



Te Kārearea Agenda

Date: Wednesday, 21 March, 2018
Time: 9:00 am
Location: Tau Henare Marae
Pipiwai
Attendees: Her Worship the Mayor Sheryl Mai
(Co-Chairperson)
Jared Pitman (Co-Chairperson)
Cr Crichton Christie
Cr Vince Cocurullo
Cr Tricia Cutforth
Cr Sue Glen
Cr Greg Innes
Cr Sharon Morgan
Cr Anna Murphy
Allan Halliday
Deborah Harding
Merepeka Henley
Violet Sade
Taipari Munro
Kaile Nahi-Taihia
Takiri Puriri
Delaraine Armstrong

For any queries regarding this meeting please contact
the Whangarei District Council on (09) 430-4200.

1. Open Meeting	
2. Karakia/Mihi	
3. Apologies	
4. Introductions (Whakawhanaungatanga)	
5. Previous Minutes	
5.1 Minutes Te Karearea Meeting 21 February 2018	3
6. Reports:	
6.1 Hapu Mandating Update March 2018	15
6.2 Treaty of Waitangi Settlements - Progress from Hapu March 2018	17
6.3 Te Karearea Strategic Partnership Forum Bookings for 2018	19
6.4 Action Log March 2018	21
6.5 Representation Review 2018	35
6.6 Trustee Appointment - Whangarei Art Museum Trust	41
7. General Business	
8. Closure of Meeting - Karakia	

Te Kārearea



Te Pae Tawhiti/Vision:

“He Whenua Rangatira”

“Whangārei, a district of prosperity, wellbeing and empowered communities”

Te Kaupapa/Mission:

“Ka tūtuki te Kāwanatanga ā-rohe, ka puāwai hoki te kotahitanga me ōna tini kaupapa”

“Local Government that works through effective partnership and provides practical solutions”

Ngā Tikanga/Principles:

- He kitenga mutunga kore, mahi tahi, mahi pono – Strategic partnership working collaboratively and in good faith
 - Kia Māia – Providing leadership through courage
 - Te Manawatōpu – Of one heart and mind. We are stronger working together
 - Anga mua – Progressive and proactive
 - Me kōrero tika, tau noa ngā take – Open and frank mutually agreed outcomes
-



Te Kārearea Meeting Minutes

Date: Wednesday, 21 February, 2018
Time: 9:00 a.m.
Location: Council Chamber
 Forum North, Rust Avenue
 Whangarei

In Attendance

Her Worship the Mayor Sheryl Mai (Co-Chairperson)
Hona Edwards (Acting Co-Chairperson)
Cr Vince Cocurullo
Cr Tricia Cutforth
Cr Sue Glen
Cr Greg Innes
Cr Sharon Morgan
Cr Anna Murphy
Deborah Harding
Violet Sade
Takiri Puriri
Delaraine Armstrong
Jared Pitman (Co-Chairperson)
Cr Crichton Christie
Allan Halliday
Merepeka Henley
Taipari Munro
Kaile Nahi-Taihia

Not in Attendance

Scribe

Jennie Thomas (Democracy Adviser)

Also in attendance: Janelle Beazley, Michael Kake, Asaeli Pene (Tuia participant), Cr Cherry Hermon, Bart van der Meer (Manager of Volunteering Northland), Paul Waanders, Jill McPherson (General Manager – Strategy and Democracy, Simon Weston (Infrastructure – General Manager), Sandra Boardman (General Manager – Community), Alison Geddes (General Manager – Planning and Development), Jonny Gritt (Manager – Community Development), Melissa McGrath (Manager-District Plan), Evan Cook (Senior Planner – District Plan), Sarah Brownie (Planner – District Plan), Andre Hemara (Māori Engagement Officer), Debbie Taylor (EA to General Manager Community and Strategy and Democracy), Jason Marris (Manager -

Democracy and Assurance), Rachel Pascoe (Team Leader – Communications), Merryyn Stratham (Consultation Adviser)

1. Open Meeting

2. **Karakia/Mihi** – Hona Edwards offered a Karakia. Acknowledgement was made of the sad loss to the community of Te Raumoa Kawiti.
3. **Apologies** – Cr Christie, Huhana Lyndon, Jared Pitman and Allan Halliday, Cr Cocurullo and Cr Cutforth for early departure, Michael Kake and Deborah Harding for late arrival.

The apologies were accepted by consensus.

4. **Introductions (Whakawhanaungatanga)** – Asaeli Pene, Tuia participant mentored by Her Worship the Mayor, was introduced to the meeting. Asaeli gave a pepeha and noted his involvement as a volunteer for Whangarei Youth Space and as a member of WDC Youth Advisory Group (YAG). Her Worship the Mayor acknowledged the mihi and advised she was looking forward to working further with Asaeli through YAG and Youth Services.

5. Previous Minutes

5.1 Minutes Te Karearea meeting 15 November 2017

Moved by Cr Murphy

Seconded by Cr Morgan

That the minutes of the Te Kārearea Strategic Partnership meeting held on 15 November 2017, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

6. Reports:

6.1 Volunteering Northland

Cr Hermon introduced Bart van der Meer - Manager of Volunteering Northland. Mr van der Meer explained the very wide range of options available for volunteers and opportunities for skills to be learnt.

Volunteering provides inclusion and connection, it is a forum for making friends and having fun and good for self-esteem.

At the Ngapuhi Festival there were 40 volunteer members assisting. The organisation was also involved with the Waitangi celebrations.

Volunteering Northland feels it is missing opportunities with Māori led organisations and would like to work with Marae in a more efficient manner to provide opportunities for volunteers.

It was suggested that meetings be arranged with members of Te Kārearea or Hapū to provide an opportunity to kaupapa.

Janelle Beazley advised she would raise at the next trustees meeting.

Mr van der Meer was thanked for his presentation and suggestions.

6.2 Hapū Mandating Update February

Violet Sade requested clarification regarding hapū mandates and representation. This will be taken back to Te Huinga and debated in that forum.

6.3 Treaty of Waitangi Settlements - Progress from Hapū February

Hona Edwards advised of the meetings which have taken place with the Treaty Minister, Andrew Little and his team. The Minister has advised there will only be one Ngāpuhi settlement. The position has been reached where Tūhoronuku and Te Kotahitanga are navigating a successful pathway for Treaty of Waitangi settlements for Ngapuhi. There has been a realisation of a requirement to compromise to move this kaupapa forward. It is thought that the meeting to be held February 27 will be pivotal to the progression of the claims redress process for Hapū and Northland. This document has been formulated over nine months and there are only a couple of issues left to resolve. An update will be able to be provided after this meeting.

Mike Kake queried what Council's position was in in relationship to Hapū and the Treaty Settlement.

In response, Cr Innes advised that Māori representation has been debated in Council with different views expressed. Council are now looking more to Treaty Settlement and outcomes. There are relationships with Hapū and Iwi in decision making through the statutes we work under for example the Resource Management Act (RMA). This underlines a strong strategic relationship.

As Council representatives, it is important for Councillors to have good relationships with hapū within our own wards. Council representatives must be able to engage with the whole community. Representation has been given a lot of thought and we are striving for a relationship.

Her Worship the Mayor, thanked Mike for his challenge and acknowledged the importance, at some point, to state Council's position. Obviously, Council are not part of the treaty negotiation process, but acknowledges as owner of land that could be included in settlement, that in future there could be co-governance arrangements. In future, we can agree to set down our position from not only a legal perspective but also from a relationship standpoint.

6.4 Te Karearea Marae Booking for 2018

The Marae bookings were noted for 2018. It was advised that since publication of this report the Terenga Paraoa Marae had confirmed their willingness to hold Te Karearea meetings on 19 September and at Maungarongo Marae for 21 November 2018 (yet to be confirmed).

Violet Sade advised that she would discuss and confirm a booking for the Ngunguru Marae for May 16 with Takahiwai as a backup. It was suggested it would be advantageous to have a backup Marae for the listed dates.

Her Worship the Mayor noted an extra Te Karearea meeting has been scheduled to be held at Council on Wednesday 19 December 2018.

6.5 Action Log February 2018

Jill McPherson advised that there have been further updates to the action log. The Papakainga Plan Change has been adopted by Council. The Winstone Quarry application is still on hold. The Raumanga Heights Block subdivision has not had a survey plan submitted nor an application for an extension so it can be assumed the consent has lapsed.

There was a query on behalf of Cr Cutforth on the status of the Poroti Springs consent. Jill advised that the consent has been withdrawn for the bottling plant.

Hona Edwards advised that there is an intent to truck water out and bottle elsewhere. The national water debate would be closely followed.

6.6 Community Development Framework February 2018

Jonny Gritt (Manager – Community Development). Jonny Gritt gave a pepeha and advised we would be taking the meeting through a Community Development Approach presentation.

The expectation around Council's role is changing and is more often seen now as a decision-facilitator more than a decision maker. Community Development is perceived as different things to different people.

Community Development is not:

- A community service delivery
- Social work or welfare
- A “feel good” exercise

Community Development is a self-determining function. It has to result in tangible outcomes. Often councils can be quite Council centric. Community Development is more about getting alongside the community and working with them. This is often a more complicated process.

Council’s definition - “Whangarei District Council’s Community Development Framework seeks to support communities to collectively impact positively upon the issues, needs and aspirations identified as important by those communities”.

The Community Development Department Functions include:

- Community Funding
- Community Led Projects (Village Plan)
- Community Development
- Community Safety
- Community Liaison
- Community Property and Pensioner Housing

It is about needs and aspirations being identified. Understanding the needs of our different communities. It involves conversing and consulting - mindful not overly. Assessing the readiness of individuals and groups. Some communities are at different stages. Ensuring clarity of expectations and adopting intentional outcome measurements.

A key part of the Community Development Operational model will see Community Development Advisors spend time in different community’s district wide. They will learn about these communities and provide a pivotal point of contact with the rest of Council. These advisors will advise on community funding and provide support for Community Led Projects, capacity development and facilitate community engagement and action. Community Development will provide a link across wider Council departments to develop information flows.

Cr Morgan noted that Community Advisors will also have on board the Local Ward Councillor to work together within the communities.

Delaraine Armstrong queried the recruitment process regarding Community Advisors. Jonny advised that one position had already been filled and the advertisement process had just begun for the second. There was discussion on relationship development and connecting with Māori and whether there could be a Māori perspective to the recruitment process and for community funding.

6.7 Sites of Significance to Māori - Plan Change 100

Jill McPherson, General Manager – Strategy and Democracy asked for any comment on the report outlining the history of the contract with Repo Consultancy Ltd to work with hapū to collect and provide to Council areas of significance to Māori.

Cr Morgan enquired on consultation undertaken with Nga Hapu O Mangakahia. Jill advised the limited documentation available indicated Nga Hapu O Mangakahia ceased being recorded as being consulted with.

There was discussion on the five plus year process of consultation and the seemingly low level of monitoring of payments made.

There were some expressions of interest in further investigation and whether it should be taken higher judicially. Jill advised that the issue has been explored with Council's legal counsel but there is not sufficient documented evidence to take further. The focus should now be on the future process.

There was intention stated to take this information back to hapū for discussion.

There was general agreement that there were two main contributors to this issue. The failure of the contractor providing the service and from the funding provider (WDC) for not monitoring the process adequately. Jill advised that Council has since changed and improved its procurement and invoicing processes. A better use of resource now is to move forward. There are grants available from Council to develop Hapū Environmental Management Plans (HEMPs). Please refer to Andre Hemara regarding these.

The meeting adjourned at 10.40 and reconvened at 11.00am.

6.8 Sites of Significance to Māori Plan Change

Evan Cook, Senior Planner District Plan ran through the presentation on the Sites of Significance to Māori – Plan Change 100.

The overview of the presentation was to provide background to the plan change, look at where we are now, and to suggest a proposed way forward.

The outlined approach is to capitalise on work already completed and to recognise that the District Plan is only one mechanism to protect sites. The District Plan is not necessarily the best way to protect all sites.

Work on the plan change began in 2009. It involved identifying new sites for inclusion in the District Plan. Developing Plan provisions to protect sites (within the Historic Heritage chapter) and development of internal Council processes for protection and engagement with iwi and hapū.

There are 86 sites identified in the operative District Plan. There is also a database of archaeological sites identified by the New Zealand Archaeological Association. There is value in having sites noted in the plan as a reference for developers to avoid damage and for consultation purposes.

The Plan Change has identified 708 new sites including:

- Marae
- Pa Sites
- Wāhi tapu
- Awa (rivers/streams)
- Puna (springs)
- Repo (swamps)
- Mahinga mataitai (food gathering areas)
- Ngahere (forests)
- Moutere (islands)
- Mara Kai (Gardens)

The alert layers and who has access and how it will be displayed:

- Level 1 - public sites information on GIS, public can view
- Level 2 - some information around location – rest of information with hapū
- Level 3 - all information held by Hapū

The Historic Heritage chapter has been made operative. The overarching objectives and policies relate to all historic heritage including sites of significance. The Auckland Unitary Plan Independent hearings panel would not include sites unless information was quite specific.

The suggested approach to progress the plan change is to focus on sites hapū are comfortable with including.

Staff wish to work with iwi and hapū to fill in gaps on the existing information and identify values for each site.

Sites would be digitised in GIS format while having discussions about plan provisions and how they will be developed. Staff have recognised a need to engage a GIS expert to assist.

Following on there would be pre-consultation with effected stakeholders e.g. DOC, landowners, hapū, iwi, Federated Farmers etc.

To provide for other methods of protection there would be:

- A separate project to identify sensitive sites (Level 2 and 3)
- Set up a GIS layer within in Council - silent files that identify area that triggers applicant to go and speak to hapū
- Develop internal process to protect sites and facilitate consultation with hapū

Council would like to receive feedback on these proposals and to reengage with hapū and iwi groups, to identify public sites to include in the District Plan and to fill in information gaps in data around sites already identified.

Delaraine Armstrong made the observation that it will always be difficult to enforce protection of sites. Wāhi tapu is not a guarantee of protection, there are some things we can put in place to help with protection. While recording these sites, there is a need to articulate what the protection process is.

The “story boards” situated around Whangarei referencing and providing information on sites are seen as a great asset which help to gather respect and understanding around these sites.

It was asked how Council is proposing to build a sense of trust to ensure connection with hapū. It will be for hapū to identify which sites are to be included in the District Plan with Council staff now engaging directly with hapū rather than through a consultant. It is hoping that this will build that sense of trust.

Hona Edwards acknowledged the necessity of identifying particular sites of significance because of the types of activity being undertaken in the vicinity of these sites. He suggested a beneficial path would be for hapū to have meetings to discuss the significance of specific sites and to identify sites that we feel may be impacted from development in the future.

Both retrospective consents and landlocked significant sites were discussed. Both were seen as difficult issues. There is value in identifying these sites to trigger consultation.

In relation to protection of sites, Cr Innes stated that the highest protection available would be when the site is notified within the District Plan. He raised the possibility of the next level of protection being the need for HEMPs to be considered. HEMP's could signal broad areas which contained more sensitive sites. If a consent application for that area was lodged the applicant would need to go through a formal process of hapū consultation.

Delaraine Armstrong was in agreement of HEMP's being used in this process. She saw a need for Council to include hapū in the conversation.

Deborah Harding expressed the need for Te Huinga to be consulted with as the next step. There are different interests and different levels of engagement that have occurred. It would be beneficial for Te Huinga to get a clear understanding on how the process will evolve. She advised of the rahi of work that goes into HEMPs.

It was explained that HEMPs were undertaken by hapū who were aware of tribal estate. Identification of all the resources and wāhi tapu known by hapū on their estate. Building on this Hapū knowledge as a platform. This is why there is some hesitation to provide all this information. There has been a hesitancy to provide

these as tribal areas shrink. It is a tool that can be added to – a Marae library for future generations.

It was noted that there is a reference available through the Waitangi Tribunal which has all public significant sites identified and mapped.

6.9 District Plan Rolling Review Update

Melissa McGrath – Manager District Plan advised that the report provided a simple update on the District Plan Rolling Review since last year and the upcoming programme for 2018. Melissa advised that any plan changes will be reported back to Te Kārearea. The Rural Plan change is still open for appeal until the end of March. A report will be provided to Te Kārearea after that point.

6.10 Infrastructure Operations Update - February 2018

Simon Weston, General Manager, Infrastructure ran through the presentation on the Infrastructure Operations update.

- Environmental Engineering Standards will be released within the next few months.
- The Car Park to Park is an exciting project which has been in the planning stage for the last few years. Three options were put out for public comment a few years ago, from which a plan was put together with elements from all three options. The project won't start until the Hundertwasser project is finished as this area will be used during its construction. The park will provide a further amenity area in the district.
- Horahora sports field renewal has been completed and the sand fields are ready to be used.
- Otaika Sports park project is underway. There is already a number of league fields and the concept plan is for ongoing construction of two additional soccer fields. The drainage and irrigation should be completed and ready for the 2019 winter season. The fields will be of the same standard as Pohe Island and Springs Flat. It was noted that parking in winter can be hazardous on a busy State Highway. Simon advised that the concept plan allowed for a lot more parking for this site.
- The Hikurangi multi use hardcourt turf has been completed with the lighting to be finished. Council is working with a group on the best utilisation of the hardcourt for the various codes etc.
- The Pohe Island park concept spatial plan was presented. At present work is being undertaken on the carpark service area in conjunction with Bike Northland. The draft LTP provides substantial funding for the Pohe Island park development.
- The Botanica Fernery Conservatory underwent a refresh last year with great results. Botanica received over 20k visitors in 2017. Visitor numbers have grown year on year.

- Water levels are at 98% full for Wilsons dam and Whau Valley is sitting at 100%.
- The disruption to the Ruakaka water supply in early January was explained. It is thought the problem was caused by poor water quality introduced from the river intake. It took nearly 24 hrs to get the supply back on line. Marsden Point Refinery is a key user of this supply, taking approximately 5000 cubic meters per day. A report on the incident and contingency plans are being produced at present.
- LED street lighting conversion – Council are replacing approximately 6000 street lights across the district with LED lighting. Council is receiving a substantial subsidy from Government of 85%. The LED lights are a more efficient operational cost alternative, saving almost 50% power and lower replacement of bulbs. LED lighting also provides a brighter white light. Delaraine commented that it would be beneficial for other facilities such as community halls and marae to be able to embrace this project and have LED lights installed.
- Stage 1 of the Kamo shared path project cycleway has been completed but Council is working with KiwiRail on the crossings. Work on Stage 2 has commenced.
- Customer Request Management Services (CRMs) – data was provided on the number of requests received by Council on an annual basis. A reminder to the community to phone 430 4200 to log a customer request. A record is kept on each request which is followed up on and can be referred to. It is a system that works well but we are continuously trying to improve.

Feedback from the meeting included the suggestion to present information on the rural infrastructure. Simon affirmed he would provide slides based on rural investment for the next meeting.

There was a query and discussion on the maintenance of the paper road that continues at the end of Ngunguru Ford Road. It was explained that if further development was to take place and the developers formed the road to Council's standards, then a subsidy could be obtained from NZTA for maintenance. The concern was noted but as the road is a paper road maintenance will not be undertaken by Council.

Cr Morgan requested a narrative on the break down for solid waste for further updates.

A request was made for dead Cabbage trees, at Whangarei's Southern entranceway, to be cut off at the base to encourage new growth and to tidy the area. This will be referred to NZTA for action.

6.11 2018-2028 LTP Consultation Document

Rachel Pascoe (Team Leader – Communications Operations) presented the Draft LTP consultation plan to the meeting members. Advice was given that the

consultation document was being finalised at present. Audit NZ are still to provide their audit opinion which will be included in the final document. There may be a few minor changes once the final document is presented to Council next week for adoption. This consultation document is the main piece of work that goes out to the community for consultation.

Following on from the adoption of the Consultation document, a series of public meetings will be held (meeting dates provided on inside cover of document). The Consultation Document focuses on three key issues.

- The continued focus on core assets, in particular stormwater renewals
- Growth and getting set for the future - where the Civic Centre will be situated
- Keeping the place nice and improving amenity - Community funding for community led projects

Options on the Rates Structure Review will also be consulted on.

There will be a Have Your Say Event (HYSE) on 5 April and a more formal traditional hearing to be held on 20 April.

The consultation period runs from 7 March – 8 April and members were asked to make their communities aware of the consultation and document to receive their feedback.

7. General Business

Cr Morgan advised that 12 kiwi will shortly be released into Pukenui forest. The 12 kiwi will be the first of 40 kiwi tagged for translocation over the next 3 years. The pre-release ceremony is taking place on 17 March to be held at Maunu School.

Whangarei Sculpture Symposium Art Auction is to be held 22 March onsite at Hihiaua Peninsula. The event runs between 12 and 22 March in which artists are invited to create a piece that relates to 'Journey'.

The 20 completed sculptures can be viewed from 2.00pm onwards on 22 March, with the live auction at 5.30pm. Cast the message out to your hapū.

A new Rangatahi Court is to be launched at Terenga Paraoa Marae on Saturday 24 February. Rangatahi Courts operate within the existing Youth Court system. They use a marae-based environment to help young Māori and their whānau engage with the justice system in culturally appropriate ways.

The Northland Pacifica fusion festival is to be held at Hihiaua Peninsula on Saturday 24 February.

8. Closure of Meeting – Karakia

The meeting concluded at 12.20pm with a Karakia from Takiri Puriri.

6.1 Hapū Mandating Update

Meeting: Te Kārearea Strategic Partnership Forum
Date of meeting: 21 March 2018
Reporting officer: Jill McPherson (General Manager Strategy and Democracy)

1 Purpose

To inform the Te Kārearea Strategic Partnership Forum on hapū representatives confirmed by Te Huinga as members of the Te Kārearea Strategic Partnership Forum.

2 Recommendation

That the Te Kārearea Strategic Partnership Forum notes that;

Jared Pitman Co-Chair, Taipari Munro, Takiri Puriri, Sharon Kaipo, Janelle Beazley, Violet Sade, Alan Halliday and Delaraine Armstrong are confirmed by Te Huinga as members on the Te Karearea Strategic Partnership Forum.

3 Background

An email was received into Council from Janelle Beazley advising the hapu representatives confirmed as members of the Te Karearea Strategic Partnership Forum.

“Tena korua

Please find below the confirmed names for Te Karearea as confirmed by Te Huinga.

Jared Pitman - Co-Chair
 Taipari Munro
 Takiri Puriri
 Sharon Kaipo
 Janelle Beazley
 Violet Sade
 Alan Halliday
 Delaraine Armstrong

At present the above are 7 members + the co-chair. We are awaiting confirmation from one of the hapu with the outcome of their hapu hui. Please let me know if you have any queries.

Nga Mihi

Janelle”

6.2 Treaty of Waitangi Settlements – Progress from Hapū

Meeting: Te Kārearea Strategic Partnership Forum
Date of meeting: 21 February 2018
Reporting officer: Jill McPherson General Manager Strategy and Democracy

1 Purpose

A verbal update on Treaty of Waitangi Settlements will be provided by Hapū representatives to the Te Karearea Strategic

2 Recommendation

That the Te Kārearea Strategic Partnership Forum note the verbal update of the Treaty of Waitangi Settlement progress from Hapū representatives.

6.3 Te Kārearea Strategic Partnership Forum Bookings for 2018

Meeting: Te Kārearea Strategic Partnership Forum

Date of meeting: 21 March 2018

Reporting officer: Andre Hemara

1 Purpose

To inform the Te Kārearea Strategic Partnership Forum of the marae bookings for 2018.

2 Recommendation

That the Te Kārearea Strategic Partnership Forum notes the marae bookings for 2018.

The proposed following meetings dates to be held on marae for 2018 have been documented below with back up marae that were suggested at Te Kārearea meeting held in February 2018.

<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sep</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
24 Council	21 Marae	18 Council	16 Marae	20 Council	18 Marae	15 Council	19 Marae	17 Council	21 Marae	19 Council
	Tau Henare Pipiwai		Paratene Te Manu Ngunguru (TBC)		Tau Henare Pipiwai		Terenga Paraoa Whangarei		Maungarongo Poroti (TBC)	
Backup marae			Rangiora Marae Takahiwai				Tau Henare Pipiwai		Tau Henare Pipiwai	

For your information, a link with relevant details associated to each marae sourced from www.maorimaps.com

Tau Henare Marae – Pipiwai <https://www.maorimaps.com/marae/tau-henare-pipiwai>



Paratene Te Manu Marae – Ngunguru - <https://www.maorimaps.com/marae/ngunguru>



Terenga Paraoa Marae – Whangarei - <https://www.maorimaps.com/marae/terenga-paraoa>



Maungarongo Marae – Poroti - <https://www.maorimaps.com/node/13611>



Rangiora Marae – Takahiwai - <https://www.maorimaps.com/marae/takahiwai>



6.4 Action Log

Meeting: Te Kārearea Strategic Partnership Forum
Date of meeting: 21 March 2018
Reporting officer: Jill McPherson General Manager Strategy and Democracy

1 Purpose

To brief the Te Kārearea Strategic Partnership Forum on the actions undertaken by Council for queries brought up at previous meetings as outlined in the attached Action Log.

2 Recommendation

That the Te Kārearea Strategic Partnership Forum note the verbal update to the Action Log.

3 Background

Queries from previous Te Kārearea Strategic Partnership Forum meetings are added to the Action Log with Council updating actions. This month Council will provide a verbal update on the Action Log.

4 Attachment

Action Log

ACTION LOG

PRIORITIES	MEETING DATE	PROGRESS	STATUS
Issues of pedestrian safety in Tikipunga	November 2017	Pedestrian safety at the new subdivision Falls Rd and Totara School. Questions were raised about the safety of new subdivision roading designs.	Pending
	Response:	This matter is still being investigated by the Transport Department.	
Whangarei Waterfall issues	November 2017	A number of issues in regard to the Falls reserve were stated: <ul style="list-style-type: none"> - The water smells when it is low - The rubbish bins need to be cleared more often - Buses and cars make it unsafe for pedestrians - There are dogs wandering in the area. 	Pending
	Response:	This is being followed up by the Parks Department.	
Registering Wāhi Tapu (and other sites of significance to Maori)	20 September 2017	There was general concern expressed regarding Sites of Significance register including: <ul style="list-style-type: none"> - Is there funding for Hapu? - The funding that was provided to Ngati Hau – how was it spent? - What protection does recording a site give? 	Ongoing
	Response November 2017	<p>Information that has been received has been reviewed. it is now considered that 75% is collected. This is no longer an active plan change while awaiting further information.</p> <p>There is no additional Council funding for this at this time. Council initially funded this through Repo Consultancy. This funding was to cover costs to the Hapu and the consultant. It has all been spent without the full information being passed to Council from Hapu. The planned Sites of Significance Plan Change is reliant on this information so a new solution will be required.</p> <ul style="list-style-type: none"> ● The total amount paid to the contractor was \$172,250 +GST. The contractor has detailed within invoices to Council payments to hapu including Te Parawhau. Council has no evidence of what happened to the 'hapu' payments. ● Mapping information has been received from Ngati Kahu, Ngati Hau, Te Waiariki, Patuharakeke, half information from Ngati Wai and Ngati Hine and no data from Te Parawhau. 	

PRIORITIES	MEETING DATE	PROGRESS	STATUS
		<ul style="list-style-type: none"> The contract required the consultant to obtain data from all of the above hapu plus Ngati Korora and Ngati Taka Pari. <p>Information is held by Council in three ways:</p> <ul style="list-style-type: none"> Confidentially ("black" sites restricted to two staff with authority) Open Council-only. <p>When an application is received for a consent that has a site on the land involved, the applicant is required to discuss the development with the relevant Hapu.</p>	
	Update:	Two reports are included on the last agenda. A way forward was agreed. The action log will be used to keep the Forum updated on the progress on Plan Change 100.	
Blue Goose Entranceway	20 September 2017	Future developments for the Blue Goose entranceway, potentially could host a cultural precinct which may include a marae for Otaika.	Pending
	Response November 2017 (no change)	The treatment of this entranceway is being considered as a new item for the Long Term Plan 2018.	
Sealing Rural Roads	19 July 2017	<p>Requests to seal rural roads:</p> <p>All of Wrights Road (partial seal is a project for 17/18 year).</p> <p>Forestry routes.</p> <p>Dust/mud on roads that are school bus routes.</p> <p>Henare Road – access to urupa and marae. This road is unsafe after big rains.</p> <p>A prioritised list of roads to be sealed and dedicated annual budget for LTP was requested.</p>	Pending
	20 September 2017	Request to seal Ngunguru Ford Rd was made.	

PRIORITIES	MEETING DATE	PROGRESS	STATUS
	Response: November 2017 (no change)	<p>Council is intending to repair 3 short sections of Kokopu Rd as the pavement in these locations has failed. These will be completed in the next few weeks. These are ongoing maintenance work required for all roads to keep the travelling public safe. These works do not include the sections of road with the various tight corners which are before the first section of the proposed works, as the pavement through these sections are ok.</p> <p>The logging companies previously investigated the potential use of Kokopu Rd for returning empty logging trucks because the narrow windy nature of this made this route unsafe as the trucks couldn't traverse the corners without crossing the centreline.</p> <p>Council has allocated \$1.3M to the sealing of an additional 2.5km of Wright and McCardle Rds this summer and tenders for the work close in early November. Therefore, we assume works will commence on the road later in November.</p> <p>Funding for the maintenance of Kokopu Rd and the funding for the seal extension works on Wright Rd come from different funding sources within NZTA and their funding rules do not allow the two activities to be mixed.</p> <p>Council is about to commence the agreed dust suppression programme of works on the District's unsealed logging routes in November.</p> <p>Further seal extensions and how they are prioritised will be considered as part of the Long Term Plan 2018</p>	
Maori Participation in elections	4 August 2017	Desire expressed to encourage more Maori Candidates and more Maori voting.	Pending
	Response November 2017 (no change)	This is a matter for the next local government elections to be held in 2019.	
Hihiaua Cultural Centre	19 April 2017	Support was expressed for the Cultural centre and support for Council to contribute to it financially.	Pending

PRIORITIES	MEETING DATE	PROGRESS	STATUS
	Response November 2017 (no change)	Council has committed \$500,000 to the Hihiaua Cultural Centre. It will be available to them when certain milestones are achieved. Fundraising has started and a \$675,000 grant has been secured for Stage 1 to proceed in the near future.	
	Response March 2018	The Hihiaua Cultural Centre Stage 1 has received a \$1m grant from the Provisional Grant Fund. This means Stage 1 is now fully funded and can proceed.	Pending
Focus on Youth (Joint initiative)	19 April 2017	Clarification has been requested on what this action means.	Pending
	20 September 2017	Hapu have requested that Council develop some ideas for this initiative.	
	Response November 2017 (no change)	Council will do so and report back to Te Karearea.	
	Response: February 2018	This arose from a joint Council/Te Huinga workshop soon after the elections. No action to date. Ideas also required from Te Huinga.	
Rates Structure Review	19 April 2017	In April 2017 Council provided Te Karearea with an overview of the Rating Structure review and agreed to discuss the rating of Maori land as a separate process from the wider engagement process. It was also agreed that Schedule 11 of the Rating Act would be a specific focus of that discussion. A suitable forum for this will be arranged in the near future.	Pending
	Several	Interest in a workshop on schedule 11 was repeated.	
	20 September	Te Huinga invited staff to attend a Te Huinga meeting to have a workshop on the Rating Policy. Also, a report to Te Karearea was requested.	
	Response: February 2018	The preferred rating policy will be included in the Consultation Document for the Long Term 2018-28 that will be provided to the members at this meeting.	

PRIORITIES	MEETING DATE	PROGRESS	STATUS
Rates arrears	24 May 2017	Treatment for Maori land will form part of broader Council rating review.	
Winstones Quarry	May - August 2017	<p>Winstone Quarry Development – there is concern about placing the overburden onto the Pegram land.</p> <p>GBC Winstones resource consent application for overburden (LU1700100) has been received. The application includes an assessment of effects on the limestone outcrop (Tonkin & Taylor, Preliminary Overburden Disposal Area). There is only a small area of this on the site with the vast majority located to the north-west of the disposal area.</p> <p>The report concludes that there is a low to negligible risk of void collapse due to limited area underlain by limestone and the expected limited thickness of limestone in the area.</p> <p>The Hapu disagree, and have continued to express their concern at each meeting.</p>	On Hold
	Response November 2017 (no update available)	<p>Update: Winstones have requested that the application be put on hold (suspended).</p> <p>Previous meetings: At the request of the CE, Murray McDonald asked CBC Winstones if they would specifically consult with Taipari Munro. They responded as follows:</p> <p><i>As described in our resource consent application, we have an on-going, working relationship with the Ruarangi Trustees, of which Marina Fletcher is our primary point of contact.</i></p> <p><i>Marina is in the final stages of preparing a Cultural Impact Assessment, which addresses the Pegram block proposal, among other matters. It is the preference of both parties to continue working together as we have done so, to date.</i></p> <p>The application was publicly notified on 12 July 2017 so parties were able to make submissions on the proposal. An independent commissioner with Tikanga Maori has been appointed to the Panel to hear submissions.</p>	

PRIORITIES	MEETING DATE	PROGRESS	STATUS
	Response March 2018	Update: Council is working with the applicant to establish whether a hearing can be heard mid April 2018.	
Having a voice in RMA matters amendment to Act	19 July 2017	Hapu expressed ongoing concern about input into RMA matters. They agreed Maori Planning Commissioners could address some of these concerns.	Pending
	Response November 2017	WDC has asked for nominations from Te Huinga for possible Independent Planning Commissioners. Two names have been received. Council is also considering a request for a Mana Whakahono a Rohe from Patuharakeke.	
	Response February 2018	Council has received nominations for Commissioner training from Te Huinga. These people will be registered for the training during 2018.	
CLOSED			
Temperature of Pool at Aquatics Centre	20 September 2017	It was noted that the temperature of the large swimming pool is too cold for comfortable swimming.	Closed
	Response	CLM (pool operators) have reported that they had a problem with two of the four boilers. This resulted in lower temperature in the pools for a period. They have now been repaired.	
Youth Advisory Council	20 September 2017	Is there cultural supports for Maori youth on the advisory group? The young Maori advocates are strong leaders and thrive in their Maori upbringing and would like to feel safe to express their values in this forum.	Closed
	Response	The Maori Relationships Officer is available to the Forum, and attends as required, and if known to the members. He will ensure Maori members are safe to express their culture.	
Porowini Terenga Paraoa Marae – Traffic Impact Report	May-August 2017	Three lanes on Tarewa Road cause an issue for the entrance. What can be improved in future?	Closed

PRIORITIES	MEETING DATE	PROGRESS	STATUS
		<p>It was noted that the three lanes on Tarewa Road have caused an issue for the entranceway. Request was that the committee would like to see the Traffic Impact Report for this and what can be improved in the future.</p> <p>The Marae has a vehicle crossing on Tarewa Rd. There are 3 traffic lanes northbound in this location directly outside the vehicle crossing. Historically, there has been 2 lanes northbound in this location.</p> <p>In 2012 the right turn bay was added by taking land and widening the road on the opposite side of the road. Apart from this widening, all other works were undertaken within the road reserve. No resource consent was required and therefore no Traffic Impact Report was completed and was not a requirement.</p>	
		Porowini Terenga Paraoa Marae entrance – a marked “KEEP CLEAR” on Tarewa Road was discussed as an option to provide safer entrance to the Marae. Traffic engineers declined this request. It was asked that WDC re-consider this.	
	Response	WDC Traffic Engineers have stated again that a “KEEP CLEAR” area will not be possible. This is because of the nearness of the vehicle entrance to the traffic lights and that it is double-laned.	
Opening hours of toilets at The Hub	20 September 2017	Can these toilets be open to coincide with the Inter-city Bus timetable?	Closed
	Response	The toilets are only open when the i-Site is open – 9am-5pm seven days a week. There is a sign on the door directing people to other public toilets with clear directions on how to get to them for times when the i-Site is closed.	
Entrance to Otangarei via Puna Rere	May 2017	<p>Entrance to Te Hononga Street off Puna Rere Drive needs better signage and lighting – easy to miss.</p> <p>It was noted that the intersection is not clearly marked and has poor lighting. Request was to check for signage and lighting.</p>	Closed
	4 July	There is a request for higher than standard signage and lighting. Options for the entrance to Te Hononga Street, Otangarei to be investigated and brought back to a future meeting.	
	16 August	Signage has also been requested to mark the entrance to the Otangarei Walkway.	

PRIORITIES	MEETING DATE	PROGRESS	STATUS
	Response	<p>There is planned signage for the walkway.</p> <p>Investigations show that Puna Rere Dr has a Street Light at the intersection with Te Hononga St, and the intersection is clearly marked according to the roading standards.</p> <p>Otangarei Neighbourhood Safety Panel in principle, support signage around the entranceway to Otangarei and if possible signs for the park and the walkway. They would like to have some input in the design and location of the signs. The request for the Otangarei Community to create a sign will now progress through the Community Development Team, via their Community Village Planning. LED street lights are being installed over the next 18 months. These are an improvement over existing lights.</p> <p>Additional signage has been approved for:</p> <ul style="list-style-type: none"> • “Otangarei” to be included on NZTA green destination sign at the corner of State Highway 1/Puna Rere Drive; • Signage has been included at the intersection of Puna Rere Drive/Te Hononga Street. 	
Participation in RMA matters	4 July 2017	Concern expressed that Maori were not included in decisions on RMA matters – especially issuing of resource consents.	Closed
	4 August 2017	Again – there was concern that some hapu were not being notified of all resource consents.	
	20 September 2017	Further concern was expressed that some hapu are not receiving notification of all resource consent applications as they expect.	
	Response	No changes have been made to notifying Hapu of resource consents in their areas of interest. All go to Hapu where they have an interest and/or Statutory Acknowledgment.	
Environmental hub at the Fernery	15 June 2017	A scoping report, including cost estimates, has been requested by Te Huinga.	Closed
	Response	Council has determined not to proceed with this initiative at this time.	
	19 July 2017	Not getting resource consent notifications anymore.	Closed

PRIORITIES	MEETING DATE	PROGRESS	STATUS
Te Waiariki Trust (Pataua)	Response	We have not changed our process re: notifying iwi. Te Waiariki is within our system as having an interest in the Taiharuru, Pataua & Ngunguru areas. As such notified applications within those areas will be sent to Te Waiariki.	
Hapu Environmental Management Plans	19 July 2017	<p>How does Council use them? Do not replace engagement, should facilitate it. Copy should be given to all Councillors after elections → Part of induction programme? ↕ Hapu presenting their Hapu Environment Management Plans (HEMPS).</p> <p>[Central to concern that they are not satisfied with involvement in RMA and Consents]</p>	Closed
	Response	<p>Hapu Environmental Management Plans (HEMPs) are used through the plan change preparation process to inform the plan change outcomes. Every plan change section 32 evaluation report includes a section analysing the proposed plan change regarding lodged HEMPs.</p> <p>Section 74 of the RMA specifies the matters that council must consider when preparing/changing a district plan. Section 74(2A) states that council <i>must take into account any relevant planning document recognised by an iwi authority and lodged with the territorial authority, to the extent that its content has a bearing on the resource management issues of the district.</i></p> <p>All plan changes are released in draft form as part of pre-consultation, in the past this has included the presentation/workshopping of plan changes with Te Karearea and Te Huinga. Hapu representatives are sent copies of all draft plan changes for feedback and sent proposed plan changes for formal submission.</p> <p>District Plan staff are always available to meet with hapu to discuss concerns, this offer was readily taken up during the pre-consultation of PC94B Papakainga Phase 2. A copy of the plans held by WDC have been printed and put into a folder in the Councillors' Room. .</p>	
Parking at sports parks	4 August 2017	Parking at rural sports fields – cars block roads eg: Springs Sports Complex.	Closed
	Response	There is no record of any complaints or enquiries on this matter. Should similar issues reoccur, please contact Council's after-hours number and our contractor will respond. If large events are known in advance, please inform Council and we can have enforcement people on site.	

PRIORITIES	MEETING DATE	PROGRESS	STATUS
Helena Bay Holdings	4 August 2017	Consent allowing water taken from Mimiha Creek for garden-irrigation. Should be reserved for Marae.	Closed
	Response	Application put on hold and referred back to Marae.	
Effective 2-way Communication	19 April 2017	Council calendar and a marae/hui calendar will be co-ordinated to look for opportunities to work together. Completed for Te Huinga Meetings.	Closed
	Response	Marae have been contacted. Awaiting responses. Due to many marae reluctant to provide this information we have stopped asking.	
Land locked off Rewarewa Road	4 July 2017	Section that is possibly land locked off Rewarewa Road. This will need to be addressed via an outside meeting. Need more detail on property – exact location and lot number. Issue also of beside the waste management ponds, sightlines for going in and out.	Closed
	Response	There is potential access available to the land via a paper road which can be developed by the land owners to facilitate any development.	
Raumanga Height Block Subdivision	April 2017	Raumanga Height Block Subdivision – Tribal & geological factors – caves can't be accessed	Completed
	Response	In relation to the Raumanga Heights subdivision (Trading Corporate Ltd), this will lapse on 7 November 2017 unless a survey plan is submitted to Council by that date.	
	February 2018 Response	No survey plan submitted, nor any application to extend the consent. Confirmed as lapsed.	
Ngunguru Ford Road	4 July 2017	How many times does it get graded; cost of grading; cost to have it sealed. Why "Council Maintenance ends here" sign where it is; can it get moved to further along road?	Completed
	Response	The Council maintained portion of Ngunguru Ford Rd is 6.9 km long. The road was graded 10 times in the last 12 months. 1300m3 of metal was also placed on road during the last 12 months. A total of 25 CRM's have been received for Ngunguru Ford Rd in the last 12 months. However, a number were received at the same time from a number of different people reporting the same issue.	

PRIORITIES	MEETING DATE	PROGRESS	STATUS
		Grading is generally programmed on a monthly routine but can be weather dependant. During the monthly routine all the roads in a particular area are graded generally at the same time over a week or so.	
Waste Minimisation and Management Plan	June 2017	A request was received to participate in the development of the Waste Minimisation and Management Plan.	Completed
	Response	The plan was sent to Te Huinga and considered at the July meeting.	
Papakainga Plan		Updates on the Papakainga Plan Change were requested.	Completed
	Response	An update to be provided for the Papakainga Plan change appeal. A report will be on the agenda of the Te Karearea Meeting on 16 August 2017	
Pataua Boat Ramp & Camp Resource Consent	19 July 2017	What does the consent allow to be built compared to what has been built?	Completed
	Response	What was approved was more than they built – WDC has put compliance in place. What is built is according to the consent.	
Safety at Whangarei Falls	19 July 2017	Concern was expressed at the danger for visitors to Whangarei Falls	Completed
	Response	The upper falls bridge now has warning signs erected both sides stating “Danger. Do not attempt to cross the bridge if water is flowing over the top of the walkway.” There is also a safety barrier.	
LTP – early engagement	16 August 2017	Request was made for early engagement opportunities for Hapu.	Completed
	Response	WDC made known we were open to meeting with hapu at their request. Meetings were arranged for Pakotai, and with Patuharakeke.	
Rubbish on roads		Eg: Crane Road = regular site for illegal dumping.	

PRIORITIES	MEETING DATE	PROGRESS	STATUS
		<p>Skips at village centres? eg: Pipiwai/Oakura. More transfer stations? (Over summer) eg: Opotiki. Get volunteers/community involved?</p> <p>Rubbish from Christmas to Waitangi week at Ohinewai.</p> <p>Litter on Te Hononga Street and Puna Rere Drive.</p>	Completed
	Response	These concerns were referred to the Waste Minimisation And Management Plan process.	

6.5 Representation Review

Meeting: Te Kārearea Strategic Partnership Forum
Date of meeting: Wednesday 21 March 2018
Reporting officer: Kathryn Candy (Senior Legal Advisor)

1 Purpose

To inform Te Kārearea of the upcoming representation review and obtain a view on appropriate channels for consulting with hapu on the review.

2 Recommendations

That Te Kārearea Strategic Partnership Forum

- a) Note the information provided on the representation review in this report and the presentation from Council.
- b) Provide any feedback to staff on appropriate channels for consulting with hapu on the representation review.

3 Background

The Local Electoral Act 2001 requires that all local authorities undertake a representation arrangements review at least once every six years. Council last reviewed its representation arrangements in 2012 where some ward boundaries were tweaked to better reflect communities of interest. These changes took effect for the 2013 and 2016 elections.

The 2012 review retained the number of elected members at 13 plus the Mayor and also the ward structure.

The current representation arrangements are the following:

- Bream Bay Ward (2 councillors)
- Denby Ward (3 councillors)
- Hikurangi-Coastal Ward (2 councillors)
- Mangakahia-Maungatapere Ward (1 councillor)
- Okara Ward (4 councillors)
- Whangarei Heads Ward (1 councillor)

A review of these representation arrangements is now due and the results will take effect for at least the 2019 elections.

4 2018 Review

4.1 Preliminary steps

The preliminary steps for this current review required Council to consider two issues - the choice of electoral system (First Past the Post or Single Transferable Vote) and whether to establish Māori wards. Council resolved on 12 September 2017 to retain the First Past the Post electoral system (status quo) and resolved on 26 October 2017 not to establish Māori wards (status quo).

4.2 What are representation reviews?

When Council is reviewing the representation arrangements it is looking at whether to have a ward structure, if so how many wards, what the boundaries of those wards will be and what their names will be. It will also look at how many elected members there should be in Council and how many should be in each ward. The representation review also provides an opportunity to consider whether community boards should be introduced.

4.3 How does Council make these decisions?

The Local Government Commission provides guidelines for Councils to consider when undertaking these reviews. Those guidelines state that Council must ensure that representation proposals provide effective representation of communities of interest and fair representation of electors. This requires Council to consider what its communities of interest are and what is effective and fair representation of its citizens.

Communities of Interest:

Council must identify what its communities of interest are. As there is no definition in the Local Electoral Act 2001 of “communities of interest”, what that means can depend on an individual or group’s perspective from time to time.

In general, the view is that a community of interest is an area to which one feels a sense of belonging and to which one looks for social, cultural, service and economic support contributing to the development of a shared identity. Geographic features and the roading network can affect the sense of belonging to an area. The community of interest can often be identified by access to the goods and services needed for ordinary everyday existence. Another community of interest factor can also be the rohe or takiwa area of tangata whenua.

As communities of interest can change over time, Council needs to give careful attention to identifying current communities of interest within the district when undertaking the representation review.

Effective Representation:

Once communities of interest have been identified Council must then ensure that there is effective representation in Council of those communities.

The legislation requires that there must be between five and 29 elected members (excluding the Mayor). Council must also consider whether to have a ward structure, at large (meaning no wards) or a mixture of both.

Fair Representation:

Once communities of interest and effective representation has been established (number of councillors in total, number and boundaries of wards and number of councillors per ward, if applicable), then the legislation requires a calculation to be made to ensure that there is a reasonable ratio of elected members per head of population.

Community Boards:

This review also requires Council to consider whether to introduce community boards. Community boards represent and act as an advocate for the interests of the community. Each board must have between four and 12 members and must include at least four elected members. It also may include appointed members. The board carries out those functions and powers that are delegated to it by Council. Whangarei District Council does not currently have community boards.

4.4 Process:

The timetable for undertaking the representation review is dictated by the legislation. Staff have produced a timetable that indicates when actions will take place for this review. That timetable is attached.

The first formal step in this review is for Council to resolve an initial proposal. This proposal details Council's view on what representation arrangements should look like having considered communities of interest, effective representation, fair representation and community boards.

On 28 February 2018 staff and Council's electoral officer (Dale Ofoske) attended a Council briefing to inform elected members of the review requirements and also to provide some options to consider. As part of determining an initial proposal it was also discussed whether to undertake pre-consultation with the community on these issues.

The general consensus from that briefing was that pre-consultation should be undertaken to obtain from the community their views on what the communities of interest are, how many elected members there should be in Council, whether to have a ward structure and whether to introduce community boards.

Staff will now develop a pre-consultation plan and is seeking feedback from Te Kārearea on what would be appropriate channels for pre-consultation with hapu.

5 Attachments

Representation Review Timetable

REPRESENTATION REVIEW TIMETABLE

Council workshop 1 (overview)	16 August 2017
Council workshop 2 (briefing)	28 February 2018
Te Karearea Meeting (briefing)	21 March 2018
Key Stakeholders' pre-consultation	March – May 2018
Council workshop 3 (options considered)	May 2018
Council meeting (initial proposal)	31 May 2018
Public Notice	6 June 2018
Submission period	6 June – 6 July 2018
Hearings	30 July – 3 August 2018
Council meeting (final proposal)	6 – 10 August 2018
Public Notice	15 August 2018
Objection/appeal period	15 August – 14 September 2018
Forward material to Local Government Commission (if required)	1 October 2018
Local Government Commission decision (if required)	By 10 April 2019

6.6 Trustee appointments - Whangarei Art Museum Trust

Meeting: Te Kārearea Strategic Partnership Forum
Date of meeting: 21 March 2018
Reporting officer: Jason Marris (Democracy and Assurance Manager)

1 Purpose

To inform Te Kārearea of the vacancies for two trustees on the Whangarei Art Museum Trust (WAMT), one of which is a local Hapu representative.

2 Recommendation

That Te Kārearea Strategic Partnership Forum notes that two trustee appointments for the Whangarei Art Museum Trust are required by the end of May 2018, and that one of these positions is the local Hapu representative.

3 Discussion

At its June 2017 meeting, Council approved an amended trust deed for the Whangarei Art Museum Trust (WAMT). According to the deed there must be no more than seven, and no less than six trustees of WAMT.

Council is responsible for appointing four of the trustees to WAMT - one member of the Council, two members of the community, and one representative from local hapu. The trustees themselves have the responsibility for appointing a minimum of two, and a maximum of three trustees to the trust.

Current membership of the trust is as follows:

1. Grant Faber (Chair) – appointed by WAMT in June 2012
2. Kirsty Hughes (Deputy Chair) – appointed by WAMT in June 2012
3. Thomas Biss – appointed by the WAMT in May 2016
4. Councillor Sharon Morgan – appointed by Council in December 2016
5. Taipari Munro – appointed by Council in December 2015 (local hapu representative)
6. Andy Britton – appointed by Council in May 2012
7. Carin Wilson – appointed by Council in October 2017

The Trust Deed requires that appointments are to be reviewed every three years on a rolling schedule. The community representative currently filled by Andy Britton, and the community representative of local Hapu filled by Taipari Munro are now due to be reviewed. The roles need to be appointed at the 31 May Council meeting.

Council staff have approached Te Huinga to manage the process to identify a nomination for the Hapu representative. As the trust deed requires Council approval of the nomination, the nomination will be presented to the 31 May Council meeting for confirmation.

The preferred skills, knowledge and experience required for the appointee include a person of standing and mana within the Maori community with strong hapu, iwi and cultural connections to Tai Tokerau (Northland), previous involvement with and appreciation of the arts sector in Northland and previous experience in an organisational governance role. A role description is attached.

This is a voluntary position and will require a commitment from the appointee as follows;

- Attendance at monthly board meetings of approximately 3 hours' duration
- Workload of approximately 2 to 3 hours per week

4 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via report publication on the website.

5 Attachments

1. Position Description – Hapu Representative



Whangarei Art Museum Trust

Trustee Role Description

The Whangarei Art Museum is the responsibility of a Trust Board comprised of seven Trustees, four approved by the Whangarei District Council with the Trust appointing a further three Trustees. All trustee positions are voluntary and this vacant position is a Council appointed member to represent the community for a term of three years.

Whangarei Art Museum Trust (WAMT) actions and direction are determined by the Trust Deed, which details the objectives of the Trust. These include both the operation of the Art Museum and the requirement to support, stimulate and enhance the artistic and cultural life of the Whangarei District.

WAMT is a Council Controlled Organisation (CCO) but it retains independent operation and governance. This independence protects its charitable status. It ensures WAMT retains eligibility for charitable funding and that it remains the appropriate organisation to receive art works from benefactors who wish to make bequests to an organisation that operates in the interests of the greater community.

Preferred Skills, Knowledge and Experience

- A person of standing and mana within the Maori community with strong hapu, iwi and cultural connections to Tai Tokerau (Northland), but also able to operate in a national pan Maori framework
- Previous involvement with and appreciation of the arts sector in Northland (in particular, Maori visual arts)
- Previous experience as a Trustee, Board Member or in an organisational governance role

Time Commitments / Expectations

- Attendance at monthly board meetings of approximately 3 hours' duration
- Workload of approximately 2 to 3 hours per week