

Audit and Risk Committee Meeting Minutes

Date: Wednesday, 26 June, 2019
Time: 9:00 a.m.
Location: Council Chamber
Forum North, Rust Avenue
Whangarei

In Attendance Cr Sharon Morgan (Chairperson)
Her Worship the Mayor Sheryl Mai
Cr Shelley Deeming
Cr Cherry Hermon

Not in Attendance Cr Greg Innes
Cr Crichton Christie
Cr Sue Glen
Philip Jones (Independent Adviser)

Also present Cr Anna Murphy
Athol Graham and Carl Wessels (Audit
New Zealand)
Adelle Albon and Haydon Keast (BDO)

Scribe C Brindle (Senior Democracy Adviser)

1. Declarations of Interest

There were no declarations of interest made at this meeting.

2. Apologies

Cr Sue Glen and Philip Jones (absent) and Cr Cherry Hermon (late arrival)

Moved By Cr Sharon Morgan

Seconded By Cr Greg Innes

That the apologies be sustained.

Carried

3. Confirmation of Minutes of Previous Audit and Risk Committee Meeting

3.1 Minutes of the Audit and Risk Committee meeting held 27 March 2019

Moved By Cr Shelley Deeming

Seconded By Her Worship the Mayor

That the minutes of the Audit and Risk Committee meeting held on Wednesday 27 March 2019, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

4. Information Reports

4.1 Financial Management Activity Update Report - June 2019

Moved By Cr Greg Innes

Seconded By Cr Shelley Deeming

That the Audit and Risk Committee notes the financial management activity over the previous three months.

Carried

4.2 Health and Safety Report June 2019

Moved By Her Worship the Mayor

Seconded By Cr Shelley Deeming

That the Committee notes the Health and Safety Report.

Carried

4.3 Internal Audit - Contract Management May 2019

Moved By Her Worship the Mayor

Seconded By Cr Greg Innes

That the Audit and Risk Committee notes:

- a. The Final Contract Management Internal Audit Report issued by BDO.
- b. The recommendations raised by BDO and Councils response to them.

Carried

Cr Hermon joined the meeting at 9.26am during Item 4.3.

4.4 Internal Audit Actions - June 2019 Update

Moved By Cr Shelley Deeming

Seconded By Her Worship the Mayor

That the Audit and Risk Committee notes the status of the outstanding internal audit actions.

Carried

4.5 Audit NZ Draft Interim Report June 2019

Moved By Cr Greg Innes

Seconded By Cr Cherry Hermon

That the Audit and Risk Committee notes the Draft Interim Audit Management Report issued by Audit NZ for the year ended 30 June 2019.

Carried

4.6 External Audit Actions - June 2019

Moved By Cr Shelley Deeming

Seconded By Her Worship the Mayor

That the Audit and Risk Committee notes the status of the outstanding external audit actions.

Carried

4.7 June 2019 - Risk Report

Moved By Cr Greg Innes

Seconded By Cr Cherry Hermon

That the Audit and Risk Committee notes the Risk Report.

Carried

5. Public Excluded Business

There was no business conducted in public excluded.

6. Closure of Meeting

The meeting concluded at 9.58am.

Confirmed this 25th day of September 2019

Cr Sharon Morgan (Chairperson)