

Infrastructure Committee Committee Agenda

Date: Thursday, 12 July, 2018

Time: 10:30 am

Location: Council Chamber
Forum North, Rust Avenue
Whangarei

Elected Members: Cr Greg Martin (Chairperson)
Her Worship the Mayor Sheryl Mai
Cr Stu Bell
Cr Gavin Benney
Cr Vince Cocurullo
Cr Crichton Christie
Cr Tricia Cutforth
Cr Shelley Deeming
Cr Sue Glen
Cr Phil Halse
Cr Cherry Hermon
Cr Greg Innes
Cr Sharon Morgan
Cr Anna Murphy

For any queries regarding this meeting please contact
the Whangarei District Council on (09) 430-4200.

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Infrastructure Committee – Terms of Reference

Membership

Chairperson: Councillor Greg Martin

Members: Her Worship the Mayor Sheryl Mai
Councillors Stu Bell, Gavin Benney, Crichton Christie, Vince Cocurullo, Tricia Cutforth, Shelley Deeming, Sue Glen, Phil Halse, Cherry Hermon, Greg Innes, Sharon Morgan, Anna Murphy

Meetings: Monthly

Quorum: 7

Purpose

To oversee the management of council's infrastructural assets, utility services and public facilities.

Key responsibilities include:

- Services including the provision and maintenance of:
 - Infrastructure projects and support
 - Infrastructure project co ordination
 - Transportation
 - Waste and Drainage
 - Water
 - Parks and Reserves.
- Shared Services – investigate opportunities for Shared Services for recommendation to council.

Delegations

- (i) All powers necessary to perform the committee's responsibilities, including, but not limited to:
 - (a) the approval of expenditure of less than \$10 million plus GST.
 - (b) approval of a submission to an external body.
 - (c) establishment of working parties or steering groups.

- (d) power to establish subcommittees and to delegate their powers to that subcommittee.
- (e) the power to adopt the Special Consultative Procedure provided for in Section 83 to 88 of the LGA in respect of matters under its jurisdiction (this allows for setting of fees and bylaw making processes up to but not including adoption).
- (f) the power to delegate any of its powers to any joint committee established for any relevant purpose under clause 32, Schedule 7 of the Local Government Act 2002

Infrastructure Committee Meeting Minutes

Date: Thursday, 7 June, 2018
Time: 10:30 a.m.
Location: Council Chamber
Forum North, Rust Avenue
Whangarei

In Attendance

Cr Greg Martin (Chairperson)
Her Worship the Mayor Sheryl Mai
Cr Stu Bell
Cr Vince Cocurullo
Cr Crichton Christie
Cr Tricia Cutforth
Cr Shelley Deeming
Cr Sue Glen
Cr Phil Halse
Cr Cherry Hermon
Cr Greg Innes
Cr Anna Murphy

Not in Attendance

Cr Gavin Benney
Cr Sharon Morgan

Scribe C Brindle (Senior Democracy Adviser)

1. Declarations of Interest

Item 4.1 Hikurangi Flood Scheme Working Group - Terms of Reference

2. Apologies

Crs Sharon Morgan and Gavin Benney

Moved By Cr Greg Innes

Seconded By Cr Anna Murphy

That the apologies be sustained.

Carried

3. Confirmation of Minutes of Previous Infrastructure Committee Meeting

3.1 Minutes Infrastructure Committee Meeting held 10 May 2018

Moved By Cr Sue Glen

Seconded By Cr Shelley Deeming

That the minutes of the Infrastructure Committee meeting held on Thursday 10 May 2018, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

4. Decision Reports

4.1 Hikurangi Flood Scheme Working Group - Terms of Reference

Cr Martin, declared a conflict of interest for Item 4.1.

Council's Standing Orders provide that if a Chairperson vacates the chair and there is no deputy Chairperson, the committee must elect a member to act as Chairperson.

Nominations for Acting Chairperson were called for.

Cr Glen nominated Her Worship the Mayor.

Moved By Cr Sue Glen

Seconded By Cr Greg Innes

That Her Worship the Mayor is elected as Acting Chair for Item 4.1.

Carried

Moved By Cr Crichton Christie

Seconded By Cr Greg Innes

That the Infrastructure Committee:

1. Approve the Terms of Reference, dated February 2018, for the Hikurangi Flood Scheme Working Group.
2. Nominate the Manager, Waste and Drainage to chair the Hikurangi Flood Scheme Working Group.

Carried

Declaration of interest:

Cr Martin declared a conflict of interest and withdrew from the Chair taking no part in discussions on voting on Item 4.1.

Cr Martin resumed the Chair following Item 4.1.

4.2 Whangarei City Transportation Network Strategy

Moved By Her Worship the Mayor

Seconded By Cr Greg Innes

That the Whangarei District Council:

1. Adopts the Whangarei City Transportation Network Strategy – Programme Business Case in Attachment 1.
2. Authorises the release of the Whangarei City Transportation Network Strategy – Programme Business Case for the purpose of seeking New Zealand Transport Agency endorsement.
3. Authorises the Chief Executive to make any minor amendments, including typographical / formatting / editing changes to the Whangarei City Transportation Network Strategy – Programme Business Case.

Carried

Procedural motion:

Moved By Cr Vince Cocurullo

Seconded By Cr Sue Glen

That this item does now lie on the table and not be discussed further at this meeting.

On the procedural motion being put Cr Cocurullo called for a division:

Recorded	For	Against	Abstain
Cr Greg Martin (Chairperson)		X	
Her Worship the Mayor		X	
Cr Stu Bell		X	
Cr Vince Cocurullo	X		
Cr Crichton Christie	X		
Cr Tricia Cutforth		X	
Cr Shelley Deeming		X	
Cr Sue Glen	X		
Cr Phil Halse	X		
Cr Cherry Hermon		X	

Cr Greg Innes	X		
Cr Anna Murphy		X	
Results	5	7	0

The procedural motion was Lost (5 to 7)

Crs Benney and Morgan were absent.

Crs Christie, Cocurullo and Halse requested their votes against the motion be recorded.

4.3 Parking Restrictions - Kendon Place

Moved By Cr Vince Cocurullo

Seconded By Cr Shelley Deeming

That the Infrastructure Committee, pursuant to the Whangarei District Council Parking and Traffic Bylaw 2017 Clause 14, approves that the parking of vehicles be prohibited at all times in Kendon Place as per the attached plan and the RAMM schedule below:

Road Name: Kendon Place		
Road ID: 230		
	RAMM Displacement	
Side	Start	End
Left	20	120
Right	96	120

On the motion being put Cr Halse called for a division:

Recorded	For	Against	Abstain
Cr Greg Martin (Chairperson)	X		
Her Worship the Mayor	X		
Cr Stu Bell	X		
Cr Vince Cocurullo	X		
Cr Crichton Christie		X	
Cr Tricia Cutforth	X		
Cr Shelley Deeming		X	
Cr Sue Glen		X	

Cr Phil Halse		X	
Cr Cherry Hermon		X	
Cr Greg Innes		X	
Cr Anna Murphy	X		
Results	6	6	0

(6 to 6)

**The motion was Carried
on the Casting Vote of the Chair**

4.4 Parking Restrictions - South End Avenue

Moved By Cr Anna Murphy

Seconded By Cr Stu Bell

That the Infrastructure Committee, pursuant to the Whangarei District Council Parking and Traffic Bylaw 2017 Clause 14, approves that the parking of vehicles be prohibited at all times in South End Avenue Place as per the attached plan and the RAMM schedule below:

Road Name: South End Avenue		
Road ID: 389		
Side	RAMM Displacement	
	Start	End
Left	290	690
Right	575	690

Amendment

Moved By Cr Phil Halse

Seconded By Cr Shelley Deeming

That the Infrastructure Committee, pursuant to the Whangarei District Council Parking and Traffic Bylaw 2017 Clause 14, approves that the parking of vehicles be prohibited at all times in South End Avenue Place as per the attached plan and the RAMM schedule below:

Road Name: South End Avenue		
Road ID: 389		
Side	RAMM Displacement	
	Start	End
Left	290	690
Right	365	690

**The amendment was Carried
and subsequently Carried
as the substantive Motion**

Secreterial Note – the Committee authorised the Democracy Adviser to update the resolution post the meeting, to ensure technical correctness.

4.5 Parking Restrictions - Tui Crescent

Moved By Cr Stu Bell

Seconded By Cr Anna Murphy

That the Infrastructure Committee, pursuant to the Whangarei District Council Parking and Traffic Bylaw 2017 Clause 14, approves that the parking of vehicles be prohibited at all times in Tui Crescent as per the attached plan and the RAMM schedule below:

Road Name: Tui Crescent		
Road ID: 401		
Side	RAMM Displacement	
	Start	End
Right	10	48

Carried

Crs Christie and Glen requested their votes against be recorded.

5. Information Reports

5.1 Town Basin Parking Review

Tabled: Additional information - Town Basin Parking Survey Results

Moved By Her Worship the Mayor

Seconded By Cr Cherry Hermon

That the Committee notes the information.

Carried

5.2 Contracts Approved Under Delegated Authority June 2018

Moved By Cr Stu Bell

Seconded By Cr Shelley Deeming

That the Infrastructure Committee note the Infrastructure contracts awarded under Chief Executive and General Manager delegated authority.

Carried

5.3 Infrastructure Operations Report - June 2018

Moved By Cr Greg Innes

Seconded By Cr Shelley Deeming

That the Infrastructure Committee notes the Infrastructure Operations Report update.

Carried

6. Public Excluded Business

There was no business conducted in public excluded.

7. Closure of Meeting

The meeting concluded at 12.31pm.

Confirmed this 12th day of July 2018

Councillor Greg Martin (Chairperson)

4.1 Rubbish and Recycling Collection from Private Roads Policy Statement

Meeting: Infrastructure Committee
Date of meeting: 12 July 2018
Reporting officer: David Lindsay (Solid Waste Engineer)

1 Purpose

The purpose of this report is to establish a Rubbish and Recycling Collection from Private Roads Policy Statement, in order to detail requirements under Part 6.2 of the Solid Waste Management Bylaw.

2 Recommendations

That the Infrastructure Committee approves the Refuse and Recycling Collection from Private Roads Policy Statement.

3 Background

Currently the waste collection contractor collects from some private roads and commonly owned access driveways.

Due to the narrow and steep nature of some private roads and driveways they can be unsafe for waste collections vehicles.

Private roads and driveways are often built to a lower engineering standard than public roads, therefore there is increased potential for claims against the Council for repairs and maintenance due to deterioration of the road surface blamed on waste collection trucks causing damage.

According to the Council records there are 234 private roads in the district. On those private roads there are 1597 properties. On those properties there are 1488 ratepayers paying solid waste charges (i.e. SUIPs). No information is available about how many commonly owned access driveways the contractor currently goes down.

The list of private roads is provided, refer to Attachment 1.

4 Discussion

The current collection from private roads is not consistent across the district. A policy setting out how Council will determine what provide roads it collects from has been developed. If collections from private roads were to be discontinued, then residents will be required to take their waste to the nearest public road. Implementing this is likely to cause concern and it is recommended that a consistent district wide policy for private roads is adopted, rather than a stop on the service.

4.1 Financial/budget considerations

By requiring the waste collection vehicles to enter private roads and driveways Council is at risk of being held liable for the cost of repairing any damage caused to the road where the damage is blamed on waste collection vehicles.

4.2 Options

Removal of service

An approach taken by other Councils is not providing any service to private roads. Some private roads and driveways have had collections for many years and are likely to feel aggrieved if the service is removed.

Provision of service where requested by owners

An approach taken by Christchurch City Council is the basis for the proposed Policy Statement, refer to Attachment 2. There are clear limits and requirements for the provision of service to private roads. Owners are sent a letter asking if they wish to be provided with a service, if more than 50% of owners confirm they wish the service then it is implemented. The agreements signed by residents included a clause indemnifying the Council against claims.

It is proposed that a form would be sent to all affected properties with a letter of explanation, refer to Attachment 3 Draft Private Road Rubbish and Recycling Application Form.

An alternative would be to the proposed policy could be to require the unanimous agreement of property owners. Unanimous agreement of all property owners, including those owning vacant sections would be difficult to administer and maintain.

4.3 Risks

Many of the private roads and driveways are unsafe for the waste collection vehicles due to their steep and/or narrow nature.

5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website. The owners of affected properties will be sent notification by post.

6 Attachments

1. List of Private Roads
2. Private Roads Rubbish and Recycling Collection Policy Statement
3. Draft Private Road Rubbish and Recycling Collection Application Form

List of Private Roads

Abba Lane (Pvt) WHANGAREI 0112	Coalhill Lane (Pvt) WHANGAREI 0173	Kaymahr Lane (Pvt) Whangarei 0179
Acacia Drive (Pvt) Whangarei 0110	Cobble Lane (Pvt) Whangarei 0110	Kensington Heights Rise (Pvt)
Allis Bloy Place (Pvt) Whangarei 0171	Cookham Place (Pvt) Whangarei 0179	Whangarei112
Anchorage View (Pvt) Whangarei 0174	Coral Place (Pvt) Whangarei 0173	Kentia Lane (Pvt) WHANGAREI 0112
Angus Lane (Pvt) Kamo 0112	Cottage Hill Way (Pvt) WAIPU 0582	Key West Drive (Pvt) One Tree Point 0118
Apotu Park Lane (Pvt) KAMO 0185	Coueran Way (Pvt) KAMO 0185	Kingfisher Court (Pvt) RUAKAKA 0116
Appian Way (Pvt) Whangarei 0176	County Lane (Pvt) Kamo 0112	Kirikiri Stream Lane (Pvt) Whangarei 0110
Ara Kahika Lane (Pvt) One Tree Point 0118	Cowshed Lane (Pvt) Kamo 0185	Kiwi Bush Lane (Pvt) WHANGAREI 0173
Arahiwi Rise (Pvt) Onerahi 0192	De L'Isle Lane (Pvt) WHANGAREI 0179	Kohinui Heights Rise (Pvt) ONERAHI 0192
Awa Glade Lane (Pvt) WHANGAREI 0112	Derwin Lane (Pvt) Whangarei 0174	Kohura Way (Pvt) WHANGAREI 0179
Awa Way (Pvt) ONERAHI 0192	Des Terry Way (Pvt) Waipu 0510	Kokako Place (Pvt) Whangarei 0110
Bagara Lane (Pvt) Whangarei 0179	Dryland Track (Pvt) HIKURANGI 0181	Koromiko Lane (Pvt) WHANGAREI 0175
Barbados Way (Pvt) ONE TREE POINT 0118	Dundee Lane (Pvt) Waipu 0582	Lamont Drive (Pvt) Kamo 0185
Barron Lane (Pvt) HIKURANGI 0181	Earthsea Rise (Pvt) WHANGAREI 0173	Lancewood Rise (Pvt) WHANGAREI 0110
Basil Road (Pvt) Whangarei 0174	Edgewater Place (Pvt) Whangarei 0173	Landowners Lane (Pvt) WHANGAREI 0173
Basin Lane (Pvt) Whangarei 0112	Elsie's Way (Pvt) Kamo 0112	Langman Lane (Pvt) WHANGAREI 0173
Baybreeze Lane (Pvt) Whangarei 0174	Erin Jane Place (Pvt) One Tree Point 0118	Leons Lane (Pvt) Whangarei 0179
Bayside Lane (Pvt) WHANGAREI 0174	Erskine Road (Pvt) Whangarei 0110	Lilicoe Lane (Pvt) Whangarei 0112
Beau Lane (Pvt) Whangarei 0110	Flagstaff Terrace (Pvt) Waipu 0582	Lost Bush Track (Pvt) Hikurangi 0181
Belle Lane (Pvt) Whangarei 0110	Galliard Way (Pvt) Kamo 0185	Mamaku Drive (Pvt) One Tree Point 0118
Bellevue Way (Pvt) Whangarei 0170	Garden Court (Pvt) WHANGAREI 0110	A Margaret Way (Pvt) WAIPU 0582
Bellwood Lane (Pvt) Kamo 0112	Garden Hill Lane (Pvt) Whangarei 0179	Maries Way (Pvt) Waipu 0510
Black Fern Grove (Pvt) Hikurangi 0181	Genoa Lane (Pvt) WHANGAREI 0173	Marina Vista Heights (Pvt) Whangarei 0173
Black Wattle Lane (Pvt) Whangarei 0110	Granada Lane (Pvt) WAIPU 0582	Maru Lane (Pvt) Whangarei 0112
Bluewater Heights (Pvt) Whangarei 0173	Grange Lane (Pvt) Waipu 0510	Maunu Estate Drive (Pvt) Whangarei 0110
Bonetti Rise (Pvt) Whangarei 0175	Grove Lane (Pvt) Whangarei 0110	McBirney Terrace (Pvt) Waipu 0582
Bords Lane (Pvt) Kamo 0112	Hakawai Lane (Pvt) Whangarei 0112	McKeague Way (Pvt) Whangarei 0174
Brando Lane (Pvt) WHANGAREI 0110	Harbour Lights Way (Pvt) WHANGAREI 0110	Meadowstone Lane (Pvt) WHANGAREI 0178
Breakers Lane (Pvt) Whangarei 0174	Heritage Way (Pvt) Whangarei 0110	Melody Lane (Pvt) WHANGAREI 0110
Brenda Gardner Way (Pvt) Whangarei 0179	High Oaks Way (Pvt) WHANGAREI 0110	Mere Tiaho Lane (Pvt) WHANGAREI 0173
Bretts Place (Pvt) Kamo 0185	Highland Way (Pvt) WHANGAREI 0179	Meridian Place (Pvt) Whangarei 0173
Brickworks Lane (Pvt) Kamo 0112	Hoihere Drive (Pvt) One Tree Point 0118	Miami Place (Pvt) One Tree Point 0118
Brookfield Lane (Pvt) Kamo 0112	Howie Lane (Pvt) Kamo 0185	Middle Ridge (Pvt) Whangarei 0173
Brookview Heights (Pvt) WAIPU 0582	Inverness Lane (Pvt) WAIPU 0510	Millennium Way (Pvt) Waipu 0582
Bullock Ridge (Pvt) Whangarei 0112	Ishtar Place (Pvt) One Tree Point 0118	Miners Lane (Pvt) Kamo 0112
Cairn Way (Pvt) KAMO 0185	Island View Lane (Pvt) Waipu 0582	Ngapuke Lane (Pvt) Onerahi 0192
Caitlins Lane (Pvt) Whangarei 0110	Jean Millington Lane (Pvt) Whangarei 0179	Ngatiti Place (Pvt) One Tree Point 0118
Calliope Lane (Pvt) WHANGAREI 0174	Jess Place (Pvt) Whangarei 0176	
Castlerock Way (Pvt) Whangarei 0174	Kaiaua Lane (Pvt) Kamo 0112	
Cayman Court (Pvt) ONE TREE POINT 0118	Kaituna Lane (Pvt) Kamo 0112	
Cedar Place (Pvt) Whangarei 0112	Kanehiana Drive (Pvt) Kamo 0185	
Christie Close (Pvt) Whangarei 0175	Kara Heights Rise (Pvt) WHANGAREI 0179	
City View Lane (Pvt) Whangarei 0110	Kaumatua Crescent (Pvt) Whangarei 0112	
Clendon Drive (Pvt) Whangarei 0179		

Ngunguru Heights Rise (Pvt) Whangarei 0173	Sanctuary Park Lane (Pvt) Whangarei 0174	The Ridge (Pvt) Waipu 0582
Nihotetea Lane (Pvt) Whangarei 0110	Sandspit View Way (Pvt) WHANGAREI 0173	Tiaho Place (Pvt) Whangarei 0174
North Cove Lane (Pvt) WAIPU 0582	Sandy Bay Farms Road (Pvt)Whangarei 0173	Tieke Place (Pvt) Whangarei 0110
North Gable Way (Pvt) WHANGAREI 0173	Saqa Way (Pvt) WHANGAREI 0173	Toia Way (Pvt) HIKURANGI 0181
North Ridge Rise (Pvt) WHANGAREI 0179	Seabreeze Place (Pvt) Whangarei 0110	Totara Park Lane (Pvt) WHANGAREI 0173
Oakleigh Rise (Pvt) Whangarei 0171	Seamore Rise (Pvt) Waipu 0582	Tui Bush Lane (Pvt) Whangarei 0179
Oakwood Rise (Pvt) WHANGAREI 0176	Serenity Place (Pvt) Whangarei 0174	Tuiglen Place (Pvt) Whangarei 0173
O'Farrell Drive (Pvt) One Tree Point 0118	Somners Way (Pvt) Waipu 0510	Tullamore (Pvt) Whangarei 0110
Okari Lane (Pvt) Kamo 0112	Spinnaker Lane (Pvt) WHANGAREI 0173	Turiapua Lane (Pvt) WHANGAREI 0174
Old Mill Lane (Pvt) WHANGAREI 0173	Springdale Lane (Pvt) Whangarei 0110	Tustain Way (Pvt) Kamo 0112
Omahu Nui Way (Pvt) Hikurangi 0184	Starboard Way (Pvt) WHANGAREI 0110	Umurangi Way (Pvt) Whangarei 0173
Ongutukura Way (Pvt) Hikurangi 0184	Station Road (Pvt) Whangarei 0171	Valencia Place (Pvt) Whangarei 0173
Onoke Lane (Pvt) Kamo 0112	Stone Wall Rise (Pvt) WHANGAREI 0179	Volcanic Lane (Pvt) WHANGAREI 0179
Oturu Place (Pvt) Whangarei 0173	Stonehaven Drive (Pvt) Whangarei 0178	Wai Kanapa Lane (Pvt) Whangarei 0176
Our Road (Pvt) Whangarei 0174	Stonelea Way (Pvt) Whangarei 0179	Waipouri Lane (Pvt) WHANGAREI 0173
Oyster Lane (Pvt) WHANGAREI 0174	Stoney Knowe (Pvt) HIKURANGI 0184	Waipu Caves Estate Drive (Pvt) 0178
Pacific Ridge (Pvt) Whangarei 0173	Stoneybrook Lane (Pvt) Kamo 0112	Waipuna Road (Pvt) Whangarei 0110
Palm Grove (Pvt) Kamo 0185	Store House Lane (Pvt) Whangarei 0178	Wairimu Way (Pvt) WAIPU 0582
Papatawa Lane (Pvt) Whangarei 0179	Substation Lane (Pvt) HIKURANGI 0114	Waitorupai Way (Pvt) Whangarei 0173
Parkview Rise (Pvt) Whangarei 0112	Summerfield Way (Pvt) Whangarei 0112	Walu Lane (Pvt) WHANGAREI 0173
Platinum Place (Pvt) Whangarei 0173	Sunrise Court (Pvt) WHANGAREI 0110	Watch Lane (Pvt) Waipu 0510
Portside Way (Pvt) WHANGAREI 0110	Sunset Parade (Pvt) Whangarei 0174	Waterfall Way (Pvt) Whangarei 0179
Poynton Lane (Pvt) Whangarei 0110	Taiko Street (Pvt) Whangarei 0110	Waterman Drive (Pvt) Waipu 0582
Puketiro Way (Pvt) KAMO 0185	Taonga Lane (Pvt) WHANGAREI 0173	Wattle Lane (Pvt) WHANGAREI 0110
Pullman Lane (Pvt) WHANGAREI 0173	Tattley Place (Pvt) Whangarei 0174	Western View Heights (Pvt) Whangarei 0110
Puriri Grange Lane (Pvt) WHANGAREI 0179	Taurawhata Lane (Pvt) Whangarei 0173	Whatonga Place (Pvt) Whangarei 0174
Quail Rise (Pvt) Kamo 0185	Te Arapuke Way (Pvt) WHANGAREI 0173	William Hawken Lane (Pvt) Whangarei 0179
Railway Terrace (Pvt) Whangarei 0110	Te Waiariki Way (Pvt) Whangarei 0174	Wiremu Kairau Road (Pvt) Whangarei 0172
Rainbow Place (Pvt) WHANGAREI 0110	Te Whara Way (Pvt) ONERAHI 0192	Wooding Lane (Pvt) Whangarei 0112
Rangikorero Place (Pvt) Whangarei 0174	Teal Lane (Pvt) WHANGAREI 0110	Woodlands Heights Drive (Pvt)Whangarei174
Rarangi Heights (Pvt) ONERAHI 0192	Tealmere Grove (Pvt) WHANGAREI 0110	Woodlea Lane (Pvt) Kamo 0185
Redwood Rise (Pvt) WHANGAREI 0110	Tern Lane (Pvt) Hikurangi 0181	Wordsworth Place (Pvt) Whangare
Revelry Lane (Pvt) WHANGAREI 0179	Tesoro Way (Pvt) Whangarei 0112	
Riding Downs Way (Pvt) WHANGAREI 0179	The Anchorage (Pvt) WHANGAREI 0173	
Rockingham Road (Pvt) Whangarei 0173	The Crescent (Pvt) Waipu 0582	
Rocky Heights (Pvt) WHANGAREI 0179	The Grove (Pvt) Whangarei 0112	
Roimata Lane (Pvt) HIKURANGI 0181	The Highlands (Pvt) Waipu 0582	
Rona Place (Pvt) Whangarei 0173		
Roose Rise (Pvt) WHANGAREI 0179		
Ruby Way (Pvt) WAIPU 0582		
Ruru Way (Pvt) WAIPU 0582		
Rydean Way (Pvt) Kamo 0185		

Private Roads Rubbish and Recycling Collection Policy Statement

The following Policy Statement provides detail regarding Council's approach to the collection of rubbish and recycling from private roads. The requirements are provided for in Part 6.2 of the Solid Waste Management Bylaw 2013.

1. That the extension of the refuse collection service down private roads be approved by the Council in accordance with the criteria set out below:
 - The collection contractors' vehicles must be able to safely negotiate the lane, and turn at the lane end, without driving over footpaths, berms and driveways.
 - Road to service a minimum of five houses.
 - Service will be withdrawn if safe access by the collection vehicle is persistently impeded e.g. parked vehicles.
 - Applications from residents to be a simple majority (51% or greater).
 - Applications to be administered through the Waste and Drainage Department.
 - Residents of affected private rights of way (lanes) must acknowledge that in providing the requested Council services, the Council will not be liable for personal or property crimes that may occur as a consequence of providing the requested Council services.
2. That organisations responsible for administration of multiple unit gated developments e.g. the Body Corporate, be permitted to apply for collection services on behalf of residents. The services will be provided subject to the same conditions as for private roads being met, and in addition they must:
 - Provide driver-activated access, by means of a remote control, and card key or access code as back-ups. Where access codes are used, gated communities are required to notify the Council any time the codes change. (In the event that the number of such developments presents an unmanageable number of access methods, the driver activated access option may be reviewed.)
 - Acknowledge that in providing the requested Council services, the Council will not be liable for personal or property damage that may occur as a consequence of providing the requested Council services.

That should the criteria not be met or a gated community choose not apply for collection services within the community, that community shall use a collection point for Council rubbish bags and recycling containers at an appropriate place on the public road.

Private Road/Gated Communities Rubbish and Recycling Collection Application Form

This application is for domestic kerbside waste collection.

1. Road address:

2. Property owner/manager or Body Corporate manager:

Postal address:

Contact phone number:

Email:

3. Road details: (The Council's service provider will check the site to see if the application meets the criteria)

Details	Requirement
3.1 Is the collection vehicle able to manoeuvre while collecting without obstruction.	The contractor's vehicles must be able to safely manoeuvre within the road, without driving over footpaths and berms or being restricted by trees, shrubs, gradient, width, parked cars, etc?
3.2 How many sections/properties are there on the road?	A minimum of five dwellings within the road.
3.3 Is the application supported by: 51% or more property owners OR the Body Corporate?	A majority of property owners, or The Body Corporate must support this application for it to be considered.
3.4 If a gated community: are the rubbish, recycling and organic wheelie bins accessible to the Council's collection contractor?	Provide either: (a) a collection point for rubbish and recyclables outside the secured perimeter: OR (b) the collector with a key or access details e.g. pin number, remote control, or keycard.

Note: If a single property owner/manager applies to stop the service council will investigate to ensure that 51% or more property owners want the service to continue.

4. Acceptance of Conditions of Service

The undersigned property owners/managers agree that:

4.1 If the collection contractor is unable to drive down the road due to obstructions, or collection is restricted (by trees, shrubs, gradient, width, parked cars, etc); the contractor will leave the wheelie bins uncollected and apply stickers to the bins explaining why they were not collected.

4.2 If the contactor is unable to collect on more than two consecutive occasions due to obstructions then the service may be cancelled.

4.3 The property owners/managers indemnify Council against claims for damage to the road surface, foundation, services or any other thing within the road boundaries caused or accelerated by the action of the collection truck in traversing the road to collect the wheelie bins.

Accidental damage to fences, letter boxes or other items on individual properties, which can be verified as being caused by the contractor will be subject to normal claims procedures through the Contractor's Public Liability Insurance.

4.4 The Council will not be liable for any unlawful activity that may occur as a consequence of providing the requested service.

4.5 If any health and safety matter is reported and no action is taken to eliminate the hazard, the contactor has the right to cancel the service.

Property owners/manager names

Lane address

Signature

4.2 Temporary Road Closure – Northland Car Club 2018

Meeting: Infrastructure Committee
Date of meeting: 12 July 2018
Reporting officer: Petra Gray (Community Events Co-ordinator)

1 Purpose

Temporary road closures are requested to allow Northland Car Club events to be held.

2 Recommendations

That the Infrastructure Committee

- a) approves the proposal to temporarily close the following roads to ordinary vehicular traffic for the Northland Car Club events in accordance with the Transport (Vehicular Traffic Road Closure) Regulations 1965
 - i. **Sunday 16 September 2018**
 Rosythe Road, Waipu. 400 metres from SH1 to a point 1.5 kilometres from SH1
 - ii. **Sunday 14 October 2018**
 Doctors Hill Road, 800 metres from SH1 to Mountfield Road
 - iii. **Sunday 25 November 2018**
 Crows Nest Road, Hukerenui, from a point 2 kilometres from SH1 to Paia Road
 - iv. **Sunday 20 January 2019**
 Ruarangi Road Mangapai (total closure)
 - v. **Sunday 27 January 2019**
 Kaiikanui Road, from a point approximately 5 kilometres from Pigs Head Road to a point approximately 3 kilometres towards Webb Road

Periods of closure: 9:30am – 5:00pm
- b) approves the proposal to temporarily close the side roads off the roads to be closed for a distance of up to 100 metres from the intersection for safety purposes.

- c) delegates to the Chair of the Infrastructure Committee and the Infrastructure Services General Manager the power to give public notice of the proposed temporary road closures, consider any objections and to either approve, cancel or amend any or all of these temporary road closures if appropriate.

3 Background

The Northland Car Club (NCC) run a series of organised events in accordance with New Zealand Motorsport Standards and Regulations which allow club members to compete safely under strictly managed conditions.

These club days are popular within the club with a number of families spectating and participating in the sport. There are four remaining club days in this seasons event calendar.

4 Discussion

The event organisers personally contact all occupiers of the land adjacent to the roads to be temporarily closed via phone, letter drop and in person.

Traffic management plans for each event are submitted to Council for approval prior to each event occurring. Included in the traffic management plans are arrangements to ensure the affected parties can access their properties during the event.

The event plan, traffic management and safety plans are required to comply with, and adhere to, the strict safety standards as per Motorsport New Zealand's Motorsport Manual.

Please note the Road Closure for the Sunday 8th July in the application has been omitted from the recommendations as the date already passed. This will be covered under delegation.

4.1 Risks

Motorsport events carry a number of associated risks, however NCC run well organised events ensuring everything within their control is done to eliminate risks and manage those risks and hazards that cannot be eliminated, reducing the likelihood of harm occurring to any person, property or business.

Vehicles and drivers are required to comply with the strict safety standards as set down by Motorsport New Zealand.

Spectators are managed at the event with appropriate signage and designated personnel monitoring spectators and their locations.

5 Significance and engagement

The decisions or matters of this report do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via report publication on the website, Council News and Facebook.

6 Attachment

Northland Car Club Application for Road Closures 8 July 2018 to 27 January 2019



N O R T H L A N D C A R C L U B

P.O. Box 596, WHANGAREI

14/05/2018
The District Councilors
Whangarei District Council
Private bag
Whangarei

ATTN: Simon Megchelse

NORTHLAND CAR CLUB **APPLICATION FOR ROAD CLOSURES** **8th July 2018 to 27th January 2019**

We would like to make an application under the tenth Schedule for the road closures as listed below. These roads would be required to be closed from 9:30am to 5pm. Vehicles would be able to access the road in between runs and would only be held up for a maximum of 20 minutes.

ROADS REQUIRED ARE AS FOLLOWS:

July 8th Springfield Road. From a point 7.5kms from SH1 to the intersection of Ormiston Road

August No Events

September 16th Rosythe Road Waipu 400 metres from SH1 to a point 1.5kms from SH1

October 14th Doctors Hill Road. 800 metres from SH1 to Mountfield Road.

November 25th Crows Nest Road Hukerenui. From a point 2kms from SH1 to Paiaaka Road.

December No events

January 20th 2019 Ruarangi Road Mangapai (total closure)

January 27th Kaikanui Road from a point approx 5kms from Pigs Head Rd To a point approx 3kms toward Webb Road

We thank you for your ongoing support.
Yours faithfully,

Neil Rodgers
For Northland Car Club

email neilwrc@gmail.com

Ph **09-4347380**
Mob **0274375351.**

5.1 Contracts Approved Under Delegated Authority

Meeting: Infrastructure Committee
Date of meeting: 12 July 2018
Reporting officer: Simon Weston (General Manager Infrastructure)

1 Purpose

For the Infrastructure Committee to note Infrastructure contracts awarded under Chief Executive and General Manager delegated authority

2 Recommendation

That the Infrastructure Committee note the Infrastructure contracts awarded under Chief Executive and General Manager delegated authority.

3 Background

Table 1 (below) records Infrastructure contracts awarded under Chief Executive and General Manager delegated authority. Attachment 1 provides a summary of the award process for each contract and a brief description of the works being undertaken

Table 1: Infrastructure Contracts Awarded Under Delegated Authority

1. Parks and Recreation	
CON18015	Whangarei Falls Carpark Amenity Upgrades
2. Roading	
CON15001	Streetlight Maintenance
CON17013	McCardle Road and Wright Road Seal Extensions 17/18
CON17049	Ararua Road Bridge No. 168 Upgrade 18/19
CON17060	Wilson Road Bridge No. 248 Upgrade

4 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

5 Attachment

Summary of Contracts Approved Under Delegated Authority July 2018

1.0 Summary of Contracts Approved Under Delegated Authority

This attachment provides a summary of the award process and works being undertaken for Infrastructure contracts awarded under Chief Executive and General Manager delegated authority.

1.0 Parks and Recreation

CON18015 Whangarei Falls Carpark Amenity Upgrades
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Background

CON18015 covers the installation of new stairs, park furniture and footpaths in the Whangarei Falls Carpark area. The Contract also covers upgrades to some existing footpaths.

Contract Tender

The tender was publicly advertised via TenderLink on 06 April 2018 and closed 4 May 2018.

Tenders were evaluated using the weighted attribute method in accordance with the Whangarei District Councils Procurement Policy 2015. A total of three tenders were received. Submission price and the results of the evaluation process are presented below:

Tenderer	Price	Price and Attribute Score
Robinson Asphalts	\$227,424.00	76.5
Steve Bowling Contractors	\$243,097.00	72.5
Field Drainage	\$258,449.50	62.0

The Engineer's estimate for the project was \$197,421, excluding GST.

Robinson Asphalts scored first equal on attributes with Steve Bowling Contractors and first on price, giving them the highest combined score of 76.5.

Financial

The tender price submitted by Robinson Asphalts is within the allocated budget of \$230,000, split across the Neighbourhood & Public Gardens Level of Service and Neighbourhood & Public Gardens Renewals budgets.

General Manager Approval

Contract CON18015 for Whangarei Falls Carpark Amenity Upgrades be awarded to Robinson Asphalts for the tendered sum of \$227,424.00 (two hundred and twenty-seven thousand, four hundred and twenty-four dollars) excluding GST.

2.0 Roothing

CON15001 Streetlight Maintenance

Purpose

To extend the contract period for the Streetlight maintenance contract and to increase the contract value.

Background

This Contract is a measure and value Contract for the maintenance and renewals of the local street lighting asset, consisting of approximately 5015 street lights. Some improvements to the streetlight network is carried out under this contract.

This contract was let for an initial three-year period in 2015. The contract makes provision for extending the contract after three years for a further two-year period.

On this basis it is recommended that the existing contractors be granted a two year extension of the existing maintenance contracts until 30 June 2020.

Financial Authority

Council issues a financial authority to spend up to the value of the tendered sum when awarding a contract. If that financial authority is exceeded, then staff are required to return to Council for a new or additional financial authority to cover the remaining obligations of the contract.

The current approved values for Contract 15001 of \$979,724.50 will be exceeded during this two year extension.

The additional contract amount required for the two year extension to the contract period will be \$300,000. This includes renewals work consisting of pole replacement. The Budget for this work is \$150,000 each year.

These contracts are measure and value contracts and the actual payments to the contractor are based on the quantity of works completed at the tendered schedule of rates.

All of these works are completed within the council's approved budget and NZTA subsidy funding in any one year.

Current approved value of the contract (3 years)	\$979,724.50
The variation requested in this VO (+2 years)	\$300,000.00
The proposed new value of this contract	\$1,279,724.50

Significance and Engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy.

Chief Executive Approval

That the contract for Streetlight Maintenance (Contract 15001) be extended for a further 24 months from 1 July 2018 to 30 June 2020 and the contract value increased by the sum of \$300,000 bringing the total contract value to \$1,279,724.50 exclusive of GST.

CON17013
McCardle Road and Wright Road Seal Extensions 2017/18

Introduction

This contract was awarded on 17 November 2017 to Broadspectrum Ltd for the completion of seal extension works at McCardle Road and Wright Road for the Tender Sum of \$1,264,751.98 (excluding GST).

Increased scope of works to the value of \$140,000.00 (excluding GST) were required for additional works over the six sealed sites - on the drainage, shoulder support and road realignment for slip works. The bulk of these additional works (\$105,000) related to additional rock spalling for shoulder support and realignment of road where a major drop-out occurred.

These additional quantities have been measured and approved by the Engineer throughout the works and can be funded from the 2017/18 resilience category (\$105,000) and the seal extension category (\$35,000).

Chief Executive Approval

That the contract value (17013 – McCardle Road and Wright Road Seal Extensions 2017/18) be increased by \$140,000.00 excluding GST from \$1,264,751.98 to \$1,404,751.98 (excluding GST).

CON17049
Ararua Road Bridge No. 168 Upgrade 2018/19

Contract Description

Contract 17049 is for deck replacement and upgrade works of Ararua Road Bridge No. 168 to ensure a continual level of service to users.

Contract 17049 was initially released to tender in September 2017, however due to a busy market only one tender price was received from Steve Bowling Contracting Ltd for \$568,875.12 (excluding GST). This price was subsequently declined and a decision was made to review the scope of works and undertake value engineering with the market to ensure a value for money solution could be achieved.

Evaluation Method

A revised Tender was released to the market in 27 March 2018. The tender evaluation method is Price Quality Method, in accordance with the New Zealand Transport Agency Procurement Manual (March 2011).

Stage 1

Tenders were received from the following Contractors.

Name of Tenderer	Tender Sum (excluding GST)	Supplier Quality Premium (excluding GST)	Tender Evaluation Sum (excluding GST)
The Rintoul Group Ltd	\$251,628.70	\$23,600.67	\$228,028.03
Barfoote Construction	\$299,647.21	\$0	\$299,647.21
Steve Bowling Contracting Ltd	\$299,754.96	\$57,138.47	\$242,616.49
Engineers Estimate	\$289,990.00		

Stage 2

The Tender with the lowest evaluation sum was from The Rintoul Group Ltd at \$251,628.70 (excluding GST). The tender price received from The Rintoul Group Ltd is 87% of the Engineer's estimate and is considered competitive. An arithmetic check was carried out on the lowest price received. No errors were found in the submitted Schedule of Prices. All non-price attributes were assessed as conforming.

Financial

The budget for the Ararua Road Bridge No. 168 Upgrade for 2018/19 is \$300,000.00 (excluding GST).

Chief Executive Approval

That the tender for Ararua Road Bridge No. 168 Upgrade - 2018/19 (Contract 17049) be awarded to The Rintoul Group Ltd for the sum of two hundred and fifty-one thousand, six hundred and twenty-eight dollars and seventy cents (\$251,628.70) (excluding GST).

CON17060
Wilson Rd Bridge No. 248 Upgrade

Introduction

Contract 17060 is for the completion of structural repairs and painting of the steel truss superstructure at Wilson Road Bridge No. 248. Contract 17060 was awarded on 21 December 2017 to Steve Bowling Contracting Ltd, for the Tender Sum of \$119,437.78 (excluding GST).

Additional works to the value of \$20,000.00 (excluding GST) were required on Wilson Rd bridge for additional structural works and painting. These were not allowed for in the original scope and was only identified upon having a safe scaffold access during construction. These additional quantities have been measured and approved by the Engineer throughout the works.

These additional works can be funded from the 2017/18 minor improvements works category.

General Manager Approval

That the contract value (17060 – Wilson Rd bridge upgrade) be increased by \$20,000.00 excluding GST from \$119,437.78 to \$139,437.78 (excluding GST).

5.2 Infrastructure Operations Report – July 2018

Meeting: Infrastructure Committee
Date of meeting: 12 July 2018
Reporting officer: Simon Weston (General Manager Infrastructure)

1 Purpose

To provide a brief overview of work occurring in the current financial year across services that the Infrastructure Committee is responsible for.

2 Recommendation

That the Infrastructure Committee notes the Infrastructure Operations Report update.

3 Background

In December 2016, Council adopted committee terms of reference for the 2016 – 2019 triennium, with the purpose of the Infrastructure Committee being to ‘oversee the management of Council’s infrastructural assets, utility services and public facilities’.

This report provides the Committee with a brief summary of the operational highlights from the Infrastructure Monthly Report, May 2018.

4 Significance and engagement

The decisions or matters of this report do not trigger the significance criteria outlined in Council’s Significance and Engagement Policy, and the public will be informed via report publication.

5 Attachments

Infrastructure Operations Report – July 2018

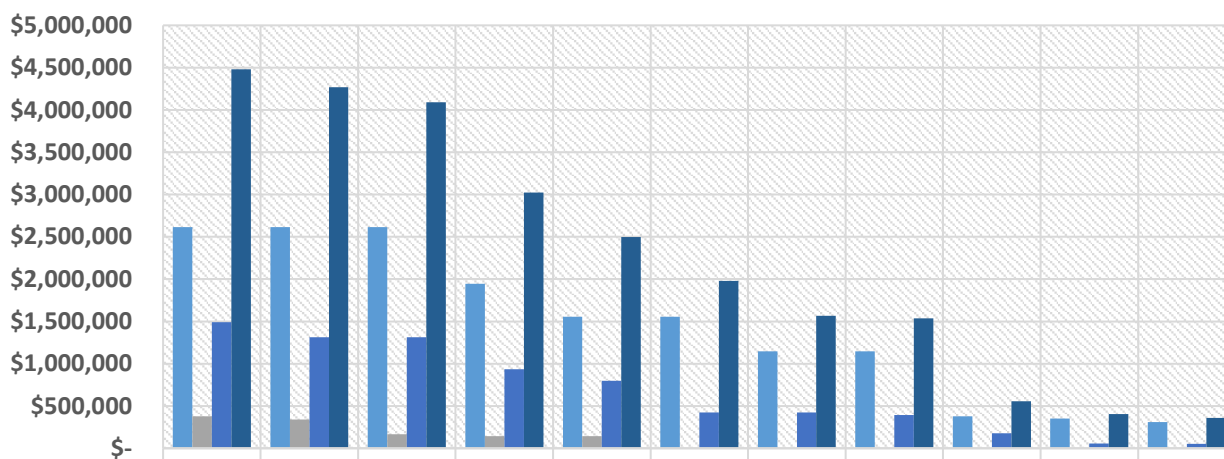
Infrastructure Operations Report – July 2018

Infrastructure Development

Capitalisation

Projects from Parks, Water and Waste and Drainage enter the work in progress account (WIP) upon commencement and are removed to Hansen Clearing once closed and documentation required for capitalisation has been provided. The prior period WIP has further reduced in May as we approach the end of the financial year with only two outstanding figures totalling \$359,295. A great effort which we endeavour to continue in the coming financial year.

Completed Projects Prior Year WIP



WASTE	2,613,6	2,613,6	2,613,6	1,944,8	1,556,6	1,556,6	1,144,4	1,144,4	378,496	349,859	308,555
WATER	378,795	341,718	164,492	142,179	142,179	-	-	-	-	-	-
PARKS	1,489,7	1,312,2	1,312,2	934,622	799,866	422,652	422,652	392,880	178,237	54,689	50,739
PRIOR WIP TOTALS	4,482,2	4,267,5	4,090,3	3,021,6	2,498,7	1,979,3	1,567,0	1,537,2	556,734	404,548	359,295

Asset Management and the Long-Term Plan

As previously reported one of the key projects currently underway for the team is the upgrade or replacement of our Asset Management System, the current version of which is no longer supported. While driven through the ICT department the project has significant input from the asset data and asset management teams who are ultimately the business owners for the system. During May, the Request for Process (RFP) began with Gary Scott managing the process on behalf of infrastructure. The team have worked through the assessment and hands on workshops and the scoring has now been completed, awaiting the outcome of the functionality test of the integration of WDC GIS. Asset managers have completed the final review of the LTP projects including updating Asset Management Plans and development contributions schedule. Long Term Plan and Development Contributions Policy due to be adopted on the 28th June.

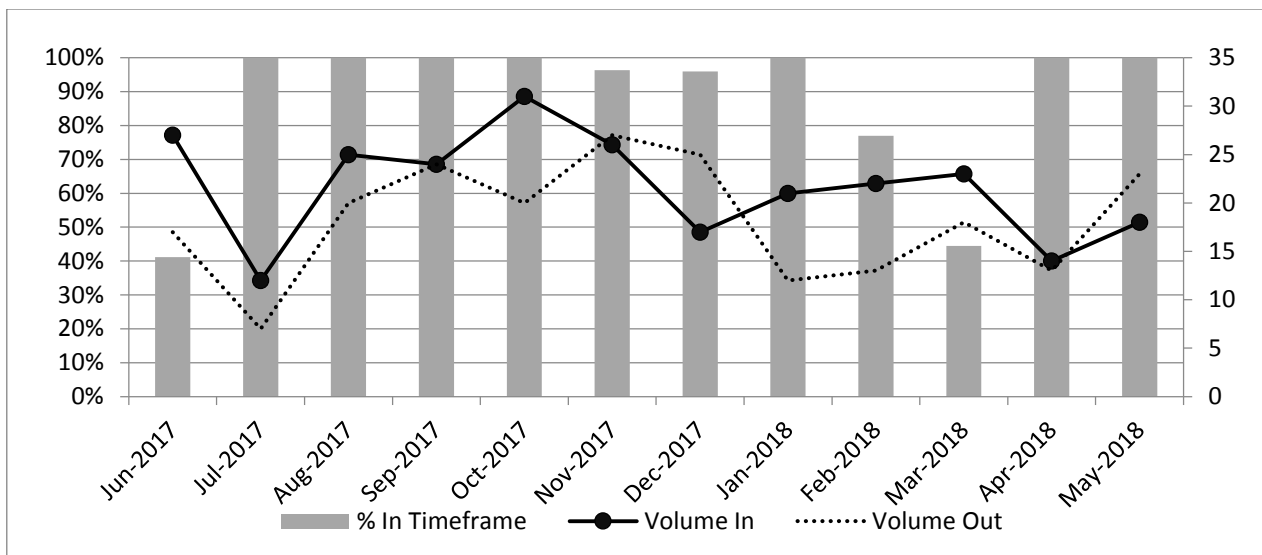
Engineering Standards

As reported previously the Planning and Development and Infrastructure teams continues to align the reviews of the Engineering Standards (the EES) and the District Plan. As stated previously a new approach has been taken whereby the ES will sit outside the District Plan, with technical triggers from the Standards instead being included in relevant chapters of the Plan.

The next step for the ES will be to undertake formal consultation once the relevant chapters of the District Plan are finalised for public notification.

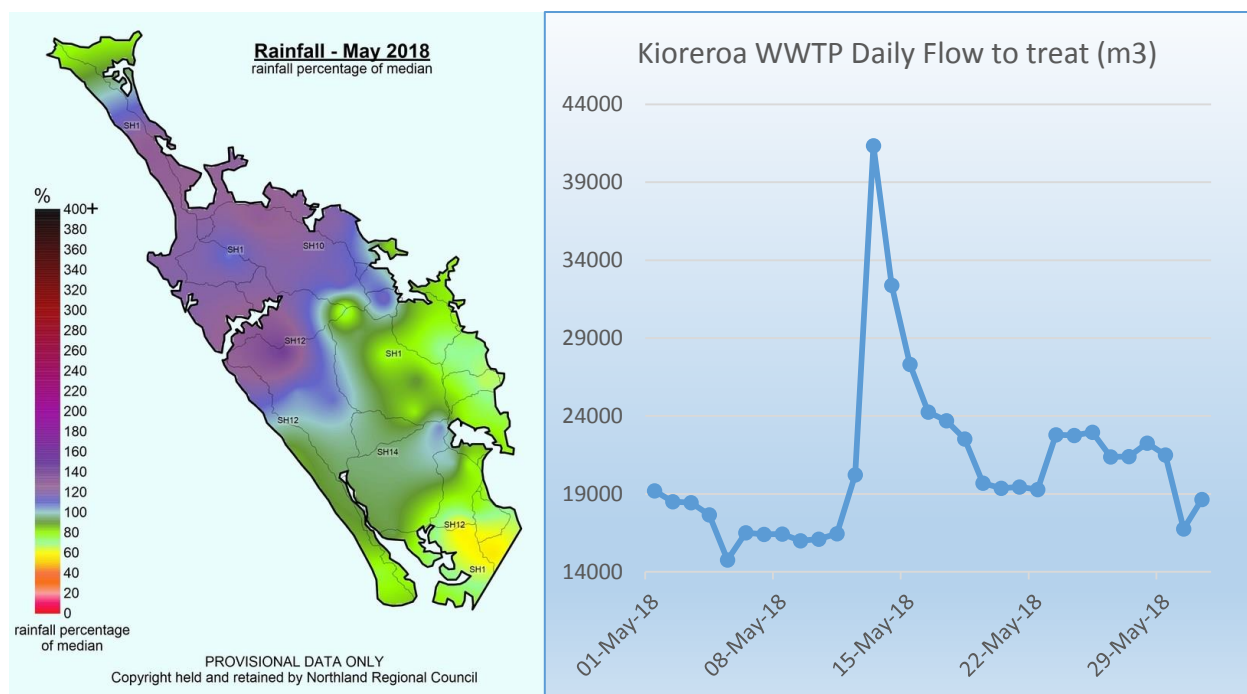
Development Engineering

The volume of applications processed remains strong with an unexpected upturn in May. Applications processed within timeframe is 100%. There have been some complex applications with the team actively contributing to the draft EES. The team have also been busy working with the planners on several preapplication meetings. This adds great value as it improves the quality of applications received.



Waste and Drainage

Operations and Maintenance



NRC image depicting the percentage of normal rainfall and graph illustrating the flow in m³/d through Whangarei WWTP

Health and Safety

H&S Committee meeting held at WWTP lunchroom; Operations Engineer attended. Signs replaced at Oakura, Portland and Whangarei WWTP's. Confined space training scheduled for June.

Kioreroa WWTP

Extreme flows were recorded during May. A trim of floating wetland one was completed.

Rural WWTP

Some ponding recorded at Ngunguru wetlands. Some communications problems occurred at Tutukaka and Ngunguru due to lightning; 2 modems need replacing. Waipu wetland outlets require spraying.

Human Resources

Parua school tour completed. Film crew attended the plant re the biogas project.

Reticulation

There were three sewerage spills in May.

Date Spill Started / Ceased	Location	Cause	Volume (m³)	NHDB Notified of the event	Type of Sewage
11/05/2018	Hilltop Avenue, Whangarei	Rag blockage in downstream manhole dropper also two other restrictions in downstream lines	<1m³	Raw/unscreened	NRC and DHB notified, road and channel washed and disinfected, cess pits cleared, lines flushed, buried manhole to be raised, all manholes in vicinity inspected
15/05/2018	Port Road, Whangarei	Heavy fat and rag blockage of upstream line(s)	<50L	Raw/unscreened	NRC and DHB notified, area cleaned and disinfected
29/05/2018	Hilltop Avenue, Whangarei	Large chunk of aggregate in line and roots down manhole outlet	<2m³	Raw/unscreened	NRC and DHB notified shortly after 10:00am, area hosed down and disinfected, cess pits vacuum loaded, CCTV of line scheduled

Capital Works Projects

Sewer CAPEX

Hikurangi Union Street sewer project has commenced; the three pump stations have been installed and preparations for the main replacement have begun. The work is expected to be complete by the end of June.

Hydrotech are currently locating underground services in preparation of replacing 500m of sewer rising main at Langs Bridge. Drilling of the line is planned to start mid-June.

Construction to extend the irrigation fields at Rama Road (Ruakaka WWTP) commenced on 1 June. The work is being undertaken by Northern Drainage and is expected to complete in August.

Sewer and Stormwater Renewals

Over 1km of sewer renewals have been identified for upcoming replacement which will allow preplanning of works and associated efficiencies.

Consents and Compliance

Ngunguru ammonia is still non-compliant with consent conditions the wetlands are a poor performer and need significant work or removal. Discussion have been had with NRC over the compliance and possible fixes.

Hikurangi is non-compliant around disinfection and solids due to membrane problems, the supplier has still not supplied the final report. Additional monitoring is being done to assess effects of the membrane not working. Data collected to date is showing there is no adverse effects from the discharge.

Policy and Procedures

CON1608

The first meeting at WDC was held to review Hydrotech performance during the previous month. A letter has been written to Hydrotech regarding the rates in the contract to allow adjustment to ensure rates reflect the real cost and allow free use of services.

Hikurangi Swamp Flood Management Scheme

Hikurangi Working Group meeting was held. Farmers are happy with running of scheme. Spraying of weeds to be reviewed next year.

Solid Waste Operations

Kerbside mixed recyclables will be taken to Auckland from the 1st of May. The charge for this will be \$154 per tonne in gate fee and \$212 in haulage, the average amount of mixed recyclables is 100 tonnes per month. Alternative processing options are being explored through the Joint Venture – Whangarei Waste Limited. Processing options will be dictated by the collection methodology implemented.

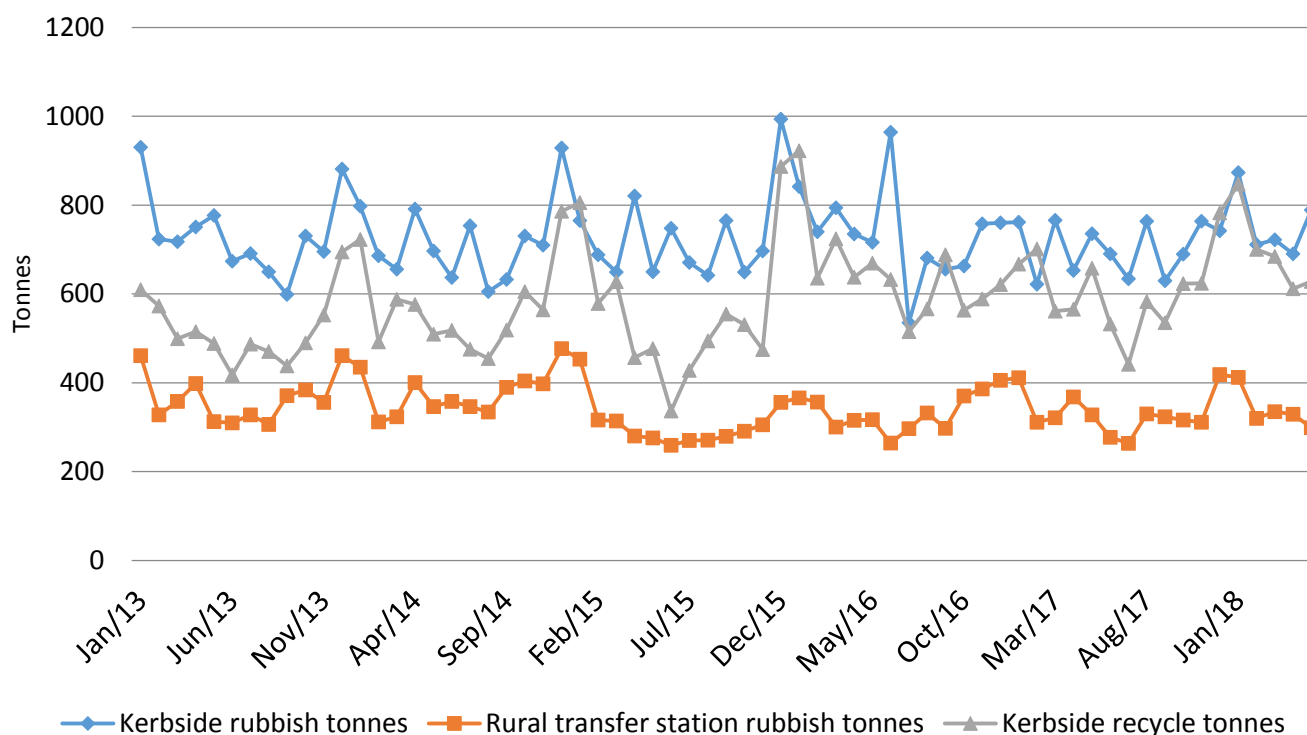
Monthly waste tonnages are shown in the table and charts below.

Rubbish Collection Tonnes	2017/18	2016/17	RTS Tonnes	2017/18	2016/17	Recycling Tonnes	2017/18	2016/17
June		690	June		277	June		532
May	789	736	May	299	328	May	628	658
April	690	653	April	329	368	April	611	566
March	722	766	March	335	321	March	685	561
February	711	622	February	320	311	February	700	701
January	873	762	January	412	412	January	848	668
December	742	760	December	439	406	December	783	621
November	764	758	November	311	386	November	624	589
October	690	663	October	316	371	October	623	563
September	630	656	September	323	298	September	527	688
August	764	681	August	330	332	August	441	567
July	634	535	July	264	297	July	583	515
Total for period	8009	8282	Total for period	3678	4107	Total for period	7053	7229

Kerbside Rubbish and Recycling Collection and Rural Transfer Station Operations

Kerbside recycling and transfer station tonnage figures are similar to last year, kerbside rubbish was higher than usual.

Solid Waste Tonnes Jan 2013 - Year to Date



Laboratory Report

Production

The Laboratory received 957 samples requiring 2871 tests during May; 497 tests were subcontracted. 51% of jobs were reported within five working days. Sample numbers continue to show an increase compared with last year, current percent increase of test numbers for the year to date is 10.2%.

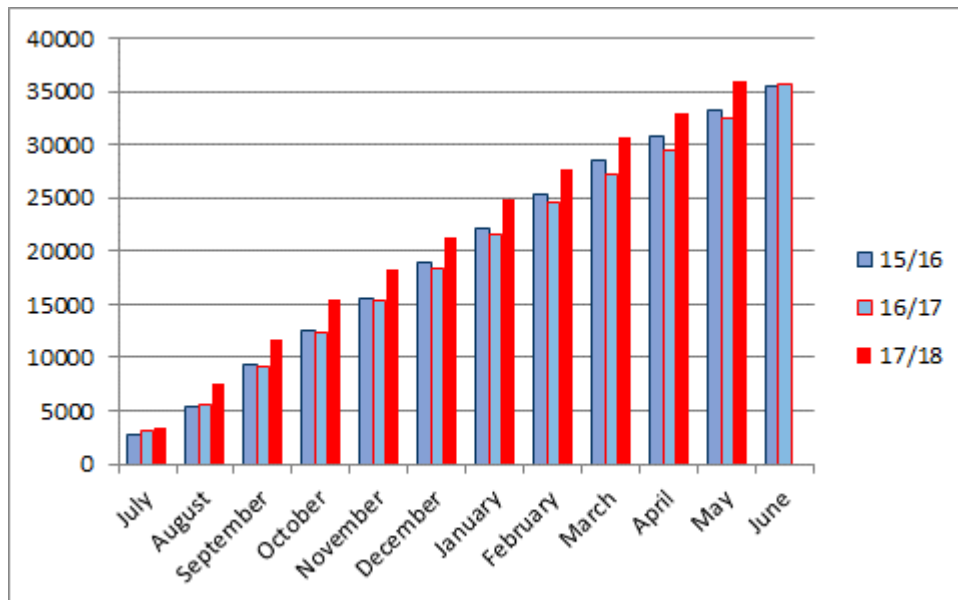


Figure 1; Tests performed to date for current year ending.

Infrastructure Planning & Capital Works

Major Projects

Major Projects: Sense of Place

- Carpark to Park: Initial project scoping is complete, including concept design and budget estimate. The Car Park to Park Working Party is meeting regularly. A decision has been made to time the physical works so that they do not interfere with the construction of Hundertwasser Art Centre. It is likely that construction of Car Park to Park will need to start in 2019-2020 with completion in late 2020.
- Amenity Dredging: This year's dredging is complete.
- Camera Obscura: The external project team are in the process of seeking funding for the construction of a camera obscura on Pohe Island. Preloading of the site with metal was completed in April. Construction is planned to start in August 2018, pending funding.

Major Projects: Parks & Recreation

- Matapouri Beach Restoration: Peer review of the engineering design is complete and comments are being addressed. Community consultation will begin late June/early July and the consent application will be lodged August. It is anticipated that replenishment works start in spring 2018.
- One Tree Point Seawall Investigation: The investigation will look at the entire length of coast around the One Tree Point area and will be the first step to develop a consistent approach to erosion management in the area. The final draft report will be complete June.
- Seawall Renewals 17/18: The design and consenting works Ritchie Road and Taurikura are completed. Ritchie Road seawall has been awarded to Clements Contractors. Taurikura seawall will be out to tender in July. The consenting process for Princes Road seawall is in progress.
- Ngunguru Seawall Renewal: Stage 1 at Te Maika Road is completed with agreed remedial works to the top of the wall and grass area to be completed once the contractor is available. Stage 2-3 seawall renewals along Ngunguru Road frontage are being reviewed based on community feedback. A concept plan is being prepared to refine the scope of work. Cost estimates will then be compared to budget.
- Sandy Bay Beach Restoration: An investigation is underway to determine a long-term solution to manage erosion. Once this has been completed, a concept plan will be presented to the community for consultation. This plan will include dune protection areas.
- Otaika Sports Park Field Construction: Construction of two new sports fields, including lighting, irrigation and drainage is currently underway, and the fields will be ready for the winter season April 2019.
- Hikurangi Multiuse Hardcourt: Construction of the hardcourt is complete with only minor finishing works required. Resource Consent to install the lighting has been granted.

- William Fraser Memorial Park Development Pohe Island: Professional Services have been awarded to Hawthorn Geddes to design and document the central island carpark through to physical works. Detailed design is going through final processes.
- Ruakaka Sports Fields: The design for the two new fields and refurbishment of the existing fields is nearly completed. Construction cannot start until the sand mound has been removed. An ROI has not found any interested contractors.
- Laurie Hall Park: Design for stage 2 of the upgrade of Laurie Hall Park is under revision. Construction of the new pathways and lighting is planned to start in the 2018/19 financial year after Armistice Day.
- Parihaka Track Renewals: The contract has been awarded to Plantpro & Sons. The Drummond Track and Dobbie/Hokianga tracks have been completed and opened.
- Limestone Island Pontoon – Pontoon has been designed and priced. Pontoon is being fabricated. Installation to begin July/Aug 2018.
- Abbey Caves Car Park and Toilet Facility - Hawthorne Geddes have provided the preliminary concept plans. Final concept plans, report and Engineers Estimate will be completed by the end of June.
- Quarry Gardens Car Parking Facility – Topographical survey has been completed and draft concept plans have been provided for comment. Changes have been made to these to further increase the number of carparks. Final concept plans and an Engineers Estimate will be completed by the end of June.
- Bascule Carpark - concept design is complete and rough order costs are being developed in June. Stakeholder engagement and detailed design will begin in July.
- Whangarei Falls Carpark Amenity Upgrades - the contract has been awarded to Robinson Asphalts and physical works are to begin in September 2018.

Major Projects: Water

- New Whau Valley Water Treatment Plant: The preliminary design was completed in April, and the detailed design contract was awarded to Beca Ltd in May. An 'Expression of Interest' is planned for June to start the contractor selection process. Detailed design is programmed to be completed in November 2018, and tendering for the physical works contract is planned for November – December. Construction is planned to commence in January 2019, and is estimated to take 20 months.
- Ruakaka WTP Clarifier Upgrade: Detailed design is underway, and should be completed by mid-July.
- Ridermain Replacements 2018/19: Drafting is complete, the works will be tendered and begin construction early in the 2018/19 financial year.
- Three Mile Bush Reservoir: Previous site location studies are currently being assessed and validated, with additional site investigation work to be performed to inform site selection process.
- Reservoir Rehabilitation 2017/18: Contract awarded to Steve Bowling Contractors. Works are complete at the Onerahi and Parua Bay Reservoirs. Work at Ruakaka and Ruddells is underway with completion due in June 2018.

Major Projects: Waste & Drainage

- Tarewa Storage and Emergency Overflow Tank: Construction is currently underway and is due to be completed July 2018 with commissioning work in August 2018. Extremely wet weather during January and February has reduced the number of days on site and consequently extended the completion date.

Major Projects: Compliance & Regulatory

- New Animal Shelter: This project is currently being scoped. Concept plans followed by a feasibility study to determine a suitable site will be undertaken during the 2019/20 financial year. This will be followed by a detailed design and price estimate for construction. Construction will be undertaken in 2020/21.

Infrastructure Planning

The team is continuing work on the comprehensive review of designations held by WDC. This requires research on the history and function of each designation to establish whether it has been given effect to. In many cases, corrections or changes to the designation are needed to provide for the effective ongoing operation of the facility.

A submission on the Proposed Regional Plan for Northland was lodged in November 2017. Evidence is being prepared for the hearings, which start at the end of August 2018.

The team is continuing to review a steady stream of subdivision and land use consent applications and providing input to plan changes and the Environmental Engineering Standards review.

Landscape Architects

The team is busy with various projects including leading the design of Pohe Island Masterplan, Pohe Island Central Carpark, the Town Basin Carpark to Park project, and Whangarei Falls Amenity Upgrades. Work is ongoing on the City Centre Precinct Plan, design palette, and Entranceways improvements.

Parks and Recreation

Operational updates

Public Tree maintenance

This calendar year there are 60 streets programmed to be maintained under Category C (every 5 years). Maintenance of these streets is overdue and should have been completed between April 2015 and December 2016. We expect the contractor to average around 10 streets per month depending on their length and other work such as Cut or Trim notices (CTN) or safety issues. In May, 8 streets were completed included Hatea Drive and Okara Road.

All Category A trees (due every 3 months) were completed by end of April.

The Elevated Platform Vehicle (EPV) crew spent around 5 days on WDC trees this month completing CTN work for Northpower and proactive powerline work from the active work list.

Work on Parks was also undertaken included Kensington Park which is now 90% completed including resolving issues around low trees in car parking areas. All that is left are the Phoenix palms down Kensington Ave side of the park and this is in the planning stages at present.

Tracks maintenance:

The upgrade of the Dobbie Track is now complete and was open to walkers in time for the Queen's Birthday weekend. Council are getting many compliments from walkers who are appreciative of the upgrades to these popular routes. The Ross Track will be completed in the new financial year.

The McKinnon Track upgrade at AH Reed was completed a year ago, and has been inspected for defects prior to releasing the contract retainer. It is looking good and is another very popular route from where walkers get a good view of Paranui Falls.

The new maintenance contract has got off to a good start with all KPI's being met. Eighteen track audits have been undertaken since 1st April with an average score of 96%. The Waipu Coastal Walkway is now maintained and gradual improvements will be made over several years as the biggest issues are dealt with first. Access is very challenging in some places but this wasn't stopping a junior school from using it, which was interesting to see.



Junior school children on the Waipu Coastal Walkway

Coastal Structures

The Coastal structures condition report has been received and reviewed.

Of particular note are three Wharves (Limestone Island/ Parua Bay/ Whananaki) which are all very old and in poor condition. Further option assessment will be carried out in order to maintain public safety and consent conditions.

Review of the report has resulted in a prioritisation schedule for the new Parks and Coastal Structures Maintenance contract which was tendered on the 5th June 2018 and closes 6th July 2018.

Remedial storm repairs to sections of the Pyle Rd West Seawall are almost complete. Heavy swells were removing lighter walkway material, therefore to maintain integrity of the surface medium sized rock has been utilized. The strategic Seawall report for the One Tree Point area is due by the end of June with recommendations for prioritising works.



Pyle Rd West Remedial Seawall Repairs

Sports Fields

Significant and regular overnight rain and with some cooler temperatures slowing grass growth. Ground conditions holding up, however the wetter fields are starting to show signs of wear.

Cricket wicket renovations continue and due to weather conditions are now later than ideal.

Weed infestations in couch fields continues to be a concern and the use of couch is being re-evaluated in light of there being no selective herbicide which can remove species such as Kikuyu and Paspalum from the couch sward.

The old house at 280 Otaika Road next to the Sports park was removed and this site will be cleared and brought into the mowing regime to tidy up this area at the entrance to the city.

The new Head Groundsman has started and is getting to know the fields and area well.

Audit results by the contractor indicated less than acceptable line marking results on the sports fields which has resulted in a change of staff for that function.

Remedial measures have had to be taken to stop vehicles using Pohe Island as a 4-wheel drive testing ground.



Vehicle damage at Pohe Island

Parks and Gardens

The Month of May brought some fine weather and a good chance for the contractor to catch up on some much-needed spraying. The annual bedding displays started to show some colour throughout the city. Some of the primroses and primula have been attacked by caterpillars. A spray program with *Bacillus thuringiensis* (an organic

spray option using a bacterium to kill the caterpillar) has been put in place. We will need to keep monitoring the effectiveness of this spray.

The Town Basin also saw a change in personnel in the month of May. Raelene (from Recreational Services) has taken on the role of Gardener for the area and has started to make good changes. These include the laying of some bark in the garden by the Quay, mulching gardens in the Art Park and nearby Reyburn St carpark area. An overall improvement in garden appearance can be seen.

The plants for this winter's shrub garden planting have been ordered with planting to commence in June. May has still been busy for the contractors mowing crews, even though the growth has slowed down and the ground is starting to get wet. There are places where they are having to leave areas due to wetness. We are starting to get a lot of vehicle damage around parks now. Ocean Beach grass carpark is too wet to mow plus people are driving on it causing a mess.

The contractor cannot mow all the Kamo bypass (below 80km zone for NZTA) because of the new cycleway paths being constructed. The cycleway contractors need to fix some turf damage the trucks have caused driving on the grass when it has been wet.

Freedom campers remain an issue from Sandy Bay to Matapouri, and also Lake Waro. Parua Bay boat ramp has been left in a bad state due to freedom campers parking in wet areas, there will have to be some renovating of the grass there as there are so many ruts.

The new bollards at Western Sails and Look Out Hill were completed after rain early in the month delayed installation. Two more sites are getting new bollards – William Fraser Park and Lake Waro.

Large boulders were installed at Whangarei Falls Car Park to ensure vehicles do not drive through the gardens. Tsunami signs were installed at all designated areas, except Whananaki, due to a typo error on signage and Ngunguru due to contractors working on site. The final two signs will be installed in early June.

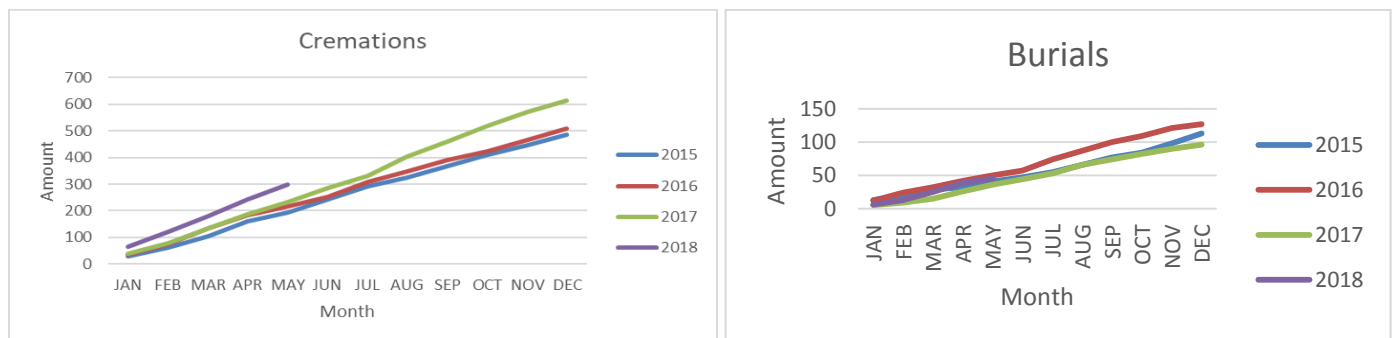
Playgrounds and Skate Parks

During May, the damaged exercise equipment in the Hihiaua Reserve was replaced. The manufacturer accepted there was a design fault with the equipment causing a weakness where it broke. They replaced the item (strengthened design) at no cost.

The seat on a seesaw broke at Mander Park and has been replaced. A rope play at Kensington Park came loose and had to be tightened. Morningside swing seat was replaced after being vandalised.

May saw a lot of preparation work for the new playground at Otangarei. Three contractors will need to liaise to ensure the playground, the shade sail structure and the CCTV cabling is installed simultaneously. Installation is scheduled to start on the 18th June.

Cemetery:



Cremation numbers continue to increase compared with early years.

May was a very wet month with lots of rain making the grounds soft. Not too much damage so far from members of the public driving on the grass but it is bound to happen if the rain keeps up. Robinson memorials have made a start installing a monument in the new family burials area which will be a great example of what can go up in this area. The monument will stand 2 meters high and about 1 meter square at the base and sits on reinforced concrete pad which runs 2 meters deep as a footing to prevent it toppling.

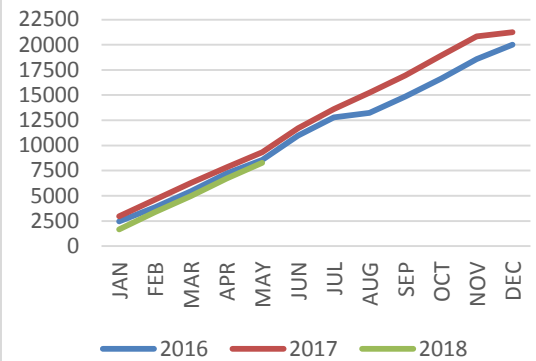
The family and natural Burial areas will be available 1st July.

Botanica

Visitor comments:

- Portsmouth, England. Fernery was great. ☐
- Taranaki, Really lovely experience. Appreciated the plants having labels.
- The Matariki foyer display goes in this week and will consist of native trees to give a bush feel about it.
- The annual tree giveaway was another huge success and the record was broken again this year with all the trees gone after 2 and half days. Everyone was very happy to receive their trees, but once they ran out there were obviously some disappointed people.

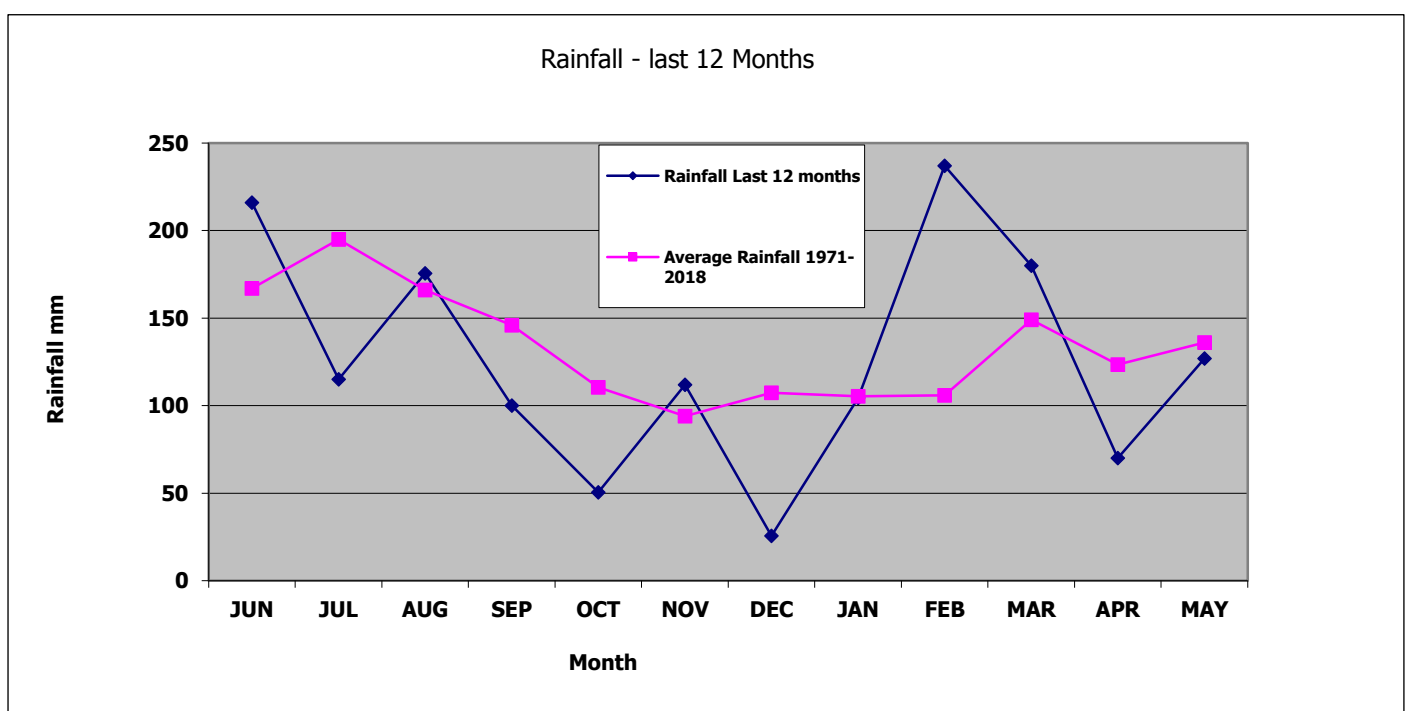
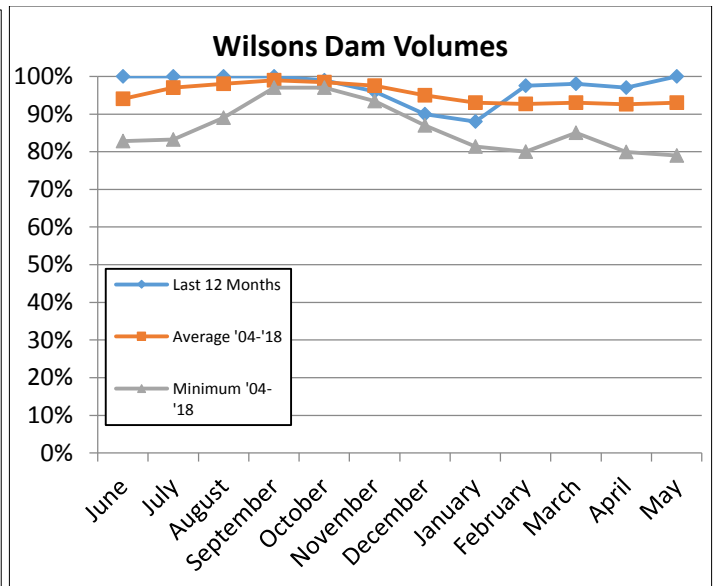
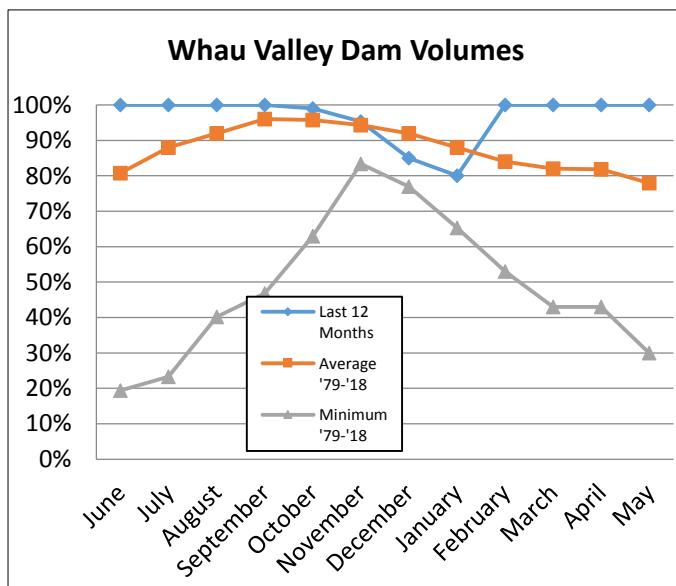
Botanica Annual Results (Cumulative)



Water Services

Rainfall and Water Sources

After some fluctuations over the last few months' rainfall returned to near normal in May with 127mm falling compared to the average of 136mm. However, June has started with some heavy rainfall events which have led to significant surplus of water and dams overflowing.



Production Report

Treatment plants ran well during May but struggled to cope with heavy rainfall during the middle of June. This was compounded with one plant (Ruddells) being shut down for repairs. The rainfall event which saw nearly 200mm of rain fall in 48 hours caused the Poroti plant to also shut down leaving only Whau Valley supplying the City. Whau Valley also struggled for a while as an historic slip in the dam catchment caused the water quality to deteriorate significantly. Staff had to change the coagulant treating the water to ensure the plant could cope with the increased turbidity. Contractors also had to re-valve the pipe network to get Whau Valley water to feed the West and South of the City normally feed by Poroti and Ruddells. The Ruddells plant was re-started and staff were able to maintain reservoir levels without the need for Poroti. The Whau Valley Dam Overflow Spillway is shown in the photographs below.



Capital Works

An expressions of interest document has been advertised for the physical works contract for the Whau Valley Water Treatment Plant. This is will close in July and a shortlist of contractors will then be selected to proceed to the final tendering stage starting in September.

Work on the meter replacement is now complete for the year and next year's contract is being prepared. The Ruddells raw water line replacement is also complete although some reinstatement will have to wait until the ground dries out. The main replacement contract is also underway with mains being replaced in Albany Road, Tikorangi Place and Kent Road. Work is expected to be complete by the end of June.

Takahiwai Dam and Catchment

An agenda item was presented the Infrastructure Update meeting in June concerning the ongoing work to determine the fate of the Takahiwai Dam and catchment area. As reported, there are a number of options which are being work through with stakeholders. While this process is continuing, it was decided that the land remain in Council ownership.

Roading

Maintenance

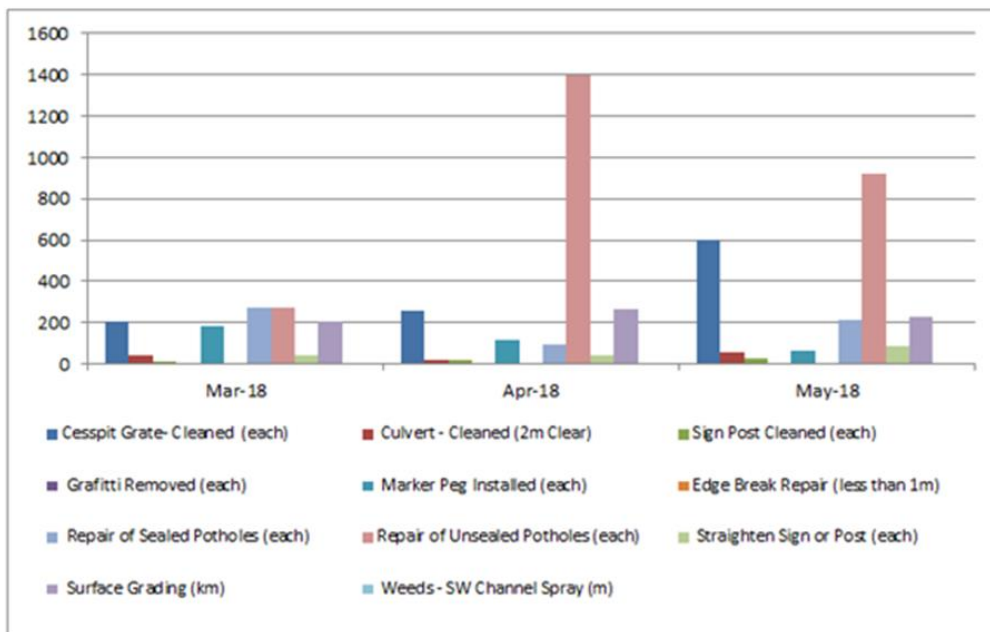
A period of wet weather towards the end of June has caused some flooding and damage to the Districts roading network. Although most damage is limited to a minor level overall the costs are likely to exceed \$300,000 and a flood damage claim to NZTA is being prepared.

The new maintenance contracts are to be awarded and will start with effect of 1 July 2018.

Authorised works this month include vegetation control, drainage works and stabilised pavement works. Routine works this month has *mainly* consisted of pothole repairs, edge break repairs and maintenance grading. Two dedicated patrol units have undertaken routine work including general maintenance of signage and other assets, edge marker pegs, minor vegetation sight clearing and cesspit grate/surface water channel cleaning.

The annual remark has been completed.

Roading Operational Outputs - Monthly Achievement – Routine Works



Pavement Rehabilitation and Seal Extensions.

The programme of rehabs on rural roads has been completed. Works have been completed on three small sections on Kokopu Road, as well as a major slip repair on Abbey Caves Road. A section on Springfield Road, and Rehabs on Pipiwai Road and Whatitiri Road are also now complete. Design works for the 2018-19 annual programme are already underway. The seal extension contract for 2.5km of new seal on Wrights Road and McCardle Road has been completed. Design of the final 4km of sealing for this road is also underway.

Bridge Repair

The upgrade of the first of the bridges on Doctors Hill Road and the Thompson and Old Tokatoka Road bridges are now complete. Upgrade of the second bridge on Doctors Hill Road, Ararua Road and Wilson Road bridges are now also completed. Major bridge maintenance contracts for scour protection and general maintenance are under construction and will be completed by the end of June.

LED Street Light Conversion

Funding has been approved from NZTA for \$6.6M to replace the existing streetlights with energy efficient LEDs. This work was funded at 85% FAR (subsidy) for work completed by 30 June 2018. NZTA have announced that the 85% subsidy rate has been extended up until June 2021.

The installation trial that was undertaken on the Onerahi/Whangarei Heads area is now complete.

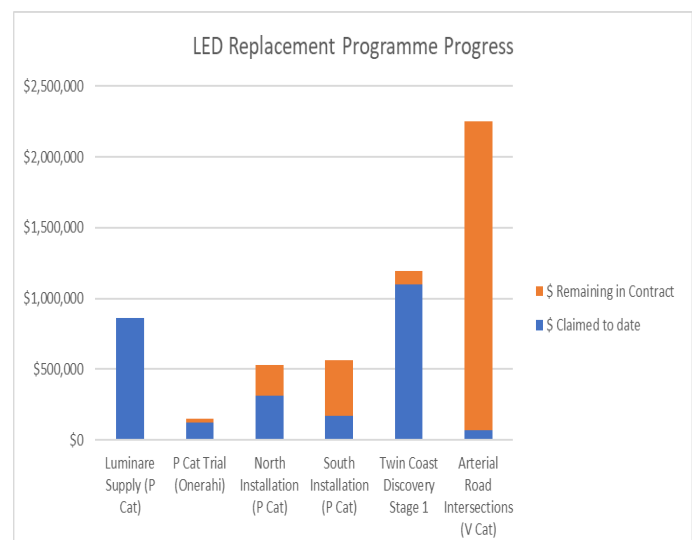
The two contracts for the installation of the 3,300 P-Category lights in the northern and southern halves of the Whangarei District Council area have been awarded to Currie Electrical and McKay's. Work on these contracts started in January and is due to be completed in June. In total, 2940 P-Category lights (89%) have been installed at the end of May.

The upgrade of the V-Category (Arterial road) lights on the Twin Coast Discovery Highway in Whangarei City, which is being undertaken by Currie Electrical, is nearing completion.

The V Category lights for the arterial road intersections have been designed and the luminaires ordered. These luminaires are expected to arrive in June. As there are only 83 intersection lights, this work is likely to be included in the Twin Coast Discovery Highway contract as a variation.

The remaining 1,200 V-Category lights are currently being designed and it is expected that these designs will be received in late May. Given that there is a 3-4 month lead time, this will result in these lights arriving in September/October. The installation of these lights is likely to be undertaken by June 2019.

We are currently determining whether the central management system (CMS) to control the new LED streetlights can be provided by the Spark proposed "Smart Cities" LoRaWAN network.



Kamo Cycleway

The stage 2 contract (Cross St to Kamo Road) has been awarded and construction has commenced. Construction of the cycleway for Stage 1 were completed by the end of January but works on the Railway and Crossing controls were not completed until May.

The programme of works and progress is reported below:

Stage 1 (CON16020 Rust Avenue to Cross Street)

- Civil works complete, except those components to be completed by KiwiRail.
- A portion of the fencing at Whangarei Club is on hold. KiwiRail are opting to fix a slump in the upper dry stonewall embankment (near Rust Ave) before we complete this section in June 2018.
- Railway signalling works are now complete at the Vinery Lane and new Whangarei Primary School crossings. (see photo below). This works is led by KiwiRail and their sub-contractor. The section of path from Vinery lane to Manse Street is now open to the public.
- Planting works has started and will be completed in May.
- Stage 1 has a target official opening of August 2018, but with some sections available for use earlier.

Stage 2 (CON16086 Cross Street to Kamo Road)

- SP 1 Cross Street to Wrack Street (target completion of Spring 2018)
- Earthworks and services work is nearly complete, and the section north of Manse Street is nearly ready for pouring.
- Manse Street / Lupton Avenue intersection improvements is partially completed, Broadspectrum is working with KiwiRail to complete the rail crossing improvements in early May with phase the pedestrian signal crossing works programmed for June.
- First section of concrete along Cross Street has been poured. All concrete pours are programmed to be completed by the end of June 2018.
- SP 2 Wrack Street to Kensington Avenue has started. Closure of Wrack Street intersection with Lupton Avenue is planned for June 2018.
- SP 2 Kensington Avenue to Kamo Road has started, with clearing and earthworks nearly complete. The target completion date is late-2018.

Stage 3 (Kamo Road to Jack Street)

- Design completed, we have received KiwiRail feedback and are incorporating required changes.
- Tender will be uploaded in July-August.
- Physical works is programmed to start in spring 2018 with a target completion of early 2019

Stage 4 (Adams Place to Fisher Terrace)

- Path design mostly complete – this section will be tendered with Stage 3 as a separable portion, however, excluding the underpass, which will be a separate tender.
- Enabling works is underway to ensure that an all-weather access and platform is available for the underpass construction.
- underpass preliminary design is completed, KiwiRail 50% review is completed and tender will be released in early May.
- Underpass construction is to take place during the Christmas railway shutdown.

Stage 5 (Fisher Terrace to Kamo village)

- Scoping design underway for future links to Kamo Intermediate, Kamo High School and Kamo Village. This will involve a combination of shared paths and traffic calming (greenways). Note that this section is not part of the 2015-18 programme of works and will be completed as part of the 2018-21 LTP.

The Walking and Cycling Strategy

The Walking and Cycling Strategy 2012 is currently undergoing its 5-yearly review. The updated strategy will be the keystone for securing funding for urban walking and cycling projects, as well as strategic regional Great Rides and Great Walks throughout our District.

The draft strategy has been adopted by Council and is available for public consultation during June.

We are working with NRC, Northland Inc, KDC and FNDC to develop a robust regional strategy with associated maps, regional priorities and economic justification for a series of high-quality easy trails following our unique coastlines. These

trails once complete, will link Auckland's east coast with the Bay of Islands, via the Bream Bay Coast and Tutukaka Coast, then connect across to the Hokianga Harbour via Twin Coast Discovery Trail then back down to Auckland's west coast via the Kauri Coast Trail. The three Councils are working together to put forward a series of applications to Government's Provincial Growth Fund to build some of the key sections of these regional trails.

Waipu Walk Cycle Trust – Stage 2 Estuary View Heights to Waipu Cove – Physical works is planned for mid-2018. Stage 1 got a highly-commended award for the NZTA's Taking Communities on The Journey, which was announced at the Asia Pacific Cycle Congress in Christchurch on October 19. The NTA and the Trust have submitted a combined Provincial Growth Fund Expression of Interest application to complete the Trail from Waipu to Waipu Cove.

Whangarei District Road Safety Promotion May 2018

SAiD (Stop Alcohol Impaired Driving): 12 participants completed the programme in May. This was the final programme for this year.

Drive Soba: 12 recidivists are currently attending two programmes both due for completion in June

Young Drivers: Two courses held in May had, 28 completed, 26 sat and 20 passed at People Potential. There is one more programme in June for this year.

Speed: Programme on bus backs and cinema continuing.

Community Mentor Driver Programme: 52 learners are being mentored by 14 volunteers mentors, including three new. They carried out 105 hours and nine sat and nine passed restricted licences. A training session was held for all the mentors.

Restraints: One clinic and 1 police checkpoint were held: The police checkpoint completed our child restraints programme at Raumanga. Nine children were found totally unrestrained, Most said have restraint in another car,. All ticketed. Technicians checked 11 cars, spoke to 14 adults. There were 29 children in the 11 cars.

Signs Project: This programme is ongoing to find appropriate hard frame signs for rotating messages.

Fatigue Stops: This activity has been completed for this year. Dates have been set for next year.

Key district issues

- Young Drivers
- Alcohol and/or drugs
- Speed
- Rural speed zone loss of control / head on
- Intersections

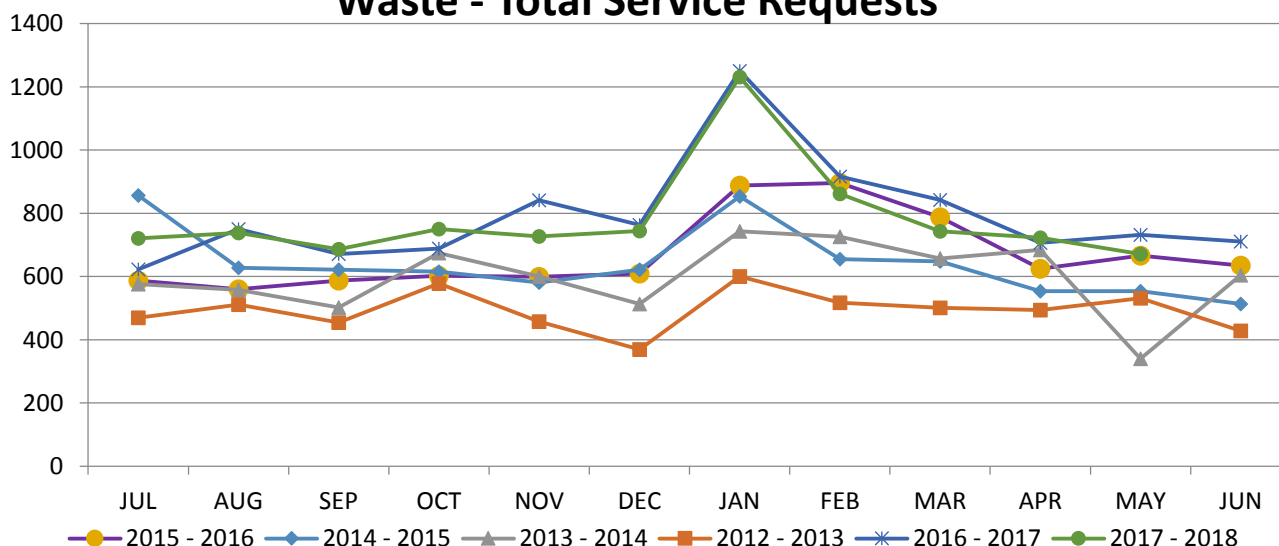
Northland Road Toll

Road Toll	Total for all 2017	Total at End May 2018	Northland SH Network	Northland Local Network
Whangarei	14	9	5	4
Kaipara	5	2	2	0
Far North	22	9	6	3
Totals	41	20	13	7

Customer Request Management Services (CRMs)

The Infrastructure Group received a total of 1737 CRMs in the month of May 2018. 9,699 CRMs for 2018 to-date with 28,852 CRMs in total for 2017.

Waste - Total Service Requests

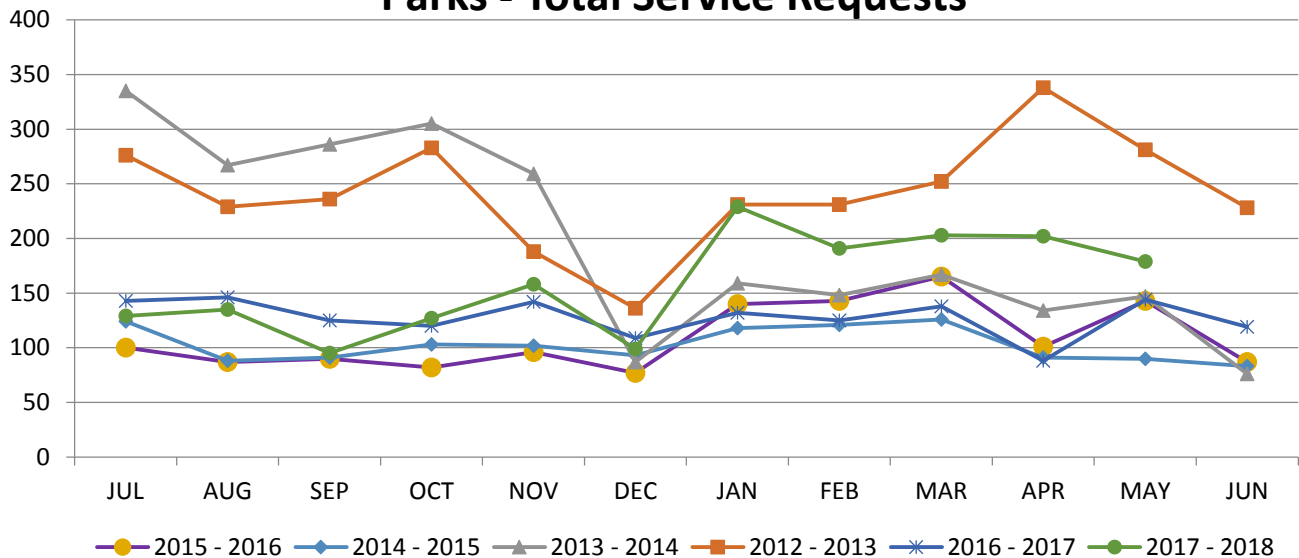


The Waste and Drainage Team received 671 CRMs in May 2018. Three were impressed CRMs, and there was one dissatisfied call with seven acceptable.

The top five CRM issues for our Waste and Drainage Department for the month of May were:

- Rubbish Queries – 128 calls (non-collection, fly tipping etc)
- Public Toilet queries/complaints 58 (e.g. Soap dispenser empty).
- Sewer queries- 29 (e.g. blocked waste drain)
- Recycling queries and complaints- 37 (e.g. Bin missed during collection)
- Storm water queries- 26 (e.g. blocked storm drain)

Parks - Total Service Requests

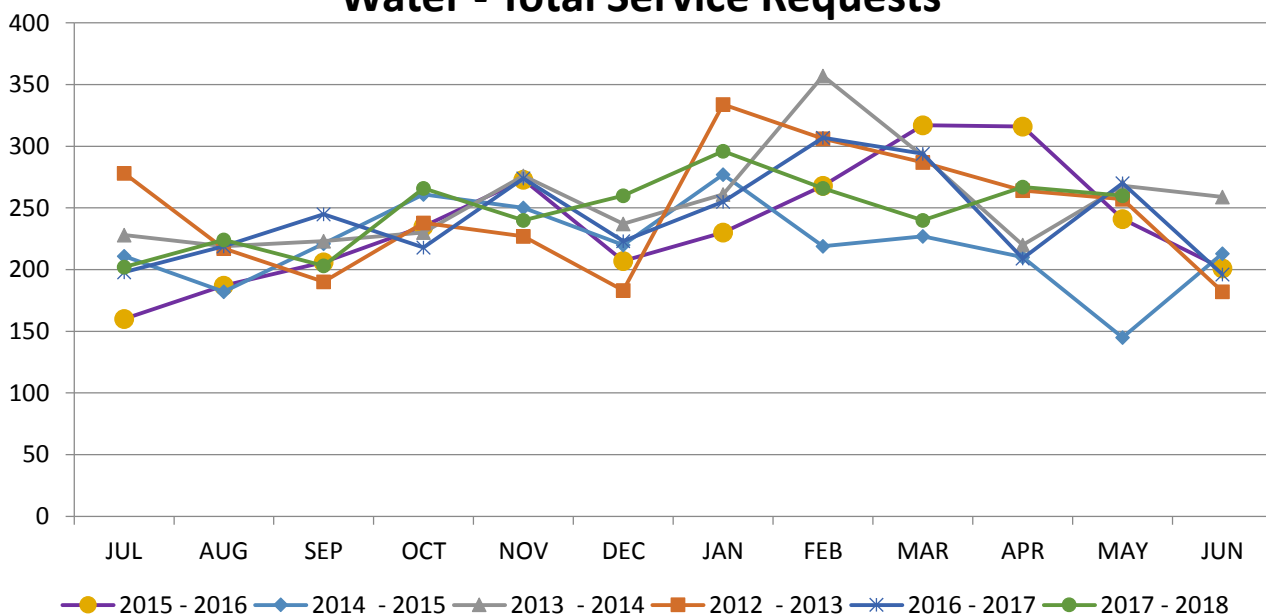


The Parks team received 179 CRMs in May 2018. There were five impressed CRM's recorded for the Parks Team for the month, along with 2 acceptable and two dissatisfied calls.

The top five CRM issues for our Parks and Recreation Department for the month of May were:

- General Parks queries- 59 (e.g. access to reserves, Drone requests etc)
- Tree and Street Tree queries- 58 (e.g. tree fallen over)
- Cemetery enquiries- 17 (Burial enquiries etc)
- Walkways- 10 (Works on walkways)
- Mowing (Mowing of Parks and playgrounds) 10

Water - Total Service Requests

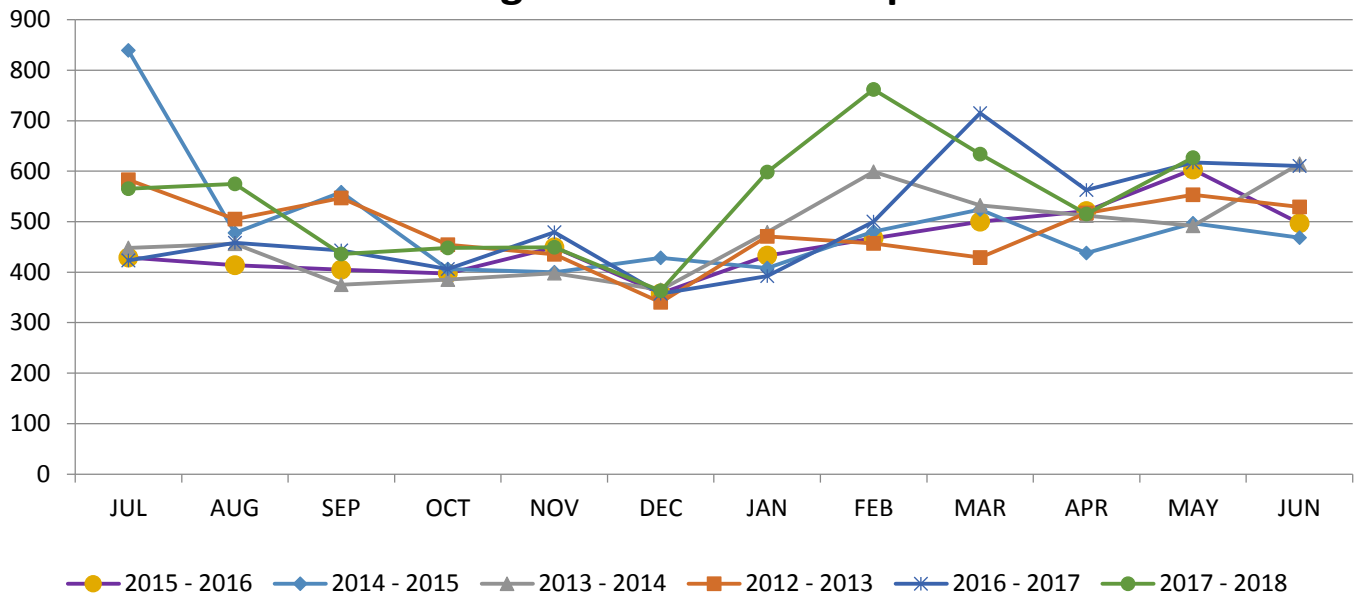


The Water team received 260 CRMs in May 2018. The Water Team received 14 impressed calls and nine acceptable calls during the month. No instances of dissatisfied feedback were received.

The top five CRM issues for our Water Department for the month of May were:

- Water Leaks- 115 (Leak repairs or concerns)
- Meter Box Queries- 50 (New box, new meters)
- No Water 15 (No water at tap)
- Water Quality- 15 (Water quality issues- clarity, odour, taste)
- General Water Queries- 14 (land enquiries etc)

Roading - Total Service Requests



The Roding Team received 627 Customer Service Requests in May 2018. There were 46 follow up calls made in the month of May. Nine customers were dissatisfied., Nineteen customers found our service acceptable. Eighteen customers were impressed by the Roding team and contractors.

The top five CRM issues for our Roding Department for the month of May 2018 were:

- | | |
|---|--|
| 1. 93 reports of Roding General | e.g. General and Safety issues. |
| 2. 90 reports of Unsealed Street Lights | e.g. Maintenance on unsealed network. |
| 3. 68 reports of Roding Maintenance | e.g. General maintenance – sweeping and pot holes. |
| 4. 40 reports of Trees and Vegetation | e.g. Maintenance on trees and vegetation. |
| 5. 52 reports of Storm water issues | e.g. Clearing cesspits and storm water issues. |

RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i))}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section 7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

"That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.

Note:

Every resolution to exclude the public shall be put at a time when the meeting is open to the public.