



Te Kārearea Meeting Minutes

Date: Wednesday, 15 August, 2018
Time: 9:00 a.m.
Location: Council Chamber
Forum North, Rust Avenue
Whangarei

In Attendance	Her Worship the Mayor Sheryl Mai (Co-Chairperson) Mike Kake (Acting Co- Chairperson) Cr Crichton Christie Cr Vince Cocurullo Cr Greg Innes Cr Anna Murphy Allan Halliday Deborah Harding Violet Sade Janelle Beazley Delaraine Armstrong
Not in Attendance	Taipari Munro Cr Tricia Cutforth Cr Sue Glen Cr Sharon Morgan Merepeka Henley Takiri Puriri Sharon Kaipo
Scribe	Jennie Thomas (Democracy Adviser)

Also present: Rob Forlong (Chief Executive), Dominic Kula (General Manager – Strategy and Democracy), Aperahama Edwards (Manager – Maori Relationships), Kathryn Candy (Senior Legal Adviser), Sarah Brownie (Planner District Plan), Merryn Stratham (Consultation Adviser), Heather Osborne (Infrastructure Planner), Debbie Taylor (EA to General Manager – Strategy and Democracy), Simon Weston (General Manager – Infrastructure), Waimarie Bruce, Aorangi Kawiti and Emma Cribb

- 1. Open Meeting** – Her Worship the Mayor opened the meeting with a Karakia.
- 2. Karakia/Mihi**
Karakia – Mike Kake
Mihi - Aperahama Edwards

3. **Apologies** – Cr Tricia Cutforth, Cr Sharon Morgan, Cr Sue Glen, Taipari Munro, Takiri Puriri, Andre Hemara, Sharon Kaipo, Huhana Lyndon and Delaraine Armstrong (lateness)
4. **Introductions (Whakawhanaungatanga)** - Were given by attendees of the meeting.
5. **Previous Minutes**

5.1 Minutes Te Karearea 18 July 2018

Moved by Allan Halliday

Seconded by Janelle Beazley

That the minutes of Te Kārearea meeting held on 18 July 2018, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

It was noted that the minutes from the May Te Kārearea meeting had not be adopted at the previous Paratene Te Manu Marae meeting. The suggestion was made that in future minutes from previous meetings and apologies be covered prior to the Community Forum starting at marae meetings.

6. Reports:

6.1 Te Kārearea Relationships Agreement Review

Moved by Her Worship the Mayor

Seconded by Cr Vince Cocurullo

That Te Kārearea Strategic Partnership Forum note the review of the Relationship Agreement.

Dominic Kula – General Manager Strategy and Democracy advised that the catalyst for the review of the relationship agreement came from discussion by the Chairs of Te Kārearea.

It was suggested that there be discussion on the founding document as there has been changes both within Council and Hapū since the relationship agreement had been signed.

Her Worship the Mayor echoed that it was time to review the requirements, look at those that had not been undertaken and review the document in terms of today's world. Her Worship supported Dominic's proposal to form working parties from members of both Te Huinga and Council.

Deborah Harding stated the agreement was a strong foundation document and a lot of the content that was still relevant.

Te Kārearea was initially more strategically focused but now tended to be more operationally based at marae level. Both were seen as important with tangible results becoming transparent at an operational level.

There was general agreement that the statements within the document had veracity. There was support for further action associated with them to be undertaken.

It was discussed and agreed that the working parties could also review how strategic issues could be addressed, such as the youth initiative, whether strategically or practically within the partnership relationship.

Her Worship moved an amendment to the resolution to include the working parties and the timeframe for delivery back to Te Kārearea.

Amendment

“That Te Kārearea Strategic Partnership Forum note the review of the Relationship Agreement and endorse working parties to review and report back for the 17 October 2018 Te Kārearea meeting.”

Carried

6.2 Treaty of Waitangi Settlements Progress from Hapu - August 2018

Moved by Cr Crichton Christie

Seconded by Janelle Beazley

That Te Kārearea Strategic Partnership Forum note the verbal update of the Treaty of Waitangi Settlements progress from hapū representatives.

Carried

Violet Sade expressed the view that she did not consider that Te Kārearea was the correct forum to discuss the Treaty Claims process.

Other views were expressed that it should remain on the agenda but should include Council's own preparedness for settlement. It should not be a blow by blow account of the settlements process but should look at our parallel pathways in redress.

Cr Innes stated that the update was an opportunity to provide an understanding of the process that is being worked through rather than outcomes of that process.

There were views expressed that it was important for Council to be kept informed as there could be future opportunities for co-governance and shared management of assets through the redress process. It was stated that negotiations are between the Crown and Ngāpuhi not Council but there is a small overlap and how it will be managed in the future needs to be considered. If there is no engagement Council cannot be prepared.

Deborah Harding suggested this discussion be further addressed within the working groups. She expressed sympathy for Council's request for updates as it was a difficult process between hapū and Crown which made it difficult for Council to follow.

6.3 Action Log August 2018

Moved by Deborah Harding

Seconded by Cr Anna Murphy

That Te Kārearea Strategic Partnership Forum note the Action Log.

Carried

Dominic Kula discussed a change of format to the action log that would ensure that items that were closed remained on the list and could be discussed in order to provide context where issues have previously been raised and addressed (i.e. for recurring issues of interest like rates and roading or issues that are relevant to the Marae on which the meeting is held). There would remain the opportunity to capture ongoing discussions and where there is a desire to look at an issue again that can be addressed.

Dominic provided an update on actions undertaken since the last meeting:

Ngunguru Ford Road – Jeff Devine (Roading Manager) has been in contact with Violet Sade and has arranged to come out to the site with some of the roading team to review.

Taiharuru Marae – it was clarified that it was not compensation that was being sought for building consent fees but a reduction in the costs for the new consent. A refund for unused fees was returned when the original consent lapsed and building have confirmed that new fees apply.

It was suggested that next year's Council Community fund could be applied to for funding of the fees but acknowledged that will likely be too late.

There were mixed views expressed on the proposed and suitability of location for the marae.

Clements Subdivision – there was concern expressed regarding representation on the trust when the consent was approved, and if the trust was aware of the consent and land swap, why Māori trustees didn't report back. Her Worship the Mayor advised that Cr Morgan is aware of these concerns and is enquiring.

There was a request for a report to Te Kārearea to explain why the Clements subdivision was a non-notified consent. Her Worship the Mayor noted there had been an agreement to bring a report to Te Kārearea explaining notified and non-notified consents. There are very specific conditions under the Resource Management Act that determine the status of a consent. This process does not always align with hapū interests and it was agreed it would be beneficial to have an expert to discuss this process further with Te Kārearea.

Waka House Onerahi – Questions regarding the parking and nature of use of the waka enclosure will be discussed at the next Infrastructure Update meeting.

Focus on Youth - A new staff member has been recruited as the new Community Development Adviser. Jackie Cooper is available to engage with Te Kārearea to advance the discussion on a joint youth initiative.

There was further discussion on the uncertainty of the role or objective for Te Kārearea regarding this youth initiative. It was suggested that the development of the mutual alignment be advanced as a kaupapa for the proposed working groups. Discussions need to be had on whether one of Te Kārearea's priorities would be to drive initiatives in relation to youth. Employment was discussed as a possible focus.

Cr Murphy spoke of the Ngātahi Education Initiative 'I Have a Dream' presentation and whether Te Kārearea could support this or a similar initiative either operationally or strategically. Cr Murphy also advised of the Youth Advisory Group's (YAG) planned employment initiative for a job fair or expo early next year.

Marae resource kits for rates – It was acknowledged that these have not been developed as quickly as desired. Now that the LTP and the rates policies have been adopted there will be further work completed on developing tools for these kits.

Correspondence to marae – Janelle Beazley advised that she and Andre Hemara had updated the marae contacts.

6.4 Representation Review 2018 - Initial Proposal

Moved by Cr Vince Cocurullo

Seconded by Violet Sade

That Te Kārearea Strategic Partnership Forum note the information provided in this report.

Carried

Kathryn Candy – Council’s Senior Legal Adviser spoke on the process undertaken so far on the Representation Review.

When reviewing representation arrangements Council have taken into consideration communities of interest, number of wards, number of councillors, ward boundaries and their names and whether community boards are appropriate.

In the lead up to the 2019 elections, previous decisions have been made. The First Past the Post (FPP) electoral system has been retained and Council decided against introducing Maori wards. These two matters are not part of the current representation review.

Consultation has included informal discussions with the community where high level questions were asked regarding the representation arrangements. Advisory Groups and some Resident and Ratepayer’s Associations were engaged. Kathryn attended Te Huinga recently to explain the process. Also, an online survey was undertaken and 71 online and two written responses were received. The proposal is based on those comments and feedback received from Council.

The initial proposal virtually retains the status quo with 13 councillors elected from six wards, with the Mayor elected at large. The names and numbers of wards are kept the same with some minor tweaks to two boundaries. Community boards will not be introduced.

The proposed amendments to boundaries brings the area around Smeaton Drive, Acacia Drive and Wattle Lane from the Bream Bay Ward into the Okara Ward. Toe Toe Road will also be included in the Okara Ward. This will better reflect the community of interest in this area.

The second amendment will move an area around Dip Road, Georgia Lane, Waipanga Road and Springs Flat Road from Hikurangi-Coastal Ward into the Denby Ward. This area has developed a denser population after recent subdivision activity and is more aligned with an urban ward.

Council is now undertaking public consultation on this proposal. Consultation runs from 1 – 31 August 2018. A Consultation Booklet is available online [Consultation booklet link](#), along with the submission form [submission form link](#). A targeted pamphlet drop will happen in those areas affected by the proposed boundary changes. The hearing of submissions will occur on 11 September 2018. Council will make the final decision on representation arrangements at the 27 September 2018 Council meeting. If there are any objections or appeals received they will be considered by the Local Government Commission who will make the final decision.

There was some discussion on community boards and what role they would have had if adopted. Community boards and what they would add to the democratic process were considered. Some community boards have the power to make decisions and to spend money, more often they are similar to an advisory group. Community boards can provide a good connection from communities to the Council. On balance, it was thought that the district already has great Resident and Ratepayers societies. The cost Community Boards would incur, and the process of supporting them were also considerations.

6.5 Infrastructure Operations Report Update - August 2018

Moved by Cr Vince Cocurullo

Seconded by Cr Anna Murphy

That Te Kārearea Strategic Partnership Forum note the Infrastructure Operations Report Update.

Carried

Simon Weston – Infrastructure Manager ran through the presentation on the Infrastructure Operations Update.

The wet weather has seen high flows to the Kioreroa Waste Water Treatment Plant (WWTP).

As a consequence of a significant rainfall event the Hikurangi Swamp Flood Management Scheme experienced major flooding. Information provided by a local person indicated the Hikurangi Swamp spillway scheme performed well with no significant pasture loss. Delaraine Armstrong advised that contrary evidence had been provided to a working group meeting she had attended noting there was a high value of pasture lost. Simon advised he would follow up with staff and confirm on his findings.

The Waste and Drainage Operations Maintenance pump replacement programme has significant funding budgeted from 2026 to start the process on replacing the Hikurangi Swamp Flood Scheme's horizontal and vertical pumps with the more eel friendly Archimedes pumps. In addition to this, Simon advised, there is an application in to the Provincial Growth Fund for additional works to the Hikurangi scheme.

Simon provided an update on the Parks and Recreation area. The sports fields in Ruakaka had suffered significant damage by a wild pig. The Pohe Island soccer and rugby fields are being well utilised. These fields will be planted with rye grass for the next season. The new playground at Otangarei Central Reserve has been opened with some additional work still to be completed on seating and lighting. The playground is seen as a great amenity for the local community. Renewals are also planned for a number of playgrounds this financial year and a new playground to be named Potter Park in Tikipunga will begin construction in early 2019. There was a query whether a playground in Pipiwai which was closed due to health and safety reasons would be eligible for assistance. Simon advised to email him directly in relation to this.

The LED street light conversion programme is underway. Funding of \$6.6m has been provided from NZTA to replace the existing streetlights with the more efficient LED. Due to the high demand for the LED lamps there has been problems with supply. Funding has been extended to June 2021. Work has been completed on the replacement of the local road lights. The arterial road lights on the Twin Coast highway are being worked on now and Council is hoping to complete the conversion this financial year.

Customer Request Management Services (CRMs) – 112 for Waste in June which were made up of rubbish, public toilets, recycling queries, sewerage and blocked stormwater systems queries. There was a query around the frequency that public toilets are cleaned during the busy tourist season. Simon advised if there was an ongoing problem with a particular public toilet to email him the details.

Parks CRMs were made up queries on problem and street trees. General park queries, drones over reserves, walkways and bbqs in parks.

Water had a total of 161 requests. Water leaks provided the majority of requests with water quality and pressure making up the rest.

Roading have a high number of CRMs. The wet weather has caused issues. General requests, street lights and maintenance e.g. potholes, vegetation and trees effecting roads make up most of the requests.

There are around 80 capital projects underway in the Infrastructure area at present.

Deborah Harding made the request that the three dead cabbage trees at the city entrance be cut down to allow for new growth.

There was discussion on improving the city signage at the entranceway to the city. A presentation will be provided on the next update on the concepts Council are considering for the entranceways.

There was a query on a whalebone design provided for the Whangarei entranceway in 2001. Simon advised he would see if he could discover any information on this.

It was noted that the sensor lights at the intersection of SH1 and Puhipuhi Road only activated halfway through a vehicle manoeuvre.

Cr Christie provided an update on the Three Waters review being undertaken by the Department of Internal Affairs in response to the Havelock North Drinking Water Inquiry.

6.6 Plan Change 134 – Designations

Item 6.6 and presentation were taken as the first report after the minutes were adopted.

Sarah Brownie – Planner District Plan ran through the presentation on Plan Change 134 – Designations.

Sarah explained that a designation is an RMA planning provision. It identifies sites that are required for infrastructure or public works. Designations require a Notice of Requirement (NOR) which is a process similar to a Resource Consent but where only certain parties, Requiring Authorities, can apply for. Council makes the recommendation on changes to the designation but the requiring authority makes the decision on whether to make any of the recommended changes. The designation is then included in the District Plan.

A requiring authority is a Minister of the Crown, local authority or a network utility operator approved by the Minister for the Environment for the purpose of a particular work or project to provide public infrastructure. The relevant requiring authority takes responsibility for consultation about the relevant designation.

The Designations provision chapter in the District Plan is currently due for review. Plan Change 134 reviews all the designations that are operative in the District Plan. All requiring authorities with an existing designation are given notice of the review and they must confirm that

the designation is still necessary and to notify Council if they need to modify the designation.

Council has two functions within Plan Change 134. The District Plan team undertakes the regulatory function. The Infrastructure and Services team undertakes work as the requiring authority. If there are any concerns regarding Council's designation contact Heather Osborne – Council's Infrastructure Planner.

The next steps include letters being sent to iwi and hapū to advise that the requiring authorities are considering their designations. If appropriate a presentation can be arranged. The Plan Change 134 draft will then be finalised and reported to the Planning and Development Committee before public notification.

The requiring authorities are required to respond by 21 September 2018. If members wish to discuss the designations with any of the requiring authorities, please contact Sarah Brownie to assist with any communication.

If there are any changes made to the designations the requiring authority needs to explain why the amendments are necessary. All existing and amended requirements will be included in the Plan Change 134 and go out for notification.

Any notices of requirement for new designation could be included in Plan Change 134 but this can only happen if there are submitted before the plan change is notified and only if the requiring authority and Council both agree to do this.

Some of the designations are in place to allow for the ongoing operation of a facility. The majority of Whangarei District Council's designations are for the protection and running of large scale infrastructure e.g. water plants. The Tawera storage and emergency overflow tank was processed as a Resource Consent. The pros and cons are always considered before lodging a NOR. New designations are given five years to give effect to unless more time is asked for in the NOR.

It was asked if all new designations have to be notified. New NOR applications go through similar tests as Resource Consents before it is decided if notification is appropriate or not. This is a conversation that would be had with the requiring authority at the time of the NOR being lodged.

7. General Business

The Māori Language - Te Wiki o te Reo Māori week dates are 10-16 September 2018.

Cr Murphy advised that Keep NZ Beautiful Week was running from the 10 – 16 September 2018. There is a ‘big clean up’ on the 15th September that is being organised by various groups around the district. Council will send a waste truck to pick up the rubbish collected. The contact people for each area will be listed in the newspaper and on Council’s website. Other groups and areas are welcome to join in or to join an existing group.

8. Closure of Meeting – Karakia – Aperahama Edwards

The meeting closed at 11.17am