

Risk and Audit Committee Meeting Minutes

Date: Wednesday, 23 June, 2021
Time: 9:00 a.m.
Location: Council Chamber
Forum North, Rust Avenue
Whangarei

In Attendance	John Isles (Chairperson) Her Worship the Mayor Sheryl Mai Cr Vince Cocurullo Cr Nicholas Connop Cr Ken Couper Cr Tricia Cutforth Cr Shelley Deeming Cr Jayne Golightly Cr Phil Halse Cr Greg Innes Cr Anna Murphy Cr Carol Peters Cr Simon Reid
Not in Attendance	Cr Gavin Benney Cr Greg Martin
Also present	Carl Wessels (Audit New Zealand) Jaimala Singh (Audit New Zealand)
Scribe	C Brindle (Senior Democracy Adviser)

1. Declarations of Interest

2. Apologies

Crs Gavin Benney and Greg Martin (absent), Crs Tricia Cutforth and Jayne Golightly (late arrival)

Moved By John Isles

Seconded By Cr Phil Halse

That the apologies be sustained.

Carried

3. Confirmation of Minutes of Previous Risk and Audit Committee Meeting

3.1 Minutes Risk and Audit Committee meeting held 24 March 2021

Moved By John Isles
Seconded By Cr Ken Couper

That the minutes of the Risk and Audit Committee meeting held on Wednesday 24 March 2021, having been circulated, including the confidential section, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

Cr Murphy joined the meeting at 9.02am following Item 3.1.

4. Information Reports

4.1 Financial Management Activity Update Report - June 2021

Moved By Cr Greg Innes
Seconded By Cr Ken Couper

That the Risk and Audit Committee notes the financial management activity in relation to risk and audit matters.

Carried

Cr Golightly joined the meeting at 9.09am during discussions on Item 4.1.

Cr Cutforth joined the meeting at 9.13am during discussions on Item 4.1.

4.2 Health and Safety Report June 2021

Moved By John Isles
Seconded By Cr Vince Cocurullo

That the Committee notes the health and safety report.

Carried

4.3 Audit NZ Draft Interim Audit Report - June 2021

Moved By Her Worship the Mayor
Seconded By Cr Greg Innes

That the Risk and Audit Committee notes the Draft Interim Audit Report issued by Audit NZ for the year ended 30 June 2021

Carried

4.4 Internal Audit Action status update - June 2021

Moved By John Isles
Seconded By Cr Shelley Deeming

That the Risk and Audit committee notes the status of the outstanding internal audit actions.

Carried

4.5 Internal Audit for Airport - May 2021

Moved By John Isles
Seconded By Cr Ken Couper

That the Risk and Audit committee notes the internal audit report on the Whangarei District Airport.

Carried

4.6 Risk Report June 2021

Moved By Cr Vince Cocurullo

Seconded By Cr Greg Innes

That the Risk and Audit Committee notes the risk report.

Carried

4.7 Variations to Procurement Process Report - June 2021

Moved By Cr Shelley Deeming

Seconded By Cr Nicholas Connop

That the Risk and Audit Committee notes the variations to procurement process report.

Carried

5. Public Excluded Business

Moved By John Isles

Seconded By Her Worship the Mayor Sheryl Mai

That the public be excluded from the following parts of proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered		Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1	Confidential Minutes Risk and Audit Committee meeting 24 March 2021	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
1.2	ICT Risks Report – June 2021		
1.3	Oruku Landing – Risk Recommendations		

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	For the reasons as stated in the open minutes	

1.2	To prevent the disclosure or use of official information for improper gain or improper advantage	Section 7(2)(j)
1.3	To enable Council to carry on without prejudice or disadvantage commercial activities.	Section 7(2)(h)

Carried

6. Closure of Meeting

The meeting concluded at 11.39am.

Confirmed this 22nd day of September 2021

John Isles (Chairperson)