

## Council Briefing Agenda

**Date:** Thursday, 17 September, 2020

**Time:** 1:00 pm

**Location:** Committee Room 1  
Forum North, Rust Avenue  
Whangarei

**Elected Members:** Her Worship the Mayor Sheryl Mai  
(Chairperson)

Cr Gavin Benney

Cr Vince Cocurullo

Cr Nicholas Connop

Cr Ken Couper

Cr Tricia Cutforth

Cr Shelley Deeming

Cr Jayne Golightly

Cr Phil Halse

Cr Greg Innes

Cr Greg Martin

Cr Anna Murphy

Cr Carol Peters

Cr Simon Reid

For any queries regarding this meeting please contact  
the Whangarei District Council on (09) 430-4200.

**1. Apologies**

**2. Reports**

**2.1 LTP Updates**

1

**3. Closure of Meeting**

## 2.1 Long Term Plan update

<b>Meeting:</b>	Council Briefing
<b>Date of meeting:</b>	17 September
<b>Reporting officer:</b>	Dominic Kula (General Manager Strategy and Democracy)

### 1 Purpose

To update and discuss with elected member the following LTP matters:

- Whether there are any functions or services Council should stop doing.
- Budget review update and capex delivery
- Prioritisation methodology to be used on 22 and 23 September Briefing.

### 2 Discussion

#### 2.1 Stopping Council functions or services

During previous corporate planning processes Council have considered opportunities to stop or reduce functions or services, with aim of freeing up operation expenditure for other new or expanded functions. One example of this was to reduce transfer station hours of operation.

At this briefing opportunities to stop or reduce current council functions or services will be worked through with elected members.

#### 2.2 Budget review update and capex delivery

As councillors are aware staff have been working through the budget process with a view to councillors undertaking prioritisation (discussed below) in this Briefing. A key requirement of this process has been that any new funding outside of core business:

- **Is needed to complete projects/programmes that are already underway**
- **Aligns with strategies or policies adopted by Council or are supported by a recent Council decision**

The LTP Steering Group are currently working through budgets and new funding requests to ensure that core business funding is covered, and any new funding aligns to these criteria. Unfortunately, this process has taking longer than anticipated meaning it is not possible to undertake prioritisation in this Briefing.

At the briefing staff will instead provide an update on the budgeting process, including key considerations around capex delivery.

#### 2.3 Prioritisation methodology

The prioritisation process will begin in the Briefings scheduled for the 22 and 23 September.

In advance of these elected members will be given a list of new requests, with key information on each project. The requests have come from three sources:

- **Annual plan submissions which requested funding**
- **Elected member priorities and requests**
- **Staff requests**

Staff requests have been reviewed by SLT and the Corporate Planning Steering group to ensure the requests:

- **Align with strategies or policies adopted by Council or are supported by a recent Council decision**
- **Are needed to complete projects/programmes that are already underway**

However, there are also some that will be put forward due a legislative requirements, or a health and safety risk. There are also some where Council will work through the issues via a separate Briefing or workshop.

At this briefing elected members will be worked through the methodology for the proposed prioritisation process.

A presentation with more detail on the above points will be provided.