

Strategy, Planning and Development Committee Agenda

Date: Thursday, 19 September, 2024

Time: 9:00 am

Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

Elected Members: Cr Ken Couper (Chairperson)
Cr Scott McKenzie (Deputy Chairperson)
His Worship the Mayor Vince Cocurullo
Cr Gavin Benney
Cr Nicholas Connop
Cr Jayne Golightly
Cr Phil Halse
Cr Deborah Harding
Cr Patrick Holmes
Cr Marie Olsen
Cr Carol Peters
Cr Simon Reid
Cr Phoenix Ruka
Cr Paul Yovich

For any queries regarding this meeting please contact the Whangarei District Council on (09) 430-4200.

1. Declarations of Interest / Take Whaipānga	
2. Apologies / Kore Tae Mai	
3. Confirmation of Minutes of Previous Strategy, Planning and Development Committee Meeting / Whakatau Meneti	
3.1 Minutes Strategy, Planning and Development Committee 15 August 2024	7
4. Decision Reports / Whakatau Rīpoata	
4.1 New Private Access Name – RMA Consents – Housing New Zealand – SL2400008	9
4.2 New Public Road Name – RMA Consents – Roberts Family Trust – SD2100198	21
4.3 Placemaking Programme Update – September 2024	29
4.4 Insertion of Housing Bottom Lines into the Whangārei District Plan	33
4.5 Dog Control Policy and Practices - Annual Report 2023 to 2024	39
5. Information Reports / Ngā Pūrongo Kōrero	
5.1 Update on Plan Change 1 - Natural Hazards	51
5.2 Operational Report - Strategy, Planning, and Development September 2024	55
6. Public Excluded Business / Rāhui Tangata	
6.1 Marina Updates	
7. Closure of Meeting / Te katinga o te Hui	

Recommendations contained in the agenda are not the decisions of the meeting.

Please refer to minutes for resolutions.

Strategy, Planning and Development Committee – Terms of Reference

Membership

Chairperson	Councillor Ken Couper
Deputy Chairperson	Councillor Scott McKenzie
Members	His Worship the Mayor Vince Cocurullo Councillors Gavin Benney, Nicholas Connop, Jayne Golightly, Phil Halse, Deborah Harding, Patrick Holmes, Marie Olsen, Carol Peters, Simon Reid, Phoenix Ruka and Paul Yovich

Meetings Monthly

Quorum 7

Purpose

To oversee planning, monitoring, education and enforcement activities, and guide the economic and physical development and growth of Whangarei District.

Key responsibilities

- Regulatory and compliance
 - Environmental health
 - General bylaw administration
 - Animal (dog and stock control)
 - Hazardous substances and new organism control
 - Parking enforcement (vehicles registrations and warrant of fitness)
 - Noise control
 - Food Act
- Building Control
 - Property Information and Land Information Memoranda
 - Consents and inspections
 - Monitoring and compliance
- Resource Consents
 - Subdivision, land use and development control
 - Development contributions
 - Monitoring and compliance
- District Plan
 - Plan changes
 - District Plan administration

- Strategic Planning
 - Place based strategies (city centre), functional strategies (climate change)
 - Climate Adaptation
 - Growth planning
 - Urban design
 - Strategic alignment of infrastructure
 - Reporting strategic trends and analysis
- Economic Development
 - District marketing and promotions
 - Developer engagement
- Marinas
- Airport
- Forestry
- Operational accountability of performance including:
 - Health and Safety
 - Regular reporting on service delivery
 - Compliance
 - Sustainability
 - Finance
- Reporting on capital projects.
- Operational reporting for the Strategy and Democracy and Planning and Development groups within Council where their functions are not covered by other Committees.
- Procurement – general procurement relating to the areas of business of this committee, within delegations.
- Shared Services – investigate opportunities for Shared Services for recommendation to council.
- Council Controlled Organisations (CCOs) – monitoring the financial and non-financial performance of CCOs whose functions would otherwise fall under the scope of this committee. Includes trading CCOs (CCTOs) and those CCOs exempted under the LGA. Responsibilities include:
 - advising on the content of annual Statement of Expectations to CCOs
 - agreement of the Statement of Intent
 - monitoring against the Statement of Intent
 - for exempted CCOs, monitoring and reporting as agreed between Council and the organisation
 - quarterly reporting on performance

CCO accountable to this committee:

- Whangarei District Airport – CCO

Delegations

- (i) All powers necessary to perform the committee's responsibilities, including, but not limited to:
 - a) the approval of expenditure of less than \$5 million plus GST.
 - b) approval of a submission to an external body.
 - c) establishment of working parties or steering groups.
 - d) adoption of strategies and policies relating to the key responsibilities of this committee (except for those that cannot be delegated by Council under Clause 32(1)(f) of Schedule 7 of the LGA).
 - e) the power to adopt the Special Consultative Procedure provided for in Section 83 to 88 of the LGA in respect of matters under its jurisdiction (this allows for setting of fees and bylaw making processes up to but not including adoption).
 - f) the power to delegate any of its powers to any joint committee established for any relevant purpose under clause 32, Schedule 7 of the Local Government Act 2002.

The Committee does not have:

- i. The power to establish sub-committees.
- ii. The powers Council is expressly prohibited from delegating as outlined in Clause 32(1)(a)-(h) of Schedule 7 of the Local Government Act 2002; being:
 - the power to make a rate
 - the power to make a bylaw
 - the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
 - the power to adopt a long-term plan, annual plan or annual report
 - the power to appoint a chief executive the power to adopt policies required to be adopted and consulted on under the Local Government 2002 in association with the long-term plan or developed for the purpose of the local governance statement
 - the power to adopt a remuneration and employment policy.

Strategy, Planning and Development Committee Meeting Minutes

Date: Thursday, 15 August, 2024
Time: 9:00 a.m.
Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

In Attendance	<p>Cr Ken Couper (Chairperson) Cr Scott McKenzie (Deputy Chairperson) His Worship the Mayor Vince Cocurullo Cr Gavin Benney Cr Nicholas Connop Cr Phil Halse Cr Deborah Harding Cr Patrick Holmes Cr Marie Olsen Cr Carol Peters Cr Simon Reid Cr Paul Yovich (Teams)</p>
Not in Attendance	<p>Cr Jayne Golightly Cr Phoenix Ruka</p>
Scribe	C Brindle (Senior Democracy Adviser)

Cr Couper opened the meeting with a prayer/karakia.

1. **Declarations of Interest / Take Whaipānga**

No interests were declared.

2. **Apologies / Kore Tae Mai**

Cr's Jayne Golightly and Phoenix Ruka

Moved By Cr Nicholas Connop

Seconded By Cr Gavin Benney

That the apologies be sustained.

Carried

3. Confirmation of Minutes of Previous Strategy, Planning and Development Committee Meeting / Whakatau Meneti

3.1 Minutes Strategy, Planning and Development Committee Meeting held 18 July 2024

Moved By Cr Deborah Harding

Seconded By Cr Carol Peters

That the minutes of the Strategy, Planning and Development Committee meeting held on Thursday 18 July 2024, having been circulated be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

4. Information Reports / Ngā Pūrongo Kōrero

4.1 Operational Report – Strategy, Planning and Development August 2024

Moved By His Worship the Mayor

Seconded By Cr Carol Peters

That the Strategy, Planning and Development Committee notes the Strategy and Democracy and Planning and Development Operational reports for August 2024.

Carried

5. Public Excluded Business / Rāhui Tangata

There was no business conducted in public excluded.

6. Closure of Meeting / Te katinga o te Hui

The meeting concluded at 10am.

Confirmed this 19th day of September 2024

Councillor Ken Couper (Chairperson)

4.1 New Private Access Name – RMA Consents – Housing New Zealand – SL2400008

Meeting: Strategy, Planning and Development Committee
Date of meeting: 19 September 2024
Reporting officer: Ricardo Zucchetto – RMA Post Approval Officer

1 Purpose / Te Kaupapa

To name a private access (Lot 100) in the Whangarei district to assign unique addresses for properties to be readily locatable by emergency service responders and service delivery providers.

2 Recommendation/s / Whakataunga

That the Strategy, Planning and Development Committee:

1. Approve the name of the private access (Lot 100) off Balmoral Road as Kotaiha Lane.

3 Background / Horopaki

A road naming application has been received to satisfy conditions of a subdivision for Housing NZ to name a private access (Lot 100) off Balmoral Road, Whangarei. The proposed names are considered in accordance with Council's Road Naming Policy 2009.

The applicant supplied the following names:

- **Kotaiha Lane** - Keeping with consistency but providing a complimentary Māori name of the existing road names in the Vinegar Hill precinct especially "Corks Road" which was known as Clarry Corks Farm. However, originally in the past the place was named Kotaiha and this name is to reflect that historical connection to the whenua and a complimentary acknowledgement to the road names that exist.
- **Putanui Lane** – Putanui connection with Pukenui ki Maruata ki Mangakino ki Otuihau aligns with names of wai and whenua Ngati Hau hapu historically recognise.
- **Te Kohoao Lane** - Te Kohoao is associated to one of the properties commonly known as Hardies property.

4 Discussion / Whakawhiti kōrero

No consultation was undertaken as the developer owns the land.

The Māori road names were confirmed as appropriate by Andre Hemara and Mike Kake on behalf of Housing New Zealand.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

6 Attachments / Ngā Tāpiritanga

Attachment 1 – Road Naming Application

Attachment 2 – Location Name Map

Application for Road Naming

Thank you for making an application to name a proposed road.

Points to remember when making an application

- ❖ Please print clearly to ensure the form is easy to read.
- ❖ We will respond in writing to every application received. Please ensure that you provide appropriate contact details so that our response gets back to you.
- ❖ Your application will not be returned to you once it is lodged with Council. Please keep a copy for your reference.

Important Considerations

- ❖ Please refer to the **Road Naming Policy** and **Road Naming Index** prior to making your application. These documents will be helpful when proposing road names. Both documents can be found on the Council website at www.wdc.govt.nz

How to get this application to us

Mail to: Attn: Administration Team Leader – Resource Consents
 Whangarei District Council
 Private Bag 9023
 WHANGAREI 0148

Fax to: 09 438 7632

Email to: mailroom@wdc.govt.nz

Applicant Details

First name(s) Lani

Last name Iva

Postal address PO BOX 74598 Greenlane, Auckland, 1051

Best day-time phone number 021 392 873 Mobile 021 392 873

Email lani.iva@kaingaroa.govt.nz

Resource Consent Details

Resource Consent application number SL 2400008 and PID14869

Agent Details

Name of Agent Christina Gawne Agent ref _____

Agent postal address PO BOX 74598 Greenlane, Auckland, 1051

Best day-time phone number 021 356 512 Mobile _____

Email christina.gawne@kaingaroa.govt.nz



Proposed Road Name Details

Please indicate whether the road is Public or Private (✓ box)

Public Private

Proposed road name 1

Kotaiha

Reason

See attached email.

Proposed road name 2

Waitara

Reason

See attached email.

Proposed road name 3

Whitingaramarama

Reason

See attached email.

❖ Please supply a scheme plan map in Black and White with Road or ROW clearly marked when submitting your application.

Ricardo Zucchetto

From: Lani Iva <Lani.Iva@kaingaora.govt.nz>
Sent: Monday, 1 July 2024 9:15 AM
To: Christina Gawne
Cc: Charlotte Veikune
Subject: FW: Street naming discussion - Balmoral and Townsend

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning Christina,

Hope you had a good long weekend.

Now that we have the names from the hapu – Do you want me to reach out to Phillip or do we want this to be completed internally via you?

Soifua Ma la Manuia,



Lani Ivā

Development Manager
Construction and Innovation

Mobile: 021 392 873

Email: Lani.iva@kaingaora.govt.nz

MANAAKITANGA | MAHI TAHI | WHANAKE

People at the Heart Better Together Be Bold

From: Andre Hemara <Andre.Hemara@kaingaora.govt.nz>
Sent: Thursday, June 27, 2024 3:17 PM
To: Patrick Gemmell <Patrick.Gemmell@kaingaora.govt.nz>; Charlotte Veikune <Charlotte.Veikune@kaingaora.govt.nz>; Lani Iva <Lani.Iva@kaingaora.govt.nz>
Subject: Re: Street naming discussion - Balmoral and Townsend

FYI.

These are the preferred names in order from Mike Kake

Kotaiha

Keeping with consistency but providing a complimentary Māori name of the existing road names in the Vinegar Hill precinct especially “Corks Road” which was known as Clarry Corks Farm. However, originally in the past the place was named Kotaiha and this name is to reflect that historical connection to the whenua and a complimentary acknowledgement to the road names that exist.

Waitaua

Waitaua is the name of the stream which has its origins from Three Mile Bush in Kamo. In Mikes korero he felt it to be inclusive of their hononga (connection) to Ngati Kahu o Torongare. It is a main tributary to the Otuihau Falls. Other stories also attribute to the war parties resting to recuperate and heal from the waters that flowed. However, this name already exists 3kms north up Vinegar Hill Road.

Whitingaramarama

Is said to be the torches used when the local hapu would fish for eels at night.

CAUTION:

1. THIS DRAWING SHOULD NOT BE AMENDED MANUALLY.
2. AREAS & DIMENSIONS ARE APPROXIMATE ONLY AND ARE SUBJECT TO FIELD VERIFICATION.
3. THE VENDOR & PURCHASER MUST CONTACT THE SURVEYOR IF SALE & PURCHASE AGREEMENTS ARE ENTERED INTO USING THIS PLAN.
4. SERVICES MUST NOT BE POSITIONED USING THIS PLAN.
5. DO NOT SCALE OFF DRAWINGS.
6. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.
7. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.
8. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.
9. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.
10. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.
11. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.
12. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.
13. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.
14. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.
15. THIS PLAN IS CORRECT TO DATE OF SURVEY (1989) UNLESS OTHERWISE STATED.

SL2400008



11/06/2024

SEE SHEET 02 - FOR AMALGAMATIONS, EASEMENTS & LOT AREAS

SEE SHEET 03 - FOR CURRENT TITLE ARRANGEMENT

TOTAL AREA: 0.4757 Ha
 COMPRISED IN: RST NA55D/452, NA60A/111, NA60A/112, NA60S/115, NA60A/116, NA55D/403, NA55D/404 & NA55D/405

THIS IS A 'ZONED' (MEDICAL DENSITY RESIDENTIAL) AND THE BUILDING SPACES ARE THIS EFT FROM ROAD BOUNDARIES, RTI FROM ALL OTHER BOUNDARIES.

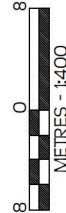
ALL OF THE UNDERLYING TITLES ARE SUBJECT TO PART IV A CONSERVATION ACT 1987 & SECTION 117 CROWN MINERALS ACT 1991

REV	DATE	DESCRIPTION
1	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
2	10/04/24	MINOR AMENDS TO LOTS 16 - 19, 100 & 101 - PL/SS
3	10/04/24	MINOR AMENDS TO LOTS 16 - 19, 100 & 101 - PL/SS
4	10/04/24	MINOR AMENDS TO LOTS 16 - 19, 100 & 101 - PL/SS
5	10/04/24	MINOR AMENDS TO LOTS 16 - 19, 100 & 101 - PL/SS
6	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
7	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
8	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
9	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
10	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
11	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
12	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
13	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
14	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS
15	10/04/24	MINOR AMENDS TO LOTS 20 & 101 - EV/SS

reyburn & bryant
 P.O. Box 191, Whangarei 0140
 www.reyburnandbryant.co.nz
 Ph: 09 438 3563
 CLIENT: KAINGA ORA
 25, 26A & B, 27A & B TOWNSEND PLACE & 26, 28 & 30 BALMORAL ROAD, WHANGAREI

TITLE
 PROPOSED SUBDIVISION OF LOTS 79, 80 & 82 DP 101298 & LOTS 105-107 DP 101297

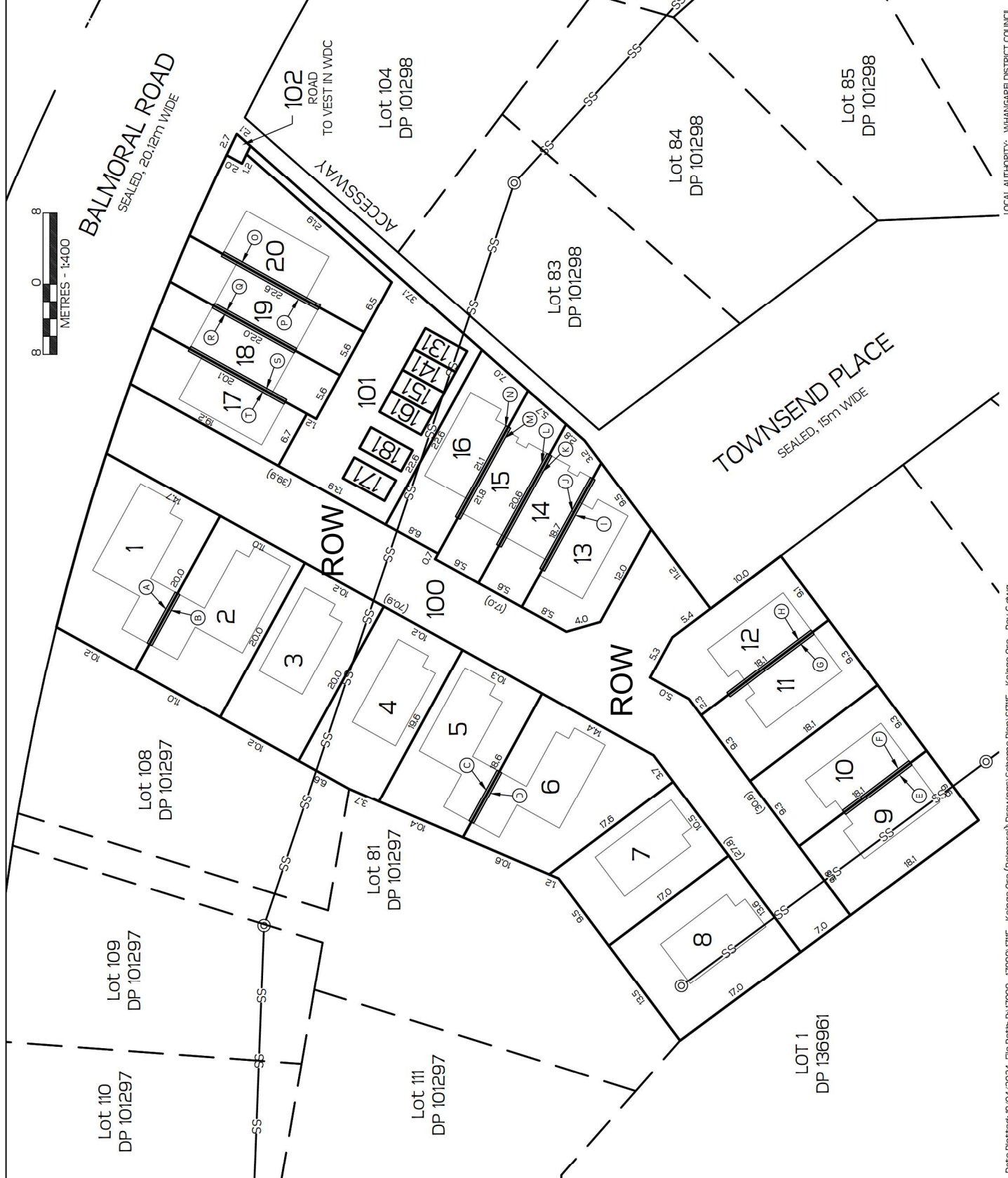
DATE	APRIL 2023	SCALE	1:400 @A3
DRAWING REF.	S17115	SHEET	01 OF 03
REV			G



BALMORAL ROAD
 SEALED, 20.12m WIDE

ACCESSWAY

TOWNSEND PLACE
 SEALED, 15m WIDE



Ricardo Zucchetto

Subject: FW: Application for road naming - SL2400008 - accepted

From: Christina Gawne <Christina.Gawne@kaingaora.govt.nz>
Sent: Tuesday, July 23, 2024 3:48 PM
To: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>
Cc: Lani Iva <Lani.Iva@kaingaora.govt.nz>
Subject: RE: Application for road naming - SL2400008 - accepted

Hi Ricardo,

Hope you are well. We have received the following two additional road naming options:

Putanui

Putanui connection with Pukenui ki Maruata ki Mangakino ki Otuihau aligns with names of wai and whenua Ngati Hau hapu historically recognise.

Te Kohoao

Te Kohoao is associated to one of the properties commonly known as Hardies property

Please let me know if our original 1. option of Kotaiha is acceptable.

Thanks,
Christina

From: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>
Sent: Tuesday, July 9, 2024 3:16 PM
To: Christina Gawne <Christina.Gawne@kaingaora.govt.nz>
Cc: Lani Iva <Lani.Iva@kaingaora.govt.nz>
Subject: RE: Application for road naming - SL2400008 - accepted

Thanks Christina for the application.

I'll do the required checks for uniqueness with LINZ, but I do note that you too have 'Waitaua' as already existing.

My other concern is that Whitingaramarama is far too long for a road name blade (physically won't fit) so I can't use that.

That would leave you only the one (1) viable name (Kotaiha).

Do you have any other name suggestions?

Regards

Ricardo Zucchetto *he / him*

Post Approval Officer (Matatau) | RMA Consents

Whangarei District Council | Te Iwitahi, 9 Rust Avenue | Private Bag 9023, Te Mai, Whangārei 0143

P 09 430 4200 | M 021 193 4614 | www.wdc.govt.nz



My hours of work are
Mon-Tue-Thur-Fri 7.30 to 3.30
I do not work **Wednesdays**

From: Christina Gawne <Christina.Gawne@kaingaora.govt.nz>
Sent: Monday, 8 July 2024 10:44 am
To: Mail Room <mailroom@wdc.govt.nz>
Cc: Lani Iva <Lani.Iva@kaingaora.govt.nz>
Subject: Application for road naming - SL2400008

Good morning,

Please see attached application for road naming re consent SL2400008 at 26-30 Balmoral and 25-27b Townsend, Tikipunga.

I have also attached correspondence regarding the three preferred names (in order) which have been selected by Mike Kake along with a marked scheme plan (for ROW).

Please get in touch if you have any questions.

Regards,
Christina



Christina Gawne (she/her)

Principal Planner – Auckland/Northland
Development Planning
Urban Planning and Design

Mobile: 021 356 512

Email: christina.gawne@kaingaora.govt.nz



Private access (Lot 100) to be named

Eagle Technology, LINZ, StatsNZ, NIWA, Natural Earth, © OpenStreetMap contributors., Whangarei District Council Land Information New Zealand, Whangarei District Council



GIS Maps Print

The information displayed is schematic only and serves as a guide. It has been compiled from Whangarei District Council records and is made available in good faith but its accuracy or completeness is not guaranteed.

Parcel Information is sourced from the Land Information New Zealand (LINZ) Data Service. CROWN COPYRIGHT RESERVED. © Copyright Whangarei District Council.

Monday, September 2, 2024

Scale 1:2,000



Projection: NZGD2000 / NZTM 2000

Original Sheet Size 210x297mm

4.2 New Public Road Name – RMA Consents – Roberts Family Trust – SD2100198

Meeting: Strategy, Planning and Development Committee
Date of meeting: 19 September 2024
Reporting officer: Ricardo Zucchetto – RMA Post Approval Officer

1 Purpose / Te Kaupapa

To name a new public road (Lot 100) in the Whangarei district to assign unique addresses for properties to be readily locatable by emergency service responders and service delivery providers.

2 Recommendations / Whakataunga

That the Strategy, Planning and Development Committee:

1. Approve the name of the new public road (Lot 100) off The Braigh as Robert Bruce Place.

3 Background / Horopaki

A road naming application has been received to satisfy conditions of a subdivision for Roberts Family Trust to name a new public road (Lot 100) off The Braigh in Waipu. The proposed names are considered in accordance with Council's Road Naming Policy 2009.

4 Discussion / Whakawhiti kōrero

The applicant supplied the following names:

- **Robert Bruce Place** – References the King of Scotland from 1306 to 1329 (Robert 1), more popularly known as Robert the Bruce. This connects well with the Scottish migration settlers of the Waipu area.
- **Lance Place** – This has a connection to my family as it is the name of my brother that passed away 13 years ago. Like me he was a third generation Waipu resident.
- **Waihoihoi Place** – This is the name of the Waihoihoi River that runs along the rear of the development site.

No consultation was undertaken as the developer owns the land.

No Māori road names were proposed and mana whenua consultation was not sought by the developer. This is not a requirement of the current policy.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

6 Attachments / Ngā Tāpiritanga

Attachment 1 – Road Naming Application

Attachment 2 – Location Name Map

Ricardo Zucchetto

Subject: FW: 45 The Braigh - Change of road name order

From: BRUCE ROBERTS <kirkhaus@xtra.co.nz>
Sent: Tuesday, July 23, 2024 8:29 AM
To: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>
Subject: 45 The Braigh

Good morning Ricardo,

can you please change the preferred order of the street names in my previous email to:

Robert Bruce Place

Lance Place

Waihoihoi Place ?

Kind regards

Bruce Roberts

Ricardo Zucchetto

Subject: FW: Road naming application - feedback - SD2100198 - Roberts Family Trust

From: Bruce & Coralie <kirkhaus@xtra.co.nz>
Sent: Sunday, July 28, 2024 9:06 PM
To: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>
Subject: Re: Road naming application - feedback - SD2100198 - Roberts Family Trust

Hi Ricardo

With regard to our first name - Robert Bruce place. First and foremost it references the king of Scotland from 1306 until 1329 - Robert 1, more popularly known as Robert the Bruce. This connects well with the Scottish migration settlers of the Waipu area about 500 years later.

By an odd coincidence it is almost an anagram of my own name.

Kind regards

Bruce Roberts

On 25 Jul 2024, at 2:57 PM, Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz> wrote:

Thanks Bruce,

I've noted your new order:

1. Robert Bruce Place
2. Lance Place
3. Waihoihoi Place

These seem viable and I'll have that confirmed with Land Information NZ (LINZ). This might take a week or so, but pretty sure these should be good to go.

For when it comes time to prepare the agenda, can you give me a bit more of a narrative around the name Robert Bruce please? Is this the same as "Robert the Bruce", king of Scotland? Helps differentiate the close resemblance to your name.

Regards

Ricardo Zucchetto *he / him*

Post Approval Officer (Matatau) | RMA Consents

Whangarei District Council | Te Iwitahi, 9 Rust Avenue | Private Bag 9023, Te Mai, Whangārei 0143

P 09 430 4200 | **M** 021 193 4614 | www.wdc.govt.nz

<image001.png>

My hours of work are

Mon-Tue-Thur-Fri 7.30 to 3.30

I do not work Wednesdays

From: BRUCE ROBERTS <kirkhaus@xtra.co.nz>
Sent: Tuesday, July 23, 2024 8:24 AM
To: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>
Subject: RE: Road naming application - feedback - SD2100198 - Roberts Family Trust

Good morning Ricardo,

Unfortunately the removal of the "directional" component of East Kilbride completely alters the meaning from being a town just out of Glasgow to a town in Ireland. This breaks the Scottish connection with my ancestor, so becomes meaningless.

Our new choices for the road would be, in order of preference:

Waihoihoi Place

There is an extensive boundary on the Waihoihoi river along the flood plain to the rear of the site.

Lance Place

This has a connection to my family as it is the name of my brother that passed away 13 years ago. Like me he was a third generation Waipu resident

Robert Bruce Lane

This has a Scottish connection as he was a Scottish historical figure.

Kind regards

Bruce Roberts

On 09/07/2024 14:24 NZST Ricardo Zucchetto <ricardo.zucchetto@wdc.govt.nz> wrote:

Thanks Bruce,

I think these names are generally going to be ok.

I am unable to use the 'directional' component of "east" in your first option. So if you are happy with just 'Kilbride Place' then I can use that?

Then I would rank them in this order of preference:

1. Kilbride Place
2. Sheaf Place
3. Roberts Place

What do you think?

I will now get these checked for confirmation.

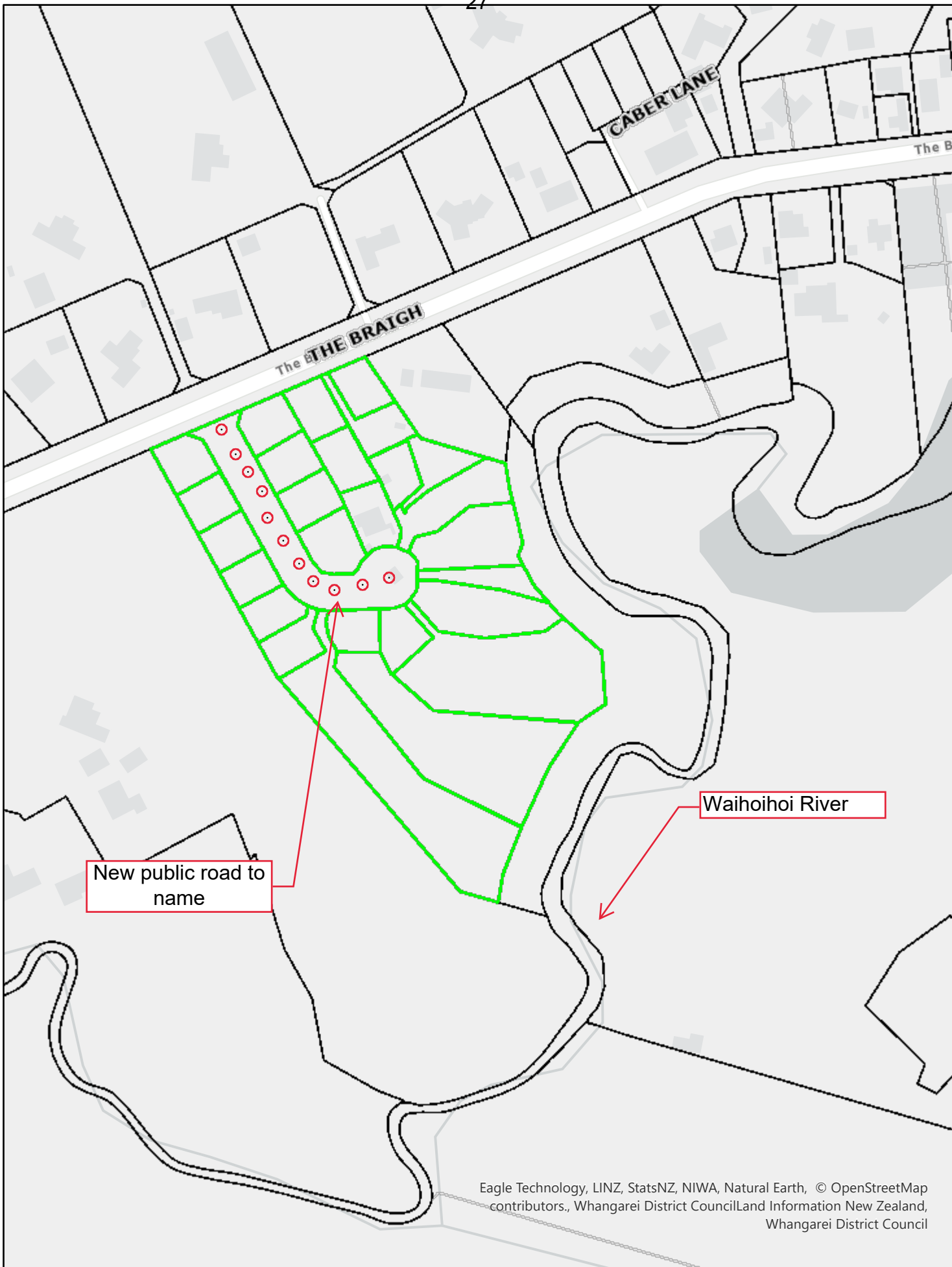
Regards

Ricardo Zucchetto *he / him*

Post Approval Officer (Matatau) | RMA Consents

Whangarei District Council | Te Iwitahi, 9 Rust Avenue | Private Bag 9023, Te Mai, Whangārei 0143

P 09 430 4200 | **M** 021 193 4614 | www.wdc.govt.nz



New public road to name

Waihoihoi River

Eagle Technology, LINZ, StatsNZ, NIWA, Natural Earth, © OpenStreetMap contributors., Whangarei District Council Land Information New Zealand, Whangarei District Council



GIS Maps Print

The information displayed is schematic only and serves as a guide. It has been compiled from Whangarei District Council records and is made available in good faith but its accuracy or completeness is not guaranteed.

Parcel Information is sourced from the Land Information New Zealand (LINZ) Data Service. CROWN COPYRIGHT RESERVED. © Copyright Whangarei District Council.

Monday, September 2, 2024

Scale 1:2,400



Projection: NZGD2000 / NZTM 2000

Original Sheet Size 210x297mm

4.3 Placemaking Programme Update – September 2024

Meeting: Strategy, Planning and Development Committee Meeting

Date of meeting: 19 September 2022

Reporting officer: Claudia Gonzales Pino (Strategic Planner)

1 Purpose / Te Kaupapa

To obtain approval from the Committee for the proposed changes to the Placemaking Programme.

2 Recommendation/s / Whakataunga

That the Committee:

1. Approves the following changes to the Placemaking Programme
 - a. Raumanga/Otaika to be the next location for the Placemaking Programme to be undertaken; and
 - b. Marsden/Ruakākā to be the subsequent location for the Placemaking programme.

3 Background / Horopaki

The Placemaking Programme aims to create a series of spatial plans for our District's communities that are intended to influence how they will change, grow and develop over the next 30 years.

At the February 2020 Strategy, Planning & Development Committee meeting, Elected Members decided on the programme order. This decision was informed by several strategic drivers such as population growth, infrastructure issues and opportunities, previous planning, and community readiness. The possibility of reviewing the location order in the future was considered, subject to Council approval.

Since the programme started in 2021, staff have completed the plans for Hikurangi, Tikipunga, Waipu and Parua Bay.

At the Council Briefing of 27 August 2024¹, staff discussed a revised programme order, specifically, bringing forward Raumanga/Otaika as the location of the next Placemaking Plan to begin. In general, Elected Members indicated their support to bring Raumanaga / Otaika forward while also maintaining Marsden/Ruakākā as subsequent location after Raumanga/Otaika was completed.

¹ [eSCRIBE Agenda Package \(escribemeetings.com\)](https://www.escribemeetings.com)

The remaining locations are Kensington, Maunu, Onerahi and Te Kamo. The Elected Members will have the opportunity to confirm the locations for the next round of plans once the plans for Raumanga/Otaika and Marsden/Ruakākā are completed.

As also discussed at the Briefing, staff will work on the Raumanga/Otaika Placemaking Plan alongside the Knowledge Precinct Plan.

4 Discussion / Whakawhiti kōrero

Following the Briefing of 27 August 2024, the following is the list of confirmed locations for the next two Placemaking Plans.

Location	Status
Raumanga/Otaika	Start September 2024
Marsden/ Ruakākā	To start upon completion of the Raumanga/Otaika Plan

4.1 Financial/budget considerations

The development of the Raumanga/Otaika Placemaking Plan is to be resourced through the operational budget of the Strategy Department.

The department does not have the resourcing to undertake two Placemaking Plans and the Knowledge Hub Precinct Plan at the same time so this agenda proposes to prioritise the resourcing. As discussed in the development of the 2024-34 Long Term Plan, the Placemaking Programme would be staged according to the departmental budget as there is not a specific budget allocation for the Placemaking Programme. Generally, each Plan involves the following resourcing requirements:

- two staff members working full time for approximately 18 months;
- intermittent advice and input from across the Council (eg infrastructure planning, asset management);
- \$70,000 approximately for each Plan.

The Raumanga Placemaking Plan is expected to require closer to \$100,000 due to the complexity of the issues and the significant projects expected in the area. The department budget can manage this increase if one Placemaking Plan is undertaken. The proposal to work on one Placemaking Plan instead of two frees up a portion of staff resourcing to support the development of the Knowledge Precinct Plan which has increased in complexity with the inclusion of an education and arts concept and specific discussions on the use of Forum North all moving at pace.

The Knowledge Precinct Plan (the spatial plan component only) has a budget of \$100,000 OPEX in year 1 approved through the 2024-34 LTP. This budget allocation is separate to the budgets for remedial work to Forum North and the technical reports needed for a specific regulatory application for an education and arts concept. Remaining budget from not undertaking the second Placemaking Plan could possibly be channeled into the Knowledge Hub Precinct Plan if needed.

In summary, undertaking one Placemaking Plan instead of two enables limited staff resourcing and department budget to support the Knowledge Hub Precinct Plan progressing.

4.2 Policy and planning implications

The Placemaking Plans are non-statutory documents. They are intended to inform and support future iterations of the Future Development Strategy, District Plan review/changes, any policy and planning work, and budget decisions. They also inform and influence private, government and other decisions for local areas.

4.3 Options

Option 1	Pros	Cons
<p>Approve the revisions to the Placemaking programme undertaking the plans for Raumanga/Otaika next, followed by Marsden/ Ruakākā.</p>	<p>Geographic proximity to the Knowledge Precinct.</p> <p>The work plan can take advantage of existing conversations about the large infrastructure projects planned for the Raumanga/Otaika area and the future use of strategic sites.</p> <p>The plan can address issues for the area like the future of the industrial land, large greenfield areas, disparate housing areas, the gateway to the urban area of Whangarei, urban design challenges and transport connectivity, protection of sites of significance and the impact of development on the community.</p> <p>Council has established networks with hapū and with the local community groups through the Community Development Plans.</p> <p>Kensington and the City Centre are part of the Whangārei Urban Flooding investigations. Allowing for this work to progress will provide more information for future planning for the Kensington Community.</p> <p>Marsden/ Ruakākā retains its current position in the programme order.</p>	<p>Expectations of the Kensington community.</p>
Option 2	Pros	Cons

<p>Maintain the programme order as decided in February 2020 and start working on the Placemaking Plan for Kensington.</p>	<p>Expectations of the Kensington community are retained.</p> <p>Geographic proximity to the Knowledge Precinct.</p> <p>Marsden/ Ruakākā retains its current position in the programme order.</p>	<p>Council relationships with networks needs to be established as relationships are not as strong as in other areas.</p> <p>Opportunities to influence and improve outcomes for the Raumanga / Otaika community in the scope of large infrastructure projects and strategic sites are missed.</p> <p>Potential for some existing issues to be compounded if there is no coordination across projects.</p>
---	---	---

4.4 Risks

Currently Raumanga/Otaika is last in the Placemaking Programme. At the Briefing of 27 August 2024, staff listed a number of significant investments and decisions for the area, to which a Placemaking Plan can provide guidance to. This includes large infrastructure projects such as the proposed expressway between Whangārei and Auckland, the upgrade of the Northland Regional Hospital and the potential of the Te Pūkenga site. There is a risk of missing an opportunity to start planning how these projects can be integrated with the Raumanga community if not done now.

There is also a risk that other communities feel they should be prioritised or retain their position in the locations order. Staff have worked with the Communications Team to prepare key messages should this need arise.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via the Agenda publication on the website.

The Placemaking Plans provide a mechanism for community input into planning and the decision-making process for future development in our district. Council has established networks with the local community groups and has an existing relationship with the local hapū. Staff intend to reach out to these groups to work along them in the planning and development of the community and tangata whenua engagement processes.

Upon completion of a Project Plan, staff will inform the community and specific stakeholder groups of the timeline for the development of the plan.

4.4 Insertion of Housing Bottom Lines into the Whangārei District Plan

Meeting: Strategy, Planning and Development Committee

Date of meeting: 19 September 2024

Reporting officer: Philip Waters, Senior Planner

1 Purpose / Te Kaupapa

This report outlines Council's obligation under the Resource Management Act 1991 (RMA) to amend the Whangārei District Plan to insert housing bottom lines and seeks Committee's approval to effect these changes and to publish a public notice of these amendments.

2 Recommendations / Whakataunga

That the Council or Committee:

1. Approves the insertion of the Housing Bottom Lines into the Whangārei District Plan as drafted in Annex 1 to give effect to the requirements of Section 55(2) and 55(2A)(a) of the RMA.
2. Approves the publication of a Public Notice advising of these changes to the District Plan in accordance with the requirements of Section 55(2A)(b) of the RMA.

3 Background / Horopaki

The 2024 Whangārei Housing and Business Development Capacity Assessment (HBA) 2024 sets out Whangārei' development capacity requirements for residential and business land for the coming 30 years. The HBA demonstrates that there is currently sufficient development capacity to meet the requirement. The draft HBA was presented to Council on 24 July 2024, where Councillors provided feedback, giving their support for the HBA to be published on the Council's website, as required under the NPS-UD.

The HBA includes 'housing bottom lines' for the short-medium term (the next ten years) and the long-term (the following 30 years). Housing bottom lines represent the minimum amount of residential development capacity that Council must make available to respond to anticipated growth requirements, plus a competitiveness margin.

The NPS-UD requires Council to insert the housing bottom lines into the district plan as soon as reasonably practicable after publication of the HBA (Clause 3.6 (2)(b)(i) and (ii)). This process must be undertaken without using the Schedule 1 process of the RMA. The Schedule 1 process governs the normal procedures for developing, amending, or reviewing district plans, including public notification, submissions, hearings, and decision-making.

4 Discussion / Whakawhiti kōrero

Section 55(2) of the RMA requires the Council to amend the district plan if directed to do so by a national policy statement. Section 55(2A)(a) requires the Council to amend the District Plan without using the process of Schedule 1 of the RMA.

Section 55(2A)(b) of the RMA requires the Council to give public notice of the amendments within five working days after making them.

The Whangārei District Council Delegations Register requires approval of the Strategy Planning and Development Committee to effect amendments to the Whangārei District Plan (without using a Schedule 1 process) as directed by a National Policy Statement (NPS). A resolution by the Planning and Development Committee is therefore required to insert the housing bottom lines into the Whangārei District Plan and for publication of the mandatory public notice.

The proposed amendments to the Whangārei District Plan necessary to insert the housing bottom lines are attached to this Report (Annex 1). The proposed amendment is to insert the housing bottom lines, as defined in the HBA 2024 into the issues statement of the District Growth and Development Chapter, and minor consequential changes.

The proposed Public Notice of these changes is attached to this Report (Annex 2).

4.1 Financial/budget considerations

None.

4.2 Policy and planning implications

Subject to Committee Approval, the District Plan amendments will be effective from 19 September 2024.

4.3 Options

There are no alternative options if Council is to comply with National policy direction, with Council now being required to insert housing bottom lines into the District Plan.

4.4 Risks

There are no risks of inserting housing bottom lines. It is a requirement under National policy direction. However, to not do so could result in statutory breach, and potential reputational risk to Council.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Public Notice in accordance with the requirements of the RMA.

6 Attachments / Ngā Tāpiritanga

Attachment 1 – HBL-SPD-Annex 1

Attachment 2 – HBL-SPD-Annex 2

Annex 1: Section 55(2A) amendments to the District Plan

To enable the inclusion of housing bottom lines (identified in the Housing and Business Capacity Assessment 2024) in the District Plan, it is proposed that the 'Issues' statement in the 'District Growth and Development' chapter within Part 2 of the District Plan be updated as follows (additions shown underlined).

District Growth and Development

Issues

This chapter contains overarching objectives and policies in relation to growth and development in the District. The Urban Form and Development (UFD) chapter contains more detailed objectives and policies in relation to growth and development in Urban Areas.

The National Policy Statement on Urban Development (2020) (NPS-UD) mandates that Council ensure there is enough residential development capacity to meet anticipated housing demand over the next 30 years. The residential development capacity requirement is known as the housing bottom line.

To comply with the NPS-UD, the Council must provide sufficient development capacity to meet both the projected residential demand, plus a competitiveness margin. This margin is set at 20% for the short to medium term and 15% for the long term. The housing bottom lines for the District are as follows:

- Short-Medium Term (2024–2034): 6,449 dwellings
- Long Term (2034–2054): 10,277 dwellings

These housing bottom lines were established through the Whangārei Housing and Business Development Capacity Assessment 2024 [\[insert link to HBA on website\]](#).

The objectives and policies seek to address significant resource management issues for the Whangārei District including the following:

- Managing residential growth and development.
- Managing commercial, industrial and open space growth and development.
- Managing existing and future development in areas subject to natural hazards and environmental risks.
- Protection of natural heritage (landscapes, biodiversity and natural features).
- Issues of significance to mana whenua.
- Protection of built and cultural heritage.
- Fragmentation of the rural environment.
- The protection of and efficient development, operation and maintenance of infrastructure.
- The protection of strategic business and industry.
- The provision of land for open space and recreation.

The objectives and policies of this chapter guide decision making at the strategic level and apply in addition to the objectives and policies in other parts of the District Plan.

It is proposed that consequential changes are made to the District Plan Abbreviations and National Policy Statements and NZ Coastal Policy Statement chapter (additions shown underlined and deletions shown in ~~strikethrough~~).

Abbreviations

Abbreviation	Full Term
<u>NPS-UD</u>	<u>National Policy Statement on Urban Development 2020</u>

National Policy Statements and NZ Coastal Policy Statement

Document	Status
National Policy Statement on Urban Development Capacity 2016 <u>2020</u>	The policy statement has been reviewed in <u>May 2024</u> as part of preparing the <u>Whangārei Housing and Business Capacity Assessment 2024</u> with a part of the Urban and Services plan changes <u>housing bottom lines inserted in the District Growth and Development chapter on [insert date].</u>

Annex 2: Public Notice of Insertion of Housing Bottom Lines to the Whangarei District Plan

Notification of Amendment to District Plan

Whangarei District Council gives Notice pursuant to Section 55(2A)(b) of the Resource Management Act 1991 of amendments to the Whangarei Operative District Plan (WDP).

Whangārei District Council has resolved to amend the WDP to insert housing bottom lines, as required by clause 3.6 of the National Policy Statement on Urban Development 2020.

- *Housing bottom lines have been inserted into the Issues statement in the District Growth and Development chapter within Part 2 of the WDP; and*
- *Consequential minor amendments have been made to the abbreviations and National Policy Statements and NZ Coastal Policy Statement chapters within Part 1 of the WDP.*

This change became Operative on

The District Plan as amended by this change can be viewed via Council's website

Date [insert date of notice]

4.5 Dog Control Policy and Practices – Annual Report 2023 to 2024

Agenda: Strategy, Planning & Development Committee
Date of meeting: 19 September 2024
Reporting officer: Zane Kumar, Bylaws Enforcement Coordinator
 Reiner Mussle, Manager Health and Bylaws

1 Purpose / Te Kaupapa

To consider for adoption the Whangarei District Council Annual Report on Dog Control Policy and Practice for 2023/2024.

2 Recommendation / Whakataunga

That the Strategy, Planning and Development Committee adopts the Whangarei District Council Annual Report on Dog Control Policy and Practice for 2023/2024.

3 Background / Horopaki

The Dog Control Act 1996 (“the Act”) requires all territorial authorities to report annually on the outcomes associated with key areas identified by Section 10A of the Act.

This includes the number and type of complaints received, the number of infringements issued, and prosecutions taken, and the number of registered dogs and their classification status.

Over the years, Council’s annual report has gotten very ‘wordy’ with staff including lengthy general comments which is not legally required under Section 10A of the Act, or indeed by the Department of Internal Affairs (DIA) to which this report is submitted.

Feedback from the DIA is that only the detail contained under Section 10A of the Act has to be collected and reported on, nothing else. The DIA have been clear that their preference is to have a report that is specifically targeted towards statutory reporting requirements.

Given this, and in the interests of efficiency within our operations, this year’s report is much more concise and is focused on the detail required by the DIA and the Act.

4 Discussion / Whakawhiti kōrero

Section 10A of the Act sets out that a territorial authority must in each financial year, report on the administration of its dog control policy adopted under section 10, and its dog control practices.

The report must include information relating to:

- The number of registered dogs
- The number of probationary and disqualified owners.
- The number of dogs classified as dangerous and the relevant provision under which the classification was made
- The number of dogs classified as menacing under section 33
- The number of infringement notices issued
- The number of dog related complaints, and the nature of the complaints.

Once adopted, the territorial authority must give public notice of the report and make it publicly available, which includes placing the document on Council's website. A link to this document must be provided to the Department of Internal Affairs by 31 October 2024.

5 Attachment / Ngā Tāpiritanga

Attachment 1 – Whangarei District Council Annual Report on Dog Control Policy and Practice for 2023/2024

Whangarei District Council

Annual Report on Dog Control Policy and Practice

2023 – 2024



Table of contents

1	Introduction.....	1
1.1	Purpose.....	1
1.2	Background	1
2	The Council’s Dog Control Policy and Practices	1
2.1	Council adopted its Dog Management Policy in May 2013	1
2.2	Fees.....	1
3	Key Achievements 2023/2024.....	2
3.1	Responding to complaints (Requests).....	2
3.2	Enforcement Activities.....	2
3.3	New Animal Shelter (Dog Pound)	3
3.4	Menacing Dogs.....	3
3.5	Other Achievements	3
3.5	Planned Activities for 2024/2025	4
4	Summary.....	4
5	Dog Control Statistics.....	5
5.3	Table one: Registration/Classification related data	5
5.4	Table two: Service data	5
5.5	Table three: Compliance Data	6

1 Introduction

1.1 Purpose

Section 10A of the Dog Control Act 1996 requires each territorial authority to report on its dog control policy and practices and provide specific statistical information. Nothing more and nothing less.

This report acts as a medium for this information and is an update on the progress and processes of the Whangarei District Council dog control activities.

1.2 Background

Whangarei District Council has contracted Armourguard ('Council's Regulatory Services contractor') to undertake the Council's duties under the Dog Control Act 1996 (the Act), and relevant dog management bylaws and policies.

Dog control services operate 24 hours from a Council owned Animal Management Centre (dog pound) currently based on Kioreroa Road, Whangarei.

The contractor's Animal Management team is responsible for the field services of the department, including but not limited to, the reactive response to complaints about dogs at large, or causing nuisance, ensuring compliance with the Act, encouraging responsible dog ownership and registration of dogs, as well as community education.

This year, the focus has again been on compliance in all areas including registration, microchipping, and responsible dog ownership.

2 The Council's Dog Control Policy and Practices

2.1 Council adopted its Dog Management Policy in May 2013

The policy provides vision and guidance to ensure:

- The prevention of danger, distress and nuisance to the community by uncontrolled dogs in public spaces
- providing for the exercise and recreational needs of dogs and their owners
- the protection of kiwi and other indigenous wildlife
- encouragement of good dog ownership relating to compliance and welfare.

The statutory review of this policy and the related bylaw is currently underway. The process of consulting on a new Policy and Bylaw has been completed, with adoption of the new Bylaw and Policy expected before the end of 2024.

2.2 Fees

According to the current Policy, dog registration fees, fines and impound fees aim to contribute up to 90% of the cost of dog control in Whangarei District. Council's Revenue & Financing Policy provides further guidance and clarity on this matter and Council's cost recovery principles.

The Council provides a discounted rate for owners of 'working dogs', dog owners that de-sex their dog and for those who pay registration prior to 1 August. In addition, Council charges a zero rate for "disability assist" dogs.

Fees are used for:

- Dog Control activities including complaint investigation, patrols, and enforcement
- Dog incident prevention (including finding unregistered dogs, owner disqualification, and the classification and enforcement of menacing and dangerous dogs)
- Running the annual dog registration renewal program
- Signage required for under Council's Dog Management Bylaw and Policy
- Shelter (dog pound) services, including lost and found, and adoption
- Education programs for schools and community groups

3 Key Achievements 2023/2024

3.1 Responding to complaints (Requests)

Dog related complaints increased from last year. There were 3,390 dog control service requests over the 2023/2024 period compared to the previous year's total of 2,653. These numbers do not include the follow ups Armourguard completed in relation to registration.

3.2 Enforcement Activities

There were 1,908 infringements issued for offences under the Dog Control Act in 2023/24. This represents a 40% increase from the 1,365 infringements issued in 2022/2023.

Dog attacks increased by 17 to 179 attacks this year, compared to 162 last year. While this is a slight increase since 2022/23, last year's total of 162 were the lowest attack numbers for many years, if not ever. As an example, total attack numbers are still substantially lower than the 281 attacks reported in the 2021/2022 reporting year. This result reflects the positive impact the decision made by Council to enhance dog control services back in July 2021 is having.

As per the previous year and going forward, dog registration has, and will continue to be, a heightened area of focus, as unregistered dogs are still disproportionately involved in breaches under the Act.

The quality of investigations/files being produced by the contractor's officers, has continued to increase, leading to more alternative enforcement action. This has seen a decline in the need for prosecutions this year, which can also be attributed to the early intervention of Animal Management in preventing incidents before they occur. Likewise, it, can be contributed to the impact Council enhancement to dog control services has had, which allows staff to conduct proactive patrols and follow up on non-compliance with the Dog Control Act 1996 and associated Bylaw.

Zero prosecutions were brought, during the period covered by the report. Seven prosecutions brought prior to 1 July 2023, and outside the period covered by this report, were successfully concluded during this review period.

3.3 New Animal Shelter (Dog Pound)

The process for realising Council's need for a new Animal Management Shelter (dog pound) is progressing well, with construction having started during the 2022/2023 financial year and which is expected to be completed during October 2024. Once completed and operational, the new shelter will vastly enhance Animal Managements ability to undertake the Council's duties under the Dog Control Act and relevant dog management bylaw and policy.

3.4 Menacing Dogs

Under the Act, all dogs must be classified as menacing that belong to a breed or type currently listed in schedule 4 of the Act, or if the local authority considers that the dog poses a threat to people or other animals and wildlife due to its behaviour. A classified dog must be muzzled when in a public place and be de-sexed. De-sexing menacing dogs is a key component of reducing dog-related harm.

During the year, 30 dogs have been classified in the district, as menacing dogs by breed under section 33C of the Act. These dogs are mainly of the American Pitbull Terrier type.

During the year, 33 dogs were classified as menacing based on their reported behaviour (actions).

This brings the total number of menacing dogs (both by breed and behaviour) in the district to 260, which is an increase from the previous year's 197.

The Act provides the Council with a graduated enforcement mechanism to support compliance with classification, which Council is increasingly making use of.

The Act also allows for repeat non-compliant dogs to be seized, culminating with active decision making by Council regarding the ownership and placement of the dog where non-compliance is an ongoing issue.

3.5 Other Achievements

The total number of registered dogs in the district for the 2023/2024 year was 12,296, which is somewhat lower than the figure reported for last year.

This is because historically there was uncertainty what 'detail' the Department of Internal Affairs (DIA) needed council to report on. In other words, whether they required the number of dogs recorded in our system as living in the district, regardless of whether they had been registered or not, or if they required only the total number of dogs (re)registered within the applicable reporting year.

The DIA has subsequently confirmed that the detail they require is the latter, i.e. only the total number of (re)registered dogs for the applicable reporting year and not the total number of known, but unregistered dogs that we may have in the system.

This means going forward, this report will only report on the total numbers of registered dogs in the district for each year, and not the total number of known dogs in the system.

Infringements issued for non-registration increased by 544 infringements, from 1,129 issued in 2022/23 to 1,673 in 2023/24. This reflects an emphasis on actively disincentivising registration avoidance, as this behaviour increases the financial burden on responsible dog owners who ensure their registrations are kept up to date. More importantly however it penalises those dog owners who are not "responsible" and don't do the right thing, which assists Council in keeping future costs down for responsible dog owners.

The contractual enhancement implemented by council since July 2021 has allowed Animal Management to respond to more service requests and conduct more proactive enforcement. This is shown in an increase in service requests, coupled with a demonstrated increase in enforcement activity, including notably registration enforcement. All of this points to effective earlier intervention and gains being achieved, along with members of the public being more willing to report dog

Annual Report on Dog Control Policy and Practice
 related matters to Animal Management.

In terms of dog safety initiatives, “The Dog Box”, which is a school education program created by the Department of Internal Affairs, has been provided to public primary schools within the urban areas of Whangarei. This program was successfully presented within Tikipunga, Kamo, Onerahi and Otangarei schools in the last year, with interest expressed from nine other schools for the current 2024/25 year. Animal Management are confident this program will continue to flourish in years to come as news of “The Dog Box” spreads amongst teachers.

“The Dog Box” information pack provides the resources needed for each teacher to continue educating their students after animal management has visited. This information pack has also been made available to after school care, holiday programs and childcare centres to ensure this safety message has been spread throughout all platforms.

“Max” the school education dog, continues to attend the schools with animal management to give these students the opportunity to practice the safety skills learnt during this program with a real live dog, rather than a stuffed toy animal.

3.5 Planned Activities for 2024/2025

- 3.5.1 Continued focus on comprehensive and early intervention in response to negative dog behaviours, such as wandering, and aggressive behaviours with a view to maintaining and enhancing reductions in wandering, rushing and dog attack numbers.
- 3.5.2 Continuing and expanding the greater focus on proactive work carried out by the contractor, especially in terms of enforcement in relation to unregistered dogs and increasing the visibility and effectiveness in the community.
- 3.5.3 A continued focus on working with local schools to provide dog safety resources and where requested education to high risk and hard to reach communities. Already in its early stages this is showing positive results and feedback from schools in the district.
- 3.5.4 Continuing to prioritize ensuring all dogs that are required to be classified, either by reason of the animal’s breed or type, or due to observed, or reported behaviour, are identified and classified.
- 3.5.5 Exploring further opportunities to increase dog adoption rates.
- 3.5.6 Transitioning from the current pound into the new animal (dog) shelter.

4 Summary

The Council’s Regulatory Enforcement Services contractor, Armourguard, has now completed eight years as the animal management unit for the Whangarei District, with a 5-year contract having been entered into, as of 1 July 2022.

Future work will continue to be focused on encouraging responsible dog ownership, concentrating on the registration and compliance of dogs, along with ongoing enforcement.

As the project culminating in the construction of a new animal (dog) shelter advances, Council staff will also be increasingly involved in supporting the final fit out of this project, with the aim of Animal Management moving into the new facility before the end of 2024.

Going forward, the animal management team aims to achieve a continued improvement in all these areas as well as focusing their resources on consistency in operations and improving value for Council and our customer in the 2024/2025 year.

5 Dog Control Statistics

5.3 Table one: Registration/Classification related data

	Total 2023/24
Dogs Registered	12,296
Dog Owner Classification	
Probationary	7
Disqualified	37
Menacing Classification	
By Breed	30
By Deed	33
Combined	63
Dangerous Classification	
Section 31(1) a	0
Section 31(1) b	4
Section 31(1) c	0
Total Dangerous	4

5.4 Table two: Service data

Breakdown by job type

Job Type	2023/2024
Wandering	1,149
Barking	1,137
Attacks	179
Rushing	112
Unregistered Dog Check	1,723
Proactive Community Patrol	172
Miscellaneous*	641
Grand total	5,113

*Miscellaneous: Reactive patrols, worrying/trapping, fouling, condition check, miscellaneous bylaw breach

5.5 Table three: Compliance Data

	2023/2024
Prosecutions	
Number of people prosecuted (note there may be more than one charge)	Concluded (Successful) 7 Concluded Total 7 Commenced but not concluded in the period 0
Infringement offence	
18 Wilful Obstruction of dog control officer or ranger	5
19(2) Failure or refusal to supply information or wilfully providing false particulars	0
19A (2) Failure to supply information or wilfully provide false about dog	0
20(5) Failure to comply with any bylaw authorised by the section	0
23A (2) Failure to undertake dog owner education program of dog obedience course (or both)	0
24 Failure to comply with the obligations of a probationary owner	0
28(5) Failure to comply with the effects of disqualification	2
32(2) failure to comply with the effects of classification of dog as dangerous	0

	2023/24
32(4) Fraudulent sale or transfer of dangerous dog	0
33EC (1) Failure to comply with the effects of classification of dog as menacing	32
33F (3) Failure to advise person of muzzle and leashing requirements	0
36A (6) Failure to implant microchip transponder in dog	15
41 False statement in relation to dog registration	0
41A Falsely notifying death of dog	0
42 Failure to register dog	1673
46(4) Fraudulent procurement or attempt to procure replacement dog registration label or disc	0
48(3) Failure to advise change of dog ownership	0
49(4) Failure to advise change of address	1
51(1) Removal, swapping or counterfeiting of registration label or disc	0
52A Failure to keep dog controlled or confined	166
53(1) Failure to keep dog under control	9

Annual Report on Dog Control Policy and Practice

	2023/24
54(2) Failure to provide proper care and attention, to supply proper and sufficient food, and to provide adequate exercise	0
54A Failure to carry leash in public	0
55(7) Failure to comply with barking dog abatement notice	3
62(4) Allowing dog known to be dangerous to be at large unmuzzled or unleashed	1
62(5) Failure to advise of muzzle and leashing requirements	0
72(2) Releasing dog from custody	1
Total	1,908

5.1 Update on Plan Change 1 – Natural Hazards

Meeting:	Strategy, Planning and Development Meeting
Date of meeting:	19 September 2024
Reporting officer:	Robert Burgoyne (Kaiārahi Pūkenga – Planner, District Plan)

1 Purpose / Te Kaupapa

To provide an update on the status of Proposed Plan Change 1 (PC1) – Natural Hazards prior to a formal item coming to the Committee to Adopt or Reject the recommendations of the Independent Hearing Commissioners’.

2 Recommendation/s / Whakataunga

That the Strategy, Planning and Development Committee notes the update.

3 Background / Horopaki

Prior to public notification Plan Change 1 (PC1) – Natural Hazards went through an extensive pre engagement process, with updates and proposed changes being worked through with Council and Te Karearea. PC1 was subsequently notified in May 2023.

Formal hearings were held earlier this year, with recommendations from the Independent Commissioners expected in the next month. A full timeline of the plan change is provided below, along with an overview of submissions and hearings evidence received.

Given the expected timeframes for recommendations from the Independent Hearing Commissioners’ this item seeks to provide councillors with an update prior to a formal item coming to the Committee to Adopt or Reject the recommendations.

Timeline and status of PC1

The Whangarei District Council prepared and publicly notified PC1 on 31 May 2023. The table below outlines the full timeline of the plan change process:

Event	Date
Early public feedback on the draft plan change	18 March – 6 May 2022
Date of public notification of PC1 for submissions	31 May 2023
Closing date for submissions	28 July 2023
Date of public notification for further submissions	23 August 2023
Closing date for further submissions	20 September 2023
Hearing	19 – 22 February 2024

The hearing is currently adjourned, and we are awaiting the recommendation of Independent Planning Commissioners.

Overview of PC1

PC1 proposes to replace the existing Natural Hazards chapter in the Operative Whangārei District Plan with a new Natural Hazards chapter and new rules for subdivision, land use, and development in areas susceptible to coastal hazards (erosion and inundation), flooding, land instability, and mining subsidence. Key features of PC1 include:

- Objectives, policies, and rules which apply to all natural hazards.
- Policies, rules, and maps relating specifically to land instability, mining subsidence, flooding, coastal erosion, and coastal flooding hazards.
- New definitions, including definitions to define each hazard overlay.
- Amendments to other parts of the WDP to use consistent terminology in relation to the management of natural hazards.

PC1 underwent extensive pre-engagement prior to notification, with updates and proposed changes being worked through with Council and Te Karearea. A Council workshop was held on 2 March 2023 to discuss the plan change prior to notification. On 18 May 2023 the Strategy, Planning and Development Committee adopted PC1 for public notification and resolved to notify PC1 pursuant to Clause 5 of the First Schedule to the Resource Management Act 1991.

Overview of submissions and hearing evidence

In total, 193 original submissions and 25 further submissions were received on PC1. Most submissions received sought amendments to the proposed hazard mapping. There were also submissions received regarding the proposed provisions of the plan change which included:

- Support of the provisions as notified with some wording changes/tweaks.
- Concern that the rules are too permissive and would not adequately address natural hazard risks.
- Concern that the proposed rules are too onerous resulting in the restriction of development, and inefficient processes.

Council appointed a Hearing Panel consisting of Greg Hill (as chair), David Hill, and Michel Parsonson to hear and make recommendations on PC1. During the hearing 53 submitters presented evidence or statements to the Hearing Panel.

4 Discussion / Whakawhiti kōrero

The hearing for PC1 is currently adjourned and we are awaiting the Independent Planning Commissioners' recommendation on the proposed plan change. This recommendation is expected this month and once received, will be brought to the Strategy, Planning and Development Committee to decide on the plan change.

When the recommendation is brought to the Strategy, Planning and Development Committee a decision must be made to either:

- Adopt the Independent Hearing Commissioners' recommendation as Council's decision; or
- Reject the Independent Hearing Commissioners' recommendation.

Should a decision be made to adopt the recommendation of the Independent Hearing Commissioners, the decision on PC1 will be publicly notified. Upon notification of the decision an appeal period will run for 30 working days. Within this time any person who made a submission on the Plan Change may appeal the decision to the Environment Court.

Should a decision be made to reject the Independent Hearing Commissioners' recommendation, Council can review the content of the plan change before making a decision to re-notify a new Plan Change, effectively restarting the plan making process. Any departure from the Hearing Commissioner's recommendation would require full re-notification of the Plan Change.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

5.2 Operational Report – Strategy, Planning and Development September 2024

Meeting: Strategy, Planning and Development Committee
Date of meeting: 19 September 2024
Reporting officer: Dominic Kula (General Manager – Planning and Development)
 Aaron Taikato (General Manager – Strategy and Democracy)

1 Purpose / Te Kaupapa

To update the committee on the operations of the services that the Strategy and Democracy Group, and the Planning and Development Group are responsible for.

2 Recommendation / Whakataunga

That the Strategy, Planning and Development Committee notes the Strategy and Democracy and Planning and Development Operational reports for September 2024.

3 Background / Horopaki

The purpose of the Strategy, Planning and Development Committee is to update Councillors on operational matters relating to the Strategy and Democracy and Planning and Development Groups.

4 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

5 Attachments / Ngā Tāpiritanga

Attachment 1 – Operational Report – Planning & Development – September 2024
 Attachment 2 – Operational Report – Strategy & Democracy – September 2024

Operations Report Planning and Development

September 2024

Contents

1..... District Plan	3
2..... District Development.....	9
3..... RMA Consents.....	15
4 Building Department	19
5..... Health & Bylaws.....	22
6 Group Requests.....	24

1. District Plan

1.1 Health and Safety

Nothing to report.

1.2 Current Priorities

1.2.1 Maintenance and Review Work

Maintenance and review work for the District Plan has continued in accordance with the requirements of the Resource Management Act 1991 (RMA).

- **Plan Change Updates:**

Plan Change	Status	Status Update
PC1 - Natural Hazards	Pending recommendation of Independent Planning Commissioners with hearing having closed in February 2024.	Council officers have completed additional work around proposed planning provisions to inform the Independent Planning Commissioners recommendation on the proposed plan change. This recommendation is expected this month and once received, will be brought to the Strategy Planning and Development Committee to decide on the plan change.
PC2 - General Amendments	Submissions period closed on Wednesday 4 September 2024 following notification on 7 August 2024.	<p>Council officers have processed 21 submissions covering:</p> <ul style="list-style-type: none"> • Definitions chapter: <ul style="list-style-type: none"> - cooking facilities - major structure - functional and operational need • References to “site” and “allotment” • Impervious area requirements • Minor residential unit standards • Minor mapping matters - adjustments to Open Space zoning and Strategic Rural Industries. • References to “Development” in the Marsden City Precinct • Critical electricity lines • Subdivision of areas in Large Lot Residential Zone subject to a “no residential unit” restriction • Boundary adjustment provisions • References to ‘indicative building areas’ • Changes to refer to ‘Energy Precinct Activities’ instead of ‘Refinery Activities’ <p>A summary of decisions requested by submitters has been prepared and will be notified for a period of 10 days from 18 September to 2 October. This process will enable further submissions in support or opposition of the decisions requested by submitters.</p>

		Anyone who represents a relevant aspect of public interest; or who has an interest in matters raised in original submissions that is greater than that of the general public, may make a further submission during this process.
--	--	--

- **Matters of Importance to Māori Update**

At the request of some hapū partners, Council officers have drafted a project plan to inform and shape contract negotiations with hapū who have indicated an interest in partnering with Council in this work. It is intended that contract negotiation discussions and/or hui with individual hapū will commence in the coming month.

Alongside this work, Council staff are scoping work to prepare a 'stock take' of known archaeological information in the Whangarei district. This work will inform mapping of Sites and Areas of Significance to Māori and provide an additional evidence base for future scheduling of sites where this approach is supported by hapū.

Project timeframes have been pushed out further to allow sufficient time to complete the contract negotiation phase based on an agreed project plan. Revised dates are as follows:

- Early November 2024 – Contract negotiations with hapū partners completed.
- Nov/ Dec 2024 – Project commencement hui with a focus on identifying the issues and objectives of the project, which will inform the agreed approach to drafting the district plan provisions, and spatially identifying sites and areas of significance to Māori.
- Late 2024/ Early 2025 - Work to commence on 'stock take' of known archaeological information in the Whangarei district.

As outlined under section 1.4.3 a key component of this work will be the development of data sovereignty agreements with hapū

- **Other District Plan Topic Reviews**

Council officers have continued work on the following topic reviews which are intended to be progressed in parallel in order to meet our 10 yearly statutory review timeframes. Progressing this work in parallel will enable pre-notification consultation to be undertaken at the same time, as a package of plan review topics.

Pre-notification consultation would ideally occur in the later part of this year or early next year following approval from the Strategy Planning and Development Committee to commence consultation on these topics.

Topic	Scope	Work undertaken this month
Ecosystems and Indigenous Biodiversity	The scope of this work does <u>not</u> include mapping of Significant Natural Areas, noting that central government have indicated that review of the National Policy Statement for Indigenous Biodiversity will involve criteria for identifying SNAs, assessment and identification processes, and the management of land subject to SNAs.	Council officers are drafting a discussion document canvassing the scope of the review of these topics

	<p>The review of current plan provisions for the protection of areas of indigenous vegetation and habitats of indigenous fauna will include:</p> <ul style="list-style-type: none"> - Review of the objectives and policies across the Ecosystems and Biodiversity, Riparian and Coastal Margins, and Waterbodies chapters of the District Plan; - Review of rules for the vegetation clearance across the District; and - Consideration of methods to protect and enhance indigenous vegetation and biodiversity within the urban areas of Whangārei. 	
Public Access	Review of Esplanade Reserve provisions (including Review of Water Bodies and Riparian and Coastal Margins).	Council officers are drafting a discussion document canvassing the scope of the review of these topics.
Network Utilities	<p>Review of current chapters of District Plan, including:</p> <ul style="list-style-type: none"> - Network Utilities - Critical Electricity Lines - Relevant provisions for network utilities in other chapters, including in the Coastal Environment chapter and the Noise and Vibration chapter. 	Council officers are drafting a discussion document canvassing the scope of this plan review.
Renewable Energy	The District Plan fails to align with national and regional requirements because it lacks provisions for managing renewable energy infrastructure. There is scope to set new objectives, policies and rules to support renewable energy generation and manage its effects.	Council officers are drafting a discussion document to ascertain the views and concerns of key stakeholders prior to developing options for potential notification.
Miscellaneous Chapter Reviews	<p>Scope to include review of the following chapters and topics that are at the 10-year review point:</p> <ul style="list-style-type: none"> - Cross boundary matters - Contaminated land - Financial contributions - Temporary activities 	Council officers are drafting a discussion document canvassing the scope of the review of these topics.

1.2.4 Monitoring

Council officers are currently working to develop a work programme to dispense with our monitoring requirements under the RMA. This work is a first step toward making improvements to the way we carry out our monitoring functions under the RMA.

Council is required under the National Planning Standards for Urban Development to monitor a range of indicators relating to the property market and development trends and publish the results annually. The purpose of this monitoring is to inform effective urban planning and policy making. The first such monitoring report has been published on the Council's website (Whangārei National Policy Statement on Urban Development Annual Monitoring Report (2024)). It provides a commentary for a wide range of indicators including development consents, resource consents, house value and rents, and housing affordability.

1.2.5 Private Plan Change

A private plan change request for the rezoning of land occupied by Rosvall Sawmill from Rural to Strategic Rural Industries zone was lodged in July and discussed at the July Strategy, Planning and Development Committee meeting. A request for further information to support the processing of this plan change has been sent to the Applicant, who is currently working through the information required.

Once all requested information is provided this Private Plan change will be brought to the Strategy Planning and Development Committee for a decision to:

- Adopt the request, or part of the request as if it were a proposed policy statement or plan made by the local authority itself; OR
- Accept the request, in whole or in part; OR
- Reject the request where there is scope to do so in accordance with the requirements of the RMA.

If 'adopted' or 'accepted' notification of the plan change will follow.

1.2.2 ePlan

The planning phase for further improvements to the ePlan software is underway. This work will ensure compliance with the National Planning Standards and improve the user experience.

1.3 Performance Measures and Compliance

Develop, implement, and maintain a District Plan in accordance with the RMA whilst reflecting the desires of the community and issues of sustainability.

Performance Measure	2023 – 24 target	Compliance
Plan changes are researched, proposed, consulted and reported on as required by Council in accordance with the relevant statutory requirements.	100%	Achieved

1.4 Current Challenges/Issues

There are three main challenges in the work programme of the District Plan as outlined below.

1.4.1 Resource Management Reform

There remains uncertainty and a lack of detail around Resource Management (RM) reform and what this may mean for our current work programme. Latest government announcements on RM Amendment Bill #2 (discussed in more detail below) suggest that rescoping or reprioritising our plan reviews may be necessary in the future. Council officers are actively monitoring the RM reform to ensure that we are well placed to adjust our work programme or rescope plan reviews where required.

1.4.2 Natural Hazards Plan Change

The Northland Regional Council (NRC) are in the process of amending flood hazard mapping to account for the impact of stormwater infrastructure on flood levels. We are also aware that the

NRC may make other changes to the maps for a variety of reasons as new information comes to light. Council officers are currently reviewing the proposed map amendments and continue to maintain regular contact with the NRC.

In the case that the NRC map amendments are published, it would be necessary to incorporate amended hazard mapping into the District Plan in accordance with the requirements of the Northland Regional Policy Statement. The map amendments if published may be incorporated via a variation to Plan Change 1 or a new Plan Change a later date. The statutory process used will depend on the nature, extent, and timing of published changes.

1.4.3 Sites of Significance to Māori and Significant Natural Areas

Data sovereignty issues associated with the proposed Sites of Significance Plan change and the Significant Natural Areas (SNA) work required under the NPS: IB must be well managed, along with the strategy to produce the work in a partnered and co-designed way. This plan change requires hapū to identify and offer their knowledge into the process. This requires a level of trust around the sharing of this knowledge, and a clear and shared understanding around how this knowledge will be used.

Managing this matter in the procurement of this work, along with ensuring the engagement strategy provides equal opportunity for all hapū to be involved in this mahi, are fundamental to the success of this work.

1.5 Overview of Operational Activities

1.5.1 Risk to the Tiriti Relationship

The Sites of Significance to Māori and Significant Natural Areas challenge noted above has the potential to pose a risk in this space if the work is not well managed.

1.5.2 Delegated Financial Authority Policy

Nothing to report this month.

1.6 Legislation Changes or Updates

The Central Government have made the following announcements in relation to RM reform this month:

1. **RMA Amendment Bill #2 and National Direction Package** – The second RMA Amendment Bill, including a National Direction package is expected to be introduced to Parliament before the end of 2024 and passed into law in mid-2025. The changes proposed in this package are wide reaching, covering the following topics: Infrastructure and Energy; Housing; Farming and Primary Sector; Emergencies and Natural Hazards; and System Improvements. At this stage there is limited detail as to the specifics of proposals.
2. **Direction for Natural Hazards** – National direction for natural hazards is to be progressed with the intention of being in place by mid-2025 as part of the wider National Direction package. This is expected to provide direction to councils on how to identify natural hazards, assess the risks, and respond through their planning and consenting. The extent to which any new national direction may impact our Natural Hazards plan change is not yet known.
3. **Amended National Policy Statement for Highly Productive Land (NPS: HPL)** – The amended NPS: HPL was gazetted on 16 August 2024 with the amendments taking effect on 14 September 2024. The requirements for mapped highly productive land to be included in the District Plan remain in the amended version. These maps must be prepared by the Northland Regional Council and incorporated in the Regional Policy Statement, before work to incorporate the maps into the District Plan can commence.

Council officers continue to keep a watching brief on developments in the RM reform space.

1.7 *Future Planning / What's Coming Next?*

We continue to actively monitor any proposed changes to national direction to ensure ongoing alignment with our current priorities as outlined in Section 1.2.1.

2 District Development

2.1 Health and Safety

Nothing to report.

2.2 Current Priorities

Regional Economic Development Strategy

At its meeting on 26 July 2024, the Joint Regional Economic Development Committee (JREDC) noted the completion of the development of Te Rerenga, Taitokerau Northland Economic Wellbeing Pathway. Following this, Te Rerenga has been endorsed by Northland Regional Council (NRC) at its 27 August 2024 Council Meeting and by Te Kahu o Taonui Iwi Collective. Far North District Council will be taking the report to its 12 September 2024 Council Meeting and there are no plans at this stage for Kaipara District Council.

Council will be presented with the document and accompanying report at its 26 September 2024 meeting.

Business Friendly Council Initiatives

Staff have commenced engagement with selected departments to assess how they enable our communities to meet their aspirations by consistently and proactively delivering positive experiences through all interactions.

Council Leasehold Properties

Multiple requests from various leaseholders of Council's Dryland Endowment Property require resolution. Staff are working through the implications of many such disposal with the view of workshopping the matter further with the Elected Members later this year.

Airport CAPEX

Ongoing discussions with Ministry of Transport over CAPEX contributions as part of the Airport Joint Venture are consuming a lot of staff time with the Ministry seeking further information as they approach their budget bids.

Parihaka Transmission Mast

The site stability is still being reviewed following significant rain events and to date has shown no further deterioration. Access challenges along Memorial drive for the Parihaka Communications Mast project continue. Staff are currently working through the numerical slip assessment on Memorial Drive which will be followed by a prior review through Transportation to secure safe access for construction equipment.

It is still hoped to resolve these issues and receive a permit for the required construction equipment, with a target to commence construction in late September.

Next steps remain as confirming tenant's emergency plans in case of future failures and developing a future needs assessment to bring back to Elected Members for consideration on a framework to resolve the masts future.

Joint Regional CCO for Economic Development (JREDC)

Documents were signed by the various Northland Councils throughout the last week of August and at the time of writing were with Whangarei District Council for finalisation.

Northland Inc. Update

The following information has been supplied on behalf of Northland Inc in their commitment under the new shareholding agreement to keep Council apprised of work they are currently undertaking in Whangarei. It is intended that a workshop is undertaken with Elected Members in the near future to further acquaint Council with their workstreams and economic development opportunities.

- *Business Enterprise and Innovation - In the year to date our Business Growth Team have engaged with about 60 Northland businesses through the regional business partnership programme we deliver (of which our KPI for the year is 250 businesses being assisted). 46% of those businesses have been within the Whangārei District and are predominantly in the manufacturing and construction sectors.*

August has also been a busy month for the delivery of the Tai Tokerau Business Resilience project, with the project being in its final stages of delivery. As at the end of August, across the delivery partners of the project, we have collectively had about 1,750 business participant engagements across almost 70 workshops, webinar series, 1:1 training clusters, mentorship programmes and connect events in support of building the resilience of Northland businesses across the areas of business fundamentals, business planning and wellbeing. This month in Whangārei we delivered 6 events, focusing on topics such as business wellbeing, economic forecasting, progression/succession in primary sector businesses, etc. Whangarei businesses were also heavily involved in a number of programmes that were delivered online.

- *Destination Management - The Destination Management team have represented the region at key industry events in late July and August.*

In the last week of July, two of the team travelled to Rotorua for Wānanga Tuawha of the Regional Tourism NZ (RTNZ) Te Ūnga Mai programme. These wānanga give them the opportunity to learn best practices in Destination Management, hear about both local and international examples and connect with regional tourism colleagues. Northland Inc gave a presentation on our Responsible Tourism Programme as an example of best practice in building sustainability capability for tourism operators. The delegation also included 8 Pacific nations and the South Pacific Tourism Organisation who shared their experiences, challenges and opportunities.

One of the team also attended the annual NZ Cruise Conference in Auckland and Tourism Export Council NZ's (TECNZ) Conference in Invercargill. Both events have relevance to the Whangārei District given that Whangārei is the newest port in the country following the 2023/24 season, something which was recognised at the conference and met with positive feedback. And the latter conference enabled tourism operators, such as the Hundertwasser Art Centre with Wairau Māori Art Gallery to participate in promotional activities such as trade meetings with Inbound Tour Operators. The region won the bid to hold the TECNZ Conference 2025 in the Northland region and is working with Whangārei-based operators on opportunities to showcase experiences to the delegation of industry and travel trade leaders.

From a marketing perspective throughout the month of August, we had a partnership running with Air New Zealand which included activity across Air New Zealand's social, digital and print channels, as well as a feature in their recent retail sale. Whangārei operators were showcased through Air New Zealand's itinerary-building tool, Trip Starter, and Northland destinations (Whangārei and Bay of Islands) took centre stage with hero imagery. Heavily discounted fares to Northland ports from city centres Auckland, Wellington and Christchurch were made available to Air New Zealand customers.

Following the release of Tourism New Zealand's (TNZ) off-peak tourism strategy, we brought the TNZ team in-region to workshop international marketing activity initiatives, key messages and unique positioning that could support the region in growing visitor numbers outside the peak summer season. The workshop was well attended by industry and stakeholders.

After much planning and engagement with our local industry, Northland's first region-wide food and beverage celebration is set to take place this October. The Savour Northland website (savournorthland.com) is now live, and a huge 3-week programme of events is shaping up to be a great showcase to elevate the visibility and positioning of the region's food and beverage offering. The marketing campaign has begun with key partners like NZME, Cuisine and Air New Zealand, and events are still being registered by businesses, with several Whangārei businesses getting onboard.

Northland Inc supported and filed the application by Northland Events Centre Trust into the newly created MBIE Regional Events Promotion Fund, resulting in an additional \$35,000 funding for the key Whangārei event, Fritter Festival.

- *Investment & Infrastructure - The team have had a number of meetings throughout the month with potential investors who are interested in opportunities in the Whangārei District, particularly related to green energy/technology (including SAF, eSAF, Hydrogen), construction and manufacturing sectors.*

Northland Inc are working alongside relevant stakeholders (NZTE, WDC, private sector, etc.) to help these potential investors address information gaps and enable them to progress their opportunities in the district. We are also helping a number of projects in the district work through securing funding from Central Government funds, such as the Regional Infrastructure Fund, EECA's various funds, etc.

We also attended the opening of NIWA's Kingfish RAS facility in the middle of August and it was good to see a project that we have supported over the years come to fruition and now be operational. We are also engaging on an ongoing basis with NIWA around future opportunities.

Documents were signed by the various Northland Councils throughout the last week of August and at the time of writing were with Whangārei District Council for finalisation.

Hihiaua Peninsula Consultation

Staff have facilitated an initial meeting between Hapū and the Trust, there is still a level of resistance from Hapū over the terms of the lease and it is felt that it would be useful to facilitate a small more focussed group to meet to see if the lease could be made more palatable to Hapū. At the time of writing Staff were seeking the views of the Trust on whether they would be amenable to further meetings. As it stands, the Local Government requirements to establish a long-term lease have been satisfied in such as the matter has gone out for consultation and submitters have been heard by Council. We have also received feedback from Te Parawhau in support of the lease, although there are other views in Hapū. The Trust have advised that the delays in completing the lease agreement is not beginning to impact on their program of works.

2.3 Current Challenges/Issues

Divergent positions between Hapū and Council on the disposal of Council's Dryland Endowment Property to leaseholders remains an issue in progressing a number of development opportunities.

2.4 Overview of Operational Activities through to July 2024

2.4.1 Economic Development

Business

August marked a turning point for interest rates, with the Reserve Bank reducing the Official Cash Rate (OCR) by 25 basis points to 5.25%, the first decrease since March 2020. While this is welcome news for mortgage holders, the RBNZ's Quarterly Monetary Policy Statement highlighted a worsening outlook, now projecting the national unemployment rate to peak at 5.4% in March 2025, up from the previous forecasted peak of 5.1% and the current rate of 4.6% in August 2024, signalling continued and deepening challenges for businesses.

In late July and early August, all three existing Northland Inc shareholding councils agreed to the necessary changes for Whangarei District Council to become a shareholder in Northland Inc. The Shareholders' Agreement was signed at the Mayoral Forum on 26 August 2024. Staff are now working closely with Northland Inc to strengthen its efforts in economic development and tourism promotion for the Whangarei District, with wider engagement and reporting to the Council, as reflected in this report.

The Ministry of Development has initiated work focusing on infrastructure and construction opportunities in the region, aiming to maximise benefits for local businesses, with staff providing support. Additionally, the newly formed Advanced Manufacturing Aotearoa (AMA) Northland, an industry-led manufacturing body, hosted Minister Andrew Bayly, highlighting the region's manufacturing capabilities.

Whangārei District Airport

- **Airport Rescue Fire Service (RFS) Building Project**

Preliminary site infrastructure work has commence with construction in general due to commence October and the project remains on time and on budget.

- **Airport Operations**

The airport is continuing to operate and comply with CAA requirements.

Management is still awaiting MoT's approval of the Sol. This is creating challenges in commencing budgeted CAPEX for infrastructure projects this financial year.

Minor repairs have been made to the SunAir Apron, where a section of the Apron was starting to degrade and would become a problem for aircraft.

- **Noise**

There were no noise complaints during the month of August

- **Air New Zealand Cancelled Flights:**

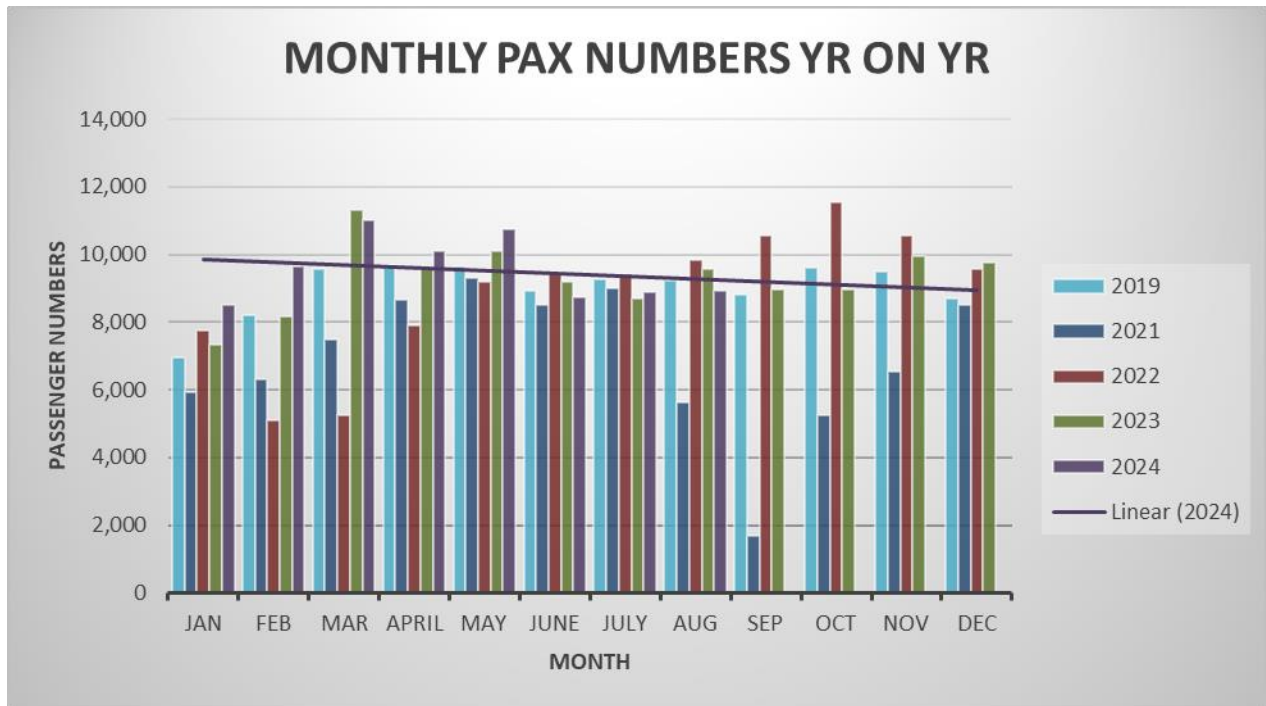
There were a lot less scheduled cancellations during August, with weather being the main culprit. Majority of that was due to fog in Auckland and only one day in Whangarei where the wind to too adverse for them to come in.

- **Scheduled flights**

Air New Zealand has had a better run with its scheduled flights during August, but the 2pm flight being cancelled for 3 months is definitely felt.

- **Passenger Numbers**

Passenger numbers for August 2024 was 8,910. Down from 9,574 for August 2023. This is expected due to the cancellation of the 2pm flight over the last few months and is expected to continue up until mid-October when they will slowly bring the 2pm flight back on line.



Parking

Parking revenue for August'24 was \$19,129, up on the same period last year which was \$18,383.

District Promotions

- **Guest Nights:** Whangārei's total guest nights decreased 16% (year-on-year) in July, which is consistent with trends seen across Northland.
- **Website Development:** The Be Inspired section of the website continues to grow. Four Winter Walks was boosted on social media (reaching 14,154 people with 23,948 impressions) and shared via the Comm's teams email newsletter.
- **Social media:** Love It Here social media accounts also continue to grow, with Instagram seeing a 41% increase in reach month-on-month.
- **Cruise Updates:** Staff attended the Cruise Conference in Auckland alongside Northland Inc, Northport and the WDC Community team. The internal Cruise meetings are restarting, with a focus on providing an exceptional Cruise experience within a limited budget.

Guest Nights

		Jul-23	Jun-24	Jul-24
Northland	Domestic	71,000	64,500	61,500
	% YOY		5%	-13%
	Int.	11,400	7,400	8,000
	% YOY		-23%	-30%
Whangārei	Domestic	22,000	19,700	18,800

	% YOY		7%	-15%
	Int.	3,200	2,100	2,300
	% YOY		-16%	-28%
Far North	Domestic	43,800	39,600	37,900
	% YOY		5%	-13%
	Int.	7,400	4,800	5,200
	% YOY		-9%	-30%
Kaipara	Domestic	5,300	5,100	4,800
	% YOY		0%	-9%
	Int.	800	500	600
	% YOY		-74%	-25%

Guest Nights		Jul-23	Jun-24	Jul-24
Northland	Total	82,500	64,500	69,500
	% YOY		-9%	-16%
Whangārei	Total	25,200	21,800	21,100
	% YOY		4%	-16%
Far North	Total	51,200	44,000	43,000
	% YOY		3%	-16%
Kaipara	Total	6,100	5,700	5,400
	% YOY		-17%	-11%

Sources: Accommodation Data Programme <https://freshinfo.shinyapps.io/ADPReporting/>

2.4.2 Risk to the Tiriti Relationship

There is ongoing engagement and discussions with Hapū as to their role in Council commercial property. Parihaka Transmission Mast's future location requires ongoing engagement with Hapū as do other proposals of both Council and third parties (i.e. Hihiaua).

2.4.3 Delegated Financial Authority Policy

Nothing to report.

2.5 Legislation Changes or Updates

Nothing to report.

2.6 Future Planning / What's Coming Next?

Forestry Properties

Council owns a number of forestry lots throughout the District. Their performance and future use have not been evaluated for some time and it is timely to do so. For the purposes of developing a Council Forestry Strategy, Staff will review forestry managed as commercial forestry – not those held as openspace, which are reported to Infrastructure – with the view of identifying future options to continue or retire from forestry. As well as identifying what the costs of any such actions may be.

3 RMA Consents

3.1 Health and Safety

Nothing to report.

3.2 Current Priorities

The team is continuing to manage the processing of resource consent applications, post approval applications and the monitoring of approved consents to meet the performance measure targets in the Long-Term Plan and Annual Plan, as detailed below.

3.3 Performance Measures and Compliance – Year to Date

Council will process resource consent and associated applications within statutory timeframes.

Performance Measure	2024 – 25 target	Compliance
Percentage of non-notified resource consent applications processed within statutory timeframes.	≥95%	92%
Percentage of Section 223 and Section 224 applications [processed] for subdivision consents under the RMA within statutory timeframes.	≥95%	100%

The non-compliance on non-notified consent applications is primarily linked to timeframes for feedback on applications from development engineers. We are actively working with the development engineering team to refine processes, and ensure that we are assisting them in prioritising workload based on timeframes, while also recognising the need to get development engineering right through the process.

Ultimately this involves balancing long term outcomes and long tail risks against statutory timeframes. We will continue to work closely with the development engineering team to reviewing processes and priorities in this area to ensure that we get the balance right going forward.

Council will ensure compliance with land-use consents by monitoring consents issued.

Performance Measure	2024 – 25 target	Compliance
Percentage of land-use consent conditions monitored.		
<i>Note: timeframes will be dependent on priorities based on potential environmental risk associated with non-compliance.</i>	100%	100%

3.4 Current Challenges/Issues

Nothing to report.

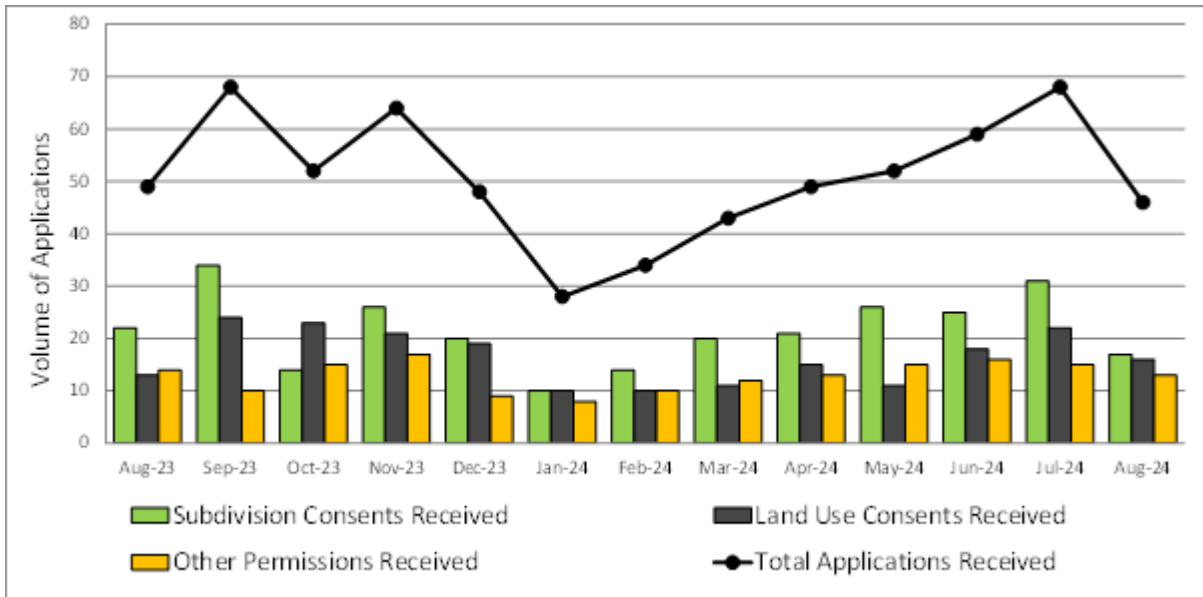
3.5 Overview of Operational Activities for August 2024

The number of resource consent applications received in August dropped as expected now the revised Development Contribution Policy charges were renewed. Post approval applications were similar to the previous month, slightly elevated compared to previous months.

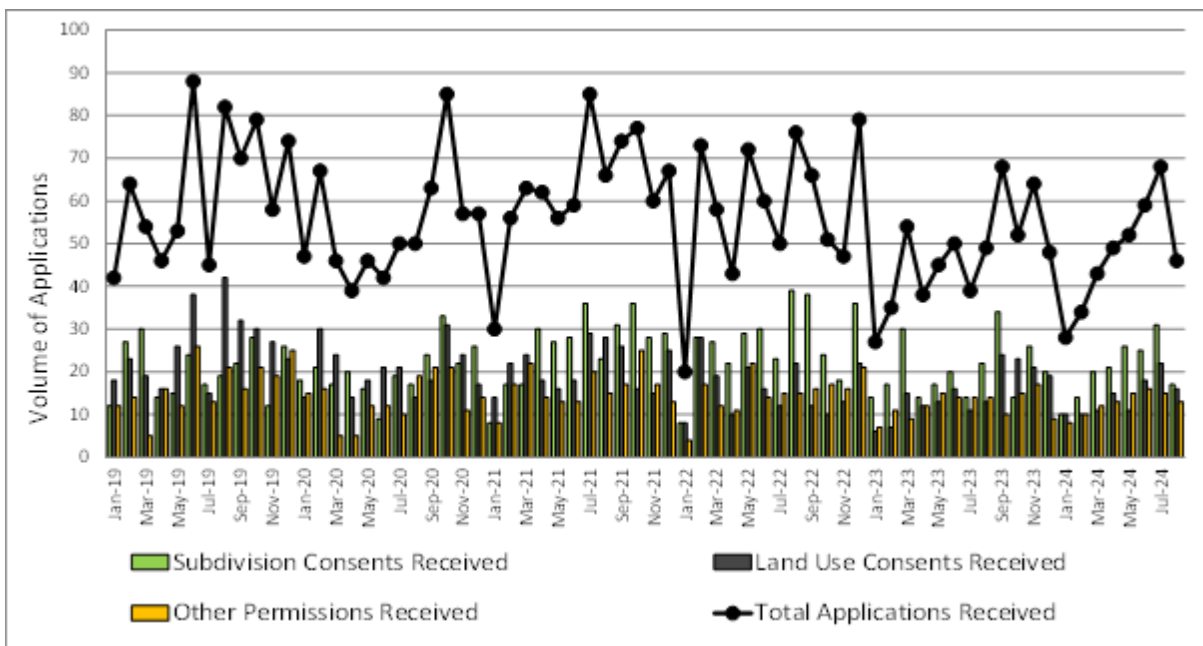
Applications of note received over the last month include:

- 82 Lot subdivision on Kiripaka Road

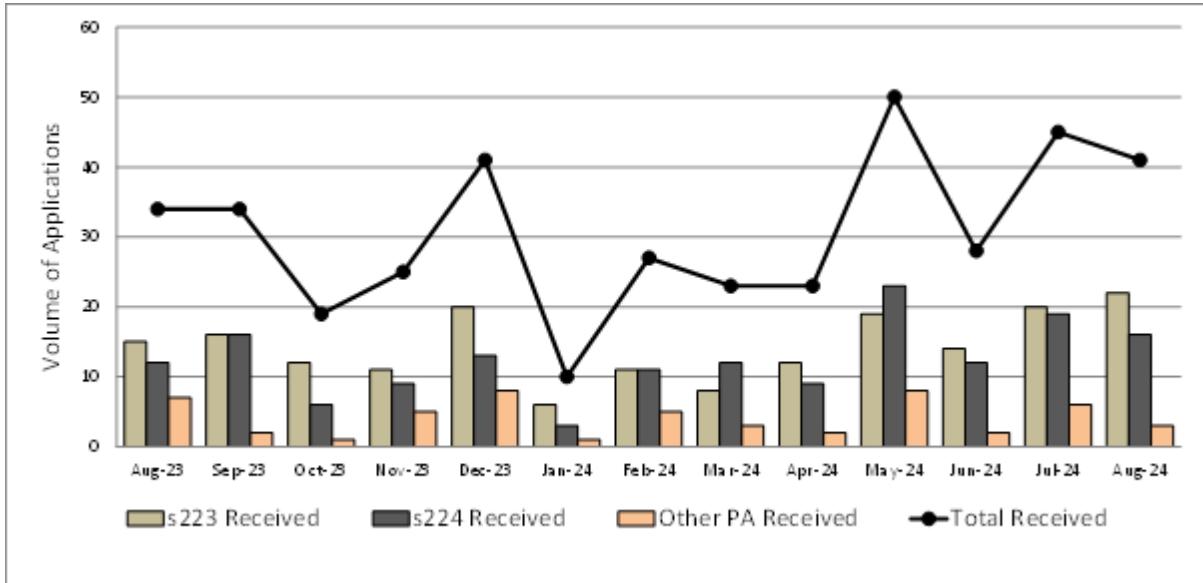
Total number of applications received over last 12 months



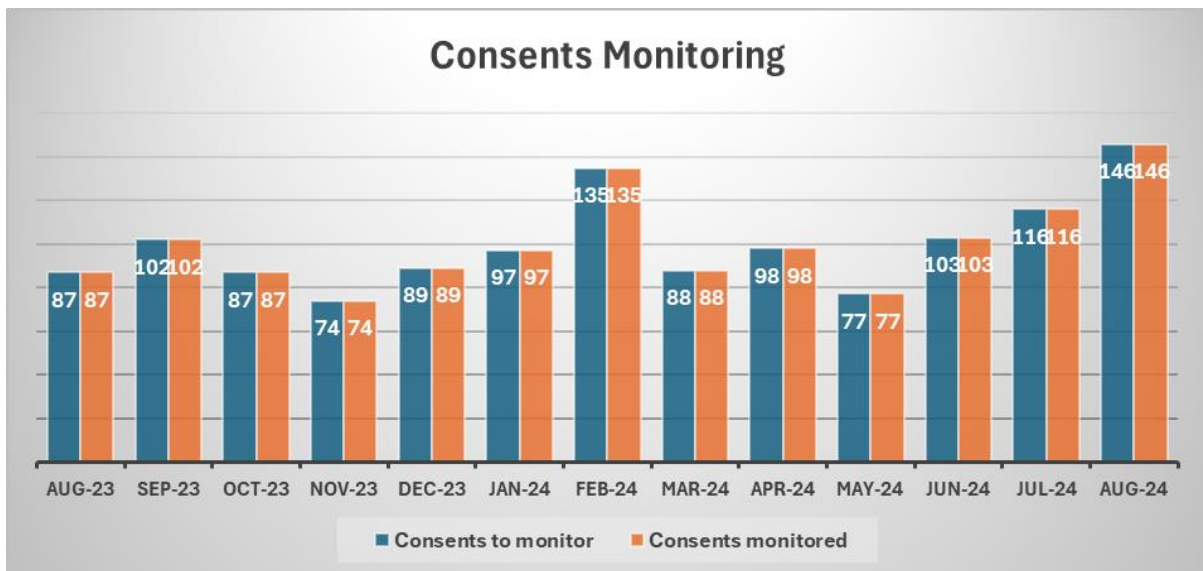
All applications received over the last 5 years

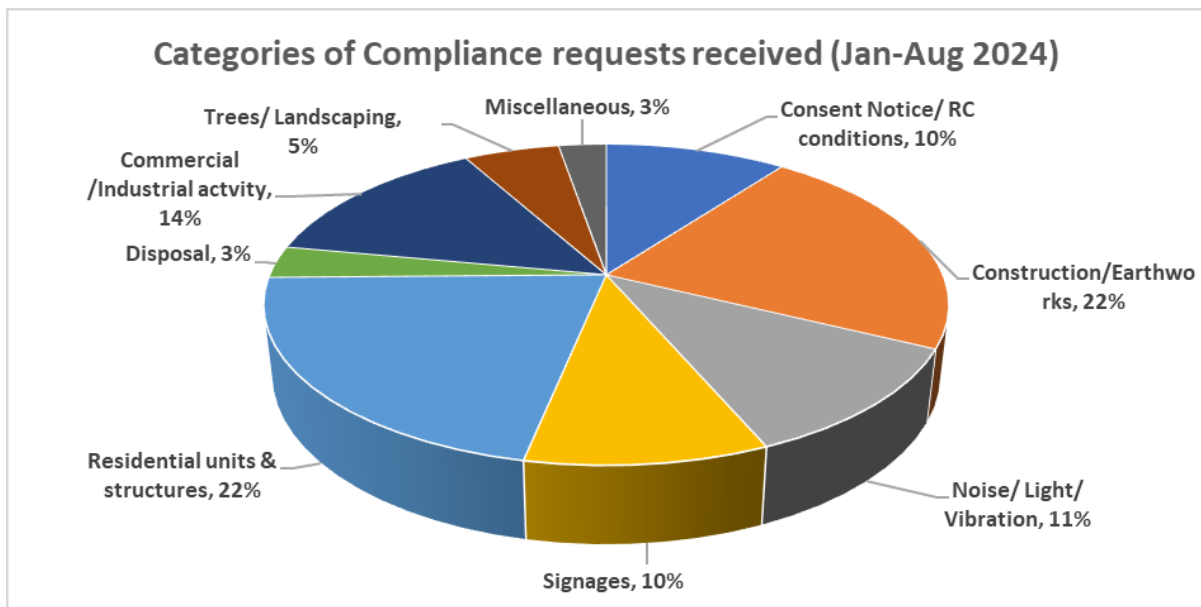
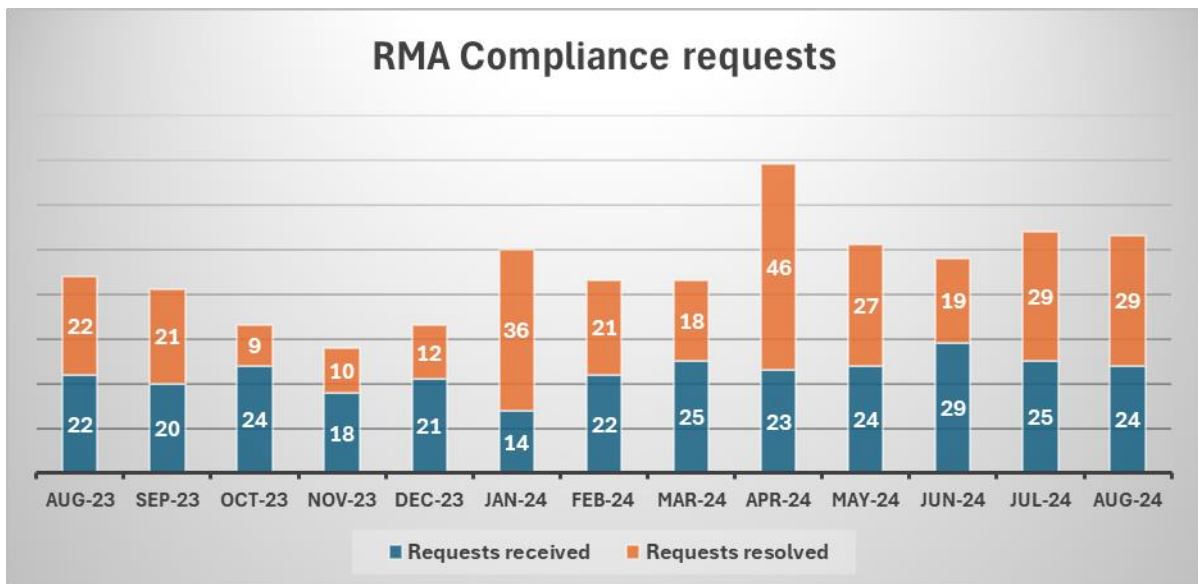


Number of post-approval applications received over the last 12 months



In the first half of 2024 (January to July), land-use consents monitored increased by 39%, RMA compliance requests rose by 21%, and the resolution of compliance requests saw a 115% increase compared to the latter half of 2023 (July to December). This upward trend underscores the growing workload and highlights the vital role of monitoring and compliance in maintaining regulatory standards. Notably, there was a 100% completion rate for consent monitoring, with the highest number of consents monitored (146 consents) recorded in August 2024. The majority of compliance requests received from January to August 2024 were related to residential units & structures as well as construction/earthworks, followed closely by commercial/industrial activities.





3.5.1 Risk to the Tiriti Relationship

The RMA Consents team is working on building stronger treaty partnerships with local iwi and hapū.

3.5.2 Delegated Financial Authority Policy

The RMA Consents team is currently in the process of establishing a procurement panel for planning consultants to ensure that use of consultants meets best practice guidelines.

3.6 Legislation Changes or Updates

Nothing to report.

4 Building Department

4.1 Health and Safety

On-going risks include vehicle safety, staff working alone, staff visiting potentially dangerous buildings/members of the public (compliance) and staff inspecting construction sites.

4.2 Current Priorities

As previously outlined, the on-site audit of our Building Consent Authority accreditation occurred 15-18 April 2024. Non-compliances identified through the audit have now been addressed, and our accreditation has been confirmed as a low-risk BCA. Our next audit will be in April 2026.

4.3 Performance Measures and Compliance

Council will responsively and accurately manage the building consents and compliance process.

Performance Measure	2023 – 24 target	Compliance
Percentage of building consents applications processed within statutory timeframes.	96%	94%
Percentage of inspections completed within two days.	≥95%	96%

The results show a small degree of non-compliance with our performance measures in relation to Building Consents issued on-time. This has been adversely affected due to time being spent on Commercial applications requiring draft compliance schedules to meet the improved standard required through the IANZ audit. This will improve as staff and applicants become more familiar with the new requirements.

4.4 Current Challenges/Issues

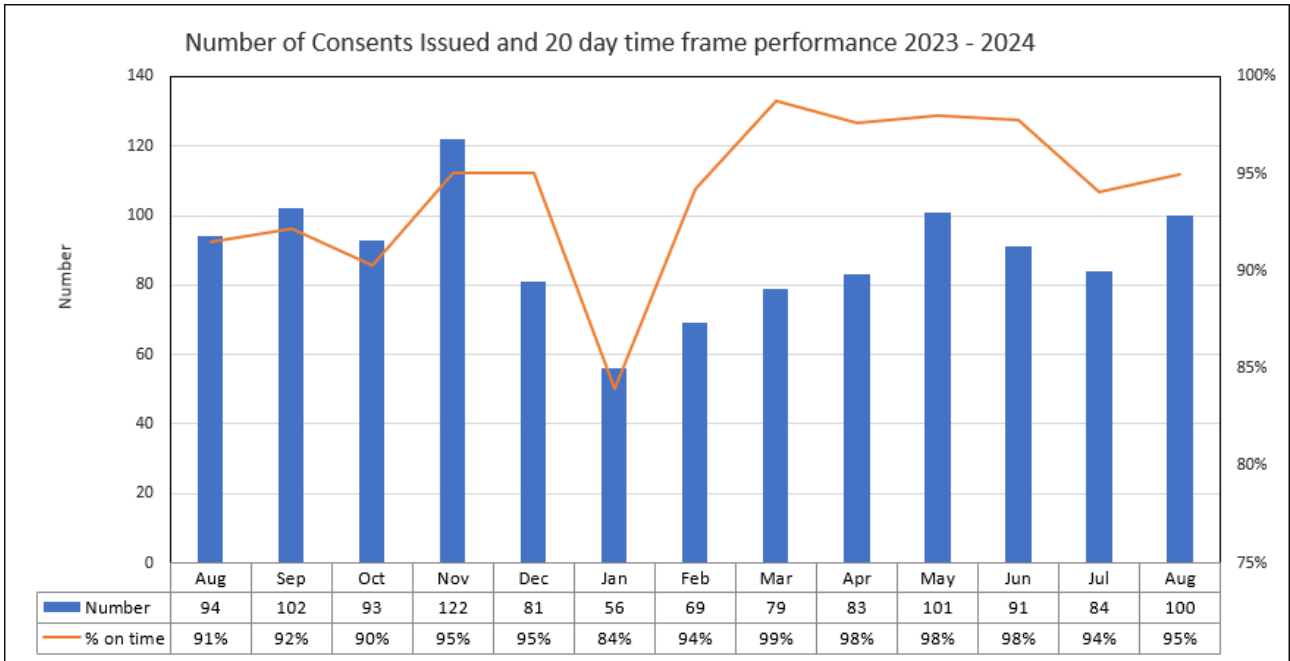
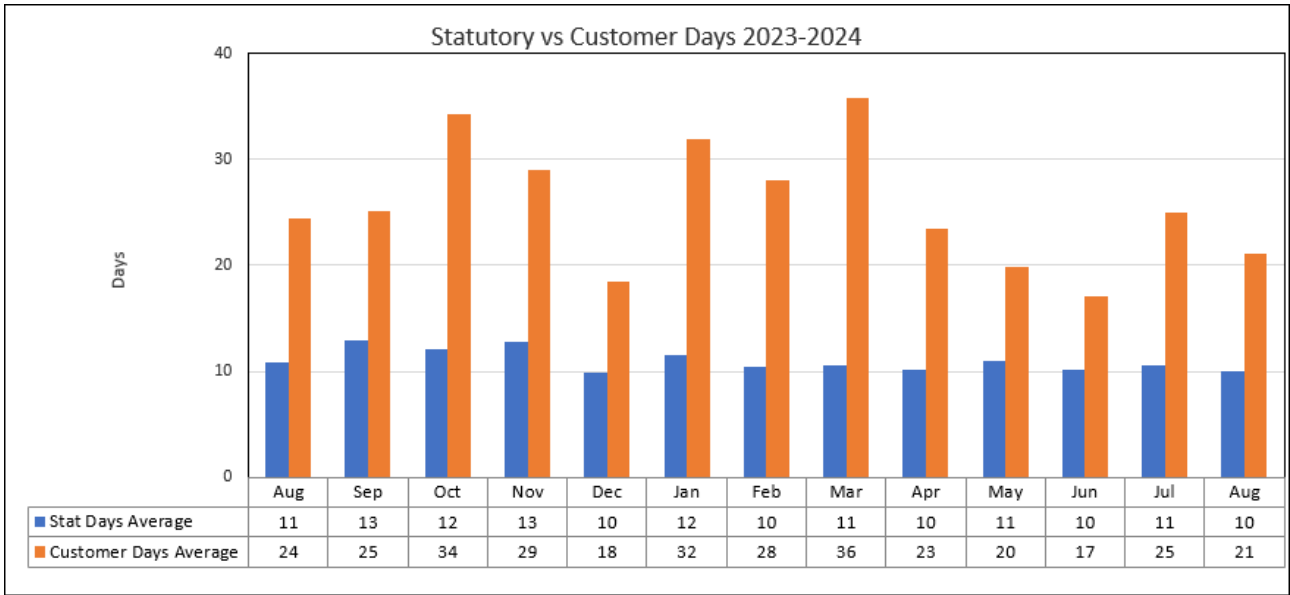
It has been necessary to issue a general “improvement necessary” message to the drainlaying industry as we experienced an increase in underground drainage works being completed and backfilled without inspections being undertaken (or even booked). Performance has improved since the general warning was made.

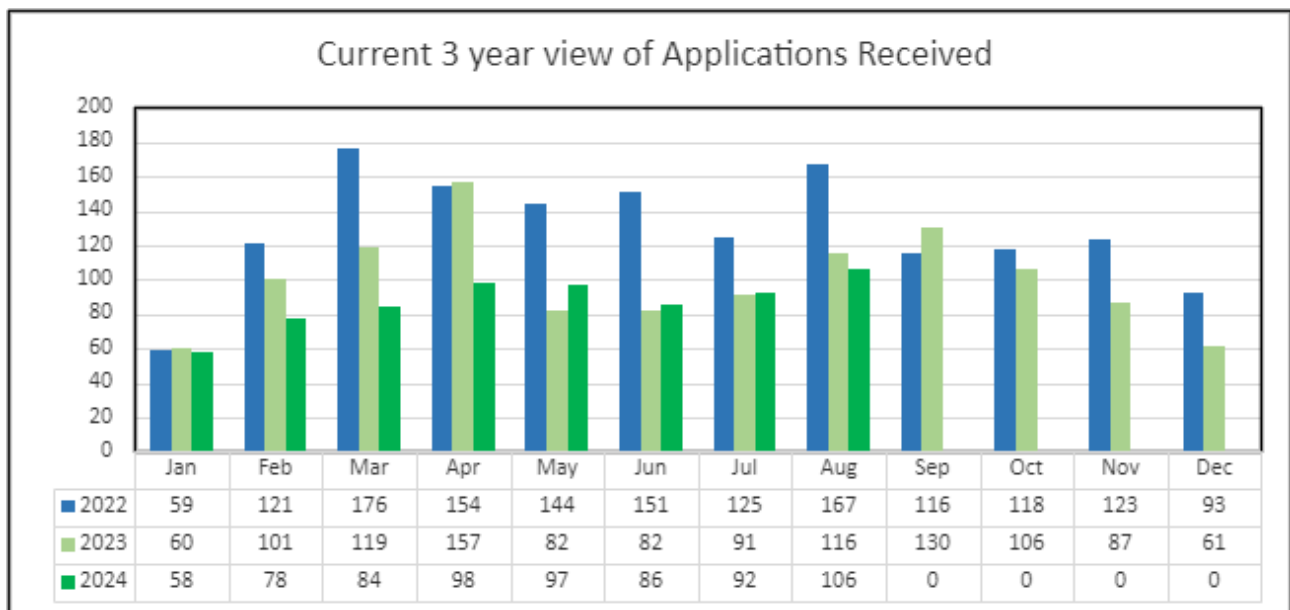
4.5 Overview of Operational Activities for August 2024

The number of applications received in August was 106. Whilst this is not a massive increase from previous months it is the highest number received in nearly 12 months. Increased numbers are anticipated with the current falling of interest rates.

100 consents were granted with 95% being approved within the 20 working day requirement. Average working days per consent was 10, with customer days (total days) being 21.

525 inspections were undertaken in August, being an increase from June and July. It is likely that inspections will remain around the 500 per month number for some time yet.





4.5.1 Risk to the Tiriti Relationship

The activities of the building department are not considered to be a risk to the Tiriti relationship.

4.5.2 Delegated Financial Authority Policy

No new contracts were let during August.

4.6 Legislation Changes or Updates

Staff are awaiting the discussion document from central government on remote inspections which is planned to be released in the 3rd quarter of this year (ie by end of September). Information to date from the government's 100 Point Economic plan and released cabinet papers and press releases showing a strong desire to move from NZ's predominantly physical on-site inspection regime to remote inspections as the default. MBIE have also released a Remote Inspection Guidance for Building Consent Authorities. Whilst this document doesn't exactly mirror the likely direction of inspections going forward, it is useful and work has commenced on a feasibility assessment and planning about remote inspections which will include where remote inspections could be used, assesses risks of adopting remote inspections and deciding which inspections should be done remotely. It is considered prudent not to wait until remote inspections are forced but to make steps towards an inevitable implementation. The final decisions of government may mean changes are required but probably only to types of inspections required to be done remotely.

4.7 Future Planning / What's Coming Next?

In last month's report, changes to our on-line Building Consent portal were outlined. The changes were implemented on 26 August and have been successful.

5 Health & Bylaws

5.1 Health and Safety

Nothing to report and no additions to the organisational risk register this month.

5.2 Current Priorities

Both the Environmental Health team and Regulatory Enforcement Services contractor Armourguard, are continuing to focus on their core functions aiming to achieve their individual performance measures, as highlighted below:

5.3 Performance Measures and Compliance

Council will ensure responses to complaints relating to parking, excessive noise, dogs, stock, and bylaws are carried out within contracted timeframes.

Performance Measure	2024 – 25 target	Compliance
Percentage of complaints responded to within contracted timeframes.	≥85%	July 2024 = 99% 2024-25 year to date average = 99%

Council will protect and promote public health by monitoring those premises, which under the Health Act 1956 require annual registration and inspection.

Performance Measure	2024 – 25 target	Compliance
Percentage of Health Act registered premises inspected annually.	100%	This is an annual measure, only measured at the end of the financial year

Council will promote food safety by registering and verifying those food businesses which the Food Act 2014 specifies that local authorities can register and verify.

Performance Measure	2024 – 25 target	Compliance
Percentage of food businesses verified within timeframes as specified by the Food Act 2014.	100%	This is an annual measure, only measured at the end of the financial year

Council will aim to reduce alcohol-related harm by annually inspecting alcohol licensed premises to ensure compliance with the Sale and Supply of Alcohol Act 2012 and licensing conditions in general.

Performance Measure	2024 – 25 target	Compliance
Percentage of alcohol licensed premises inspected annually.	100%	This is an annual measure, only measured at the end of the financial year

5.4 Current Challenges/Issues

There are currently no challenges or issues.

5.5 Overview of Operational Activities for June 2024

Council's Regulatory Enforcement Services contractor, Armourguard have had a very successful month of July 2024 substantially exceeding their target.

5.5.1 Risk to the Tiriti Relationship

Nothing to report.

5.5.2 Delegated Financial Authority Policy

Nothing to report.

5.6 Legislation Changes or Updates

No changes or updates to report.

5.7 Future Planning / What's Coming Next?

Below follows what going forward will be a monthly update on where we've at with the construction of Council's new animal shelter (dog pound), it's fitout and ultimate transition into.

Project	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
New Animal shelter construction	Construction	Sep-22	Oct-24	

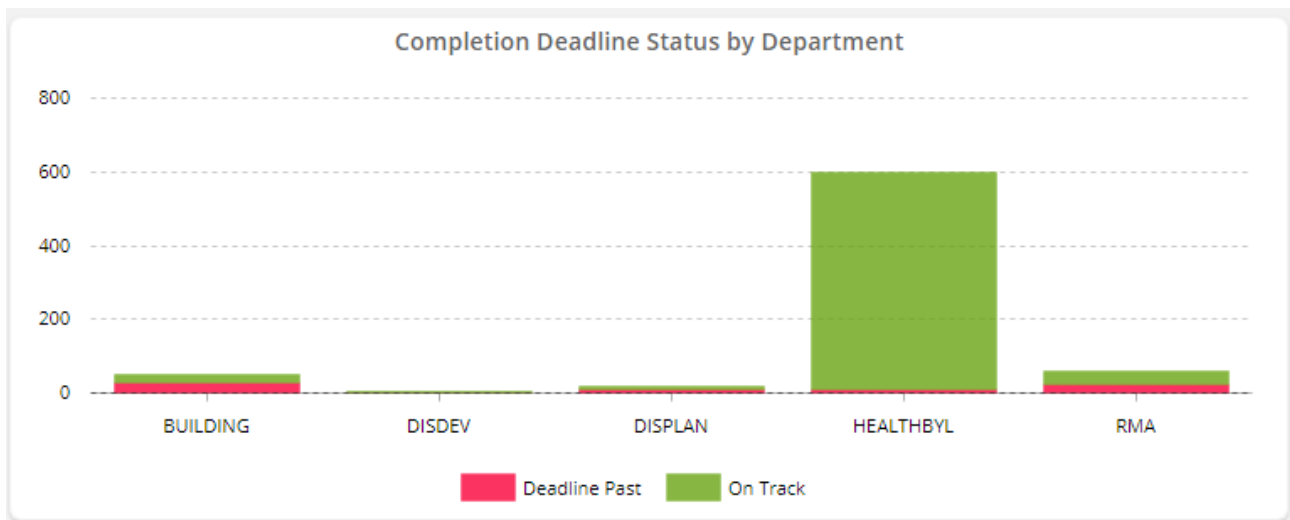
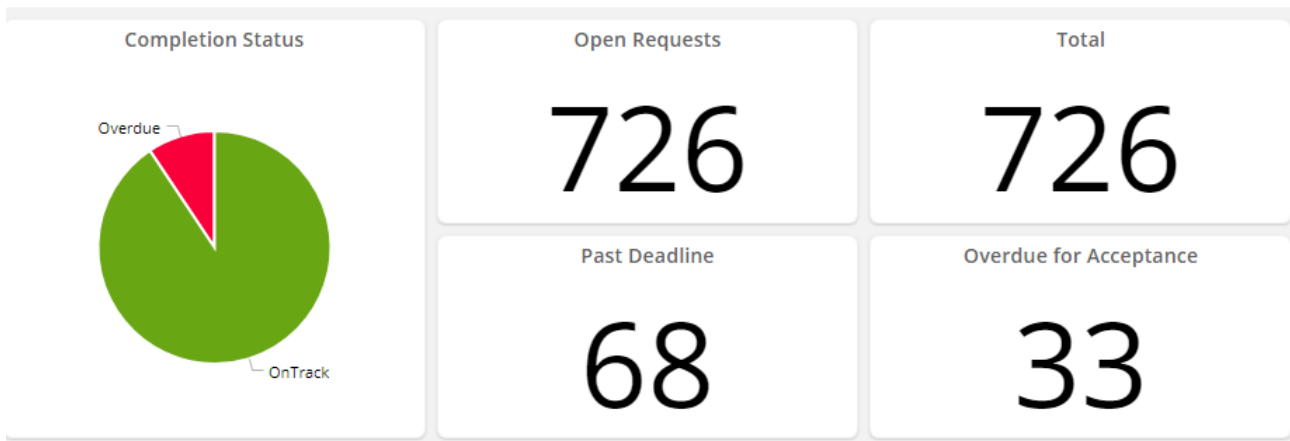
The admin building is complete, with some work remaining to be completed inside the kennel blocks. Most of the exterior works are complete, some key items remain including final backfill/shaping, civil works completion to required standards and bank drainage.

Geotechnical reporting has confirmed that the building can receive a Certificate for Public Use without the bank drainage installed, but all other civil work items must be complete first. Bank drainage is expected to be installed in December. Building fit out has been delayed and is scheduled for October. The operations team plan to move into the building from mid-October 2024, pending completion of works and receiving the Certificate for Public Use and Practical Completion.

6 Group Requests

Open and overdue requests have increased slightly over the last month (by 98 and 15 respectively), with requests past deadline remaining static (increasing from 66 to 68). The CRM numbers for August represent seen a 14% increase (largely driven by dog registrations), with further increases expected in the coming months as we work through any infringements from the dog registration process. Plans are in place to manage this increase, which is expected but will be closely monitored by the team. Overall, the management of requests is pleasing, with staff and contractors keeping on top of higher volumes. However, there is still work to do to reduce the number of requests past deadline, and to ensure that we are accepting new requests within timeframes.

August 2024 – CRM Request Performance Dashboard



Operations Report Strategy and Democracy

September 2024

Contents

1. Democracy and Assurance	3
2. Strategy	8
3. Māori Outcomes.....	13

1. Democracy and Assurance

1.1 Health and Safety

No physical Health and Safety issues due to the nature of the work but continuing to monitor wellbeing of staff as workload continues to exceed available resources.

1.2 Current Priorities

- Adhering to Legislative requirements. This includes meeting the LGOIMA requirements for Council meetings (agenda preparation and public notices) as well as responding to LGOIMA requests.
- Preparation for the Risk and Audit committee, including confirmation of appointment of a new Risk and Audit Independent Chair.
- Dealing with ad-hoc requests for advice to the Legal team in a timely manner.
- Establishing reporting process for our new performance measure under the 2024-34 Long Term Plan.

1.3 Performance measures and compliance

Our Democratic functions are transparent and meet the legislative requirements.

Performance Measure	2024 – 25 Target	Compliance Year to Date
11.1.1 Responses to requests for information made under the Local Government Official Information Act 1987 and the Privacy Act 2020 are provided within relevant statutory timeframes.	≥95%	98.19%
Performance Measure	2024 – 25 Target	Compliance Year to Date
11.1.2 Percentage of Council, committee and hearing agendas that meet relevant legislative timeframes.	100%	100%
Performance Measure	2024 – 25 Target	Compliance Year to Date
11.1.3 Percentage of Council recommendations that are not altered by amendment in chambers for reasons of ambiguity.	≥95%	100%

A new measure has been added to record the percentage of amendments in chambers that are made to recommendations for reasons of ambiguity. This measure will be used to provide feedback to staff and encourage clear report writing.

1.4 Current challenges/issues

Resourcing and ad hoc demands on staff time are the challenges for this department. The whole department works with the operational staff, the strategic leadership team and the elected member group, this organisational wide stakeholder group creates a unique dynamic for the team to work with. The team are a strong group but lean in number, they work with the resources available. This means that there is continuous prioritisation to ensure that important and urgent tasks are delivered first.

1.5 Overview of Operational Activities for July

The Democracy Team supported three Council meetings, seven Committee meetings, three Council Briefings, and one Council Workshop in July. Fifty-nine alcohol license applications were processed through the District Licensing Committee.

Official Information Requests

The following information regarding Official Information statistics is for the period 1 August 2024 – 30 August 2024.

Council has received thirty-five official information requests for August 2024. This brings our total for the year to 276.

One request included in the August data relates to May 2024. When the requests are logged for the LGOIMA team they are backdated to the actual date they were received by Council, as per legislative requirements. This resulted in the request being completed after the legislative timeframe and the deadline was missed.

The legislative timeframe to respond to an official information request is 20 business days.

Seventeen of the August requests have been closed. The remaining eighteen are in the process of being completed.

Requests vary in complexity, and staff time to respond to requests changes accordingly. While some requests are straightforward, others may need substantial amounts of information from multiple departments. At times, requests can raise issues that need to be addressed by the relevant department outside of the LGOIMA process.

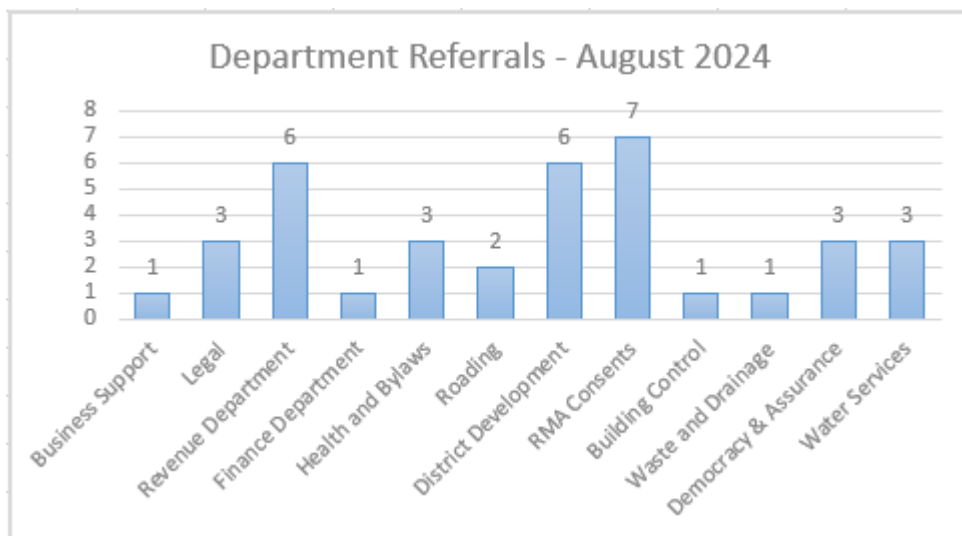
Staff have reviewed the seventeen completed requests for August to provide the following information:

The table below outlines the number of days requests took to complete.

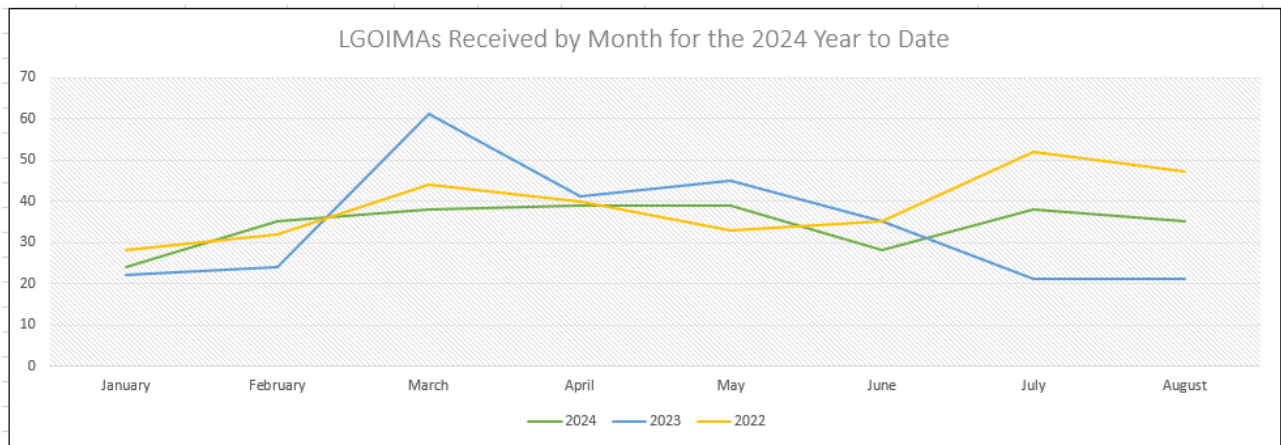
Number of days to complete	Number of Requests
0-4 Days	9
5-9 days	1
10-14 days	-
15-20 Days	7

Different departments are responsible for requests that fall within the scope of their functions, and in some cases, multiple departments are involved. In August, the thirty-five requests received were referred to the departments as shown in the graph below.

Some requests include more than one department. The numbers shown on the graph may not be the same as the number of requests received in any given month.



Tracking graph of LGOIMA requests received by month in relation to previous years.



Council Controlled Organisations (CCO) and Council Controlled Trading Organisation (CCTO)

Council has three CCO's they are Whangārei Art Trust (WAT), Whangarei District Airport, Northland Events Centre (2021) Trust (NEC(2021)T), and one CCTO, Northland Regional Landfill Limited Partnership (NRLLP).

The CCOs/CCTO need to provide Council with their Annual Reports for the financial year ended 30 June 2024 by 30 September 2024. This is required under section 67 of the Local Government Act.

Once received, they will need to go to the next available committee meetings to be received and noted by Council.

Risk Management

The new Risk and Audit Independent Chairperson, Rachael Dean, was appointed by Council on 29 August 2024 and will Chair her first Risk and Audit Committee on 4 September 2024. In August staff developed the reports for this Committee meeting.

There have been some changes to Council's Strategic Risks, and the updated Strategic Risk Register will be put to the Risk and Audit Committee on 4 September 2024.

Insurance

Staff have been updating insured assets on the Material Damage and Business Interruption schedule. This policy does not renew until 1 November; however, the Assurance Team has begun this update early to determine if there is an opportunity to lower premiums by changing excess amounts or deciding not to insure certain assets such as coastal structures and skateparks. We hope this exercise will provide greater clarity on what to expect from this year's insurance renewal.

The Risk Management Adviser presented to the Strategic Leadership Team on 13 August 2024 to begin this review process.

The Assurance team will continue work for the insurance renewal in September and October.

Internal audit

The privacy law internal audit continues to progress well. Initial interviews with staff have concluded and review of systems and processes is underway.

This internal audit is reviewing how Council protects, uses, and discloses any personal information that it holds.

Fraud policy

The Assurance Team is in the early stages of updating Council's Fraud and Whistleblower policy which is overdue for a review.

The team hope to complete this update in advance of International Fraud Awareness Week which runs from 17th to 23rd November, in order to raise organisational awareness.

1.5.1 Risk to the Tiriti Relationship

For Democratic, Legal, and Assurance, at an operational level there are no current risks to the Te Tiriti Relationship that have been identified. It is recognised that supporting the democratic process brings with it obligations under Te Tiriti and The Treaty which the department try to support through provision of democratic services.

1.5.2 Delegation Policy

The Delegation Policy was adopted by Council on 29 August, this was alongside the statutory delegation register.

The non-statutory delegations register, which relates to numerous operational activities but include Delegated Financial Authority for staff, will be brought back to Council at a suitable time once structural changes have been confirmed and are in effect.

1.6 Legislation changes or updates

Staff will continue to advise Council on current legislation and are monitoring legislative changes that are coming through parliament for implementation. There are a lot of changes that are being signalled by the Government but until they are in place, or open for consultation, Council is unable to act upon the proposals. We regularly review what legislation is open for consultation and support the relevant department to provide submissions on items of relevance to the district.

1.7 Future Planning / What's coming next?

The Democracy and Assurance department is a department which has a reoccurring, rolling programme of work relating to the Council meetings and legislative deadlines. The other areas of the team work on a request basis so workloads fluctuate.

2. Strategy

2.1 Health and Safety

The existing team workload is high and will remain high for this financial year. The consultation on the draft Future Development Strategy (FDS) necessitated some staff overtime to allow for after-hours events. Safety and security during afterhours events were well considered including:

- ensuring additional security was arranged;
- staff were never alone at night or during engagement events; and
- events were structured in a customer friendly manner.

While unrelated to the Council engagement, there was a medical emergency in an adjoining area at the community facility where one daytime event took place. Staff were not needed to assist in the medical emergency.

Urgent responses to requests from other departments and Elected Members have put additional pressure on

2.2 Performance measures and compliance

Our policies and strategies remain up to date and relevant to the community.

Performance Measure	2024 – 34 target	Compliance
Percentage of statutory policies, bylaws, plans and strategies that are reviewed with the relevant statutory Timeframes. (LTP 2024-34, 11.2.1)	100%	Review of organisation-wide compliance has been completed. 29 statutory documents

2.3 Current challenges/issues /risks

Resourcing – Statutory Policies and Bylaws

Staff have received a request for an urgent regulatory solution to address the use of the Cobham Oval carpark by permanent vehicle dwellers, other people experiencing homelessness, and freedom campers. This priority has delayed the start of consultation on the Alcohol Control Bylaw, the start of the review of the Public Places Bylaw and the Control of Advertising Signs Bylaw. Staff are also assisting the Transport department with the drafting of forthcoming Council resolutions. With one staff member working on a congested Statutory Policies and Bylaws programme there is no room for accommodating additional requests without further delays.

Email communication with the community

Occasionally Council needs to communicate with large numbers of people via email. There have been issues with various ways in which staff have attempted to do this including limitations on the number of addresses that can be included at once and emails being treated as spam. Due to the recent issues identified through the communication on the Dog Bylaw, staff have sought a more reliable mechanism to contact a large number of email addresses at relatively short notice. Staff are working with the ICT department to establish an appropriate mechanism by the end of 2024.

2.4 Overview of Operational Activities for August 2024 & Next steps

Project	What we did in August	Next steps
Corporate Planning		
<i>2024-34 Long-Term Plan (LTP)</i>	<p>LTP printed and distributed including to National Library of NZ, WDC civic centres and WDC libraries.</p> <p>LTP review progressed.</p> <p>Exploring opportunity for “Planner” project management tool with ICT.</p>	<p>Further LTP review with Decision Works.</p> <p>Continue work with implementation of “Planner”.</p> <p>Moving forward this project will be removed from the project list until the work programme starts again.</p>
<i>2025-26 Annual Plan</i>	<p>Commenced Steering Group meetings.</p> <p>Initial Briefing to Council 27 August.</p> <p>Presentation: Introduction. Stay the course with LTP Year 2 = AP2025-26.</p> <p>Presentation: Rates Review.</p> <p>Exploring opportunity for “Planner” project management tool with ICT.</p>	<p>Continue next phase.</p> <p>Capex project list.</p> <p>Stormwater funding.</p> <p>Rates Review.</p> <p>Continue work with implementation of “Planner”.</p>
<i>2023-24 Annual Report</i>	<p>Activity commentary matched with performance results - sent to responsible DM & GM for review and approval.</p> <p>Approved Activity Profiles uploaded to Deloitte Connect along with initial audit requests.</p> <p>Audit staff on-site for final week of August. Facilitated review discussions with staff. Updates made as required. Feedback from Audit so far is positive acknowledging the cooperation from staff.</p>	<p>Continue with audit.</p> <p>Liaise with Design re inserting Activity Profiles into draft AR24.</p> <p>Develop performance tables and graphs.</p> <p>Commentary re Residents Survey.</p>
Spatial Planning		

Project	What we did in August	Next steps
<p><i>City Centre Programme: Knowledge Precinct Plan</i></p>	<p>Consultants began work on developing the Precinct Plan. Site analysis and engagement planning are the first stages.</p> <p>Staff continue to work with PAB members as to how to work together and what is the scope of the shared work.</p>	<p>Completion of analysis and background and start internal and stakeholder engagement.</p> <p>PAB actions not listed.</p>
<p><i>Placemaking Programme</i></p>	<p>At the Council Briefing of 27 August, staff presented to the Elected Members the proposal to bring Raumanga/Otaika forward as the next location for the Placemaking Plans.</p> <p>The Elected Members were supportive of the proposal and requested an additional amendment to the locations list making Marsden/Ruakākā the next location after Raumanga/Otaika.</p> <p>Staff has started working on a review of the plan development process followed for the Parua Bay and Waipu Placemaking Plans.</p>	<p>Seeking decision on the revisions to the Programme at the September meeting of the Strategy, Planning & Development Committee.</p> <p>Pending the decision, project planning, site analysis, stakeholder mapping and engagement planning will begin.</p>

Project	What we did in August	Next steps
<i>Future Development Strategy (FDS)</i>	<p>Public consultation on the draft Whangārei Future Development Strategy (FDS) was successful.</p> <p>All Council events were well attended and received.</p> <p>Events included:</p> <ul style="list-style-type: none"> • 3 community drop-in sessions. • 2 hapū hui. • Resident & ratepayer and interest groups workshop. • Workshop with youth, including the Youth Advisory Group • Workshop with Councils Disability and Positive Ageing Advisory Group) • Business after 5 event. 	<p>- Processing submissions.</p> <p>- Planning and holding hearings.</p> <p>As outlined in the Terms of Reference, the FDS Working Group (including WDC, NRC, Te Kārearea and Te Tai Tokerau Māori and Council) are the lead panel who are responsible for hearing and considering submissions. WDC and NRC elected members will be invited to attend the hearings.</p> <p>- Reviewing and summarising submissions.</p>
<i>Northern Growth Area – Springs Flat</i>	<p>Recent Council decisions and a slow-down in hapū engagement have led to minimal progress. Staff are considering how best to engage with councillors and the future of the project.</p>	<p>A hapū hui with Ngati Kahu o Torongare is held on 4/9/24 to discuss updates to major Council projects and workstreams, including the NGA.</p>
Statutory Policies & Bylaws		
<i>Alcohol Control Bylaw</i>	<p>Adopted Statement of Proposal to consult on the Bylaw and the alcohol bans made under its authority</p>	<p>Finalise material, then launch and manage public consultation</p>
<i>Dog Management Policy and Bylaw</i>	<p>Prepared material for deliberations on submissions at meeting on 28 August</p>	<p>- Plan implementation with Health & Bylaws, Comms and Parks teams</p> <p>- Adopt Policy & Bylaw at September Council meeting</p>
<i>Parking and Traffic Bylaw</i>	<p>Prepared item for Briefing on regulatory options to address permanent vehicle dwellers (PVDs) and freedom campers at Cobham Oval</p>	<p>- Council Briefing on 11 September to discuss Cobham Oval</p> <p>- Assist Transport team in giving regulatory effect to Kamo Rd priority lane</p>
Climate Change		
WDC lead		

Project	What we did in August	Next steps
<i>Climate Adaptation Programme – Whangaruru/ Ōākura catchment</i>	Staff are actively working with Ngātiwai establishing a jointly funded Community Engagement Officer. Additionally, work is in progress to draft a Memorandum of Understanding (MoU) between WDC and Ngātiwai to formalise the partnership.	WDC staff will join the Ngātiwai interview panel to assist in selecting the most suitable candidate for the Community Engagement Officer position. WDC will continue efforts to build and strengthen the partnership with Ngātiwai, fostering ongoing collaboration and mutual support.
<i>Hapū led adaptation - Better Off Funding</i>	Prepared communication materials for the Tangata Whenua-led Climate Planning Fund to support effective outreach and engagement.	A Panui (announcement) will be emailed to tangata whenua next week, informing them that the fund is now open for applications.
Regional Collaboration		
<i>Climate Adaptation Te Tai Tokerau (CATT)</i>	The CATT Communications team met to review the first draft of the website content and layout. Tasks have been redistributed among team members, with each assigned to focus on their respective sections.	Team members will continue working on their designated sections of the website content and layout, incorporating feedback from the review. The next draft will be prepared for further evaluation.

2.4.1 Risk to the Tiriti Relationship

The Department work programme presents risks to Council's relationship with its Te Tiriti partners, primarily due to project timeframes and resourcing impacting the ability to have meaningful engagement. Project teams, facilitated by Māori Outcomes, have communicated the benefits of working together while also communicating the constraints and risks transparently to hapū.

2.5 Legislation changes or updates

Minister Potaka has directed Te Puni Kokiri staff to develop a national direction for papakāinga under the Resource Management Act 1991. The timeline for the work is quite tight because it's tied into the government's wider resource management reform. Department staff have been approached to support the development of this work. Staff will share the learnings from engagement with hapū across multiple projects including Whangārei District Housing Strategy / Te Rautaki Whare o Whangārei and supporting owners of whenua Māori through papakāinga projects.

3. Māori Outcomes

3.1 Health and Safety

No work environment related issues raised, continue to monitor workload.

3.2 Current Priorities

Ongoing priority is enhancement of organisational cultural capability and engagement with Māori.

We are currently working on establishing an internal engagement hub, which will be hosted on our internal kete site. This hub is designed to support staff in effectively engaging with Māori. It will include multiple sections, covering:

- Hapu contact information
- The history of Te Huinga and guidance on engagement
- Information about Te Kārearea, including how to progress an agenda item for engagement purposes.

This initiative is being led by our Engagement Advisor and will be overseen by the team, taking a collaborative approach to building content for the organisation.

Another ongoing priority for Māori Outcomes is the review and finalisation of the Māori Services/Engagement Policy. This is crucial, as the organisation frequently requests engagement rates for Māori across multiple projects that require Māori engagement.

With Māori Language Week taking place this month, our team will be collaborating with internal teams to promote the use of the Māori language. We have already begun the planning phase of this project to ensure effective engagement and support.

3.3 Performance measures and compliance

To maintain and improve opportunities for Māori to contribute to local government decision-making processes.

Performance Measure	2024 – 25 target	Compliance
Engage the collective hapū of Whangārei each quarter throughout the reporting period to discuss matters of importance to tangata whenua and Council. (LTP 2024-34 11.3.1)	100%	First of these engagements yet to be scheduled.
Engage with Te Huinga each quarter in the reporting period to discuss matters of importance to Te Huinga and Council. (LTP 2024-34 11.3.2)	100%	First of these engagements yet to be scheduled.
Design and distribute an annual survey to Māori to support monitoring outcomes for Māori in contributing to local government decision-making processes. (LTP 2024-34 11.3.3)	75%	Survey yet to be designed.
Produce a Tiriti audit, review and implement all recommendations by 30 June 2027. (LTP 2024-34 11.3.4)	75%	Stage One of Two Stage Treaty of Waitangi audit (“Treaty Health Check”) for all of Council has been completed.

Stage One (Jul-Aug) | A stocktake via workshops of the current state of the relationship between Māori and Council Governance and Operations.

Stage Two (Sep-Oct) | An assessment of the opportunities and challenges elicited from the stage one workshops for the relationship between Māori and the Council.

3.4 Current challenges/issues

Māori Outcomes continue to provide support across both engagement with hapū and provide cultural support across the organisation. With our small team, we prioritise and manage numerous requests throughout the organisation.

3.4.1 Risk to the Tiriti Relationship

Māori engagement is layered with cultural, historical, relational, and societal complexities which require a level of local intelligence to ensure effective relations. Māori engagement for Whangārei District Council aligns to both the general and Treaty orientated statutory obligations regarding the ‘views’, ‘diversity’, and ‘interests’ ‘of all its communities’, while maintaining and improving ‘opportunities for Māori to contribute to local government decision-making processes.’

Māori engagement is fostered across three tiers for which Whangārei district-based hapū are represented.

NGĀ HAPŪ O WHANGĀREI | TE HUINGA | TE KĀREAREA

- The Te Kārearea Strategic Partnership Standing Committee is the Council committee which half of the membership of eight members is made up by hapū appointments.
- Te Huinga is a hapū forum established to provide an interface with Whangārei District Council who also facilitate hapū member appointments to Te Kārearea now in their second term as a standing committee in the Council’s governance structure.
- While both Te Huinga and Te Kārearea are the two Whangārei hapū representation bodies for the full collective of Whangārei district-based tribes, not all hapū are active members within Te Huinga nor participate in the appointment process to Te Kārearea.

To this end and Whangārei District Council’s prioritisation of hapū agency via mandated hapū delegates/delegations, provides for wider engagement coverage. Within this space an informal forum allows for all hapū of Whangārei to engage priority Council matters of importance, programmes, and activities.

However, while three representative tiers might appear robust for Māori engagement purposes, capacity-and-capability within non-resourced based working spaces for hapū, coupled with vastly various levels of urban and rural based priorities and activities, adds further complexity to providing full coverage, and therefore, prior and informed engagement.

3.5 Overview of Operational Activities for September

Cultural Capability support for:

- Cultural support at Tangateroia for Elected members/ Mayor
- Internal whakatau
- Māori Services/Engagement Hub
- Hapū support/cadet role.

Māori Engagement support for:

Hapū/Iwi Engagement

- FDS hapū hui
- Te Orewai public toilets
- Ngāti Kahu o Torongare quarterly WDC hui
- Cruise Ship (Northport) | Hapū involvement
- Māori Wellbeing Fund
- Waterfront to City Centre Connection | John Street Design
- Waikaukau Causeway
- Pukekauri/Takahiwai Dam
- Hīhītaua Lease
- Engagement System/Portal
- Hapū Cadet
- Reserve Management Plan Hapu Engagement
- Transitional area Cafler Park
- Whananaki and Parua Bay consents
- Taiharuru Marae Site visit

Hapū Engagement

- Resource Management Consents
- Airport Location Study | Open meeting for Hapū

Internal Meetings

- Hikurangi repo project
- Welcoming communities week
- Parks planning projects
- Infrastructure Planning
- Northern Growth SME Workshops
- Resource Management
- Infrastructure Capital Programmes
- Papakāinga contestable fund

Te Kārearea | Standing Committee

- September Standing Committee meeting.

3.5.1 Delegated Financial Authority Policy

Nothing to note.

3.6 Legislation changes or updates

The new government has been quick to work on a suite of legislative changes largely rolling back significant initiatives implemented by the previous government affecting local government. While the previous government were committed to strengthening the nation's Tiriti o Waitangi responsibilities, the new coalition government have signalled a different approach to how it sees the nation's responsibilities under the Tiriti o Waitangi.

3.7 Future Planning / What's coming next?

Ongoing development and improvement of tools, frameworks, and materials that enhance organisational cultural understanding, capability, and improved delivery.

Continued development of a framework to increase Council's competency and understanding of effective engagement with Māori, including developing capability around Māori culture and traditions, enhancing processes to support Māori outcomes, and to develop Māori capacity in decision-making.

RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1 Marina Updates	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	To enable Council to carry on without prejudice or disadvantage commercial activities. To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations).	S7(2)(h) S7(2)(i)

Resolution to allow members of the public to remain

If the committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

“That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.