pump Station Renewals	405	-	-	405
Wastewater Treatment Plants	Wastewater Reticulation Upgrade	42	-	-	42
	Wastewater Treatment Plant Renewals	862	200	-	1,062
	Wastewater Treatment Plant Upgrades	2,339	(200)	-	2,139
Wastewater Total		8,537	(470)	(1,000)	7,067

Programme	Project	LTP 2019-20 \$000	Net timing differences \$000	New/ (savings) \$000	Annual Plan 2019-20 \$000
Stormwater					
Stormwater Asset Management	Stormwater Catchment Management Plans & Assessments	500	50	-	550
Stormwater Improvements	Stormwater Renewals	1,070	-	-	1,070
	Stormwater Upgrades	290	-	-	290
Stormwater Total		1,860	50	-	1,910
Flood Protection					
Flood Protection Total		-	-	-	-
Community Facilities and Services					
Civil Defence					
Civil Defence & Emergency Management	Civil Defence Emergency Management Equipment Renewals	5	-	-	5
	Tsunami Signage	36	-	-	36
	Tsunami Sirens Renewals	18	-	36	54
Civil Defence Total		59	-	36	95
Community Development					
CCTV Network	CCTV Upgrades & Improvements	136	-	-	136
Council-Owned Community Buildings	Community Buildings Renewals & Improvements	213	31	-	243
Pensioner Housing	Pensioner Housing Renewals & Improvements	688	120	-	808
Sense of Place	Community Led Development	418	276	-	694
Community Development Total		1,454	426	-	1,880
Libraries					
Digital Council	Library IT Equipment	104	-	-	104
Library Asset Renewals	Library Renewals	5	-	-	5
Library Books	Book Purchases	674	-	-	674
Libraries Total		784	-	-	784
Parks & Recreation					
Cemeteries	Cemeteries Renewals	204	-	-	204
Coastal Structures	Coastal Structures Renewal	804	-	-	804
Neighbourhood & Public Gardens	Neighbourhood & Public Gardens Level of Service	-	153	-	153
	Neighbourhood & Public Gardens Renewals	801	432	-	1,233

Programme	Project	LTP 2019-20 \$000	Net timing differences \$000	New/ (savings) \$000	Annual Plan 2019-20 \$000
Playgrounds & Skateparks	Playgrounds & Skateparks Level of Service	120	533	-	653
	Playgrounds & Skateparks Renewals	188	-	-	188
Sense of Place	Parks Interpretation Information	44	-	-	44
	Pohe Island Development	1,313	193	-	1,507
	Public Art	44	-	-	44
	Town Basin - Conversion of Carpark to Park	3,648	(600)	-	3,048
	Waterfront Programme	-	-	570	570
	Whangarei City Centre Plan Implementation	1,188	-	-	1,188
Sportsfields & Facilities	Sport & Recreation Growth	894	(472)	-	423
	Sport & Recreation Level of Service	89	-	-	89
	Sport & Recreation Renewals	1,233	-	-	1,233
	Tikipunga Soccer Hub	52	-	-	52
Walkways and Tracks	Walkway & Track Renewals	489	-	-	489
Parks & Recreation Total		11,112	239	570	11,922
Venue and Events Whangarei					
Forum North Venue	Forum North Venue Renewals	23	100	-	123
	Forum North Venue Upgrades	90	-	-	90
Northland Events Centre	NECT Building Renewals	151	-	-	151
Venue and Events Whangarei Total		263	100	-	363
Community Facilities and Services Total		13,673	766	606	15,044

Programme	Project	LTP 2019-20 \$000	Net timing differences \$000	New/ (savings) \$000	Annual Plan 2019-20 \$000
Planning and Regulatory Services					
Dog Pound	Dog Pound Renewals	1,415	(1,215)	-	200
Planning and Regulatory Services Total		1,415	(1,215)	-	200
Governance and Strategy					
Commercial Property	Parihaka Transmission Mast Upgrade	-	900	-	900
	Port Road Site Remediation	-	100	-	100
District Development	District Development Projects	271	-	(271)	-
New Airport Evaluation	New Airport Evaluation	2,321	(1,938)	-	383
Governance and Strategy Total		2,592	(938)	(271)	1,383
Support Services					
Business Improvement	Business Improvement Projects	104	-	-	104
Business Support	Business Support Projects	104	-	-	104
Civic Buildings	Furniture Renewals	21	-	-	21
Civic Centre	Civic Centre	15,194	(7,194)	-	8,000
Council Vehicle Replacements	Council Vehicle Replacements	219	45	-	264
Digital Council	Asset Management Software Upgrade	822	402	-	1,224
	CiA Upgrade	417	565	-	982
	Computer Tech for Building, Animal Control & Parking	-	10	-	10
	Corporate Performance Management	-	155	-	155
	Customer Access - Online Services	466	(466)	-	-
	Decision Support System Development	-	161	-	161
	Digital District Plan and Policies Online	506	(506)	-	-
	Digital Platform	-	1,033	-	1,033
	Digitisation of Records	244	81	-	325
	Electronic LIMs	605	(605)	-	-
	IT Equipment New	52	8	-	60
	IT Equipment Replacement	625	-	-	625
	IT Network Upgrades	-	-	110	110

Programme	Project	LTP 2019-20 \$000	Net timing differences \$000	New/ (savings) \$000	Annual Plan 2019-20 \$000
	Minor ICT Projects	83	-	-	83
	Mobility Technology - Building	336	-	-	336
	Upgrade Kete SharePoint	261	-	-	261
Support Services Total		20,059	(6,310)	110	13,859
Projects Total		96,795	(15,474)	2,584	83,905

Breakdown of Net Timing Differences	\$000
Less Brought Forward to 2018/19	(7,234)
Plus Carry Forward to 2019/20	21,375
Plus Brought Forward to 2019/20 from future years	3,436
Less Carry Forward to future years	(33,050)
Total net timing differences	(15,474)

***Draft
financial
prudence
benchmarks***

Annual plan disclosure statement

FOR PERIOD COMMENCING 1 JULY 2019

What is the purpose of this statement?

The purpose of this statement is to disclose Council's planned financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

The Council is required to include this statement in its long-term plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations (www.legislation.govt.nz) for more information, including definitions of some of the terms used in this statement.

Benchmark	Limit	Planned	Met
Rates affordability benchmarks			
Income	70%	55%	Yes
Increases	5.3%	5.1%	Yes
Debt affordability benchmarks			
External debt	175%	94%	Yes
Net interest to rates revenue	25%	7%	Yes
External debt per capita	\$2,241	\$1,599	Yes
Balanced budget benchmark	100%	102%	Yes
Essential services benchmark	100%	145%	Yes
Debt servicing benchmark	15%	4.9%	Yes

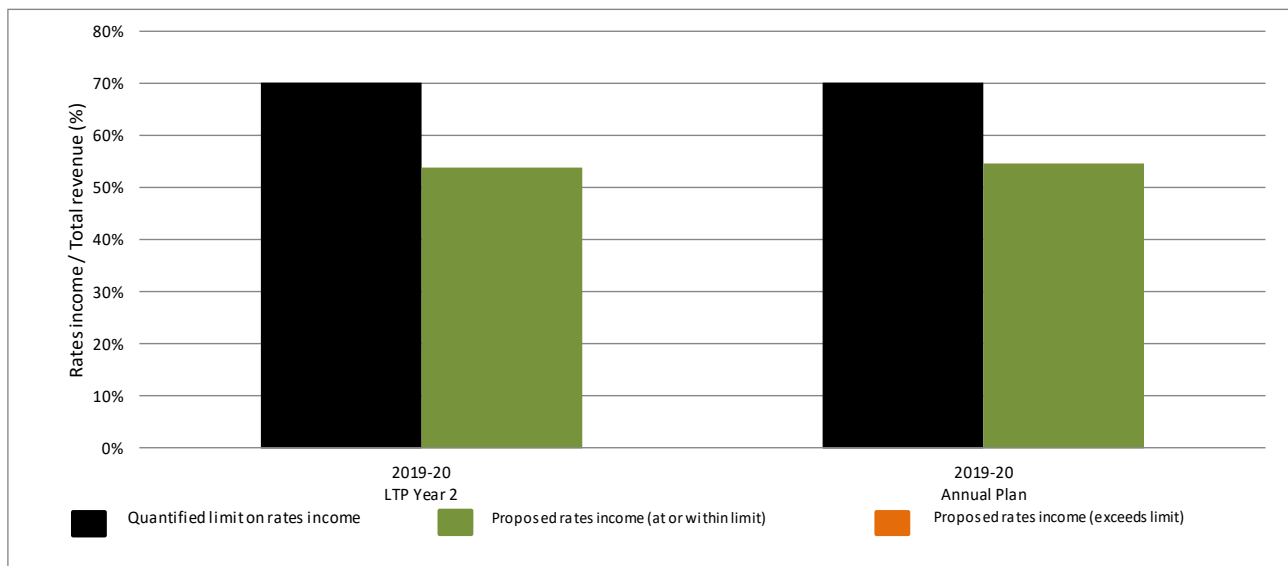
RATES AFFORDABILITY BENCHMARKS

Council meets the rates affordability benchmark if:

- its planned rates income equals or is less than each quantified limit on rates; and
- its planned rates increases equal or are less than each quantified limit on rates increases.

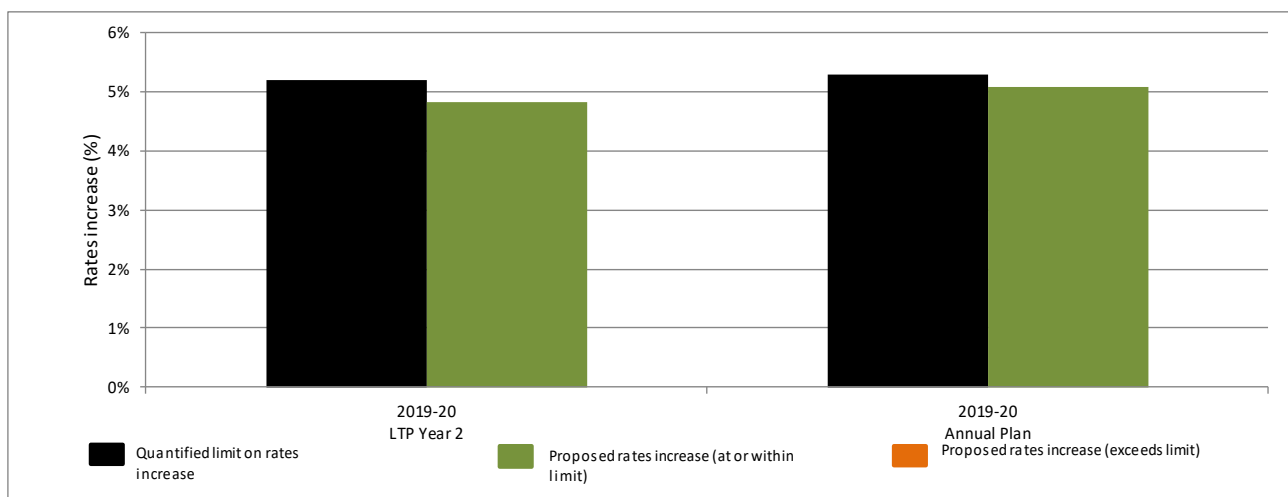
Rates (income) affordability

The following graph compares Council's planned rates with a quantified limit on rates contained in the financial strategy included in the long-term plan. The quantified limit is that rates income (excluding water) will not exceed 70% of total revenue.



Rates (increases) affordability

The following graph compares Council's planned rates increases with a quantified limit on rates increases contained in the financial strategy included in the long-term plan. The quantified limit is that the rates increase should not exceed LGCI plus 2% plus 1% growth annually.

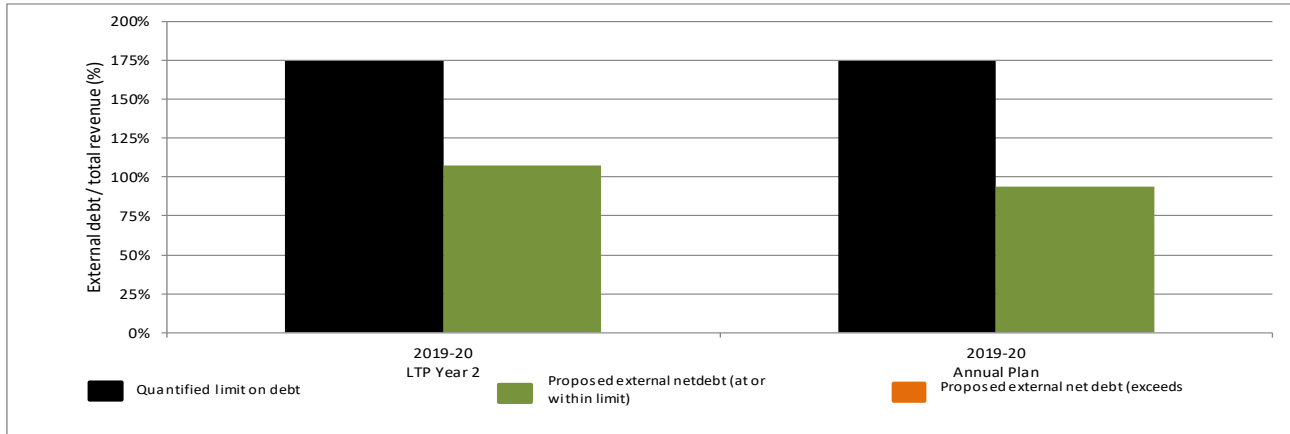


DEBT AFFORDABILITY BENCHMARKS

Council meets the debt affordability benchmarks if its planned borrowing is within each quantified limit on borrowing.

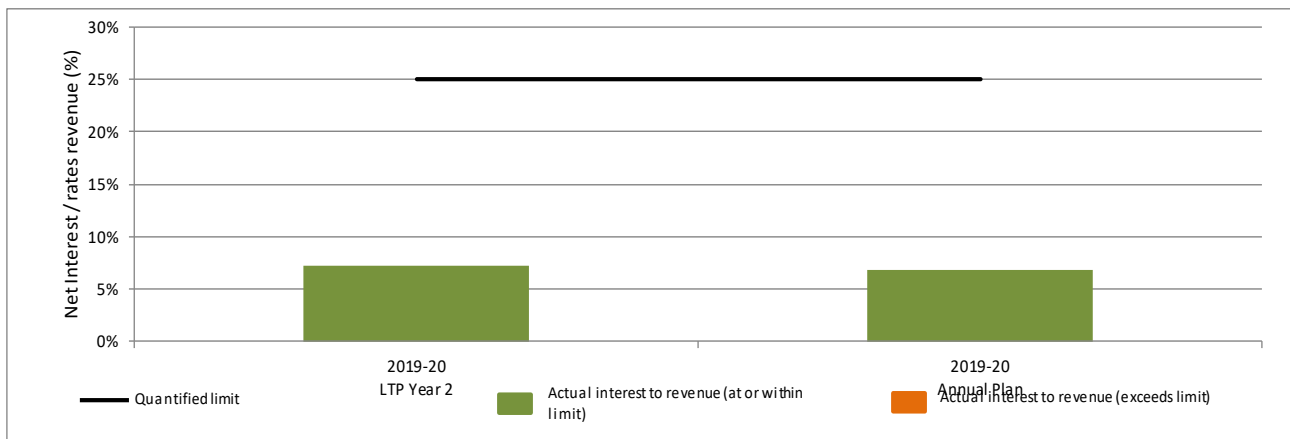
External debt

The following graph compares Council's planned debt with a quantified limit on borrowing contained in the financial strategy included in this long-term plan. The quantified limit is that net debt be no higher than 175% of total revenue.



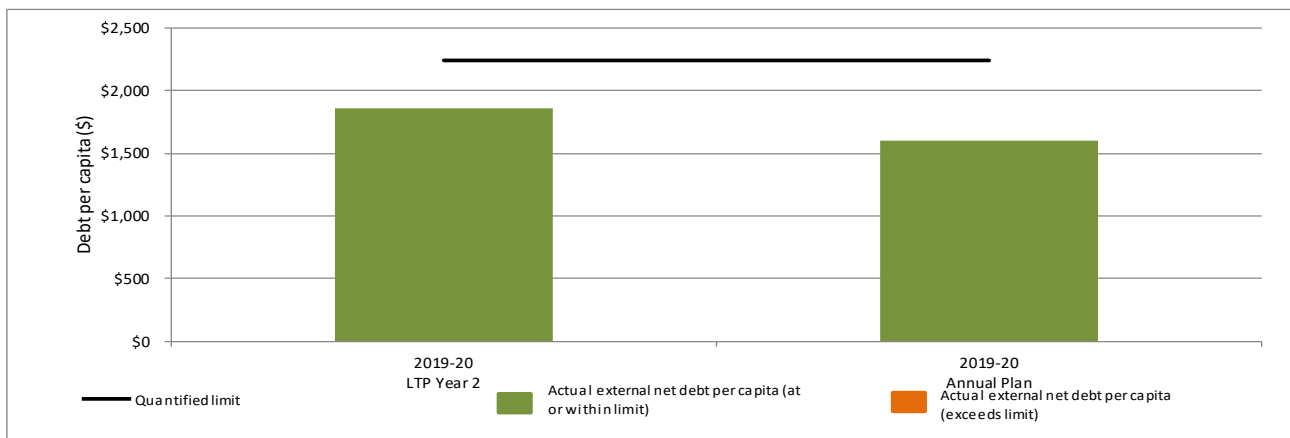
Net interest to rates revenue

The following graph compares Council's planned interest on debt with a quantified limit on borrowing contained in the financial strategy included in the long-term plan. The quantified limit is that planned net interest should not exceed 25% of total rates revenue.



External debt per capita

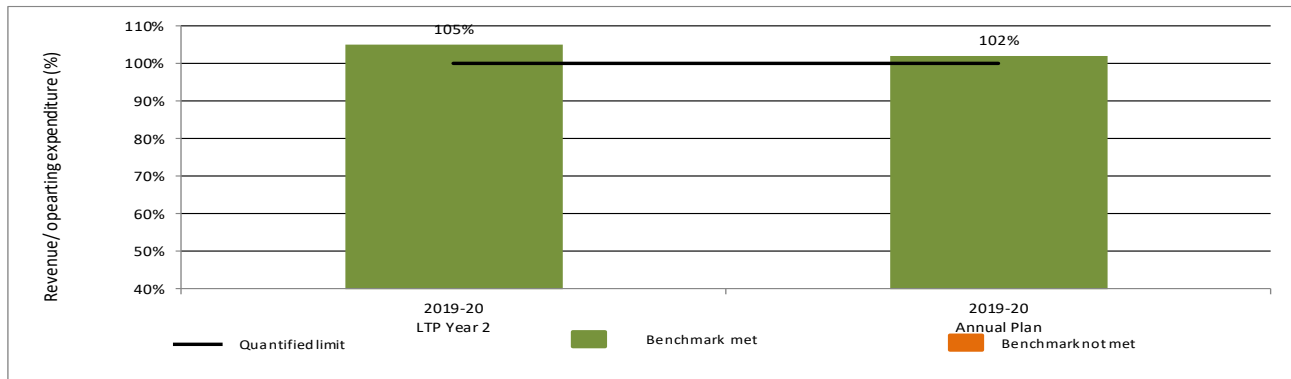
The following graph compares Council's planned debt with a quantified limit on borrowing contained in the financial strategy included in the long-term plan. The quantified limit is that external net debt per capita be less than \$2,241.



BALANCED BUDGET BENCHMARK

The following graph displays Council's planned revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant and equipment) as a proportion of planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant and equipment).

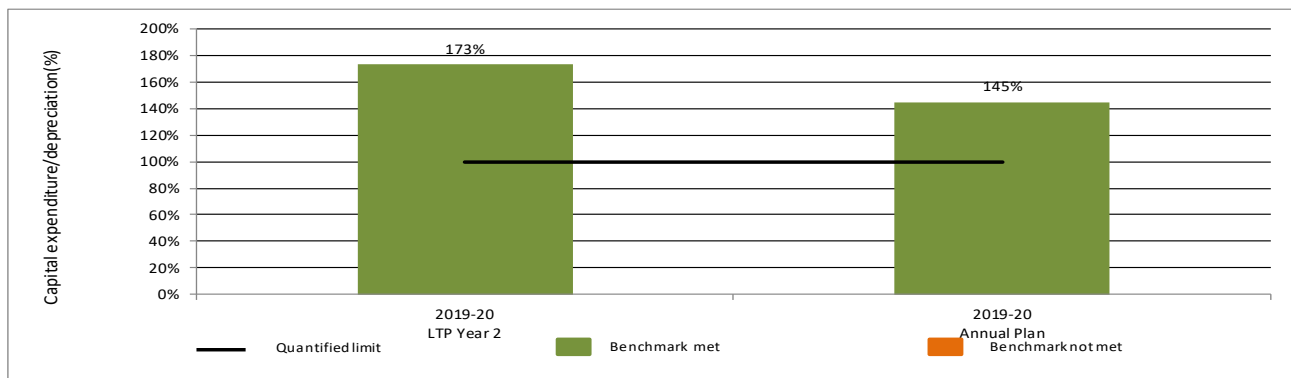
Council meets the balanced budget benchmark if its planned revenue equals or is greater than its planned operating expenses.



ESSENTIAL SERVICES BENCHMARK

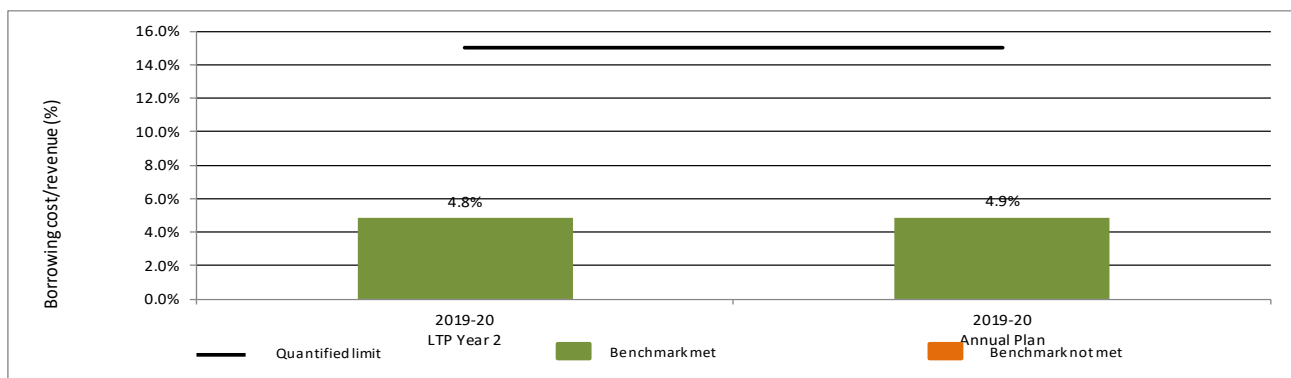
The following graph displays Council's planned capital expenditure on network services as a proportion of expected depreciation on those same network services.

Council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network services.



DEBT SERVICING BENCHMARK

The following graph displays Council's planned borrowing costs as a proportion of planned revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment). Because Statistics New Zealand projects Council's population will grow more slowly than the national population is projected to grow, it meets the debt servicing benchmark if its planned borrowing costs equal or are less than 15% of its planned revenue.



Draft funding impact statement

Funding impact statement

This statement sets out the information required by clause 20 of Schedule 10 of the Local Government Act 2002 to assist ratepayers in understanding the impact of the Annual Plan. This statement should be read in conjunction with the Revenue and Financing Policy prepared as part of the LTP 2018-28 process.

FINANCIAL DISCLOSURES

The Local Government Act requires disclosure of all sources of funding in a prescribed format. The Funding Impact Statement showing the overall sources of funding, the amount of funds expected from each source and how those funds will be applied has been included on page 14 of this document, which are to be read together with and form part of this Funding Impact Statement.

RATES

These rates are based on the funding requirements set out in the Annual Plan together with the land values, capital values and property numbers included in Council's Rating Information Database.

GENERAL RATES

General rates are set under Section 13 of the Local Government (Rating) Act 2002. Council proposes to set a general rate for all rateable land in our District.

The general rate will be made up of a uniform annual general charge (UAGC) and a value-based general rate.

Value based general rates

The value-based general rate will be assessed on the land value of each rateable rating unit in our District.

The general rate will be set on a differential basis based on the category of land use or, in certain circumstances, land zoning. The objective of the differential rate is to achieve the total revenue sought from each category of land use, as set out on page 42.

Where a property is used for more than one purpose the value of the property will be apportioned between the different categories. Subject to legal rights of objection, it shall be at the sole discretion of Council to determine the use or principal use of any rating unit.

The value-based general rate for a given property will be assessed by multiplying the land value of the rating unit by the rate per dollar that applies to the category of land use.

DIFFERENTIAL BASIS

All rating units in our District are allocated to the most appropriate category based on the use to which the land is put or, in specified circumstances, the land's zone. The categories are:

Category 1: Residential

All rating units which are used principally for residential or lifestyle residential purposes, including retirement villages, flats and apartments.

Category 2: Multi-unit

All rating units used principally for residential purposes and on which is situated multi-unit type residential accommodation that is used principally for temporary or permanent residential accommodation for commercial purposes, including, but not limited to, hotels, boarding houses, motels, tourist accommodation, residential clubs, hostels, but excluding any properties which are licensed under the Sale and Supply of Alcohol Act 2012.

Category 3: Miscellaneous properties

All rating units being any other property not otherwise categorised.

Category 4: Rural

All rating units which are used principally for agricultural, horticultural, forestry, pastoral or aquaculture purposes, or for the keeping of bees, poultry or other livestock. This does not include properties which are used for non-economic lifestyle residential purposes, generally 20 hectares or less and where the value of the land exceeds the value of comparable farmland.

Category 5: Commercial and industrial

All rating units used principally for commercial, industrial or related purposes or zoned for commercial, industrial or related purposes and not otherwise categorised. For the avoidance of doubt, this category includes properties licensed under the Sale and Supply of Alcohol Act 2012; and private hospitals and private medical centres.

Uniform Annual General Charge

The Uniform Annual General Charge (UAGC) is set under Section 15 of the Local Government (Rating) Act 2002. The UAGC will be charged to each separately used or inhabited part (SUIP) of a rating unit. The effect of this is that where a rating unit has more than one use or occupation, a separate charge will apply to each part.

The UAGC is calculated according to the judgement of Council on what is the proper balance between the fixed and variable parts of the general rate and on any consequential impacts on individuals and groups of ratepayers.

A UAGC of \$476.00 (including GST) will apply per SUIP for 2019-20. This is estimated to produce \$20.544 million (including GST) for 2019-20 and equates to 29 percent of general rates revenue and 17 percent of total rates revenue.

DEFINITION OF SEPARATELY USED OR INHABITED PART OF A RATING UNIT

A separately used or inhabited part is defined as:

- any part of a property (rating unit) that is separately used or occupied, or is intended to be separately used or occupied by any person, other than the ratepayer, having a right to use or inhabit that part by virtue of a tenancy, lease, license, or other agreement
- any part of a rating unit that is separately used, or occupied, or intended to be separately used or occupied by the ratepayer.

Examples include:

- each separate shop or business activity on a rating unit
- each occupied or intended to be occupied dwelling, flat, or additional rentable unit (attached or not attached) on a rating unit
- individually tenanted flats, including retirement units, apartments and town houses (attached or not attached) or multiple dwellings on Māori freehold land on a rating unit
- each block of land for which a separate title has been issued, even if that land is vacant.

GENERAL RATES FOR THE 2019-20 FINANCIAL YEAR

Total general rates required for 2019-20 are \$70.323 million GST inclusive. The differential rate in the dollar for each category of land use is set to achieve the share of the total revenue sought from each category. The percentage share of total general rates allocated to each category of land use for 2019-20 is all:

Residential properties	61.49%
Multi-unit properties	0.21%
Miscellaneous properties	0.30%
Rural properties	9.50%
Commercial and industrial properties	28.50%
Total	100%

The process by which the differential rate in the dollar for each category is calculated is set out below.

The amount projected to be collected from UAGCs in each land category is deducted from the total revenue sought from each category. The balance required from each category is divided by total land value of land in that category to establish the cents in the dollar required to achieve the revenue sought from that category. The relationship or differential between the categories will be the result of these calculations.

Details of charges and the amount of revenue sought for the 2019-20 year is:

	Value-based general rates		Uniform Annual General Charge		Total general rates
	Basis of assessment: Per \$ of land value		Basis of assessment: Per separately used or inhabited part of a rating unit		
TYPE OF RATE	Rate or charge 2019-20 (GST inclusive)	Revenue sought 2019-20 (GST inclusive)	Rate or charge 2019-20 (GST inclusive)	Revenue sought 2019-20 (GST inclusive)	Revenue sought 2019-20 (GST inclusive)
Residential category	\$0.0023036	24,523,000	\$476.00	18,722,000	43,245,000
Multi-Unit category	\$0.0046073	124,000	\$476.00	22,000	146,000
Rural category	\$0.0031177	5,860,000	\$476.00	820,000	6,680,000
Commercial and Industrial category	\$0.0154187	19,144,000	\$476.00	897,000	20,041,000
Miscellaneous category	\$0.0023036	128,000	\$476.00	83,000	211,000
Total		49,779,000		0,544,000	70,323,000

TARGETED RATES FOR THE 2019-20 FINANCIAL YEAR

Targeted rates are set under Section 16 of the Local Government (Rating) Act 2002. Targeted rates are used where a Council service provides a specific activity or a benefit to a specific group of people and consequently it is these beneficiaries that are charged the cost of providing the service. It may apply to all ratepayers or a specific group of ratepayers.

Roading schemes

Targeted rates are set for specific activities under Section 16 of the Local Government Rating Act 2002 and apply to properties within a defined area of benefit. Rates for the schemes noted below recover a contribution of the costs of capital works over a five-year period. The maps show the area of benefit and therefore the area of rateable land, in relation to each roading scheme on each map, all properties on the streets marked in yellow are rateable in respect of that roading scheme.

ROADING – SEAL EXTENSIONS – WHANGARURU NORTH ROAD

The sealing of Whangaruru North Road was undertaken by Council and a portion of the costs were to be recovered by those in the area of benefit.

The costs were to be recovered by way of a targeted rate over five years as a fixed amount per rating unit of \$575.00. This is estimated to produce \$17,250 for 2019-20. 2019-20 is the fifth year of this charge.

Whangaruru North Road – Area of benefit



ROADING – SEAL EXTENSIONS – MCKINLEY ROAD

The sealing of McKinley Road was undertaken by Council and a portion of the costs were to be recovered by those in the area of benefit.

The costs were to be recovered by way of a targeted rate over five years as a fixed amount per rating unit of \$575.00. This is estimated to produce \$22,425 for 2019-20. 2019-20 is the fifth year of this charge.

McKinley Road – Area of benefit



Sewerage disposal rate

The activity for which the targeted rate is set is the operation and maintenance of the sewerage disposal system. The targeted rate will be set and assessed per separately used or inhabited part of a rating unit (as defined on page 41) where the SUIP is connected to Council's wastewater system. The targeted rate is set on a differential basis. Residential connections will pay a fixed amount regardless of the number of toilet pans or urinals. Other premises, i.e. non-residential, will pay a fixed charge per toilet pan or urinal.

Details of rates for and the amount of revenue sought from, targeted rates for sewerage disposal are:

TYPE OF RATE	BASIS OF ASSESSMENT	RATE OR CHARGE 2019-2020 (GST INCLUSIVE)	REVENUE SOUGHT 2019-2020 (GST INCLUSIVE)
Total			\$21,833,000
Residential category	Per separately used or inhabited part of a rating unit	\$741.00	\$17,618,000
Other-non residential	Per toilet pan or urinal	\$482.00	\$4,215,000

District-wide refuse management rate

The activity funded by this targeted rate is the provision of refuse services not funded by user charges at transfer stations or the per bag charge (paid by stickers or official rubbish bags) for refuse collected at the kerbside. The targeted rate will be applied on a uniform basis to all rateable properties and assessed to all separately used or inhabited parts of a rating unit (as defined on page 41).

It funds kerbside and other recycling, litter bins, clearing of refuse from parks/reserves and streets, roadside rubbish, dealing with hazardous wastes, removing abandoned vehicles and the seasonal clean-ups required at beaches and other tourist locations. Costs associated with Council's waste minimisation programme are also included.

Also included is the cost of staffing transfer stations to ensure appropriate waste management of hazardous substances and to recover material such as steel and timber to minimise the items that would normally be dumped as waste through the landfill. These are services that benefit the whole District rather than individual users of our District's rubbish collection and disposal services.

A uniform targeted rate of \$187.00 (including GST) will apply per SUIP (as defined at page 41) for 2019-20. This is estimated to produce \$8.086 million (including GST) for 2019-20.

Water rate

The activity for which the targeted rate is set is for the catchment, storage, treatment and distribution of water throughout various parts of our District. A targeted rate set under section 19 of the Local Government (Rating) Act 2002 will apply for water consumption based on water consumed as recorded by a water meter on a per cubic metre basis. The targeted rate under section 19 will be calculated as a fixed charge per unit (cubic metre) of water consumed ("Volumetric consumption charge").

A fixed targeted rate set under section 16 of the Local Government (Rating) Act 2002 will apply to all connected and metered properties ("Supply charge"). This is in addition to the volumetric consumption charge.

A fixed targeted rate set under section 16 of the Local Government (Rating) Act 2002 will apply per SUIP of a rating unit for those premises where consumption of water is not recorded through a meter, but the property is connected to any of our District's water supply systems ("Uniform charge (unmetered)"). A further supply charge is not applied where the uniform unmetered water charge is set.

A fixed targeted rate set under section 16 of the Local Government (Rating) Act 2002 will apply per SUIP of a rating unit for availability of water ("Availability charge") where premises are capable of being connected to the water supply as they are situated within 100 metres of any public water supply reticulation system, but are not connected.

Targeted rates for back flow prevention apply to all properties which have a back-flow preventer connected. The revenue will be used for the monitoring and maintenance of the back-flow preventers. The rate will be assessed on the size of the back-flow preventer.

DETAILS OF RATES FOR AND THE AMOUNT OF REVENUE SOUGHT FROM, TARGETED RATES FOR WATER

Type of rate	Basis of assessment	Rate or charge 2019-20 (GST inclusive)	Revenue sought 2019-20 (GST inclusive)
Water rate			\$17,305,000
Volumetric consumption charge	Volume of metered water consumed per cubic meter	\$2.26	N/A
Supply charge (metered)	Provision of service per separately used or inhabited part of a rating unit	\$34.50	\$903,000
Availability charge	Availability of service per separately used or inhabited part of a rating unit	\$34.50	\$7,000
Uniform charge (unmetered)	Provision of service per separately used or inhabited part of a rating unit	\$474.00	\$37,000
Backflow preventer charge	Provision of service per connection based on the nature of connection		N/A
	15/20mm connection	\$80.42	
	25mm connection	\$81.52	
	32mm connection	\$96.44	
	40mm connection	\$98.69	
	50mm connection	\$102.39	
	80/100mm connection	\$257.89	
	150mm connection	\$301.90	
	200mm connection	\$500.01	

Flood protection rate

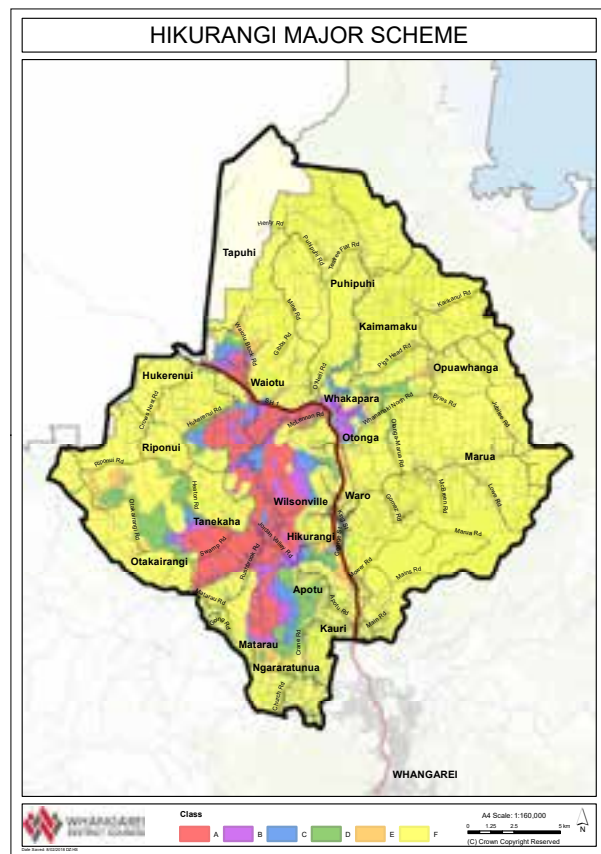
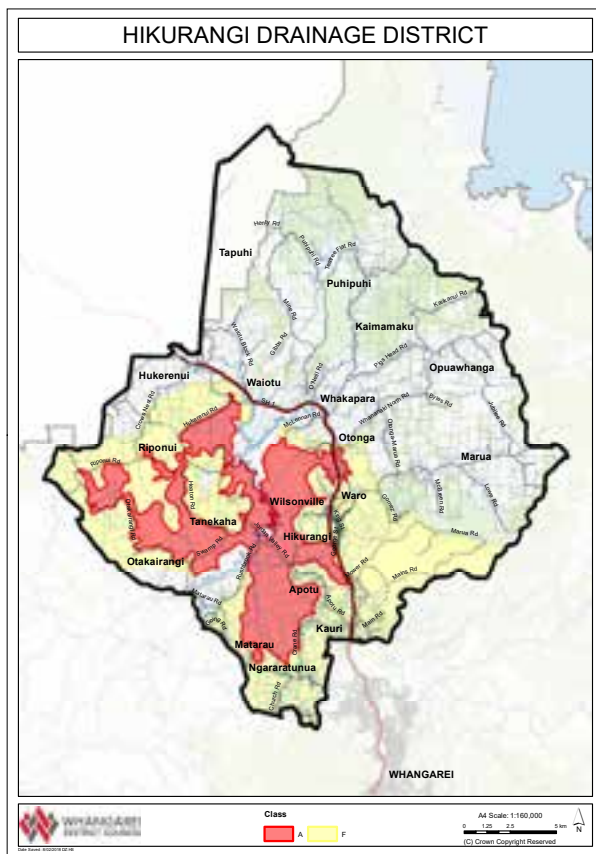
HIKURANGI SWAMP RATING DISTRICTS

A targeted rate applies to properties in the Hikurangi Swamp Special Rating District. The area of land within this special rating district is divided into classes based on location and area of benefit or effect of the scheme on a property. The activity funded by this targeted rate is to defray the costs of the Hikurangi Swamp Major Scheme set out on page 50 of the LTP.

The targeted rate is based on a differential graduated scale according to the class of the property and the area of land within the rating unit. Some properties may have areas of land which fall into several classes and the rating differentials are applied accordingly. The targeted rate per hectare for each category (class) of land is set out on the diagram below.

A second targeted rate applies to properties in the Hikurangi Swamp Drainage Rating District. The activity funded by this targeted rate is to defray the costs and charges of the Hikurangi Swamp draining scheme. The targeted rate applies differentially to two categories of land: class A and class F as set out on the Drainage District Diagram below. The targeted rate for each category is based on a differential graduated scale according to the class of the property and the area of land within the rating unit. The targeted rate per hectare for each category (class) of land is set out on the diagram below.

The Hikurangi Swamp rates are projected to increase 8% this year to fund additional expenditure required to maintain the effectiveness of the scheme as outlined in the LTP.



BASIS OF ASSESSMENT	RATE OR CHARGE 2019-2020 (GST INCLUSIVE)	REVENUE SOUGHT 2019-2020 (GST INCLUSIVE)
		\$1,391,000
Per hectare of land in the Hikurangi Swamp Special Rating area		\$1,245,000
Class A approx 2935 ha	\$203.13	
Class B approx 1464 ha	\$182.43	
Class C approx 1474 ha	\$142.20	
Class D approx 1860 ha	\$20.36	
Class E approx 991 ha	\$10.24	
Class F approx 31412 ha	\$4.09	
Per hectare of land in the Hikurangi Swamp Drainage Rating District		\$146,000
Class A approx 5021 ha	\$23.50	
Class F approx 11571 ha	\$2.35	

LUMP SUM CONTRIBUTIONS

Lump sum contributions will not be invited or accepted in respect of any targeted rate.

DISCOUNT FOR FULL PAYMENT OF ANNUAL RATES

Where the total year's land rates and any arrears are paid in full by the due date of the first instalment a discount will apply excluding roading scheme targeted rates. Full details of the actual discount amount available will be included on the rates assessment/invoice.

	Due date	Discount
Full payment of annual land rates and any arrears. (Water rates no longer receive discount for early payment)	20 August 2019	Discount 2.0%

DUE DATES FOR RATES

Due dates and penalty dates for land rates paid by instalments

A 10% penalty will be added to the amount of each instalment which remains unpaid after the due date for payment as shown in the following table:

	Due date	Late payment penalty	Date penalty applied
Instalment one	20 August 2019	Penalty 10%	23 August 2019
Instalment two	20 November 2019	Penalty 10%	25 November 2019
Instalment three	20 February 2020	Penalty 10%	25 February 2020
Instalment four	20 May 2020	Penalty 10%	25 May 2020

Due dates and penalty dates for water rates

Water accounts are processed monthly, two-monthly or six-monthly. Council agrees that the due dates of these accounts will be relative to the consumer's cyclic billing period and will show on the water rates invoice in accordance with the table that follows. A penalty of 10% will be applied to amounts unpaid after the due date, in accordance with the following table:

Month water rates invoice issued	Due date for payment	Date penalty will be added
July	20 August 2019	23 August 2019
August	20 September 2019	25 September 2019
September	23 October 2019	23 October 2019
October	20 November 2019	25 November 2019
November	20 December 2019	24 December 2019
December	21 January 2020	23 January 2020
January	20 February 2020	25 February 2020
February	20 March 2020	25 March 2020
March	22 April 2020	23 April 2020
April	20 May 2020	25 May 2020
May	20 June 2020	24 June 2020
June	22 July 2020	23 July 2020

Payment options

Payments for land and water rates can be made:

- by direct debit weekly, fortnightly, monthly, quarterly or annually – our preferred method
- online at www.wdc.govt.nz/Payit with a debit or credit card (please note additional charges may apply)
- internet banking
- by posting a cheque to us: Private Bag 9023, Whangārei 0148
- by cheque, cash, EFTPOS or credit card at our offices: Forum North, Rust Avenue, Whangārei or 8 Takutai Place, Ruakaka.
- All payments will be credited first to the oldest amount due.

ADDITIONAL CHARGES

Additional penalty on arrears for land and water rates

All rates (land and water) from the previous rating years that remain unpaid as at 4 July 2019 will have a further 10% penalty added. This penalty will be added on 4 September 2019.

REMISSION AND POSTPONEMENT POLICIES

Remission and postponement policies are applied where Council has adopted a policy to alter the amount of rates payable in specific circumstances. These policies may be obtained from our website or on request in person or by phone.

RATING BASE INFORMATION

The following information is required to be provided by the Local Government Act 2002, Schedule 10, section 20A:

- the projected number of rating units within Whangārei District at 30 June 2019 is 42,281
- the projected total capital value of rating units within Whangārei District at 30 June 2019 is \$28,746,794,000
- the projected total land value of rating units within Whangārei District at 30 June 2019 is \$14,538,031,000.

SAMPLE OF PROPERTIES SHOWING RATES FOR 2019-20

Randomly selected sample of properties from each category.

The rates are based on values assigned as at 1 August 2018. Please note – Northland Regional Council rates are not included. Please refer to their Annual Plan for the impact of their rates on your property.

	2018-19	2019-20
Residential property in urban area with a land value of \$154,000 (2018-19 \$102,000)		
General rate - land value	\$352.97	\$354.76
Uniform Annual General Charge	\$458.00	\$476.00
Sewerage disposal rate	\$709.00	\$741.00
District-wide refuse management rate	\$179.00	\$187.00
Total	\$1,698.97	\$1,758.76
Residential property in urban area with a land value of \$448,000 (2018-19 \$280,000)		
General rate - land value	\$968.94	\$1,032.03
Uniform Annual General Charge	\$458.00	\$476.00
Sewerage disposal rate	\$709.00	\$741.00
District-wide refuse management rate	\$179.00	\$187.00
Total	\$2,314.94	\$2,436.03
Residential (lifestyle) property with a land value of \$570,000 (2018-19 \$365,000)		
General rate - land value	\$1,263.08	\$1,313.07
Uniform Annual General Charge	\$458.00	\$476.00
District-wide refuse management rate	\$179.00	\$187.00
Total	\$1,900.08	\$1,976.07
High value residential (lifestyle) property with a land value of \$2,112,000 (2018-19 \$1,320,000)		
General rate - land value	\$3,439.74	\$3,583.79
Uniform Annual General Charge	\$458.00	\$476.00
District-wide refuse management rate	\$179.00	\$187.00
Total	\$4,076.74	\$4,246.79
Rural property with a land value of \$806,000 (2018-19 \$733,000)		
General rate - land value	\$2,406.81	\$2,512.87
Uniform Annual General Charge	\$458.00	\$476.00
District-wide refuse management rate	\$179.00	\$187.00
Total	\$3,043.81	\$3,175.87
Rural property with a land value of \$2,570,000 (2018-19 \$2,320,000)		
General rate - land value	\$7,617.72	\$8,012.49
Uniform Annual General Charge	\$458.00	\$476.00
District-wide refuse management rate	\$179.00	\$187.00
Total	\$8,254.72	\$8,675.49

	2018-19	2019-20
Commercial property with a land value of \$496,000 (2018-19 \$325,000)		
General rate - land value	\$7,310.29	\$7,647.68
Uniform Annual General Charge	\$458.00	\$476.00
Sewerage disposal rate (1 pan)	\$457.00	\$482.00
District-wide refuse management rate	\$179.00	\$187.00
Total	\$8,404.29	\$8,792.68
Industrial property with a land value of \$2,290,000 (2018-19 \$1,500,000)		
General rate - land value	\$33,739.80	\$35,308.82
Uniform Annual General Charge	\$458.00	\$476.00
Sewerage disposal rate (5 pans)	\$2,285.00	\$2,410.00
District-wide refuse management rate	\$179.00	\$187.00
Total	\$36,661.80	\$38,381.82

*Draft
significant
forecasting
assumptions*

2019-20 Annual Plan significant forecasting assumptions

	Financial risk	Impact for high financial risk assumptions	Level of uncertainty	Financial impact for assumption with high level of uncertainty
General assumptions				
<p>District growth: the number of residential ratepayers in Whangarei is expected to grow each year as more dwellings are built or properties divided – details of expected areas of growth are outlined in Council's Growth Strategy which can be viewed on Council's website.</p> <p>Development contributions: the value of development contributions collected is dependent on the number of subdivision lots developed and on the level of new service connections taking place. Development contributions (DC's) are forecast based on historical data with a growth factor applied. Council has assumed no effect from proposed changes to the current DC policy.</p>	High	The level of subdivision and development activity is difficult to forecast and carries a high level of uncertainty. Should Development Contributions revenue drop further in the future there may need to be a corresponding reduction in Council expenditure.	High	Every 1% of Development Contribution revenue not achieved will lead to a reduction in income of approximately \$48k, reducing available funding for Council activity.
<p>Rate Increase: the following rates increases have been applied in line with the Financial Strategy contained within the 2018-28 Long Term Plan:</p> <p>Rates (excluding metered water and Flood Protection): LGCI + 2% + growth.</p> <p>Metered Water: Growth</p> <p>Flood Protection: 8%</p> <p>These increases are considered to be necessary in order to ensure that rates income is sufficient for funding purposes.</p>	Low	Not applicable	Low	Not applicable

	Financial risk	Impact for high financial risk assumptions	Level of uncertainty	Financial impact for assumption with high level of uncertainty
Inflation: The impact of Inflation has been factored into producing the prospective financial statements. This has been achieved by using price level adjustors sourced from BERL. The main financial risk for council is that operating and capital expenditure items rise faster than revenue items but the likelihood of this is considered to be low.	Medium	Not applicable	High	If inflation is 1% more or less than the forecast Local Government Cost Index of 2.3% in year one of the LTP, total revenue would vary by approximately \$1.59M , total expenditure by approximately \$1.48M, and the net surplus would move by approximately \$110k.
User fees: increases are based on a percentage increase for District Growth, or in line with actual expected cost increase (as disclosed in the price level adjustors table following these assumptions) which is assumed to be sufficient for funding purposes. These will be reviewed annually to ensure compliance with Council's financial policies.	Medium	Not applicable	Medium	Not applicable
Forestry revaluation: Council has not budgeted for fair value movements in forestry due to the uncertainty of prediction. Any fair value movement will be non-cash and have an immaterial impact.	Low	Not applicable	Medium	Not applicable
Rental Income: Council has assumed rental increases will be based on the anticipated increases, timed to coincide with rental lease renewals.	Low	Not applicable	Low	Not applicable
Investment property revaluation: Council has not budgeted for fair value movements in investment properties due to the uncertainty of prediction. Any fair value movement will be non-cash and have an immaterial impact.	Low	Not applicable	Medium	Not applicable

	Financial risk	Impact for high financial risk assumptions	Level of uncertainty	Financial impact for assumption with high level of uncertainty
<p>Climate change: Council's Activity Management Planning Policy and Practice Document contains the following Policy Statement on Climate Change: 'Whangarei District Council shall consider the effects of climate change on the activity in accordance with the latest Ministry for the Environment guidelines.</p> <p>The impact on Council's infrastructure over the 10 years of the LTP is considered acceptable when compared with the currently-used design standards for new infrastructure, providing Ministry of Environment predictions are generally accurate.</p>	Low	Not applicable	Medium	Not applicable
Expenditure assumptions				
<p>Interest rates: the average cost of borrowing has been assumed to be 4.46% for existing and new debt. This is based on the weighted average cost of capital calculated across the period of the Annual Plan. Council has a comprehensive interest rate hedging program which protects against interest rate rises through the life of the plan.</p>	Medium	Interest rate risk exposure is managed through long term swaps and forward rate cover.	Medium	A 1% movement in interest, after factoring in the impact of hedging utilising long term swaps would affect the operating budgets by an average of \$428k pa.
<p>Depreciation funding: Capital expenditure to replace assets ('renewals') will be funded by rates collected to cover the cost of depreciation. Any surplus depreciation component will be used to repay borrowings. Any shortfall in funding requirements will be met through subsidies, operating surplus or increased debt. Further information can be found in the Revenue and Financing Policy, the Financial Strategy and the Infrastructure Strategy.</p>	Medium	Not applicable	Medium	Not applicable
<p>Unfunded depreciation: Council does not fund depreciation on transportation assets to the extent that NZTA funds renewals, and this replacement capital expenditure is based on current NZTA funding rates.</p>	Low	Not applicable	Low	Not applicable
<p>CAPEX borrowings: the borrowings for capital expenditure are assumed to be repaid at the shorter of the life of the asset or 20 years for determining the funding for that asset.</p>	Medium	Not applicable	Low	Not applicable

	Financial risk	Impact for high financial risk assumptions	Level of uncertainty	Financial impact for assumption with high level of uncertainty
<p>CAPEX: capital expenditure projects are assumed to be completed in the years in which they are budgeted for.</p> <p>Any carry forwards in a year are usually at a similar level to the previous year, resulting in a minimal net effect.</p>	Medium	Not applicable	Medium	Not applicable.
Asset assumptions				
<p>Subsidies: New Zealand Transport Agency (NZTA) subsidies have been included based on Central Government contributions to certain Capital Expenditure - subsidies average 53%. All subsidies are disclosed within the operating revenue and are contingent on the applicable capital projects taking place.</p> <p>Council has assumed that there are no changes to the subsidy rates in this Annual Plan. The granting of subsidies for specific programmes are contingent on being approved by NZTA. Council will not know whether projects for which they have applied for funding from NZTA are approved until after the Annual Plan is adopted.</p>	High	If a planned significant capital project that has a capital subsidy associated with it is not approved by NZTA then this will cause a reduction in capital subsidy income and could possibly cause an existing balanced budget in a given year (from a DIA perspective) to become unbalanced.	High	If a planned significant capital project that has a capital subsidy associated with it is not approved by NZTA then this will cause a reduction in capital subsidy income and could possibly cause an existing balanced budget in a given year (from a DIA perspective) to become unbalanced.
<p>Depreciation: depreciation rates for each asset group have been calculated using rates included in the Accounting Policies.</p> <p>Depreciation rates on infrastructural assets are based on the 2017 revaluation rate average for each activity. Depreciation expense is reduced by an average rate of renewals, assuming capex built to replace existing assets will only marginally increase depreciation.</p>	Low	Not applicable	Medium	Not applicable
<p>Infrastructural asset revaluation: An assumption has been made that revaluation of infrastructure assets will occur every three years, with the next due 30th June 2019. For each revaluation year an inflationary rate (BERL) has been applied to the previous years' asset value to arrive at an estimated depreciated replacement cost. The depreciation expense has been calculated on the new revaluation balance. Differences in value have been attributed to individual asset revaluation reserves.</p>	Medium	Not applicable	Medium	Not applicable

	Financial risk	Impact for high financial risk assumptions	Level of uncertainty	Financial impact for assumption with high level of uncertainty
Roading Asset revaluation: The revaluation of the Roding Assets will occur yearly.	Low	Not applicable	Low	Not applicable
Pensioner Housing revaluation: The revaluation of Pensioner housing will remain at 5 year intervals.	Low	Not applicable	Low	Not applicable
Useful lives: useful lives for each asset group have been listed in the Accounting Policies.	Low	Not applicable	Low	Not applicable
Vested Assets: Vested Asset income is inconsistent from year to year and as a consequence is difficult to forecast. It has therefore been reflected at a flat rate of \$3M per year in the Plan. Vested asset income has no cash impact.	Low	Not applicable	Low	Not applicable
Funding sources: future replacement of significant assets is assumed to be funded in line with the Revenue and Financing Policy.	Low	Not applicable	Low	Not Applicable
Other Financial Assets: No movement in the value of Shares held in Civic Assurance Limited and the New Zealand Local Government Funding Agency has been assumed in the forecast nor any movement in the value of investments in subsidiaries.	Low	Not applicable	Low	Not Applicable
Investment Properties: No movement in the value of investment properties has been reflected in the Plan given the difficulty of forecasting future values and also taking into consideration that if values were forecast to change, it would not have an impact on cash requirements.	Low	Not applicable	Low	Not Applicable
Biological Assets and Derivative Financial Assets: No movement in the value of biological assets, intangible assets and derivative financial assets has been reflected in the Plan due to difficulty in forecasting future values. Any movements in these assets would have no cash impact to the Plan.	Low	Not applicable	Low	Not Applicable
Liability assumptions				
Interest: interest calculated on debt is based on historical average monthly movements and the impact of current and forecasted interest rate hedging.	Medium	Not applicable	Medium	Not applicable
Borrowings: it is assumed that Council will have the facilities to secure funding as required.	Low	Not applicable	Low	Not applicable

	Financial risk	Impact for high financial risk assumptions	Level of uncertainty	Financial impact for assumption with high level of uncertainty
Derivative Financial Liabilities: No movement in the value of derivative financial liabilities has been reflected in the Plan due to difficulty in forecasting future values. Any movements in these assets would have no cash impact to the Plan.	Low	Not applicable	Low	Not applicable
Strategic				
Resource Consents: The necessary Resource Consents required for capital projects will be applied for in due course to align with the planned project timeframes. We assume conditions for Resource Consents will not alter budgeted project costs significantly.	Low	Not applicable	Low	Not applicable
Other Assumptions				
Strategic assets: Council has not planned for the ownership of any strategic assets to be transferred to another party. Council receives vested assets in satisfaction of various development contribution charges.	Low	Not applicable	Low	Not applicable
Forecasts: Business and Economic Research Limited (BERL) constructed the forecast increases in revenues (excluding rates) and costs for Local Authorities in September 2018 for use in their budgeting processes for the Plan. It is assumed these factors are appropriate for Council forecasts.	Medium	Not applicable	Medium	Not applicable
Currency Movement: Council does not have any significant exposure to currency movements and consequently has not specifically taken them into account.	Low	Not applicable	Low	Not applicable
Emissions trading scheme: The scheme has been implemented, however until Ministry for the Environment have considered the likely charges to stay and the price increase, Council will assume nil charges.	Medium	Not applicable	Medium	Not applicable
Local Government Reorganisation: Council has developed forecasts based on the assumption that the unitary council is not established and WDC will continue to operate.	Low	Not applicable	Low	Not applicable

	Financial risk	Impact for high financial risk assumptions	Level of uncertainty	Financial impact for assumption with high level of uncertainty
Flood and Storm Damage: Council does not budget for storm events, as referred to in the 2018-2048 Infrastructure Strategy. Lack of funding provision for emergency works may result in reduced renewals as renewal funding gets diverted to fund flood damage repairs.	Medium	Not applicable	Medium	Not applicable
Subsidiary assumptions				
NRLLP: it is assumed that council will receive annual distributions from Northland Regional Landfill Limited Partnership throughout the term of the plan.	Low	Not applicable	Low	Not applicable
Northern Transportation Alliance (NTA): A shared services agreement between four Northland councils (Kaipara District Council, Far North District Council, Northern Regional Council, Whangarei District Council) and New Zealand Transport Authority (NZTA) was established on 1 July 2016. The activities of the NTA attract subsidy on subsidised projects. Council has made provision for gaining subsidy on the NTA activities for these subsidised projects.	Low	Not applicable	Low	Not applicable





FINAL
For adoption



Consultation Document



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For more information

If you want more information visit:
www.wdc.govt.nz/AnnualPlan
 or phone 09 430 4200
 or 0800 WDC INFO

Key dates

Consultation document approved:
28 February

Open for feedback: 4 March - 4 April

Hearings: 16 April

Proposed adoption of the Annual Plan
2019-20: 28 June

Meeting dates

Tues 5 March | Parua Bay Community Centre, 7:00pm

Wed 6 March | Te Kura o Otangarei, 5:00pm

Thurs 7 March | Hikurangi Friendship House, 6:30pm

Mon 11 March | Tutukaka Marina Office, 7:00pm

Tues 12 March | Ruakaka Rec Centre, 6:30pm

Weds 13 March | Oakura Hall, 6:30pm

Thurs 14 March | Ruatangata Public Hall, 7:00pm

Tues 19 March | Onerahi Community Hall, 7:00pm

Mon 25 March | Kamo Bowling Club, 6:30pm

Weds 27 March | St Peters Anglican Church Waipu, 7:30pm

Thurs 28 March | Mangakahia Sports Ground, 6:00pm

Wed 3 April | The Pulse Raumanga, 6:00pm

Community events

Sun 3 March | Beach to Basin, 9am

Sat 9 March | Growers Market, 7.00am

Sat 16 March | Whanau at the Falls, 12pm

Message from the Mayor

Imagine waking up in the year 1953 – how different the world would look to the one we live in today.

Those were the days when Whangārei's Cafler Park was still known as Central Park and featured a glorious swimming hole surrounded by terraces on the Waiarohia Stream. There was no Cameron Street Mall, the Town Basin was an area of wharves and warehouses and we lived without GPS, Google or smartphones in our back pockets.

Today we are operating in a far more dynamic world, with different challenges to those of the 1950s, and different expectations from our community. We need to be ready to react to challenges like climate change, population increases and new responsibilities added by legislation.

1953 was the year our original Whau Valley Water Treatment Plant was built and after 66 years it is due for a well-deserved retirement. We are about to turn the first sod on a new \$30 million water treatment plant, a project that we have been working on for some time.

The new plant is one of several major projects outlined in this Consultation Document for our Annual Plan 2019-20. You will also find information about the minor changes we have made since we set it as part of our Long Term Plan 2018-28 process.

This plan sets out a robust programme of work with a focus on our core assets, with strong investment in transport across our District's roads, urban intersections and cycleways, wastewater and stormwater.

We're investing in community-led projects in Tikipunga, Maungatapere and Raumanga and providing funding to many community groups. A new skate park is planned at Ngunguru this year, while a new park and playground at the Town Basin will transform the area and be a drawcard for visitors and locals alike. We're also gearing up for hosting the Women's Rugby World Cup in 2021.

Caring for the environment is important to this Council and our new Sustainability Strategy is a blueprint for a brighter, cleaner and ultimately carbon-neutral District. We will be flicking the switch on a second biogas generator, using methane gas from our wastewater treatment to generate electricity, which is another positive step towards this goal.

I encourage you to read through this document and let us know if we are on the right track with the projects and improvements we have planned. We look forward to reading your submissions.

Her Worship the Mayor
Sheryl Mai



This is your District



91,400

Population as at 30 June 2018

270,000

hectares Land area

\$14.5 billion

Land value of rateable property in the District (31 December 2018)

\$28.7 billion

Capital value of rateable property in the District (31 December 2018)

43,967

Rateable properties

\$1.80 billion
of assets

188,059

Items available for loan in all of our Libraries

621

kilometres

Sewerage system



1049
kilometres

Sealed roads

700
kilometres

Unsealed roads



740

Reserves and sports parks

55km

Maintained walking tracks

14km

Walk/cycleways

763
kilometres

Water distribution system



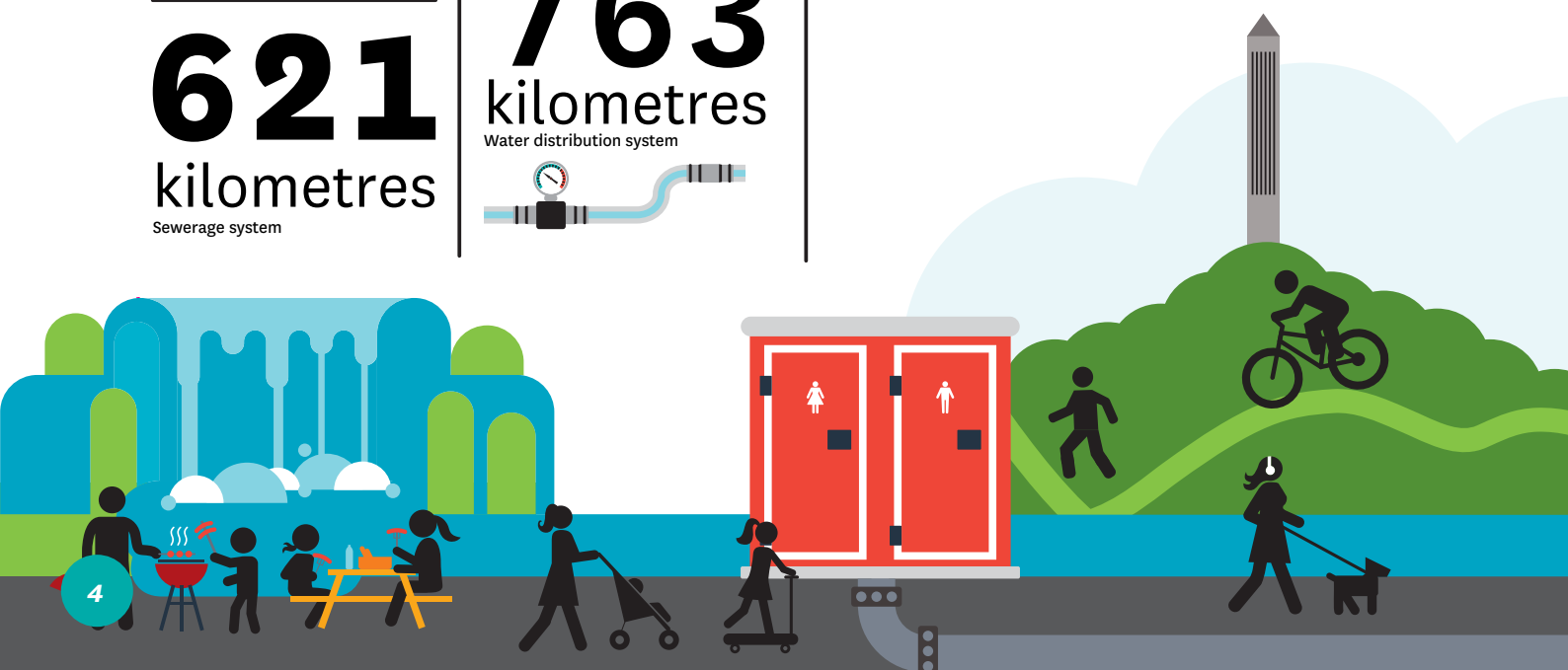
About this document

This document is all about our Annual Plan 2019-20, which is Year 2 of our Long Term Plan 2018-28.

We have made some small changes since we set the plan last year, while not significant, we felt it was important to let you know where we are heading and what the plans for 2019-20 look like.

We will be out and about in the community during our consultation period of March 4 to April 4 so you can tell us your thoughts on our Annual Plan 2019-20. We look forward to hearing from you.

*This document
is all about
year 2 of our
2018-28 Long
Term Plan (LTP)*



Our vision

- A vibrant, attractive and thriving District

Everything we do is guided by our vision and community outcomes. These are based on what you told us is important to you, during engagement on the Long Term Plan 2018-28.

We provide core services like roads, footpaths, walking tracks and cycleways so you can get around our District. We provide fresh water to drink, an efficient rubbish service, and resilient stormwater and sewage networks. We provide vibrant parks, libraries and attractive community spaces where people work, live and play. We do these things every day of every year for our community.

But, we must do more than this. We must also think about how we ensure this vision is sustainable now and into the future.

We are excited to share with you the projects we are investing in to service our growing population, and to help enhance our District.

We also welcome your feedback on the plans we have made. Read through this consultation document and tell us what you think, using the form on the last page.

Our community outcomes

Efficient and resilient core services



- It is easy and safe for everyone to travel around the District
- There are opportunities to walk and cycle
- The District is well prepared for growth and can adapt to change
- Services are supplied in ways that benefit the environment.

Positive about the future



- The District has productive land, people and a thriving city centre
- There is a fair urban/rural balance
- Council has clear, simple documents and rules
- The District embraces new technology and opportunities.

Caring for the environment



- Communities work to keep the environment clean and healthy
- Access to the coast is protected
- Open spaces in parks and streets are places where nature thrives
- The District is positively adapting to climate change.

Proud to be local



- The District is neat, tidy and looks attractive
- Public areas feel and are safe
- There is always something to do and see
- There are opportunities for people of all abilities, ages and life stages to be active.



Major Council projects for 2019-20

NEW WHAU VALLEY WATER TREATMENT PLANT

This new treatment plant will future-proof our supply of fresh drinking water.

RURAL ROAD SEAL EXTENSIONS

Sealing 2km of unsealed roads to help improve safety and reduce dust from road traffic.

SHARED PATH NETWORK

We want to get people out of their cars and on their bikes. This off-road walking and cycling network will provide students and workers with a safe and direct connection to schools, sportsfields and the city centre.

PROPOSED SPRINGS FLAT ROUNDABOUT

A new roundabout will improve traffic safety and congestion on the intersection linking State Highway One to Kamo.

INTERSECTION UPGRADES

\$1.6 million of upgrades at the Maunu Road and Porowini Avenue intersection, and Central Avenue intersection, will help with congestion on these main routes.

We are also working on improving traffic flow in Dent St. We're looking at some different options and will begin work in 2019-20 if they get the green light.

STORMWATER SYSTEM UPGRADES

We're putting more money into stormwater to make sure we are set up for the future, meeting the challenges of climate change and improving water quality.

SPORTSFIELDS

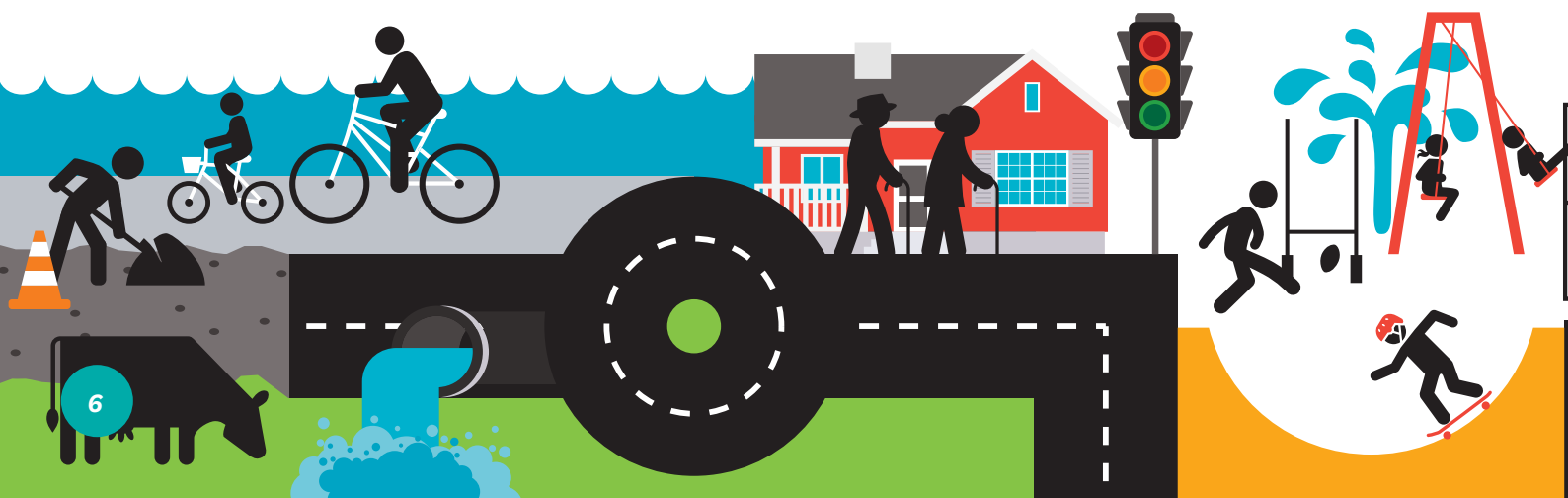
New drainage at Hikurangi, Tikipunga and Parua Bay sportsfields will improve their playing surfaces and decrease wet weather closures. Fields at Ruakaka and Otangarei will get new lights.

SKATE PARKS

We are investing in our young people by building a new skate park at Ngunguru.

NEW TOWN BASIN PARK AND CHILDREN'S PLAYGROUND UPGRADE

The old car park next to the Canopy Bridge will be transformed into an amazing new park linking the waterfront to the city centre, while the existing children's playground will get new equipment.



POHE ISLAND UPGRADES

At Pohe Island there will be 270 new carpark spaces plus a new playground.

SEAWALLS AND COASTAL EROSION

We are in the design and consent stage of new seawalls for One Tree Point.

NORTHLAND FOOTBALL HUB AT TIKIPUNGA

We are starting on this \$1.2 million investment, supporting the creation of a regional hub for this growing sport and nurturing the development of our future All Whites.

WALKWAYS AND TRACKS

We live in a District of great natural beauty and our 55km of walking tracks provide plenty of options for getting out in nature. We continually renew our tracks with the Goetzee Track, between Parihaka and Whareora Road, getting a makeover this year.

BETTER RECYCLING

We are working on ways to reduce waste going to landfill by improving our kerbside recycling service. However, we've had to delay our planned purchase of new bins due to significant changes in the global recycling industry.

HIKURANGI SEWER NETWORK AND STORMWATER

We're replacing this sewer network to reduce sewage spills and get Hikurangi set up for the future.

CITY CENTRE PLAN

This year we will spend \$1.2 million improving the look and feel of city streets to make them even better and to support our local retailers and eateries.

NEW AIRPORT SITE EVALUATION

We are working hard to find a new site for our airport as we need to provide longer runways for modern planes.

CIVIC CENTRE

We're in the planning stage of a new Civic Centre.

Planning for the future

As well as working on some major projects for 2019-20 we are also working on strategies for dealing with issues like climate change; making sure we have the right community spaces for sports and active recreation; managing growth; as well as preparing for upcoming events like the 2021 Women's Rugby World Cup.

A full list of our planned capital works for the 2019-20 year can be found on our website. If you want a hard copy you can pick one up at any Council Service Centre or Library, or ring and we'll send one out to you.



Highlights of the 2019-20 Annual Plan

This map gives a snapshot of the wide range of services that Council provides throughout our District and some of the key projects we are getting on with in 2019-20.



- A** Hikurangi Flood Protection Scheme
- B** Cemeteries
- C** Drinking water
- D** Roads and footpaths
- E** Pensioner housing
- F** Working in partnership with Māori
- G** Community-led development
- H** Recycling and rubbish collection
- I** Parks and walking tracks
- J** Civil defence
- K** Wastewater
- L** Servicing high-growth areas
- M** Libraries

- 1** Hikurangi sewer upgrades
- 2** New Whau Valley Water Treatment Plant
- 3** New Northland Football Hub at Tikipunga
- 4** New Springs Flat roundabout
- 5** Shared path network
- 6** New skate parks
- 7** Urban intersection upgrades
- 8** New Town Basin Park
- 9** CCTV upgrades
- 10** Pohe Island carpark development
- 11** Pohe Island redevelopment
- 12** Stormwater system improvements
- 13** New airport evaluation
- 14** Seal extensions on rural roads
- 15** Kerbside recycling upgrades
- 16** Sportsfield improvements
- 17** More coastal protection and sea walls

Just add water

We're responsible for providing the "three waters" – drinking water, wastewater and stormwater.

Drinking water

We have some of the best drinking water in the country and we want to keep it that way. That's why we are investing in one of our biggest ever projects this year with a \$30 million new Whau Valley Treatment Plant. Our current plant was built in 1953. It has served us well but needs replacing.

Once built, the new plant will process up to 22,000 cubic metres of drinking water per day from the Whau Valley Dam and Hatea River, compared to the current 15,000 cubic metres.

The new plant will future-proof water supply for our growing District, featuring new filtration systems and the latest technology.

Water facts

- Whangārei has had a public water supply for more than 100 years
- Whangārei residents use 7 million cubic metres of drinking water a year
- We have seven Water Treatment Plants: Poroti, Maunu Springs, Maungakamea, Mangapai, Ruakaka, Ahuroa and Whau Valley plus 44 water reservoirs.

A cleaner harbour

Since we completed the last of our major wastewater upgrades there have been no major sewage spills in the harbour. This is great news but we want to make it even better! This is why we are now focusing on improving our stormwater systems across our District.

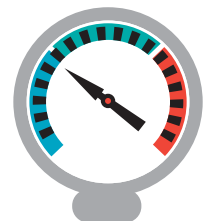
A lot of the services we provide are unseen and stormwater is a great example of this. Our stormwater network is largely hidden underground but plays a vital role, reducing flooding and erosion by diverting run-off from our roofs, roads and footpaths. An increased investment in stormwater will mean cleaner rivers and harbour. It will also help us prepare for the effects of climate change.

Stormwater facts

- Our stormwater system is made up of 31,000 pipes, channels, inlets and manholes
- It is 579km in length and worth \$271 million, which is around 14% of Council's total assets.

Turning methane into electricity

As a Council, we are always looking for ways to save ratepayers money – but it's even better when a solution helps us to save money and is also good for the planet. We have a new Sustainability Strategy that looks at ways we can better care for our environment. This year we will start using a second biogas generator which uses the methane gas from wastewater treatment to generate electricity.





Going places

We are all about getting around. In fact, did you know that we spend about 24 cents in every dollar on transportation – sealed roads, gravel roads, cycleways, footpaths, bus shelters, parking and more.

This year we're resealing 90kms of our existing network. We're continuing our work upgrading city intersections, making it easier and faster to get to where you want to go. We're investing \$1.5 million in urban intersection upgrades at the Maunu Road/Porowini Avenue intersection; and the Maunu Road/Central Avenue/Walton Street/Water Street intersection. We're also looking at ways to improve the Walton Street/Robert Street intersection in the CBD.

There will also be new bus shelters and \$417,000 spent on new footpaths across the District.

Whangārei is going places – and we want to get there faster, safer and better!

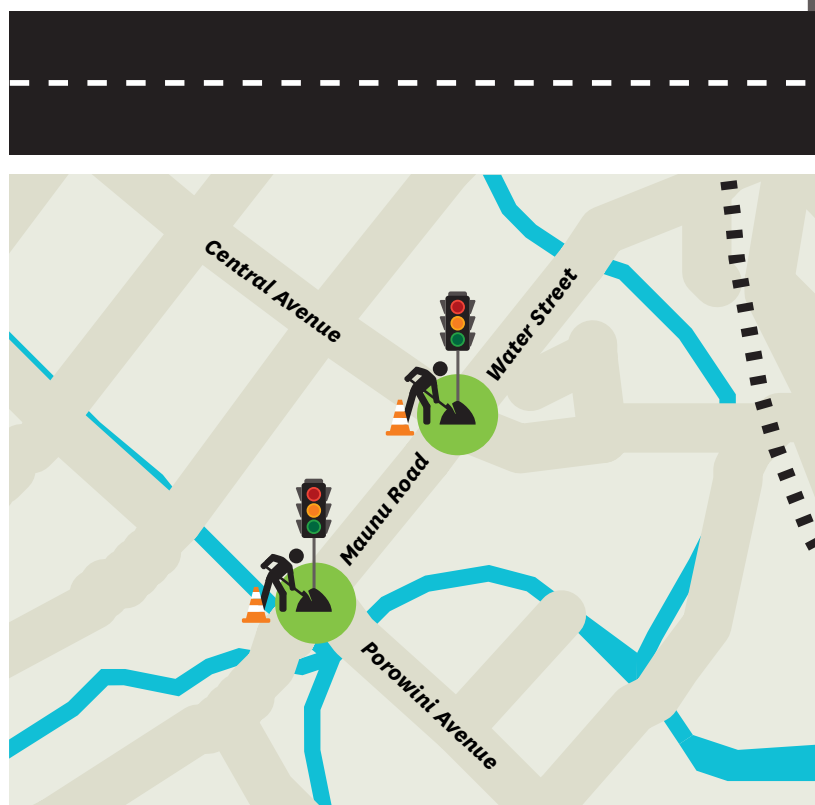
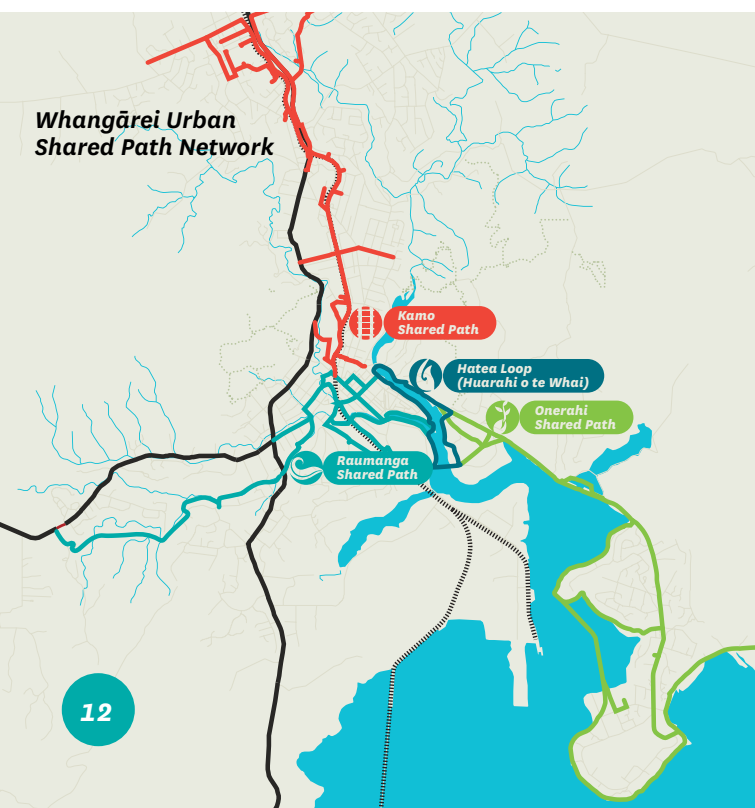
Our shared path network

Our shared paths will be an off-road walking and cycling network for Whangārei, connecting communities, schools, clubs and sportsfields. We want to create a District where walking and cycling is easy, safe and enjoyable everywhere.

The Kamo Shared Path will be completed and planning will continue on the Raumanga path. Once complete these will, along with the Onerahi shared path, create an off-road network getting kids to school safely and reducing congestion on our roads.

Road sealing requests

As a District, we have 1049kms of sealed roads and 700kms of unsealed roads. Each year we get lots of requests to seal gravel roads. We consider all these requests and make priorities for future sealing. Most seal extensions are not currently funded by NZTA subsidies, so this programme has a limited budget. This year we are completing the sealing of Wright Road to reduce dust and make it safer.





Investing in community

While most of our money is invested in core services like roads, water, sewage and rubbish, we also set aside money for projects that keep our District attractive and make it an even better place to live.

We spend about 23 cents in every dollar on services for our community. These include parks, reserves, sportsfields, skate parks, playgrounds, libraries, events, community-led development and more. This year we're investing in a wide range of facilities our community will love and be proud of.

Highlights from around the District

- Community-led development projects in Tikipunga, Maungatapere and Raumanga.
- Drainage at Hikurangi, Tikipunga and Parua Bay sportsfields will improve their playing surface and decrease closures due to wet weather.
- A new skate park at Ngunguru.
- Northland Football Hub (\$1.2 million total investment) based at Tikipunga.

What's happening at the waterfront

- An amazing new park next to the Canopy Bridge will link the waterfront to the central city. It will have an amphitheatre for community events; a water feature; a multi-age balance playground; trees for shade; seating and space for the popular Artisans and Night markets.
- The popular Town Basin children's playground will be enhanced with new equipment.
- At Pohe Island there will be 270 new carpark spaces; a new playground and landscaping improvements.

These projects, together with community projects like the Hundertwasser Arts Centre with Wairau Māori Arts Gallery, Hihiaua Cultural Centre and Camera Obscura will continue to transform the Whangārei waterfront into a key visitor destination for both tourists and locals.



People are always telling us how much they love the Hatea Loop (Huarahi o te Whai). It now has around 1000 users a day! This year we will be giving you more reasons to love the Loop with several exciting projects planned for the waterfront area.





What we said in the LTP

\$96.8 million

Capital works programme
(note this includes some opex)



of capex focused on core infrastructure

\$160.1 million

Operational revenues

\$144.7 million

Operational spending

\$172.2 million

External debt

What we plan now

\$83.9 million

Capital works programme
(note this includes some opex)



of capex focused on core infrastructure

\$158.6 million

Operational revenues

\$147.6 million

Operational spending

\$148.6 million

External debt

What is changing?

This is Year 2 of the Long Term Plan 2018-28. Since we made this plan last year some things have had to change and we outline these here.

We have made minor adjustments to our operating budget

Some notable operating income and expenditure adjustments are:

- increased cost of recycling in response to global market conditions
- increase in insurance premiums that take into account global conditions and additional cover
- increase in electricity pricing
- additional compliance costs associated with Resource Management Act and Building Act.

After these changes, we still have a balanced budget.

Why do things change?

Sometimes things beyond our control can cause delays to projects. Examples include:

- the weather – many projects need fine weather which means we only have a small window of time to complete them
- lack of skilled contractors or physical resources
- further investigation means we need to rethink original plans and come up with new solutions
- making sure community views are properly considered takes time.

We have tweaked our major projects budget

We have identified some savings and increases

Some projects cost more and some cost less than planned. Areas of saving include:

- Hikurangi sewer network upgrade
- recycling bin purchases
- Port Road site remediation.

These savings will help us fund other Council projects that will cost us more than we originally thought, or are now a priority to complete in the coming year.

Some things were not in the plan, but we think they should be

To ensure resilient water services, we want to:

- upgrade the Ruakaka treatment plant clarifier
- upgrade the Kamo pump station.

We also have our first cruise ship arriving and need to invest in:

- new or upgraded visitor bus facilities
- better signage around the city centre.

Some projects have been started or completed sooner than expected

We have brought forward some work so that we can:

- take advantage of Government subsidies for roading and cycleways
- fill the gaps in our scheduled work created by other projects we have had to delay.

Examples of these projects are:

- Kamo Shared Path
- intersection upgrades.

Projects that are not as well progressed as we would like include:

- the construction start date for the new Whau Valley Water Treatment Plant will be later in the year than originally planned due to

the detailed design taking longer than we thought. There has also been an increase in cost as a result of the tender process.

- the purchase of new recycling bins has been delayed due to significant changes in the recycling industry across the country
- we have moved out the construction of the planned Pohe Island Bike Hub carpark to align with Bike Northland's expected developments
- stage 2 of the Ngunguru Seawall Renewal is taking longer than planned while we consult with the community and apply for consents
- the Civic Centre planning and procurement stages are taking longer than expected
- due to unexpected site issues, we are now looking at new sites for our new animal shelter
- the airport evaluation is taking longer than planned.

Our closing expected debt has reduced

By making the changes outlined in our forecast financial statements, our closing net debt is planned to be \$148.6 million, below the debt planned in the LTP of \$172.2 million.

Rates rises are as expected

- The overall increase in general rates is 4.3% (plus growth in the rating base)
- Property revaluation will mean some rates increases will be higher and some lower than average.

Have your say

This Consultation Document outlines what we are proposing for the 2019-20 financial year. It is based on Year Two of the LTP 2018-28 and has been adjusted to reflect more up-to-date information and priorities.

We want you to tell us what you think of this plan. All the supporting documents are available on our website, www.wdc.govt.nz/Annualplan. If you do not have access to the internet or would prefer a hard copy, please call us to request them.

CONCURRENT CONSULTATIONS

Alongside this Consultation Document we are also consulting on our Statement of Proposal for Draft Fees and Charges 2019-20.

This consultation will be publicly notified on Council's website. People interested in the proposals will be able to present their views during a formal submission period from 4 March to 4 April 2019. This will be followed by formal hearings where any submitter may choose to speak to their submission.

Giving us your feedback

You can tell us:

- in person, by dropping off a completed feedback form at any Council office, or by calling our contact centre
- by post, by sending your feedback to our mailing address as shown on the feedback form
- online through our website, via email to mailroom@wdc.govt.nz or by posting or messaging on Facebook, www.facebook.co/WhangareiDC.

TRADITIONAL HEARINGS

We will also be holding hearings where you can formally present your written submission for five minutes to Council in the Council Chamber at Forum North.

COMMUNITY EVENTS

These are more casual events, where you can stop in and chat with staff, ask questions and provide your feedback.

How to make your feedback as effective as possible

- Use a feedback form and attach extra information, if required. This ensures we have the relevant information we need to process your feedback.
- Provide us with your contact details so we can email you, write to you or call you to keep you informed.
- Tell us if you want to speak at a hearing. Make sure all your information is included in your feedback.
- Tell us what your topic is and where it fits. Is it about parks, transport, planning or another part of Council?
- If your feedback relates directly to a point in this Consultation Document, state the page and quote the comment.
- Use headings and/or bullet points – it makes your point(s) clearer.
- If your concern is a specific one such as a cracked footpath, a missing recycling bin or an issue you have had with Council, you will get a quicker result if you call us on (09) 430 4200 or 0800 WDCINFO (0800 932 463).

Annual Plan 2019-20 feedback form

The closing date for feedback is Thursday 4 April 2019

As you can see from this Annual Plan 2019-20 Consultation Document, we have had to make some decisions and changes to our plan. Let us know if you think we are on the right track.

Points to remember when submitting your feedback

- Please print clearly. Make sure it can be easily photocopied, read and understood.
- All feedback is considered public under the Local Government Official Information and Meetings Act, so it may be published and made available to elected members and the public.
- Your feedback will not be returned to you once lodged with Council. Please keep a copy for your reference.
- You can also attend a hearing, scheduled for 16 April, to speak to your submission. (Additional days will be 17-18 April if required.)

How to get this form to us

Mail to: Annual Plan feedback, Whangarei District Council, Private Bag 9023, Whangārei 0148

Fax to: 09 438 7632

Email to: mailroom@wdc.govt.nz

Deliver to: Customer Services, Forum North, Rust Ave, Whangārei or Ruakaka Service Centre, Takutai Place, Ruakaka

Your details

Name

I am making this submission as:

An individual

On behalf of an organisation

Organisation name

Postal address

Work phone

Mobile

Home phone

Email

Do you wish to be heard in support
of your submission at a traditional
hearing on 16 April?

Yes

No

Your feedback

Do you think we are on the right track for our Annual Plan 2019-20?

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Do you have any further comments?

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6.2 Fees and Charges 2019 to 2020

Meeting: Whangarei District Council
Date of meeting: 28 February 2019
Reporting officer: Alison Geddes – General Manager Planning and Development

1 Purpose

To:

- adopt the Statement of Proposal for 2019-20 fees and charges which are subject to s82 and s83 (Special Consultative Procedure) of the Local Government Act 2002.
- resolve to seek public submissions on these fees and charges.
- adopt the 2019-20 fees and charges that are not subject to consultation.

2 Recommendations

That Whangarei District Council:

- Adopt the Statement of Proposal for 2019-20 fees and charges listed in Table A below which are subject to consultation under either s82 or s83 (Special Consultative Procedure) under the Local Government Act 2002.
- Resolve to seek public submissions on these fees and charges.

Table A: 2019-20 fees and charges subject to consultation

	Refer Attachment 1: Proposed Fees and Charges
Bylaw Enforcement	Page 9
Drainage (Waste Water and Trade Waste)	Page 14
Food Act	Pages 15
Health Act Registered Premises	Page 16
Gambling Act and Racing Act	Page 17
Resource Management	Page 24
Rubbish Disposal	Pages 25 & 26
Water	Pages 27 & 28

- adopt the 2019-20 fees and charges which are not subject to consultation listed in Table B below.

Table B: 2019-20 fees and charges not subject to consultation

	Refer Attachment 1: Proposed Fees and Charges
Dog, Stock Control and Impounding fees and charges	Page 4
Building Control	Page 5
Laboratory	Page 17
Library	Page 18
Official Information	Page 21
Parks and Reserves	Page 22
Photocopying	Page 23
Searches	Page 26
Swimming Pool Inspections	Page 27
Transport	Page 27

- d) Authorise the Chief Executive to make minor amendments, drafting, typographical or presentation corrections necessary to the Proposed Fees and Charges and the Statement of Proposal prior to consultation.

3 Background

To ensure consistency in the development of various user charges, staff have developed a single report on each of the various Department's fees and charges. The review includes the funding policy split between public and private benefit, the current and proposed charges and in a number of areas, a comparison with charges at other similar organisations.

In general, the following recommended changes have been made:

- Most Fees and Charges have been increased to reflect a 2.3% increase in costs in accordance with the Local Government Consumer Index (LGCI).
- Hourly rates are increased to reflect a 2.3% increase in costs in accordance with the Local Government Consumer Index.
- Deposits for consent applications have been revised to better reflect the overall charges for Resource Management and Gambling Act applications

There are few notable changes recommended except

- the inclusion of Forum North Venue hire charges and a recommended increase of 5% to reflect the LGCI and to catch up with charges for similar venues in the District
- the inclusion of greater detail for components of Trade Waste charges
- a new charge for natural burials
- a \$1.25 levy on dog owners for cremation of euthanised dogs
- a revised basis for water usage charges.

These are explained in more detail in the narrative below.

The majority of Council's functions are specified in legislation, so while staff continually strive to achieve efficiency in our services we are constrained to some degree by legislative processes.

In undertaking a review of fees, the criteria developed by the Office of the Auditor General were followed.

- That any charges cannot have a 'profit' component
- That the charges should reflect the actual and reasonable costs incurred by Council
- That those that gain the benefit of Council's services contribute appropriately to those costs
- That costs must be itemised for a number of activities
- That fees should be reviewed regularly
- That there should be no cross-subsidisation between functions.

Staff have focused on ensuring that costs for each of the significant activities are clearly identified. All fees are GST inclusive unless otherwise stated.

As part of the development of the Draft 2018-2028 Long Term Plan funding review, each significant activity was reviewed to assess public versus private good. Council's Revenue and Financing Policy identifies the various sources of funding for activities. The main funding sources are user charges (private good), and rates (public good). These are defined as follows:

- User Pays

"An activity should be funded on a user pays basis if an individual or group of individuals directly receive benefits of the activity exclusively, and that costs of the activity can easily be attributed to that individual or group of individuals."

- Public Good

"An activity should be collectively funded if those that benefit directly cannot be identified and/or if those that benefit directly cannot be excluded from using the service."

Within each area, the funding policy split for the key activities undertaken and the proposed funding sources associated with that activity are presented. These indicative percentages are a critical element of determining the various fee structures.

2019 - 2020 Proposed Fees and Charges

Planning and Development Group

The following outlines the current funding policy for each of the Planning and Development Group fees and charges. These range from 100% rate funded to 100% user pays.

Activity	Funding Source
Resource Consents	
Processing of resource consent applications – includes consultant and commissioner costs	User Pays 100 percent

Activity	Funding Source
Processing of subdivision certificates, including engineering plan approval and inspections	User Pays 100 percent
Processing of other permissions	User Pays 100 percent
Processing of PIMs/building consents	User Pays 100 percent
Dealing with LGOIMA enquiries	User Pays 50 percent
Investigating complaints/queries	Public Good 100 percent
Customer queries/pre-lodgement meetings	Public Good 75 percent*
Objections to costs	Public Good 100 percent
Policy work (planning and development contributions)	Public Good 100 percent
Resource consent appeals	Public Good 100 percent

**This recognises that the majority of pre-lodgement meetings and customer enquiries are free of charge.*

Activity	Funding Source
District Plan	
Processing Private Plan Changes	User Pays 100 percent
Processing Council Plan Changes including appeals	Public Good 100 percent
Structure planning	Public Good 100 percent
Customer queries/meetings	Public Good 100 percent
Objections to costs	Public Good 100 percent
Policy work	Public Good 100 percent
Private Plan Change appeals	Public Good 100 percent

Activity		Funding Source
Health and Bylaws		
Food		User Pays 40-60 percent
Health Act	Camping grounds	User Pays 50 percent
	Hairdressers	User Pays 50 percent
	Funeral directors	User Pays 50 percent
	Offensive trades	User Pays 50 percent
	Mobile shops/stalls	User Pays 50 percent
	Health nuisance investigation	Public Good 100 percent
	Water monitoring, enquiries and follow up reporting	Public Good 100 percent

Activity		Funding Source
Liquor Licencing (now Alcohol Licensing)	Liquor (Alcohol) licence processing and monitoring	User Pays 65 percent
	Policy development, enquiries	Public Good 100 percent
Gambling Act	Consenting	User Pays 100 percent
	Policy development	Public Good 100 percent
Dog Control	Dog control	User Pays 90 percent
Stock Control	Stock control	Public Good 100 percent
Parking	Enforcement	User Pays 100 percent
RMA	Monitoring resource consent conditions	User Pays 100 percent
	Complaints	Public Good 100 percent
Swimming Pools	Inspections	User Pays 100 percent
	Appeals	Public Good 100 percent
Bylaws	Enforcement	Public Good 100 percent
	Policy	Public Good 100 percent

Activity		Funding Source
Building		
LIMs and PIMs		User Pays 100 percent
Consents and amendments		User Pays 100 percent
Inspections and certification		User Pays 100 percent
Certificate of acceptance		User Pays 100 percent
Building Warrant of Fitness		User Pays 100 percent
Dangerous and insanitary buildings		User Pays 100 percent
Notice to Fix		User Pays 100 percent
Duty building and LIM/PIM officer		Public Good 100 percent
Customer liaison/relationship management		Public Good 100 percent
Complaints/enquiries		Public Good 100 percent
Investigative work		Public Good 100 percent
Inter-council cooperation/cluster meeting		Public Good 100 percent
Document management		Public Good 100 percent
Legislative changes		Public Good 100 percent

Resource Consents

Statutory Obligations

Council's Resource Consents Department is primarily responsible for the processing of applications lodged under the Resource Management Act 1991 ('RMA'). Section 36 of the RMA allows councils to fix charges for the purposes of *'carrying out by the local authority of its functions in relation to the receiving, processing and granting of resource consents....'*

Section 36(3) allows councils to recover additional costs incurred where the initial deposit or lodgement fee has been exceeded. This is dealt with through a time recording and invoicing process.

Section 36(4) sets out criteria for fixing charges. In particular, it emphasises the ability of councils to only charge for those reasonable costs incurred by the local authority as a result of actions of a person making an application. In other words, while a council can charge reasonable costs for processing an application, it cannot charge for actions instigated by a council which benefit the community. This is recognised as a split between public funding and private (applicant) funding.

All RMA fees and charges must be fixed in accordance with Section 150 of the Local Government Act 2002 through the special consultative procedure process.

At the current time, Council policy identifies the overall split for the Department's activities between the two funding sources as being 65% User Pays and 35% General Rates.

The processing of applications, including resource consents, other permissions, subdivision certificates and consent monitoring by Council directly benefits individuals or groups of individuals. A resource consent is a right to develop land and, in a vast majority of cases, the development is for the betterment of a specific party. Therefore, the total cost of an application is usually charged to the applicant. Any appeals to decisions are not usually recoverable.

Staff within the Department provide a wide range of customer services, such as a duty planner dealing with general enquiries on a daily basis, planners and engineering officers meeting with people to discuss potential applications, liaison with other council staff and external parties on policy and planning matters, and investigations associated with complaints and/or compliance matters. These are all activities that Council has determined are of benefit to the wider community and should therefore be paid for by the wider community through general rates as a public good.

Resource Consents Department Budget

As the function largely involves processing applications by professional people, the main resource is the staff. The budget therefore is largely dictated by the cost of salaries, with overheads allocated based on such matters as office space, computer access and use, and support services (such as ICT Department). In terms of overheads, any organisational or corporate costs included in the Department overheads not relevant to the consents activity, need to be separated out and recovered elsewhere.

Each staff position has a different cost recovery capability, depending on their role. For instance, a Planner is likely to recover costs through the processing of consent applications (User Pays), but also spends time dealing with public enquiries and meetings with customers (Public Good).

An Administrator or Subdivision Officer is likely to spend more time on administering consent applications (User Pays) and less time dealing with external customers (Public Good).

The administrative costs of developing and implementing the Development Contributions Policy is a charge to the ratepayer as the legislation specifically excludes a recovery of costs for this activity.

An assessment is made of the potential cost recovery capability for each position in the Department, and their associated hourly rates, and this provides the potential revenue generation for the budget. By increasing the potential cost recovery (which reduces the public good component of any role) and/or hourly rate, additional revenue can be generated to meet budget demands.

With regard to the funding split, the current overall policy for this area of activity is 65% User Pays and 35% General Rates. It is understood that this split is largely consistent with other District Councils across the country as assessed independently by the Ministry for the Environment. It should be noted that various District Councils fund their departments in different proportions largely depending on the role of planning staff in conjunction with other services such as Building, District Plan, Compliance, and Customer Services.

Notably, where resource consent decisions are appealed to the Environment Court, significant costs can be incurred by Council being involved in those appeals. It is not possible to recover those costs through User Pays; unless Council sees fit to seek an award of costs through the Court should its position be upheld. Generally, any award for costs that is achieved is not significant when compared to the total costs of the appeal. Appeals are therefore funded almost completely through General Rates.

Where planners are processing PIMs and/or building consents, or undertaking monitoring of consent conditions, costs are allocated across from the building and RMA compliance functions to Resource Consents to reflect the actual and reasonable costs in a transparent manner.

Analysis of the 2019/20 budget indicates that the proposed charges should achieve the budget requirements. The only unknown is appeal costs which are unable to be charged to an applicant.

Monitoring of Land Use Consent Conditions – RMA

Fees are set under the Resource Management Act 1991 to recover the cost of monitoring of resource consents. Fees have been increased by the LGCI of 2.3% for next year. These are provided in Attachment 1 on page 21.

Resource Consents Fees and Charges

The Fees and Charges are reviewed every year through the Annual Plan process. There are two components to the fees and charges. The first is the fixed initial deposit charge ('lodgement fee') which is required to be paid when lodging an application. The second component is the hourly rate each staff position is charged out at.

For the 2019/2020 year, increases are proposed to the lodgement fees for applications that better reflect the cost of an application. Hourly rates are increased by 2.3% in line with the LGCI.

Proposed lodgement fees and hourly rates are included in Attachment 1 on pages 24-25 and pages 11-12, with a comparison where necessary shown against the 2018/2019 fees and charges.

District Plan Development

Statutory Obligations

Council's District Plan Department is primarily responsible for writing and maintaining the District Plan and processing District Plan Change applications lodged under the Resource Management Act 1991 ('RMA'). Section 36 of the RMA allows councils to fix "*charges payable by applicants for the preparation or change of a policy statement or plan, for carrying out by the local authority of its function in relation to such application*"

Section 36(3) allows councils to recover additional costs incurred where the initial deposit or lodgement fee has been exceeded. This is dealt with through a time recording and invoicing process.

Section 36(4) sets out criteria for fixing charges. It emphasises the ability of councils to only charge for those reasonable costs incurred by the local authority as a result of actions of a person making an application. In other words, while a council can charge reasonable costs for processing an application, it cannot charge for actions instigated by a council which benefit the community. This is recognised as a split between public funding and private (applicant) funding.

All RMA fees and charges must be fixed in accordance with Section 150 of the Local Government Act 2002 through the special consultative procedure process.

The Development of the District Plan and any changes that Council initiates, are considered to be of public interest and for the public good which is therefore financed by the ratepayer.

Private Plan Changes, although in nature are also of public interest, are normally submitted by developers for their own developments and mainly for profit. Council's policy set out in the LTP states that these must be fully funded by the applicant and 100% of costs are charged to the applicant.

District Plan Department Budget

As the Department is largely involved in writing professional reports, the main resource is the staff. This is complemented by consultants either with specialist knowledge or where a project requires additional professionals over and above existing staff. The budget therefore is largely dictated by the cost of salaries or cost of professional consultants, with overheads allocated based on such matters as office space, computer access and use, and support services (such as ICT Department).

Each staff position has a different cost recovery capability, depending on their role. Where staff undertake work for a private plan change the full cost of their time spent on that project is charged and likewise the full cost of any consultancy work is on-charged to the applicant. Where public plan changes are processed, the cost is charged against the particular project as is any consultants cost. Team Leader and Managers cost recovery is determined by their direct line activity versus them managing the process. The latter is partly considered to be for the public good and not recoverable whilst their line function work is on-charged to the developer if it is a Private Plan Change.

Notably, where any Plan Change decisions are appealed to the Environment Court, significant costs can be incurred by Council being involved in those appeals.

It is not possible to recover those costs through User Pays; unless Council sees fit to seek an award of costs through the Court should its position be upheld. Generally, any award for costs that is achieved is not significant when compared to the total costs of the appeal. Appeals are therefore funded almost completely through General Rates.

District Plan Fees and Charges

The Fees and Charges are reviewed every year through the Annual Plan process. There are two components to the fees and charges. The first is the fixed initial deposit charge ('lodgement fee') which is required to be paid when lodging an application. The second component is the hourly rate each staff position is charged out at.

For the 2019/20 year, changes are proposed to the charges and hourly rates as follows:

- Hourly rates are increased to reflect a 2.3% increase in costs in accordance with the Local Government Consumer Index.

A draft fee schedule is included in Attachment 1 on page 13 which sets out the proposed lodgement fees, with a comparison where necessary shown against the 2018/2019 fees and charges. Council professional fees are included in Attachment 1 on page 13.

No changes to the lodgement fee are proposed.

Health and Bylaws

The Health and Bylaws Department has several user fees due to its wide-ranging activities and functions. These include fees relating to Environmental Health (registration of food premises, other registered premises and alcohol licensing), policy development (consent under Gambling and Racing Acts), and contracted services (dog and stock control and various bylaw fees). The fees and charges are reviewed annually and increases are made to various fees to achieve and maintain cost recovery requirements established by Council.

Food premises and food related activities are no longer covered by the Health Act as the Food Act 2014 will be fully implemented from March 2019.

Enforcement related work undertaken by the department consists of functions generally required by statute, some of which permits cost recovery and others not. In general, cost recovery can be applied where licensing regimes are in place but there are other services provided such as health nuisance and bylaw enforcement, excessive noise investigation and monitoring of bathing water for example where recovery cost is not authorised.

Across the department, about 70% of total costs for all work areas including (direct plus overhead costs) are historically recovered from fees and charges.

Fees have been reviewed against cost recovery requirements and benchmarked against G9 local authorities, including our neighbours Kaipara and Far North District Councils. Fees are generally in line with those charged by these other local authorities.

This report recommends that in general all fees are increased by the LGCI of 2.3%.

Alcohol Licencing

Fees and charges for alcohol licensing functions have been set in the Alcohol Fees Bylaw 2016, made under the Sale and Supply of Alcohol Act 2012 and cover fees for the 2018-2019 financial year. Alcohol licensing fees are therefore not provided for in the current fee setting process having already been set under a separate process.

Dog Control

Fees set under the Dog Control Act have been increased over the last five years by an average of 2.5% in line with the LGCI to maintain cost recovery at around 90%.

Benchmarking of basic dog registrations fees for the current financial year shows that Council's registration fee of \$64 continues to be one of the lowest against a G9, including Kaipara and Far North District Councils average of \$102 for standard dogs. For rural or working dogs, the registration fee is just above the G9 average of \$49 for rural dogs. Council provides a 24-hour dog control service unlike many other territorial authorities.

Figure 1 - Basic dog registration fees across TAs for **2018/2019**

	Tauranga	Gisborne	New Plymouth	Napier	Hastings	PNCCC	Rotorua	Wanganui	Far North	Kaipara	Whangarei	Average fee
Standard dog	87	85	155	96	110	202	77	120	62	66	64	102
Rural/working dog	-	46	58	48	48	63	48	40	40	44	50	49

Figure 2 - Basic dog registration fees across TAs for **2017/2018**

	Tauranga	Gisborne	New Plymouth	Napier	Hastings	PNCCC	Rotorua	Wanganui	Far North	Kaipara	Whangarei	Average fee
Standard dog	\$82	\$83	\$155	\$90	\$110	\$131	\$77	\$120	\$61	\$62	\$63	\$94
Rural/working dog	-	\$45	\$58	\$42	\$48	\$40	\$48	\$40	\$49	\$52	\$48	\$47

Please note that the 'game changer' in the average between the 2018/2019 year and the previous year (2017/2018) was that Tauranga no longer have a rural working dog fee.

An increase in fees in line with LGCI (2.3%) plus a \$1.25 charge on dog owners to cover the cost of cremating euthanised dogs is recommended and presented in Attachment 1 on page 4.

Registered Premises

Activities such as camping grounds, offensive trades, hairdressers and funeral directors are licensed by Councils under the Health Act 1956 and must comply with specific regulations to protect public health.

Fees recover the cost of licensing and inspection of these activities. Benchmarking with the G9 Territorial Authorities, including Kaipara and Far North District Councils show these fees to be at or below the average fee charged.

Figure 3 – Registered prizes fees across TAs for **2018/2019**

	Tauranga	Gisborne	New Plymouth	Napier	Hastings	PNCCC	Rotorua	Wanganui	Far North	Kaipara	Whangarei	Average fee
Hairdressers	237	146	150	185	186	157	200	200	320	360	190	190
Camping Grounds	313	445	300	330	295	398	300	200	320	520-870	339	358
Funeral Directors	118	275	150	235	186	398	250	151	320	360	227	243
Offensive Trades	237	278-447	150	180-330	186	398	285	181	320	200	227	255

An increase of LGCI (2.3%) is recommended and presented in Attachment 1 on 16.

Fencing of Swimming Pool-Pool Barrier Inspections

Council has historically been required to undertake inspection and monitoring of fencing around swimming and spa pools under the Fencing of Swimming Pools Act. This Act was repealed in January 2017 and the inspection provisions are now contained in the Building Act 2004. Inspection of pools is undertaken by Armourguard under contract and pool owners are charged fees to recover the cost of this service. A three-year inspection regime is continued under the Building Act provisions and the existing fees recover the cost of this work. An increase at LGCI (2.3%) is recommended and the proposed fees are shown in Attachment 1 on page 27.

Last year an issue was found in relation to compliance against the Building Act and all pools barriers in the District required re-inspection. New fees were introduced which, in some cases were less than cost recovery, to assist pool owners to bring their pool fences up to the required standard.

Gambling Act and Racing Act

This fee recovers significant time required to assess and report on matters required by applications for territorial authority consent under policies which Council must adopt and maintain under the Gambling Act 2003 and Racing Act 2003. This includes assessment of social impact reports and reporting to Council on complex matters relating to gambling harm. It is proposed to charge a deposit and an hourly rate for additional processing time to better reflect the likely cost of an application. The proposed fees are shown in Attachment 1 on page 17.

Bylaw Enforcement

There are several activities licensed under bylaws, for example applications for permits and fees are set to recover the cost of these activities. Enforcement staff also undertake seizure of non-compliant road side signs, structures and other things and fees recover the cost of this.

Fees have been increased by the LGCI of 2.3% for next year. These are provided in Attachment 1 on page 9.

Food Premises

In previous years, food premises were registered under both the Food Hygiene Regulations 1974 and the Food Act 2014 and fees and charges were set for both. The Food Act 2014 required food premises to transfer to a new registration system by March 2019. Therefore, for the 2019/20 financial year only one set of food fees apply.

The table below shows the comparison of current Food Act fees across the G9 Territorial Authorities, including Kaipara and Far North District Councils.

Average Food Act Fees across G9 Authorities*

Average Verification cost for Food Control Plans - FCP (max cost)	Average hours covered by FCP verification fee (max hrs)	Average Registration cost FCP & NP (max cost)	Average hours covered by registration fee (max hrs)	Average renewal of registration cost (max cost)	Average verification cost for National programme (max cost)	Average hourly rate (max rate)
\$490 (max \$690)	3.0 hrs (max 4 hrs)	\$280 (max \$625)	1.75 hrs (max 2.5 hrs)	\$190 (max \$300)	\$275 (max \$580)	\$136 (max \$180)

*New Plymouth, Rotorua, Hastings, Tauranga, Napier, Gisborne, Whanganui, Palmerston North, Far North, Kaipara

Food fees charged in Whangarei are either at the lower end or at the midpoint of the fees charged by the G9 above. For example, the verification of a Food Control Plan during 2018/19 cost \$545 in Whangarei; a renewal of registration was \$159 and our hourly rate was \$159.

An increase in fees in line with LGCI (2.3%) is recommended and the proposed fees are shown in Attachment 1 on page 15.

Building Control

The Building Act 2004 gives Council the discretion in relation to imposing fees and charges under section 219 and 240 both in setting fees and charges, and in the collection of them. The Council can charge a fixed or variable fee, can require a deposit and then later payment of the balance, or can insist on payment in full from the outset.

The Council can also charge a fee for performing a function or service that is done on its own initiative and may increase fees to meet additional or actual costs in performing the service, and may waive or refund fees.

Recovery of costs for the Whangarei District Council Building Control functions are based on fair and reasonable costs incurred to provide the service and based on the recommendations of the Auditor General.¹

The charging structure for the Building Fees was changed last year and there are no further proposed changes except for an increase of 2.3% in line with the LGCI. The Building Control fees and charges are presented in Attachment 1 on page 5.

¹ Auditor General, 2008, "Guidelines on Costing and Charging for Public Sector Goods and Services", New Zealand Government.

Strategy and Democracy Group-Fees and Charges

Strategic Policy

Much of the strategic planning undertaken by the Department is done under the provisions of the Local Government Act and is ratepayer funded. These are all activities that Council has determined are of benefit to the wider community and should therefore be paid for by the wider community through general rates as a public good.

Infrastructure Group - Fees and Charges

The activities undertaken within Infrastructure include a range of funding splits between user pays and public good. Fees and charges have been set in accordance with the Revenue and Financing Policy.

Rubbish Disposal

Rubbish disposal fees are set according to the Waste Minimisation Act 2008 and are set at a rate to recover costs or to encourage behaviour that helps to meet the goals of the Council's Waste Management and Minimisation Plan. Specifically, fees are set according to clause 2.9.1 of the Solid Waste Management Bylaw and must be consulted on under s82 of the Local Government Act 2002 (LGA)

Waste Minimisation Act 2008

Section 46 Funding of plans (waste management and minimisation plan)

“(1) A territorial authority is not limited to applying strict cost recovery or user pays principles for any particular service, facility, or activity provided by the territorial authority in accordance with its waste management and minimisation plan.

(2) Without limiting subsection (1), a territorial authority may charge fees for a particular service or facility provided by the territorial authority that is higher or lower than required to recover the costs of the service or facility, or provide a service or facility free of charge, if—

(a) it is satisfied that the charge or lack of charge will provide an incentive or disincentive that will promote the objectives of its waste management and minimisation plan; and

(b) the plan provides for charges to be set in this manner.”

Section 53 Proceeds from activities and services must be used in implementing waste management and minimisation plan.

“A territorial authority may sell any marketable product resulting from any activity or service of the territorial authority carried out under this Part, but any proceeds of sale must be used in implementing its waste management and minimisation plan.”

There is no proposed increase for waste disposal fees and charges which are included in Attachment 1 on pages 25-26.

Drainage

Waste Water

Fees and charges for drainage are authorised under the Waste Water Bylaw and must be consulted on in accordance with s82 of the LGA 2002.

Existing waste water fees and charges have been increased by the LGCI inflation rate of 2.3% and rounded as shown in Attachment 1 on page 14.

The non-targeted rate Pan Charge rate has been reduced to align with the targeted rate Pan Charge.

Trade Waste

Fees and charges for trade waste are authorised under the Trade Waste Bylaw and must be consulted on in accordance with s82 of the LGA 2002.

The components of trade waste charges are analysed every five years. As a result of this year's analysis, some of the charges have been reduced. Greater detail of these components is included in the Fees and Charges Schedule for greater transparency. (Attachment 1 on page 14)

Water Supply

Fees and charges for water are authorised under the Water Supply Bylaw and must be consulted on in accordance with s82 of the LGA 2002.

Fees and charges have been increased by the LGCI inflation rate of 2.3 % and rounded appropriately, as provided below in Attachment 1 on pages 27-28.

In addition, when a water meter is broken and has stopped recording water use, Council will charge an estimated fee for water use based on previous readings to assess a fair amount. This is a charge through the bylaw and will be invoiced separately from water rates.

The water consumption fee has not been increased and remains at \$2.26 per m³.

Laboratory Testing

Laboratory fees are reviewed annually to ensure we continue to cover costs. Fees for laboratory testing services will be set at a rate to recover costs and may fluctuate through the year.

The proposed Laboratory fees and charges have had an increase of 2.3% LGCI (with appropriate rounding), and are provided in Attachment 1 on pages 17-18.

Transport

Transport fees and charges have been increased by the LGCI inflation rate of 2.3% and rounded appropriately. The proposed fees are provided in Attachment 1 on page 27.

Cemeteries

New fees are proposed for the recently established natural burial and cremation options. The proposed Cemetery fees and charges are provided in Attachment 1 on page 10.

Parks and Reserves

Last year playing field rentals charged to Clubs and codes were reduced as Clubs were finding these fees increasingly unaffordable and other clubs in the region and other similar cities such as Tauranga were not charged for the use of fields.

There was also a general increase in fees for commercial use of reserves and a decrease in fees charged for community use.

In 2019-20 it is not proposed to increase the fees that were agreed last year. (Attachment 1 on pages 22-23)

Community Development Group

Fees and charges have been set in accordance with the Revenue and Financing Policy. All other activity in this area is funded by the ratepayer with some contestable Government funding

Venues and Events

This year the fees and charges for Venues and Events are being included in the overall Council Fees and Charges Schedule for the first time. Previously they had been held confidentially. Fees for Venues and events had not been increased since 2013 so an increase of 5% is proposed to cover the 2.3% LGCI increase and to go some way towards catching with other fees and charges for similar facilities throughout the District. This proposal was considered in detail in a report to the Community Development Committee in June 2018. The report included a comparison of Facilities rates at that time.

A 50% discount is given to those events assessed as delivering community benefit.

Library

Libraries fees and charges have largely remained at the same level as last year. LGCI increase has not been applied due to the practicalities of administering a minimal increase outweighing any advantages. The proposed fees are provided in Attachment 1 on pages 18-19.

General

Official Information

The current charge is based on Ministry of Justice "Charging Guidelines for Official Information Act 1982 Requests" and is the standard charge used by most Council's. The Ministry of Justice's guidelines state that the charges *"represent what the Government regards as reasonable charges for the purposes of the Official Information Act and should be followed in all cases unless good reason exists for not doing so. Organisations covered by the Act who wish to develop their own charging regimes should be aware that charges are liable to review by an Ombudsman."*

The current charge provided in Attachment 1 on page 21, is in line with the Ministry of Justice Guidelines.

Photocopying

General photocopying charges have remained the same and there will be one consistent charge across the organisation. The proposed photocopying fees are provided in Attachment 1 on page 23.

Searches

Property searches are charged on a time basis. The hourly rate is considered to be appropriate and remains unchanged. The proposed fees are provided in Attachment 1 on page 26.

Summary

Council has followed the best practice guide by the Auditor General in undertaking a detailed review of its various fees. Fees are an important element of Council's revenue and are used to recover actual and reasonable costs from those benefiting from the service provided. The level of recovery can vary dependent on the assessment of private/public benefit of each activity.

A number of fees are adopted under various legislation while others are adopted through a Special Consultative Process under s 83 of the Local Government Act 2002.

The attached Statement of Proposal will be used for consultation in accordance with this Special Consultative Procedure process.

4 Significance and engagement

The setting of fees and charges does not trigger the significance criteria outlined in Council's Significance and Engagement Policy. While there is potential for the public interest criteria to be triggered (particularly where the increase is over and above LGCI), Council anticipates this to be minor.

Fees and charges subject to a consultative process under s 82 or a Special Consultative process (SCP) under s 83 will be consulted on in accordance with the legislation.

Fees and charges not subject to consultation will be adopted by Council resolution and the public will be informed via publication on the website prior to 1 July 2019.

5 Attachments

1. Proposed Fees and Charges
2. Statement of Proposal

PROPOSED FEES & CHARGES

1 JULY 2019 – 30 JUNE 2020

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ANIMALS

DOGS

REGISTRATION	CURRENT FEE (\$)	PROPOSED FEE (\$)
Standard owner	64.00	67.00
Late fee standard owner	96.00	99.00
Discounted fee owner (desexed dog)	51.00	53.00
Late fee discounted owner (desexed dog)	75.00	78.00
Working dogs	50.00	52.00
Late fee – working dog	64.00	67.00
Dangerous dog	150% of relevant fee	150% of relevant fee
Service dogs	7.00	No fee
Puppy fees	1/12th the relevant fee for each complete month remaining in the registration year	1/12th the relevant fee for each complete month remaining in the registration year

OTHER CHARGES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Replacement tags	6.00	6.00
First impounding	136.00	139.00
Second impounding	154.00	158.00
Impound fee for Third and any subsequent impounding	190.00	194.00
Sustenance fees – per day	22.00	23.00

STOCK RANGING/IMPOUNDING

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Impound fee for first impounding (driving charges additional)	136.00	139.00
Impound fee for second impounding (driving charges additional)	154.00	158.00
Impound fee for third and any subsequent impounding (driving charges additional)	190.00	194.00
Sustenance fees for stock – per day	11.00	11.00
Stock control – driving charges – per hour	87.00	89.00
Transportation charges	Actual	Actual

BUILDING CONTROL

PROJECT INFORMATION MEMORANDUM (PIM) APPLICATION

PIM COMMERCIAL	CURRENT FEE (\$)	PROPOSED FEE (\$)
All works for new, existing and alterations to existing buildings described in the terms of the Building Regulations under the classifications of commercial, industrial and communal residential. In short if the works are not solely and expressly residential then it is deemed commercial.	527.00	539.00
Examples of such include, but are not limited to: show homes, milking sheds and other farm buildings, residential accommodation in or attached to a commercial building, schools, changing a bedroom so it can be used as part of a home occupation, retaining walls and bridges for sub divisional development, communal buildings within retirement villages.		
RESIDENTIAL PIM – TYPE 1	CURRENT FEE (\$)	PROPOSED FEE (\$)
All works for new, existing and alterations to existing buildings described in the terms of the Building Regulations under the classifications of housing, outbuilding and ancillary.	424.00	434.00
Examples of such include, but are not limited to: dwellings, minor residential dwellings, farm worker's accommodation, sleep outs, garages, carports, and any alterations affecting or changing the exterior footprint of the building, pergolas, decks, swimming pools, retaining walls and bridges not for sub divisional development.		
RESIDENTIAL PIM – TYPE 2	CURRENT FEE (\$)	PROPOSED FEE (\$)
Internal alterations with a change of use, re-roof with a change of pitch, re-cladding, drainage or re-piling.	188.00	192.00
Examples of such include, but are not limited to: altering a wardrobe or bedroom to become an en-suite / bathroom or laundry, closing in a carport to become a garage, changing from tiles to long run or corrugated iron roofing.		
RESIDENTIAL PIM – TYPE 3	CURRENT FEE (\$)	PROPOSED FEE (\$)
Minor alterations, fireplaces and plumbing. Removal or demolition of buildings.	116.00	119.00
Examples of such include, but are not limited to: replacing a window with a ranch slider, constructing or altering of a non-load-bearing wall without a change of use (see PIM – type 2 for examples of change of use), repositioning of kitchen or bathroom fixtures within existing kitchen or bathroom, wet area showers within existing bathroom, taking out a bath and replacing it with a shower.		
REVIEW OF PLANNING FOR PIM PRIOR'S AND AMENDMENTS	CURRENT FEE (\$)	PROPOSED FEE (\$)
This fee provides for planning issues to be reviewed at the building consent application stage.		
Residential	118.00	121.00
Commercial	163.00	167.00

BUILDING CONSENTS

Any external services that are required through the consenting process to be evaluated by an appropriate engineer or agency like the New Zealand Fire Service will be invoiced at the actual cost incurred through the review process.

Inspection fees charged at the current rate are valid for 12 months following payment. Inspections beyond the 12-month period will be invoiced at any new rate and any additional inspections will incur the new rate at the time of service.

Building Consent Applications

RESIDENTIAL

The below fees are instalments only and may attract additional processing fees charged on a time basis.

		Building Consents				Certificate of Acceptance	
	Estimated number of inspections required	Building Consent (Includes PA) * (\$)		Building Consent (Includes PIM) * (\$)		Certificate of Acceptance (Includes PA) * (\$)	
Estimated value of the building project		Includes inspection instalment based on estimated inspections required				Includes 1 Inspection. Additional inspection fees may apply	
		CURRENT FEE (\$)	PROPOSED FEE (\$)	CURRENT FEE (\$)	PROPOSED FEE (\$)	CURRENT FEE (\$)	PROPOSED FEE (\$)
Heating and/or Solar Appliances	1	497.00	508.00	534.00	546.00	476.00	487.00
\$0 to \$5,000	2	1,266.00	1,295.00	1,588.00	1,625.00	1,088.00	1,113.00
\$5,001 to \$10,000	3	1,600.00	1,638.00	1,908.00	1,953.00	1,327.00	1,358.00
\$10,001 to \$50,000	5	2,535.00	2,594.00	2,686.00	2,749.00	2,042.00	2,089.00
\$50,001 to \$100,000	7	3,291.00	3,369.00	3,442.00	3,524.00	2,557.00	2,616.00
\$100,001 to \$250,000	9	3,950.00	4,041.00	4,101.00	4,196.00	3,041.00	3,111.00
\$250,001 to \$500,000	12	5,413.00	5,540.00	5,564.00	5,695.00	3,914.00	4004.00
\$500,001 to \$900,000	18	7,446.00	7,620.00	7,597.00	7,775.00	5,469.00	5,595.00
\$900,001 and over	25	9,990.00	10,224.00	10,141.00	10,379.00	7,631.00	7,807.00
* BRANZ and MBIE levies apply as per below.							
Accreditation Levy apply to all Building Consent applications							

BRANZ LEVY

Calculated at \$1.00 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$19,999 (or as amended by BRANZ). (This is exempt from GST).

MBIE LEVY

Calculated at \$2.01 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$20,443 (or as amended by the MBIE). (This is exclusive of GST).

ACCREDITATION LEVY

21 cents per \$1,000 of project value or part thereof.

A Building Consent Fee Calculator is available on Council's website:

www.wdc.govt.nz/BuildingandProperty/BuildingConsents/Pages/Building-Consent-Costs.aspx

COMMERCIAL

The below fees are instalments only and may attract additional processing fees charged on a time basis.

		Building Consents						Certificate of Acceptance
		Estimated number of inspections required	Building Consent (Includes PA) * (\$)	Building Consent (Includes PIM) * (\$)	Building Consent (Includes PIM) * (\$)	Building Consent (Includes PIM) * (\$)	Building Consent (Includes PIM) * (\$)	Certificate of Acceptance (Includes PA) * (\$)
Estimated market value of the building project		Includes inspection instalment based on estimated inspections required				Includes 1 Inspection. Additional inspection fees & hourly rate may apply		
		CURRENT FEE (\$)	PROPOSED FEE (\$)	CURRENT FEE (\$)	PROPOSED FEE (\$)	CURRENT FEE (\$)	PROPOSED FEE (\$)	
\$0 to \$5,000	2	2,067.00	2,113.00	2,250.00	2,300.00	2,264.00	2,316.00	
\$5,001 to \$10,000	3	2,671.00	2,716.00	2,854.00	2,903.00	3,232.00	3,307.00	
\$10,001 to \$50,000	4	3,507.00	3,587.00	3,690.00	3,774.00	3,897.00	3,980.00	
\$50,001 to \$100,000	5	4,022.00	4,113.00	4,205.00	5,300.00	4,388.00	4,489.00	
\$100,001 to \$250,000	7	5,400.00	5,522.00	5,583.00	5,709.00	5,896.00	6,032.00	
\$250,001 to \$500,000	9	6,689.00	6,841.00	6,872.00	7,028.00	7,232.00	7,399.00	
\$500,001 to \$1,000,000	12	9,463.00	9,677.00	9,646.00	9,864.00	11,155.00	11,411.00	
\$1,000,001 to \$1,500,000	18	13,617.00	13,926.00	13,800.00	14,113.00	16,212.00	16,585.00	
\$1,500,001 and over	25	19,237.00	19,673.00	19,420.00	19,860.00	23,015.00	23,544.00	
* BRANZ and MBIE levies apply as per below.								
Accreditation Levy apply to all Building Consent applications								

BRANZ LEVY

Calculated at \$1.00 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$19,999 (or as amended by BRANZ). (This is exempt from GST).

MBIE LEVY

Calculated at \$2.01 per \$1,000 or part thereof of projects with an estimated value of building work exceeding \$20,443 (or as amended by the MBIE). (This is exclusive of GST).

ACCREDITATION LEVY

21 cents per \$1,000 of project value or part thereof.

A Building Consent Fee Calculator is available on Council's website:

www.wdc.govt.nz/BuildingandProperty/BuildingConsents/Pages/Building-Consent-Costs.aspx

OTHER APPLICATIONS, FUNCTIONS OR SERVICES

The below fees are instalments only and may attract additional processing fees charged on a time basis.

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Amendment to a Building Consent – residential	375.00	384.00
Amendment to a Building Consent – commercial	375.00	384.00
Certificate for Public Use – commercial	545.00	557.00
Notification of change of use (installment only)	new	131.00
Exemption under Schedule One (1) from the requirement for Building Consent	342.00	350.00
Extension of time application fee	257.00	263.00
Service connection or disconnection to the public utility infrastructure	400.00	409.00
Certificate of title registration or removal of registration (e.g. natural hazards identification or the binding of two or more allotments)	374.00	383.00
Vehicle crossing application to Council's engineering standards	400.00	409.00
Notice to fix issuance only (additional fees will be charged on a time basis)	180.00	282.00
Building code certificate under section 100(f) of the Sale and Supply of Alcohol Act 2012	180.00	184.00
Change of certifier – residential review (including two inspections)	927.00	993.00
Change of certifier – commercial review (including two inspections)	1,051.00	1119.00
Change of certifier – heating appliance (including one inspection)	285.00	291.00
Building inspection fee – residential (per inspection)	209.00	214.00
Building inspection fee – commercial (per inspection)	271.00	277.00
Code compliance certificate (CCC) – residential	277.00	283.00
Code compliance certificate (CCC) – commercial	277.00	283.00
Potential contaminants site search (file review only) – residential (allowance of two (2) hours only)	247.00	253.00
Potential contaminants site search (file review only) – commercial (allowance of three (3) hours only)	412.00	421.00
Oakura Sewerage Charge	472.00 + Accreditation Levy	472.00 + Accreditation Levy

BUILDING WARRANT OF FITNESS AND COMPLIANCE SCHEDULES

The below fees are instalments only and may attract additional processing fees charged on a time basis.

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Independent qualified person (IQP) – new application to be registered	371.00	380.00
Specified system registration for an IQP (note: this is per system)	156.00	160.00
IQP annual renewal to remain registered (per person) not company	156.00	160.00
Compliance schedule statement	73.00	98.00
Building Warrant of Fitness (BWOFF) receipt and administration fee	107.00	109.00
Amendment to compliance schedule	Not listed last year	127.00
BWOFF site audits (allowance of one (1) hour only)	271.00	277.00
Risk category 1 – once per year	160.00/hr	164.00/hr
Risk category 2 – once per 3 years	160.00/hr	164.00/hr

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Risk category 3 – once per 5 years	160.00/hr	164.00/hr
Building warrant of fitness site audit rechecks	160.00/hr	164.00/hr

SUBSCRIPTIONS AND PUBLICATIONS

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Issued building consent register – monthly	38.00	39.00
Issued building consent register - annual	317.00	324.00

LAND INFORMATION MEMORANDUM (LIM)

The below fees are instalments only and may attract additional processing fees charged on a time basis.

RESIDENTIAL (INCLUDING LIFESTYLE BLOCKS LESS THAN 20 HECTARS)	CURRENT FEE (\$)	PROPOSED FEE (\$)
Used principally for residential purposes or lifestyle residential purposes		
A lifestyle block includes properties of variable size, but generally comprise of 20 hectares or less, which might otherwise be categorised as rural, but which are used for non-economic (in the traditional farming sense) lifestyle residential purposes	375.00	376.00
LIM - Cancellation fee	96.00	98.00

COMMERCIAL (INCLUDING FARMS OVER 20 HECTARS)	CURRENT FEE (\$)	PROPOSED FEE (\$)
A building or land in which any natural resources, goods, services or money are either developed, sold, exchanged or stored		
Large commercial/industrial LIMs will be assessed and may incur additional costs	677.00	679.00
LIM - Cancellation fee	96.00	98.00

BYLAW ENFORCEMENT

SEIZURE OF PROPERTY UNDER BYLAWS

		CURRENT FEE (\$)	PROPOSED FEE (\$)
Seizure and confiscation of signs under the Local Government Act 2002 and bylaws	Signs under 1m ²	65.00	66.00
	Signs over 1m ²	130.00	133.00
Seizure of other property		Actual cost recovery at \$86.00/hr. and mileage of \$0.73/km plus any additional specialist contractor's cost	Actual cost recovery at \$88.00/hr. and mileage of \$0.76/km plus any additional specialist contractor's cost
Seizure of skateboards, bikes and similar		63.00	64.00
Where otherwise not specified any application for a permit, consent or exemption application or request under a Whangarei District Bylaw. Fee is for one hour of processing, with additional time charged at \$164 per hour.		109.00	164.00

CEMETERY

BURIAL FEES

PURCHASE AND MAINTENANCE OF PLOT FEES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Burial plots – Maunu	2,800.00	2,864.00
Family burial plot	3,500.00	3,581.00
Natural Burials	New	2,865.00
Children's burial plots – Maunu and Onerahi (available up to 12 years)	735.00	752.00
Stillborn and newborn	150.00	153.00
Standard Ashes plot (900 x 400) – Maunu, Onerahi and Kamo	650.00	665.00
Family Ashes plot – Maunu	850.00	870.00
Premium Ashes plot – Maunu Rose garden	700.00	716.00
Rose garden plaque	250.00	256.00
Transfer of ownership fee (burial plot or ashes plot)	40.00	41.00

BURIAL (DIGGING FEES) MAUNU, ONERAHI AND KAMO	CURRENT FEE (\$)	PROPOSED FEE (\$)
Digging – Single/Double Depth	900.00	921.00
Digging – off site	1,400.00	1,432.00
Digging – 1 to 12 years	346.00	354.00
Digging Stillborn and newborn	No charge	No charge
Lowering device fee	70.00	72.00
Grave Mats	No charge	No charge
Surcharge for burial on Saturday	291.00	298.00
Surcharge for late arrival (30 minutes after booking time)	239.00	244.00
Staff call out on statutory holidays	530.00	542.00
Oversize casket (extra) – greater than standard length 2100mm, width 770mm	179.00	183.00
Breaking concrete (extra)	179.00	183.00
Dis-interment (burial plot)	1,883.00	1,926.00
Headstone or memorial permit fee (burial or ashes plot)	44.00	45.00

OTHER FEES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Memorial bench	2,771.00	3,000.00
Pop-up gazebo – Maunu only	54.00	55.00
Memorial tree – Kamo only	551.00	564.00

ASH INTERMENT FEES

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Book of Remembrance entry	68.00	70.00
Burial of ashes	104.00	106.00
Scattering of ashes	59.00	60.00
Dis-interment of ashes	118.00	121.00
A fee may be charged for the compilation of large amounts of information		

CAMERON STREET MALL PERMITS

CAMERON ST MALL PERMITS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Cameron Street mall permits	20.00	20.00
Preferred busking permit	20.00	20.00
Bond for power charge	20.00	20.00

COUNCIL PROFESSIONAL FEES

HOURLY RATES CHARGED IN 6 MINUTE INTERVALS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Manager, RMA Consents	202.00/hr	207.00/hr
Manager, Parks and Recreation		
Manager, Infrastructure Development		
Manager, Infrastructure Planning & Capital Works		
Manager, Roading		
Manager, District Plan		
Manager, Health and Bylaws		
Manager, Building Control		
Manager, Libraries		
Manager, Water Services		
Manager, Waste and Drainage		
RMA Planning Specialist	180.00/hr	184.00/hr
Team Leader RMA Consents		
Senior Specialist Resource Consents		
District Plan Specialist		
Senior Planner (District Plan & Consents)		
Team Leader Development Engineering		
Senior Development Engineering Officer		
Development Engineer		
Engineering Officer, Water		
Senior Water Technician		
Infrastructure Asset Engineer		
Infrastructure Project Engineer		
Infrastructure Senior Engineer		
Distribution Engineer		
Solid Waste Engineer		
Asset Engineer, Water		
Waste and Drainage Engineer		
Waste and Drainage Asset Engineer		
Wastewater Projects Engineer		
Senior Building Controls Officer		
Team Leader Building		

HOURLY RATES CHARGED IN 6 MINUTE INTERVALS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Team Leader Infrastructure Planning		
Team Leader Landscape Architects		
Team Leader, Environmental Health		
Cemetery and Botanica Manager		
Senior Asset Engineer		
Planner (District Plan and Consents)	160.00/hr	164.00/hr
Team Leader RMA Approvals and Compliance		
Landscape Architect		
Post-Approval Subdivision Officer		
Development Contributions Coordinator		
Infrastructure Planner		
Development Engineering Officer		
Distribution Technician		
Engineering Officer (Drainage and Water)		
Team Leader RMA Support		
Strategic Asset Coordinator - Parks		
Infrastructure Technical Officer		
Senior Rooding Engineer (Traffic and Parking)		
Traffic Projects Engineer		
Building Control Officer		
Compliance Officer (Building Control)		
Compliance Officer (RMA Consents)		
Architect / Urban Designer		
Environmental Health Officer		
Property Assessment Officer	159.00/hr	163.00/hr
Infrastructure Asset Systems Technician	138.00/hr	141.00/hr
Compliance Officer (Regulatory Services)		
Planning Assistant (RMA Consents) / Support Assistant (District Plan/Health and Bylaws/Building Processing)	96.00/hr	98.00/hr
Building Administrator (BCA and TA)	96.00/hr	98.00/hr
Mileage	73 cents/km	76 cents/km
Disbursements	At cost charged to department by provider	At cost charged to department by provider
Hearings required for any resource consent or other permission will be charged at actual cost.		
Cost of any consultant / hearings commissioner will be charged at actual cost.		
Miscellaneous charges will be charged at actual cost.		
All costs will be itemised		
All figures are standard fees inclusive of GST; the final fee in any one application will be determined by the Resource Consents Manager or his/her appointee.		
Council reserves the right to interim invoice applications where significant costs have been incurred over a period of one month or more without progress on the application.		

DISTRICT PLAN

PRIVATE PLAN CHANGE

All fees and charges are DEPOSITS unless otherwise stated. Processing may require further charges that exceed the initial lodgement deposit.		
PRIVATE PLAN CHANGE	CURRENT FEE (\$)	PROPOSED FEE (\$)
Private Plan Change – on receipt of a request to change the Plan	14,500.00	14,500.00
Private Plan Change – before commencement of notification	14,500.00	14,500.00
Private Plan Change – before commencement of a hearing	14,500.00	14,500.00
Disbursements	At cost charged to Department by provider	At cost charged to Department by provider
Hourly rates charged in six-minute intervals. Hours over the above advance fee and mileage, plus disbursements, which may also involve work by other specialist planning, parks and engineering staff will be charged at a rate specified in Council's Professional Fee Schedule.	See pages 11-12	See pages

HEARINGS REQUIRED FOR ANY PLAN CHANGE

Any and all costs of third party or independent Commissioners will be recoverable as well as the cost associated with the hearing (i.e., staff time, consultant's costs, venue hire, printing).
When a Councillor is appointed as a Hearings Commissioner the cost set by Regulation will be charged.
All figures are standard fees inclusive of GST, the final fee in any one change to the District Plan will be determined by the Environmental Policy and Monitoring Manager or his/her appointee.
In the case where a consultant(s) is required, Council will charge the actual and reasonable costs incurred by the consultant, plus 5% for supervision and administration.

Notes

Private plan changes may be processed by consultants. In this situation, an applicant will be asked to undertake, at the submission stage, to pay the full cost of such processing in addition to the normal cost of Council to process it's part of the application. Fees are charged to defray the cost of:

- Initial receipt of the application
- Cost of allocation of the application and distribution of information
- Site visits
- All professional and administrative staff costs at the hourly rate, mileage and disbursements in handling the application
- Request for additional information and review or peer review such information
- Notification procedure
- Summarising submissions and input into database
- Notification of submissions for further submissions
- Summary of further submissions and input into database
- Preparation of staff report to a Hearings Committee and/or Council
- Preparation of hearing, notices, hall hire, appointment of commissioners, etc
- Attendance and any cost of hearings plus secretarial services
- All cost of the hearing including full cost of independent commissioners
- Preparation and finalising the Hearings Committee's recommendation to Council
- Submission to Council of the hearings report and cost of any subsequent requirements of Council
- Updating of database with all the decisions of Council on submissions
- Distributing decision replies to all submitters
- Council may on-charge cost of an appeal where the decision of Council was in favour of the applicant, but was appealed by a submitter
- All costs will still be payable notwithstanding the outcome of the application, i.e., if an application is declined or only partially accepted/adopted/granted the cost still has to be recovered
- Cost can be reduced if all information is provided electronically and distributed electronically where applicable.

DRAINAGE

SERVICES LOCATION	CURRENT FEE (\$)	PROPOSED FEE (\$)
Where work is done by Council to locate connections and the connection is found to be within 1.5 meters horizontally and 0.5 meters vertically of the 'as-built' position, work done will be charged at cost	Actual cost of contractor	Actual cost of contractor

SEPTAGE TREATMENT	CURRENT FEE (\$)	PROPOSED FEE (\$)
For disposal and treatment of septage at Council's treatment facility – types 1.02, 1.03 & 1.14	36.00	37.00
For disposal and treatment of septage at Council's treatment facility – types 1.04 & 14.01	11.00	11.25
Consent monitoring hourly rate	83.00	85.00
Uniform annual charge	471.00	482.00
Trade Waste Consent Permit (conditional)	179.00	183.00
Trade waste permitted application fee	60.00	61.50

PAN CHARGE	CURRENT FEE (\$)	PROPOSED FEE (\$)
Pan charge for discharge of wastewater into Council's wastewater system where connection cannot be charged as targeted rate**	696.00	482.00
**An approved connection may be provided but as the building is not on land, no certificate of title exists therefore the charge cannot be levied as a rate under the Local Government Rating Act 2002		

PART YEAR WASTEWATER CHARGE	CURRENT FEE (\$)	PROPOSED (\$)
Part year wastewater fee for properties connected to the public wastewater system during the year. After connection, properties are charged on 1 July as part of the rates.		

SEWER CONNECTION DATE	CURRENT FEE (\$)	PROPOSED (\$) (as a % of annual pan fee)
July	92%	92%
August	83%	83%
September	75%	75%
October	67%	67%
November	58%	58%
December	50%	50%
January	42%	42%
February	33%	33%
March	25%	25%
April	17%	17%
May	8%	8%
June	0%	0%

TRADE WASTE DISCHARGES	CURRENT FEE (\$)	PROPOSED FEE (\$)
By Volume	\$1.59/m3	\$1.56/m3
By Total Kjeldahl Nitrogen (TKN)	\$0.81/kg	\$0.78/kg
By Total Suspended Solids (TSS)	\$0.68/kg	\$0.61/kg
By Chemical Oxygen Demand (COD)	\$0.61/kg	\$0.42/kg

FOOD PREMISES

FEES FOR FUNCTIONS UNDER THE FOOD ACT 2014

REGISTRATION – FOOD CONTROL PLAN	CURRENT FEE (\$)	PROPOSED FEE (\$)
New application for registration of food control plan based upon a template fee (includes up to 2 hours of processing time, supply of thermometer and printed food safety plan).	318.00 fixed fee	325.00 fixed fee
Fee for additional time in processing the application	159.00/hr	164.00/hr
Additional food control plan document pack and thermometer	50.00 per pack	50.00 per pack or 25 each
Registration renewal	159.00 fixed fee	164.00 fixed fee
REGISTRATION – NATIONAL PROGRAMMES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Application for registration of model issued by MPI of a business subject to a national programme (includes up to 1.5 hours of processing time).	239.00 fixed fee	244.00 fixed fee
Fee for additional time in processing the application	159.00/hr	164.00/hr
Additional national programme document pack and thermometer	50.00 per pack	50.00 per pack or 25 each
Registration renewal	159.00 fixed fee	164.00
AMENDMENT TO REGISTRATION	CURRENT FEE (\$)	PROPOSED FEE (\$)
Significant amendment to registered food control plan based on a template or model issued by MPI or to registration of a business subject to a national programme (includes up to 1 hour of processing time)	159.00 fixed fee	164.00 fixed fee
Fee for additional time in processing the application	159.00/hr	164.00/hr
VERIFICATION OF FOOD CONTROL PLAN	CURRENT FEE (\$)	PROPOSED FEE (\$)
Verification including site visits and compliance checks with food control plans (includes up to 3.5 hours of processing and traveling time).	545.00 fixed fee	558.00 fixed fee
Where a verification results in the issue of a Corrective Action Request (CAR), that requires a return visit, then this follow up visit to check remedial actions and every additional visit is subject to additional compliance and monitoring fees.		164.00/hr
Failure to attend scheduled audit	122.00	164.00/hr
Unscheduled verification	159.00/hr	164.00/hr
VERIFICATION OF NATIONAL PROGRAMME	CURRENT FEE (\$)	PROPOSED FEE (\$)
One hour of verification activity, including site visits and compliance checks with national programme.	159.00 fixed fee	164.00 fixed fee
Where a verification results in the issue of a Corrective Action Request (CAR) that requires a return visit, then this up visit to check remedial actions and every additional visit is subject to additional compliance and monitoring fees.	159.00/hr	164.00/hr
Failure to attend scheduled audit.	122.00	164.00/hr
Unscheduled verification	159.00/hr	164.00/hr

COMPLIANCE AND MONITORING	CURRENT FEE (\$)	PROPOSED FEE (\$)
Complaint driven investigation resulting in issue of improvement notice by food safety officer.	159.00/hr	164.00/hr
Application for review of issue of improvement notice.	159.00/hr	164.00/hr
Second and subsequent return to business to check on compliance with CAR.	159.00/hr	164.00/hr
Monitoring of food safety and suitability.	159.00/hr	164.00/hr

FEES AND CHARGES UNDER THE FOOD BUSINESSES GRADING BYLAW 2016

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Re-grading of premises under the Food Businesses Grading Bylaw 2016	160.00/hr	184.00/hr

HEALTH ACT REGISTERED PREMISES

FUNERAL DIRECTORS	CURRENT FEE (\$)	PROPOSED FEE (\$)
On application (annual fee) and renewal	227.00	232.00
Transfer	61.00	62.00

HAIRDRESSERS	CURRENT FEE (\$)	PROPOSED FEE (\$)
On application (annual fee) and renewal	190.00	194.00
Transfer	61.00	62.00

CAMPING GROUNDS	CURRENT FEE (\$)	PROPOSED FEE (\$)
On application (annual fee) and renewal	339.00	347.00
Transfer	61.00	62.00

OFFENSIVE TRADES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Offensive trades	227.00	232.00
Transfer	61.00	62.00

MISCELLANEOUS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Consultation work including inspection undertaken by request and other inspections under the Health Act 1956	Hourly rate of \$159.00/hr plus travel at \$0.73/km	Hourly rate of \$164.00/hr plus travel at \$0.76/km

FORUM NORTH VENUE HIRE

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Expo Hall	993.60	1043.28
Cafler Suite	418.00	438.90
Cafler 1/2	284.05	298.25
Bounty Room	246.40	258.72
Theatre - Evening Peak (Peak is Thursday to Sunday)	\$837.00	878.85
Theatre - Evening Off Peak (Off Peak is Monday to Wednesday)	\$664.00	697.20
Theatre - Whole Day Peak (Evening rate is 6pm to 11pm)	\$1,115.50	1171.28
Theatre - Whole Day Off Peak (Whole day rate is 8am - 6pm)	\$885.50	929.78
Theatre - Half Day Peak	\$558.00	585.90
Theatre - Half Day Off Peak	\$443.00	465.15
Theatre - Day and Evening Peak (Day and evening rate is 8am to 11pm)	\$1,394.50	1464.23
Theatre - Day and Evening Off Peak	\$1,107.00	1162.35
A 50% discount is given to those events assessed as delivering community benefit		

GAMBLING ACT AND RACING ACT APPLICATION

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Application for TLA consent under Gambling Act 2003 (s 99) and Racing Act 2003 (s 65B) – Deposit provides for a maximum of 7 hours of processing	732.00	1,400.00
Additional processing time		207.00/hr

LABORATORY TESTING

CHEMICAL

	CURRENT FEE (\$)	PROPOSED FEE \$
#Biochemical Oxygen Demand (B.O.D.) ⁽⁵⁾	45.00	46.00
#Carbonaceous Biochemical Oxygen Demand (C.B.O.D.) ⁽⁵⁾	50.00	50.00
Chemical Oxygen Demand (C.O.D.)	37.00	38.00
Solids – total	22.00	23.00
Solids – suspended	22.00	23.00
Solids – total dissolved	22.00	23.00
Hardness – total	20.00	20.00
Hardness – calcium	20.00	20.00
Hardness – magnesium	20.00	No charge
Calcium	20.00	20.00
Total alkalinity (to ph 4.5)	20.00	20.00
Chloride	20.00	22.00
Free available chlorine	15.00	15.00
Total chlorine	15.00	15.00
Dissolved oxygen	13.00	13.00
Conductivity	13.00	13.00
Salinity	13.00	13.00
pH	13.00	13.00
Turbidity	13.00	13.00
Colour	13.00	13.00
Iron	21.00	21.00
Manganese	21.00	21.00
Ammonia nitrogen	13.00	13.00
Nitrate + nitrite (total oxidised nitrogen)	21.00	21.00
Dissolved reactive Phosphorous	21.00	21.00
Corrosive index (Isi)	67.00	69.00
Routine water profile (sub-contracted)	130.00	130.00

MICROBIOLOGICAL

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Faecal coliform (presumptive)	31.00	32.00
Escherichia coli & total coliform	38.00	38.00
Enterococci	49.00	49.00
Total plate count @ 35°C	35.00	36.00
Total plate count @ 20°C	35.00	36.00
Pseudomonas aeruginosa (presumptive)	35.00	36.00
Staphylococcus aureus (presumptive)	35.00	36.00

SAMPLE COLLECTION

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Sample collection – per hour	80.00	80.00
Mileage / km	0.73	0.76

LIBRARY

MEMBERSHIP

MEMBERSHIP	CURRENT FEE (\$)	PROPOSED FEE (\$)
Residents and ratepayers	Free	Free
Non-ratepayers / visitor's memberships: (\$32 refundable deposit and \$40.00 annual subscription)	70.00	72.00
Non-ratepayers / visitor's additional cards (non-refundable) per family member	20.00	20.00
Replacing a lost card – per card	Free	Free
INTER-LIBRARY LOANS	CURRENT FEE (\$)	PROPOSED FEE (\$)
From a cooperating library – per item	6.00	6.00
From a non-cooperating New Zealand library – per item	Minimum of 19.00	Minimum of 19.00
From an Australian library – per item	40.00	40.00
Urgent requests – per item	25.00-30.00	25.00-30.00
LOST / NON-RETURNED ITEMS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Replacement value of item plus administration fee	Replacement value of item plus 10.00 admin fee	Replacement value of item plus 10.00 admin fee
Uncollected hold charge	1.00	1.00
OVERDUE CHARGES (PER NON-RENTAL ITEM)	CURRENT FEE (\$)	PROPOSED FEE (\$)
Overdue charge – per day	0.40	0.40
Overdue charge – maximum	10.00	12.00

RENTAL ITEMS

BESTSELLER BOOKS (GREEN STICKERS)	CURRENT FEE (\$)	PROPOSED FEE (\$)
1 week	3.00	3.00
Overdue charge (per item) – per day	1.10	1.10
Overdue charge - maximum	20.00	20.00
DVDS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Per week	2.00	2.00
Hearing Impaired – 1 item per visit	No charge	No charge
Overdue fines (per item) – per day	0.50	0.50
Maximum	20.00	20.00
NEW RELEASE DVDS	CURRENT FEE (\$)	PROPOSED FEE (\$)
3 days	4.00	4.00
Overdue fine per item – per day	1.10	1.10
Overdue maximum	20.00	20.00

OTHER PAY SERVICES – LIBRARY

SELF-HELP COMPUTER SERVICES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Internet – per 3 minutes	0.20	0.20
PHOTOCOPY/PRINTING SERVICES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Black and white A4	0.10	0.10
Black and white A3	0.20	0.10
Colour A4	1.00	1.00
Colour A3	2.00	2.00
Scanning per page	0.10	0.10
Laminating per A4 sheet	2.00	2.00
Laminating per A3 sheet	4.00	4.00
MISCELLANEOUS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Sales	Prices as marked	Prices as marked
Book mending & covering services	Prices on application	Prices on application
Sundry items	Prices as marked	Prices as marked
FAX	CURRENT FEE (\$)	PROPOSED FEE (\$)
0800 numbers – first page	2.00	2.00
Local – first page	2.00	2.00
National – first page	2.50	2.50
International – first page	3.00	3.00
Receiving – first page	1.00	1.00
All additional pages	0.20	0.20
DISPLAY	CURRENT FEE (\$)	PROPOSED FEE (\$)
Notice boards – per board per week	12.50	12.50
Display cabinet – per week	12.50	12.50

ROOM HIREAGE

MAY BAIN	CURRENT FEE (\$)	PROPOSED FEE (\$)
Booking fee	25.00	25.00
Plus, room hire per hour	25.00	25.00
50% discount on room hire fees for local non-profit community groups		
Sundries supplied (per booking period)	12.00	12.00
Data projector hire (per booking period)	30.00	30.00
Wi-Fi access – per day	1.00	Free
LEONARD ROOM	CURRENT FEE (\$)	PROPOSED FEE (\$)
Room hire per hour	New Fee	10.00

LICENCES

ISSUED UNDER ANY WHANGAREI DISTRICT BYLAW

These are annual fees unless otherwise stated	CURRENT FEE (\$)	PROPOSED FEE (\$)
Any application for a permit, consent, exemption or request under a Whangarei District Bylaw, includes up to one hour of processing time. Additional time will be charged at \$164/hr.	109/site or application	164.00/site or application
Alfresco dining application fee	222.00	227.00
Alfresco dining monitoring fee	122.00	125.00
Animal powered vehicle license	177.00	181.00

ALCOHOL LICENSING

The alcohol fees stated below are set under the Whangarei District Council Alcohol Fees Bylaw 2016. These fees replace the fees payable as stated under Regulation 7 of the Sale and Supply of Alcohol (Fees) Regulations 2013.

The above Regulations however continue to determine and define the various application and annual risk categories for the various premises and does so by allocating a numeral weighting to each category, depending on the perceived risk. In addition, the Regulations also allocate a higher risk rating to premises that operate longer hours; or those that have in the past suffered some enforcement action.

The sum total of each of these then translate into five (5) different risk categories ranging from “very low” to “very high”. A very low risk category premises will pay a substantially lower application or annual compliance monitoring fee than premises in a higher risk category.

For Special licensed events, the Regulations provides for three (3) Classes, dependent upon the number of attendees. With Class 1 being the highest risk and Class 3, the lowest.

For a more detailed explanation and in order for applicants to predetermine their individual application and/or annual risk categories, please see the Sale and Supply of Alcohol (Fees) Regulations 2013.

Application fee	CURRENT FEE (\$)	FEE SET BY BYLAW (\$)
Very low	600.00	600.00
Low	994.00	994.00
Medium	1,456.00	1456.00
High	1,669.00	1669.00
Very high	1,969.00	1969.00
Annual fee	CURRENT FEE (\$)	FEE SET BY BYLAW (\$)
Very low	262.00	262.00
Low	637.00	637.00
Medium	1,031.00	1,031.00
High	1,687.00	1,687.00
Very high	2,344.00	2,344.00
Special license fee	CURRENT FEE (\$)	FEE SET BY BYLAW (\$)
Class 1	937.00	937.00
Class 2	337.00	337.00
Class 3	102.00	102.00

Other fees	CURRENT FEE (\$)	FEE SET BY BYLAW (\$)
Temporary Authority *	484.00	484.00
Temporary License*	484.00	484.00
Manager's Certificate*	316.25	316.25

*This fee is set through the regulations not through the bylaw but is included here for completeness.

MONITORING AND LAND USE CONSENT CONDITIONS – RMA

MONITORING AND LAND USE CONSENT CONDITIONS

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Deposit invoiced at the time a resource consent decision is issued. Should the cost of monitoring (based on council staff hourly rates and mileage) exceed the deposit an invoice will be issued for the additional amount.		
Residential	406.00	415.00
Commercial	579.00	595.00
Hours over the above advance fee and mileage, which may also involve work by other specialist planning, parks and engineering staff will be charged at a rate specified in Council's Professional Fee Schedule plus any additional specialist contractor costs.	See pages 11-12	See pages

ABATEMENT NOTICES

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Charge applied to issue an abatement notice	143.00	146.00
Charge to cover seizure, impounding, transporting and storing of property under Section 366, Resource Management Act 1991	228.00	233.00

OFFICIAL INFORMATION

WHERE NO OTHER FEE APPLIES	CURRENT FEE (\$)	FEE SET OUT BY STATUTE (\$)
Time spent by staff searching for relevant material, extracting and collating, copying, transcribing and supervising access where the total time involved is more than one hour should be charged out as follows:	38.00/ half hour	38.00/ half hour
PHOTOCOPYING	CURRENT FEE (\$)	PROPOSED FEE (\$)
First 20 pages of A4 black and White copies	Free	Free
Thereafter – see Photocopy charges (page 23)		
OTHER COSTS		
All other charges incurred will be fixed at an amount which recovers the full costs involved		
FEE IN ADVANCE		
A fee in advance may be required where the charge is likely to exceed \$76.00 or where some assurance of payment is required to avoid waste of resources.		

PARKS AND RESERVES

PLAYING FIELD RENTALS

SEASONAL HIRE TO PARENT SPORTING CODES		CURRENT FEE (\$)	PROPOSED FEE (\$)
Cricket	Senior wickets	550.00	550.00
	Twilight wickets	100.00	100.00
	Artificial wickets	50.00	50.00
Softball and baseball	Diamond	250.00	250.00
Rugby	Senior field	550.00	550.00
	Junior field	450.00	450.00
Touch rugby	Field	250.00	250.00
Five-a-side soccer	Field	250.00	250.00
Soccer	Senior field	550.00	550.00
	Junior field	450.00	450.00
Rugby league	Senior field	550.00	550.00
	Junior field	450.00	450.00
Casual usage of sporting fixtures by businesses, social clubs and other groups during appropriate season. i.e., using existing field		40.00	40.00
Note: Rugby, soccer, hockey, touch, league, twilight and artificial cricket wicket per field, softball per diamond, netball per court			
Schools and pre-school groups		No charge	No charge

MAUNU RESERVE – BARGE SHOW GROUNDS

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Equestrian Federation and New Zealand Pony Club Association events cross country and dressage events etc per day per group	50.00 per day as per legal agreement	50.00 per day as per legal agreement

OTHER

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Annual community/sports lease fee		500.00
Grazing License		by negotiation

ALL PARKS AND RESERVES

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Gala days and fundraising events by non-profit making organisation (all venues).	100.00	100.00
Fund raising events by non-profit orgs – bond	500.00	500.00
Filming on Reserve (depending on scale of event)	Up to 500.00 per day	Up to 500.00 per day

Events by profit making or commercial organisations, with the intention of making a profit (all venues): Plus, bond \$500.00	Up to 600.00 depending on scale of event	Up to 600.00 per day depending on scale of event
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BOTANICA WHANGAREI

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Booking fee – per hour (or part thereof) and minimum fee	75.00	75.00

MAIR PARK

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Use of power. Key available ex Parks – per day	25.00	25.00

LAURIE HALL PARK

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Use of power. Key available ex Parks – per day	25.00	25.00

SIGN PARKS

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Community events – single site 1.2M x 1.2M – per 3 weeks	38.00	39.00
Community events – double site 1.2M x 2.4M – per 3 weeks	73.00	74.00

PENSIONER HOUSING

Pensioner Housing rents are set in accordance to Council's Pensioner Housing Policy 0050, as a percentage of the tenant's superannuation entitlement.

Increases are implemented annually with the required notification period as detailed in the Residential Tenancies Act 1986.

Note GST does not apply to pensioner housing rents.

Council's Pensioner Housing is administered by the Northland District Masonic Trust, Mansfield Terrace, Whangarei.

PHOTOCOPYING AND FILE HANDLING CHARGES

PHOTOCOPYING AND PRINTING

		CURRENT FEE (\$)	PROPOSED FEE (\$)
Black & white	A4	0.10	0.10
	A3	0.20	0.20
Colour	A4	1.00	1.00
	A3	2.00	2.00
Double sided – charge each side as a single page			

RESOURCE MANAGEMENT ADMINISTRATIVE CHARGES

ALL FEES AND CHARGES ARE DEPOSITS UNLESS OTHERWISE STATED You will be charged a final processing fee when council has reached a decision on your application. Interim billing may also occur. The processing charge covers tasks such as site visits, report preparation, information searches and input from other council staff. Mileage is also charged.			CURRENT FEE (\$)	PROPOSED FEE (\$)
Applications under the Resource Management Act as follows: <ul style="list-style-type: none"> • Non-notified or Limited Notified Resource Consent applications (Land Use and/or Subdivision) • Non-notified or Limited Notified Notices of Requirement for designations and alterations to existing designations under Sections 168, 168A, and 181 • Applications for Certificates of Compliance under Section 139 • Applications for Existing Use Rights Certificates under Section 139A 			1,500.00	2,000.00
Applications requiring public notification under the Resource Management Act Note: Where a determination is made requiring notification of an application where \$1500.00 advance fees have already been paid, Council will require an additional \$3000.00 advance fee to be paid before public notification proceeds			4,500.00	6,000.00
Applications under the Resource Management Act as follows: <ul style="list-style-type: none"> • Non-notified or Limited Notified Change or Cancellation of Consent Condition/s under Section 127 • Extension of time under Section 125 • Review of Consent Condition/s under Section 128 • Vary or cancel a consent notice under Section 221(3) 			1,000.00	1,000.00
<ul style="list-style-type: none"> • Certification that Subdivision complies with District Plan under Section 226 • Cancellation of covenant against transfer of allotment & Cancellation of Amalgamation of allotments under Sections 240(4) and 241 • Grant, Surrender, Transfer, Vary or Cancel Easements under Section 243 • Outline Plan s176A • Applications under section 100 of the Sale and Supply of Alcohol Act 2012 • Applications under sections 327A (Cancellation of Building Line Restriction) and 348 (Creation of right-of-way easement) of the Local Government Act • Applications under sections 94 and 114 (Conservation Covenants) of the Reserves Act • Applications under the First Schedule of the Overseas Investment Regulations 1995 			750.00	1,000.00
<ul style="list-style-type: none"> • Application for Boundary Activity under section 87B • Application for Marginal or Temporary Activity under section 87BB 			\$350.00 (set fee) \$350.00	\$500.00 (set fee) \$350.00
Applications under the Resource Management Act as follows: <ul style="list-style-type: none"> • Approval of Survey Plan under Section 223 • Completion Certificate for subdivision under Section 224 • Surrender of Consent under Section 138 • Monitoring of NES permitted activities 			Actual and reasonable costs	Actual and reasonable costs

ALL FEES AND CHARGES ARE DEPOSITS UNLESS OTHERWISE STATED			CURRENT FEE (\$)	PROPOSED FEE (\$)
Pre-Application meetings with Council staff • Applicants can request to meet relevant Council staff to discuss potential resource consent matters prior to preparing and lodging an application, in accordance with Councils Pre- Application meetings process			One pre-application meeting free of charge*. All meetings requested thereafter (including preparation and follow-up) will be charged at actual and reasonable cost	One pre-application meeting free of charge*. All meetings requested thereafter (including preparation and follow-up) will be charged at actual and reasonable cost
*This includes all meeting preparation, staff attendance, and any follow-up actions undertaken by Council staff as a result of the first meeting. It does not include the cost of any technical assessments required by third parties acting on behalf of Council (i.e., use of consultants).				
Rejection of Application • Council will charge actual and reasonable costs at the relevant hourly rate in the event that any application lodged is required to be rejected because it does not comply with the information requirements of the Fourth Schedule.			Actual and reasonable costs	Actual and reasonable costs
Hours over the above deposit, plus mileage, and disbursements (which may also involve work by other specialist planning, parks and engineering staff), will be charged at a rate specified in Council's Professional Fee Schedule			See pages 11-12	See pages 11-12

Hearings required for any resource consent or other permission:	
Cost of third party/hearings commissioners will be charged at actual cost.	
All staff and consultant's costs will be charged at actual cost.	
Miscellaneous charges will be charged at actual cost.	
All costs will be itemised	

Notes: All figures are standard fees inclusive of GST; the final fee in any one application will be determined by the Resource Consents Manager or his/her appointee.

Council reserves the right to interim invoice applications where significant costs have been incurred over a period of one month or more without progress on the application.

RUBBISH DISPOSAL

RUBBISH SERVICE AT KERBSIDE:	CURRENT FEE (\$)	PROPOSED FEE (\$)
Official rubbish bag (65-litre) or sticker	2.80	2.80
Small rubbish bag (35-litre)	1.80	1.80
Replacement Recycling Crate	15.00	15.00
Replacement Recycling Bin	60.00	60.00

RUBBISH SERVICES AT ALL WDC TRANSFER STATIONS:	CURRENT FEE (\$)	PROPOSED FEE (\$)
Standard rubbish bag (65 litre) - rubbish	2.80	2.80
Standard rubbish bag (65 litre) - vegetation	1.60	1.60
Small rubbish bag (35 litre) - rubbish	1.80	1.80
Car boot - rubbish	20.00	20.00
Car boot – vegetation	12.00	12.00
Station wagons, people movers – rubbish	50.00 per cubic meter	50.00 per cubic meter
Station wagons, people movers – vegetation	25.00 per cubic meter	25.00 per cubic meter
Utes, vans, 4 wheel drives - rubbish	50.00 per cubic meter	50.00 per cubic meter
Utes, vans, 4 wheel drives – vegetation	25.00 per cubic meter	25.00 per cubic meter
Trailers - rubbish	50.00 per cubic meter	50.00 per cubic meter
Trailers - vegetation	25.00 per cubic meter	25.00 per cubic meter
Loaded vehicle plus loaded trailer - rubbish	50.00 per cubic meter	50.00 per cubic meter
Car tyre	7.50	7.50
Truck tyre	23.00	23.00
4WD and light commercial tyre	18.50	18.50
Tractor tyre	38.00	38.00
Tyres on rim	As above + 2.50	As above + 2.50
Earthmover tyres	Not accepted	Not accepted
CRT screens from computers and TVs	26.00	26.00
Whiteware / gas bottles (de-gassing)	7.00	7.00

SEARCHES

Note Photocopy charges may also apply see Copy/print fees page 22

BASIC PROPERTY SEARCH	CURRENT FEE (\$)	PROPOSED FEE (\$)
Residential	140.00 per hour or part thereof	140.00 per hour or part thereof
Commercial	140.00 per hour or part thereof	140.00 per hour or part thereof
(Contains site plan, floor plan, drainage plans and CCC information).		
SPECIFIC SEARCHES	CURRENT FEE (\$)	PROPOSED FEE (\$)
<ul style="list-style-type: none"> • Historical LIM (as scanned for record purposes) • Historical PIM • Building File • Subdivision or Resource Consent • Engineering reports • Dangerous goods/health/ licensing • GIS consultancy 	140.00 per hour or part thereof	140.00 per hour or part thereof
Deposited plans	Free	Free

SWIMMING POOL/SPA POOL INSPECTIONS

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Certificate of acceptance or building consent for pools recorded on Council's register	New Fee 615.00	615.00
First inspection of pool	141.00	144.00
Follow up inspections	Direct recovery of actual cost for each inspection with time recovered at \$115.00/hr and mileage at \$0.73/km	Direct recovery of actual cost for each inspection with time recovered at \$118.00/hr and mileage at \$0.76/km
Administration of empty pools	39.00	98.00
Application for waiver under Building Act 2004	309.00	316.00

TRANSPORT

PARKING

As per Council parking policy (Parking Management Strategy 2011), charges reflect demand and therefore may change throughout the year.

TRADE CARDS – PER DAY	CURRENT FEE (\$)	PROPOSED FEE (\$)
Parking meter cards (trades)	12.00	12.00

ROAD CORRIDOR – LICENCE TO OCCUPY	CURRENT FEE (\$)	PROPOSED FEE (\$)
Residential / non-commercial applicant	450.00	450.00
Commercial applicant	1,300.00	1,300.00

OVERWEIGHT VEHICLES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Overweight vehicles – standard	135.00	135.00
Overweight vehicles – HPMV	175.00	175.00

WATER

WATER CONNECTIONS/DISCONNECTIONS

Refer to service connections/disconnections under Building section page 8.

METER TESTING

	CURRENT FEE (\$)	PROPOSED FEE (\$)
25mm diameter and under	374.00	383.00
Over 25mm up to 40mm diameter	427.00	437.00
Over 40mm diameter	623.00	637.00

METER ONLY WATER CONNECTIONS

	CURRENT FEE (\$)	PROPOSED FEE (\$)
20mm manifold meter only	317.50	325.00
20mm manifold + meter	611.50	626.00
20mm manifold + meter + box	687.00	703.00
20mm In line meter + dual check valve	502.50	514.00
Cast iron meter box (materials only)	191.00	195.00

BOUNDARY BACK FLOW DEVICES

Charges for backflow preventers are now targeted rates. Refer to the current Annual Plan or Long Term Plan for current costs.

SPECIAL METER READING

	CURRENT FEE (\$)	PROPOSED FEE (\$)
For special meter readings requested by customers for each meter reading outside the normal reading cycle	62.00	63.00

STANDPIPES METERED

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Meter reading – (monthly)	73.00	75.00
Weekly hire (minimum charge one week)	34.00	35.00

TANKER FILLING POINT – KIOREROA AND SIME ROAD

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Per fill	17.00	17.00

WATER CONSUMPTION RATES

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Water consumption per m3 – filling point	2.26	2.26
Water consumption per m3 – metered standpipes	2.26	2.26
Water consumption per m3 – estimated readings	2.26	2.26

ABBREVIATIONS AND ACRONYMS

B.O.D	Biochemical Oxygen Demand
BC	Building Consent
BRANZ	Building Research Association of New Zealand
BWOF.....	Building Warrant of Fitness
CAR	Health Corrective Action Request
C.B.O.D	Carbonaceous Biochemical Oxygen Demand
CCC	Code Compliance Certificate
COD	Chemical Oxygen Demand
DBH	Department of Building and Housing
GIS	Geographic Information Systems
HPMV.....	High Productivity Motor Vehicles
IQP.....	Independent Qualified Person
LIM	Land Information Memorandum
LSI	Langelier Saturation Index
MBIE	Ministry of Building Innovation and Employment
PIM	Project Information Memorandum
PAT.....	Project Assessment Team
TLA	Territorial Local Authority

STATEMENT OF PROPOSAL DRAFT FEES AND CHARGES 2019/2020

1. PURPOSE

To be a vibrant, attractive and thriving District by developing sustainable lifestyles based around our unique environment; the envy of New Zealand and recognised worldwide. The Vision for our District and the Mission for our organisation are underpinned by Whangarei District Council's commitment to the fundamental core values of:

- communication
- customer first
- innovation and excellence
- valuing employees and partnerships
- visionary leadership.

Following best practice guidelines received from the Auditor General, Council annually reviews all fees and charges. Section 150 of the Local Government Act 2002 (LGA) authorises councils to prescribe fees for authorities, approvals, certificates, consents and inspections in bylaws made by Council, or to set fees for these activities where other legislation does not otherwise authorise Council to set fees. The setting of fees in these cases must be in accordance with s 82 or s83 (Special Consultative Procedure) of the LGA. In general, s82 covers fees that are set under the authorisation of specific bylaws and s 83 are fees set under the authorisation of specific statutes. Additionally, section 205 of the Food Act 2014 requires that Council must use the special consultative procedure when setting fees relating to food businesses.

This Statement of Proposal for fees and charges for the 2018-2019 year therefore covers those fees which Council has not set by resolution and which subsequently must be consulted on in accordance with Sections 82, 83 and 150 of the LGA.

Council is consulting on these proposed fees and charges in conjunction with the consultation on the draft Annual Plan.

2. BACKGROUND

Council provides a wide range of services and functions to the community across various Departments. Each of those departments operate under different legislation enacted by Parliament requiring provision of services, and processing and monitoring of various consents, licenses and approvals. There is a cost associated with the provision of these services. Council's Revenue and Financing Policy identifies two sources of funding for the activities described above, being user charges (private good), and rates (public good). Fees and charges are set by Council to recover costs in varying proportion from each area dependent on where the benefit of the consent, license, or approval is seen to lie. Staff review all fees in accordance with criteria developed by the Office of the Auditor General, as follows that:

- any charges cannot have a 'profit' component
- the charges should reflect the actual and reasonable costs incurred by Council
- those that gain the benefit of Council's services contribute appropriately to those costs

- costs must be itemised for a number of activities
- fees should be reviewed regularly
- there should be no cross-subsidisation between functions.

3. SUMMARY OF CHANGES

The fees subject to consultation under s82 include fees and charges for rubbish disposal under the Solid Waste Management Bylaw, drainage and trade waste in accordance with the Wastewater and Trade Waste Bylaws, and charges under the Water Supply Bylaw.

The fees subject to Special Consultative Procedures under s83 are for resource consents and plan changes, and associated hourly rates and other approvals, under the Resource Management Act 1991, Food Act 2014, Gambling Act 2003, Racing Act 2003 and miscellaneous registered premises under the Health Act.

The changes are as follows:

Section 82

Rubbish Disposal

Rubbish disposal fees are set according to the Waste Minimisation Act 2008 and are set at a rate to recover costs or to encourage behaviour that helps to meet the goals of the Council's Waste Management and Minimisation Plan. Specifically, fees are set according to clause 2.9.1 of the Solid Waste Management Bylaw and must be consulted on under s82 of the Local Government Act 2002 (LGA)

Waste Minimisation Act 2008

Section 46 Funding of plans (waste management and minimisation plan)

“(1) A territorial authority is not limited to applying strict cost recovery or user pays principles for any particular service, facility, or activity provided by the territorial authority in accordance with its waste management and minimisation plan.

(2) Without limiting subsection (1), a territorial authority may charge fees for a particular service or facility provided by the territorial authority that is higher or lower than required to recover the costs of the service or facility, or provide a service or facility free of charge, if—

(a) it is satisfied that the charge or lack of charge will provide an incentive or disincentive that will promote the objectives of its waste management and minimisation plan; and

(b) the plan provides for charges to be set in this manner.”

Section 53 Proceeds from activities and services must be used in implementing waste management and minimisation plan.

“A territorial authority may sell any marketable product resulting from any activity or service of the territorial authority carried out under this Part, but any proceeds of sale must be used in implementing its waste management and minimisation plan.”

There is no proposed increase for waste disposal fees and charges which are included below.

RUBBISH DISPOSAL

RUBBISH SERVICE AT KERBSIDE:	CURRENT FEE (\$)	PROPOSED FEE (\$)
Official rubbish bag (65-litre) or sticker	2.80	2.80
Small rubbish bag (35-litre)	1.80	1.80
Replacement Recycling Crate	15.00	15.00
Replacement Recycling Bin	60.00	60.00
RUBBISH SERVICES AT ALL WDC TRANSFER STATIONS:	CURRENT FEE (\$)	PROPOSED FEE (\$)
Standard rubbish bag (65 litre) - rubbish	2.80	2.80
Standard rubbish bag (65 litre) - vegetation	1.60	1.60
Small rubbish bag (35 litre) - rubbish	1.80	1.80
Car boot - rubbish	20.00	20.00
Car boot – vegetation	12.00	12.00
Station wagons, people movers – rubbish	50.00 per cubic meter	50.00 per cubic meter
Station wagons, people movers – vegetation	25.00 per cubic meter	25.00 per cubic meter
Utes, vans, 4 wheel drives - rubbish	50.00 per cubic meter	50.00 per cubic meter
Utes, vans, 4 wheel drives – vegetation	25.00 per cubic meter	25.00 per cubic meter
Trailers - rubbish	50.00 per cubic meter	50.00 per cubic meter
Trailers - vegetation	25.00 per cubic meter	25.00 per cubic meter
Loaded vehicle plus loaded trailer - rubbish	50.00 per cubic meter	50.00 per cubic meter
Car tyre	7.50	7.50
Truck tyre	23.00	23.00
4WD and light commercial tyre	18.50	18.50
Tractor tyre	38.00	38.00
Tyres on rim	As above + 2.50	As above + 2.50
Earthmover tyres	Not accepted	Not accepted
CRT screens from computers and TVs	26.00	26.00
Whiteware / gas bottles (de-gassing)	7.00	7.00

DRAINAGE

Waste Water

Fees and charges for waste water are authorised under the Waste Water Bylaw and must be consulted on in accordance with s82 of the LGA 2002.

- Existing drainage fees and charges have been increased by the LGCI inflation rate of 2.3% and rounded as shown below.
- The non-targeted rate Pan Charge rate has been reduced to align with the targeted rate Pan Charge.

SERVICES LOCATION	CURRENT FEE (\$)	PROPOSED FEE (\$)
Where work is done by Council to locate connections and the connection is found to be within 1.5 meters horizontally and 0.5 meters vertically of the 'as-built' position, work done will be charged at cost	Actual cost of contractor	Actual cost of contractor

SEPTAGE TREATMENT	CURRENT FEE (\$)	PROPOSED FEE (\$)
For disposal and treatment of septage at Council's treatment facility – types 1.02, 1.03 & 1.14	36.00	37.00
For disposal and treatment of septage at Council's treatment facility – types 1.04 & 14.01	11.00	11.25
Consent monitoring hourly rate	83.00	85.00
Uniform annual charge	471.00	482.00
Trade Waste Consent Permit (conditional)	179.00	183.00
Trade waste permitted application fee	60.00	61.50

PAN CHARGE	CURRENT FEE (\$)	PROPOSED FEE (\$)
Pan charge for discharge of wastewater into Council's wastewater system where connection cannot be charged as targeted rate**	696.00	482.00
**An approved connection may be provided but as the building is not on land, no certificate of title exists therefore the charge cannot be levied as a rate under the Local Government Rating Act 2002		

PART YEAR WASTEWATER CHARGE	CURRENT FEE (\$)	PROPOSED (\$)
Part year wastewater fee for properties connected to the public wastewater system during the year. After connection, properties are charged on 1 July as part of the rates.		
SEWER CONNECTION DATE	CURRENT FEE (\$)	PROPOSED (\$) (as a % of annual pan fee)
July	92%	92%
August	83%	83%
September	75%	75%
October	67%	67%
November	58%	58%
December	50%	50%
January	42%	42%
February	33%	33%
March	25%	25%
April	17%	17%
May	8%	8%
June	0%	0%

TRADE WASTE

Fees and charges for trade waste are authorised under the Trade Waste Bylaw and must be consulted on in accordance with s82 of the LGA 2002.

The components of trade waste charges are analysed every five years. As a result of this year's analysis, some of the charges have been reduced. Greater detail of these components is included in the Fees and Charges Schedule for greater transparency (as shown below).

TRADE WASTE DISCHARGES	CURRENT FEE (\$)	PROPOSED FEE (\$)
By Volume	\$1.59/m ³	\$1.56/m ³
By Total Kjeldahl Nitrogen (TKN)	\$0.81/kg	\$0.78/kg
By Total Suspended Solids (TSS)	\$0.68/kg	\$0.61/kg
By Chemical Oxygen Demand (COD)	\$0.61/kg	\$0.42/kg

Water Supply

Fees and charges for water are authorised under the Water Supply Bylaw and must be consulted on in accordance with s82 of the LGA 2002.

- Fees and charges have been increased by the LGCI inflation rate of 2.3 % and rounded appropriately, as provided below. In addition, when a water meter is broken and has stopped recording water use, Council will charge an estimated fee for water use based on previous readings to assess a fair amount. This is a charge through the bylaw and will be invoiced separately from water rates.
- The water consumption fee has not been increased and remains at \$2.26 per m³.

WATER CONNECTIONS/DISCONNECTIONS

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Service connection or disconnection to the public utility infrastructure	400.00	409.00

METER TESTING

	CURRENT FEE (\$)	PROPOSED FEE (\$)
25mm diameter and under	374.00	383.00
Over 25mm up to 40mm diameter	427.00	437.00
Over 40mm diameter	623.00	637.00

METER ONLY WATER CONNECTIONS

	CURRENT FEE (\$)	PROPOSED FEE (\$)
20mm manifold meter only	317.50	325.00
20mm manifold + meter	611.50	626.00
20mm manifold + meter + box	687.00	703.00
20mm In line meter + dual check valve	502.50	514.00
Cast iron meter box (materials only)	191.00	195.00

BOUNDARY BACK FLOW DEVICES

Charges for backflow preventers are now targeted rates. Refer to the current Annual Plan or Long Term Plan for current costs.

SPECIAL METER READING

	CURRENT FEE (\$)	PROPOSED FEE (\$)
For special meter readings requested by customers for each meter reading outside the normal reading cycle	62.00	63.00

STANDPIPES METERED

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Meter reading – (monthly)	73.00	75.00
Weekly hire (minimum charge one week)	34.00	35.00

TANKER FILLING POINT – KIOREROA AND SIME ROAD

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Per fill	17.00	17.00

WATER CONSUMPTION RATES

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Water consumption per m3 – filling point	2.26	2.26
Water consumption per m3 – metered standpipes	2.26	2.26
Water consumption per m3 – estimated readings	2.26	2.26

Section 83

RMA Resource Consents and District Plan Development

The Fees and Charges are reviewed every year through the Annual Plan process. There are two components to the fees and charges. The first is the fixed initial deposit charge ('lodgement fee') which is required to be paid when lodging an application. The second component is the hourly rate each staff position is charged out at.

For the 2019/2020 year, increases are proposed to the lodgement fees for applications that better reflect the cost of an application. Hourly rates are increased by 2.3% in line with the LCGI.

RMA processes can include inputs from across the whole organisation so all proposed hourly rates for Council officers are included below:

HOURLY RATES CHARGED IN 6 MINUTE INTERVALS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Manager, RMA Consents	202.00/hr	207.00/hr
Manager, Parks and Recreation		
Manager, Infrastructure Development		
Manager, Infrastructure Planning & Capital Works		
Manager, Roading		
Manager, District Plan		
Manager, Health and Bylaws		
Manager, Building Control		
Manager, Libraries		
Manager, Water Services		
Manager, Waste and Drainage		
RMA Planning Specialist	180.00/hr	184.00/hr
Team Leader RMA Consents		
Senior Specialist Resource Consents		
District Plan Specialist		
Senior Planner (District Plan & Consents)		
Team Leader Development Engineering		

HOURLY RATES CHARGED IN 6 MINUTE INTERVALS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Senior Development Engineering Officer	180.00/hr	184.00/hr
Development Engineer		
Engineering Officer, Water		
Senior Water Technician		
Infrastructure Asset Engineer		
Infrastructure Project Engineer		
Infrastructure Senior Engineer		
Distribution Engineer		
Solid Waste Engineer		
Asset Engineer, Water		
Waste and Drainage Engineer		
Waste and Drainage Asset Engineer		
Wastewater Projects Engineer		
Senior Building Controls Officer		
Team Leader Building		
Team Leader Infrastructure Planning		
Team Leader Landscape Architects		
Team Leader, Environmental Health		
Cemetery and Botanica Manager		
Senior Asset Engineer		
Planner (District Plan and Consents)	160.00/hr	164.00/hr
Team Leader RMA Approvals and Compliance		
Landscape Architect		
Post-Approval Subdivision Officer		
Development Contributions Coordinator		
Infrastructure Planner		
Development Engineering Officer		
Distribution Technician		
Engineering Officer (Drainage and Water)		
Team Leader RMA Support		
Strategic Asset Coordinator - Parks		
Infrastructure Technical Officer		
Senior Roading Engineer (Traffic and Parking)		
Traffic Projects Engineer		
Building Control Officer		
Compliance Officer (Building Control)		
Compliance Officer (RMA Consents)		

HOURLY RATES CHARGED IN 6 MINUTE INTERVALS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Architect / Urban Designer		
Environmental Health Officer		
Property Assessment Officer	159.00/hr	163.00/hr
Infrastructure Asset Systems Technician	138.00/hr	141.00/hr
Compliance Officer (Regulatory Services)		
Planning Assistant (RMA Consents) / Support Assistant (District Plan/Health and Bylaws/Building Processing)	96.00/hr	98.00/hr
Building Administrator (BCA and TA)	96.00/hr	98.00/hr
Mileage	73 cents/km	76 cents/km
Disbursements	At cost charged to department by provider	At cost charged to department by provider
Hearings required for any resource consent or other permission will be charged at actual cost.		
Cost of any consultant / hearings commissioner will be charged at actual cost.		
Miscellaneous charges will be charged at actual cost.		
All costs will be itemised		
All figures are standard fees inclusive of GST; the final fee in any one application will be determined by the Resource Consents Manager or his/her appointee. Council reserves the right to interim invoice applications where significant costs have been incurred over a period of one month or more without progress on the application.		

PRIVATE PLAN CHANGE

All fees and charges are DEPOSITS unless otherwise stated. Processing may require further charges that exceed the initial lodgment deposit.		
PRIVATE PLAN CHANGE	CURRENT FEE (\$)	PROPOSED FEE (\$)
Private Plan Change – on receipt of a request to change the Plan	14,500.00	14,500.00
Private Plan Change – before commencement of notification	14,500.00	14,500.00
Private Plan Change – before commencement of a hearing	14,500.00	14,500.00
Disbursements	At cost charged to Department by provider	At cost charged to Department by provider
Hourly rates charged in six-minute intervals. Hours over the above advance fee and mileage, plus disbursements, which may also involve work by other specialist planning, parks and engineering staff will be charged at a rate specified in Council's Professional Fee Schedule.	See pages 11-12	See pages

HEARINGS REQUIRED FOR ANY PLAN CHANGE

All costs of third party or independent Commissioners will be recoverable as well as the cost associated with the hearing (i.e., staff time, consultant's costs, venue hire, printing).

When a Councillor is appointed as a Hearings Commissioner the cost set by Regulation will be charged.

All figures are standard fees inclusive of GST, the final fee in any one change to the District Plan will be determined by the Environmental Policy and Monitoring Manager or his/her appointee.

In the case where a consultant(s) is required, Council will charge the actual and reasonable costs incurred by the consultant, plus 5% for supervision and administration.

Notes

Private plan changes may be processed by consultants. In this situation, an applicant will be asked to undertake, at the submission stage, to pay the full cost of such processing in addition to the normal cost of Council to process its part of the application. Fees are charged to defray the cost of:

- (a) Initial receipt of the application
- (b) Cost of allocation of the application and distribution of information
- (c) Site visits
- (d) All professional and administrative staff costs at the hourly rate, mileage and disbursements in handling the application
- (e) Request for additional information and review or peer review such information
- (f) Notification procedure
- (g) Summarising submissions and input into database
- (h) Notification of submissions for further submissions
- (i) Summary of further submissions and input into database
- (j) Preparation of staff report to a Hearings Committee and/or Council
- (k) Preparation of hearing, notices, hall hire, appointment of commissioners, etc
- (l) Attendance and any cost of hearings plus secretarial services
- (m) All cost of the hearing including full cost of independent commissioners
- (n) Preparation and finalising the Hearings Committee's recommendation to Council
- (o) Submission to Council of the hearings report and cost of any subsequent requirements of Council
- (p) Updating of database with all the decisions of Council on submissions
- (q) Distributing decision replies to all submitters
- (r) Council may on-charge cost of an appeal where the decision of Council was in favour of the applicant, but was appealed by a submitter
- (s) All costs will still be payable notwithstanding the outcome of the application, i.e., if an application is declined or only partially accepted/adopted/granted the cost still must be recovered
- (t) Cost can be reduced if all information is provided electronically and distributed electronically where applicable.

Health and Bylaws

The Health and Bylaws Department has several user fees due to its wide-ranging activities and functions. These include fees relating to Environmental Health (registration of food premises, other registered premises and alcohol licensing), policy development (consent under Gambling and Racing Acts), and contracted services (dog and stock control and various bylaw fees). The fees and charges are reviewed annually and increases are made to various fees to achieve and maintain cost recovery requirements established by Council.

Food premises and food related activities are no longer covered by the Health Act as the Food Act 2014 will be fully implemented from March 2019.

Enforcement related work undertaken by the department consists of functions generally required by statute, some of which permits cost recovery and others not. In general, cost recovery can be applied where licensing regimes are in place but there are other services provided such as health nuisance and bylaw enforcement, excessive noise investigation and monitoring of bathing water for example where recovery cost is not authorised.

Fees have been reviewed against cost recovery requirements and benchmarked against G9 local authorities, including our neighbours Kaipara and Far North District Councils. Fees are generally in line with those charged by these other local authorities.

Food Businesses

Hourly rates are increased to reflect a 2.3% increase in costs in accordance with the Local Government Consumer Index (subject to rounding). Refer to the table above for hourly rates for different professional groups.

FEES FOR FUNCTIONS UNDER THE FOOD ACT 2014

REGISTRATION – FOOD CONTROL PLAN	CURRENT FEE (\$)	PROPOSED FEE (\$)
New application for registration of food control plan based upon a template fee (includes up to 2 hours of processing time, supply of thermometer and printed food safety plan).	318.00 fixed fee	325.00 fixed fee
Fee for additional time in processing the application	159.00/hr	164.00/hr
Additional food control plan document pack and thermometer	50.00 per pack	50.00 per pack or 25 each
Registration renewal	159.00 fixed fee	164.00 fixed fee
REGISTRATION – NATIONAL PROGRAMMES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Application for registration of model issued by MPI of a business subject to a national programme (includes up to 1.5 hours of processing time).	239.00 fixed fee	244.00 fixed fee
Fee for additional time in processing the application	159.00/hr	164.00/hr
Additional national programme document pack and thermometer	50.00 per pack	50.00 per pack or 25 each
Registration renewal	159.00 fixed fee	164.00

AMENDMENT TO REGISTRATION	CURRENT FEE (\$)	PROPOSED FEE (\$)
Significant amendment to registered food control plan based on a template or model issued by MPI or to registration of a business subject to a national programme (includes up to 1 hour of processing time)	159.00 fixed fee	164.00 fixed fee
Fee for additional time in processing the application	159.00/hr	164.00/hr
VERIFICATION OF FOOD CONTROL PLAN	CURRENT FEE (\$)	PROPOSED FEE (\$)
Verification including site visits and compliance checks with food control plans (includes up to 3.5 hours of processing and traveling time).	545.00 fixed fee	558.00 fixed fee
Where a verification results in the issue of a Corrective Action Request (CAR), that requires a return visit, then this follow up visit to check remedial actions and every additional visit is subject to additional compliance and monitoring fees.		164.00/hr
Failure to attend scheduled audit	122.00	164.00/hr
Unscheduled verification	159.00/hr	164.00/hr
VERIFICATION OF NATIONAL PROGRAMME	CURRENT FEE (\$)	PROPOSED FEE (\$)
One hour of verification activity, including site visits and compliance checks with national programme.	159.00 fixed fee	164.00 fixed fee
Where a verification results in the issue of a Corrective Action Request (CAR) that requires a return visit, then this up visit to check remedial actions and every additional visit is subject to additional compliance and monitoring fees.	159.00/hr	164.00/hr
Failure to attend scheduled audit.	122.00	164.00/hr
Unscheduled verification	159.00/hr	164.00/hr

COMPLIANCE AND MONITORING	CURRENT FEE (\$)	PROPOSED FEE (\$)
Complaint driven investigation resulting in issue of improvement notice by food safety officer.	159.00/hr	164.00/hr
Application for review of issue of improvement notice.	159.00/hr	164.00/hr
Second and subsequent return to business to check on compliance with CAR.	159.00/hr	164.00/hr
Monitoring of food safety and suitability.	159.00/hr	164.00/hr

FEES AND CHARGES UNDER THE FOOD BUSINESSES GRADING BYLAW 2016

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Re-grading of premises under the Food Businesses Grading Bylaw 2016	160.00/hr	184.00/hr

HEALTH ACT REGISTERED PREMISES

FUNERAL DIRECTORS	CURRENT FEE (\$)	PROPOSED FEE (\$)
On application (annual fee) and renewal	227.00	232.00
Transfer	61.00	62.00

HAIRDRESSERS	CURRENT FEE (\$)	PROPOSED FEE (\$)
On application (annual fee) and renewal	190.00	194.00
Transfer	61.00	62.00

CAMPING GROUNDS	CURRENT FEE (\$)	PROPOSED FEE (\$)
On application (annual fee) and renewal	339.00	347.00
Transfer	61.00	62.00

OFFENSIVE TRADES	CURRENT FEE (\$)	PROPOSED FEE (\$)
Offensive trades	227.00	232.00
Transfer	61.00	62.00

MISCELLANEOUS	CURRENT FEE (\$)	PROPOSED FEE (\$)
Consultation work including inspection undertaken by request and other inspections under the Health Act 1956	Hourly rate of \$159.00/hr plus travel at \$0.73/km	Hourly rate of \$164.00/hr plus travel at \$0.76/km

GAMBLING AND RACING ACT

This fee recovers significant time required to assess and report on matters required by applications for territorial authority consent under policies which Council must adopt and maintain under the Gambling Act 2003 and Racing Act 2003. This includes assessment of social impact reports and reporting to Council on complex matters relating to gambling harm. It is proposed to charge a deposit and an hourly rate for additional processing time to better reflect the likely cost of an application. The proposed fees are shown below.

	CURRENT FEE (\$)	PROPOSED FEE (\$)
Application for TLA consent under Gambling Act 2003 (s 99) and Racing Act 2003 (s 65B) – Deposit provides for a maximum of 7 hours of processing	732.00	1,400.00
Additional processing time		207.00/hr

4 SUBMISSION PROCESS

Consultation on this policy will be publicly notified on Council's website. People interested in the proposal will be able to present their views during a formal submission period from 4 March to 4 April 2019. This will be followed by formal hearings where any submitter may choose to speak to their submission.

This statement of proposal includes tables of the proposed Fees and Charges. Details on how to make a submission, can be found at www.wdc.govt.nz

Information on the Annual Plan 2019-2020 consultation and submission process can also be found on the WDC website.

6.3 Transport and Roding Development Contribution Catchment Charges Development Agreement Proposal

Meeting: Whangarei District Council

Date of meeting: 28 February 2019

Reporting officer: Alison Thompson (Infrastructure Development Manager)
 Lynne Dahl (Development Contributions Co-ordinator)

1. Purpose

To seek Councils approval to enter into Development Agreements, allowing Whangarei City Transport and Roding Catchment development contribution charges to be applied to any future development proposals in mapped areas adjacent to the existing Whangarei City Transport and Roding Catchments.

2. Recommendations

That Whangarei District Council

1. Grants approval to enter into development agreements to allow Whangarei City Transport and Roding Catchment development contribution charges to be applied to any future development proposals in mapped areas adjacent to the existing Whangarei City Transport and Roding Catchment (see Attachment 1).
2. Delegate authority to the Chief Executive to enter into, and sign development agreements as and when required, until a formal Policy review is undertaken.

3. Background

As outlined in the briefing paper, presented to the Infrastructure Update Committee on 4 December 2018, Council District Plan reviews both planned and effective have created development potential of an additional 3500 lots around the Whangarei City urban boundaries. This has led to a mis-alignment between the areas of potential growth and development contribution to Whangarei City Transport and Roding catchments (WCTRC).

The District Plan changes clearly signal the areas of growth potential. As an interim measure prior to a full review of the Development Contributions Policy (DCP), it is proposed to offer to enter into development agreements, to facilitate the District Plan direction and to enable coherent asset management planning for the future.

4. Discussion

The DCP was reviewed in 2017 and became effective on 1 July 2018. As part of that review, the WCTRC was expanded to generally reflect the Living 1-3 zoning and the industrial zoned land in proximity to the city urban boundaries. This did not include land zoned under the Urban

Transition Environment, as this environment has special characteristics including density and servicing provisions.

In reviewing and establishing catchments, due consideration was given to Section 101 (S101) of the Local Government Act 2002 (LGA), this includes the need for infrastructure being based on the demand generated by growth development and the benefits to that development.

Subsequent District Plan changes, which became effective in March 2018, have changed the urban boundaries. Because of the lead time required to review and model the catchments for development contributions and the uncertainty of the outcomes and timing of plan changes, potential plan changes were not considered to be sufficiently advanced to be included in the 2017 review.

The mapped areas are generally within the District Plan Living Environments with living overlays (effective March 2018) and the proposed Rural Living changes. The areas that delegation will apply to are set out in Attachment 1. This delegation is considered an interim measure, until the DCP is formally reviewed. The timing of any review will be 2021.

There is no legal requirement for alignment between the District Plan and the DCP. There are however practical considerations including S101 of the LGA, which mean that Council should consider a response to this situation, which could include development agreements with individual developers as and when required and possibly a DCP review earlier than the scheduled review in 2021.

Development Agreements are an option allowed under the LGA and in this instance, will be used to facilitate Councils strategic direction in terms of the District Plan and asset management. The use of development agreements is a pragmatic measure that can be replicated in a transparent, consistent and equitable manner.

5. Financial/budget considerations

5.1 Developer

Attachment 2 tables the Transport and Roding Catchment charges.

The maximum charge variance is between the Whangarei City and North Rural catchments and is \$5,182 per Household Unit Equivalent (HUE). The minimum is \$1,529 per HUE in the North Coastal catchment. Average HUEs across all activities are shown for completeness.

5.2 Council

Revenue budgets are based on predicted growth and past income. Neither of these factors have changed. The predicted growth is now occurring in an enlarged urban area. Future revenue is unlikely to be significantly affected.

5.3 Policy and planning implications

A decision as recommended will support Councils District Plan direction and facilitate sustainable asset management planning.

5.4 Risks

S101 of the LGA requires Council, to consider various matters including the causation and benefits when developing its DCP, including deciding on catchment boundaries.

As outlined in the briefing paper, risk is mitigated by taking a proactive decision to enter into development agreements, until a formal review of the Policy is undertaken.

6. Significance

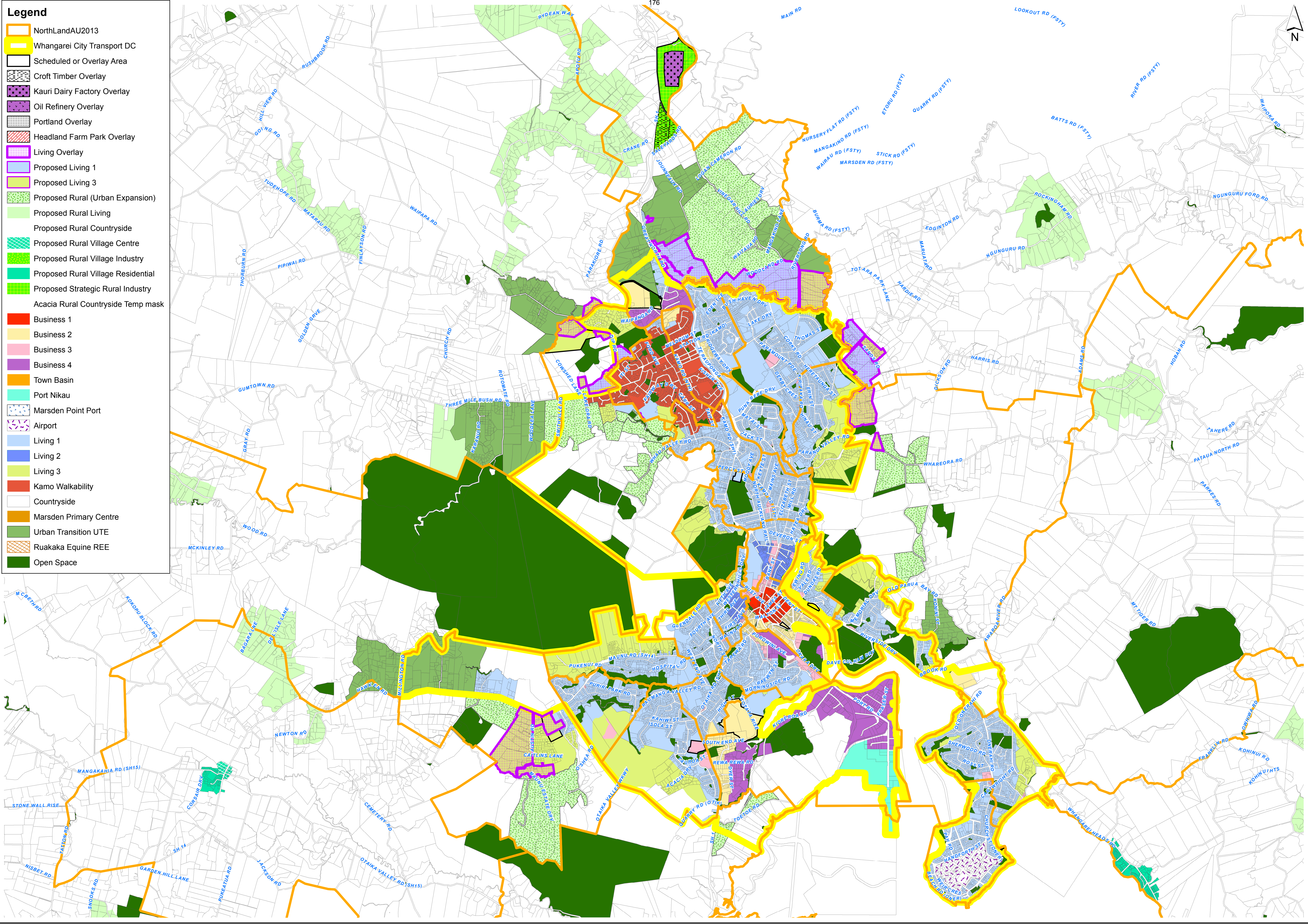
This decision is not considered to be significant in terms of Councils Significance and Engagement Policy.

6.1 Engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

7. Attachments

1. Catchment Maps
2. Development Contribution Charges



Development Contribution Charges

Development Contribution Charges 2018 Transport and Roothing Policy

Transport and Roothing	Total	Local Charge	District Charge
Roothing - North Coastal	\$ 9,297	\$ 2,004	\$ 7,293
Roothing - North Rural	\$ 12,950	\$ 5,657	\$ 7,293
Roothing - Ruakaka	\$ 8,032	\$ 739	\$ 7,293
Roothing - South	\$ 11,864	\$ 4,571	\$ 7,293
Roothing - Whangarei City	\$ 7,768	\$ 475	\$ 7,293

DC Charges per typical lot using Whangarei City Transport and Roothing Charges

Activity	HUEs	Costs	Total
Roothing - Whangarei City	1.00	\$ 7,768	\$ 7,768.00
Library - Whangarei City	1.00	\$ 338	\$ 338.00
Parks and Reserves - Countryside	1.00	\$ 1,831	\$ 1,831.00
Wastewater - Whangarei	1.00	\$ 3,175	\$ 3,175.00
Water - Whangarei	1.00	\$ 6,649	\$ 6,649.00
Total (GST excl.)			\$ 19,761.00
GST (15%)			\$ 2,964.15
Total (GST incl.)			\$ 22,725.15

DC Charges per lot using North Rural Transport and Roothing Charges

Activity	HUEs	Costs	Total
Roothing - North Rural	1.00	\$ 12,950	\$ 12,950.00
Library - Whangarei City	1.00	\$ 338	\$ 338.00
Parks and Reserves - Countryside	1.00	\$ 1,831	\$ 1,831.00
Wastewater - Whangarei	1.00	\$ 3,175	\$ 3,175.00
Water - Whangarei	1.00	\$ 6,649	\$ 6,649.00
Total (GST excl.)			\$ 24,943.00
GST (15%)			\$ 3,741.45
Total (GST incl.)			\$ 28,684.45

DC Charges per lot using North Coastal Transport and Roding Charges

Activity	HUEs	Costs	Total
Roding - North Coastal	1.00	\$ 9,297	\$ 9,297.00
Library - Whangarei City	1.00	\$ 338	\$ 338.00
Parks and Reserves - Countryside	1.00	\$ 1,831	\$ 1,831.00
Wastewater - Whangarei	1.00	\$ 3,175	\$ 3,175.00
Water - Whangarei	1.00	\$ 6,649	\$ 6,649.00
Total (GST excl.)			\$ 21,290.00
GST (15%)			\$ 3,193.50
Total (GST incl.)			\$ 24,483.50

DC Charges per lot using South Transport and Roding Charges

Activity	HUEs	Costs	Total
Roding - South	1.00	\$ 11,864	\$ 11,864.00
Library - Whangarei City	1.00	\$ 338	\$ 338.00
Parks and Reserves - Countryside	1.00	\$ 1,831	\$ 1,831.00
Wastewater - Whangarei	1.00	\$ 3,175	\$ 3,175.00
Water - Whangarei	1.00	\$ 6,649	\$ 6,649.00
Total (GST excl.)			\$ 23,857.00
GST (15%)			\$ 3,578.55
Total (GST incl.)			\$ 27,435.55

6.4 CON19007 – Electricity Supply – Procurement Plan

Meeting: Whangarei District Council
Date of meeting: 28 February 2019
Reporting officer: Heather Edmeades

1 Purpose

To seek Council's approval for a procurement plan to go to market for the supply of electricity.

2 Recommendation

That Council endorses the procurement process for Council's electricity supplier.

3 Background

Council currently has 417 electricity connections with two types of charging arrangement:

Charging arrangement	Annual consumption	Number of connections	Comments
Non Half Hour (NHH)	Under 200,000 kWh	407	
Time of Use (TOU)	Over 200,000 kWh	10	Mainly large infrastructure assets

In addition to these connections, at any one time Council can have a small number of temporary connections that are invoiced separately from the consolidated invoice. These are generally for connections such as a pensioner housing unit that is being renovated, and are short term arrangements.

Current supply arrangements were put in place in 2016 after an open tender process, and are due to expire on 30 June 2019. The current arrangement is with Genesis Energy to provide both NHH and TOU.

The arrangement with Genesis has been generally well managed from their end, with prompt communication and response times. Invoicing has been timely and relatively easy to manage and process, which is a good result considering the volume and detail each month.

New connections have been well managed by Genesis, with no negative feedback from the organisation. They have a good system for managing both new connections attached to the consolidated account, and short term accounts that are individually invoiced. Genesis has also provided assistance to Council with regards to the recent changes to LED streetlighting and the associated Northpower charges.

It is not recommended that Council extends the current contract, as the electricity market is such that the price and conditions may not be favourable depending on what forward contracts Genesis may have in place with generators and other customers.

4 Discussion

4.1 Estimated Value

Based on figures from annual plan budgets across the organisation the estimated three year value of this contract is \$9 million excluding GST. This figure includes an estimate for years two and three with regards to the increase in traffic signal costs that are not yet included in budget figures for those years. It also includes Northpower line charges.

Additional to this cost we would recommend that a contingency of 10 percent be included to allow for unpredictable costs such as storm events.

Advice from external experts is that prices may potentially be higher for this approach to market than the last due to several factors, namely:

- problems with gas supply from the Pohokura field
- recent low wind generation
- low snow pack levels in the Waitaki catchment area (only 49 percent of average)

4.2 Procurement Team

The Project team will consist of the following core members:

- Procurement Co-ordinator
- Infrastructure Development Manager
- Specialist Procurement Adviser
- Specialist Energy Expertise.

Assisting this team will be other staff as required including the following:

- Senior Strategic Planner – sustainability expertise
- Traffic Projects Engineer – street lights and traffic signals
- Senior Management Accountant – financial advice
- Senior Legal Advisor – contract and legal advice

4.3 Risks

The following high level risks have been identified:

- Exposure to the spot market if new contract not in place by 30 June 2019
- Lack of in-depth knowledge of energy market within Council
- Poor performance from potential supplier/s
- Potential increase in cost (as detailed above)
- Transition between existing supplier and new supplier/s
- Delays in invoicing by new supplier/s

4.4 Procurement Method and Criteria

It is proposed to offer both NHH and TOU to the market using an open two envelope tender with the following evaluation criteria:

Criteria	Weighting
Terms and conditions acceptable to WDC	Pass/Fail
Meters read at least every two months	Pass/Fail
Consolidated invoices by ICP and address	Pass/Fail
Price	50%
Sustainability	25%
Account Management and invoicing	20%
Management of transition between retailers	5%

4.5 Alignment to Council's Sustainability Policy

Staff have recognised the importance of the supply of electricity and the sustainability and efficiency outcomes sought by Whangarei District Council Sustainability Strategy, which was adopted in November 2018. To ensure alignment between this procurement process and the Sustainability Strategy a number of key steps have been taken:

- Discussion and input into the procurement plan from the Strategy team
- The evaluation criteria includes Sustainability with a weighting of 25%
- Sustainability and energy expertise will be provided to the Project Team.

5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

6.5 Speed Limit Bylaw Review

Meeting: Whangarei District Council
Date of meeting: 28 February 2019
Reporting officer: John Wyeth (Roading Projects Engineer)

1 Purpose

To adopt a consultative procedure for proposed amendments to the Speed Limits Bylaw 2005 (Introductory Sections).

2 Recommendations

That the Whangarei District Council,

1. Adopt the Report “Amending the Speed Limits Bylaw 2005 – Introductory Sections” in Attachment 1 for consultation.
2. Authorises the Chief Executive to make any necessary minor drafting or presentation amendments to the to the attached Report “Amending the Speed Limits Bylaw 2005 – Introductory Sections” and to approve the final design and layout of the documents prior to final printing and publication.

3 Background

Section 22AB(1)(d) of the Land Transport Act 1998 provides for a Road Controlling Authority (Council) to make a Bylaw that sets speed limits for the safety of the public, or for the better preservation of any road. Council made a Speed Limit Bylaw in 2005.

Recent legislative changes have resulted in the introductory body of the Bylaw referencing outdated legislation and rules; resulting in a need to amend the Bylaw. The proposed amendments also enable regional consistency with the three Speed Limit Bylaws in Northland.

Amending the introductory body of the Bylaw is the first step of a district wide speed limit review process that Council is undertaking as part of the nationwide Safer Speeds Programme. The programme provides a long-term approach to manage speed on the road network to support both safety and economic productivity, with a key focus on reducing speed related injury and death. Amending and updating the introductory body of the Bylaw is an essential first step in this process.

Once the introductory body of the Bylaw is updated, the speed reviews that follow will require amendments to the Schedules of the Bylaw only. This process will require community engagement and consultation in accordance with the requirements of the Setting of Speed Limits Rule 2017 and Section 156 of the Local Government Act 2002.

Reviews will be undertaken on a road catchment basis to ensure consistency across the district and region. Reviews will be co-ordinated between the three District Councils through

the NTA delivery model. Smaller high benefit, self-explaining catchments will be reviewed initially, with larger, more complex areas, for example, Whangarei Heads and Ngunguru / Tutukaka Coastal areas to follow in late 2019.

Selection of the initial review areas utilises NZTA data, including mapped high benefit areas and risk ratings; key stakeholder and community feedback; and input from roading staff.

4 Discussion

4.1 Reason for amendment

Amendments to the introductory sections of the Bylaw are being made to provide clarification that the Bylaw is made under the Land Transport Act 1998, and to ensure that the Bylaw is consistent with the Land Transport Act 1998; the Land Transport Rule: Setting of Speed Limits 2017; and other Speed Limit Bylaws operative in Northland.

4.2 Community consultation requirements

The proposed amendments have the effect of updating the Bylaw to reference new or updated legislation and make other amendments for regional consistency. The proposed amendments have no effect on existing speed limits, or the enforcement of those speed limits.

The proposed amendments do not affect any existing right, interest, title, immunity, or duty of any person to whom the bylaw applies; nor do they effect the existing status or capacity of any person. The proposed amendments are not expected to have a significant impact on the public.

The amendments cannot be considered minor changes, or corrections to the Bylaw. As such, Council is required to consult in accordance with Section 156(1) of the Local Government Act 2002.

The proposed Bylaw amendments were assessed against Councils Significance and Engagement Policy. The assessment found that the proposed amendments, either individually or cumulatively do not meet the significance criteria in the Significance and Engagement Policy (2017).

Given the above assessments (detailed in Attachment 1), it has been determined that Council should consult on the proposed amendments to the Bylaw in accordance with Section 156(1)(b) of the LGA by giving effect to the principles of consultation set out in Section 82 of the Local Government Act 2002.

4.3 Consultation Process

The consultation requirements of the Local Government Act will be given effect to by:

- Directly notifying statutory consultees and key stakeholders, as identified by Council and Section 22AD (3) of the Land Transport Act 1998.
- Public notice will be placed in media across the District with the information able to be viewed at Council service centres
- The Report; Updating Speed Limits Bylaw 2005 – Introductory Sections will be made available on Council's website, along with any other appropriate additional information.

It should be noted that Section 82 and 82A of the LGA does not require a formal hearing to be held. However, Council is required to ensure that there is reasonable opportunity for persons to present their views to Council in a manner that is appropriate to the preferences

and needs of those persons. A determination will be made as to the most appropriate method to meet these requirements, based on the submissions received and any requests to present views in person.

Notification and the submission period will be timed so that it does not conflict with Councils Annual Plan consultation.

4.4 Next Stage

Following the close of the submission period, all submissions will be summarised and any recommendations arising from those submissions will be identified. Any submitter that still wishes to present their views in person will be provided an appropriate forum to do so.

Once all submitters have had an opportunity to present their views, a report identifying the outcome of the consultation process; all other matters that Council must consider when amending the Bylaw; and any recommended amendments to the Bylaw will be presented to Council for adoption.

5 Attachment

Attachment 1: Updating Speed Limits Bylaw 2005 – Introductory Sections.

Amending Speed Limits Bylaw 2005

Introductory Sections

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1 Overview

Whangarei District Council (Council) is a Road Controlling Authority (RCA) within the Whangarei District, and has a statutory role in managing the District's local roads (except State Highways), including the setting of speed limits. This statutory role as an RCA is set out under the Land Transport Act 1998, which also enables Council to make a bylaw that fixes the maximum speed of vehicles on any road for the safety of the public, or for the better preservation of any road (Section 22AB(1)(d)).

Council are proposing to make some amendments to the “body” of the Speed Limits Bylaw 2005. The proposed amendments do not impact on the effect of the bylaw.

This Report sets out the proposed changes to the main body of the Speed Limits Bylaw 2005, including:

- A summary of the proposed changes to the Whangarei Speed Limits Bylaw 2005
- Reasons for the proposed changes
- Consultation process and how to “have your say”

Submissions are sought from any person or organisation and must be received by Council no later than 5pm on **[date to be inserted]**

1.1 Background

The Whangarei Speed Limits Bylaw 2005 is one of three speed bylaws in Northland. Recent legislative changes have resulted in the introductory body of the Bylaw referencing outdated legislation and rules. Updating the Bylaw to reflect legislative changes also enables additional amendments to ensure regional consistency in wording and layout in accordance with the Northland Transport Alliance delivery model.

1.2 Summary of Proposed Amendments

The proposed amendments to the Whangarei District Council Speed Limit Bylaw include amendments to the introductory and interpretation clauses of the Bylaw (Appendix 1) so that they reference updated legislation and clarify the legislation under which the Bylaw is made. These amendments are also aimed at achieving greater consistency between all three of Northland's Speed Limit Bylaws (Whangarei, Kaipara and Far North District Council's).

The proposed amendments are set out in Appendix 1.

1.3 Reason for Change

Section 22AB(1)(d) of the Land Transport Act 1998 provides for a Road Controlling Authority to make a Bylaw to set a speed limit for the safety of the public, or for the better preservation of any road. Council made a Speed Limit Bylaw in 2005.

Amendments to the introductory body of the Bylaw are being proposed to provide clarification that the Bylaw is made under the Land Transport Act 1998, and to ensure that the Bylaw is consistent with the Land Transport Act 1998; the Land Transport Rule: Setting of Speed Limits 2017; and other Speed Limit Bylaws operative in Northland.

1.4 Significance of Change

The Whangarei Speed Limits Bylaw 2005 is made under the Land Transport Act 1998 (LTA). Section 22AD of the LTA requires Council to consult with the community in accordance with the requirements of Section 156 of the Local Government Act 2002. The proposed amendments to the Speed Limits Bylaw 2005 are also assessed against Whangarei District Council's Significance and Engagement Policy (2017).

1.4.1 Significance and Engagement Policy

The Significance and Engagement Policy provides Council with guidance on the process and how Council engages and consults with the community on any issue or matter. In determining “significance”, Council has a set of measures to determine whether the Significance and Engagement Policy is triggered (Table 1).

Significance Criteria	Significance Trigger Level	Assessment of Proposal
Impact on Council’s direction	Major and long-term	No impact
Change in Council’s current level of service	Major and long-term	No impact
Level of public impact and/or interest	Major and district wide; or Major for an identified community of interest	Low
Impact on Council’s capability (non-cost)	Major and long-term	No impact
Net financial cost/revenue of implementation, excluding any financial impact already included in a Long-Term Plan / Annual Plan	Major and long-term	No impact

Table 1: Significance Determination

In assessing the proposed amendments to the Bylaw, it has been determined that the proposed amendments, either individually or cumulatively do not meet the significance criteria in the Significance and Engagement Policy (2017).

1.4.2 Section 156 Assessment

The proposed amendments to the body of the Bylaw have the effect of updating the Bylaw to reference new or updated legislation and make other administrative changes.

The proposed amendments do not change the effect of the Bylaw, and do not affect any existing right, interest, title, immunity, or duty of any person to whom the bylaw applies. Nor does the proposed change effect existing status or capacity of any person. However, the proposed amendments can be considered to be more than minor changes or corrections of errors. As such, it is considered that Section 156(2) of the Local Government Act 2002 does not apply.

The proposed amendments do not meet the significance criteria set out in Councils Significance and Engagement Policy (refer 1.4.1 above) and is not likely to have a significant impact on the public, as the proposed amendments do not change the effect or enforcement of the Bylaw. Given this assessment, and in accordance with Section 156(1)(b), Council is consulting the community in a manner that gives effect to the requirements of Section 82 of the Local Government Act 2002 (Principles of Consultation).

2 Consultation Process

The Bylaw is made pursuant to the Land Transport Act 1998. Section 22AD (1) of the Land Transport Act 1998 states that Section 156 of the Local Government Act 2002 applies. Section 156 (LGA) sets out the consultation requirements when making or amending a Bylaw.

Section 22AD (3) of the Land Transport Act sets out statutory consultees, who must be notified of changes the Bylaw and given the opportunity to make submissions.

The additional consultation requirements set out in the Setting of Speed Limits Rule 2017 do not apply as the proposed amendments to the Bylaw do not seek to change the Schedules of the Bylaw or any existing speed limit.

2.1 Local Government Act requirements

Council is required to consult in a way that gives effect to the Principals of Consultation set out in Section 82 and 82A of the Local Government Act, which requires the following be made publicly available:

- The proposal and the reasons for the proposal
- An analysis of the reasonably practicable options
- Details of the proposed changes to the plan, policy, or other document.

This Report contains the information that is to be made publicly available in accordance with Section 82A. In addition, this Report also contains information on the consultation process and how persons who may be affected can present their views to Council.

A summary of this Report will also be made available to the public.

2.2 Giving Effect to Consultation Requirements

The consultation requirements of the Local Government Act will be given effect to by:

- Directly notifying statutory consultees and key stakeholders, as identified by Council and Section 22AD (3) of the Land Transport Act 1998.
- Public notice will be placed in various media across the District with the information able to be viewed at Council service centres
- Making this report (and a summary) available on Council's website

Following the close of the submission period, a summary will be made of all submissions received. Based on the submissions received, a determination will be made as to the most appropriate way forward.

3 Options Analysis

In accordance with Section 82A of the Local Government Act 2002, the following options have been considered:

Option A: No change to the Bylaw

Option B: Amend the Bylaw as proposed

Option C: Make amendments as part of the next speed limit change

3.1 Option A – No change to the Bylaw

Option “A” does not enable the Bylaw to be updated to reflect current legislation. In addition, the Bylaw wording would remain inconsistent with the other two Speed Limit Bylaws in Northland. Neither of these issues have a direct effect on the Bylaw; its implementation; and enforcement. However, it is considered “good practice” to ensure that bylaws have accurate, up-to-date references in them.

Most bylaws that are made under the Local Government Act 2002 have a 5-year review requirement, which results in regular updates of wording and legislation references. This requirement does not apply to a bylaw made under Section 22AB(1)(d)) of the Land Transport Act 1998, and as such, there is greater potential for a Speed Limit Bylaw to become out of date.

The “no change” option is not recommended because:

- The references within the bylaw will remain out of date
- Consistency across the Northland Region will not be achieved

3.2 Option B – Amend the Bylaw as proposed

Option B envisages the proposed changes to the body of the bylaw to be made as a stand-alone project. The proposed amendments provide consistency of wording and updated references to legislation.

Undertaking a stand-alone process enables Council to have the option of undertaking a public consultation process, as provided for in Section 156(2) of the Local Government Act 2002. A stand-alone process avoids any potential confusion as to what is being consulted on, and the effect of the proposed amendments.

Option B is recommended for the following reasons:

- The proposed amendments update the bylaw and ensures consistency across Northland
- A separate process ensures “best practice”.

3.3 Option C – Make amendments as part of the next speed limit change

As part of an ongoing, nationwide project, Council’s will be undertaking speed management reviews of roads and road catchment areas throughout Northland. Given the administrative nature of the proposed amendments to the body of the Bylaw, it is possible to tag these proposed amendments to a wider amendment to the Bylaw that may arise from any speed management review.

Tagging the proposed administrative changes to the Bylaw to a wider speed limit change is not considered best practice for the following reasons:

- Confusion over what is being consulted on
- Community engagement for a speed limit review is highly targeted, and has a different focus
- The proposed changes to the body of the Bylaw may get “lost” within a much larger process.

Option C is not recommended.

3.4 Option conclusions

Following an assessment of the options, it is concluded that Option “B” be adopted, which is to:

- Make the proposed amendments to the Whangarei Speed Limits Bylaw 2005 as set out in Appendix 1
- Utilise a stand-alone process to make the proposed amendments

4 Making a Submission

Any person or organisation can make a submission on the proposed amendments to the body of the Whangarei Speed Limits Bylaw 2005.

Submissions can be made, either electronically online, by email or on paper and should:

- State the submitters name, address and contact phone number or Email
- Clearly state the amendments that the submission point relates to.
- Whether you support or oppose the provision.
- The reasons for supporting or opposing the provision.

All submissions must be received by 5pm on [to be advised].

You can make a submission online at: www.wdc.govt.nz/Speedbylaw or

Email your submission with “Speed Limit Bylaw submission” in the subject line to:

mailroom@wdc.govt.nz

Post your submission to:

Speed Limit Bylaw
Whangarei District Council
Private Bag 9023
Whangarei 0148

Submissions can also be hand delivered to Council offices in Forum North, Rust Avenue (Attention Jon Wyeth, Roading Department).

Council is legally required to make all written or electronic submissions available to the public and to Councillors, including the name and address of the submitter. The submissions, including all contact details provided, will be available to the public, subject to the provisions of the Local Government Official Information and Meetings Act 1987.

If you consider there to be a compelling reason why your contact details and/or submission should be kept confidential, you should contact Jon Wyeth at Council on 0800 932 463 or 09 430 4200.

4.1 Where can I get more information?

Copies of this Report and the Summary Document can be viewed on Whangarei District Councils website at www.wdc.govt.nz/Speedbylaw

Alternatively, copies of this Report and the Summary Document can be viewed at Whangarei District Council Offices at Forum North, Rust Avenue, Whangarei:

Appendix 1 - Proposed amendments to the body of the Whangarei Speed Limits Bylaw 2005

The following text is to be deleted:

1 1 Introduction

~~Pursuant to Section 684(1)(13) of the Local Government Act 1974, Section 145 of the Local Government Act 2002 and the Land Transport Rule : Setting of Speed Limits 2003 Whangarei District Council (Council) makes this bylaw to set speed limits as specified in the schedules to this bylaw~~

2 Title and Commencement Date

~~The title of this bylaw is Whangarei District Council Speed Limits Bylaw 2005.~~

~~This bylaw comes into effect on the 14th day of December 2005.~~

3 Date the Speed Limits come into force

~~The speed limits described in the schedules to this bylaw come into force on the date specified in the schedules.~~

4 Interpretation

~~In this bylaw unless inconsistent with the context:~~

~~**Council and the Council** means Whangarei District Council~~

~~**Public Place** has the same meaning as given in S.147(1) of the Local Government Act 2002~~

~~**Road** has the same meaning as in the Rule~~

~~**Rule and the Rule** means the Land Transport Rule : Setting of Speed Limits 2003~~

~~**Speed limit** has the same meaning as given in the Rule~~

~~**Urban Traffic area** has the same meaning as given in the Rule~~

~~**Variable speed limit** has the same meaning as given in the Rule~~

~~**School zone** means a 40 km/h variable speed limit in force on parts of the roads specified in the Twelfth Schedule to this bylaw on school days and at times specified in that schedule~~

~~**The schedules** means the schedules attached to and forming part of this bylaw specifying various speed limits applying to particular roads in the district administered by Council~~

~~**Variable speed limit** means the 40 km/h speed limit sign specified in the Tenth Schedule to this bylaw which has a LED display for a steady 40 km/h legend and flashing lights in each corner of the display or speed signs with hours displayed.~~

5 Application of the Bylaw

~~The bylaw applies to all roads under the control and/or management of Council.~~

6 Speed Limits

~~6.1 The roads or areas described in the schedules specified in Clause 7 to this bylaw or as shown on the maps referenced in the schedules are declared to have the speed limits specified in the schedules and maps which are part of this bylaw~~

~~6.2 All other roads or areas not subject to the attached schedules and located in the Whangarei District are deemed to have a speed limit of 100 km/h~~

7 Schedules

~~Schedule 1 Roads that have a speed limit of 20 km/h (Schedule 1 is not used in this bylaw)~~

~~Schedule 2 Roads that have a speed limit of 30 km/h~~

~~Schedule 3 Roads that have a speed limit of 40 km/h (Schedule 3 is not used in this bylaw)~~

~~Schedule 4 Urban traffic areas – roads that have a speed limit of 50 km/h~~

~~Schedule 5 Roads that have a speed limit of 60 km/h~~

~~Schedule 6 Roads that have a speed limit of 70 km/h~~

~~Schedule 7 Roads that have a speed limit of 80 km/h~~

~~Schedule 8 Rural areas – roads that have a speed limit 100 km/h~~

~~Schedule 9 Roads that have a holiday speed limit~~

~~Schedule 10 Roads that have a variable speed limit (Schedule 10 is not used in this bylaw)~~

~~Schedule 11 Roads that have a minimum speed limit (Schedule 11 is not used in this bylaw)~~

~~Schedule 12 School zones with a speed limit of 40 km/h~~

8 Exemptions

8.1 Emergency Services

~~No person shall drive a motor vehicle on a road or public place or any part thereof specified where such road or public place is specified in this bylaw, at a speed exceeding that specified in this bylaw in relation to that road or public place or any part thereof **provided** that it shall be in a defense to a person charged with an offence against this clause, if the defendant proves that at the time of the act to which the charge relates, the defendant was a driver of a motor vehicle:~~

~~a being used as an ambulance or urgent ambulance service and using a warning siren, bell or beacon; or~~

~~b being used by the New Zealand Fire Service in responding to a fire call and using a warning siren, bell or beacon; or~~

~~c conveying a traffic or police officer in execution of that officer's duty and using a warning siren, bell or beacon~~

8.2 State Highways

~~This Bylaw does not apply to roads included on the Transit New Zealand State Highway network~~

9 Signs

~~Council shall erect and maintain on every road or public place or part thereof specified in any resolution passed under this clause the appropriate traffic signs prescribed by the Traffic Regulations 1976 or the Land Transport Act 1998 and/or any Rules made there under~~

10 Changes to Schedule

~~Council may from time to time by resolution make additions to or deletions to or alterations to the bylaw speed limits for any roads and includes such changes to the schedules described in clause 7.~~

Schedule of Amendments Date of Council Resolution	Clause(s)	Summary of amendment
28 May 2008	7	Removed 'not used in this bylaw from Schedule 5 and 9
28 May 2008	Schedules	Revised schedules and maps defining changes off speed limits added (<i>Map 1 to 23 added</i>)
12 November 2008	7	Removed 'not used in this bylaw from Schedule 2
12 November 2008	Schedules	Revised schedules and maps defining speed limits on some beach areas (maps)



Note: The schedules to this Bylaw will remain unchanged.

The following text is to be inserted:

Pursuant to the Land Transport Act 1998, Whangarei District Council makes the following Bylaw about speed limits and urban traffic areas in the Whangarei District.

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	Explanatory Note:	14
	Schedules	Error! Bookmark not defined.

1.0 Title

This Bylaw is the Whangarei District Council Speed Limits Bylaw 2018.

2.0 Commencement

This Bylaw comes into effect on the [*insert day, month*] 2018 – ***to be confirmed by Council resolution.***

3.0 Application

This Bylaw applies to roads under the care, control or management of the Whangarei District Council.

Part 1 – Preliminary Provisions

4.0 Purpose

The purpose of this Bylaw is to allow Whangarei District Council to set speed limits in accordance with the Land Transport Rule: Setting of Speed Limits 2017 on all roads under the care, control or Management of Whangarei District Council.

5.0 Interpretation

In this Bylaw, unless the context otherwise requires –

Act	means the Land Transport Act 1998
Council	means Whangarei District Council
ROAD	has the same meaning as in section 2(1) of the Land Transport Act 1998
SPEED LIMIT	has the same meaning as in Part 2 (1) of the Land Transport Rule: Setting of Speed Limits 2017
URBAN TRAFFIC AREA	means an area designated as an Urban Traffic Area in accordance with Clause 3.5 of the Land Transport Rule: Setting of Speed Limits 2017:

Part 2 – Speed Limits and Urban Traffic Areas

6.1 Urban Traffic Areas

Schedule 4 of this Bylaw details the areas designated as Urban Traffic Areas by Whangarei District Council.

6.2 Speed Limits

Schedules 1-3 and Schedules 5-12 of this Bylaw details the speed limits set by Council under this Bylaw.

6.3 Discrepancies between Descriptions and Maps

For the avoidance of doubt, where a speed limit or urban traffic area is described with both a map and a description, and there is an inconsistency between the map and the description, the description prevails.

Explanatory Note:

In setting speed limits and designating urban traffic areas, Council is required to comply with the requirements of the Land Transport Rule: Setting of Speed Limits 2017.

Part 3: Enforcement, Offences and Penalties

Offences and penalties are provided for in the relevant provisions of the Land Transport Act 1998.

RESOLUTION TO EXCLUDE THE PUBLIC**Move/Second**

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1	Closed Minutes Whangarei District Council 13 December 2018	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
1.2	Closed Minutes Whangarei District Council 21 December 2018		
1.3	Appointment of Hearings Commission – RMA Consents		
1.4	Request for funding for event		
1.5	Strategic Property Purchases		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	For the reasons as stated in the previous minutes	
1.2	For the reasons as stated in the previous minutes	
1.3	To protect the privacy of natural persons including that of a deceased person.	Section 7(2)(a)
1.4	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or is the subject of the information	Section 7(2)(b)(ii)
1.5	To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

"That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item_____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because_____.

Note: Every resolution to exclude the public shall be put at a time when the meeting is open to the public.