

Extraordinary Whangarei District Council Meeting

Agenda

Date: Thursday, 16 April, 2020

Time: 9:00 am

Location: Virtual Meeting Room

Elected Members: Her Worship the Mayor Sheryl Mai
(Chairperson)
Cr Gavin Benney
Cr Vince Cocurullo
Cr Nicholas Connop
Cr Ken Couper
Cr Tricia Cutforth
Cr Shelley Deeming
Cr Jayne Golightly
Cr Phil Halse
Cr Greg Innes
Cr Greg Martin
Cr Anna Murphy
Cr Carol Peters
Cr Simon Reid

For any queries regarding this meeting please contact
the Whangarei District Council on (09) 430-4200.

1. Karakia/Prayer	
2. Declarations of Interest	
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5. Closure of Meeting

Recommendations contained in the Council agenda may not be the
final decision of Council.

Please refer to Council minutes for final resolution.

4.1 Review of decision-making arrangements: COVID-19 Pandemic

Meeting: Whangarei District Council Extraordinary Meeting
Date of meeting: 16 April 2020
Reporting officer: Tracey Schiebli (Manager Democracy and Assurance)

1 Purpose

To rescind the temporary governance arrangements that were put in place on 24 March 2020 to ensure effective and continuous decision-making during the COVID-19 pandemic, and to agree to a temporary limited meeting schedule.

2 Recommendations

That Council:

1. Note the amendments made to the Local Government Act 2002 made under the COVID-19 Response (Urgent Management Measures) Legislation Act 2020 to allow for meeting attendance and quorum by audio or audio visual link.
2. Rescind the *following* resolutions made at the Emergency Council meeting on 24 March 2020:
 - "2. *Delegates the power to make urgent decisions on behalf of Council or its Committees to:*
 - *Any two of the Mayor or Deputy Mayor, and the Chairperson of either the Infrastructure, Strategy, Planning and Development, or Community Development Committees.*
 - *To be in force so long as Council is required to act in accordance with COVID-19 Alert Level 4 as determined by Government.*
 3. *If the Mayor or Deputy Mayor is not available, delegates to the Chief Executive, urgent decision making powers, except for those responsibilities, duties and powers specifically excluded in clause 32(1)(a) – (h) of Schedule 7 of the Local Government Act 2002.*
 4. *Agree that the Chief Executive's financial delegation is increased to \$4,500,000 in relation to these urgent decision making powers if they are required."*
3. Agree to operate under a temporary limited meeting schedule as follows:
 - Defer meetings of the four committees of the whole (Community Development, Infrastructure, Strategy Planning and Development, and Risk and Audit) and the Exemptions and Objections Subcommittee until 31 May 2020, or until the Epidemic Preparedness (COVID-19) Notice 2020 expires or is not renewed by the Prime Minister,

whichever comes first.

- Continue with meetings of the remaining three committees as required (Chief Executive Review, Civic Honours Selection, and District Licensing).
4. Approve the amended Council meeting schedule for April and May as follows:
 - a. Ordinary meetings of council on:
 - 30 April 2020
 - 14 May 2020
 - 28 May 2020.
 5. Delegates to the Chief Executive, the ability to amend or add to the amended meeting schedule in recommendation 4 above, in consultation with the Mayor.

3 Background

On 26 March 2020, the COVID-19 Response (Urgent Management Measures) Legislation Act 2020 (the “Act”) came into force. It amends various pieces of legislation including the Local Government Act 2002 (LGA), and the Local Government Official Information and Meetings Act 1987 (LGOIMA).

The changes that have been made to the LGA and the LGOIMA, are in relation to holding meetings through audio or audio-visual link, and amendments regarding public access and posting of agendas.

Previously the LGA did not permit those elected members attending meetings by audio or audio-visual link to be counted as part of the meetings quorum. As a result, councils have been unable to hold meetings by means of audio or audio-visual link due to the Government’s Alert Level 4 lockdown being in place.

The Act introduces a new clause 25B to the LGA, which applies while the Epidemic Preparedness (COVID-19) Notice 2020 (the “Notice”) remains in place. This provides for members to attend a meeting by audio or audio-visual link, despite anything to the contrary in a council’s standing orders, and that members attending by audio or audio-visual link are to be counted as present for the purposes of a quorum.

The Act also amends the LGOIMA, so that while the Notice remains in place, a local authority can make meeting agendas and reports available free of charge on a council’s website, rather than at its public offices. The same process applies in respect of meeting minutes.

In addition, while the Notice remains in place, meetings can be ‘open to the public’ if it is reasonably practicable, by livestreaming audio or video of the meeting and then either making an audio or video recording of the meeting, or making a written summary of the

These amendments ensure that local authorities can continue to conduct business in an open, transparent manner while still enabling participation by the public, albeit in a different format, during a time of significant uncertainty.

4 Discussion

Council is currently operating under temporary urgent delegations, agreed by Council at an Emergency meeting on 24 March 2020. Council also agreed for all Council meetings to cease for a period of at least one month. These temporary delegations were to be reviewed when the alert level was reduced. Below are the resolutions of Council at that meeting:

“That Council:

- 1. Notes that following this Council meeting, all meetings of Council will cease for a period of at least one month.*
- 2. Delegates the power to make urgent decisions on behalf of Council or its Committees to:*
 - Any two of the Mayor or Deputy Mayor, and the Chairperson of either the Infrastructure, Strategy, Planning and Development, or Community Development Committees.*
 - To be in force so long as Council is required to act in accordance with COVID-19 Alert Level 4 as determined by Government.*
- 3. If the Mayor or Deputy Mayor is not available, delegates to the Chief Executive, urgent decision making powers, except for those responsibilities, duties and powers specifically excluded in clause 32(1)(a) – (h) of Schedule 7 of the Local Government Act 2002.*
- 4. Agree that the Chief Executive’s financial delegation is increased to \$4,500,000 in relation to these urgent decision making powers if they are required.*
- 5. Notes the delegations under recommendations 3 and 4 above would only apply so long as Council is required to act in accordance with COVID-19 Alert Level 4 as determined by the Government.*
- 6. Note these urgent decision making delegations will be reviewed when the alert level is reduced by government.”*

Due to the changes that the Act has put in place to allow Council to hold meetings by audio or audio-visual link, and broadcast and publish meetings, agendas, reports and minutes on the internet, there is no reason why meetings of full Council cannot occur using virtual technology.

It is therefore recommended that Council rescind the resolutions made at the Emergency meeting on 24 March 2020 (except for the *noting* resolutions).

While the country remains at COVID-19 Level 4 there are some limitations on returning to business as usual, and some uncertainty on the limitations that will be in place during transition to other levels of alert.

It is therefore recommended that Council operate with limited committee meetings until 31 May 2020, or until the Epidemic Preparedness (COVID-19) Notice 2020 expires or is not renewed by the Prime Minister, whichever comes first.

A timetable of meetings has been developed to support critical decisions, keep elected members informed, and provide input into key processes leading into the next long term

plan. It utilises the technology currently available to Council and is efficient and cost effective during this unprecedented time.

The plan includes:

- Deferring meetings of the four committees of the whole (Community Development, Infrastructure, Strategy Planning and Development, and Risk and Audit) and the Exemptions and Objections Subcommittee until 31 May 2020, or until the Epidemic Preparedness (COVID-19) Notice 2020 expires or is not renewed by the Prime Minister, whichever comes first.
- Continuing with meetings of the remaining three committees as required (Chief Executive Review, Civic Honours Selection, and District Licensing). Note that no meetings are scheduled before the end of May 2020.
- Fortnightly Council meetings will consider important decisions that cannot be delayed until later in the year.
- Information reports will be provided through an Information Agenda which will be distributed to elected member electronically and made available on Council's website.
- Additional Council Briefing and Workshops will be scheduled as required.

Ordinary meetings of the Council will occur on:

- 30 April 2020
- 14 May 2020
- 28 May 2020

Plans may change in response to developments with COVID-19, so Council is asked to authorise the Chief Executive, in consultation with the Mayor, to amend the schedule of Council meetings.

Planning beyond May 2020 will be a watching brief dependent upon the COVID-19 situation.

4.1 Risks

Technology failure or network outages present some risk with conducting virtual meetings. However, plans are in place to mitigate these risks including printing and distribution of agenda to elected members, and alternative technologies such as teleconference.

5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

4.2 Draft Economic Recovery Response

Meeting: Extra ordinary Council
Date of meeting: 16 April 2020
Reporting officer: Rob Forlong (Chief Executive)

1 Purpose

The purpose of this report is to endorse the initial draft Economic Recovery Response to support those in the community facing hardship.

2 Recommendations

That the Council;

1. Note that the Covid-19 pandemic has had a material impact on households and businesses.
2. Endorses the approach for Council's Economic Recovery Response, including the actions identified to support those in hardship in the community.
3. Notes that there may be further items added to the response so there will be regular briefing sessions/meetings to update elected members and seek input.

3 Background

COVID-19 is expected to continue to place unprecedented pressure on communities. In response Council is developing an Economic Recovery Response, which along with the support of central government, aims to alleviate some of the stress and financial hardship faced by businesses and households. The proposed response is being formed in a short timeframe in a rapidly changing environment and should be regarded as a guiding framework.

4 Discussion

Some of the items in the Economic Recovery Response are designed to provide immediate benefit. Others are designed to alleviate future pressure on the community and support the District's recovery.

The immediate responses include relief around current years rates, council rents, and fast tracking payments to suppliers to support the cash-flow of businesses that are contracted to provide services to Council.

Other actions are focused on the recovery phase and include working with Central Government and Council's regional partners on preparing a list of 'shovel ready' projects that

can be funded to act as an economic stimulus response. The approach to the Economic Recovery Response is outlined in more detail below.

5 Council's Economic Recovery Response

1. Reviewing our planned rates increase

Council is urgently reviewing the planned rates increase for 2020-2021 before finalising the budget and setting the rates for next year. We know parts of our community are hurting, and we will do our very best to deliver relief. This needs to be balanced with the need to keep paying for things that are important day-to-day (access to safe drinking water, wastewater and rubbish/recycling collection), ongoing infrastructure maintenance, and the future needs of our community.

2. Operational budget review

Councillors have asked staff to review all budgets to see what savings can be made. Staff are also being asked to identify any new ways to reduce the rates burden on ratepayers without reducing service levels, and to seek targeted ways to assist people in these difficult times.

3. Support for those struggling to pay rates, fees and charges

We are offering support via payment plans, and advice about where to go for more financial help, to people who are struggling to pay Council rates, fees and charges. We will also continue promotion of the Government's existing Rates Rebate Scheme, which provides a subsidy to low-income homeowners on the cost of their rates. The maximum rebate is \$640 with an income threshold of \$25,660.

4. Community support

We are connecting with our essential services providers to ensure support for our more vulnerable older people, and we are continuing our work on community safety. Our Community Development team are also working through community funding to ensure community groups remain supported. We are encouraged by how much our communities are working for one another, and how this helps build and strengthen community networks amongst our neighbourhoods, so that our whole District emerges from this incredibly challenging time with a new sense of cohesion and connection.

5. More frequent payments to Council suppliers

We're investigating ways to increase the frequency of our supplier payment runs. The aim is to provide faster payments to suppliers to help with their cashflow.

6. Rent relief for commercial tenants

As a result of the lockdown, many of Council's commercial tenants have had no access to their premises. We are working through options for providing relief where we can, depending on the kind of lease. Some leases allow for rent relief associated with the tenant's ability to operate and produce an income. Where leases do not already include provision for relief, we will consider requests on a case by case basis. We will be sending letters to our tenants covering off the details.

7. Support for businesses

We are partnering with Northland Inc and NorthChamber to support the provision of on-the-ground practical support for small and medium businesses, as well as regularly publishing information on where local businesses can seek support and advice.

8. Boosting Council's capital programme to help the recovery

We are investigating whether parts of Whangarei's capital works programme can be brought forward or increased to stimulate business and create jobs in response to potential government funding for any 'shovel ready' projects. Alongside this, we are looking to bring forward any projects that will play a key part in Whangarei's economic recovery (where access to contractors who are available to deliver the work allows).

9. Emergency response

Council is a key contributor to Northland's Civil Defence Emergency Management response, which is providing local support to the national emergency in Whangarei District and the wider Northland area. The focus is on community welfare, including the launch of a new 0800 number for those in need, which is managed through our Contact Centre. Staff from many parts of Council are supporting our Civil Defence response, including helping on the frontline of welfare services – delivering food and medicine to those in need. Our Community Development team is also providing Civil Defence welfare network support for vulnerable groups, and keeping in touch with community response coordinators and volunteer coordinators about what they are doing on the ground.

10. Forward planning starts now

We are considering the mid to long-term impact of Covid-19 on infrastructure needs, the hospitality and tourism sectors, and district and community development. Council policies, programmes of works, and the way we can add value to our community will be worked through carefully to ensure the best outcome for our District. Our CBD is one area where we will be focusing in the future – we'll be looking for paradigm shifting ideas to explore ways we can ensure our city is a fantastic place to visit, shop, work, eat, live and play. All of our forward planning will be reflected in our Long Term Plan, which outlines the vision of the District for the next 10 years.

The cost and policy implications of these initiatives will be worked through for decision making in the 2020/21 Annual Plan and through the 2021 Long Term Plan processes.

6 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via media release, communications and publication on the website.

4.3 Community Fund 2019-20 Round 2

Meeting: Extra ordinary Council
Date of meeting: 16 April 2020
Reporting officer: Cindy Velthuizen, Community Funding Officer

1 Purpose

To determine the grant allocations from Round 2 of the Community Fund for 2019-20.

2 Recommendations

That the Committee

1. Approves grants from Round 2 of the 2019-20 Community Fund as follows:

i.	Age Concern Whangarei for postage paid envelopes	\$1,789
ii.	Diversity Northland (under Creative Northland) for Diversity Festival 2020	\$7,000
iii.	Mahitahi Hauora for Kai Ora Fund	\$7,000
iv.	Mangapai Historic Buildings Inc for relocation of historic church	\$7,000
v.	Northland Athletics and Gymnastics Sports Trust for interior upgrade	\$7,000
vi.	Northland Chinese Association for Chinese Moon Festival	\$1,000
vii.	Oneonesix Trust for Whangarei Fringe Festival	\$7,000
viii.	Regent Community Trust for toy library purchases	\$2,635
ix.	Rotary Club of Whangarei South for Bernina Northland Fashion Awards 2020	\$4,000
x.	Te Pou Theatre Trust for Maori Double Bill	\$2,951
xi.	Waipu Cove Surf Life Saving Club for first aid training	\$5,000
xii.	Waipu Primary School Board of Trustees for Bream Bay Matariki Festival	\$3,858
xiii.	Whangarei Men's Shed for Railway Station restoration	\$7,000
xiv.	Whangarei Mountain Bike Club for new trail	\$7,000
xv.	Whangarei Parents Centre for Teddy Bears Picnic 2020	\$2,000
xvi.	Whangarei Victim Support for volunteers training programme	\$2,750
xvii.	Whangaruru School for Whangaruru Cultural Festival 2020	\$3,000

2. Declines grants from Round 2 of the 2019-20 Community Fund as follows:

i.	Arthritis NZ for arthritis workshop
ii.	Dress of Success Northland for operating costs
iii.	Elevate Project for murals project
iv.	Epilepsy Association of NZ for computer replacement
v.	Hikurangi Rugby Union Football Club for kitchen upgrade
vi.	Jack Morgan Museum for 10 th Anniversary event and exhibition addition
vii.	Kensington Croquet Club for croquet hoops
viii.	Learn NZSL with Eddie Trust for NZSL winter programme
ix.	Massive Company Trust for performing arts programme
x.	Nga Kura mo te Ako o Whangarei for community of learning project

- xi. Northland Indian Association for Festival of Life
- xii. Northland Society of Arts for garden irrigation
- xiii. Onerahi Volunteer Fire Brigade for Skyfest
- xiv. Waiotira Domain Board for drainage works
- xv. Waipu Caledonia Society for Highland Games
- xvi. Whangarei Cat Rescue for community desexing programme
- xvii. Whangarei Group Riding for the Disabled for salary contribution.

3 Background

The Community Fund is Council's generalist fund to support a wide range of community initiatives.

This funding round attracted 34 applications (plus two withdrawn) requesting almost \$220,000 in total. These numbers are almost double to funding rounds in previous years and is now considered normal.

4 Discussion

4.1 Financial/budget considerations

The total budget for the 2019-20 Community Fund is \$199,350 (two rounds).

There is \$78,000 to allocate in this funding round. The total amount proposed for allocation is \$77,983.

4.2 Assessment of applications

A discussion of the applications and the recommendations for each are in the Assessment of Applications spreadsheet (attachment 1).

In addition to the criteria in the Grants, Concessions and Loans Policy, applications were assessed based on community need and impact, level of readiness, and alignment with Council's vision and community outcomes. Applications were then compared to one another, to deliver consistent outcomes, within a limited budget, and allowing for 'funding for success' where possible.

Alignment was also applied in relation to Council's Funding Focus Areas of Arts and Culture, Heritage and Environment, Recreation and Sport, and Community Connectedness and Well-being.

There were several applications requesting the maximum grant of \$10,000. In order to allocate funding within budget to as many projects as possible, a decision was made to cap the maximum to \$7,000 this time.

Covid-19

The changing situation of covid-19 was considered during the assessment of applications, and all applicants were asked if covid-19 restrictions would cancel, delay or modify their

activity. This is noted on the assessment spreadsheet and were correct at the time of writing. One application was withdrawn by the applicant for this reason.

Declined applications

Seventeen applications (50%) were declined. Of these,

- Three were declined because of ineligibility
- Three were declined because of insufficient information
- Two were declined and recommended for consideration under their Annual Operating Fund application (due to the limited budget available in the Community Fund), and
- The remaining nine were declined due to insufficient budget to allocate and therefore the need to prioritise.

Declining a good application is always a difficult decision. It is about weighing up all the applications and determining which are more needed for the community right now. Applicants in this category will be encouraged to try again in the next funding round.

4.3 Analysis

The following graphs provide some analysis of this funding round.

Figure 1 shows what this funding round is proposed to give the district by funding focus area. This can be compared with Figure 2 which is for Round 1 of the Community Fund (previous round).

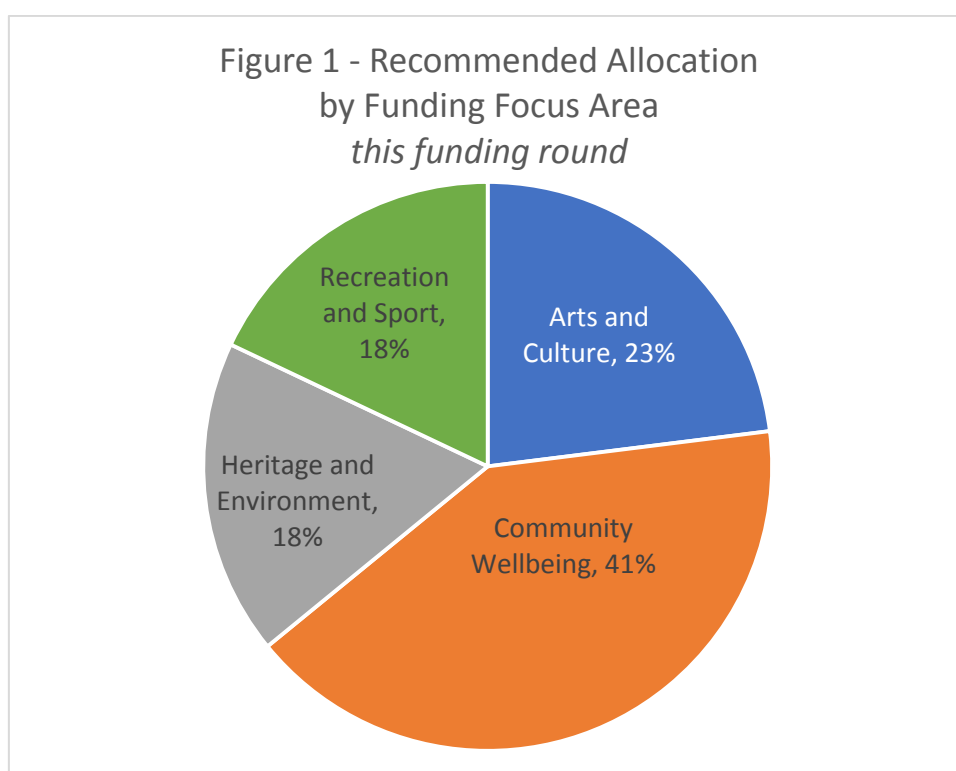
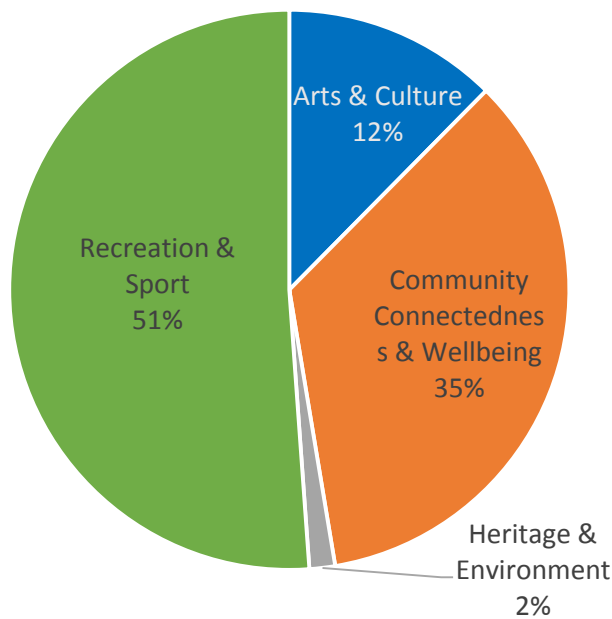


Figure 2 - Allocation by Funding Focus Area
previous funding round



This can be compared to the 2018-19 Community Fund allocations (Figure 3) in which \$175,000 was allocated. It should be noted that projects under Arts and Culture have the option to apply under the Creative Communities Scheme.

Figure 3 - Contribution to Funding Focus Areas
for 2018-19 Community Fund

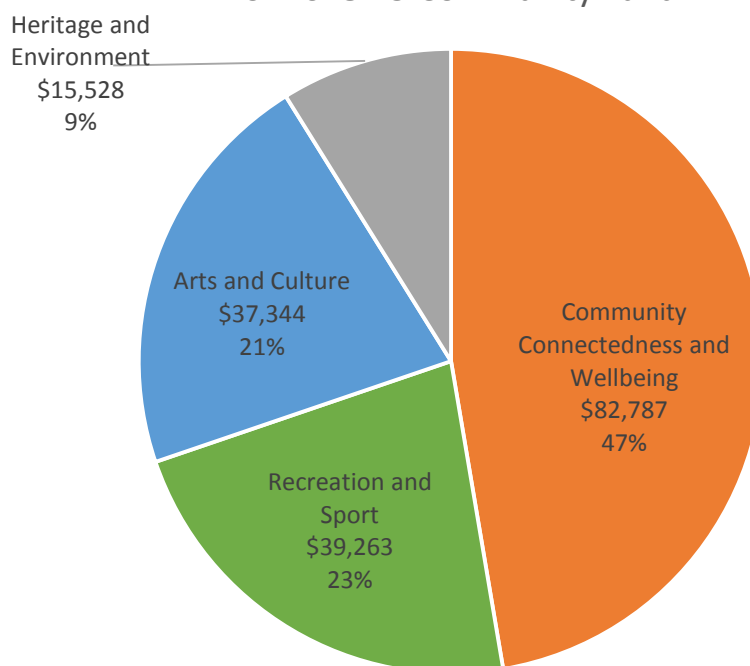
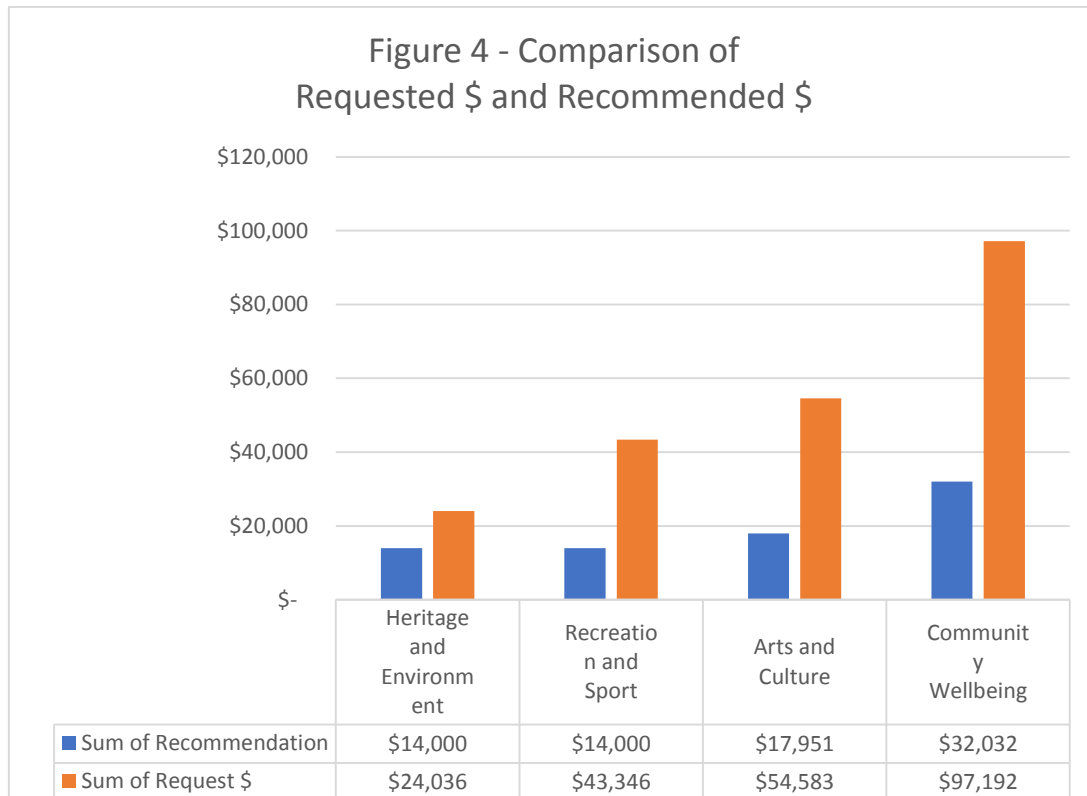


Figure 4 provides a further comparison between the amount requested and the amount recommended in this funding round.



5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website and Council News.

6 Attachment

Assessment of applications

Assessment of Applications - Community Fund Round 2 2019-20

Applicant	Project Title	Focus Area	Type	Covid19 impact	Commentary	Request \$	Recommendation
Age Concern Whangarei	Postage paid envelopes	Community Wellbeing	Minor purchase	No impact.	For the purchase of 3x 500 postage paid envelopes (6 months supply), to enable Age Concern Whangarei to post newsletters, membership reminders and special requests for information to their members and interested parties. Membership numbers at approximately 1200 and consists of the older adult who generally prefer posted mail. This is a simple way to support the older adult sector in our community, with good reach and outcomes of supporting community wellbeing through connection and mitigating isolation.	\$ 1,789	\$ 1,789
Arthritis NZ	Workshop for people with arthritis	Community Wellbeing	Classes/Workshops	> 6 months out so okay	To run an information workshop for people with arthritis, anticipating attendees of 15-25 people. The intent is to provide attendees with the tools they need to self-manage their condition to improve their daily lives. The particular focus for this workshop is gout arthritis, deemed to affect 23% of the population (it is unclear if this figure is for Northland or nationwide). The expense being claimed is a set amount put towards the Northland arthritis educator's salary. Previous grant report for the same was light in detail of impact and attracted 15 attendees. The Educator covers all of Northland and it is unclear if this workshop is for Whangarei-only. The application is not clearly align with our priorities, and due to the competing priorities of this funding round, it is recommended to decline this application at this time.	\$ 500	DECLINE
Diversity Northland under Creative Northland	Diversity 2020 - Festival of Life	Community Wellbeing	Event	> 6 months out so okay	A community-focused event to celebrate diversity in all its forms, showcasing who the people of Whangarei are. This is the first of an intended annual event under the mission statement of 'celebrate diversity, culture and inclusion to build solidarity and resilience in Northland's communities through memorable shared experiences'. Includes a parade through the CBD to the Hihiaua Peninsula event site, 5 hours of entertainment on the stage (from the community), stalls, live art (Resene is sponsoring), and a participatory single art piece. The application shows a bold, well-intended, well-thought out, highly collaborative project that could become a marquee event for the district. The application notes there is not a single event that showcases all of Whangarei's diversity, and that this event is intended to bring together all sectors of the community and provide not just event infrastructure but the platform for shared understanding. They are seeking a 30% contribution to their budget. Currently umbrellaed by Creative Northland but in the process of establishing themselves as a legal entity. Supported by Whangarei Police, WDC community development staff and a wide range of community groups. Event Development Fund application pending, otherwise recommend supporting on the basis of inclusion and an exciting event for the district. Due to competing priorities in this funding round, a partial contribution is proposed.	\$ 7,475	\$ 7,000
Dress For Success Northland	Operating costs	Community Wellbeing	Operating costs	No impact.	To contribute to the operating costs of the Trust to support their activities in getting people work-ready, through providing appropriate clothing, styling tips, interview skills, and helping restore self-confidence and mana, all in a personalised way. This service helps those who cannot afford to buy work clothing, setting them up to gain employment and look presentable in the early stages of their new role. The application notes an increase in demand for their services, although no data supporting this is provided. Client numbers were 119 in 2019. Receives referrals from a number of agencies and training providers. The forecast budget for 2020 is higher for both income and expenditure than previous years as shown in the statement of financial accounts (\$100k vs \$75k). The forecast also indicates a surplus of \$11k (including possible WDC grant). While the work of the Trust is meritable, the recommendation is to decline on the basis of inconclusive data and financials.	\$ 2,000	DECLINE - insufficient information

Assessment of Applications - Community Fund Round 2 2019-20

Applicant	Project Title	Focus Area	Type	Covid19 impact	Commentary	Request \$	Recommendation
Elevate Project under Prosper Northland Trust	Elevate Whangarei 1.0	Arts and Culture	Other	No impact.	To create three murals in the Whangarei suburbs of Raumanga/Otaika, Tikipunga and Otangarei to uplift (Elevate) those communities. The application cites Street Prints Manaia and Colour Our City as inspiration and motivation to extend the art out of the CBD and into the suburbs. The murals are by established local artists who want to bring vibrancy and cultural pride to youth and whanau in these suburbs, communicating a sense of identity, of people and of place. The application notes a desire to engage and foster Maori youth, utilising positive messaging that is strength-based, affirming and empowering. Vision/mission statement of 'Uplifting physical, emotional and spiritual wellbeings through art'. Aligns with Arts, Culture and Heritage Strategy. The costs sought for the three murals are the artists fees (120 hours each for two artists at \$25 ph), materials and access equipment hire. The group is in the process of setting up as an incorporated society and are umbrellaed by Prosper Northland Trust. Wall locations are yet to be determined, and design would come in consultation with the community. A good project, however due to the competing priorities in this funding round, it is recommended to decline this application at this time.	\$ 10,000	DECLINE
Epilepsy Association of NZ	Computer replacement for Northland educator	Community Wellbeing	Minor purchase	No impact.	To purchase a laptop to replace the aging one before it fails, and minor technical support for initial set up. This is for the Northland Epilepsy Educator, who provides support to people and families living with epilepsy, alongside providing awareness training for schools and workplaces. Approximately 144 clients in 2019 (plus family, friends and colleagues), with 27 advocacy meetings and 36 seminars. It is assumed these numbers are Northland-wide rather than Whangarei-specific. This entity currently receives a rent concession valued at \$4,354. Due to competing priorities in this funding round, it is recommended that this application is declined at this time.	\$ 1,640	DECLINE
Hikurangi Rugby Union Football Club	Kitchen Upgrade	Recreation and Sport	Facilities	No impact.	To upgrade the clubroom's kitchen cooking facilities and cabinetry, as part of a wider kitchen upgrade, aiming for it to be healthy, safe, and fit for purpose. The club's existing residential stove is not suitable for catering to large events and leads to delays in food preparation. The other elements of the upgrade are cited as old and failing, posing a possible H&S risk. The kitchen is a revenue-earner for the club and caters for over 150 club members, plus visiting teams and supporters, with total usage estimated to be 500. It is also hired out for private and community functions. Upgrading to a more commercial kitchen is expected to improve food safety and faster service, attract more community hirage, and generate more income for the club. Club members include tradespeople who will contribute volunteer time to the project. The club is also contributing financially to the overall upgrade, and is seeking further funding from other sources. The full upgrade is estimated at \$57k. This grant would be put towards appliances and cabinetry, and the club is likely to use a staged approach as funding becomes available. It is recommended to support this application on the basis of good community benefit and reach, particularly for the Hikurangi community which has limited facilities. However, due to the competing priorities in this funding round, the overall size of the project and where the club is at in its fundraising for this project, it is recommended to decline this application at this time.	\$ 10,000	DECLINE
Jack Morgan Museum Incorporated	10th Anniversary	Heritage and Environment	Event	Event is 3 months out. No impact for the exhibition development.	To celebrate the Museum's 10-year anniversary with present and past contributors and volunteers. It includes the opening of a new museum display on the Hikurangi Swamp Scheme. Anticipating 250 attendees. It is unclear what the event will entail or what benefit/impact it will have. Most of the costs requested are for the actual development of the new museum display, with some contribution to advertising for the event. Jack Morgan Museum receives an Annual Operating grant of approximately \$5,000. Due to competing priorities in this funding round, it is recommended to decline this application, and support it instead as a one-off grant through the Annual Operating Fund.	\$ 3,128	DECLINE - refer to AOF
Kensington Croquet Club	Quadway Hoops	Recreation and Sport	Minor purchase	No impact.	To purchase 3 sets of croquet hoops to meet local and national competition requirements. Citing growth in numbers but data not given. Current membership and therefore beneficiaries of this grant is 45. Little/no need and benefit cited, and very little information overall. The club is using its own funds for other maintenance requirements. The club's accounts show a very tight budget with little to no surplus. As this application provides little evidence of need and impact, has limited reach, and due to competing priorities in this funding round, it is recommended to be declined at this time.	\$ 3,346	DECLINE

Assessment of Applications - Community Fund Round 2 2019-20

Applicant	Project Title	Focus Area	Type	Covid19 impact	Commentary	Request \$	Recommendation
Learn NZSL with Eddie Trust	NZSL in the community - winter programme	Community Wellbeing	Classes/Workshops	Yes < 3 months out.	To run 3 x 10 week NZ Sign Language classes in Whangarei and Waipu. Anticipating 20 students per course (unclear if these are all new beginners or some carrying on for a further term). Application provides little information or evidence of community need and impact. This is a new trust, breaking away from Deaf Action NZ who Council has previously funded (the same people involved though). Deaf Action received a grant in the last funding round for NZSL classes, of which 1 course is still to be run. This Trust is contributing \$1,000 from that grant towards the cost of these 3 courses for 2020. Participants contribute \$20 per course. As Council funded NZSL courses in the last round (essentially the same entity) and these are incomplete, it is recommended to decline this application.	\$ 1,904	DECLINE
Mahitahi Hauora	Kai Ora Fund capacity building	Community Wellbeing	Programme	Not for the Fund. Capacity building component could be altered or deferred.	To contribute to the Kai Ora programme, including its capacity building programme and direct allocation of funds to projects. WDC is one of seven partners in this programme, providing funding and support to a range of community projects centered around food security. In addition to the 20 projects in the Whangarei district already funded, Kai Ora is expecting to support 10-20 new projects in this district this year. Capacity building and networking is an essential part of the programme, so that participating community groups (previously funded and new) are nurtured, work collectively, and continue to thrive to make healthy food more available for people in the district. A highly collaborative project, that demonstrates community-wide impact and depth of impact, particularly for vulnerable communities. A worthy project to support for the amplified impact - WDC's contribution is less than 9% of the total partner contribution. However, due to the competing priorities of this funding round, a partial contribution is recommended.	\$ 10,000	\$ 7,000
Mangapai Historic Buildings Inc	Relocation of historic Mangapai Church	Heritage and Environment	Facilities	No impact.	To contribute to relocation costs to move the heritage Mangapai Anglican Church for preservation and future community benefit. This is a newly formed incorporated society with a strong passion for preserving local heritage and ensuring it for future generations. The church and its land is for sale, and the intent is to relocate it to Hewlett family farm at Mata. The Hewlett family and other local families have strong ties to the church dating back to its founding. While it will be located to a private property, the group have plans to develop this part of the farm into a community space, including rose gardens, history boards/memorabilia and a walkway with native plantings. The group hope that this planting will also reestablish a reserve for native shorebirds and essentially create a corridor for bird life between Hewlett Point and Limestone Island. The Hewlett family and the wider group are contributing financially (\$20k pledged so far) as well as essentially gifting this land. The cost of the move, including consents is approximately \$47,000. The need to protect the history, stories and heritage this building represents, along with creating a nature reserve for the public in this area is demonstrated in this application. The first stage of this project is the move of the building itself, which needs to happen in April due to the pending sale of the land and the window for transportation. The group demonstrates good collaboration, working with Heritage NZ, the Heritage Rose Society, and the Trees That Count programme. They also work with local pest control programmes and the Ornithological Society for bird counts. This is a sound application with a strong and passionate group clearly demonstrating its ability to deliver a lasting outcome for the community. However, due to competing priorities in this funding round, a partial contribution is recommended.	\$ 10,000	\$ 7,000
Massive Company Trust	Massive-In-Residence programme and Te Whare Kapua season	Arts and Culture	Event	> 3 months out and adaptable.	To support two programmes - a week-long series of performing arts workshops for youth in May and to present a professional theatre show of Te Whare Kapua in July at OneOneSix. The application states that Northland Youth Theatre and local drama teachers have identified a need for more intensive arts programmes in Whangarei for young people. The intent of this application is to remove the barrier of cost for young people to attend. The expected impact is increased participation and attendance of performing arts. Schools are using Te Whare Kapua in their NCEA exams. It is written and performed by a range of cultural identities which helps promote inclusion and acceptance. Little information provided on the content of each stream. Reach is expected to be 150 young people and teachers for the workshops, and 350 audience numbers for Te Whare Kapua season. Some of the costs are ineligible (travel, accommodation and per diems). Overall a reasonable project, however due to the competing priorities in this funding round, it is recommended that this application is declined at this time.	\$ 4,650	DECLINE

Assessment of Applications - Community Fund Round 2 2019-20

Applicant	Project Title	Focus Area	Type	Covid19 impact	Commentary	Request \$	Recommendation
Northland Athletics and Gymnastic Sports Trust (NAGST)	Sports arena interior upgrade	Recreation and Sport	Facilities	No impact.	To install curtains and air-conditioning/heat pumps at the indoor venue (lounge) of the Trigg athletics sports arena at Kensington Park. The intent is to make the facility fit for purpose and therefore more usable. Temperature control and lighting are issues for the club and the many users of the facility. It is too hot in summer and too cold in winter, and sunlight makes it too bright to run a projector for presentations. Only half the room has curtains at present and there is no heating or cooling. Usage of the facility is estimated at around 120,000 participants and visitors annually. The main users are Northland Athletics, Athletics Whangarei, and the Whangarei Academy of Gymnastics, plus several community groups, schools and private users. The venue is essential to the clubs involved and is a revenue earner for them. The Club is contributing half of the \$20k cost of this project. It is recommended to support this given the level of reach and to ensure usability of the space for the community. However, due to the competing priorities in this funding round, a partial contribution is proposed.	\$ 10,000	\$ 7,000
Nga Kura mo te Ako o Whangarei - Schools for Learning	Community of Learning Wellbeing Project	Community Wellbeing	Programme	Unclear	To run a facilitated programme across 40 schools and 55 early childhood education centres on wellbeing. It aims to enable teachers to develop strategies and programmes to improve students' wellness and resilience. Detail on what this entails and how it will run is not provided. Applying under Whangarei Girls High School Board of Trustees, although being run by a Hub (called different things in the application - the Whangarei Wellbeing Hub, or Schools for Learning Whangarei, or Nga Kura mo te Ako o Whangarei). This is a partnership with NZ Institute of Wellbeing and Resilience and the Leadership Lab. The cost cited is \$125,000 of which the applicant is contributing \$60,000. No evidence or rationale for costs provided, and no indication of how the remainder will be sought. While wellness and resilience in youth is a worthy cause, it is felt that mental health is the responsibility of central government. This also appears to form part of the school curriculum and therefore is the responsibility of the Ministry of Education. Therefore it is recommended to be declined on the basis of ineligibility under our criteria.	\$ 10,000	DECLINE - ineligible
Northland Chinese Association	Chinese Moon Festival	Arts and Culture	Event	> 6 months out so okay	To hold this mid-autumn festival (held in October, spring in southern hemisphere), supporting cultural diversity and inclusion. Little detail given on what the event entails. Expecting 400-500 people to attend. Expenses include venue, food, costumes, marketing, entertainment, with income from ticket sales. Only quote provided is venue valued at \$3k. Given the lack of detail in this application and the competing priorities in this funding round, it is recommended to give a partial contribution only.	\$ 3,000	\$ 1,000
Northland Indian Association	Festival of Life	Community Wellbeing	Event	< 3 months out but could be deferred	To run a wellbeing programme around healthy eating using Indian spices, yoga and Bollywood fitness. The application seems rushed and insufficiently developed, containing no details of how the programme would run, where, the duration, for who, and by who. The costs appear estimated and no quotes have been provided. It is recommended that this application is declined on the basis of insufficient information.	\$ 10,000	DECLINE - insufficient information
Northland Society of Arts Incorporated (Reyburn House)	Garden irrigation	Heritage and Environment	Facilities	No impact.	To replace the irrigation system in the heritage cottage garden at Reyburn House grounds. The existing irrigation is in poor condition, leaking in places, and does not cover all of the gardens. The intent is to protect the heritage gardens and keep them vibrant and healthy for the enjoyment of all visitors to the gallery and those on the Loop Walkway. The intent is also to prevent water loss through leakages and by installing timers. Installation will be done by their contracted gardener along with volunteer help as required. A modest request that will protect a treasured asset in the district and aligns with water conservation efforts, and is therefore worth supporting. However, given the competing priorities in this funding round, it is recommended that this application be declined, and instead support it from the Annual Operating Fund.	\$ 908	DECLINE - refer to AOF

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Applicant	Project Title	Focus Area	Type	Covid19 impact	Commentary	Request \$	Recommendation
ONEONESIX Trust	Whangarei Fringe Festival	Arts and Culture	Event	> 6 months out so okay	For a multidisciplinary performing arts fringe festival. The intent is to provide a platform for a range of artists from around NZ to perform, and provide Whangarei audiences with new experiences at low cost. This is a two-week festival expected to attract audiences of 2600, and would feature 10 theatre events, 5 music gigs, 4 comedy events, 5 multidisciplinary events, and 2 children's events. The application is strong, demonstrating excellent planning and development, and is highly collaborative working with several local performing arts organisations, artists, and venues, as well as other fringe festival organisers around the country. Total project budget is approximately \$117k which is being sought from Creative NZ. This application is for marketing only - graphic design, print, website development, social media, and billboards. This is an innovative and positive new addition to Whangarei's event calendar, strongly aligns with our Arts, Culture and Heritage Strategy, and provides opportunities for audiences and artists - as such it is recommended for approval. However, given the competing priorities in this funding round, a partial contribution is proposed.	\$ 9,674	\$ 7,000
Onerahi Volunteer Fire Brigade	Skyfest	Community Wellbeing	Event	< 3 months out but could be deferred	For an airshow community event at Onerahi Airport, following along the themes of the "Touch a Truck" events. It would involve the local fire brigade with a children's stair climb challenge, food, music, aircraft on display and activities. A good initiative that will provide new experiences for Whangarei and promotion of the industry post-pandemic. It will promote local aviation businesses and clubs, including the promotion of careers in this industry. It is a fundraiser for Leukemia and Blood Cancer NZ. Budget shows income of \$36k and expenses of \$10k, so profit-making (albeit for fundraising purposes) so not eligible. No quotes or other supporting information provided. It is recommended for decline on the basis of ineligibility.	\$ 10,000	DECLINE - ineligible
Regent Community Trust	Toy Library purchases	Community Wellbeing	Minor purchase	No impact.	To purchase 15 new toys in place of broken ones at the toy library, as well as purchase of 100 carry bags for safer transportation. Benefits approximately 400 users per year. In addition to borrowing toys, the toy library provides parents an opportunity to connect. Quotes provided. The toy library has been operating for over 30 years, providing a valued service to young families in the district. It is recommended to approve this request for the reach and benefit demonstrated.	\$ 2,635	\$ 2,635
Rotary Club of Whangarei South	Bernina Northland Fashion Awards 2020	Arts and Culture	Event	> 6 months out so okay	To run the 7th annual fashion competition for young and aspiring designers/craftspeople. Benefits approximately 110 people, and works closely with schools. Little detail provided in application. 2019 invoices for venue and tech provided. 2019 actuals show \$55k budget for the event, while this application gives indicative budget of \$96k. Event management has doubled to \$20k. The figure stated for venue hire is \$7,500 but the 2019 invoice is for \$3k (at commercial rate). V&E confirmed to us their 2020 quote is \$6,000. Despite the detail provided, this will benefit youth and give entrants something to work towards. Due to the competing priorities of this funding round, a partial contribution for venue hire is recommended.	\$ 9,500	\$ 4,000
Te Pou Theatre Trust	Maori Double Bill: Tahi & Ruia te Kakano	Arts and Culture	Event	Okay - adapting to online delivery.	To write and present a collection of short plays ("Tahi") in reo Maori and reo Pakeha for schools during the day and the wider community in the evenings. In addition, there will be presentations of the show "Ruia te Kakano" for ages 5-9. They have 17 Whangarei schools lined up. Anticipating 300 people to see Tahi, and a further 420 for Ruia te Kakano. Intent is to empower Maori through use of te reo Maori, positive and affirming stories, and where Maori are the heroes of the stories. The theatre company is well-established and regarded. Grant request is for contribution to venue hire, marketing, and actors fees. It is recommended to support this application for the reach and benefit to the district's youth, and to support the use of Te Reo Maori. Clearly demonstrates ability to adapt for current covid19 environment.	\$ 2,951	\$ 2,951

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Applicant	Project Title	Focus Area	Type	Covid19 impact	Commentary	Request \$	Recommendation
Waiotira Domain Board under Waiotira Public Hall Society	Drainage works	Recreation and Sport	Facilities	No impact.	To remove old culverts and replace with open drains to improve area drainage and safety. The existing culverts pose a risk to children and animals, often become blocked. The domain is primarily used by the Waiotira Pony Club; it is also sometimes used by the Waiotira School for cross-country events, by locals for dog walking, and for grazing purposes. Citing benefit to approximately 300 people plus the wider community. Domains are typically owned by the Department of Conservation. Council supports existing community halls and facilities on DoC land, however this is land rather than building related. There are four parties involved - DoC as landowner, the Domain Board as managing body, the Waiotira Public Hall Society as umbrella organisation, and the Pony Club as main beneficiary. No financial statements or letters of support provided, and no contribution from any of the entities indicated. Due to the complexity of this relationship and the need for DoC to manage this land, it is recommended that this application is declined at this time.	\$ 10,000	DECLINE - insufficient information
Waipu Caledonian Society Inc	150th Highland Games	Arts and Culture	Event	> 6 months out so okay	To run the annual Highland Games event, featuring traditional Scottish sports, games and entertainment. Anticipating 5-10,000 spectators and participants. The application is very light on detail - no information is given on how the 150th anniversary will be different to other years. Security invoice looks dubious. Some information provided on Park usage which is not relevant to this event application. The budget shows income exceeds expenditure, meaning it is profit making and therefore ineligible. This is also acknowledged in their supporting document, and is consistent to previous years' applications. Last year, Council made the decision that this event would no longer be eligible for funding under the Annual Events Fund because it was profit making and a fundraiser for the Caledonian Park, and Council was now contributing with a \$30k Parks' maintenance grant (also ineligible). That same criteria applies to all Community Funding. This application is recommended to be declined on the basis of ineligibility.	\$ 10,000	DECLINE - ineligible
Waipu Cove Surf Life Saving Club	First Aid Training for Lifeguards	Community Wellbeing	Programme	> 6 months out so okay	For First Aid courses for 32 of their surf lifesavers. This includes Level 1 to Level 3 training (depending on current level of each member). Surf lifesavers tend to a range of first aid incidents including cuts, stings, asthma attacks, cardiac arrest, and drowning. Having well qualified personnel benefits all beach goers as well as their wider community circle. It is a prerequisite for Surf Life Saving qualifications, a requirement under patrol guidelines, and is called upon by Emergency Services if an ambulance is not nearby. Evidence of prioritising who needs the training. Delivered by Medic First Aid. A good initiative that supports volunteers and the wider community, therefore it is recommended to support this application. However, given the competing priorities in this funding round, a partial contribution is proposed.	\$ 8,441	\$ 5,000
Waipu Primary School Board of Trustees	Matariki Festival (Bream Bay)	Community Wellbeing	Event	> 3 months out and hoping to be able to proceed	To celebrate Matariki by hosting a youth kapa haka festival for schools and community in the Patuharakeke/Takahiwai/Bream Bay area. The intent is to address the underrepresentation of Maori culture in the area which has a strong Scottish culture, as well as provide an opportunity for children to show their talents in kapa haka. Good impact for young people and the wider community. Cites the kapa haka festivals at Whangaruru and Otangarei as similar, and hopes this will become an annual event, growing to include more schools in the area. Notes working with other schools, marae, and local businesses but no letters of support. The application is under the school Board of Trustees. The request is for the cost of staging only. Good outcomes for youth, Maori and the wider community, therefore it is recommended to support this application.	\$ 3,858	\$ 3,858

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Applicant	Project Title	Focus Area	Type	Covid19 impact	Commentary	Request \$	Recommendation
Whangarei Cat Rescue	Community desexing programme	Community Wellbeing	Programme	No impact.	To run a cat desexing programme, targeting low-income families or those with stray/feral cats in the area. The intent is to remove the financial burden of desexing and managing unwanted kittens, and to protect wildlife and prevent animal cruelty through neglect. One stray female can be responsible for approx 35 kittens within 16 months. Desexing males reduces cat fights and territory marking. The cost of desexing appears to be higher in Whangarei than in other areas: it averages at \$177 in Whangarei vs \$49 in Auckland. The programme will initially target Otangarei and Raumanga, and cats would be transported to Lynfield Vets in Auckland for desexing and microchipping. No quote or letter of support provided. The request is for vet fees to desex 200 cats. Transport costs are covered by the trust. This group established in 2018 and became a charitable trust in January this year. Its main source of income is public donations. A good initiative for animal welfare and wildlife protection, which supports low-income families and neighbourhoods. However, whether this aligns with Council's vision and priorities for its communities is uncertain - it may be better aligned with Northland Regional Council, Department of Conservation or other national programmes. And given the competing priorities in this funding round, it is therefore recommended to decline this application at this time.	\$ 10,000	DECLINE
Whangarei Group Riding for the Disabled	Salary contribution for Therapy Riding Coach	Community Wellbeing	Operating costs	No impact.	To contribute to the salary of the therapy riding coach, which is a specialised position as required under the national programme. The coach needs an in-depth knowledge of equine welfare and has overall responsibility for the children, assisting volunteers and horses whilst in the riding arena as set forth in the NZRDA manuals. The coach is also responsible for developing a personalised goals based riding programme for each child and monitoring and recording achievements against these goals. The reason cited for the application is hardship in sourcing income for general operational costs, and wanting to keep rider fees at a modest level. However, financial statements show an increase in income and reduction in expenditure in 2019. The academy runs 4 days per week and provides classes to 70 children each week during term time. The application provides some evidence of the need and benefit of its services supporting children with physical, intellectual and/or behaviour difficulties. There is little rationale or evidence of impact given for the contribution to wages. The annual salary is \$32k. While the merits of the RDA may be familiar, this application does not clearly demonstrate the need or benefit of this salary contribution and, given the limited Fund budget, it is recommended to be declined at this time.	\$ 10,000	DECLINE
Whangarei Men's Shed Inc	Railway Station Restoration Completion	Heritage and Environment	Facilities	No impact.	To contribute to the Whangarei Railway Station restoration project. This is seed funding to enable the applicant to apply to Lotteries for the bulk of funding required (\$66k). The Men's Shed have done a significant amount of work to restore the railway station with minimal input from WDC. This phase would complete the heritage aspects of the project in line with the Conservation Plan, and would meet Building and Resource Consent requirements. Good impacts on heritage as well as social and sense of place, creating a multi-use community asset for future generations. Collaborating with Rail Heritage Trust of NZ and Heritage NZ. The works include ramp construction, spouting and drainage, completion of weatherboards, ridgeline capping, painting of roof and complete painting on exterior, and minor finishes. The application demonstrates sound planning, budgeting and execution of work to date. This request is a very modest contribution to what is already proving to be an excellent community and historic asset, therefore it is recommended to support this request. However, given the competing priorities in this funding round, a partial contribution is proposed.	\$ 10,000	\$ 7,000
Whangarei Mountain Bike Club	New Trail	Recreation and Sport	Facilities	No impact.	To create a new mountain biking trail at the Parihaka Mountain Bike Park. The intended trail is intermediate level, appealing to a wide range and greatest number of riders. This trail is part of the Club's overall development plan to make Parihaka a regionally significant mountain bike destination. The Club has over 100 members, but trails are free to use by anyone. Mountain biking is a popular recreational activity for all ages. Parihaka is close to the central city for easy access. Adding this new trail will extend and connect the existing trail network at Parihaka, creating a desirable loop, providing more options for riders and therefore likely to attract more visitors/users. The club is contributing \$3k plus volunteer labour to completing trails, and they have received donations of materials for the project. Professional trail builders, and estimates provided. Project aligns well with Council's vision, community outcomes, and strategies, providing an asset for a wide sector of the community and our visitors, therefore recommending to support this application. However, given the competing priorities in this funding round, a partial contribution is proposed.	\$ 10,000	\$ 7,000

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Applicant	Project Title	Focus Area	Type	Covid19 impact	Commentary	Request \$	Recommendation
Whangarei Parents Centre	Teddy Bears Picnic 2020	Community Wellbeing	Event	> 6 months out so okay	To run a family fun day aimed specifically at young children. This has been running annually since 2014 and Council has supported most years. Activities remain the same (trains, bouncy castle, face painting, magician), similar to other events, plus marketing costs of approx. \$1800. Previous grant was \$3,600 and there was an underspend of \$328 (being returned). Attendance estimated at 500. While this event provides entertainment to young people, overall community benefit and impact is limited. As Council has supported this many times in the past, and with competing priorities in this funding round, a partial contribution only is recommended.	\$ 4,200	\$ 2,000
Whangarei Victim Support (NZ Council of Victim Support Groups)	Training programme for volunteers	Community Wellbeing	Programme	No impact.	To provide ongoing and specialist training to 16 volunteer Support Workers in Whangarei. Support Workers support victims of crime and trauma, and need to be well trained to properly support people dealing with homicide, sexual and family violence, harassment, suicide, or motor vehicle or workplace accident. They supported 869 people last year. This modest request supports the volunteers and the wider community in a meaningful way. It is recommended to support this application.	\$ 2,750	\$ 2,750
Whangaruru School	Whangaruru Cultural Festival 2020	Arts and Culture	Event	> 6 months out so okay	To run the annual kapa haka festival for young people at Whangaruru. Involves 16 schools performing and celebrating Maori culture, tikanga, language and song, honours kaumatua and kuia, and is well supported by the community. Estimated attendance of 1,000 people. Good community benefit and impact. However as Council has supported this for the last few years, and given the competing priorities in this funding round, a partial contribution only is recommended.	\$ 4,808	\$ 3,000
						\$ 219,157	\$ 77,983
						<i>Budget</i>	\$ 78,000

RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i))}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section 7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

"That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.

Note:

Every resolution to exclude the public shall be put at a time when the meeting is open to the public.