

Audit and Risk Committee Meeting Minutes

Date: Wednesday, 26 September, 2018
Time: 9:00 a.m.
Location: Council Chamber
Forum North, Rust Avenue
Whangarei

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| In Attendance | Cr Sharon Morgan (Chairperson) Her Worship the Mayor Sheryl Mai Cr Crichton Christie Cr Shelley Deeming Cr Sue Glen Cr Cherry Hermon Cr Greg Innes |
| Also present | Cr Stu Bell Cr Gavin Benney Cr Vince Cocurullo Cr Phil Halse Cr Anna Murphy Philip Jones (Independent Adviser) Athol Graham, Warren Auth and Nikita Hanright (Audit New Zealand) |
| Scribe | C Brindle (Senior Democracy Adviser) |

1. Declarations of Interest

There were no interests declared.

2. Apologies

There were no apologies.

3. Confirmation of Minutes of Previous Audit and Risk Committee Meeting

3.1 Minutes Audit and Risk Committee meeting held 27 June 2018

Moved By Cr Greg Innes

Seconded By Cr Cherry Hermon

That the minutes of the Audit and Risk Committee meeting held on Wednesday 27 June 2018, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

4. Decision Reports

4.1 2018 Procurement Policy

Moved By Cr Sue Glen

Seconded By Cr Shelley Deeming

That the Audit and Risk Committee recommends the final draft of the Procurement Policy for adoption by Council.

Carried

5. Information Reports

5.1 Audit NZ - Verbal Report

Athol Graham gave an update on key outcomes from the final audit report and answered questions from Councillors.

Moved By Cr Greg Innes

Seconded By Her Worship the Mayor

That the Audit and Risk Committee notes the report from the external auditors.

Carried

5.2 Finance Management Activity Update Report

Moved By Cr Shelley Deeming

Seconded By Cr Sue Glen

That the Audit and Risk Committee notes the financial management activity over the previous three months.

Carried

5.3 ICT Risk Report September 2018

Moved By Cr Sue Glen

Seconded By Her Worship the Mayor

That the Audit and Risk Committee notes the information presented in the report.

Carried

5.4 Health and Safety Report

Moved By Cr Greg Innes

Seconded By Cr Sue Glen

That the Audit and Risk Committee notes the information presented in the report and its attachment.

Carried

5.5 Business Continuity Update

Moved By Her Worship the Mayor

Seconded By Cr Cherry Hermon

That the Audit and Risk Committee note this report on the progress of business continuity planning within Council.

Carried

5.6 External Audit - Action Update Report

Moved By Cr Sue Glen

Seconded By Cr Shelley Deeming

That the Audit and Risk Committee notes the status of the outstanding external audit actions.

Carried

5.7 Delegations Register Review - Progress Update

Moved By Cr Sue Glen

Seconded By Cr Greg Innes

That the Audit and Risk Committee note the report.

Carried

5.8 Risk register Update - September 2018

Moved By Cr Greg Innes

Seconded By Cr Sue Glen

That the Audit and Risk Committee notes the report outlining the current risks to the Council.

Carried

Cr Deeming left the meeting at 10.27am.

6. Public Excluded Business

There was no business conducted in public excluded.

7. Closure of Meeting

The meeting concluded at 10.32am.

Confirmed this 5th day of December 2018

Councillor Sharon Morgan (Chairperson)