

Infrastructure Committee Committee Agenda

Date: Thursday, 7 December, 2017

Time: 10:30 am

Location: Council Chamber
Forum North, Rust Avenue
Whangarei

Elected Members: Cr Greg Martin (Chairperson)
Her Worship the Mayor Sheryl Mai
Cr Stu Bell
Cr Vince Cocurullo
Cr Crichton Christie
Cr Tricia Cutforth
Cr Shelley Deeming
Cr Sue Glen
Cr Phil Halse
Cr Cherry Hermon
Cr Greg Innes
Cr Sharon Morgan
Cr Anna Murphy

For any queries regarding this meeting please contact
the Whangarei District Council on (09) 430-4200.

1. Declarations of Interest	
2. Apologies	
3. Confirmation of Minutes of Previous Infrastructure Committee Meeting	
3.1 Minutes Infrastructure Committee meeting 9 November 2017	3
4. Decision Reports	
4.1 Establishment of a Joint WDC-NRC Public Transport Working Party	7
4.2 Regional Sports Facilities rate - Priority Projects	9
4.3 Hall Avenue Parking Restrictions	13
4.4 Temporary road closure - ICC under 19 Cricket World Cup, teams powhiri	17
4.5 Temporary road closure - Northland Car Club	21
5. Information Reports	
5.1 Infrastructure Operations Report - December 2017	25
5.2 Contracts Approved Under Delegated Authority December 2017	41
6. Public Excluded Business	
6.1 Car Park Lease Opportunity	
7. Closure of Meeting	

Infrastructure Committee – Terms of Reference

Membership

Chairperson: Councillor Greg Martin

Members: Her Worship the Mayor Sheryl Mai
Councillors Stu Bell, Crichton Christie, Vince Cocurullo, Tricia Cutforth, Shelley Deeming, Sue Glen, Phil Halse, Cherry Hermon, Greg Innes, Sharon Morgan, Anna Murphy

Meetings: Monthly

Quorum: 7

Purpose

To oversee the management of council's infrastructural assets, utility services and public facilities.

Key responsibilities include:

- Services including the provision and maintenance of:
 - Infrastructure projects and support
 - Infrastructure project co ordination
 - Transportation
 - Waste and Drainage
 - Water
 - Parks and Reserves.
- Shared Services – investigate opportunities for Shared Services for recommendation to council.

Delegations

- (i) All powers necessary to perform the committee's responsibilities, including, but not limited to:
 - (a) the approval of expenditure of less than \$10 million plus GST.
 - (b) approval of a submission to an external body.
 - (c) establishment of working parties or steering groups.

- (d) power to establish subcommittees and to delegate their powers to that subcommittee.
- (e) the power to adopt the Special Consultative Procedure provided for in Section 83 to 88 of the LGA in respect of matters under its jurisdiction (this allows for setting of fees and bylaw making processes up to but not including adoption).
- (f) the power to delegate any of its powers to any joint committee established for any relevant purpose under clause 32, Schedule 7 of the Local Government Act 2002

Item 3.1**Infrastructure Committee Meeting Minutes**

Date: Thursday, 9 November, 2017
Time: 10:30 a.m.
Location: Council Chamber
Forum North, Rust Avenue
Whangarei

In Attendance

Cr Greg Martin (Chairperson)
Her Worship the Mayor Sheryl Mai
Cr Stu Bell
Cr Vince Cocurullo
Cr Crichton Christie
Cr Tricia Cutforth
Cr Shelley Deeming
Cr Sue Glen
Cr Phil Halse
Cr Cherry Hermon
Cr Greg Innes
Cr Sharon Morgan
Cr Anna Murphy

In attendance:

Chief Executive (Rob Forlong), Group Manager Infrastructure (Simon Weston), Group Manager Planning and Development (Alison Geddes), Strategy and Democracy Manager (Jill McPherson), Manager Democracy and Assurance (Jason Marris), Manager Strategy (Tony Horton), Roading Manager (Jeff Devine), Manager District Plan (Melissa McGrath), Manager Infrastructure Planning and Capital Works (Shelley Wharton), Operations Engineer (Andrew Grant), Team Leader Infrastructure Planning (Gemma Sands), Team Leader – Operations, Venues and Events (Jenny Calder) and Senior Democracy Adviser (C Brindle)

1. Declarations of Interest**2. Apologies**

There were no apologies.

3. Confirmation of Minutes of Previous Infrastructure Committee Meeting**3.1 Minutes Infrastructure Committee meeting 12 October 2017**

Moved By Cr Sharon Morgan

Seconded By Cr Vince Cocurullo

That the minutes of the Infrastructure Committee meeting held on 12 October 2017, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

4. Decision Reports

4.1 WDC Submission to the Regional Plan

Moved By Cr Greg Innes

Seconded By Cr Vince Cocurullo

That the Infrastructure Committee endorse the submission to the Proposed Regional Plan for Northland.

Carried

Cr Halse was absent from the meeting between 10.32am and 10.35am during Item 4.1.

4.2 Temporary road closure

Moved By Cr Greg Innes

Seconded By Cr Cherry Hermon

That the Infrastructure committee

a) approves the following road to be closed to ordinary traffic for the Ngapuhi Festival 2018 being organised by Te Runanga A Iwi O Ngapuhi, in accordance with the Local Government Act (1974).

i. Okara Drive, from the roundabout intersecting Porowini Avenue and Okara Drive to the roundabout intersecting Okara Drive and Port Road

Date of closure: Saturday 27 January 2018

Period of closure: 5:30am to 9:00pm.

b) approves the side roads off the road to be closed also be temporarily closed for a distance of up to 100metres from the intersections for safety purposes.

c) delegates the Chair of the Infrastructure Committee and the Infrastructure Service Group Manager the power to consider objections and cancel or amend any or all of the temporary road closure if applicable.

Carried

5. Information Reports

5.1 Infrastructure Operations Report - November

Moved By Cr Anna Murphy

Seconded By Cr Shelley Deeming

That the Infrastructure Committee notes the Infrastructure Operations Report November Update.

Carried

5.2 Contracts Approved Under Delegated Authority November 2017

Moved By Her Worship the Mayor

Seconded By Cr Shelley Deeming

That the Infrastructure Committee note the Infrastructure contracts awarded under Chief Executive and General Manager delegated authority.

Carried

5.3 Infrastructure Capital Projects Report for the month ending 30 September 2017

Moved By Cr Stu Bell

Seconded By Cr Vince Cocurullo

That the Infrastructure Committee note the Infrastructure Capital Projects Report for the month ending 30 September 2017.

Carried

6. Public Excluded Business

There was no public excluded business.

7. Closure of Meeting

The meeting concluded at 11.36am

Confirmed this 7th day of December 2017

Cr Greg Martin (Chairperson)

4.1 Establishment of a Joint WDC-NRC Public Transport Working Party

Meeting: Infrastructure Committee
Date of meeting: 7 December 2017
Reporting officer: Simon Weston

1 Purpose

To establish a joint Working Party with the Northland Regional Council (NRC) to examine and discuss Whangarei public transport issues and advise and make recommendations to both councils.

2 Recommendation/s

That the Council:

1. Establish a joint Whangarei Public Passenger Transport Working Party with the Northland Regional Council, to examine and discuss Whangarei public transport issues and to advise and make recommendations to both councils.
2. That the terms of reference, based on the model of existing working parties and providing for the joint nature of the working party, be developed at the initial meeting and recommended to both councils.
3. That Councillors, be members of the working party.

3 Background

Both NRC and Whangarei District Council (WDC) have key roles and responsibilities in providing public passenger transport services for Whangarei. NRC provides the contracted public bus service CityLink, and WDC the roadside infrastructure; bus stops and signage. NRC is responsible for regional public transport planning, while WDC is responsible for the local roading network and urban planning. There are significant issues relating to public passenger transport that require coordination between and contributions from both councils.

Currently there is no council forum for the two councils to jointly discuss Whangarei public passenger transport issues. As part of the Long-Term Plan processes both councils took part in a joint workshop on Whangarei public passenger transport issues held on 11 October 2017. From the workshop, it was apparent that there are some significant current and future issues that need further discussion in order to inform decision making by both councils, these include:

- Route terminus location and infrastructure
- Bus stops/shelters and signage
- Potential new routes and services
- Park and ride options
- Integration with city and district planning.

It is therefore being recommended that the two councils establish a joint working party to examine and discuss Whangarei public transport issues and advise and make recommendations to both councils. It is envisaged that the working party would meet as necessary as determined by the working party. At this stage, it is proposed that the working party initially meet soon, sometime towards the end of November if a mutually acceptable date can be found, to discuss current issues being considered as part of the LTP process.

The NRC considered this matter at their meeting of the 24 October 2017 and resolved to appoint Councilors Bain, Dimery and Sinclair to be the NRC members of a joint Working Party.

4 Working Party Terms of Reference

It is suggested that the Working Party membership would be three councillors from each council and they would choose a chair from the membership.

The objective of the Working Party would be to examine and discuss Whangarei public transport issues and advise and make recommendations to both councils. The Working Party will have no delegated authority or power to act or make decisions on behalf of the councils. The terms of reference, based on those of current Working Parties, can be agreed at the initial meeting of the Working party for recommendation to both councils.

The Working Party would align with the collaboration of the Northland councils as per the Northland Forward Together programme.

NRC will initially provide administration support and both councils will provide reports, information and advice.

5 Financial/budget considerations

Any financial implications are minor.

6 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via the publication of this Agenda on the website, Council News, and Facebook

4.2 Regional Sports Facilities rate – Priority Projects

Meeting: Infrastructure Committee
Date of meeting: 7 December 2017
Reporting officer: Sue Hodge (Manager – Parks and Recreation)

1 Purpose

For the Infrastructure Committee to confirm two priority projects to be eligible for Northland Regional Council's proposed Regional Sports Facilities Rate fund.

2 Recommendation

That the Infrastructure Committee endorse Pohe Island sports hub (Northland Rugby / Bike Northland joint-venture) and Northland Football hub (Tikipunga Sports Ground) to Northland Regional Council as the top two priority projects for consideration of the Regional Sports Facilities Rate.

3 Background

In 2008 Sport Northland, Northland Regional Council and Sport NZ partnered up to develop and complete the Northland Sports Facilities Plan (NSFP), a plan that focussed solely on regional-level facilities.

A review of this plan was completed in 2014 and it focussed on **district-level** facilities. More work was then completed by the Project Steering Group (PSG) to further prioritise the recommended projects from this plan.

At the same time the PSG has been working closely with Northland Regional Council (NRC) to investigate the re-striking of the regional-wide rate that funded the loan to re-development Toll Stadium in 2008.

As part of the 2018-2028 Long Term Plan (LTP), NRC are considering consulting on implementing a Regional Sports Facilities Rate which is intended to build a fund that will contribute substantial capital grants towards the high priority projects in the NSFP.

NRC support for projects is conditional on Council support in their 2018-2028 LTP. Further to this, NRC would like each Council to recommend their top two (2) projects.

4 Discussion

Sport Northland, on behalf of NRC, facilitated a review of the NSFP in 2014.

This plan listed potential district level facility projects in the Northland region. Projects were prioritise based on the criteria of; social and economic impact, developer capability, financial sustainability, partnerships, functionality/adaptability, and planning stage (Attachment 1).

As part of the 2018-2028 Long Term Plan (LTP) NRC is now considering consulting on a replacement recreation rate, to be known as Regional Sports Facilities Rate, which is intended to build a fund that will contribute substantial capital grants toward projects, only if they are in Council's LTP.

The Whangarei projects in the NSFP are:

1. Pohe Island sports hub (Northland Rugby / Bike Northland joint-venture) (Note 1)
2. Northland Football hub (Tikipunga Sports ground)
3. ASB Leisure centre – additional court
4. Whangarei shooting hub
5. Barge park – equestrian hub
6. Whangarei Aquatic Centre – new 50m pool.

Note 1: The Northland Rugby Union building and the Bike Northland facility were previously two separate projects. Currently, Northland Rugby Union and Bike Northland are working co-operatively to deliver a joint proposal for the development of a single building. This is supported by staff and funders who are unlikely to fund two separate buildings. Formal documentation regarding this is yet to be received.

Based on the NSFP prioritisation criteria, the top 2 projects are:

- Pohe Island sports hub (Northland Rugby / Bike Northland joint-venture) and
- Northland Football hub (Tikipunga Sports ground).

Council is considering providing funding in the draft LTP 2018-2028 for both of these projects.

5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

6 Attachments

1. Northland Sports Facility Plan Criteria Priority Assessment

Northland Sports Facility Plan criteria priority assessment

[illegible]

4.3 Hall Avenue Parking Restrictions

Meeting: Infrastructure Committee
Date of meeting: 7 December 2017
Reporting officer: Nick Marshall (Senior Roading Engineer – Traffic and Parking)

1 Purpose

To seek Council's approval for implementing 'no stopping at all times' on Hall Avenue.

2 Recommendation

That the Infrastructure Committee approve, pursuant to the Whangarei District Council Parking and Traffic Bylaw 2009 Clause 14, that the parking of vehicles be restricted at all times in Hall Avenue along the existing kerb build outs (planters) and between the two vehicle crossings serving number 12 Hall Avenue as per the RAMM Displacement schedule below:

Road Name : Hall Avenue RAMM Road ID : 167		
Side	RAMM Displacement	
	Start	End
LHS	4	9
LHS	26	32
LHS	37	63
LHS	71	83
LHS	97	140
RHS	4	11
RHS	39	63
RHS	78	112
RHS	122	140

3 Background

Hall Avenue, Regent Whangarei, is a popular parking location due to lack of restrictions to on-street parking and its proximity to Bank Street. Hall Avenue has 'kerb build-outs' with trees planted in them and a non-standard turning head. Vehicles consistently park inconsiderately along or near these kerb build-outs and through the turning head, causing safety and access issues for residents and service vehicles (Waste and Recycling collection trucks).

Council has received multiple requests to restrict parking in this area, including a petition signed by 88% of the residents of Hall Avenue. This agenda is to discuss the proposed parking restrictions on Hall Avenue along the kerb build-outs (planters) and near the end of turning head.

4 Discussion

Roading Department has reviewed the complaints and the most common ones are:

1. Vehicles parked next to the kerb build-outs (planters) effectively blocking safe passage. One resident reversed into and damaged a vehicle which was parked in front of the kerb build-out opposite their driveway.
2. Waste disposal trucks and other large vehicles are unable to turn around safely at the end of Hall Avenue because of vehicles parked in the turn-around area.

These two issues can be resolved by implementing 'No Stopping at all Times' (no parking) in the following locations (refer attached plan):

1. Along the kerb build-outs (planters); and
2. Between the two vehicle crossings serving number 12 Hall Avenue.

5 Consultation

5.1 Community led petition to remove parking adjacent to kerb buildouts

In March 2017, a resident-led petition was submitted to the Roding Department to restrict parking at all times adjacent to the kerb build-outs in Hall Avenue. The petition had 22 signatures representing 15 out of 17 properties in Hall Avenue supporting the proposal (88% residents in support).

5.2 Council led consultation to remove parking in turning-head.

In August 2017, a limited consultation was conducted with 4 affected residences regarding restricting parking at all times on the turning-head. 3 out of 4 residences responded in favour of this additional parking restriction. Feedback was also sought from Northland Waste and WDC Waste and Drainage Department to establish if this problem was also experienced by their rubbish collection trucks, both parties have confirmed that it is a problem and that they support this proposal.

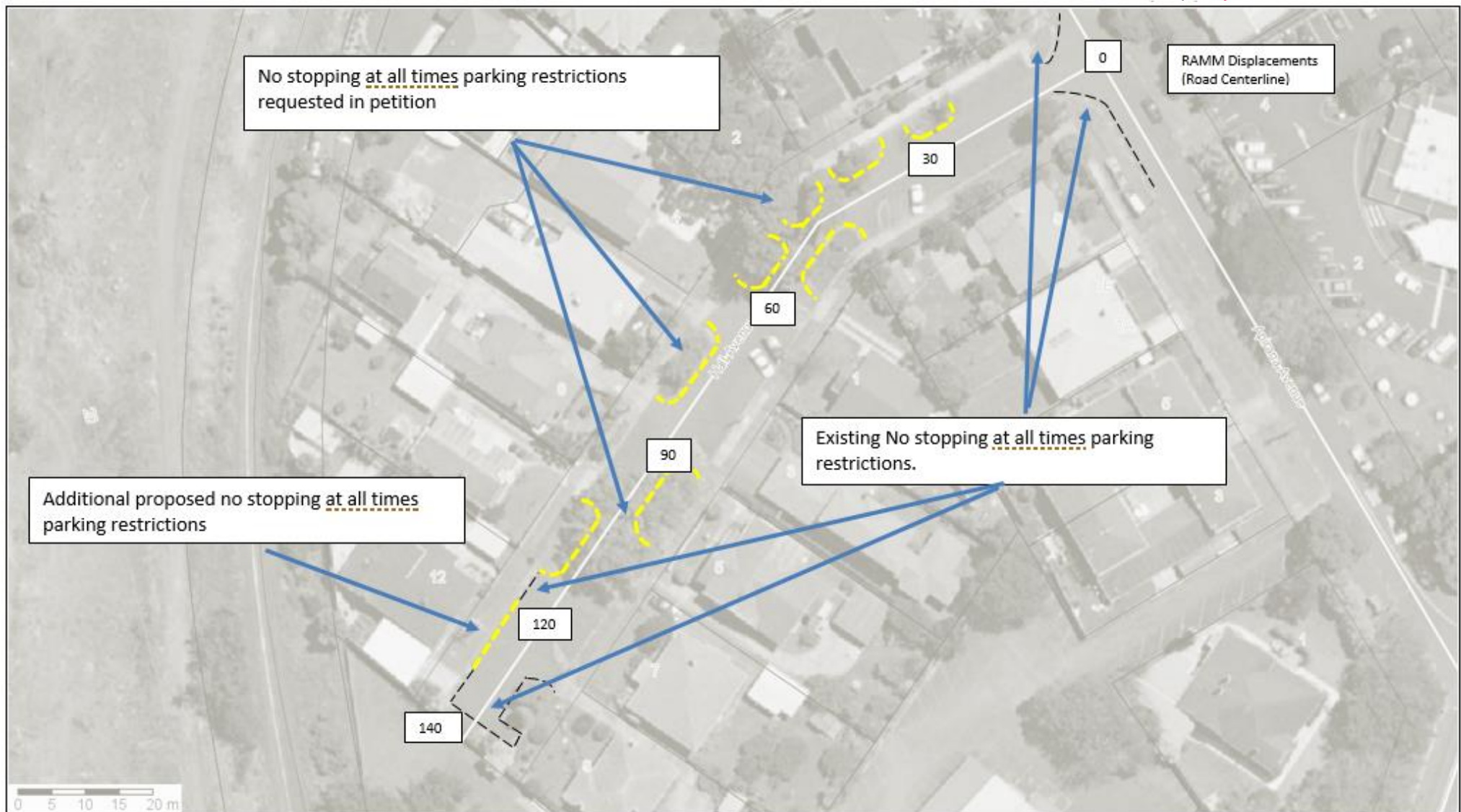
6 Significance and engagement

The decisions of this agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

7 Attachments

1. Proposed No Stopping at All Times on Hall Avenue

Attachment 1 – Proposed No Stopping at All Times on Hall Avenue



Scale: 1:300
Original Sheet Size A4

4.4 Temporary Road Closure – Powhiri for the International Cricket Council Under 19 Cricket World Cup New Zealand 2018 Teams

Meeting: Infrastructure Committee
Date of meeting: 7 December 2017
Reporting officer: Jenny Calder (Operations Team Leader – Venue and Events)

1 Purpose

A temporary road closure is requested to allow the Powhiri for four International Cricket Council (ICC) Under 19 Cricket World Cup 2018 participating teams to be held safely.

2 Recommendations

That the Infrastructure Committee:

- a) approves the following road be temporarily closed to ordinary traffic for the International Cricket Council Under 19 Cricket World Cup 2018 host city Powhiri, in accordance with Local Government Act (1974):
 - i. Porowini Avenue, from the intersection of Porowini Avenue and Lower Tarewa Road to Poto Street.

Date of closure: Friday 12 January 2018.

Period of closure: 3:00pm – 8:30pm.
- b) approves the side roads, off the road to be closed, also be temporarily closed for a distance of up to 100metres from the intersection for safety purposes.
- c) delegates the Chair of the Infrastructure Committee and the General Manager Infrastructure, the power to consider objections and cancel or amend any or all of the temporary road closure if applicable.

3 Background

Whangarei is host city to four (4) teams of the ICC Under 19 Cricket World Cup tournament being held 13 January – 3 February 2018 in New Zealand.

To officially welcome these teams to New Zealand and Whangarei, a Powhiri will be held at Terenga Paraoa Marae, Porowini Avenue.

The four teams (Afghanistan, Ireland, Pakistan, Sri Lanka) will be accommodated in Whangarei for the duration of the Group D play (13 – 20 January) playing six matches at Cobham Oval.

4 Discussion

A temporary road closure is necessary to ensure the safety of all event participants. An approved provider is being engaged to undertake the traffic management and closure of the carriageway.

Consultation with affected parties will be carried out accordingly.

4.1 Risks

The temporary road closure will enable the Venues and Events Whangarei staff to manage the risks associated with being on, or near, a roadway and provide safe egress for the teams and personnel involved in the event.

Traffic management plans will be provided to Council for approval prior to the event and the implementation of the closure will be managed by an approved contractor.

Staff will work closely with contractors to ensure the event is well managed and our public are well informed of the closure.

5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the Council website, Council News, Facebook, event related marketing and signage. Visual Messaging Signs (VMS) will also be placed roadside prior to the event.

6 Attachments

ICC U19 CWC 2018 – Traffic Management Plan

POWHIRI
FIFA Cricket World Cup U19
12 Jan 2018
Terenga Paraoa Marae
Porowini Ave
ROAD CLOSED 1630 - 2030

TC Role: to direct pedestrian Crossings when green

STMS

TC to manage alternative exit route for those who have not seen the signs

Porowini Ave East
 VMS Board on site Wed & Thursday
 AM facing east
 PM facing West

NB!
STMS to contact
Brendon Tong
09 430 4258/027 4205 626
1.0hr before closure
and 1.0hrs prior to re-opening

NB!
STMS to contact
Brendon Tong
09 430 4258/027 4205 626
1.0hr before closure
and 1.0hrs prior to re-opening

4.5 Temporary Road Closure – Northland Car Club 2018

Meeting: Infrastructure Committee
Date of meeting: 7 December 2017
Reporting officer: Jenny Calder (Team Leader – Venue and Events)

1 Purpose

A temporary road closure is requested to allow the Northland Car Club events to be held.

2 Recommendations

That the Infrastructure Committee:

- a) approves the following roads be temporarily closed to ordinary traffic for the Northland Car Club events in accordance with the Local Government Act (1974)
 - i. **Sunday 21 January 2018**
Ruarangi Road, Waiotira
 - ii. **Sunday 4 March 2018**
Mangapai Caves Road, from McDonnell Road to Rountree Road
 - iii. **Sunday 18 March**
Hilford Road, Waiotira
 - iv. **Sunday 8 April 2018**
Sime and Kepa Roads, Ruakaka
 - v. **Sunday 17 June 2018**
Paiawa Road, Waiotira
 - vi. **Periods of closure:** 9:30am – 5:00pm
- b) approves the side roads off the roads to be closed also be temporarily closed for a distance of up to 100 metres from the intersection for safety purposes.
- c) delegate to the Chair of the Infrastructure Committee and the Infrastructure Services Group Manager the power to consider objections and cancel or amend any or all of the temporary road closures if applicable.

3 Background

The Northland Car Club (NCC) run a series of organised events in accordance with New Zealand Motorsport Standard and Regulations which allow club members to compete safely under strictly managed conditions.

These club days are popular within the club, with several families spectating and participating in the events.

4 Discussion

The event organisers personally contact all occupiers within the areas to be affected by the temporary closures, via phone, letter drop and in person.

Traffic management plans for each event are submitted to Council for approval prior to each event occurring. Included in the traffic management plans are arrangements to ensure affected parties can access their properties during the events.

The event plans, traffic management and safety plans comply with, and adhere to, the strict safety standards as per Motorsport New Zealand's motorsport manual.

4.1 Risks

Motorsport events carry a number of associated risks, however NCC run well organised events ensuring everything within their control is done to eliminate risks and to manage those risks and hazards that cannot be eliminated.

Vehicles and drivers are required to comply with the safety standards as set down by Motorsport New Zealand.

Spectators are managed at the event with appropriate signage and designated personnel monitoring spectators and the spectating locations.

5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website, Council News and Facebook.

6 Attachments

1. Northland Car Club – Road Closure Application 2018



NORTHLAND CAR CLUB

P.O. Box 596, WHANGAREI

21/11/2017

The District Councilors
Whangarei District Council
Private bag
Whangarei

ATTN: Jenny Calder
Simon Megchelse

NORTHLAND CAR CLUB **APPLICATION FOR ROAD CLOSURES** **21st January 2018 to 17th June 2018**

We would like to make an application under the tenth Schedule for the road closures as listed below. These roads would be required to be closed from 9:30am to 5pm. Vehicles would be able to access the road in between runs and would only be held up for a maximum of 20 minutes.

ROADS REQUIRED ARE AS FOLLOWS:

21st January Ruarangi Road Waiotira

February No Event.

4th March Mangapai Caves Road from Mcdonnell Rd to Rountree Rd

18th March Hilford Road Waiotira

8th April Sime and Kepa Roads Ruakaka

May No event

17th June Paiawa Road Waiotira

We thank you for your ongoing support.
Yours faithfully,

Neil Rodgers
For Northland Car Club

email neilwrc@gmail.com

Ph **09-4347380**
Mob **0274375351.**

5.1 Infrastructure Operations Report – December Update

Meeting: Infrastructure Committee
Date of meeting: 7 December 2017
Reporting officer: Simon Weston (General Manager - Infrastructure)

1 Purpose

To provide a brief overview of work occurring in the current financial year across services that the Infrastructure Committee is responsible for.

2 Recommendation

That the Infrastructure Committee notes the Infrastructure Operations Report December update.

3 Background

In December 2016 Council adopted committee terms of reference for the 2016-2019 triennium, with the purpose of the Infrastructure Committee being to 'oversee the management of Council's infrastructural assets, utility services and public facilities'.

This report provides the Committee with a brief summary of the operational highlights from the Infrastructure Monthly Report, October 2017.

4 Significance and engagement

The decisions or matters of this report do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via report publication.

5 Attachments

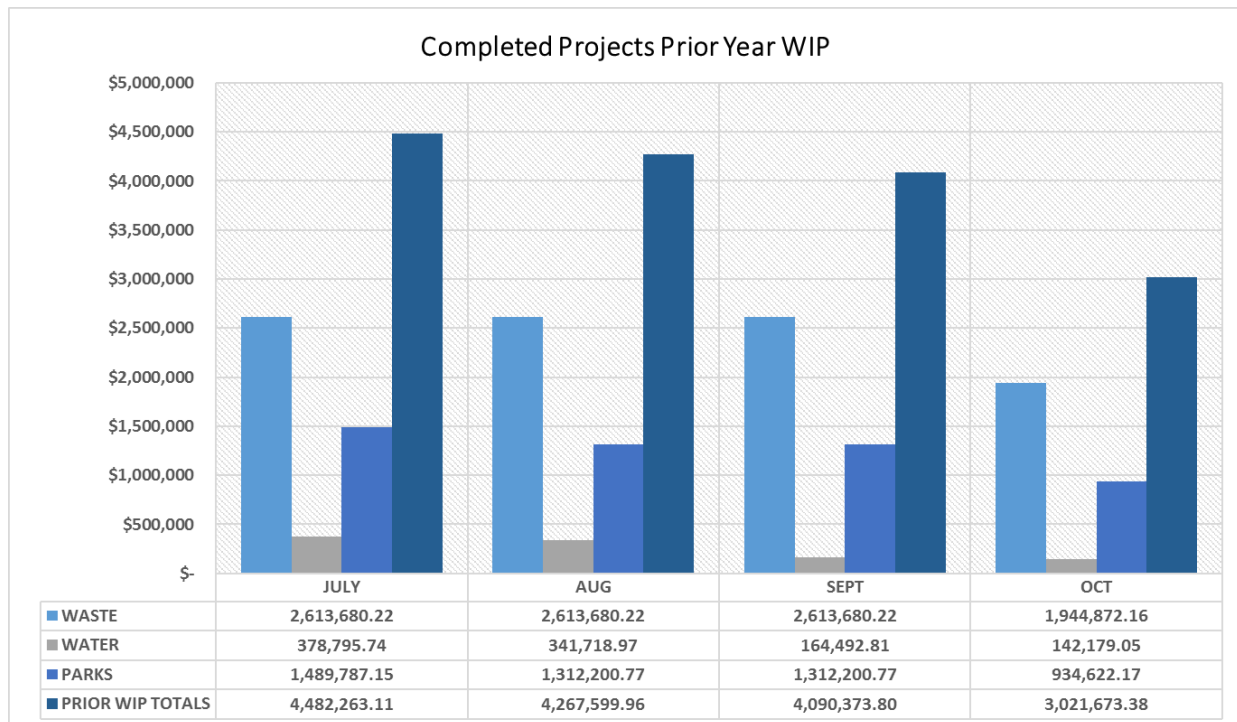
Infrastructure Operations Report – December 2017

Infrastructure Operations Report – December 2017

Development Engineering

Capitalisation

Projects from Parks, Water and Wastes and Drainage enter the work in progress account (WIP) upon commencement and are removed to Hansen Clearing once closed and documentation required for capitalisation has been provided. The prior period WIP reduced by over \$1 million in October, the distribution of which is provided in the graph below:



Since July the balance of Prior period WIP has reduced by over \$1.4 million.

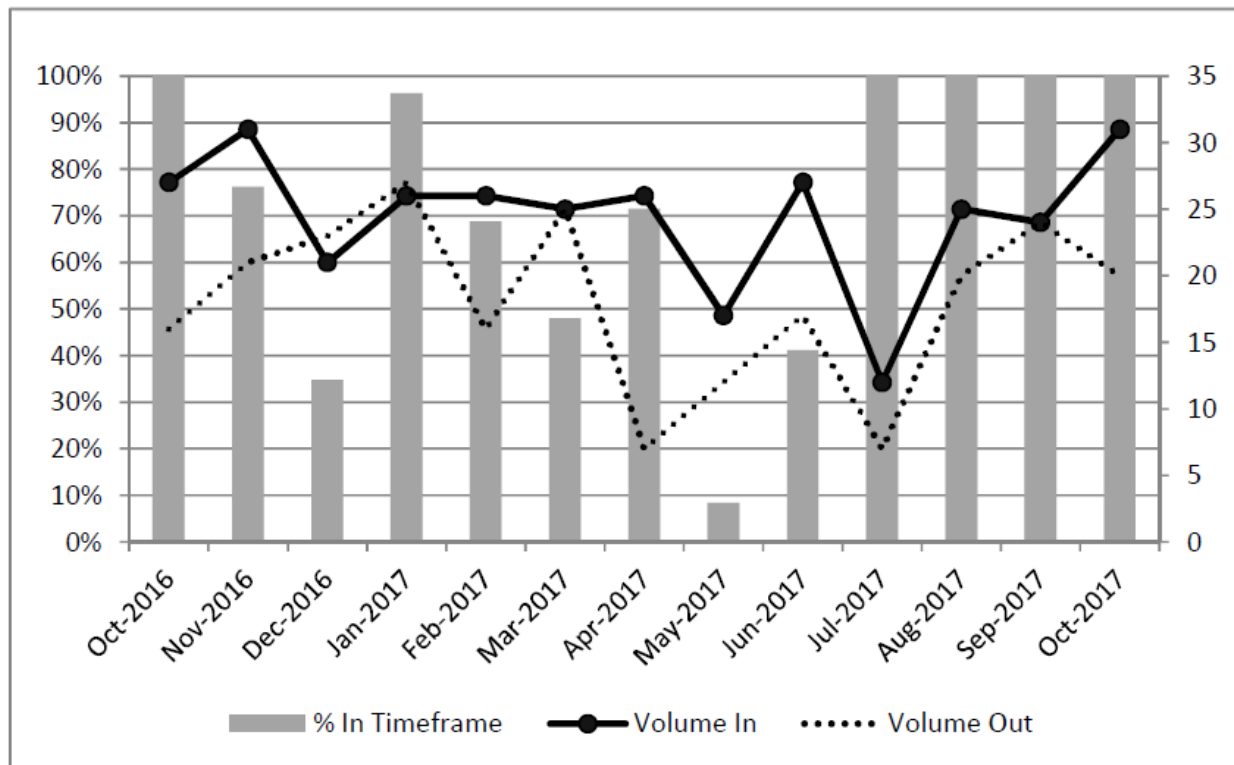
Environmental Engineering Standards

A report on feedback received from practitioners was provided to the November Infrastructure Update. Staff are now incorporating feedback to the draft EES where possible, with the document then being brought to the Committee prior to formal consultation. As indicated previously the intent is to formally consult on the EES alongside the supporting chapters of the District Plan. Staff are also working with other Councils that may want to adopt the standards, with local variations where necessary.

As reported previously changes to the District Plan will be key to determining which outcomes are driven through the consenting process, and those that are more appropriately picked up through other processes of Council (such as vehicle crossing and public utility applications). The intent is to frontload assessment of relevant consenting issues where possible with robust processes (and supporting resourcing) to ensure that the outcomes sought through the EES are achieved.

Development Engineering

The Resource Consent Development Engineers shifted to Infrastructure when the new structure came into effect on 01 July. This coincided with the Team filling the vacant Development Engineer's position which has in turn assisted in 100% of applications being processed within timeframe over the last four months:



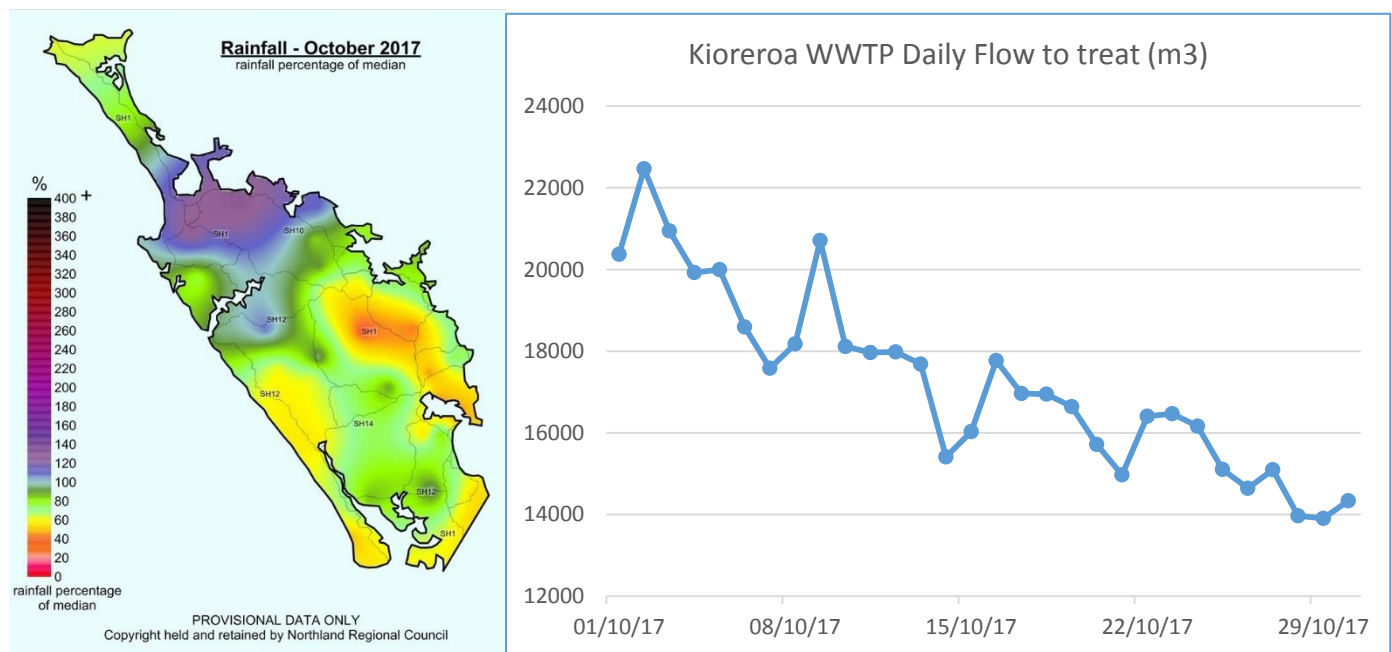
The volume of applications received remains high against historic averages. Despite this, a period of reduced staffing and the Team Leader Development Engineering position not being filled the team have managed to maintain timeframe compliance during October.

Going forward the approach taken under the draft EES is likely to frontload (and potentially increase) engineering assessments undertaken as we seek to build on/ improve processes.

Waste and Drainage

Wastewater

Kioreroa Road WWTP



NRC image depicting the percentage of normal rainfall and graph illustrating the flow in m³/d through Kioreroa Rd WWTP

Operation and Maintenance

Reticulation

There were no sewer spills during October. This is a good indicator.

Capital Works Projects

Hikurangi Wastewater Network Upgrade Stage 1

Construction is substantially complete. Site restoration is underway and expected to be complete by mid-November.

Waipu Main SPS

Work has begun on upgrading of Waipu Main SPS with concrete plinth for new electrical cabinet completed.

Sewer Renewals

700m of pipe bursting and relining work has commenced in town.

Consents and Compliance

Discussions were held with NRC regarding consents for Ruakaka and Waipu and high flow. NRC requested that WDC undertake consent with appropriate research rather than be overly concerned about short term non-compliance.

Storm Water

Severe root damage to storm water pipes was detected in Bank Street by CCTV inspection.

Hikurangi Swamp Flood Management Scheme

Maintenance requests have been received for all pockets. A meeting will be scheduled with Hydrotech to arrange schedule for program. It is important to ensure revegetation areas are not sprayed so mapping of all revegetation across WDC required for future management.

Solid Waste Operations

Monthly tonnages are shown in the table and charts below.

Rubbish Collection Tonnes								
	2017/18	2016/17	RTS Tonnes	2017/18	2016/17	Recycling Tonnes	2017/18	2016/17
June		690	June		277	June		532
May		736	May		328	May		658
April		653	April		368	April		566
March		766	March		321	March		561
February		622	February		311	February		701
January		762	January		412	January		668
December		760	December		406	December		621
November		758	November		386	November		589
October	690	663	October	316	371	October	623	563
September	630	656	September	323	298	September	527	688
August	764	681	August	330	332	August	441	567
July	634	535	July	264	297	July	583	515
Total for period	1398	8282	Total for period	593	4107	Total for period	1024	7229

Laboratory Report

The Laboratory received 1141 samples requiring 3642 tests during October, 515 tests were subcontracted. 58% of jobs were reported within 5 working days. Laboratory testing requests continues to track 25% above the same period last year.

Infrastructure Planning & Capital Works

Projects

Sense of Place Projects

- **Carpark to Park:** Initial scoping works on the Carpark to Park project are completed, including concept design and budget estimates. The Car Park to Park Working Party has been formed and is underway. The project team are working closely with the Hundertwasser team to ensure coordination of the design, communications and ultimately the construction works.
- **Blue Green Network:** The project team are focusing on the walkway that will connect the Hatea Loop with Cafler park by following the Waiarohia River. Discussion have been held with NRC and NZTA, who are interested in the project and may contribute to the funding. Investigations are on-going.
- **Hatea Loop Lighting:** Contract awarded to McKay. Physical works begin 17 October 2017 and run through to February 2018.
- **Amenity Dredging:** Now that the budget has been confirmed for the 17/18 financial year planning and procurement are underway to complete this year's works. This is a continuation of previous year's works.
- **Whangarei Entrance Ways Signage:** Original designs included a major entranceway sign in a green wall, but the costs of construction exceed budget provision and an agenda went to Council to install the large sign at Tarewa Park on completion of NZTA's major road upgrade works, and install a downsized version of the Entrance Signage at Mander Park. Council approved the installation at Mander Park in June, and physical works contracts were awarded August. Construction commenced in November and is expected to be complete December 2017.
- **Camera Obscura:** This community-organised project proposes the construction of a camera obscura on Pohe Island looking at Te Matau a Pohe Bridge. The detailed design and budget estimates are currently prepared by the Two Architects. Funding sought by the external project team for landscape elements, paths, lighting and CCTV was approved by Council's Infrastructure Committee in September 2017. The external project team is now seeking funding from contractors and other external sources.
- **Stand Together.** Council has decided to postpone the establishment of Standing Together until the Pohe Island Development has been concluded. The pieces will be kept in storage at a secure WDC storage facility.

Parks & Recreation Projects

- **Matapouri Beach Restoration:** Design of the beach replenishment scheme is underway following the award of professional services to Richardson and Stevens. Community consultation and consenting is currently underway. It is anticipated that replenishment works will be undertaken March 2018.
- **Ngunguru Foreshore and Seawall Renewal:** Replacement and upgrade of the existing seawall along the Ngunguru estuary foreshore in three different locations are planned over the next two years. Construction of Stage 1 is underway and is expected to be completed in Late November 2017. Stage 2 has been put on hold to investigate other options for presentation to Council in February. Stage 3 has been removed.
- **One Tree Point Cliff Erosion Management:** Professional services for the preparation of a proposed resource consent for One Tree Point erosion protection are ongoing. Community consultation commenced in May 2017, and hapu engagement was completed in October 2017. This project is on hold while the report below is completed.
- **One Tree Point Seawall Investigation:** The investigation will look at the entire length of coast around the One Tree Point area and will be the first step to develop a consistent approach to erosion management in the area.
- **Seawall Renewals 17/18:** Procurement is underway for the design and consenting work required to renew the Princes Road, Ritchie Road and Taurikura seawalls.

- Sandy Bay Beach Restoration: Culvert extension/rock wall, car park reshaping/surfacing and drainage works have been tendered with construction programmed to start late November. Dune protection and sand fencing are likely to be included within this contract.
- Waipu Pontoon: A New Replacement Pontoon has been successfully installed and is now open for public use. Practical Completion was awarded in September. Fabricated handrails are being installed at club request.
- Pataua North Boat Ramp: The works are now completed. It was agreed with the ratepayers association that the temporary boat ramp to the south beach would remain open until Labour Day weekend whilst the new ramp has a thorough trial in all tide/weather conditions. A meeting to gather feedback is being held mid-November with WDC and the ratepayers association to discuss feedback and possible actions.
- Hora Hora Sports Fields Renewals: Both fields are now open for use. The second field requires another few weeks to reach the establishment criteria for practical completion.
- Otaika Sports Park Field Construction: The construction of two new sports fields at Otaika, including lighting, irrigation and drainage is currently underway, completion is due in June 2018.
- Hikurangi Multiuse Hardcourt: Contract has been awarded, construction begins October 2017 with completion of the civil works due December 2017. Lighting will be installed once construction of the courts is complete.
- William Fraser Memorial Park Development Pohe Island: Council has approved the development master plan. Current efforts are focused on finalising the detail of the bike park to support Bike Northland's grant fund applications. Professional Services have been tendered for the design and feasibility study of the Pohe Island Central Carpark Site. Negotiations are currently underway with a contractor to procure services for the fill Importation and levelling of the central site.
- Laurie Hall Park: Concept design has been approved. Construction drawings and tender package is being developed. A lighting design has been prepared by Opus for the park area, however Council is looking at minor changes to improve the amenity. Drainage works have been tendered separately. Procurement of physical works is planned for November, and construction of the new pathways, drainage and lighting is planned to be completed by March 2018.
- Parihaka Mountain Bike Tracks: The works have been completed under budget. The key stakeholder, Parihaka Mountain Bike Club, has been regularly visiting site and monitoring the build and trialled the finished track and is very pleased with the result.
- Parihaka Track Renewals: The Heritage NZ authority application and resource consent applications have now been made. Design work is complete. Construction tenders are due back in early December and planned to be awarded prior to Christmas. Construction is anticipated to commence early 2018 with Dobbie and Drummond Tracks completed by July 2018, and Ross Track to follow July to September 2018.
- Ngunguru Cycleway Track: A consultation workshop was held 27 September at Ngunguru Hall; the final date to receive feedback on the proposals was 20 October 2017. The consultation responses are being reviewed and works designed accordingly. Physical works will be tendered November/December. Construction work is anticipated to commence January/February 2018.

Parks and Recreation

Operational updates

It's a busy month all around getting ready for the summer season which means changes in sporting codes that are active in our parks. Cricket is underway on Cobham Oval, with Kensington and Kamo grass blocks due to be played on within the next couple of weeks. Planning for the West Indies matches and the Under 19 World Cup are on track.

The rear portion of Otaika Sports Ground is now fenced off as construction of the new sand fields has begun.

There has been particularly high use of the William Fraser Rugby fields. The fields are very worn in places after the winter use combined with three 7's tournaments in October/November and a new touch programme underway. Usage will be monitored and there may need to be some mid-week closures or relocation of the touch module.

Consultation is underway for new playgrounds at Ruakaka, Amber Drive, and Otangarei playgrounds.



Design for Ruakaka Rec Playground

With warmer weather our track network is getting a lot of use. We have completed drainage work on the Forest Road from the Parihaka summit down to 'Spider Junction' as it had become seriously eroded and dangerous for users. Replacement plastic netting has been programmed for AH Reed and on the boardwalk through the mangroves near the Aquatic Centre to improve slip resistance.

At One Tree Point we are having issues with erosion and the condition of existing seawalls. In the area we have seawalls of various construction styles and materials. Also, Iwi feedback on the cliff erosion options was that Council should consider the area as a whole, and not treat areas separately. For this reason we are commissioning a report to look at solutions for the entire area, regardless of ownership. This would guide Council when replacing existing walls as well as building new ones. Private property owners would also have a guide on what design they should be constructing. This would tidy up the area and potentially provide for walking access along the foreshore as part of the design.

Due to closing off the road around the back of William Fraser Park, people using the BMX track now park around near the toilets. To cater for this change in use we have created a new entrance as shown in the photos below:



Annual bedding was the focus for the Parks and Gardens contractor for the month with winter bedding being removed, beds being prepared, the addition of compost to many beds, and the start of summer bedding plantings. The high-profile sites have been targeted first with the Town Basin, Cafler Park and Dent St roundabout all being completed to date.

The windy weather conditions aided the mowing teams with sites drying out, enabling them to catch up on several wet sites that have been left over the winter months due to the high rainfall. Although not 100% complete to date they have made great headway.

Freedom camping numbers are already high and this is frustrating the contractors as many coastal sites were unable to be mown with large camper numbers all over the turf areas.

The cemetery team has been a busy month with the grass growing strongly. We did manage to fit in concreting the new ash berms at Onerahi, and we have made a start on our Christmas preparations, getting everything looking great for over the Christmas period. Plenty of positive comments about how good the cemeteries are looking.

Parihaka tracks and mountain bike tracks

The new Parihaka Mountain Bike Tracks are now completed and are in the contract maintenance period. Council is working with Parihaka MTB around the future maintenance of the mountain bike tracks. We plan to trial a contract for service arrangement with the Club both as a cost-effective way to maintain the tracks and to achieve the right outcome for bike users i.e. fit for purpose.



The Ponga Track was a Council maintained track however it was in an area prone to tomos (sinkholes). Around 8-9 years ago, a hole opened up and this made the track unsafe. Diverting the track around the hole was investigated but this was expensive. As this was just a short cut of about 50m from the Dobbie to Hatea River track it was decided to close it. The signs were removed and the entrances blocked. It is still used by some walkers.

Parihaka War memorial

The local Whangarei RSA, as well as a hapu representative, have been in contact with Council about working together to refurbishing the lower part of the Parihaka war memorial including installing interpretative signage. The project is in the early stages and we will keep the Committee informed of progress.



Recreation Strategy

There has been a demand from Councillors for a strategic view of recreational activities and supporting facilities for the District. This view is wider than the Sports Facility Plan that focused on a few key sports codes and not more informal recreational activities.

Council already provides many recreational facilities for both formal and informal recreation such as parks, swimming pool, stadium, walkways, playgrounds/skateparks and boat launching facilities.

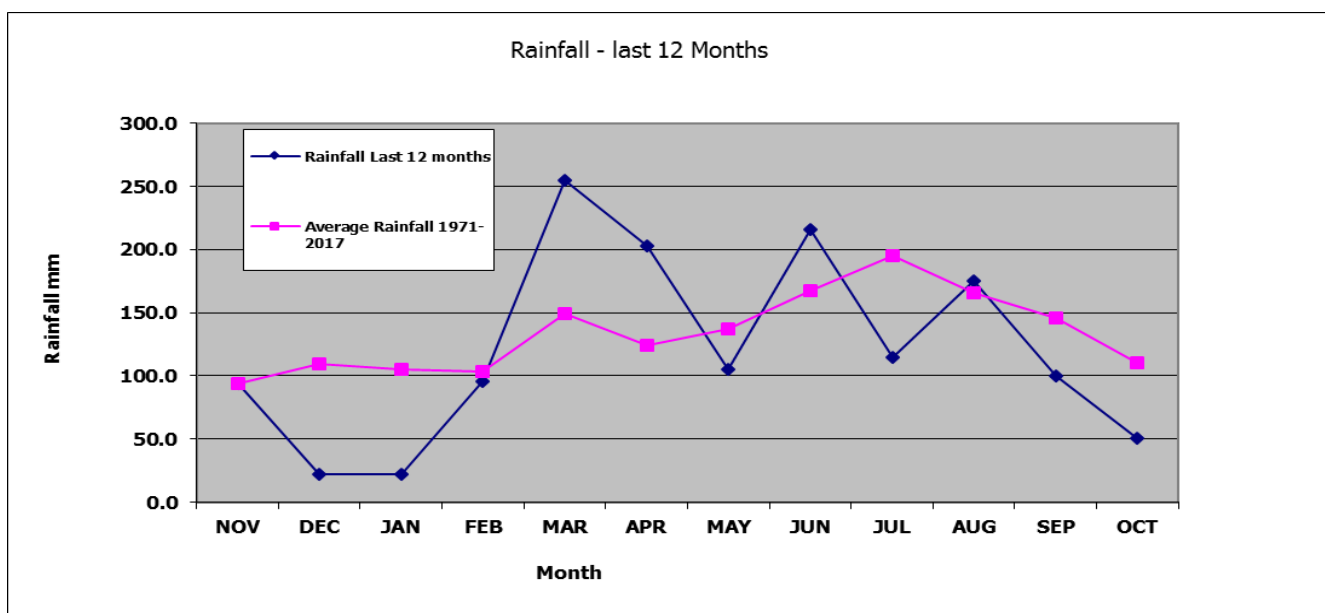
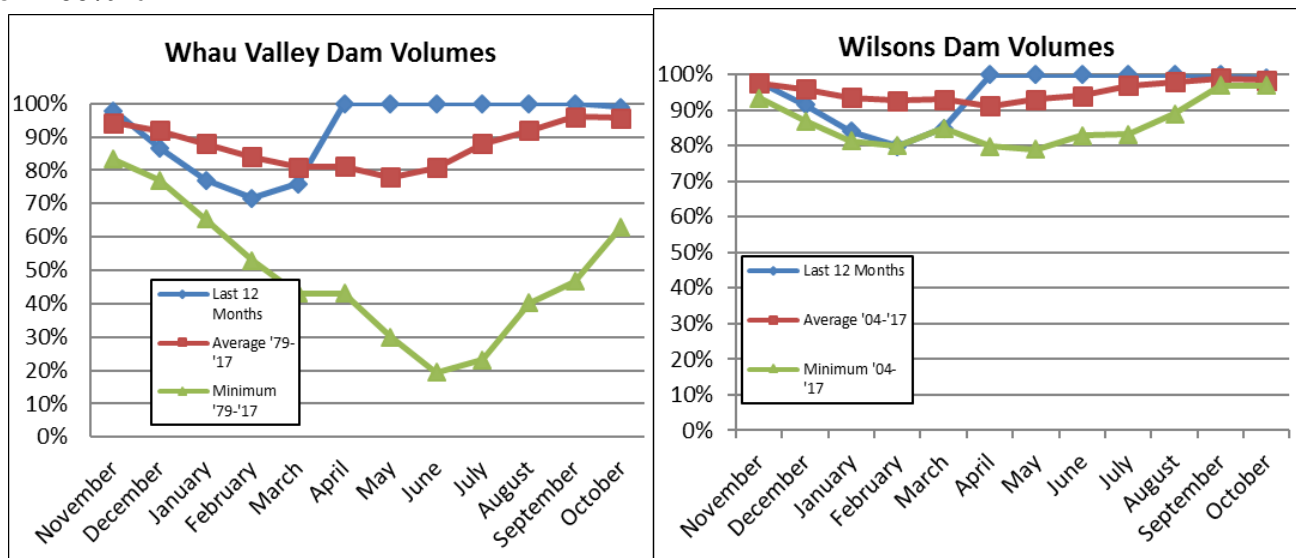
Sport New Zealand are keen to support Council in developing this strategic view with advice, support and potentially a financial contribution. Their financial support is conditional on the approving the scope, the project being facilitated by Sport Northland and undertaken by an independent specialist.

A potential project scope will be developed and discussed at a briefing in February.

Water Services

Rainfall and Water Sources

October was a second, drier than average month, in a row. We had only 50.5mm of rain compared to the monthly average of 110mm. This has also meant that we now are now just below average for the year to date at 1357mm compared to an average of 1401mm. Long range forecasts indicate more months of average or below average rainfall and whilst we are in a good position now a long dry spell could begin to have an impact by the end of February. The dams have now stopped spilling and will begin to drop faster if demand continues to exceed inflow. All sources remain as expected for the time of year and both dams are just below 100% full.



The algal bloom remains at Wilsons Dam and staff have been liaising with NIWA to get a better understanding of the issues that are causing the problems and how the dam could be better managed to minimise the impact. It is anticipated that this will result in an ongoing management plan and sampling regime.

An issue with the clarifier scraper at Ahuroa has caused staff some problems recently. A mechanical failure meant the scraper was unable to operate and this caused the clarifier to become unstable. In order to fix the problem, the plant needed to be shutdown, the scraper removed, transported into town, repaired and reinstalled. The whole process took 3 days during which time only the Ruakaka water treatment plant was supplying water to the Bream Bay area. Staff worked closely with the refinery to control demand and the Ahuroa plant was successfully brought back on line in the evening of day 3.

Capital Works

The pilot trial report for the Whau Valley WTP has been received and a recommendation for the processes has been made. Work is now starting on the preliminary design and this should be completed in the new year. This will be followed by the detailed design before the work can be tendered. Work on the meter replacement contract continues and is being undertaken by Downer. Design work for the Ruddells raw water line replacement is complete and the pipe bridge upgrade works are being tendered separately from the water main section.

Roading

Maintenance

The pre-reseal repair programme has continued for the reseal programme for this year. A programme of heavy metalling and maintenance grading of the unsealed roads has continued after winter.

Cyclic crews have been clearing blocked culverts, repairing edge breaks and signs and filling potholes.

Urban crews have been working on vegetation, signs and footpath repairs.

Pavement Rehabilitation and Seal Extensions.

The programme of rehabs on rural roads has commenced and is programmed to be all completed by April of next year. 3 small sections are being completed on Kokopu Rd, as is a section on Springfield Rd. Rehabs on Pipiwai Rd and Whatitiri Rd are currently out to tender and major slip repairs on Abbey Caves Rd is currently under construction.

The seal extension contract for 2.5km of new seal on Wrights and McCardle Rds has been awarded and construction is expected to get underway shortly.

Bridge Repair

The upgrade of the first of the bridges on Doctors Hill Road and the Thompson and Old Tokatoka Rd bridges are now complete. Upgrade of the second bridge on Doctors Hill Road, Ararua Rd and Wilson Rd bridges will be completed by April of next year. Investigations for the rest of the bridges on the repair programme for the year are currently underway with tenders currently out to the market.

LED Street Light Conversion

Funding has been approved from NZTA for \$6.6M to replace the existing streetlights with energy efficient LEDs. This work is funded at 85% FAR (subsidy) and is to be completed by 30 June 2018.

The contract for the supply of 3,300 P-Category (local road) lights has been awarded. The first 450 lights have arrived from Italy and the first of these lights have started to be installed by Council's streetlight maintenance contractor as a trial run in Onerahi and Whangarei Heads. 100 lights have been installed so far.

The remaining lights are being manufactured in Italy and should arrive in December. The installation of these remaining P-Category lights will be tendered in November. The tender for the upgrade of the V-Category (Arterial road) lights on the Twin Coast Discovery Highway has been awarded and construction is expected to commence in November. This work includes some new infill lighting. The remaining V-Category lights are to be designed by December and tenders for this work are expected to go out in January 2018.

Kamo Cycleway

The Stage 2 contract (Cross St to Kamo Rd) has been awarded and construction on the first portion of this stage Cross St to Kensington Ave is due to commence during November to enable construction to begin over the Christmas Holidays at the Manse Street area to minimise disruption to the students.

Stage 1 (Rust Ave to Cross St) is currently well underway with the boardwalk nearly complete. The final section(s) will be tender early 2018, with construction to be complete in 2018.

New Road to be Vested to Council – Kotara Rise

In 2013 Council entered into a Private Developers Agreement (PDA) with Pipiwai Investments Ltd (PIL), which included the provision of a road linkage from High St directly to Southend Ave for a financial contribution of \$998,000 plus GST, by Council.

A separate project named within the PDA is the proposed upgrading of Southend Ave and SH1 intersection associated with the Commercial Centres Retail Development. Under the agreement PIL is required to pay Council a contribution of \$300,000, less an allowance for Roading Development Contributions for the subdivision, when Council has contributed towards the Southend Ave/ SH1 intersection project.

The Developer has completed the first stage of the subdivision which includes the construction and vesting to Council of the new road linkage. Under the Agreement, Council is now required to pay the financial contribution. The construction of the Southend Ave / SH1 intersection has not yet been completed by the developers, Commercial Centres Ltd. Council did not make provision in the previous LTP, 2015-18, for payment of this financial contribution associated with the PDA. Staff are currently working through payment options.

Te Matau a Pohe Maintenance Works

After over 8000 successful lifts in four years, Te Matau a Pohe is entering its fourth summer and we are currently undertaking its first major maintenance work, to ensure its good performance continues in the years to come.

The bridge is a big machine with lots of moving parts, so it gets constant maintenance throughout the year to keep it running smoothly. With four years under our belt, we have also gained a good knowledge of its performance in different seasons.

Now it's time for a thorough once-over, a spring clean, to get inside all those nooks and crannies that are hard to reach during usual operation. That will include going into the bascule arms to carry out inspections and minor works and that will requires ensuring fresh air is blown into them while people work inside.

The bridge is being closed or partly closed for periods during the work. Sometimes this affects all traffic, including walkers, vehicles and marine vessels. Sometimes only one group is affected.

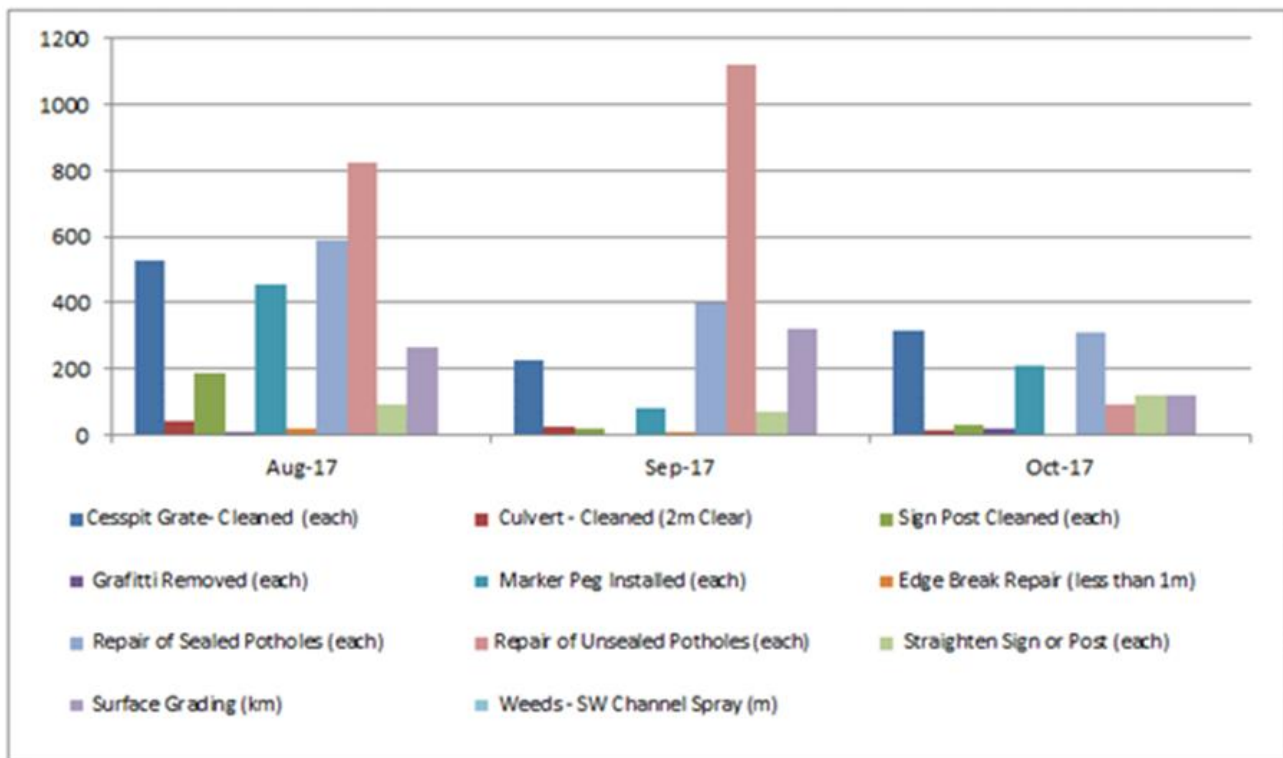
To minimise disruption we are carrying out this work during November so we can make use of daylight saving hours and better weather before things get too busy in December.

The programme has been based around having no closures during the Guy Fawkes Day fireworks on the 4th November and the Christmas in the Park on the 9th December. We have also tried to provide a window for traffic associated with the Night Food Markets on the 10th November.



Roading Operational Outputs

Monthly Achievement – Routine Works



Whangarei District Road Safety Promotion October 2017

Activities undertaken:

- **SAiD (Stop Impaired Driving):** 8 participants completed the September course.
- **Drive Soba:** 8 and 11 respectively are in programmes due to complete in November and December
- **Young Drivers:** 16 learners passed in the course held in October
- **Community Mentor Driver Programme:** 9 passed of 10 who sat attained a restricted licence this month. A total of 42 ytd.11 active mentors are currently participating and provided 177 hours of supervised driving in October.
- **Restraints Truck Drivers Campaign:** A 'Buckle up in your Truck' campaign promotion was held at Springs Flat and 2 more are proposed during November.

Key district issues

- Young Drivers
- Alcohol and/or drugs
- Speed
- Rural speed zone loss of control/head on
- Intersections

Date	Location	Time	interactions
31 October	Springs Flat	08.00 -12.00	75
7 November	Uretiti	7.30 – 11.30	
15 November	Northport	0700 – 1100hrs	
Totals			

- **Motor Cycle Safety Campaign:** Get Ride Ready is a Spring campaign running from September to December where 5 local retailers will provide free 10-point safety checks and promote free Pro-rider training courses for returning bikers. The programme has commenced and a report will be collated by ACC at the end of the campaign in December.
- **RYDA:** School visits took place to three schools with a positive outcome and a new Alternate Ed school at Ngatiwai Iwi education trust is planning to join, although not all dates are confirmed as some schools are yet to complete their timetable for next year.
- **Fatigue Stops:** The labour weekend stop was attended by 170 people in 80 cars

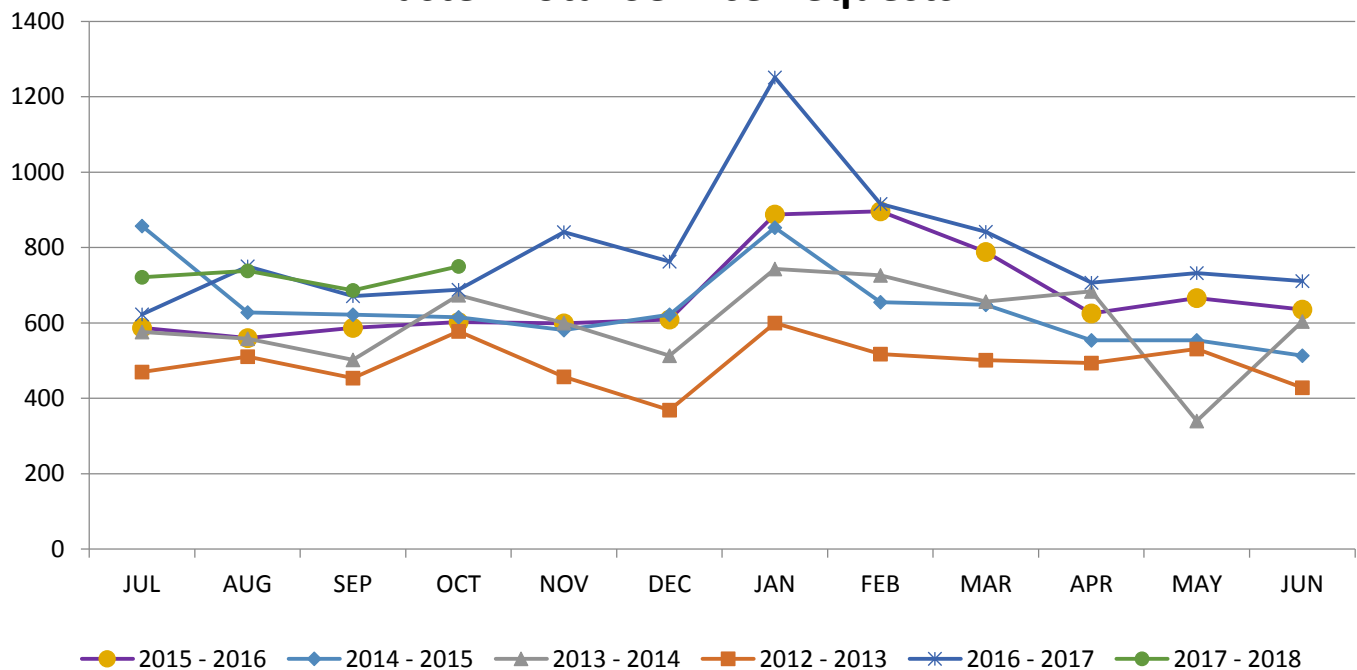
Northland Road Toll

Road Toll	Total for all 2015	Total at end Sept 2016	End Oct 2017
Whangarei	11	8	7
Kaipara	2	8	5
Far North	10	8	16
Totals	23	24	28

Customer Relationship Management Services

The Infrastructure Group received a total of 1591 CRMs in the month of October. 25,812 CRMs in total for 2017.

Waste - Total Service Requests

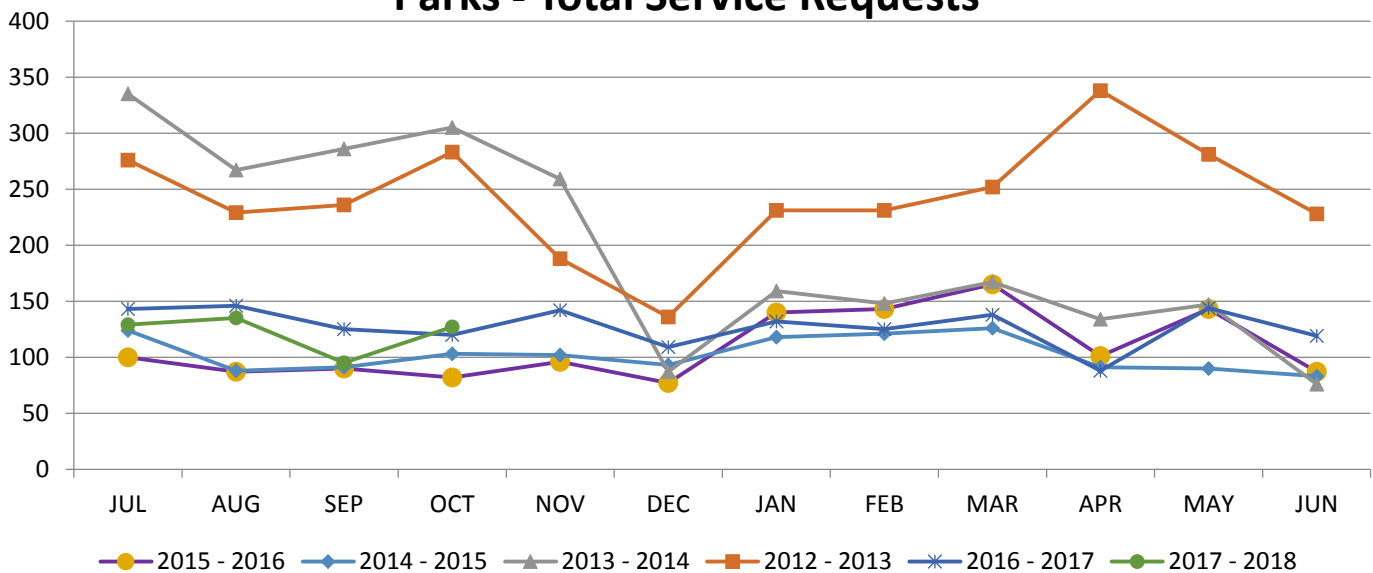


The Waste and Drainage Team received 750 CRMs in October 2017. Of the follow up calls, 6 were impressed and there was no dissatisfied feedback reported.

The top five CRM issues for our Waste and Drainage Department for the month of October were:

- Rubbish Queries – 130 calls (non collection, fly dumping etc)
- Public Toilet queries/complaints 84 (eg Soap dispenser empty).
- Recycling queries and complaints- 41 (eg Bin missed during collection)
- Sewer queries- 30 (eg blocked waste drain)
- Storm water queries- 22(eg blocked storm drain)

Parks - Total Service Requests

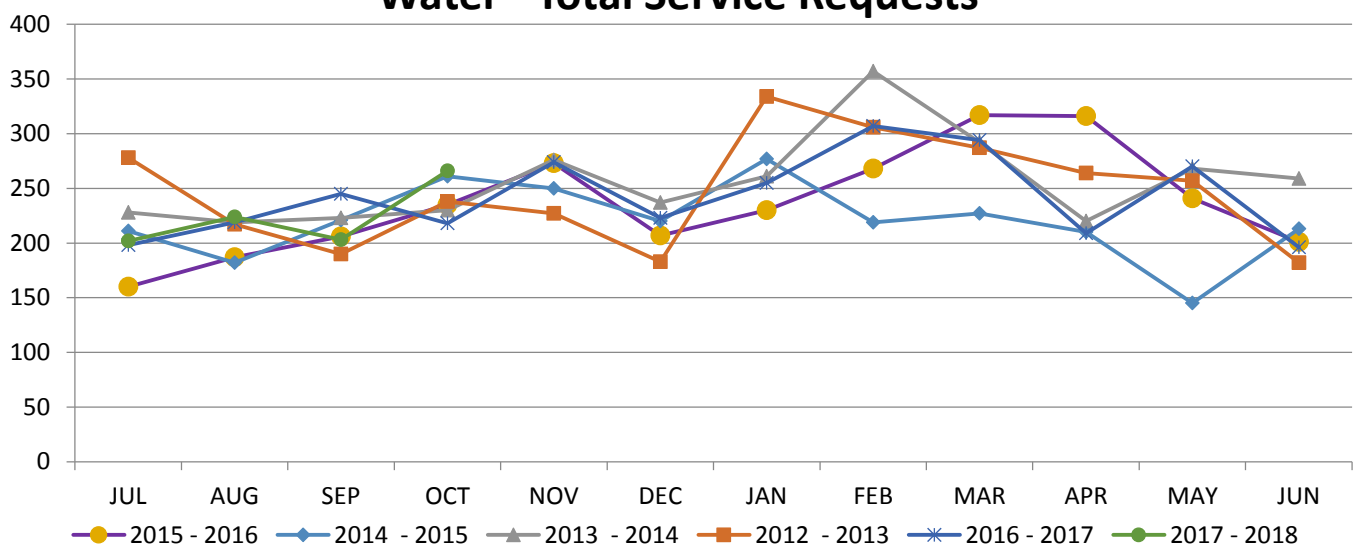


The Parks team received 127 CRMs in October 2017. The team received impressed feedback on 7 CRMs and no dissatisfied calls.

The top five CRM issues for our Parks and Recreation Department for the month of October were:

- General Parks queries- 40 (eg access to reserves, Drone requests etc)
- Tree and Street Tree queries- 36 (eg tree fallen over)
- Cemetery enquiries- 10 (Burial enquiries etc)
- Mowing queries- 9 (Mowing required etc)
- Walkway queries – 6 (eg walkway overgrown or tree down over walkway)

Water - Total Service Requests

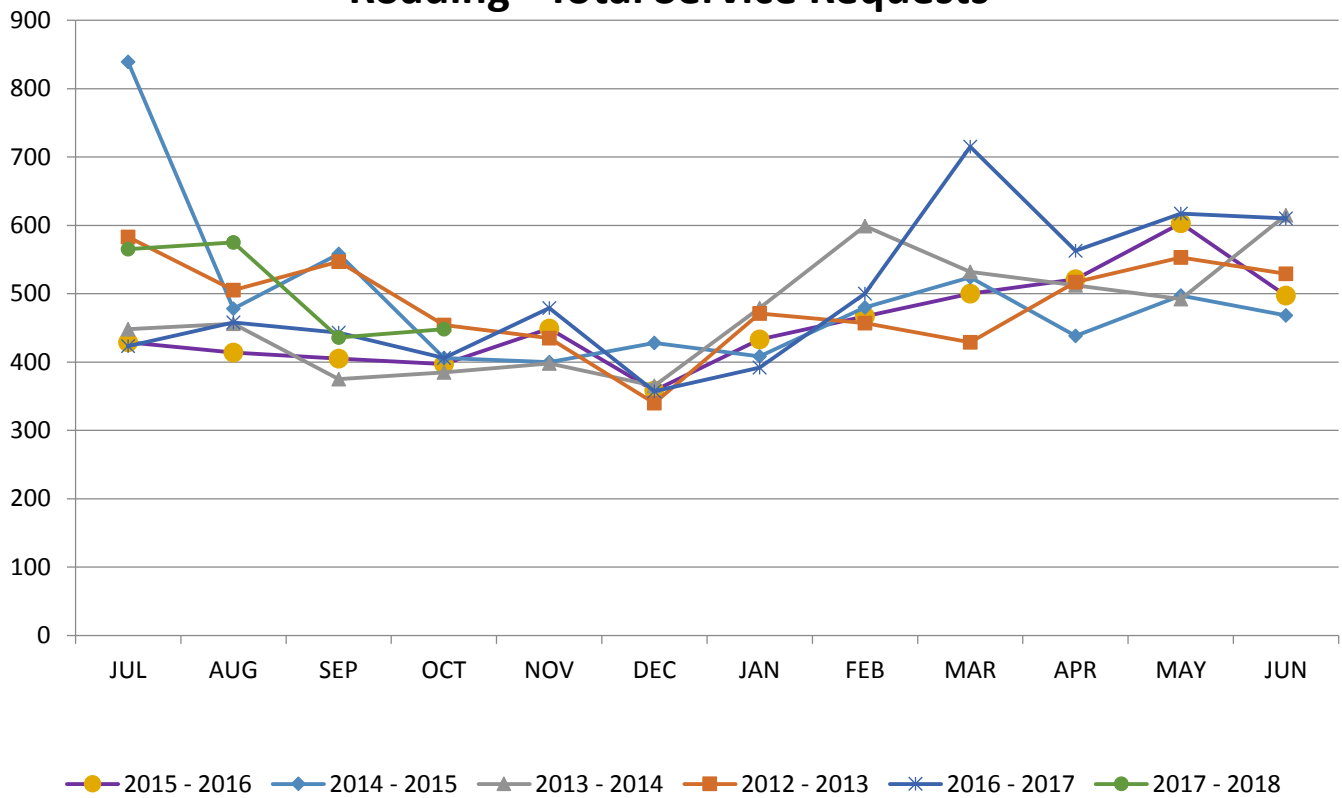


The Water team received 266 CRMs in October 2017. Of the follow up calls made in October, 10 were impressed, and there was no dissatisfied feedback received for the Water Team.

The top five CRM issues for our Water Department for the month of October were:

- Meter Box Queries- 42 (New box, new meters)
- General Water Queries- 20 (land enquiries etc)
- Water Investigation- 12 (investigation of water issues- land issues or general enquiries)
- Quality- 11 (Water quality issues- clarity, odour, taste)
- Fire Hydrants- 6 (Locations for new Hydrants etc)

Roading - Total Service Requests



The Roding Team received 448 Customer Service Requests in October 2017. There were 30 follow up calls made in the month of October. One customer was dissatisfied. Seventeen customers found our service acceptable. Fourteen customers were impressed by the Roding team and contractors.

The top five CRM issues for our Roding Department for the month of October were:

1. 74 reports of General Roding issues. E.g. Traffic safety and general requests.
2. 55 reports of Sealed road issues. E.g. potholes and sweeping.
3. 46 reports of Parking Meters. E.g. broken or non-functioning meters
4. 41 reports of Road Signs E.g. damaged or need replacing.
5. 34 reports of Stormwater issues. E.g. blocked stormwater drains.

5.2 Contracts Approved Under Delegated Authority

Meeting: Infrastructure Committee
Date of meeting: 7 December 2017
Reporting officer: Simon Weston (General Manager Infrastructure)

1 Purpose

For the Infrastructure Committee to note Infrastructure contracts awarded under Chief Executive and General Manager delegated authority

2 Recommendation

That the Infrastructure Committee note the Infrastructure contracts awarded under Chief Executive and General Manager delegated authority.

3 Background

Table 1 (below) records Infrastructure contracts awarded under Chief Executive and General Manager delegated authority. Attachment 1 provides a summary of the award process for each contract and a brief description of the works being undertaken.

Table 1: Infrastructure Contracts Awarded Under Delegated Authority

1. Parks and Recreation	
CON17074	Sandy Bay Carpark and Drainage Works
2. Roading	
CON17037	Te Matau a Pohe and Kotuitui Whitinga Bridges - Hydraulic and Mechanical Maintenance 2017

4 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

5 Attachments

1. Summary of Contracts Approved Under Delegated Authority December 2017

1.0 Summary of Contracts Approved Under Delegated Authority

This attachment provides a summary of the award process, and works being undertaken, for Infrastructure contracts awarded under Chief Executive and General Manager delegated authority.

1.0 Parks and Recreation

CON17074 Sandy Bay Carpark and Drainage Works
--

Background

CON17074 is for rock revetment, drainage and remediation associated with the Sandy Bay carpark. The tender for was posted on tenderlink on 9 October, with Tenders closing on 30 October.

Tender

Three tenders were received. The tender evaluation method was weighted attribute. As the tender from Northland Transport Ltd scored a fail on project experience and track record it was not considered further. Tender prices and evaluation scores are summarised in the table below.

Contractor	Score	Tender Price
Clements Contractors	44.5	\$ 235,285.28
Hutton and Cameron	59.3	\$ 147,189.00
Northland Transport (failed attribute, tender not considered)	-	-
Engineer's Estimate		\$ 227,270.00

Financial

The total remaining budget for this project is \$261,800. The tender price of \$147,189.00 includes \$13,800 for unscheduled works.

General Manager Approval

CON17074 was awarded to Hutton and Cameron for the tendered sum of \$147,189 (One Hundred and Forty-Seven Thousand, One Hundred and Eighty-Nine Dollars) excluding GST

2.0 Roothing

CON17037 Te Matau a Pohe and Kotuitui Whitinga Bridges – Hydraulic and Mechanical Maintenance 2017

Background

CON17037 is for inspection and maintenance of the hydraulic and mechanical systems for Te Matau a Pohe and Kotuitui Whitinga Bridges. The contract has an initial term of two years and a potential roll over of another three years based on performance.

Procurement

CON17037 was publicly tendered, with tenders closing on 5 October. Only one tender was received, from McRaes Global Engineering Ltd

This tender was evaluated using the Price Quality Method in accordance with the Roothing Procurement Strategy and NZTA Procurement Manual:

Tenderer	Adjusted Tender Price
McRaes Global Engineering Ltd	\$162,441.50
Engineer's Estimate	\$182,400.00

McRaes Global Engineering Ltd are the incumbent hydraulic and mechanical maintenance contractor and have a good track record. The tender was found to be conforming and there were no arithmetic errors.

Financial

The McRaes Global Engineering Ltd tender price of \$162,441.50 is 11% less than the Engineer's Estimate of \$182,400. This work will be funded from the overall roading maintenance programme.

General Manager Approval

CON17037 was awarded to McRaes Global Engineering Ltd for the tendered sum of \$162,441.50 (One Hundred and Sixty-Two Thousand, Four Hundred and Forty-One Dollars and Fifty Cents) excluding GST.

RESOLUTION TO EXCLUDE THE PUBLIC**Move/Second**

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1	Lease opportunity	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations).	Section 7(2)(i))

Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

"That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.

Note: Every resolution to exclude the public shall be put at a time when the meeting is open to the public.