

# Strategy, Planning and Development Committee Agenda

**Date:** Thursday, 15 April, 2021

**Time:** 9:00 am

**Location:** Council Chamber  
Forum North, Rust Avenue  
Whangarei

**Elected Members:** Cr Shelley Deeming (Chairperson)  
Her Worship the Mayor Sheryl Mai  
Cr Gavin Benney  
Cr Vince Cocurullo  
Cr Nicholas Connop  
Cr Ken Couper  
Cr Tricia Cutforth  
Cr Jayne Golightly  
Cr Phil Halse  
Cr Greg Innes  
Cr Greg Martin  
Cr Anna Murphy  
Cr Carol Peters  
Cr Simon Reid

For any queries regarding this meeting please contact  
the Whangarei District Council on (09) 430-4200.

<b>1. Declarations of Interest</b>	
<b>2. Apologies</b>	
<b>3. Confirmation of Minutes of Previous Strategy, Planning and Development Committee Meeting</b>	
3.1. Minutes Strategy, Planning and Development Committee 18 March 2021	7
<b>4. Decision Reports</b>	
4.1. New Road Name Application - J Barnette - SD1800127	13
4.2. New Road Name Application - Feickert - SL2000004	21
4.3. New Road Name Application - Gordon - SD1600080	31
4.4. New Road Name Application - Hannam - SD2000059	39
4.5. New Road Name Application - Kainga Ora - SL1900012	47
<b>5. Information Reports</b>	
5.1. Operational Report - Corporate Group - April 2021	59
5.2. Strategy, Planning and Development Operational Report April 2021	75
<b>6. Public Excluded Business</b>	
6.1. Confidential Minutes Strategy, Planning and Development Committee 18 March 2021	

**7. Closure of Meeting**

Recommendations contained in the agenda are not the decisions of the meeting.

Please refer to minutes for resolutions.

## ***Strategy, Planning and Development Committee – Terms of Reference***

### **Membership**

**Chairperson** Councillor Shelley Deeming

**Members** Her Worship the Mayor Sheryl Mai  
 Councillors Gavin Benney, Vince Cocurullo, Nicholas Connop, Ken Couper, Tricia Cutforth, Jayne Golightly, Phil Halse, Greg Innes, Greg Martin, Anna Murphy, Carol Peters, Simon Reid

**Meetings** Monthly

**Quorum** 7

### **Purpose**

To oversee planning, monitoring and enforcement activities, and guide the economic and physical development and growth of Whangarei District.

### **Key responsibilities**

- Regulatory and compliance
  - Environmental health
  - General bylaw administration
  - Animal (dog and stock control)
  - Hazardous substances and new organism control
  - Parking enforcement (vehicles registrations and warrant of fitness)
  - Noise control
  - Food Act
  - Land use consents
  - Building Act
- Building Control
  - Property Information and Land Information Memoranda
  - Consents and inspections
- Resource Consents
  - Subdivision, land use and development control
  - Development contributions
- District Plan
  - Plan changes
  - District Plan administration
- Strategic Planning
  - Place based strategies (city centre), functional strategies (climate change)
  - Growth planning

- Urban design
- Reporting strategic trends and analysis
- Economic Development
  - District marketing and promotions
  - Developer engagement
- Commercial Property
- Marinas
- Airport
- Forestry
- Reporting on service delivery, including operational financial performance.
- Reporting on capital projects.
- Operational reporting for the Strategy and Democracy, Planning and Development, and Corporate groups within Council.
- Procurement – general procurement relating to the areas of business of this committee, within delegations.
- Shared Services – investigate opportunities for Shared Services for recommendation to council.
- Council Controlled Organisations (CCOs) – monitoring the financial and non-financial performance of CCOs whose functions would otherwise fall under the scope of this committee. Includes trading CCOs (CCTOs) and those CCOs exempted under the LGA. Responsibilities include:
  - advising on the content of annual Statement of Expectations to CCOs
  - agreement of the Statement of Intent
  - monitoring against the Statement of Intent
  - for exempted CCOs, monitoring and reporting as agreed between Council and the organisation

**CCOs accountable to this committee:**

- Whangarei District Airport – CCO
- Local Government Funding Agency (LGFA) - CCO

**Delegations**

- (i) All powers necessary to perform the committee's responsibilities, including, but not limited to:
  - a) approval of expenditure of less than \$5 million plus GST.
  - b) approval of a submission to an external body
  - c) establishment of working parties or steering groups.

- d) adoption of strategies and policies relating to the key responsibilities of this committee (except for those that cannot be delegated by Council under Clause 32(1)(f) of Schedule 7 of the LGA).
- e) power to establish subcommittees and to delegate their powers to that subcommittee.
- f) the power to adopt the Special Consultative Procedure provided for in Section 83 to 88 of the LGA in respect of matters under its jurisdiction (this allows for setting of fees and bylaw making processes up to but not including adoption).
- g) the power to delegate any of its powers to any joint committee established for any relevant purpose under clause 32, Schedule 7 of the Local Government Act 2002.



## Item 3.1

**Strategy, Planning and Development Committee Meeting Minutes**

**Date:** Thursday, 18 March, 2021  
**Time:** 9:00 a.m.  
**Location:** Council Chamber  
 Forum North, Rust Avenue  
 Whangarei

**In Attendance**  
 Cr Shelley Deeming (Chairperson)  
 Her Worship the Mayor Sheryl Mai  
 Cr Gavin Benney  
 Cr Vince Cocurullo  
 Cr Nicholas Connop  
 Cr Phil Halse  
 Cr Greg Innes  
 Cr Greg Martin  
 Cr Anna Murphy  
 Cr Carol Peters  
 Cr Simon Reid

**Not in Attendance**  
 Cr Ken Couper  
 Cr Jayne Golightly  
 Cr Tricia Cutforth

**Scribe** N. Pestana (Team Leader Democracy)

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**1. Declarations of Interest**

There were no interests declared at this meeting.

**2. Apologies**

Cr Jayne Golightly and Cr Ken Couper (apologies), Cr Tricia Cutforth (absent) and Cr Anna Murphy (late arrival).

**Moved By** Cr Greg Martin

**Seconded By** Cr Carol Peters

That the apologies be sustained.

**Carried**

**3. Confirmation of Minutes of Previous Strategy, Planning and Development Committee Meeting**

**3.1 Minutes Strategy, Planning and Development Committee 18 February 2021**

**Moved By** Cr Simon Reid

**Seconded By** Cr Greg Innes

That the minutes of the Strategy, Planning and Development Committee meeting held on Thursday 18 February 2021, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

**Carried**

**4. Decision Reports**

**4.1 New Road Name Application - Bates - SD1600209**

**Moved By** Her Worship the Mayor

**Seconded By** Cr Gavin Benney

That the Strategy, Planning and Development Committee:

1. Approve the name of the private access off Pataua North Road as Anatole Way.

**Carried**

**4.2 New Road Name Application - Bupa Care Services - LU1900024**

**Moved By** Cr Vince Cocurullo

**Seconded By** Cr Greg Martin

That the Strategy, Planning and Development Committee:

1. Approve the name of the private access "A" off Wairau Drive as Kingfisher Way.
2. Approve the name of the private access "B" off Wairau Drive as Sandpiper Drive.

**Carried**

**4.3 New Road Name Application - Pullman - SD2000011**

**Moved By** Cr Greg Martin

**Seconded By** Cr Vince Cocurullo

That the Strategy, Planning and Development Committee:

1. Approve the name of the private access off Matapouri Road as Dreamstay Way.

**Carried**

*Cr Murphy joined the meeting at 9.04am during discussion on Item 4.3.*

#### **4.4 New Road Name Application - Totaranui Family Trust - SD1900015**

**Moved By** Cr Greg Martin

**Seconded By** Cr Gavin Benney

That the Strategy, Planning and Development Committee:

1. Approve the name of the private access off Matarau Road as Plane Tree Lane.

**Carried**

#### **4.5 Local Government Funding Agency - Draft Statement of Intent 2021-22**

**Moved By** Cr Greg Innes

**Seconded By** Her Worship the Mayor

That the Strategy, Planning and Development Committee:

1. Notes the Local Government Funding Agency Draft Statement of Intent 2021-22.
2. Authorises the General Manager Corporate/CFO to provide feedback on behalf of Council.

**Carried**

### **5. Information Reports**

#### **5.1 Local Government Funding Agency - Half Yearly Report to 31 December 2020**

**Moved By** Cr Greg Martin

**Seconded By** Cr Anna Murphy

That the Strategy, Planning and Development Committee notes the Local Government Funding Agency half yearly report to 31 December 2020.

**Carried**

## 5.2 Operational Report - Corporate Group - March 2021

**Moved By** Cr Carol Peters

**Seconded By** Cr Vince Cocurullo

That the Strategy, Planning and Development Committee notes the Corporate Group operational report for March 2021.

**Carried**

## 5.3 Strategy, Planning and Development Operational Report March 2021

**Moved By** Cr Vince Cocurullo

**Seconded By** Cr Anna Murphy

That the Strategy, Planning and Development Committee notes the Strategy, Planning and Development Operational report for February 2021

**Carried**

## 6. Public Excluded Business

**Moved By** Cr Carol Peters

**Seconded By** Cr Greg Martin

“That the public be excluded from the following parts of proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1 Regulatory Services Procurement Contract	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the

holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	To enable Council to carry on without prejudice or disadvantage commercial activities	Section 7(2)(h)
	To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

**Carried**

## **7. Closure of Meeting**

The meeting concluded at 10.31am.

Confirmed this 15<sup>th</sup> April 2021

Cr Shelley Deeming (Chairperson)



## 4.1 New Private Access Name – RMA Consents – J Barnette – SD1800127

**Meeting:** Strategy, Planning and Development Committee  
**Date of decision:** 15 April 2021  
**Reporting officer:** Ricardo Zucchetto – RMA Post Approval Officer

### 1 Purpose

To name a private access in the Whangarei district to assign unique addresses for properties to be readily locatable by emergency service responders and service delivery providers.

### 2 Recommendation/s

That the Strategy, Planning and Development Committee:

1. Approve the name of the private access off Landowners Lane as Piwaiwaka Way.

### 3 Background

A road naming application has been received to satisfy conditions of a subdivision for J Barnette to name a private access off Landowners Lane, Tutukaka. The proposed names are considered in accordance with Council's Road Naming Policy.

The applicant initially supplied names in late 2019 and through an iteration process and mana whenua consultation provided the following names based on local birds:

- Piwaiwaka Way (fantail)
- Morepork Close
- Koru Close

Piwaiwaka is the northern dialect version of fantail. There are at least 10 different Māori dialects for fantail, with piwakawaka being the most common. Advice from Rose Wellington of the Ngunguru Marae confirmed the northern dialect piwaiwaka.

### 4 Consultation

Consultation has been undertaken between the developer and the four (4) affected property owners that have a vehicle entrance off the private access way as their situation address will be changed. The table below summaries their feedback:

Situation Address	Preference in their order
45 Landowners Lane	No preference
51 Landowners Lane	Koru Close

	Piwaiwaka Way
53 Landowners Lane	Piwaiwaka Way
55 Landowners Lane	Piwaiwaka Way
57 Landowners Lane (developer)	Piwaiwaka Way Morepork Close Koru Close

From the feedback received I recommend that the private access off Landowners Lane be named Piwaiwaka Way.

## 5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

## 6 Attachments

1. Road Naming Application
2. Location Map
3. Affected Party Map

## Attachment 1 - Road Name Application

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**Subject:** FW: Naming of the ROW at Tutukaka - Revised Application  
**Attachments:** Re: Naming of the ROW at Tutukaka; Fwd: 53 Landowners Lane; RE: Consultation for naming of the ROW at Landowners Lane; ROW name Landowners Lane

**From:** Nicola Rees <nicola@simpsonshaw.co.nz>  
**Sent:** Friday, 19 February 2021 12:18 PM  
**To:** Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>  
**Cc:** Mark Shaw <mark@simpsonshaw.co.nz>  
**Subject:** FW: Naming of the ROW at Tutukaka

Morena Ricardo,

I have had positive response from neighbours and local iwi for the following list of names for the ROW out off Landowners Lane.

Below is feedback from Rose Wellington on behalf of Kahui Kaumatua at Ngunguru.

Additional feedback from neighbours is attached.

Please can we have the following names in this order of preference for consideration:

- Piwaiwaka Way
- Morepork Close
- Koru Close

Nga mihi

**Nicola Rees** BLA, NZILA  
**Landscape Architect**



154 Bank Street, Whangarei, New Zealand  
**p:** +64 09 438 7170  
**e:** [surveys@simpsonshaw.co.nz](mailto:surveys@simpsonshaw.co.nz)  
**w:** [www.simpsonshaw.co.nz](http://www.simpsonshaw.co.nz)

---

**From:** Kahui Kaumatua <[ngatitakaparihapu@gmail.com](mailto:ngatitakaparihapu@gmail.com)>  
**Sent:** Thursday, 18 February 2021 12:28 pm  
**To:** Nicola Rees <[nicola@simpsonshaw.co.nz](mailto:nicola@simpsonshaw.co.nz)>  
**Subject:** Re: Naming of the ROW at Tutukaka

Kia ora Nicola

My apologies for the delay.

Whanau are a bit slow to come back so I am giving my personal preference, which would be Piwaiwaka Way or Ruru (Morepork) Close

Mauri ora  
Rose

On Thu, Feb 18, 2021 at 10:38 AM Nicola Rees <[nicola@simpsonshaw.co.nz](mailto:nicola@simpsonshaw.co.nz)> wrote:

Morena Rose,

Hope all is well with you.

Could you please give me an update when you have any feedback in regards to naming the ROW along Landowners Lane towards Kukutauwhao Island?

The names put to WDC and local Iwi for consideration in order of preference are as follows:

- Piwaiwaka Way (fantail)
- Morepork Close
- Koru Close

Thank you

Ngā mihi,

**Nicola Rees** BLA, NZILA

**Landscape Architect**



154 Bank Street, Whangarei, New Zealand

**p:** +64 09 438 7170

**e:** [surveys@simpsonshaw.co.nz](mailto:surveys@simpsonshaw.co.nz)

**w:** [www.simpsonshaw.co.nz](http://www.simpsonshaw.co.nz)

## Attachment 2 - Location Map



GIS Maps Print



The information displayed is schematic only and serves as a guide. It has been compiled from Whangarei District Council records and is made available in good faith but its accuracy or completeness is not guaranteed.

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Friday, March 19, 2021



Scale: 1:2,257

Projection: NZGD2000 / NZTM 2000

Original Sheet Size 210x297mm



## Attachment 3 - Affected Properties



### GIS Maps Print



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Friday, March 19, 2021



Scale: 1:2,257  
Projection: NZGD2000 / NZTM 2000

Original Sheet Size 210x297mm



## 4.2 New Private Access Name – RMA Consents – Feickert – SL2000004

**Meeting:** Strategy, Planning and Development Committee  
**Date of meeting:** 15 April 2021  
**Reporting officer:** Toni Satherley – RMA Post Approval Officer

### 1 Purpose

To name a private access in the Whangarei district to assign unique addresses for properties to be readily locatable by emergency service responders and service delivery providers.

### 2 Recommendation/s

That the Strategy, Planning and Development Committee:

1. Approve the name of the private access off Mangakino Lane as Bonnie Doon Place.

### 3 Background

A road naming application has been received to satisfy conditions of a subdivision for Feickert to name a private access off Mangakino Lane, Whangarei. The proposed name is considered in accordance with Council's Road Naming Policy.

The applicant supplied the following names:

- Bonnie Doon Place
- Ponderosa Place
- Monaro Way

### 4 Consultation

No consultation was undertaken as the developer owns the land.

### 5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

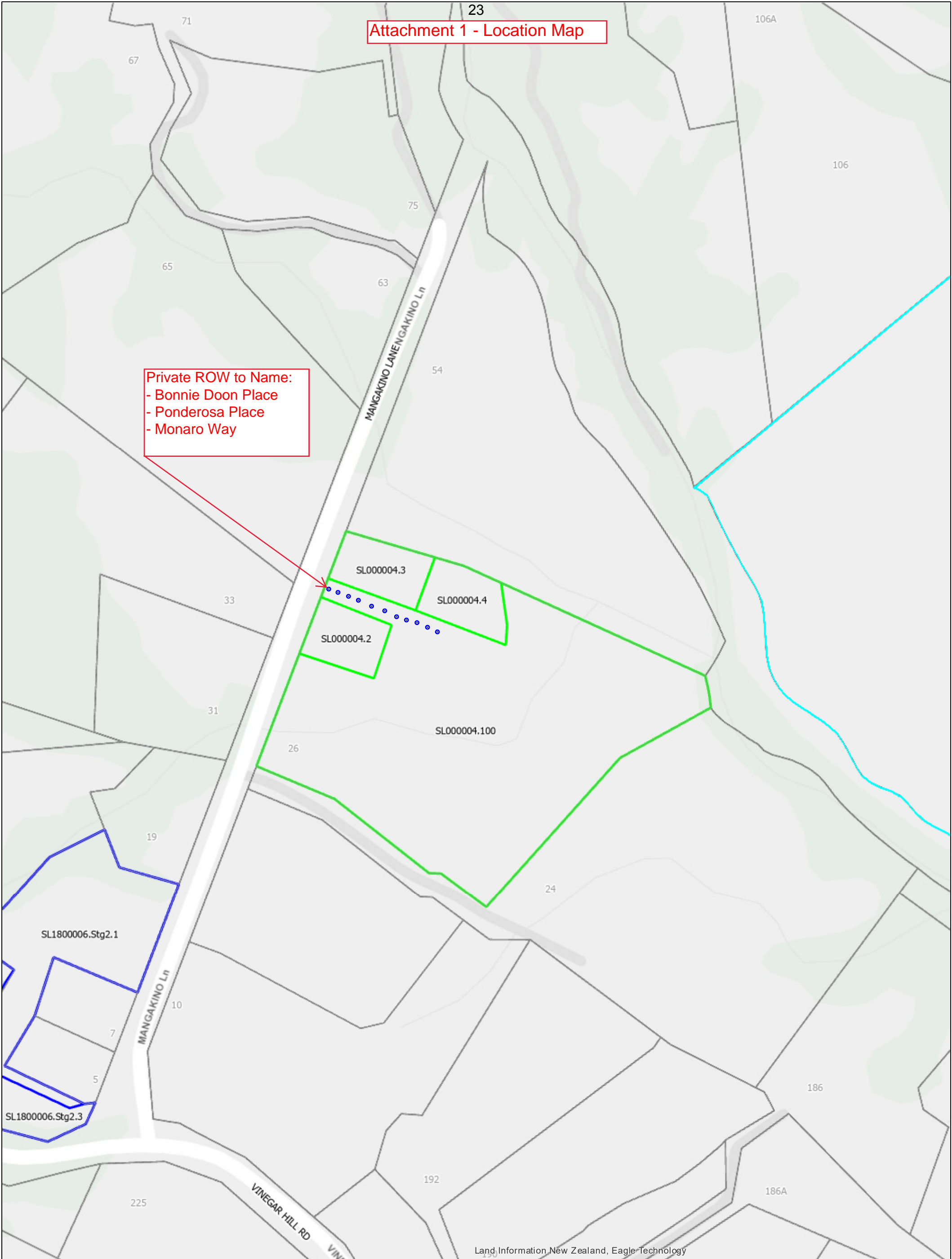
### 6 Attachments

1. Location Name Map
2. Road Naming Application including email exchange showing change to option one road name, (Bonnie Doon) suffix only.



Attachment 1 - Location Map

Private ROW to Name:  
- Bonnie Doon Place  
- Ponderosa Place  
- Monaro Way



Land Information New Zealand, Eagle Technology

GIS Maps Print



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Monday, March 15, 2021



Scale: 1:2,257

Projection: NZGD2000 / NZTM 2000

Original Sheet Size 210x297mm



**From:** [Anita Duggett](#)  
**To:** [Mail Room](#)  
**Cc:** [Carolien Weller](#)  
**Subject:** 13445 - 26 Mangakino Lane - Council Reference - SL2000004 P66164  
**Date:** Tuesday, 2 March 2021 12:06:28 PM  
**Attachments:** [image001.png](#)  
[Scheme for Road naming for ROW A.pdf](#)  
[WDC road-naming-application form.pdf](#)

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**EXTERNAL:** This email originated from outside Whangarei District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good Morning

Please find attached a black and white copy of the scheme plan showing the ROW A that is to be named.

I have attached the filled in application form with the 3 road names that the clients have chosen. This is to satisfy condition 1.g of Stage 1

1. Bonnie Doon ( Good looking land with river close by)
2. Ponderosa (Pond on Property)
3. Monaro Way ( Holden car enthusiast )

If the client needs a suffix for 1 and 2 and can not just use the name, they would like

1. Bonnie Doon ~~Close~~ Place
2. Ponderosa Place

If further information is required, please do not hesitate to contact me.

**Kind Regards**  
**Anita Duggett**  
**Senior Survey Support Coordinator**



W: 09 4389529 [www.coco.co.nz](http://www.coco.co.nz)

2 Norfolk St, Whangarei, 0110

Please be aware that my working hours are from Monday – Thursday 8am – 4.30pm

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Notice of Confidentiality: This transmission contains information that may be confidential and that may also be privileged. Unless you are the intended recipient of the message (or authorized to receive it for the intended recipient) you may not copy, forward, or otherwise use it, or disclose its contents to anyone else. If you have received this transmission in error, please notify us immediately and delete it from your system.

Thank you for making an application to name a proposed road.

- ❖ Please print clearly to ensure the form is easy to read.
- ❖ We will respond in writing to every application received. Please ensure that you provide appropriate contact details so that our response gets back to you.
- ❖ Your application will not be returned to you once it is lodged with Council. Please keep a copy for your reference.

❖ Please refer to the **Road Naming Policy** and **Road Naming Index** prior to making your application. These documents will be helpful when proposing road names. Both documents can be found on the Council website at [www.wdc.govt.nz](http://www.wdc.govt.nz)

Mail to: Attn: Administration Team Leader – Resource Consents  
Whangarei District Council  
Private Bag 9023  
WHANGAREI 0148

Fax to: 09 438 7632

Email to: [mailroom@wdc.govt.nz](mailto:mailroom@wdc.govt.nz)

First name(s)	Kevon		
Last name	Feickert		
Postal address	26 Mangakino Lane, Kauri, 0185		
Best day-time phone number		Mobile	027 476 1130
Email	shoreflowdrainage@gmail.com		

Resource Consent application number **SL2000004 P66164**

Name of Agent	Anita Duggett	Agent ref	13445 - 26 Mangakino Lane
Agent postal address	2 Norfolk Street, Whangarei, 0110		
Best day-time phone number	094389529	Mobile	
Email	anita@coco.co.nz		

## Proposed Road Name Details

Please indicate whether the road is Public or Private (✓ box)

☐ Public ☒ Private

### Proposed road name 1

Bonnie Doon

Reason

Good looking land with river close by

### Proposed road name 2

Ponderosa

Reason

Meaning - Pond on Property

### Proposed road name 3

Monaro Way

Reason

Meaning - Holden car enthusiast

❖ Please supply a scheme plan map in Black and White with Road or ROW clearly marked when submitting your application.

**From:** [Anita Duggett](#)  
**To:** [Toni Satherley](#)  
**Subject:** RE: 13445 - 26 Mangakino Lane - Council Reference - SL2000004 P66164  
**Date:** Wednesday, 3 March 2021 1:18:29 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)

---

**EXTERNAL:** This email originated from outside Whangarei District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Thanks Toni appreciate that, that will be fine for you to amend the application thank you

**Kind Regards**  
**Anita Duggett**  
**Senior Survey Support Coordinator**



W: 09 4389529 [www.coco.co.nz](http://www.coco.co.nz)  
 2 Norfolk St, Whangarei, 0110

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**From:** Toni Satherley <toni.satherley@wdc.govt.nz>  
**Sent:** Wednesday, March 3, 2021 1:17 PM  
**To:** Anita Duggett <anita@coco.co.nz>  
**Subject:** RE: 13445 - 26 Mangakino Lane - Council Reference - SL2000004 P66164

Thanks Anita, that is fine.

I will amend the application on your confirmation by email.

Kind Regards

**Toni Satherley**

**Post Approval RMA Officer** | RMA Consent Department

**Whangarei District Council** | Walton Plaza | Private Bag 9023, Whangarei 0148 | [www.wdc.govt.nz](http://www.wdc.govt.nz)

Phone 09 430 4200 | Mobile 021 563 907 | E [toni.satherley@wdc.govt.nz](mailto:toni.satherley@wdc.govt.nz)

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[Link to the 'Love it Local' Facebook group. Opens in a new window.](#)




---

**From:** Anita Duggett <[anita@coco.co.nz](mailto:anita@coco.co.nz)>

**Sent:** Wednesday, 3 March 2021 1:13 PM

**To:** Toni Satherley <[toni.satherley@wdc.govt.nz](mailto:toni.satherley@wdc.govt.nz)>

**Subject:** RE: 13445 - 26 Mangakino Lane - Council Reference - SL2000004 P66164

**EXTERNAL:** This email originated from outside Whangarei District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Toni

I have just had a call from the clients, and they would like to please change the name  
Bonnie Doon Close,  
To Bonnie Doon Place.

Please can you instruct your team, if you need me to redo the application, I have that  
saved can send it through with the new name.

**Kind Regards**  
**Anita Duggett**  
**Senior Survey Support Coordinator**



W: 09 4389529 [www.coco.co.nz](http://www.coco.co.nz)

2 Norfolk St, Whangarei, 0110

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**From:** Toni Satherley <[toni.satherley@wdc.govt.nz](mailto:toni.satherley@wdc.govt.nz)>

**Sent:** Wednesday, March 3, 2021 12:28 PM

**To:** Anita Duggett <[anita@coco.co.nz](mailto:anita@coco.co.nz)>

**Subject:** RE: 13445 - 26 Mangakino Lane - Council Reference - SL2000004 P66164

MEMORANDUM OF EASEMENTS			
PURPOSE	SHOWN	SERVIENT TENEMENT	DOMINANT TENEMENT
RIGHT OF WAY, RIGHT TO DRAIN WATER, RIGHT TO CONVEY WATER, ELECTRICITY & TELECOMMUNICATIONS	(A)	LOT 100 HEREON	LOTS 2-4 HEREON
	(B)	LOT 100 HEREON	LOT 2 HEREON
RIGHT TO DRAIN WATER	(C)	LOT 100 HEREON	LOTS 2-4 HEREON

PROPOSED COVENANTS			
PURPOSE	SHOWN	SERVIENT TENEMENT	AREA
NO BUILDING COVENANTS	(I)	LOT 2 HEREON	787m <sup>2</sup>
	(J)	LOT 3 HEREON	800m <sup>2</sup>
	(K)	LOT 4 HEREON	1107m <sup>2</sup>
		TOTAL	2.0498ha

TOTAL AREA: 4.0640ha  
COMPRISED IN: NA103A/343

ZONED: URBAN TRANSITION ENVIRONMENT (UTE)  
WHANGAREI DISTRICT PLAN

YIELD OF SUBDIVISION IS ONE RESIDENTIAL LOT PER 5080m<sup>2</sup> OF NET SITE AREA.

BUILDING SETBACKS ARE 20m FROM ROAD BOUNDARIES.

LOT 7 IS NON-COMPLYING (>2500m<sup>2</sup>)

CAUTION:

- THIS IS A CONCEPT PLAN. ALL AREAS AND DIMENSIONS ARE APPROXIMATE ONLY AND ARE SUBJECT TO FINAL SURVEY.
- THE VENDOR AND PURCHASER MUST CONTACT COOK COSTELLO IF SALE & PURCHASE AGREEMENTS ARE TO BE ENTERED INTO USING THIS PLAN. BOUNDARIES, EASEMENTS OR OTHER DETAIL WILL NEED TO BE CONFIRMED WITH COOK COSTELLO.
- SERVICES MUST NOT BE POSITIONED USING THIS PLAN.
- THIS PLAN IS COPYRIGHT TO COOK COSTELLO (CCL 2015).



NOT FOR CONSTRUCTION



REV.	REVISION DETAILS	DATE	DRAWN	APP.
H	STAGED BOUNDARIES	20-05-20	KAH	GMcG
G	FIRE FIGHTING TANKS ADDED	08-04-20	KAH	GMcG
F	WDC FLOOD HAZARD ADDED	13-02-20	KAH	GMcG

26 MANGAKINO LANE  
KAURI  
LOT 2 DP 169022

SCHEME PLAN - STAGE 1

DATE CREATED	DRAWN	DESIGNED	APPROVED
24-03-2017	K HANSARD	G MCGREGOR	G MCGREGOR
CCL REF NO	SCALE	STATUS	
13445	1:1250 @ A3	SCHEME	
DWG NUMBER	REVISION		
SCH02	H		

## 4.3 New Private Access Names – RMA Consents – Gordon – SD1600080

**Meeting:** Strategy, Planning and Development Committee  
**Date of decision:** 15 April 2021  
**Reporting officer:** Ricardo Zucchetto – RMA Post Approval Officer

### 1 Purpose

To name two private accessways in the Whangarei district to assign unique addresses for properties to be readily locatable by emergency service responders and service delivery providers.

### 2 Recommendations

That the Strategy, Planning and Development Committee:

1. Approve the name of the private access “1” (blue) off Doctors Hill Road as Bittern Lane.
2. Approve the name of the private access “2” (green) off Doctors Hill Road as Island Rise

### 3 Background

A road naming application has been received to satisfy conditions of a subdivision for Gordon to name private accessways off Doctors Hill Road, Ruakaka. During processing, it was realized that due to the number of properties and the configuration of the access ways that two access names were required to adequately address the established and future properties. The proposed names are considered in accordance with Council’s Road Naming Policy.

### 4 Consultation

Consultation has been undertaken between the developer and the affected property owners that have a vehicle entrance off the private access as their situation address will be changed. Ten property owners numbered 26 through to 38 Doctors Hill Road as well as the development will receive new situation addresses at the end of this process.

The developer undertook submissions on names they proposed.

For the private access “1” (blue), these were:

- Joes Lane
- Antunovich Lane
- Nurses Lane

For the private access “2” (green), these were:

- Marias Lane
- Roberts Lane
- Island Rise

Many of the residents rejected those suggestions and together came up with their own names.

All of the names suggested were either relating to previous owners or identities, the natural flora/fauna or the outlook from the location. Below is a summary of the final name preference suggestions received:

<b>Situation Address</b>	<b>Access “1” (blue)</b>	<b>Access “2” (green)</b>
Doctors Hill Road (developers)	Antonovich Lane Joes Lane	Bittern Lane Island Rise Roberts Lane
26 Doctors Hill Road	(no feedback)	(no feedback)
28 Doctors Hill Road	Bream Vista Rise Bittern Lane Tara Iti Rise	Island Rise Smugglers View (Rise)
30 Doctors Hill Road	Bream Vista Rise Bittern Lane Tara Iti Rise	Island Rise Smugglers View (Rise)
32 Doctors Hill Road	Bream Bay Vista Bittern Lane Tara Iti Rise	Island Rise Smugglers View (Rise)
34 Doctors Hill Road	Bream Vista Rise Bittern Lane	Island Rise Smugglers View (Rise)
36 Doctors Hill Road	Bittern Lane Tara Iti Rise Bream Vista Rise	Island Rise Smugglers View (Rise)
36A Doctors Hill Road	Joes Lane	Island Rise
38 Doctors Hill Road (multiple property owner)	Bittern Lane Bream Vista Rise Tara Iti Rise	Island Rise Smugglers View (Rise)

If the suggestions are split between the two road users, which is the standard process, the following distribution occurs:

<b>Situation Address</b>	<b>Access “1” (blue)</b>	<b>Access “2” (green)</b>
Doctors Hill Road (blue) (Developers)	Antonovich Lane Joes Lane	Bittern Lane Island Rise Roberts Lane
34 Doctors Hill Road (blue)	Bream Vista Rise Bittern Lane	Island Rise Smugglers View (Rise)
36 Doctors Hill Road (blue)	Bittern Lane Tara Iti Rise Bream Vista Rise	Island Rise Smugglers View (Rise)
36A Doctors Hill Road (blue)	Joes Lane	Island Rise

38 Doctors Hill Road (blue) (multiple property owner)	Bittern Lane Bream Vista Rise Tara Iti Rise	Island Rise Smugglers View (Rise)
Doctors Hill Road (developers)	Antonovich Lane Joes Lane	Bittern Lane Island Rise Roberts Lane
26 Doctors Hill Road (green)	(no feedback)	(no feedback)
28 Doctors Hill Road (green)	Bream Vista Rise Bittern Lane Tara Iti Rise	Island Rise Smugglers View (Rise)
30 Doctors Hill Road (green)	Bream Vista Rise Bittern Lane Tara Iti Rise	Island Rise Smugglers View (Rise)
32 Doctors Hill Road (green)	Bream Bay Vista Bittern Lane Tara Iti Rise	Island Rise Smugglers View (Rise)

From the feedback received and splitting the results to the respective accessways, I recommend that access “1” (blue) be named Bittern Lane and that access “2” (green) be named Island Rise.

## 5 Significance and engagement

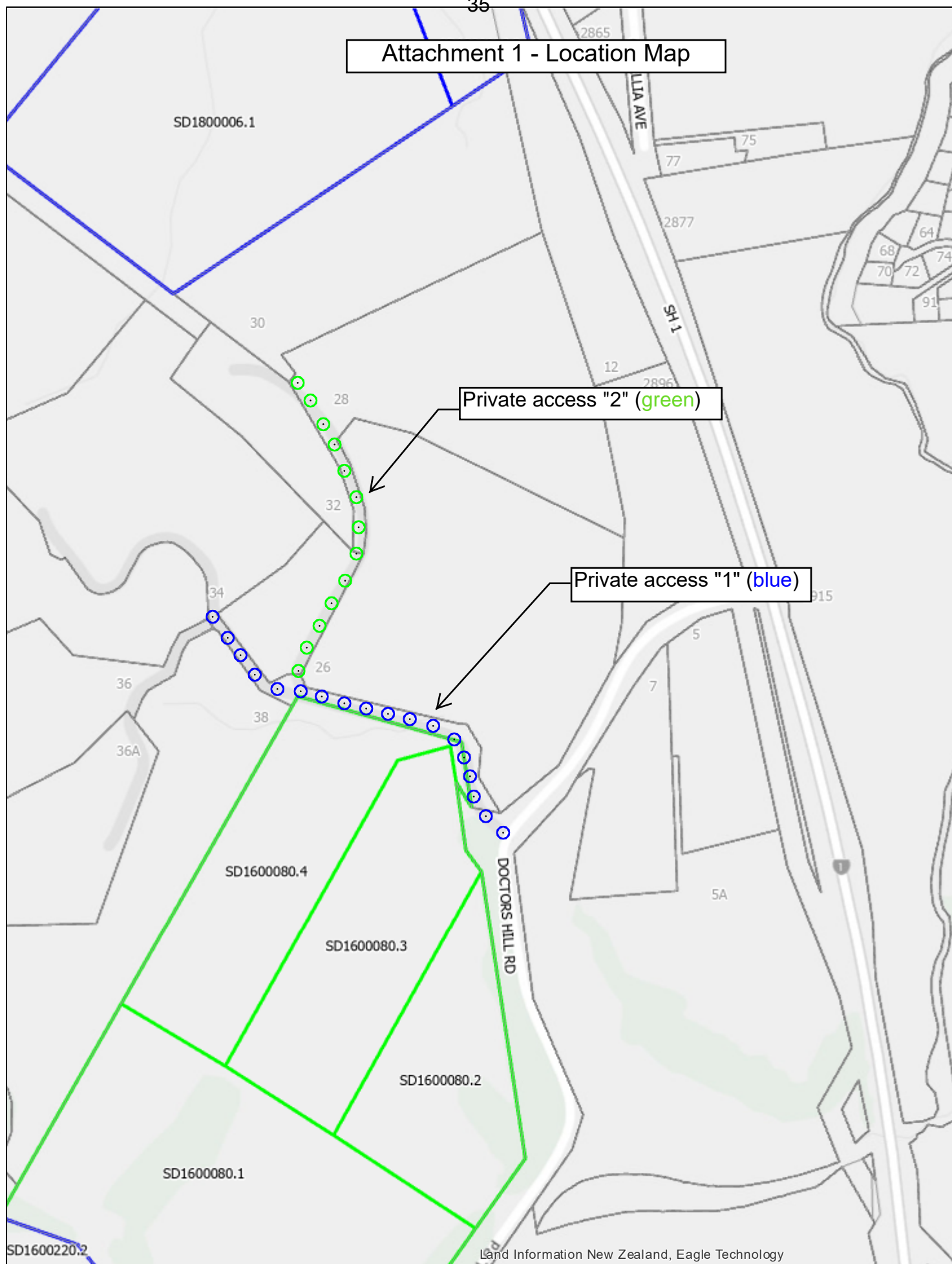
The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council’s Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

## 6 Attachments

1. Location Name Map
2. Affected Parties Map



# Attachment 1 - Location Map



Land Information New Zealand, Eagle Technology

## GIS Maps Print



The information displayed is schematic only and serves as a guide. It has been compiled from Whangarei District Council records and is made available in good faith but its accuracy or completeness is not guaranteed.

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Monday, January 25, 2021

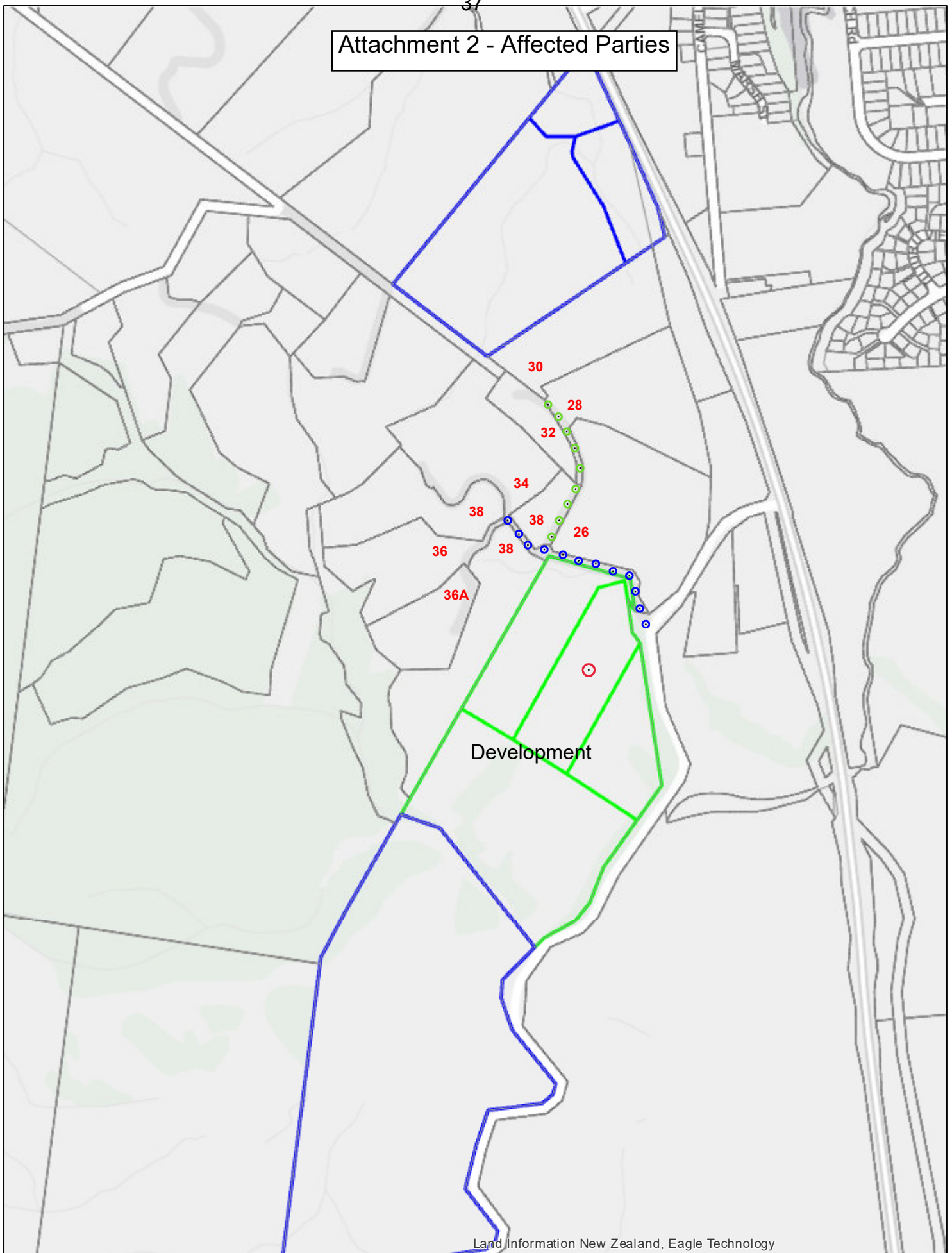


Scale: 1:4,514  
Projection: NZGD2000 / NZTM 2000

Original Sheet Size 210x297mm



## Attachment 2 - Affected Parties



GIS Maps Print



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Tuesday, January 26, 2021



Scale: 1:9,028  
Projection: NZGD2000 / NZTM 2000

Original Sheet Size 210x297mm



## 4.4 New Private Access Name – RMA Consents – Hannam – SD2000059

**Meeting:** Strategy, Planning and Development Committee  
**Date of decision:** 15 April 2021  
**Reporting officer:** Ricardo Zucchetto – RMA Post Approval Officer

### 1 Purpose

To name a private access in the Whangarei district to assign unique addresses for properties to be readily locatable by emergency service responders and service delivery providers.

### 2 Recommendation/s

That the Strategy, Planning and Development Committee:

1. Approve the name of the private access off Kara Road as Camelot Court.

### 3 Background

A road naming application has been received to satisfy a future subdivision application (stage 2) for Hannam to name a private access off Kara Road, Whangarei. LINZ does encourage future planning when applying for road names with less than five sites where the lots are of sufficient size to be subdivided again later, and to avoid a future need to re-address existing sites. The proposed names are considered in accordance with Council's Road Naming Policy.

The applicant supplied the following names:

- Camelot Court
- Scotland Court

### 4 Consultation

No consultation was undertaken as the developer owns the land.

### 5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

### 6 Attachments

1. Road Naming Application
2. Location Name Map



## Attachment 1 - Application

## Application for Road Naming

Application No:

SD2000059

Thank you for making an application to name a proposed road.

## Points to remember when making an application

- ❖ Please print clearly to ensure the form is easy to read.
- ❖ We will respond in writing to every application received. Please ensure that you provide appropriate contact details so that our response gets back to you.
- ❖ Your application will not be returned to you once it is lodged with Council. Please keep a copy for your reference.

## Important Considerations

- ❖ Please refer to the **Road Naming Policy** and **Road Naming Index** prior to making your application. These documents will be helpful when proposing road names. Both documents can be found on the Council website at [www.wdc.govt.nz](http://www.wdc.govt.nz)

## How to get this application to us

Mail to: Attn: Administration Team Leader – Resource Consents  
 Whangarei District Council  
 Private Bag 9023  
 WHANGAREI 0148

Fax to: 09 438 7632

Email to: [mailroom@wdc.govt.nz](mailto:mailroom@wdc.govt.nz)

## Applicant Details

First name(s)

ROD + JAQUI

Last name

HANNAM

Postal address

529 KARA ROAD RD9 WHANGAREI 0179

Best day-time phone  
number

JAQUI  
0274942951

Mobile

Email

jaquihannam@ymail.com

jaqui.hannam@northland  
dhb.org.nz

## Resource Consent Details

Resource Consent  
application number

SD2000059

## Agent Details

Name of Agent

ROD + JAQUI HANNAM

Agent ref

Agent postal address

529 Kara Road RD9 Whangarei

Best day-time phone  
number

0274942951

Mobile

0274942952 Rod

Email

jaqui.hannam@northland dhb.org.nz

## Proposed Road Name Details

Please indicate whether the road is Public or Private (✓ box)

☐ Public

☒ Private

### Proposed road name 1

Reason

CAMELOT COURT

we have a small castle at the end of road + thought this name would be cool + appropriate... this is our first choice

### Proposed road name 2

Reason

SCOTLAND COURT

Then I can honestly say ...  
 " we own a castle in "scotland" "

### Proposed road name 3

Reason

SCOTLAND ROAD

Again.. Then I can honestly say ...  
 " we own a castle in scotland "

❖ Please supply a scheme plan map in Black and White with Road or ROW clearly marked when submitting your application.

## PROPOSED EASEMENTS

SHOWN PURPOSE SERVITENE DOM TENE

A ROW LOT 2 LOTS 3 & 4  
 B ROW LOT 2 LOT 4

APPROVED

SD2000059  
 18/06/2020



Comprised in: NA25C/435

Area: 4.0700 Ha

TERRAIN SURVEYING Ltd

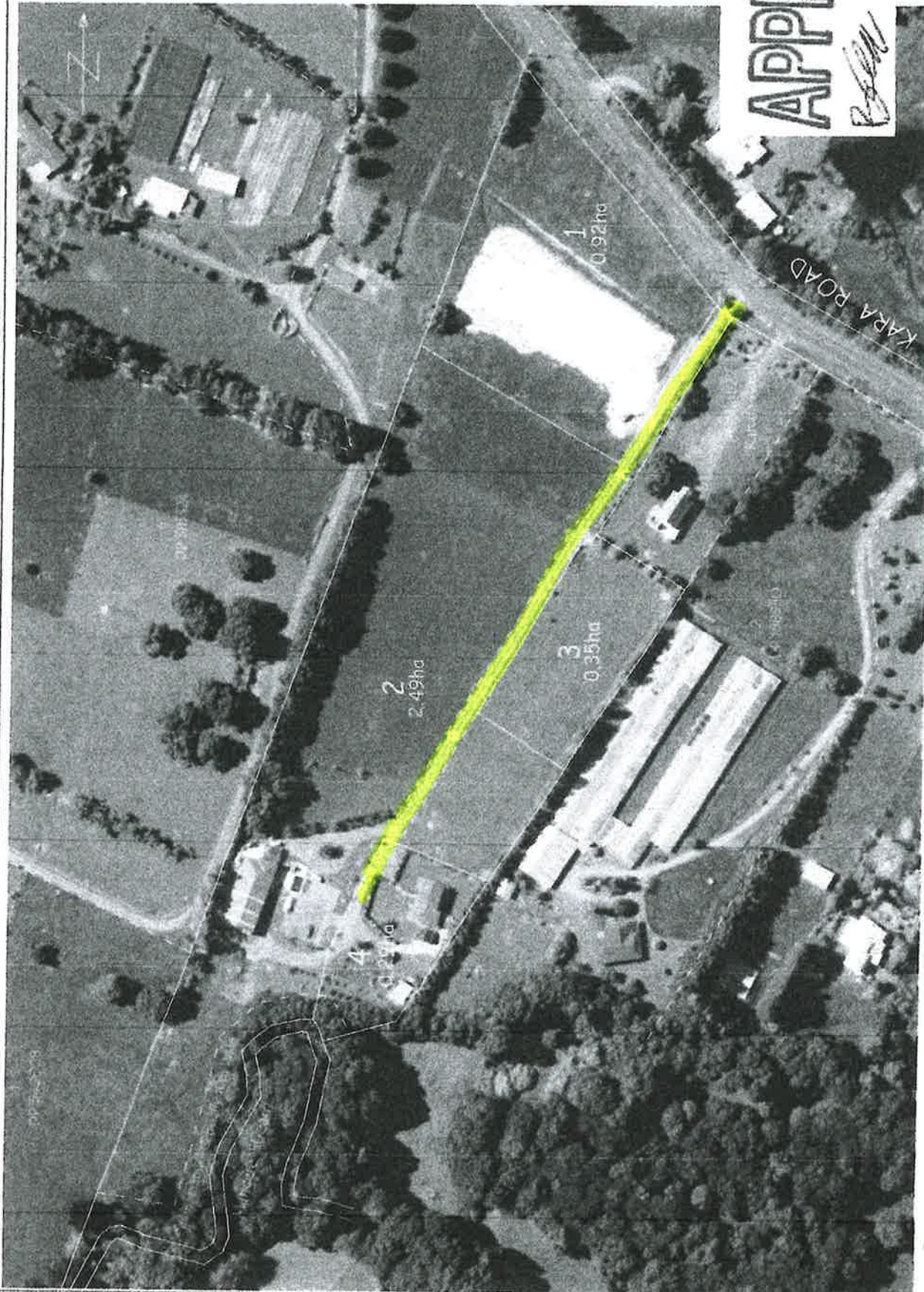
102 Western Hills Dr, PO Box 5048, WHANGAREI  
 Ph 09 437 6912 Mobile 027 224 5811

PROPOSED SUBDIVISION OF LOT 1 DP 69570  
 AT 529 KARA ROAD, KOKOPU

For R &amp; J HANNAM

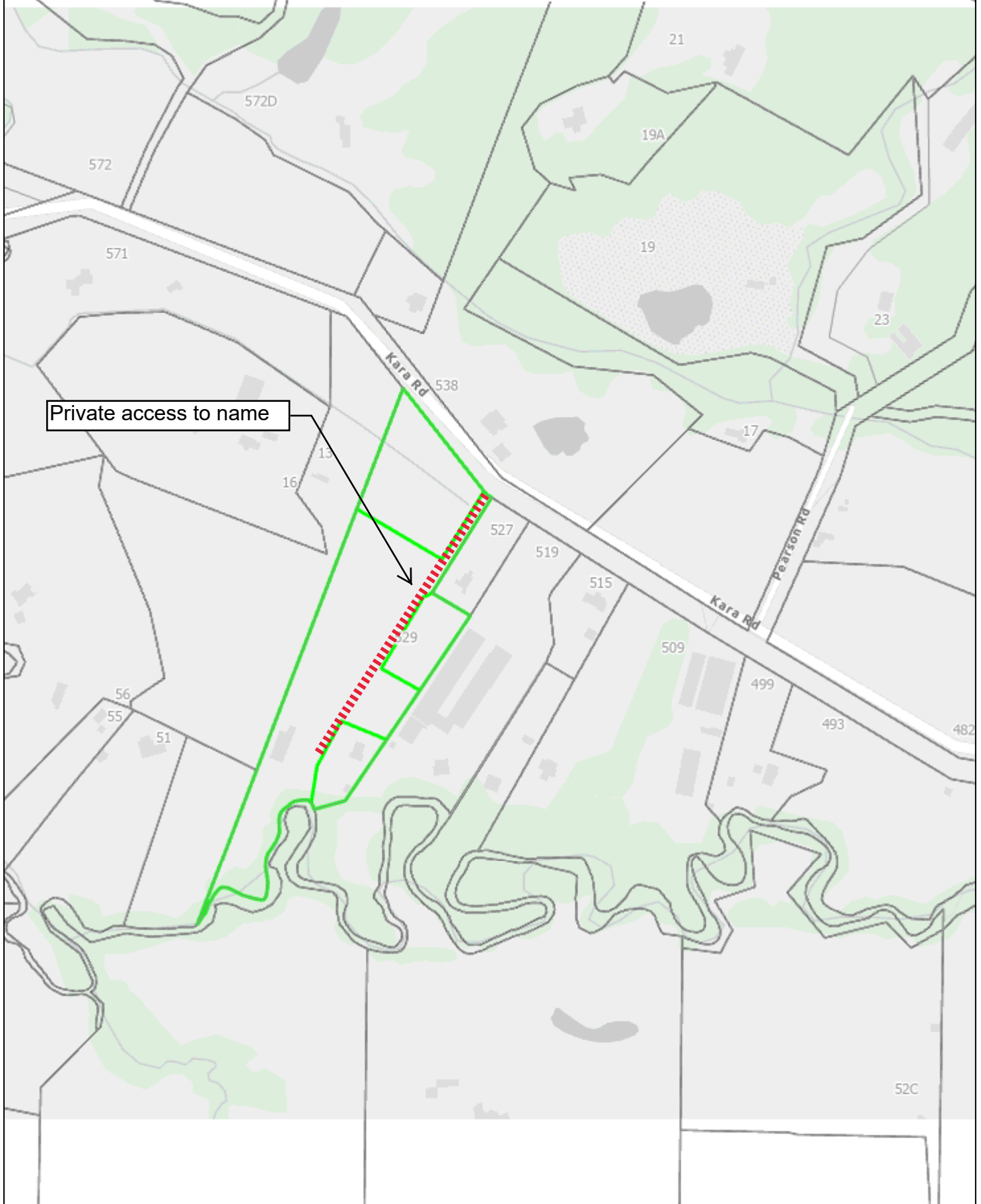
Date:	15 June 2020
A3 Scale:	1:1500
Revisions:	FOR RC APPROVAL
Ref:	C 3524

This is a Concept Plan. Areas and dimensions are approximate only and are subject to final survey.  
 Consult TERRAIN SURVEYING Ltd before entering into a sale & purchase agreement using this plan.





## Attachment 2 - Location Map



GIS Maps Print



The information displayed is schematic only and serves as a guide. It has been compiled from Whangarei District Council records and is made available in good faith but its accuracy or completeness is not guaranteed.

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Thursday, March 18, 2021



Scale: 1:4,514  
Projection: NZGD2000 / NZTM 2000

Original Sheet Size 210x297mm



## 4.5 New Public Road Name – RMA Consents – Kainga Ora (formerly Housing NZ) – SL1900012

**Meeting:** Strategy, Planning and Development Committee  
**Date of decision:** 15 April 2021  
**Reporting officer:** Ricardo Zucchetto – RMA Post Approval Officer

### 1 Purpose

To name a new public road in the Whangarei district to assign unique addresses for properties to be readily locatable by emergency service responders and service delivery providers.

### 2 Recommendation/s

That the Strategy, Planning and Development Committee:

1. Approve the name of the new public road off Puriri Park Road as Ara Tapatahi

### 3 Background

A road naming application has been received to satisfy conditions of a subdivision for Kainga Ora (formerly Housing NZ) to name a public road off Puriri Park Road, Whangarei. The proposed names are considered in accordance with Council's Road Naming Policy.

The applicant supplied the following names:

- Ara Tapatahi
- Ara Taparoto
- Te Ara o te Hihi
- Tapatahi Crescent
- Taparoto Crescent

In 2019 Land Information NZ (LINZ) introduced additional road 'types' as part of their "Guidelines to addressing in-fill developments". The Māori road types 'Ara' and 'Te Ara' (meaning road, way, path, lane, etc) may be used as the first part of a Māori road name. 'Ara' and 'Te Ara' should not be accompanied by any additional road type e.g.:

- i. Ara Tapatahi not Ara Tapatahi Crescent.

'Ara' and 'Te Ara' are becoming widely used in other districts (e.g. Auckland) and these new road types are being incorporated within the review of the Road Naming Policy.

### 4 Consultation

No consultation was undertaken as the developer owns the land. The names were suggested in consultation with Te Parawhau (refer application – Attachment 1).

## **5 Significance and engagement**

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

## **6 Attachments**

1. Road Naming Application
2. Location Name Map

## Ricardo Zucchetto

---

**Subject:** FW: Road Naming Application - SL1900012 for 67-87 Puriri Park Road - Progress

**From:** James Livsey <James.Livsey@kaingaora.govt.nz>

**Sent:** Thursday, 18 March 2021 5:02 PM

**To:** Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>

**Cc:** Marion Humphrey <Marion.Humphrey@kaingaora.govt.nz>; 'marinafletcher12@gmail.com' <marinafletcher12@gmail.com>; 'Ignac Silec' <ignac@simpsonshaw.co.nz>; Adriaan Louw <Adriaan.Louw@kaingaora.govt.nz>; 'RChisholm@mikegreercommercial.co.nz' <RChisholm@mikegreercommercial.co.nz>; 'BORchard@mikegreercommercial.co.nz' <BORchard@mikegreercommercial.co.nz>

**Subject:** RE: Road Naming Application - SL1900012 for 67-87 Puriri Park Road - Progress

Hi Ricardo

Yes, please put Ara Tapatahi and Ara Taparoto forward as suggestions.

Thanks

Regards



### James Livsey

Development Manager  
Programme Team 3  
Construction Group

Mobile: 021 502 623

Email: [James.Livsey@kaingaora.govt.nz](mailto:James.Livsey@kaingaora.govt.nz)

---

Freephone: 0800 801 601 | Mainline: +64 4 439 3253 | Kāinga Ora - Homes and Communities  
PO BOX 2628 Wellington 6140 | New Zealand Government | [www.kaingaora.govt.nz](http://www.kaingaora.govt.nz)

**From:** Ricardo Zucchetto [<mailto:Ricardo.Zucchetto@wdc.govt.nz>]

**Sent:** Thursday, 18 March 2021 9:17 a.m.

**To:** James Livsey

**Cc:** Marion Humphrey; 'marinafletcher12@gmail.com'; 'Ignac Silec'; Adriaan Louw; 'RChisholm@mikegreercommercial.co.nz'; 'BORchard@mikegreercommercial.co.nz'

**Subject:** RE: Road Naming Application - SL1900012 for 67-87 Puriri Park Road - Progress

Morning James,

I have now done all of my internal and external checks and I will be ready to prepare the agenda for the 15 April Council Meeting with the suggested names.

Before I do I did note a suggestion to use “Ara” for the road type. Although it is not currently a road type in our Road Naming Policy, I can accept the use of “Ara” given that LINZ form the basis on which our policy is based. I am currently nearing the end of renewing our old policy and I have included “Ara” and “Te Ara” within it.

If you wish you can have:

- Tapatahi Crescent or Ara Tapatahi
- Taparoto Crescent or Ara Taparoto

Let me know please.

Regards

**Ricardo Zucchetto**

**Post Approval RMA Officer** | RMA Consents Department

**Whangarei District Council** | Forum North | Private Bag 9023, Whangarei 0148 | [www.wdc.govt.nz](http://www.wdc.govt.nz)

**P** 09 430 4200 | **M** 021 193 4614 | **E** [ricardo.zucchetto@wdc.govt.nz](mailto:ricardo.zucchetto@wdc.govt.nz)

Like us on Facebook



\*My hours of work are\*  
Mon-Tue-Thur-Fri 7.30 to 3.30  
[I do not work Wednesdays](#)

**Ricardo Zucchetto**

---

**Subject:** FW: Road Naming Application - SL1900012 for 67-87 Puriri Park Road - 3rd name

Kia ora Ricardo and James,

Please add **Te Ara ki te Hihi** (The road to the Hihi) as our 3rd name.

The early conglomerate of Te Parawhau peoples named the most northern and largest river flowing from the western slopes of Maunu mountain, **Te Hihi River**, which traversed in an easterly direction to join up with the Raumanga Stream and so into Whangarei Harbour.

These early occupants named the area encompassing Puriri Park **Te Hihi** signalling their easy access to the river.

Parawhau peoples lived in the **Te Hihi** area that became Puriri Park for over 500 years moving from season to season following food.

Nga mihi  
Marina

## Application for Road Naming

Thank you for making an application to name a proposed road.

### Points to remember when making an application

- ❖ Please print clearly to ensure the form is easy to read.
- ❖ We will respond in writing to every application received. Please ensure that you provide appropriate contact details so that our response gets back to you.
- ❖ Your application will not be returned to you once it is lodged with Council. Please keep a copy for your reference.

### Important Considerations

- ❖ Please refer to the **Road Naming Policy** and **Road Naming Index** prior to making your application. These documents will be helpful when proposing road names. Both documents can be found on the Council website at [www.wdc.govt.nz](http://www.wdc.govt.nz)

### How to get this application to us

Mail to: Attn: Administration Team Leader – Resource Consents  
Whangarei District Council  
Private Bag 9023  
WHANGAREI 0148

Fax to: 09 438 7632

Email to: [mailroom@wdc.govt.nz](mailto:mailroom@wdc.govt.nz)

### Applicant Details

First name(s) James

Last name Livsey

Postal address Kainga Ora, 107 Carlton Gore Road, Newmarket, Auckland

Best day-time phone number 021502623 Mobile 021502623

Email James.Livsey@kaingaora.govt.nz

### Resource Consent Details

Resource Consent application number SL1900012

### Agent Details

Name of Agent \_\_\_\_\_ Agent ref \_\_\_\_\_

Agent postal address \_\_\_\_\_

Best day-time phone number \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

## Proposed Road Name Details

Please indicate whether the road is Public or Private (✓ box)

☒ Public

☐ Private

**Proposed road name 1** Tapatahi Crescent or Ara Tapatahi

Reason

Te Parawhau have suggested this name, based on the following;  
The kupu 'Tapa - tahi' (gather together) is taken from the celebrated waiata  
'Tutira mai nga lwi' (Line up together, people) written by Canon Wi Huata in  
1950 and which has been taught to all primary school children from then and  
still up to today. 'Te Tira mai nga lwi' is Maori Art of national significance.  
Please see attachment for further info.

**Proposed road name 2** Taparoto Crescent or Ara Taparoto

Reason

Tapa -roto' (gather within) has local historical and community significance as  
follows: The name 'Tapa – roto' is in honour of a wahine toa wife of the Te  
Parawhau Rangatira, Te Taurau Kukupa, who lived with him at Maunu  
and whose many community deeds were acknowledged by the people  
during the eulogy at her funeral.

**Proposed road name 3**

Reason

Te Parawhau have elected not to provide additional  
suggestions. Significant research has been undertaken to present  
this name. I suggest using Crescent, rather than close, as the road has  
2 entrances.

❖ **Please supply a scheme plan map in Black and White with Road or ROW clearly marked when submitting your application.**

54  
Te Parawhau  
Te Pouwhenua o Tiakiriri Kukupa Trust  
WHANGAREI

**To** : Marion Humphrey, Kainga Ora (HNZ)  
**From** : Marina Fletcher  
**Business** : Road Naming. Puriri Park  
**Ref.** : Maunu Housing Development

**Date:** 23 Feb 2021

---

I humbly submit '*Tapa - tahi*' as the name for Puriri Park developments new roadway.

The kupu '*Tapa - tahi*' (gather together) is taken from the celebrated waiata '*Tutira mai nga Iwi*' (Line up together, people) written by Canon Wi Huata in 1950 and which has been taught to all primary school children from then and still up to today. '*Te Tira mai nga Iwi*' is Maori Art of national significance.

To provide a local perspective, I apply a similar kupu, '*Tapa - roto*' (gather within) which has local historical and community significance as follows:

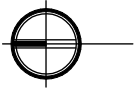
The name '*Tapa – roto*' (gather within) is in honour of a wahine toa wife of the Te Parawhau Rangatira, Te Taurau Kukupa, who lived with him at Maunu and whose many community deeds were acknowledged by the people during the eulogy at her funeral.

The significance of this wahine toa is kept alive through to-days whaia '*Tapa – roto George*', of Toe Toe, who carries her name.

Nga mihi

Marina

NB: As Ara (roadway) is excluded from Council's list, probably '*Tapatahi Close*' would work?



Note: Lots 1, 7, 22, 100, and 106 comply with the rule requiring a 16m diameter circle or a 14x14m square to fit inside the allotment. All other allotments are non-complying.

Schedule of Proposed Easements		
Purpose	Servient Tenement	Dominant Tenement
Party Wall	LOT 3	A
	LOT 4	B
	LOT 5	C
	LOT 6	D
	LOT 37	E
	LOT 36	F
	LOT 35	G
	LOT 34	H
	LOT 33	I
	LOT 32	J
	LOT 12	K
	LOT 13	L
	LOT 14	M
	LOT 15	N
Right of way (Pedestrian only)	LOT 16	O
	LOT 17	P
	LOT 18	Q
	LOT 19	R
	LOT 20	S
	LOT 21	T
	LOT 22	U
	LOT 23	V
	LOT 24	W
	LOT 25	X
	LOT 26	Y
	LOT 27	Z
	LOT 28	AA
	LOT 29	BB
Lot 101 hereon be held as five undivided 1/5 shares by the owners of Lots 35-37, 100 and 106.	LOT 30	BA
	LOT 31	BB
	LOT 32	BC
	LOT 33	BD
	LOT 34	BE
	LOT 35	BF
	LOT 36	BG
	LOT 37	BH
	LOT 38	BI
	LOT 39	BJ
	LOT 40	BK
	LOT 41	BL
	LOT 42	BM
	LOT 43	BN
Lot 102 hereon be held as two undivided 1/2 shares by the owners of Lots 31 and 32.	LOT 44	BO
	LOT 45	BP
	LOT 46	BQ
	LOT 47	BR
	LOT 48	BS
	LOT 49	BT
	LOT 50	BU
	LOT 51	BV
	LOT 52	BW
	LOT 53	BX
	LOT 54	BY
	LOT 55	BZ
	LOT 56	CA
	LOT 57	CB

55

Lot 1  
DP 332189

Lot 2  
DP 67801

Lot 1  
DP 77106

Lot 1  
DP 91638

ROAD

Puriri Park Road

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Survey South Limited or its associate  
companies.

CONSULTANT PROJECT:

REFERENCE DRAWINGS

REV. DRAWING No.

REV. 117592-002

DATE 07/2019

BY 07/2019

07/2019

7 Change to amalgamation conditions  
6 Lots 33, 36, 37, 38, 39, 104 and 106 boundaries amended

DATE 04/10/19  
03/10/19

DESIGNED  
DRAWN  
CHECKED  
APP'D  
CLIENT

LANDS & SURVEY  
SURVEYORS & ENGINEERS

DRAFT

SHEET 1 OF 1

REVISION 7

Proposed Lots 1-37 and Lots 100-106 Being a Subdivision  
of Sections 1 and 2 SO 475907 and Lot 2 DP 77106



## Attachment Two: Location Map





## 5.1 Operational Report – Corporate Group – April 2021

**Meeting:** Strategy, Planning and Development Committee  
**Date of meeting:** 15 April 2021  
**Reporting officer:** Alan Adcock (General Manager – Corporate/CFO)

### 1 Purpose

To provide a brief overview of work across functions and services that the Corporate Group is responsible for.

### 2 Recommendation

That the Strategy, Planning and Development Committee notes the Corporate Group operational report for April 2021.

### 3 Background

The Strategy, Planning and Development Committee terms of reference list key responsibilities which include provision of an operational report from the Corporate Group.

This report provides a brief overview of some of the operational highlights across functions and services of the Corporate Group, including comment on some future planned activities.

### 4 Significance and engagement

The decisions or matters of this agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda publication on the website.

### 5 Attachment

Corporate Group Operational Report – April 2021



# Operational Report – Corporate Group – April 2021

## Procurement Reporting – Contracts Approved Under Delegated Authority

Contracts have been reviewed and there are none to report for this period.

## Information Communications Technology (ICT)

### *ICT Operations*

Regular upgrades of network devices (software and hardware), maintenance of ICT systems and applications, upkeep of ICT infrastructure and security continues to be the main focus of the ICT Operations team.

ICT Operations also has responsibility for directly managing contracts with most vendors and suppliers of technology – such as software licensing, service desk, network links, infrastructure (hardware and software), cloud services and co-ordinating IT systems training. Vendor management meetings and discussions are on-going to ensure levels of service are consistently maintained, if not improved.

Prioritisation of our workload is being undertaken to enable us to clear out some of the backlog of initiatives. With the migration of the Service Desk to NorthCloud, this should enable us to deliver an improved support service to Council staff, as well as enabling the Operations teams to pass work to the Service Desk, freeing up time to focus on improvements.

### **Security**

While a focus was put on security work, the go-live of the Service Desk migration did take up resource availability, delaying some work. However, work on ICT security policies has progressed and is nearing completion.

Work was also undertaken on addressing security on privileged access for ARC GIS as well as tightening security around the software used for user account management.

The team also completed as-built documentation and security review concerning Accellion Kiteworks, finalising the migration.

### **BAU Initiatives**

Work is still underway to test the upgrade of Microsoft Office, ensuring that WDC stays as close to the latest version as possible, mitigating against security risks and providing the latest functionality to end users. Final testing to address concerns around integration with Kete metadata are being addressed to reduce any unexpected impact on end users.

With the migration of the Service Desk to NorthCloud, a forced tidy up of Active Directory was undertaken, addressing outstanding issues. After the migration was completed work was required to review and revise training documentation for operational support staff.

Training and documentation is also being provided for Multi Factor Authentication and the update of standard internet browsers to move from Internet Explorer to Microsoft Edge.

While staff levels have been low this month, due to planned leave, proactive work has also been undertaken to carry out health checks on projectors in meeting rooms, in order to reduce issues, as well utilising Microsoft SCCM further to reduce rework by team members.

Work has been undertaken on Document Libraries currently without relevant classes in Kete and establishing a workspace for Urban Design. Kete's architecture and taxonomy will continue to evolve to meet business needs.

### Improvements

Following on from recent phishing attacks ICT Operations are working on the reinstatement of Phriendly Phishing training for all staff.

Following the discovery that the existing Mobile Device Manager was not working with all Council mobile phones, work has been undertaken to reprise In Tune to allow for continual management of mobile devices.

### Unplanned work

While the majority of ICT Operations work is, by its nature, handling unplanned work, larger items have delayed work on other initiatives. This month the team have had to address issues with single sign on issues for local maps, performance issues with ArcMap, a couple of phishing attacks, the need to urgently apply patches to Exchange as per advice from Microsoft, issues with EFTPOS at Ruakaka following a power outage and issues with ESET not updating. There was also an issue with a Tech One printing outage across the region, outside of the control of the team but still time intensive.

### ICT Projects

Project	Description	Current Status	Comment
Technology One Ci to Ci Anywhere (CiA)	Next generation software upgrade of core Council system	Paused / Slowed down	<ul style="list-style-type: none"> <li>CiA Requests Online: System configuration in progress Nucleus Synchronisation functionality delivered on 25 March into project environment. Testing is being scheduled</li> <li>2020B version upgrade: 1 x Priority 1 showstopper pending fix from regression testing.</li> </ul>
SIGMA	Asset management migration and upgrade of GIS	Delayed	UAT1 complete. Some defects were identified and logged, but they are minor configuration changes that will not impact the planned go-live date of 1 July 2021. UAT2 scheduled for April.
Digital Platform – Phase 2	Review and redevelopment of Council websites	Initiation	The new website has been well accepted. Planning of Phase 2 has commenced.
Telephony as a Service	Replace telephony system	Initiated	Business analysis to identify key requirements is underway. 6 month extension of existing support contract has been negotiated, to mitigate risk of existing legacy system.
Building Consent Application system	Portal for customers to lodge and track Building consents	Initiated	In depth internal review of contract complete and changes highlighted to preferred supplier. Planning also underway to determine go-live date.

Cloud strategy (... as a Service)	Migrating legacy and unsupported applications to the Cloud	On schedule	Rendezvous (V&E booking) upgrade – Contract negotiations complete, go-live date is being planned. Symphony (library system) upgrade – contract negotiations underway. Continuous upgrade program for other applications is being planned.
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## Finance

### ***2020-21 Financial Year***

Budget managers updated their operational and capital forecasting in March. This revised forecast will be reported to Council along with March year-to-date actuals at the April Council meeting.

With substantial budget cuts made as part of this year's Annual Plan budget, subsequent additional unbudgeted spend approved by Council, unbudgeted central government funding, and higher than anticipated revenue, we continue to see considerable variations against the Annual Plan budget.

### ***2020-21 Annual Report***

Planning for the 2020-21 Annual Report and associated audit is underway. With various central government funding contracts and property transactions occurring throughout the year, combined with the continued uncertainty due to Covid-19, we expect to face some complexities during the preparation and audit of our annual report. The interim audit is due to begin in May, with the final audit scheduled for mid-August. Staff are working through the dates proposed by Audit New Zealand to confirm dates for audit clearance and adoption of the Annual Report.

### ***2021-31 Long Term Plan (LTP)***

The 2021-31 Long Term Plan was adopted for consultation at the 25 February Council meeting. Various budgeting assumptions are currently being updated to reflect any changes required as a result of more information becoming available and changing circumstances. Minor changes will continue to be made to our budgets as we continue to work towards June adoption.

### ***2021-22 Fees and Charges***

Staff are in the early stages of implementing additional functionality with Technology One to provide a more robust and streamlined process for setting fees and charges. This will also provide additional functionality to allow more detailed financial modelling in parallel to the fees and charge setting process.

### ***SIGMA and CiA Upgrade***

Finance staff are also involved in testing for the Asset Management System upgrade and the TechnologyOne CiA 2020B upgrade.

## Revenue

### *Property, rating and receivable transactions*

In March, there were 311 property sales to 29 March, we are tracking at 122% of last year.

The Māori Local Government (Rating of Whenua Māori) Amendment Bill recently had its second reading. With the changes scheduled to be enacted before or on 1 July 2021 we are evaluating potential impacts: changes to properties' rating and rating processes.

### *Collection and recovery*

At 29 March, prior years' arrears are \$1.7 million, including \$1.3 million Māori Freehold Land and current year land rates arrears are \$1.9 million, \$0.8 million less than last month.

Response to February's 2,076 land rates arrears letters has kept us busy:

- 1,208 have paid
- We have added 499 direct debit plans
- We have had 481 queries by phone, email or letter
- We have transferred payments between 311 accounts – mainly due to payer reference errors
- On 29 March we sent 699 second reminder letters to the remaining debtors.

### *Long Term Plan*

We sent letters to ratepayers who may be impacted by the proposed changes in the 2021-31 Long Term Plan and concurrent consultation. Some ratepayers have contacted us for further information or to discuss their concerns. The Family Fun Day and evening meetings have been opportunities to meet with ratepayers.

A Rates comparison facility was added to the WDC website. This allows all ratepayers to see the impact of the proposed rates for 2021/22 compared to the current year.

## Business Support

### *Information Management (IM)*

Business Records has had a very busy month completing appraisals work with the switch over of the Service Desk in ICT. This work has involved all team members going through and appraising files for review of whether they can be disposed or if they will need to be retained. This is a vital piece of work which must be completed in line with standards dictated by Records New Zealand. All LTP submissions have been getting processed by the Business Records Officers. This has been a time consuming but critical piece of work which the team have approached with great energy.

### **Archives Future**

Work continues with the future thinking of archives at Council and it is expected that a road map will come out of this to aid Council in ensuring the best course of action is taken.

### **Digitisation**

The DigiHub has hit the milestone of scanning over 1,000,000 pages since it has been in operation here onsite.

This workstream has been impacted by Covid-19 and the project will need to be extended to get through all of the files. Planning and forecasting is underway at present to have this done.

## Procurement

Major work streams in procurement in March have included:

Service/Good Being Procured	Detail	Procurement Commencement Date	Business Owner	Date Advertised on GETS	Expected End Date
Civic Centre project	To assist the Civic Centre team with requirements around procurement aspects	External procurement consultant engaged June 2018	All of Council	31 Oct 18	Ongoing involvement through design & construction phases
Old Municipal Building	Providing Procurement advice on procurement and purchasing decisions	October 2019	Community	To be determined	Ongoing
Dent St Developer	Finding a developer for Dent St site owned by Council	June 2020	District Development	23 June 2020	Ongoing
Building Consent System	To assist in procuring a building consent system	September 2020	Building Control	Quote requests issued Nov 2020	March 2021
Pensioner Unit Heating	Find a supplier and installer for heating units for pensioner housing	October 2020	Community	December 2020	June 2021
Regulatory Services Contract	To go for market for a supplier to provide regulatory services	November 2020	Health & Bylaws	To be determined	To be determined
Backstage Upgrade	To find a supplier to upgrade backstage facilities at Forum North	December 2020	Venues and Events	Quote requests issued January 2021	June 2021
Fleet Management	To consider options for fleet management	January 2021	Business Support	To be determined	To be determined
Travel	To consider options for travel policy and management	December 2020	Business Support	Te be determined	To be determined
Telephony	To consider the ongoing need for desk based phones/mobile	March 2021	Business Support	Te be determined	Te be determined

Service/Good Being Procured	Detail	Procurement Commencement Date	Business Owner	Date Advertised on GETS	Expected End Date
	phone/soft phones				
Pensioner Housing Grounds Maintenance	To find a contractor to provide grounds maintenance services	March 2021	Community Development	To be determined	July 2021
Overflow Building Consent Processing	To provide an overflow consent processing service to Council	March 2021	Building Control	To be determined	July 2021

General procurement support and advice continues to be available across the business and at the weekly Procurement Clinic.

We have been working with the legal team in supporting LGOIMA request responses and also considering how Section 17A reviews are triggered and managed at other councils and what processes would be best for Council. This work is ongoing at present.

## ***Facilities Management***

### **Property**

Regular repairs and maintenance of Council buildings, staff moves and Health and Safety mitigation continue to be the main focus of the Property team. With Covid-19 alert level changes in early March, security alerts in Walton Plaza and the Tsunami evacuation the team have also been assisting departments with security, safety and social distancing requirements.

The Property Co-ordinator has also helped facilitate major works at the Animal Shelter facility, (unblocking the kennel drains) and also assisting the contractors installing the new book sorter at the library. These projects have been successfully completed.

Work has commenced with the Walton Plaza landlord to prepare the premise for our exit with the build of the Civic Centre in terms of the 'make good' provisions in our lease. We are endeavouring to minimise any internal demolition requirements, which would save us considerable amounts of money.

### **Contracts**

The team are also responsible for directly managing contracts with vendors and suppliers of our staff and building services such as cleaning, stationery, security, building Warrant of Fitness monitoring and cleaning consumables etc. We also manage panels of builders and plumbers who are contracted to work on Council facilities. Vendor management meetings and discussions are on-going to ensure levels of service are consistently maintained, if not improved.

## Leases and Licenses

Liaison with lessees and asset owners regarding rent reviews and renewals of leases is on-going.

## Chambers

Early in the month Chambers required reconfiguration in response to the Covid alert level change and then reinstatement once this was lifted. A number of changes were also required to accommodate the different numbers attending meetings and the diverse functions Chambers are used for.

## Fleet

Fleet vehicles continue to be serviced and renewed according to our Fleet Policy. A number of vehicles have been renewed this month. However delays in supply chain is a major factor affecting the vehicle replacement schedule with some vehicles not being available for 2-3 months.

## *Business Support Projects (Updates, Delays or Deferrals)*

Project	Current Status	Comment
Information Management Plan	Delayed	The information management plan is undergoing a review and will be reset for the next two year ensuring alignment to business priorities. Currently delayed due to priority work.

## Communications

### *WDC website*

Following the launch of the new WDC website, we are continuing to work through a backlog of further improvements to the site and content over the coming year, including the updating of our database searches (including RID and cemetery search and a new Customer Hub for the logging of customer requests in preparation for the CiA implementation later this year. We are creating online forms for community funding to make it easier for customers to apply for this funding online.

The next phases of the Digital Platform project (including the libraries, and Whangarei NZ site) are in their planning stages and due to start shortly.

### *Media*

- Māori wards
- Long Term Plan – Family Fun Day
- Replenishing Matapouri Beach with sand from estuary
- Tsunami warning evacuation
- Flouride in water
- Shared path safety concerns
- Pātāua land occupation
- Almond Court flats
- Representation review

## Communications projects

A summary of campaigns of note include:

Campaign	Comment
Civic Centre Project	Ongoing internal and external communications. Focus is on external/stakeholder communications, managing complaints as they come in, with regular face-to-face meetings with stakeholders. Currently: Creating Library displays and closing off piling works communications.
Rally	Design collateral for the Rally of NZ.
Long Term Plan	Consultation and engagement activity has run from late February across the month of March – including a communications campaign, public meetings, hui and the Family Fund Day.
Wastewater Treatment Plant consent	Campaign to support the community survey running across April (video, print, social media and website).
Representation Review	Collateral (booklets, posters, surveys etc) for Representation Review, Council News articles and social media campaign. Informal survey and education 7 April-7 May.

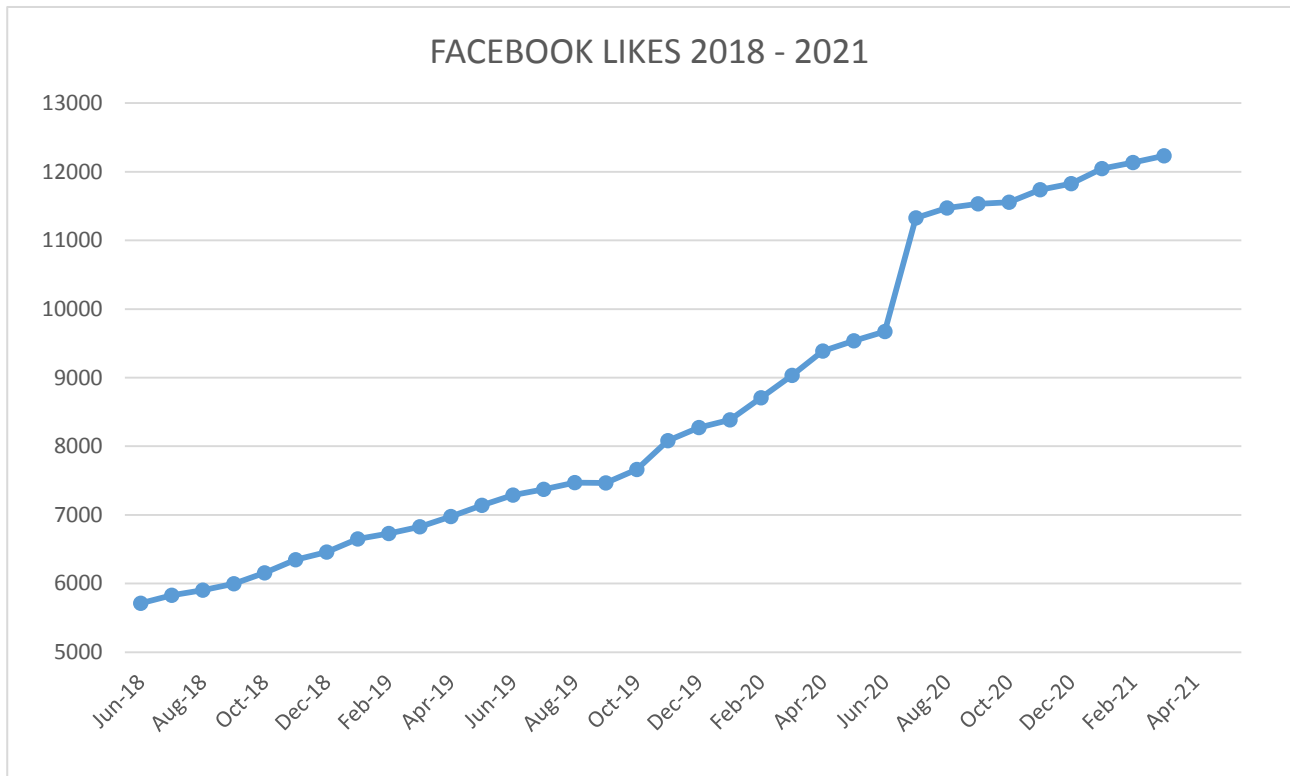
## Social media

The big campaign for April will be the Representation Review. Highlights from March:

### Top 3 posts

Topic	Engagement
Naming of the new Town Basin Park	<ul style="list-style-type: none"> <li>• 27k reach</li> <li>• 60 comments</li> <li>• Total of 100+ name submissions made during campaign</li> </ul>
Long Term Plan full “hero” video Campaign videos combined 45k reach (plus images, events and other posts)	<ul style="list-style-type: none"> <li>• Includes paid promotion</li> <li>• Viewership drops off steeply but even a 3-second view is long enough to introduce the LTP consultation</li> <li>• 78 comments on the hero video, 38 from shares.</li> </ul>
New Town Basin Park: Trees delivered	<ul style="list-style-type: none"> <li>• 12k reach</li> <li>• 588 likes/comments/shares</li> <li>• 2000 clicks through album</li> </ul>

## Facebook audience / followers



## Website

### Top 5 pages visited (main website only)

February 2021	March 2021
• Payments online	• Rates / rates database
• New Town Basin Park	• Operative district plan
• Operative district plan	• LTP consultation
• Contact us	• Contact us
• Transfer / rubbish stations	• Rubbish stations
Notable: Freedom camping, property information, dog exercise areas, Waipu coastal walkway, dam levels.	Notable: Changes to Dent Street, John Street, freedom camping, report a problem, Waipu costal walkway.

## People and Capability

### *Our Korero*

Our Korero, our organisation wide survey, is out for input. We are looking forward to receiving the feedback and the gauge on how things are going for our people in the organisation.

### *Effects of Covid 19*

We continue to be impacted by the effects of the global pandemic. Most staff are now in a good routine working from home when they have cold like symptoms and adjusting to changing alert levels as they come about.

### *The Tsunami Event*


The tsunami event demonstrated the preparedness, flexibility and adaptability of the organisation. Special acknowledgement and thanks need to go to Desarae Williams for making sure we were prepared and to Lorraine McInnes and Dot Clifford who went the extra mile to make sure that we were almost seamlessly connected to our customers.

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Reported stats may be delayed from what appears on posts

## Post

Video details



**Whangarei District Council: Long Term Plan 2021-31...**


We've just begun consultation on the Long Term Plan and anyone can take part. What do you want to see happen in the next 10 years? Visit [www.wdc.govt.nz/HaveYourSay](http://www.wdc.govt.nz/HaveYourSay)

2:30 · Uploaded on 02/03/2021 · Owned · Appears once · View permalink · Copy video ID

Total video performance

🕒 Minutes viewed	5,820	>
👤 1-minute video views	605	>
👤 10-second video views	13,254	>
👤 3-second video views	18,951	>
📺 Average video watch time	0:10	>
📄 Audience retention		>
👤 Audience and engagement		>

## Post




**Whangarei District Council**

Published by Craig Neilson [?] · ★ Favourites · 12 March ·

This week these beautiful shady trees have been planted in the new Town Basin Park!

Send in your idea for what to name this park before 17 March. The park includes an amphitheatre, water features and grassy play-spaces, and is scheduled to open before the end of 2021.

Read more about the park and propose a name:... [See more](#)








👍 Get more likes, comments and shares  
When you boost this post, you'll show it to more people.

12,168  
People reached

2,652  
Engagements

Boost Post





Wayne Watson, Goldy Nijjar Gaur and 280 others
36 Comments 30 shares

### Performance for your post

12,168 People Reached

588 Reactions, comments & shares ⓘ

330 Like	228 On post	102 On shares
65 Love	50 On post	15 On shares
10 Wow	6 On post	4 On shares
150 Comments	99 On Post	51 On Shares
33 Shares	30 On Post	3 On Shares

2,064 Post Clicks

378 Photo views	58 Link clicks ⓘ	1,628 Other Clicks
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NEGATIVE FEEDBACK

2 Hide post	1 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on post



## 5.2 Operational Report – Strategy, Planning and Development – April 2021

**Meeting:** Strategy, Planning and Development  
**Date of meeting:** 15 April 2021  
**Reporting officer:** Sandra Boardman – Acting General Manager, Planning & Development  
 Dominic Kula – General Manager, Strategy & Democracy

### 1 Purpose

To provide a brief overview of work across services that the Strategy, Planning and Development Committee is responsible for.

### 2 Recommendation

That the Strategy, Planning and Development Committee notes the Strategy, Planning and Development Operational report for March 2021

### 3 Background

The purpose of the Strategy, Planning and Development Committee is to update Councillors on operational matters relating to the Strategy, Planning and Development departments.

This report provides a brief overview of some of the operational highlights for March 2021 and provides some further comment on future planned activities.

### 4 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website, Council News, Facebook or any other channel you currently use to inform customers – please also advise Communications.

### 5 Attachment

Operational Report – Strategy, Planning and Development – April 2021



## April 2021 Operational Report

### Strategy, Planning and Development Operational Report (reporting on March 2021)

#### Procurement update - Summary of Contracts Approved Under Delegated Authority

Inner-city Living Business Case let to The Property Group to the sum of \$76,080  
 Inner-city Living Toolkit let to The Property Group to the sum of \$62,580  
 GIS Support for Dianne Zucchetto Spatialize Ltd to the sum of \$10,000  
 NPS – UD Housing Assessment for MR Cagney to the sum of \$70,000

#### Economic Development

Having undertaken the first stage of the investigation into the construction supply chain, staff are now developing a more formalised process around these interactions and what customer success would look like and if we are truly a business friendly council as recommended within GNZ's Business Friendly Guidelines. This was an initiative of the New Zealand Core Cities project, initiated in April 2011, by LGNZ and MBIE in conjunction with the councils of New Zealand. Initial investigation with LGNZ and several Council's involved in the guideline suggest no council (other than perhaps Whanganui) has adopted a comprehensive all of organisation approach to date. Staff intend to have something relating to a Business Friendly Council Action Plan to workshop with the elected members by the middle of this year.

A further Business Capability Module was delivered to the business community in April 2021. This one related to providing information on how small local businesses can achieve scale to compete for larger more complex civil and commercial projects without the need to necessarily grow their own size. It was attended by about 25 local businesses and the feedback was very positive. Like the other modules, this will now be integrated into a series of online and hard copy resources available to the wider business community.

#### District Promotions

February 2021 \*Origin of Visitor Guest Nights clearly demonstrates the disappearance of international visitors from New Zealand and the significant impact this has had on our high season i.e. \*\* Guest Nights throughout all Northland districts are down at least 30%.

\*\*\*Tourism Electronic Card Transactions (TECTs) for January 2021 are down 0.4, Guest Nights down 9% for the same month, indicating that domestic visitors may be filling some of the spend gap left by the lack of international visitors, perhaps because domestic discretionary spend is not going offshore.

\*Origin of Visitor - [Guest Nights](#)

Source, Accommodation Data Programme (ADP)

February, 2021				
	Whangārei	Far North	Kaipara	Northland
Domestic	39,100	86,800	19,900	145,900
International	437	850	134	1,400
<b>TOTAL</b>	<b>39,600</b>	<b>87,600</b>	<b>20,100</b>	<b>147,300</b>
January, 2021				
	Whangārei	Far North	Kaipara	Northland
Domestic	102,300	231,200	55,700	389,300
International	959	2,500	330	3,800
<b>TOTAL</b>	<b>103,300</b>	<b>233,700</b>	<b>56,100</b>	<b>393,100</b>
December, 2020				
	Whangārei	Far North	Kaipara	Northland
Domestic	55,800	129,900	28,400	214,100
International	1,500	3,300	503	5,200
<b>TOTAL</b>	<b>57,300</b>	<b>133,200</b>	<b>28,900</b>	<b>219,400</b>

\*\* [Guest Nights](#)

Month on Month

February, 2021					Source
	Whangārei	Far North	Kaipara	Northland	
<b>2018</b>	61,290	136,004	15,429	212,723	Accommodation Survey
<b>2019</b>	56,417	131,864	18,222	206,504	Accommodation Survey
<b>2020</b>	NA	NA	NA	NA	Accommodation Data Programme
<b>2021</b>	<b>39,600</b>	<b>87,600</b>	<b>20,100</b>	<b>147,300</b>	
	-30%	-34%	-30%	-29%	
January, 2021					Source
	Whangārei	Far North	Kaipara	Northland	
<b>2018</b>	121,514	218,189	29,484	369,187	Accommodation Survey
<b>2019</b>	113,446	218,518	33,806	365,770	Accommodation Survey
<b>2020</b>	NA	NA	NA	NA	Accommodation Data Programme
<b>2021</b>	<b>103,300</b>	<b>233,700</b>	<b>56,100</b>	<b>393,100</b>	
	-9%	7%	66%	8%	
December, 2020					Source
	Whangārei	Far North	Kaipara	Northland	
<b>2017</b>	71,988	159,074	22,098	253,161	Accommodation Survey
<b>2018</b>	71,285	159,751	22,568	253,604	Accommodation Survey
<b>2019</b>	NA	NA	NA	NA	Accommodation Data Programme
<b>2020</b>	<b>57,300</b>	<b>133,200</b>	<b>28,900</b>	<b>219,400</b>	
	-20%	-17%	28%	-13%	

### \*\*\* **Tourism Electronic Card Transactions (TECTs)**

Source, Ministry Business, Innovation & Employment (MBIE). The TECTs are an interim replacement (due to COVID-19 disruption) for the Monthly Regional Tourism Estimates (MRTes). The TECTs focus is on domestic Electronic Card Transactions and include breakdowns by visitor origin and product type. International card spend is included in an 'other' visitor type but these breakdowns are not available at district level by month.

January, 2021				
	Whangārei	Far North	Kaipara	Northland
2019	245	246	75	565
2020	245	251	76	572
2021	244	256	84	584
% change on previous year	-0.4	2%	10%	2%

December, 2020				
	Whangārei	Far North	Kaipara	Northland
2018	\$244m	\$245m	\$75m	\$564m
2019	\$244m	\$249m	\$75m	\$568m
2020	\$241m	\$251m	\$83m	\$575m
% change on previous year	-1%	1%	10%	1.2%

### Whangārei District Love It Here! Facebook page

As at 28 February, 2021 the Whangārei District Love It Here! Facebook page achieved:

- 18,846 Likes
- Reached: - Organic (unpaid) 81,096 – No

**Whangārei District Love It Here!**  
Published by Tania Robson (7) · Favorites · February 9 · 9

Breathtaking star trails over our iconic skyline with Mt Manāia and Whangārei Heads.  
Epic astro photography by Simon Jarman Photography 📸❤️  
Discover more 🌐 <https://whangareinz.com/holiday/destinations/whangareiz-heads>

**16,624** People Reached

**830** Reactions, Comments & Shares

Reaction	On Post	On Shares
Like	239	205
Love	125	75
Haha	1	0
Wow	136	79
Sad	1	0
Comments	51	32
Shares	75	0

**365** Post Clicks

Click Type	Count
Photo Views	32
Link Clicks	1
Other Clicks	332

**NEGATIVE FEEDBACK**

Action	Count
Hide Post	3
Hide All Posts	1
Report as Spam	0
Unlike Page	0

Reported stats may be delayed from what appears on posts

**Get More Likes, Comments and Shares**  
When you boost this post, you'll show it to more people.

**16,624** People Reached    **1,195** Engagements    **Boost Post**

👍❤️📸 345    17 Comments 75 Shares

Love    Comment    Share    🌐

## Commercial Property

Activity at the Town Basin remains positive. Recent COVID-19 Level 2 restrictions in Auckland combined with a change in season appear to have impacted visitor numbers.

Rent reviews and renewals continue as per the schedule.

### **Parihaka Transmission Mast**

Staff will be progressing the issue as a priority. Further discussions are required outside the technical aspects of the existing tower. This includes progressing Cultural views and potential impacts. Staff will be discussing this matter further via the Te Karearea Strategic Partnership Committee.

### **Almond Court Flats**

The procurement process for the demolition of the Almond Court Flats has started. A total of 14 service providers were contacted initially regarding a request for quotation. A follow-up on site meeting attracted 11 interested parties. The evaluation criteria is weighted around cost, resource and sustainability. The quotation period finishes on Sunday 28 March 2021 with a decision expected by 5 April 2021.

Despite the impacts of COVID -19 on the tourism/hotel sector, the Whangarei development is one of three developments (of eight) that is still progressing. The demolition is part of Councils continued contractual discussions with Copthorne Millennium regarding the sale of the site as resolved by Council in late 2019.

### **Airport**

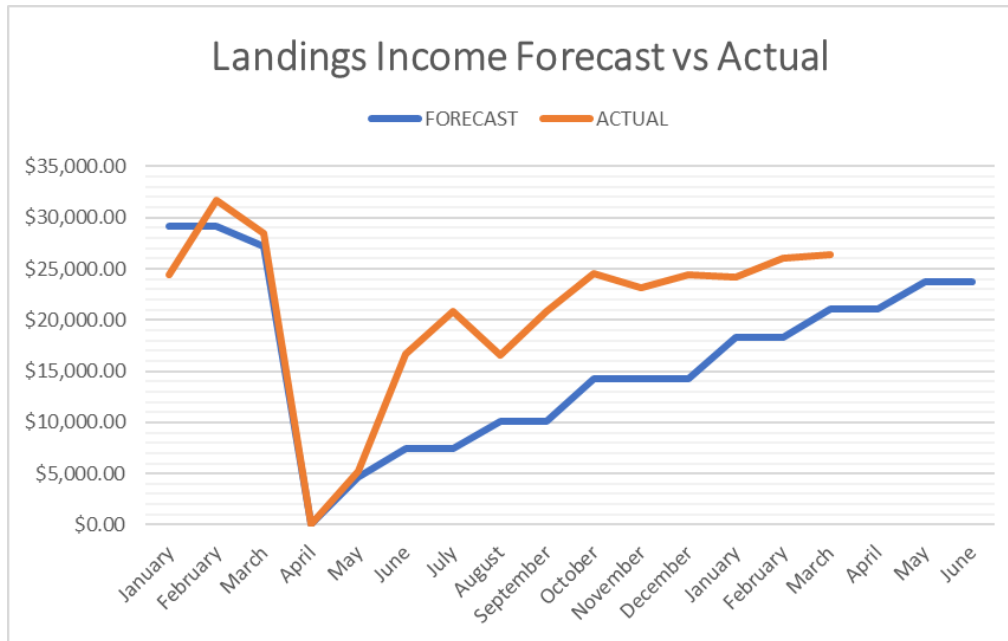
Passenger numbers are tracking positively. Recent COVID-19 level alerts in Auckland did see flights reduced to one flight per day.

An upgrade to the runway end indicator lights is progressing. Replacement is the only option as parts for the old unit are now redundant. A small project to investigate solar options at the airport has been reinvigorated. Scope and investment requirements are being explored with an aim to include them in the final SOI for adoption in late June 2021.

During the tsunami alert of 5 March 2021, the Airport received several people looking for high ground. All were welcomed into the terminal and the café were able to cater for them. This was made easier due to the Auckland COVID-19 level reduced flights.

Financial recovery. A slow start this month due to COVID-19 however the months estimates are positive against budget. Income is 92.6% of the landing fee income of March 2020.

Parking revenue of \$13390 for the month has been exceptional. The YTD income from the Car park is \$64407.00 (end Feb) which is \$37740 more income than budgeted.



Passenger numbers for the March 2021 period were not available at the time of this report.

Airport operations safety reporting has been complete as part of the Safety Management System. No significant hazards (in addition to new lighting – Navigation aid failures) have been identified.

WDC, NEST, WDA and the private sector meet to discuss drone management and the consenting process. Further work is required to explore the potential centralisation of the process.

## District Plan

### Urban and Services Plan Change Package

Staff continue to work solidly on the Urban and Services appeals, having completed several formal Environment Court mediations and numerous informal discussions with parties.

In the last month the following appeals were settled through mediation and consent orders have been issued:

- ENV-2020-AKL-116 AMKO Trustees Limited (appeal settled in full)
- ENV-2020-AKL-075 Dyer (appeal settled in full)
- ENV-2020-AKL-128 United Port Road Limited (appeal settled in full)

In the last month consent documents for the following appeals have been filed with the Environment Court:

- ENV-2020-AKL-111 Marsden Maritime Holdings Limited
- ENV-2020-AKL-121 Foodstuffs North Island Limited
- ENV-2020-AKL-131 KiwiRail Holdings Limited
- ENV-2020-AKL-132 New Zealand Transport Agency

The Environment Court has directed Council to re-notify the appeal from Northport Limited through a s293 process to provide opportunity for further feedback and involvement from people that are directly affected or who have an interest greater than the general public.

Several formal mediations are scheduled in April 2021.

### PC150 Private Plan Change Application

The submission and further submission periods have closed. 28 submissions were received along with four further submissions. Hearings have been scheduled for 31 May 2021 – 2 June 2021 with Independent Hearing Commissioners.

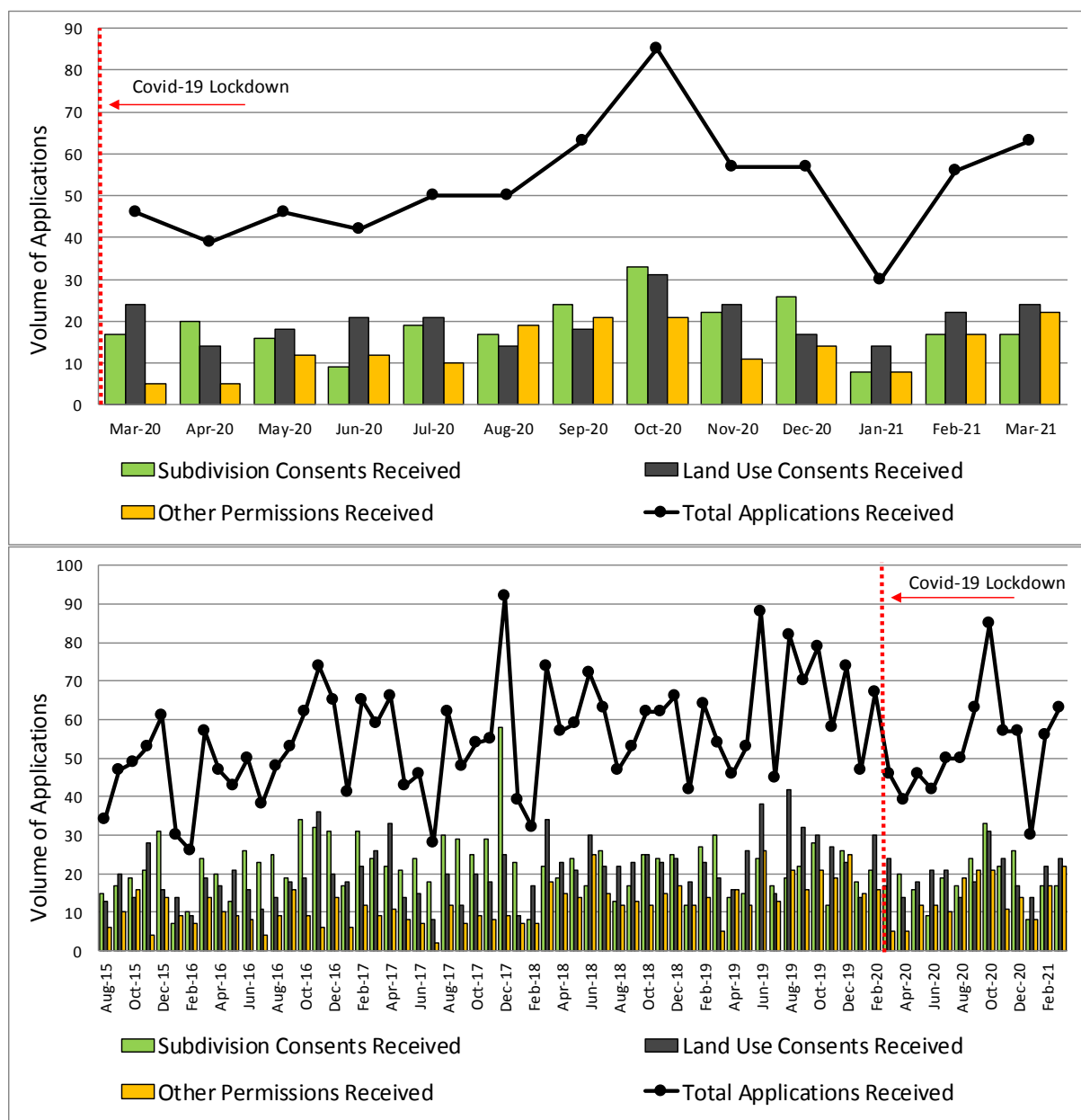
### Tangata Whenua and Sites of Significance Plan Changes

A pilot RMA Mechanics workshop for hapū was held in April 2021 to provide background context for the upcoming plan changes.

## Resource Consents

### Resource Consent Processing

During March 2021, 63 applications were received, an increase from January 2021 and higher than 10 of the last 12 months. Seventeen subdivision, 24 land-use and a high of 22 other applications were received during March 2021.



## Resource Consents

Significant applications received during March 2021 include an additional 12 units at the Bream Bay Retirement Village, an application for 13 allotments at Lancaster Place by SS Developments and a subdivision/landuse application in Pompallier Estate Drive for 64 residential lots with a comprehensive retirement village on the balance lot with 186 independent homes, 30 apartments, 60 care rooms, 20 dementia rooms and a chapel.

## Hearings

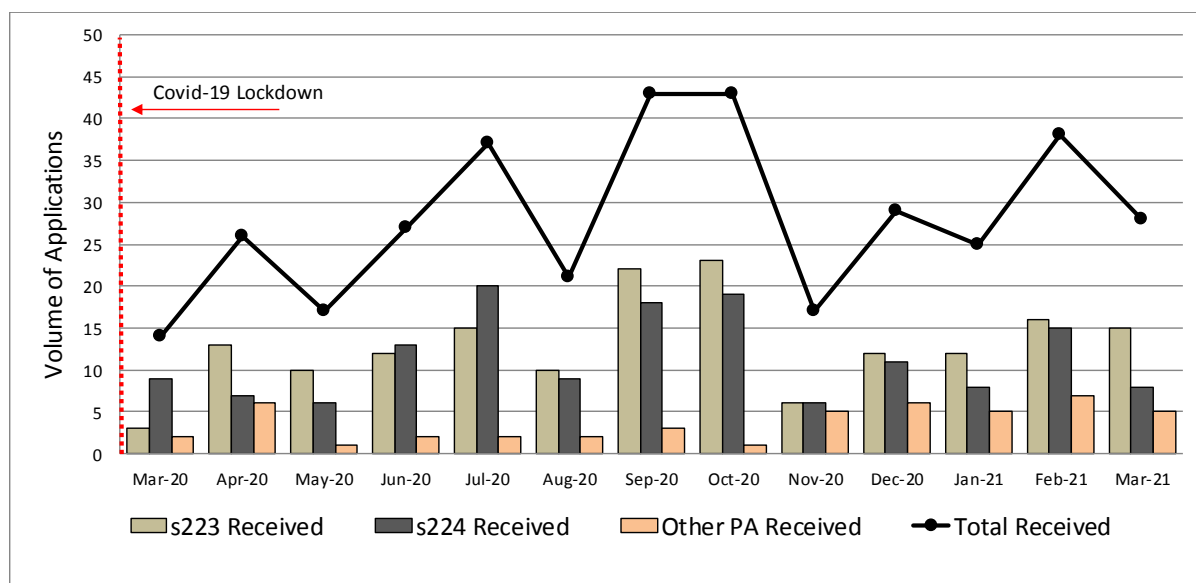
Two hearing were held during March 2021, one being a joint hearing with the Regional Council for the Waka Kotahi NZTA designation application and associated resource consents for the next stage in the Otaika State Highway 1 road improvements. The other was for a subdivision application at 2410 Whangarei Heads Road. Decisions on both applications are expected to be issued by the Commissioners soon.

## Appeals

Environment Court mediation for the appeal against the granting of resource consent for the Resource Recovery Centre at Pataua South Road was held on 9 March 2021. The matter is not yet resolved.

## Post-Approval

Volumes of post-approval applications decreased during March 2021. There were 15 survey plan approvals, 8 completion certificates and 5 other post-approval permissions over this period.



## Building Department (1 March– 26 March 2021)

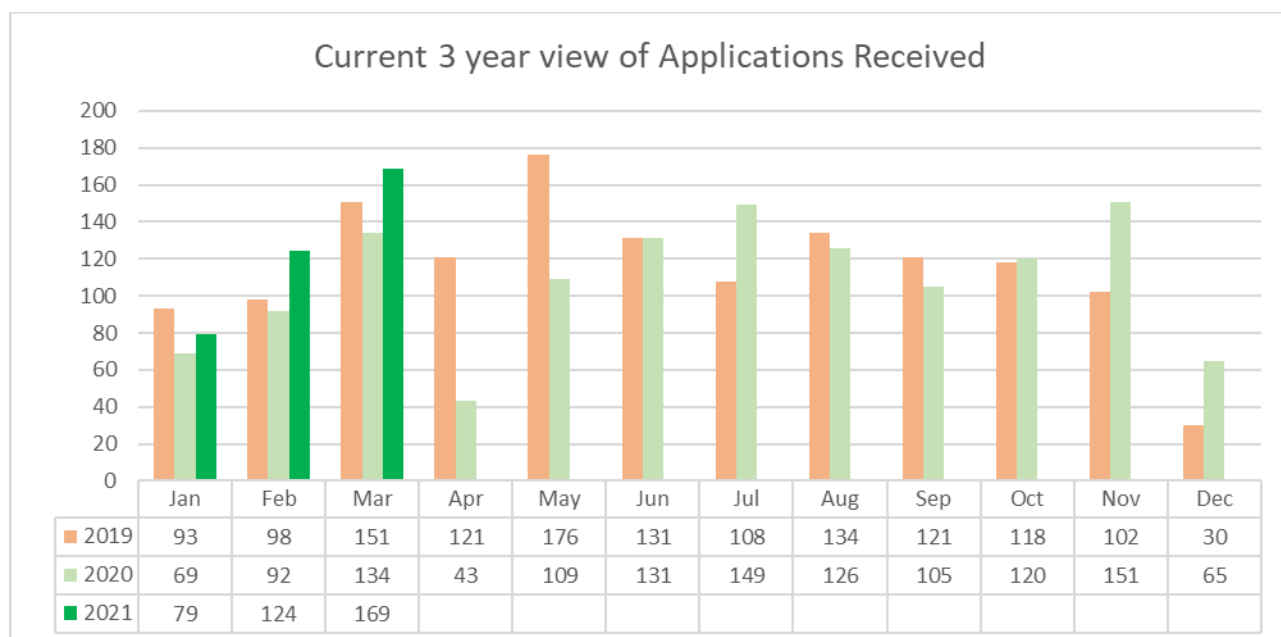
### Building Consent Performance Indicators

Building consents granted have slipped against the statutory requirement for 20days and the annual plan KPI of 96% for the month of March 2021. The internal measure of issuing is under pressure; however, this does not prevent inspections being booked for this work and this area is being closely monitored. Inspections are being delivered at 99% and this area is seeing an increase in demand. The LIM and PIM area is also under pressure with a strong application demand and activity the statutory requirement is being closely monitored.

Performance Indicators				
Function	Measure	Indicators	March	Year to date average
Building consents granted	20 days	Annual plan (96%)	90%	95%
Building consents issued	3 days	Internal KPI	71%	70%
Inspections completed within 48hrs	48hrs	Annual plan (95%)	99%	99%
LIMs	7 days	Internal KPI	76%	48%
LIMs	10 days	Statutory	100%	99%
PIMs	5 days	Internal KPI	61%	66%
PIMs	20 days	Statutory	73%	77%

### Three Year View of Building Consents Received

The trend for building consent applications has continued to rise since October 2020 and the team are at capacity. With the recent Government housing plan announcements more new building is incentivised demand will continue to be strong. It is likely that the statutory compliance delivery will reduce again. We are securing additional capacity to help address demand.



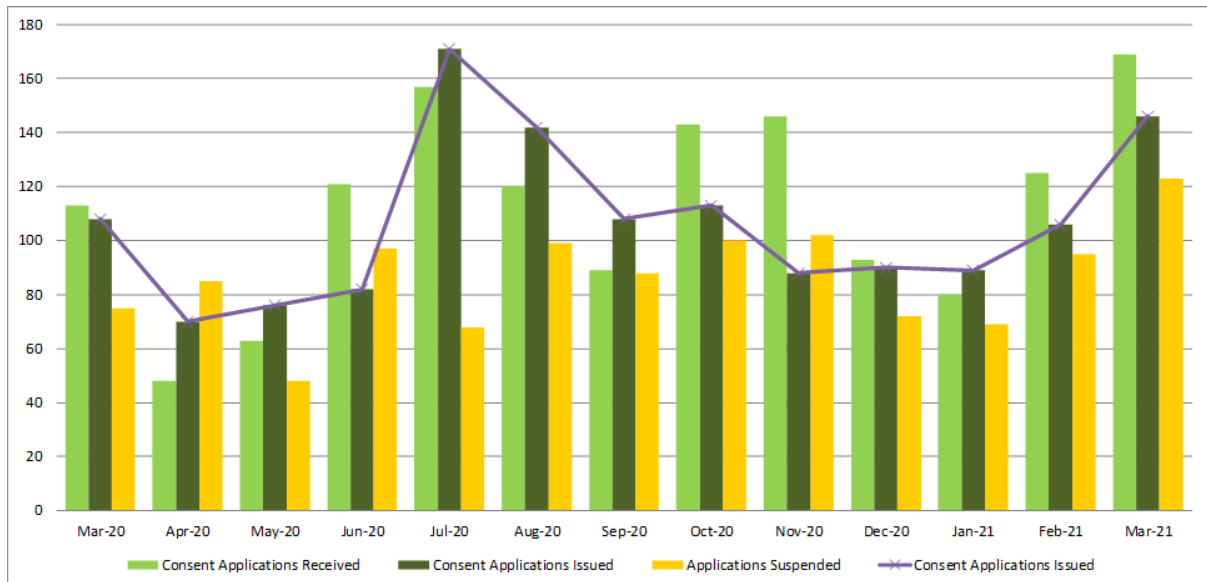
### Statutory days versus customer days

The team has worked very hard to reduce time frames in both areas. This area will be subject to fluctuations as the building consent application levels are high. There have been several initiatives undertaken to reduce poor quality of applications being received and this could reduce delays. These delays are generated with the need to ask for more information during processing and the delay in receiving. Councillors need to be aware that if we reject applications that are poor quality we will be accused of being pedantic and bureaucratic in our interpretation of the rules.



### Building Consents Received, Issued and Suspended

The building consent activity has seen an increase in applications received for this month. The consenting activity remains at a sustained and buoyant level with continued confidence in the residential development area.



## Health and Bylaws

### Environmental Health

#### Health Act 1956

- Business as usual with several public health nuisance complaints being received.
- Higher than usual enquiries for trading in public places under the relevant Bylaw, mainly food related.
- This year's annual Recreational Bathing Water monitoring program has come to a close now with no significant issues being reported this season, outside major rainfall events.

## Food Act 2014

- The number of new food business enquiries remains higher than usual.
- The verification (audits) of food businesses continues to be the team's main priority focus to ensure compliance with the Act and our LTP KPI's.

## Sale and Supply of Alcohol Act 2012

- Annual inspections continue to be performed to ensure compliance with legislation and our internal performance measures.
- One or two CBD based alcohol licensed premises continue to have compliance issues, which will be addressed through upcoming renewal processes, as appropriate under this legislation.

## Bylaws

### General matters – Stock Control

On 17 March 2021, a report was presented to Te Kārearea Strategic Partnership Standing Committee/Hui after an earlier complaint from the Whangaruru South Residents and Ratepayers Association Inc to Council regarding their ongoing road safety concerns in the greater Mokau / Russell Road areas, caused by stock on these roads.

The purpose of the report was to inform, advise and seek support from Te Kārearea in building new and strengthening exiting relationships with Māori communities and Māori land/stock owners at Mokau.

The following is an extract from the relevant minutes: *“Action this issue as an agenda item for next month's Te Kārearea meeting with a recommended solution”*.

As a result, a further report will be tabled before Te Kārearea on 21 April 2021 so that Te Kārearea can make their recommendation to Council. Following on from that, an appropriate decision report will be presented to the Strategy, Planning & Development Committee, most likely on 20 May 2021.

## Strategy

### 2021 - 2031 Long Term Plan

The 2021-2031 LTP Consultation Document and Support Documents were adopted for consultation on 25 February 2021. Consultation with our community began on 1 March 2021 and concluded on 1 April 2021. We currently have approximately 1300 submissions. A large proportion of these submissions relate to cat management. A full copy of all submissions received will be provided to Councillors before the LTP Hearings on 13 April 2021.

The final event of the LTP consultation programme was a family fun day held on Pohe Island on 27 March 10am to 1pm. Over 3000 members of the public attended the event. It is notable that the we reached an audience that is quite different from those that have attend our community hall meetings. We received feedback from children and young families.

### Climate change

Staff from the Northland councils drafted a joint submission to the Climate Change Commission. As discussed on 18 February 2021 and at the Strategy, Planning & Development Committee Meeting on 18 March 2021 this was approved under delegation by our Mayor and Chair of the Strategy, Planning and Development Committee.

Staff are continuing to engage on the Draft Climate Action Plan, with events being held for Community Networkers and the Tutukaka Coast Community on 30 and 31 March 2021.

The Plan will be reported back in early June 2021 for a late June 2021 decision.

### **Bylaw review programme**

The bylaw review programme is now focusing on the Trade Waste Bylaw, the Animals Bylaw and the Class 4 Gambling and Board Venue Policy. Briefings are planned in April 2021 for these bylaw and policy reviews.

### **Waterfront Precinct Plan**

An update was provided in February 2021 on the community feedback received last year. Work is underway on preparing a draft plan, the priority actions from which will be workshopped with Councillors on 7 April 2021 for direction.

### **Placemaking Programme**

Staff are continuing to develop a first draft of the plans based on the feedback provided. Targeted discussions with hapū and key stakeholders are still underway.

### **Kaipara Moana Treaty Settlement**

A confidential workshop will be held on the 7 April 2021 to provide an update on the settlement process. Given the potential for overlapping interests with our hapū partners further correspondence has been sent to Te Arawhiti requesting its process to address concerns of hapū. A meeting of the Kaipara Moana Working Party is planned for late April 2021.

### **Housing**

Ministry of Social Development, Kāinga Ora and Te Puni Kokiri have convened a housing working group to assist and co-ordinate the delivery of public housing. The first steering group meeting of year was held on 12 March 2021. WDC staff gave an overview of the current housing programme. A key action from the meeting was to develop a housing needs assessment for Northland.

### **Northland to Auckland Corridor Plan/Urban Growth Partnerships**

An officer workshop was held on 25 March 2021 with staff from the four Northland councils and central government agencies (NZTA/Waka Kotahi, Kāinga Ora and Ministry of Housing and Urban Development). The agreed next steps include establishing mechanisms for governance engagement and oversight, and for partnership with Northland iwi and hapū.

## **Māori Relationships**

### **Reservoir Korero with Ngati Kahu o Torongare**

A hui was held with Richard Shepherd onsite to discuss the proposed site for a reservoir on Woodlea Lane to service the greater Kamo East development.

### **Whau Valley Water Treatment Plant Blessing**

The blessing and opening of the new facility were led and facilitated by Ngati Kahu o Torongare on 31 March 2021 for Senior Leadership and Elected Members. This included mauri stone placement and its location within the building. The official opening will be scheduled at a later date.

### **Abbey Caves Carpark**

Preconstruction karakia with Ngati Kahu o Torongare hapū representative Winiwini Kingi, contractors and WDC staff onsite was held on 8 March 2021, followed by mauri stone laying karakia on 26 March 2021. Works are to continue until completion of project, when an opening will be planned that may include a dawn karakia.

### **Te Reo Māori – Macrons for Māori Place names**

Discussions took place with District Development Coordinator and ICT Department about the use of macrons for Māori kupu specific place names within the WDC rohe. This proposal

may have an impact on Council documents and any other council communication forums. The development and maintaining of this database is yet to be determined.

### **Whenua Māori Expo**

A collaboration with government agencies Te Puni Kokiri, Māori Land Court and other Tai Tokerau councils to plan for a “Whenua Māori Expo” utilising are relevant resources to help Māori landowners.

### **Placemaking Hui – Tikipunga and Hikurangi**

The Maori Relationship team has been assisting the Strategy team to organise hui for hapū and Māori in the respective suburbs of Tikipunga and Hikurangi.

### **Matariki Festival Planning 2021**

Planning for this year’s 2021 Matariki with Venues and Events team has commenced with a timeline dated for Hongongoi (June 2021). Keynote speaker Rereata Makiha to be confirmed.

### **Māori Business Awards 2021**

2021 Te Taitokerau Maori Business Awards held at the Turner Centre in Kerikeri recently. An evening showcasing Māori business excellence and celebrating how our culture influences business success.

## **Democracy & Assurance**

### **Democracy Team**

The Democracy team supported one Council meeting and five Committee meetings, two Council Briefings and two Council Workshops in March 2021. In addition, forty-seven alcohol licence applications were put through to the District Licensing Committee for consideration and processing.

### **Assurance Team**

The assurance team have been engaging with the insurers on the reinstatement costs for the Old Municipal Building and continue to liaise on the costs resulting from July 2020 floods.

Support continues to be provided across the business for delegations, policy management, risk management and the ongoing updating of risk registers.

The assurance co-ordinator has been providing support to our CCO business owners during the presentation of the draft Statement of Intent and receipt of half yearly reports. These are added to the WDC website once they have been viewed by the appropriate committee of Council.

### **Representation Review 2021**

Informal Preliminary Consultation on the Representation Review is taking place during April and May. An informal survey will run from 7 April 2021 to 7 May 2021. The survey will be available on the Have your Say page on Council’s website and advertised through Council’s Social Media channels. A printed Representation Review 2021 Information Booklet (containing the survey) will be available from 7 April 2021 to 7 May 2021 at all WDC libraries (including on the Mobile Library Bus) and WDC Customer Service Centres (Ruakaka and Forum North). Staff will be holding drop in sessions at the Central Library on Wednesday mornings from 11am – 12pm during the consultation period and will be consulting with Advisory and interest groups. We are also testing advertising on TVNZ OnDemand to promote the Representation Review. Feedback from the informal consultation will be fed back to Council to inform Council’s Initial Proposal.

**LGOIMA Requests**

Since the beginning of 2021 council has received 63 requests for official information, 24 of these requests were received during March 2021. The topics of requests received in March included:

- complaints about properties
- complaints about Hikurangi swamp
- Maori engagement in relation to the Civic Centre project
- residential and non-residential rates
- rating units and net debt
- dog bylaws
- dog control files
- building consent applications
- WDC personnel numbers
- audit and risk oversight
- payments to third parties
- the Spirited Women's event
- the proposed location of toilets at Matapouri Bay
- drinking water quality and infrastructure
- wastewater infrastructure
- stormwater erosion and flooding.



**RESOLUTION TO EXCLUDE THE PUBLIC**

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i))}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section 7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

**Resolution to allow members of the public to remain**

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

**Move/Second**

"That \_\_\_\_\_ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item \_\_\_\_\_.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because \_\_\_\_\_.

*Note:*

*Every resolution to exclude the public shall be put at a time when the meeting is open to the public.*