

## Council Briefing Agenda

**Date:** Thursday, 12 December, 2019

**Time:** 1:00 pm

**Location:** Council Chamber  
Forum North, Rust Avenue  
Whangarei

**Elected Members:** Her Worship the Mayor Sheryl Mai  
(Chairperson)  
Cr Gavin Benney  
Cr Vince Cocurullo  
Cr Nicholas Connop  
Cr Ken Couper  
Cr Tricia Cutforth  
Cr Shelley Deeming  
Cr Jayne Golightly  
Cr Phil Halse  
Cr Greg Innes  
Cr Greg Martin  
Cr Anna Murphy  
Cr Carol Peters  
Cr Simon Reid

For any queries regarding this meeting please contact  
the Whangarei District Council on (09) 430-4200.

**1. Apologies**

**2. Reports**

2.1 Update on 2020-2021 Annual Plan

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**3. Closure of Meeting**

## 2.1 Update on the 2020 – 2021 Annual Plan

**Meeting:** Council Briefing  
**Date of meeting:** 12 December 2019  
**Reporting officer:** Dominic Kula (General Manager – Strategy and Democracy)

### 1 Purpose

The purpose of the briefing is to provide Elected Members with an update of the 2020 – 2021 Annual Plan process.

### 2 Background

The corporate planning cycle revolves around the Long Term Plan (adopted every three years), the Annual Plan (adopted every year, except the year the Long Term Plan is adopted) and the Annual Report (adopted every year).

The 2018-2028 Long Term Plan (LTP) was adopted on the 28 June 2018. It establishes the budget baseline for the 2020-2021 financial year.

As such, the starting point for the Annual Plan process is a review of Year 3 of the LTP considering:

- New information impacting the budget;
- Council resolutions that impact the budget; and
- Timing variances of LTP projects that impact the Plan budget/work programme

The Annual Plan for the 2020-2021 year (1 July 2020 to 30 June 2021) will be the last one before the new 2021 – 2031 LTP.

### 3 Discussion

#### Annual Plan 2020 - 2021

This briefing will outline the 2020 – 2021 Annual Plan process in further detail, seeking Elected Member feedback and input. The briefing will broadly cover the following topics:

- Staff analysis of any issues raised at the Council Briefing held on 26 November 2019
- Update on the budget review
- Update on known changes to Year 3 of the LTP
- Update on Engagement / Communication options
- Elected Member input to direction for Annual Plan
- Direction on next steps in the process

While still being completed at the time of writing it is anticipated that the budget review will be a key focus of the meeting. This will directly influence the options for consultation or engagement, with consultation required only if changes to Year 3 are material or significant.

A presentation will be provided at the briefing.