

Audit and Risk Committee Meeting Minutes

Date: Wednesday, 27 September, 2017
Time: 9:00 a.m.
Location: Council Chamber
Forum North, Rust Avenue
Whangarei

Elected members: Cr Sharon Morgan (Chairperson)
Her Worship the Mayor Sheryl Mai
Cr Crichton Christie
Cr Shelley Deeming
Cr Sue Glen
Cr Cherry Hermon
Not in Attendance Cr Greg Innes

Also present Philip Jones (Independent Advisor)
Athol Graham (Audit New Zealand)

In attendance:

General Manager Strategy and Democracy (Jill McPherson), General Manager Corporate (Alan Adcock), Manager Finance (Rich Kerr), Manager Democracy and Assurance (Jason Marris), Health and Safety Manager (Desarae Williams), Audit and Risk Analyst (Emily Thompson) and Senior Democracy Adviser (C Brindle)

1. Declarations of Interest

There were no declarations of interest.

2. Apology

Cr Innes

Moved By Cr Cherry Hermon

Seconded By Cr Shelley Deeming

That the apology be sustained.

Carried

3. Confirmation of Minutes of Previous Audit & Risk Committee Meeting held 28 June 2017

Moved By Her Worship the Mayor Sheryl Mai

Seconded By Cr Cherry Hermon

That the minutes of the Audit and Risk Committee meeting held on Wednesday 28 June 2017, having been circulated, be taken as read and

now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

4. Information Reports

4.1 Service Delivery Reviews - Final report

Moved By Cr Sue Glen

Seconded By Cr Shelley Deeming

That the Audit and Risk Committee:

- a) Notes the final report of the Service Delivery Review programme.

Carried

4.2 Health and Safety Report - September 2017

Moved By Her Worship the Mayor Sheryl Mai

Seconded By Cr Cherry Hermon

That the Audit and Risk Committee notes the information presented in the report and its attachment.

Carried

4.3 Financial Management Activity Update Report

Moved By Cr Shelley Deeming

Seconded By Cr Cherry Hermon

That the Audit and Risk Committee notes the financial management activity over the previous three months.

Carried

4.4 Key Risk Report

Moved By Cr Sue Glen

Seconded By Cr Cherry Hermon

That the Audit and Risk Committee:

- a) notes the updated identified risks for the Whangarei District Council and their mitigation strategies
- b) Notes that an in-depth review of key organisational risks is planned over the next six months, which will be reported to the Audit and Risk Committee in early 2018

Carried

4.5 Interim Audit NZ Management Report 30 June 2017

Moved By Her Worship the Mayor Sheryl Mai

Seconded By Cr Cherry Hermon

That the Audit and Risk Committee:

- a) notes the Interim Audit Management Report issued by Audit NZ for the 2016/17 Financial Year
- b) notes the new recommendations raised by Audit NZ and Council's response to them.

Carried

4.6 Report on the status of Outstanding Audit Issues

Moved By Cr Cherry Hermon

Seconded By Cr Shelley Deeming

That the Audit and Risk Committee notes the status of the outstanding audit issues outlined in the report.

Carried

5. Public Excluded Business

There was no public excluded business.

6. Closure of Meeting

The meeting concluded at 10.12am

Confirmed this 6th day of December 2017

Cr Sharon Morgan (Chairperson)