

Planning and Development Committee Agenda

Date: Thursday, 15 August, 2019

Time: 9:00 am

Location: Council Chamber
Forum North, Rust Avenue
Whangarei

Elected Members: Cr Greg Innes (Chairperson)
Her Worship the Mayor Sheryl Mai
Cr Gavin Benney
Cr Crichton Christie
Cr Vince Cocurullo
Cr Tricia Cutforth
Cr Shelley Deeming
Cr Sue Glen
Cr Phil Halse
Cr Cherry Hermon
Cr Greg Martin
Cr Sharon Morgan
Cr Anna Murphy

For any queries regarding this meeting please contact
the Whangarei District Council on (09) 430-4200.

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Planning and Development Committee – Terms of Reference

Membership

Chairperson: Councillor G C Innes

Members: Her Worship the Mayor Sheryl Mai
Councillors Stu Bell (Resigned 1 April 2019), Gavin Benney, Crichton Christie, Vince Cocurullo, Tricia Cutforth, Shelley Deeming, Sue Glen, Phil Halse, Cherry Hermon, Greg Martin, Sharon Morgan, Anna Murphy

Meetings: Monthly

Quorum: 7

Purpose

To oversee planning, monitoring and enforcement activities, and guide the economic and physical development and growth of Whangarei District.

Key responsibilities include:

- Regulatory / Compliance
 - Environmental health
 - General bylaw administration
 - Animal (dog and stock control)
 - Hazardous Substances and New Organisms Control
 - Parking Enforcement (vehicles registrations and warrant of fitness)
 - Noise Control
 - Food Act
 - Landuse Consents
 - Building Act
- Building Control
 - Property Information and Land Information Memoranda
 - Consents and inspections
- Resource Consents
 - Subdivision, Land Use and Development Control
 - Development Contributions
- District Plan
 - Plan Changes
 - District Plan administration

- Strategic Planning
 - Futures planning
 - Urban design
- Economic Development
 - District Marketing/Promotions
 - Developer engagement
- Commercial Property
- Shared Services – investigate opportunities for Shared Services for recommendation to council.

Delegations

- (i) All powers necessary to perform the committee's responsibilities, including, but not limited to:
 - (a) approval of expenditure of less than \$5 million plus GST.
 - (b) approval of a submission to an external body
 - (c) establishment of working parties or steering groups.
 - (d) power to establish subcommittees and to delegate their powers to that subcommittee.
 - (e) the power to adopt the Special Consultative Procedure provided for in Section 83 to 88 of the LGA in respect of matters under its jurisdiction (this allows for setting of fees and bylaw making processes up to but not including adoption).
 - (f) the power to delegate any of its powers to any joint committee established for any relevant purpose under clause 32, Schedule 7 of the Local Government Act 2002

Item 3.1
Planning and Development Committee Meeting Minutes

Date: Thursday, 20 June, 2019
Time: 9:00 a.m.
Location: Council Chamber
 Forum North, Rust Avenue
 Whangarei

In Attendance
 Cr Greg Innes (Chairperson)
 Her Worship the Mayor Sheryl Mai
 Cr Gavin Benney
 Cr Crichton Christie
 Cr Vince Cocurullo
 Cr Tricia Cutforth
 Cr Shelley Deeming
 Cr Sue Glen
 Cr Phil Halse
 Cr Cherry Hermon
 Cr Greg Martin
 Cr Sharon Morgan
 Cr Anna Murphy

Scribe Jennie Thomas (Democracy Adviser)

1. Declarations of Interest

There were no declarations of interest made at this meeting.

2. Apologies

There were no apologies.

3. Confirmation of Minutes of Previous Planning and Development Committee Meeting
3.1 Minutes Planning and Development Committee meeting held 16 May 2019

Moved By Cr Greg Martin
Seconded By Cr Sharon Morgan

That the minutes of the Planning and Development Committee meeting held on Thursday 16 May 2019, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

4. Decision Reports

4.1 New Road Name - RMA Consents - Tocher and Rawlings

Moved By Cr Sue Glen

Seconded By Cr Vince Cocurullo

That the Planning and Development Committee approve the name of the new private ROW off Te Rongo Road as Sea Vista Lane.

Carried

4.2 New Road Name - RMA Consents - R and B Mulligan

Moved By Her Worship the Mayor

Seconded By Cr Sharon Morgan

That the Planning and Development Committee approve the continuation of Te Hape Road to be named as Te Hape Road, and the new public road off Te Hape Road be named Te Hihi Stream Lane.

Carried

4.3 New Road Name - RMA Consents - Nova Scotia River Estate Ltd

Moved By Cr Phil Halse

Seconded By Cr Shelley Deeming

That the Planning and Development Committee approve the name of the new private ROW off Breton Drive as Dram Way.

Carried

4.4 New Road Name - RMA Consents - Parklands Ltd

Moved By Cr Vince Cocurullo

Seconded By Cr Tricia Cutforth

That the Planning and Development Committee approve the names of 5 new public roads off Fairway Drive, Kamo, as follows:

Public Road 1 named Sycamore Drive

Public Road 2 named Myrtle Lane
 Public Road 3 named Maple Lane
 Public Road 4 named Rosewood Lane
 Public Road 5 named Hawthorne Lane.

Carried

4.5 Plan Change 134 Designations

Moved By Cr Sue Glen

Seconded By Cr Shelley Deeming

That the Planning and Development Committee

1. Adopt the report and recommendations for PC134 -Designations (Attachment 1).
2. Approve the notification of Council's recommendation to be given in terms of Clause 9 of Schedule 1 and sections 171 and 168A (3) of the Resource Management Act 1991.

Carried

5. Information Reports

5.1 Planning and Development and Strategy Operational Report - June 2019

Moved By Cr Greg Martin

Seconded By Cr Tricia Cutforth

That the Planning and Development Committee notes the operational report for June 2019.

Carried

6. Public Excluded Business

There was no business conducted in public excluded.

7. Closure of Meeting

The meeting concluded at 9.58am

Confirmed this 15th day of August 2019

Councillor Greg Innes (Chairperson)

4.1 Whangarei District Council Annual Report on Dog Control Policy and Practices

Meeting: Planning and Development
Date of meeting: 15 August 2019
Reporting officer: Nina Darling – Bylaws Enforcement Co-ordinator
 Reiner Mussle – Manager Health and Bylaws

1 Purpose

To consider for adoption the Whangarei District Council Report on Dog Control Policy and Practice for 2018/19.

2 Recommendation/s

That the Planning and Development Committee

1. Notes the Whangarei District Council Report on Dog Control Policy and Practice.
2. Adopts the Whangarei District Council Report on Dog Control Policy and Practice, pursuant to Section 10A of the Dog Control Act 1996.

3 Background

The Dog Control Act 1996 ('the Act') requires all territorial authorities to report annually on the outcomes associated with key areas identified by Section 10A of the Act.

This includes the number and type of complaints received, the number of infringements issued and prosecutions taken, and the number of registered dogs and their classification status.

4 Discussion

Section 10A of the Act sets out that a territorial authority must in each financial year, report on the administration of its dog control policy adopted under section 10, and its dog control practices.

The report must include, information relating to –

- The number of registered dogs.
- The number of probationary and disqualified owners.
- The number of dogs classified as dangerous and the relevant provision under which the classification was made.
- The number of dogs classified as menacing under section 33A.

- The number of dogs classified as menacing under section 33C.
- The number of infringement notices issued.
- The number of complaints and the nature of those complaints.
- The number of prosecutions taken.

The territorial authority must give public notice of the report and make it publicly available, which includes placing the document on Council's website. A copy is also forwarded to the Department of Internal Affairs.

4.1 Policy and planning implications

Information collected to fulfil the statutory requirement to provide the report assists in informing future dog policy development and planning.

4.2 Risks

Failure to adopt and forward an annual report to the Department of Internal Affairs, risks putting Council in breach of the requirement under the legislation.

5 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website. The Act requires that the annual Report on Dog Control Policy and Practice be publicly notified.

6 Attachment

1. 2018/2019 Whangarei District Council Report on Dog Control Policy and Practices (including dog control statistics for 2018/19)

Whangarei District Council Annual Report on Dog Control Policy and Practice 2018/2019



1. Introduction

1.1 Purpose

Section 10A of the Dog Control Act 1996 requires each territorial authority to report on its dog control policy and practices and provide specific statistical information.

This report acts as a medium for this information and is an update on the progress and processes of the Whangarei District Council Dog Control unit.

1.2 Background

Whangarei District Council has contracted Armourguard to undertake the Council's regulatory duties under the Dog Control Act 1996, Impounding Act 1955 and relevant animal management bylaws and policies.

Armourguard commenced providing dog control services for the Council from 16 September 2016.

The contractor employs four dedicated Animal Management staff who are warranted under the Dog Control Act 1996.

Dog control services operate 24 hours from a council owned Animal Management Shelter based in Kioreroa Road, Whangarei.

This team is responsible for the field services of the department, including but not limited to the reactive response to complaints about animals at large or causing nuisance, ensuring compliance with the Dog Control Act 1996, encouraging responsible dog ownership and registration of dogs as well as community education.

This year has continued the focus on dog education in schools and ensuring compliance of the district's menacing dogs, along with a focus on increasing enforcement.

2. The Council's Dog Control Policy and Practices

2.1 Council adopted the Dog Management Policy in May 2013

The policy provides vision and guidance to ensure;

- The prevention of danger, distress and nuisance to the community by uncontrolled dogs in public spaces
- providing for the exercise and recreational needs of dogs and their owners
- the protection of kiwi and other indigenous wildlife
- encouragement of good dog ownership in regards to compliance and welfare

2.2 Fees

Dog registration fees, fines and impound fees aim to contribute 55-75% of the cost of dog control in Whangarei District. The Council provides a discounted rate for dog owners that de-sex their dog and for those who pay registration prior to 1 August.

Fees are used for:

- Dog Control activities including law enforcement, patrols and complaint investigation.
- Dog incident prevention (including finding unregistered dogs, and the classification and enforcement of menacing and dangerous dogs)
- Education programs for schools and community groups
- Signs for the Council's Dog Management Bylaw and Dog Management Policy
- Shelter Services (including lost and found, adoption and micro-chipping)
- Running the annual dog registration renewal program

Key Achievements 2018/2019

Responding to complaints (CRM)

There were 4,802 dog control customer requests for service received over the 2018/2019 period. While this represents an increase of 85 requests, it is a negligible increase compared to the increase in requests for service that occurred the previous year. Between 2016/17 and 2017/18 an increase in 1400 individual requests for service was received.

The total number of registered dogs increased by 2,938 from 9,081 in 2017/18 to 12,019 in 2018/19.

Barking complaints received over the period decreased. This is likely due to a focus on working with, and educating, the owners of problem barking dogs.

Enforcement

There were 715 infringements issued for offences under the Dog Control Act 1996 in 2018/19. While this is down by 262 from 2017/2018 this is largely accounted for with infringements for failure to register. This likely reflects a pragmatic approach by officers to achieving greater registration compliance. Infringements issued for failure to confine and control, however, increased during the period from a total of 154 in 2017/18 to a total of 212 in 2018/19.

Impounded dogs

During the year, there were 557 dogs impounded at the council shelter, which is 169 more than the previous period.

The shelter is currently running very close to capacity. The business case for the scope for the new Animal Management Shelter was completed in 2017/18 year. In 2018/2019 Council investigated and selected a preferred site for the construction of its purpose-built new animal shelter. Council is currently finalising its due diligence for the acquisition of this new site, which hopefully will be finalised before the end of 2019. Following on from that, Council will have to provide suitable long Term Plan funding for the construction costs of the new shelter. This building project will be a catalyst to increase the levels of service available at the shelter and an opportunity to change the perception of the community towards council run shelters. These levels of service will focus on and benefit animal welfare, health and safety and community education and service.

Dog re-homing

Armourguard in collaboration with the SPCA are achieving great outcomes for dogs that enter the shelter that can be rehomed. When suitable dogs are identified, the SPCA provide temperament tests on the dogs to determine the best home environment and provide a preliminary health check including vaccination. The dogs are then promoted by the SPCA. Applicants have a property inspection and if successful, the dogs will go to their new family once de-sexed and microchipped. Ongoing support and monitoring is provided by the SPCA. Thirty three dogs were rehomed from

the shelter in 2018/2019. In June 2019 an agreement was entered into with 'Saving Hope' a charitable trust which rescues, rehabilitates and rehomes dogs in order to also assist with dog rehoming which is expected to increase the number of dogs that can be rehomed in the future.

Dog Safe Communities

In 2018/2019 there were 900 students within the Whangarei District that underwent the dog safety and dog bite prevention program run by Armourguard. While this is a small decrease from 2017/2018 with 989 students, it nevertheless represents a substantial number of students who have been reached through the program.

Armourguard staff are trained instructors for the 'Kids Safe with Dogs' program. This involves the staff going in to schools to educate children on dog safety and interacting with dogs to prevent dog bites. Assistant dogs are also assessed and temperament tested to accompany the educator on these visits to make interaction possible for children to practice their new skills.

Neutering Menacing Dogs

67 dogs were classified in the District as menacing dogs under section 33C of the Dog Control Act 1996. These dogs were of the American Pitbull Terrier type.

Under the Dog Control Act 1996 (the Act) all dogs must be classified as menacing that belong to a breed or type currently listed in schedule 4 of the Act, or if the local authority considers the dog poses a threat to people or other animals and wildlife due to its behavior. De-sexing menacing dogs is a key component of reducing dog-related harm.

In September 2016, Central Government announced the National Action Plan to Reduce the Risk and Harm of Dog Attacks. Thus, the Department of Internal Affairs (DIA) launched a nationwide campaign for the neutering of menacing dogs. Whangarei District Council was able to access some of this remaining funding up to 30 June 2019 via collaboration with Auckland Council to fund the neutering of classified menacing type dogs in the district.

This funding has now ceased but has been hugely beneficial and the Council would support the reintroduction of a similar program.

Planned Activities for 2019/2020

- Continue to review the standard operating procedures where possible to provide efficient and consistent customer centric processes for the delivery of Animal Management services.
- Explore further opportunities to increase adoption rates.
- Further engagement with community groups and schools to provide dog safety education to high risk and hard to reach communities.
- Continue the successful proactive registration to increase registration rates and identify unknown dogs as well as ensuring compliance with classifications.
- Continued focus on increasing prosecutions where appropriate to recognise the harm to victims and to function as a deterrent.
- Continued focus on the issue of infringements particularly in the area of wandering as a proactive measure targeted at reducing further escalating non-compliance.
- Dog related pages on the council's website reviewed to enable a more customer friendly interaction.

Summary

The Council's regulatory contractor Armourguard, has now completed almost three years as the Animal Management unit for the Whangarei District with a further year approved. There has been a focus on business improvement, initially starting with a review and documentation of processes to deliver the Animal management services.

Future work will be focused on encouraging responsible dog ownership, concentrating on the registration and compliance of dogs along with increased enforcement.

Once again there has been a significant increase in the number of registered dogs with a focus on the classification of menacing type dogs.

Going forward, the animal management team aims to achieve a continued improvement in all these areas as well as focusing their resources on consistency in operations and improving value for the customer in the 2019/2020 year.

Dog Control Statistics

Table one: Registration/Classification related data

	Total 2018/2019	Total 2017/2018	Total 2016/2017
Dogs Registered	12,019	9,081	7,423
Dog Owner Classification			
Probationary	1	0	0
Disqualified	1	1	0
Menacing Classification			
- By breed	67	132	0
- By Deed	5	2	0
Combined	72	134	0
Dangerous Classification			
Section 31(1) a	0	0	0
Section 31(1) b	2	2	0
Section 31(1) c	0	0	0
Total Dangerous	2	2	0

Table two: Request for Service data

	Customer request breakdown by job type		
Job Type	2018/2019	2017/2018	2016/2017
Wandering	1883	1653	1623
Barking	1504	1541	1142
Attacks	293	272	209
Rushing	242	154	167
Unregistered dog check	812	996	119
Miscellaneous	68	101	57
Grand Total	4,802	4,717	3,317

Table three: Compliance Data

	2018/2019	2017/2018	2016/2017
Prosecutions			
Number of people prosecuted (note there may be more than one charge)	6	1	0
Infringement offence			
18 Willful Obstruction of dog control officer or ranger	1	2	0
19(2) Failure or refusal to supply information or willfully providing false particulars	0	2	0
19A (2) Failure to supply information or willfully provide false about dog	0	0	0
20(5) Failure to comply with any bylaw authorised by the section	0	0	0
23A (2) Failure to undertake dog owner education program of dog obedience course (or both)	0	0	0
24 Failure to comply with the obligations of a probationary owner	0	0	0
28(5) Failure to comply with the effects of disqualification	0	0	0

32(2) failure to comply with the effects of classification of dog as dangerous	0	0	0
32(4) Fraudulent sale or transfer of dangerous dog	0	0	0
33EC (1) Failure to comply with the effects of classification of dog as menacing	2	0	0
33F (3) Failure to advise person of muzzle and leashing requirements	0	0	
36A (6) Failure to implant microchip transponder in dog	174	259	245
41 False statement in relation to dog registration	0	0	0
41A Falsely notifying death of dog	0	0	0
42 Failure to register dog	321	557	404
46(4) Fraudulent procurement or attempt to procure replacement dog registration label or disc	1	0	0
48(3) Failure to advise change of dog ownership	1	0	0
49(4) Failure to advise change of address	3	0	0
51(1) Removal, swapping or counterfeiting of registration label or disc	0	0	0
52A Failure to keep dog controlled or confined	203	146	149
53(1) Failure to keep dog under control	9	8	10
54(2) Failure to provide proper care and attention, to supply proper and sufficient food, and to provide adequate exercise	0	0	0
54A Failure to carry leash in public	0	0	0
55(7) Failure to comply with barking dog abatement notice	0	2	0
62(4) Allowing dog known to be dangerous to be at large unmuzzled or unleashed	0	0	0
62(5) Failure to advise of muzzle and leashing requirements	0	0	0
72(2) Releasing dog from custody	0	0	0
Total	715	976	808

Table four: Shelter data

	2018/19	2017/2018	2016/2017
Impounded Total	557	388	275
Total number of returned to owner	231	164	68
% dogs returned to owners	42%	42%	25%
Total number of adopted dogs	33	40	29
% dogs adopted	6%	10%	11%
Total number of euthanised dogs	293	184	178
% dogs euthanised	52%	47%	65%

4.2 Urban and Services Plan Change Hearing Commissioners

Meeting: Planning and Development Committee
Date of meeting: 15 August 2019
Reporting officer: Melissa McGrath, District Plan Manager

1 Purpose

To confirm the panel of commissioners to hear the Urban and Services Plan Changes.

2 Recommendation

That the Planning and Development Committee determines that the Urban and Services Plan Changes will be heard by a panel of independent hearing commissioners who hold delegation under Section 34A of the Resource Management Act.

3 Background

The proposed Urban and Services Plan Changes (Plan Changes) are a comprehensive package of plan changes encompassing area specific zoning and district wide matters for Whangarei District.

Proposed zoning plan changes

- Plan Change 88 – Urban Plan Changes Technical Introduction
- Plan Change 88A – City Centre Zone (PC88A)
- Plan Change 88B – Mixed-use Zone (PC88B)
- Plan Change 88C – Waterfront Zone (PC88C)
- Plan Change 88D – Commercial Zone (PC88D)
- Plan Change 88E – Local Commercial and Neighbourhood Commercial Zones (PC88E)
- Plan Change 88F – Shopping Centre Zone (PC88F)
- Plan Change 88G – Light Industrial Zone (PC88G)
- Plan Change 88H – Heavy Industrial Zone (PC88H)
- Plan Change 88I – Living Zones (PC88I)
- Plan Change 88J – Precincts (PC88J)
- Plan Change 115 – Open Space Zones (PC115)
- Plan Change 143 – Airport Zone (PC143)

- Plan Change 144 – Port Zone (PC144)
- Plan Change 145 – Hospital Zone (PC145)

Proposed district wide plan changes

- Plan Change 148 – Strategic Direction and Subdivision (PC148)
- Plan Change 109 – Transport (PC109)
- Plan Change 136 – Three Waters Management (PC136)
- Plan Change 147 – Earthworks (PC147)
- Plan Change 82A – Signs (PC82A)
- Plan Change 82B – Lighting (PC82B)

As a collective package the Plan Changes propose to introduce new zone chapters, with objectives, policies and rules; new district wide chapters, with objectives, policies and rules; changes to the Planning Maps; new definitions and consequential changes to the Whangarei District Plan.

The Urban and Services Plan Changes were notified for formal submission on 3 July 2019, with the submission period doubled to 40 working days. 317 submissions were received, with over 2,500 individual points of submission.

4 Discussion

To progress the Urban and Services Plan Changes efficiently and keep up momentum with the District Plan Rolling Review, it is necessary to hold plan change hearings as soon as possible.

Hearings will be held during the last week of November and first two weeks of December 2019 (exact dates yet to be finalised). This will enable a recommendation to be reported to Council early 2020.

It is recommended that the Urban and Services Plan Changes be heard only by independent commissioners due to:

- The scale of submissions and pre-circulation of evidence it is anticipated that a significant amount of preparation time will be required.
- The extensive time required to attend weeks of hearing at a busy time for Council.

5 Significance and Engagement

The decisions or matters of this report do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via publication on the website and Council News. The plan change hearings will be notified following the process detailed in Schedule 1 of the Resource Management Act.

4.3 New Road Name – RMA Consents – Kotata Developments Ltd SL1800017 Stage 4A

Meeting: Planning and Development Committee
Date of meeting: 15 August 2019
Reporting officer: Dee du Toit – Planning Assistant-RMA Consents

1 Purpose

To name a private Right of Way in the Whangarei District.

2 Recommendation:

That the Planning and Development Committee:

1. Approve the name of a new private Right of Way off Kotata Rise as Eastern Terrace.

3 Background

A Road Naming Application was received on 10 July 2019 to satisfy the conditions of subdivision consent for Kotata Developments Ltd to name a new private Right of Way off Kotata Rise in Raumanga.

4 Consultation

Consultation is not deemed necessary for this stage of the development as the affected lots are undeveloped and vacant.

5 Significance and engagement

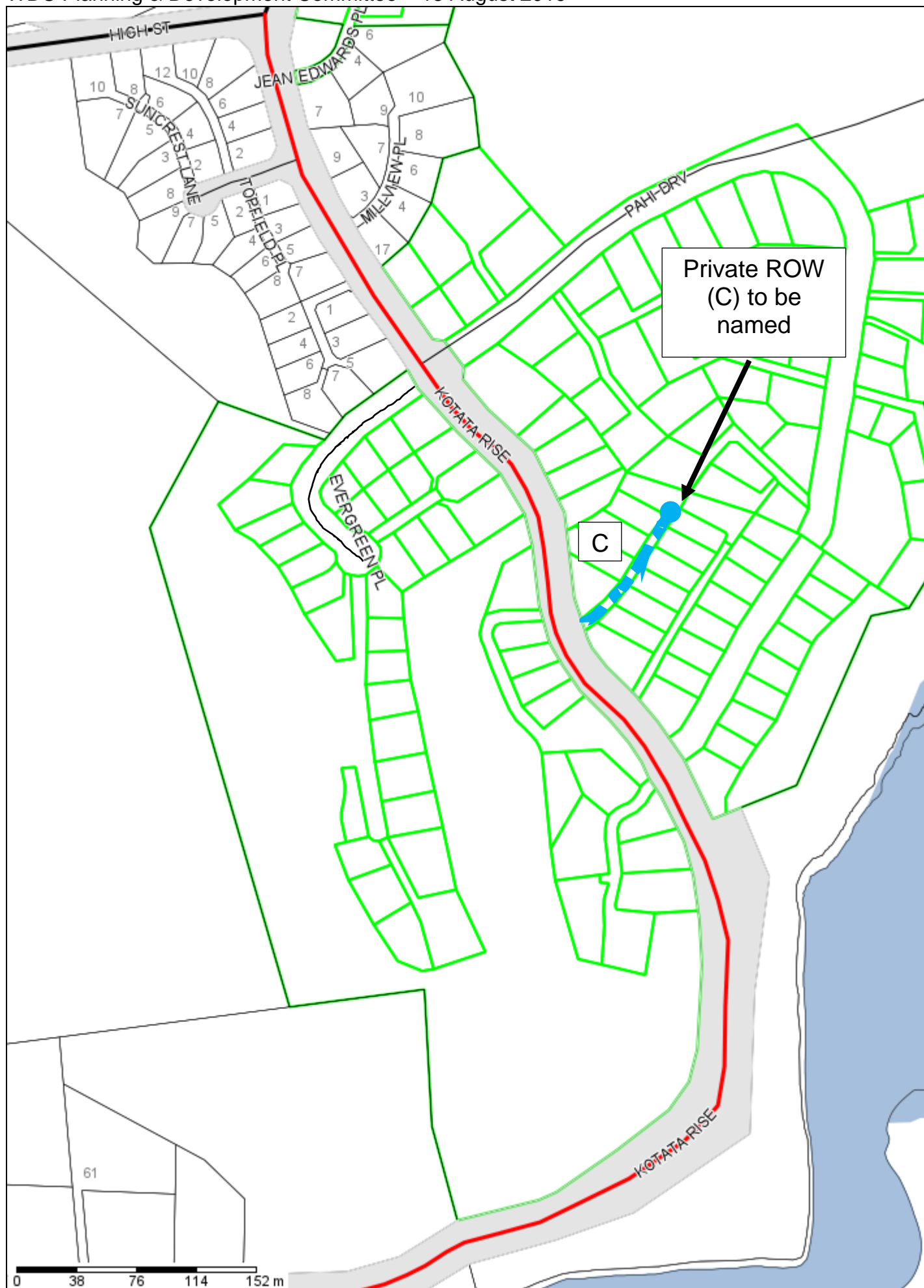
Having considered Council's Significance and Engagement Policy, this proposal and subsequent decision is not considered significant and the public will be informed via agenda publication on the website.

6 Attachments

1. Location Map – Kotata Developments Ltd SL1800017 Stage 4A
2. Application for Road Naming – Kotata Developments Ltd

Kotata Dev. Ltd – SL1800017 – Private ROW to be named

WDC Planning & Development Committee – 15 August 2019



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If Information is vital, confirm with Whangarei District Council, Customer Services.

Application for Road Names

Kotata Developments SL1800014, SL1800017, SL1900011 Stages 3 and 4

Kotata Developments is submitting an application for names of six private right of ways shown on the attached plan.

Subdivision

The subdivision is named 'Kōtātā Heights'. The name reflects the New Zealand native fern bird.

This application is for naming of six private right of ways in Stage 3 and 4. Note that the vested road Lot 100 was named during Stage 1 as Evergreen Place.

Stage 4 Road to Vest

This has been redesigned and is now a continuation of previously named 'Pahi Drive.

1. Stage 3 ROW 'A'
2. Stage 3 ROW 'B'
3. Stage 3 ROW 'C'
4. Stage 3 ROW 'H'
5. Stage 3 ROW 'J'
6. Stage 4 ROW 'C'
7. Stage 4 ROW 'D'

The applicant has drawn on the ecology, topography and history of the land for inspiration. Combined, the applications reflect local iwi history, European history as well as physical attributes of the land, its flora and fauna.

SL1800014

Stage 3 Right of Way A

Theme: Location attributes – To recognise the East/West orientation of the ROW

- Option 1 Axis Place (on the East/West axis)
- Option 2 Eastwest Place (lying from West to East)
- Option 3 Eastridge Place (lying from West to East)

Stage 3 Right of Way B

Theme: Location attributes – To recognise the elevated location and long straight route along the top of the hill.

- Option 1 Overland Way
- Option 2 Longvue Place
- Option 3 Longreach Place

Stage 3 Right of Way C

Theme: Hidden/discreet – off the end of 'B'

- Option 1 Mystic Close (hidden, secret)
- Option 2 Longreach Lane (lane at the end of a long reach)
- Option 3 Southpoint Lane (reaching the south point of the ridge)

Stage 3 Right of Way H

Theme: Sheltered by the hill

- Option 1 Leeward Terrace (leeward/sheltered side of the hill)
- Option 2 Leeseide Terrace (sheltered, on the lee side of the hill)
- Option 3 Rearward Lane (the lane is behind the houses)

Stage 3 Right of Way J

Theme: Location attributes - on top of the ridge with sunny aspect

- Option 1 Arrondi Terrace (rounded or curved – to reflect the 's' shaped street)
- Option 2 Arc Way (to reflect the arc in the road shape)
- Option 3 Snaky Place (to reflect the snake bend in the road shape)

SL1800017

Stage 4A Right of Way C

Theme: Location attributes, flat terrace on eastern side of Kotata Rise

- Option 1 Eastern Terrace
- Option 2 Eastland Terrace
- Option 3 Eastward Terrace

SL1900011

Stage 4 Right of Way D

Theme: Location and ecology attributes, flat terrace on eastern side of Kotata Rise, overlooking Kioreroa wetlands

Option 1 Taitua Terrace (location) the farther side (of a solid body), beyond, other side, opposite – to reflect location on the far side of Kotata Rise

Option 2 Pae Place (bench, shelf, anything horizontal)

Option 3 Fernbird Place To recognize the Kotata (Fernbird) previously native to the area. This is the translation of 'Kotata'.

Consultation

Consultation with iwi representatives Marina Fletcher and Mira Harris resulted in three Te Reo options being removed as considered incorrectly interpreted.

4.4 New Road Name – RMA Consents – Kotata Developments Ltd SL1800014 Stage 3

Meeting: Planning and Development Committee
Date of meeting: 15 August 2019
Reporting officer: Dee du Toit – Planning Assistant-RMA Consents

1 Purpose

To name five private Right of Ways in the Whangarei District.

2 Recommendation

That the Planning and Development Committee:

1. Approve the name of five new private Right of Ways (A, B, C, H and J respectively) off Kotata Rise and Evergreen Place in Raumanga as Axis Place, Overland Way, Mystic Close, Leeward Terrace and Arrondi Terrace.

3 Background and Assessment

A Road Naming Application was received on 10 July 2019 to satisfy the conditions of subdivision consent for Kotata Developments Ltd to name 5 new private Right of Ways within the Kotata Development in Raumanga.

Right of Way A: Axis Place
 Right of Way B: Overland Way
 Right of Way C: Mystic Close
 Right of Way H: Leeward Terrace
 Right of Way J: Arrondi Terrace.

The proposed road names are considered in accordance with Council's Road Naming Policy.

Due to the limitations between Council's Engineering Standards and topography of the development site, there was insufficient space to fully develop ROW B into a vested Council road. As such (while unusual), two ROW names have been proposed to delineate the access ways based on final widths and private ownership details.

4 Consultation

Consultation with iwi representatives Marina Fletcher and Mira Norris resulted in three Te Reo options being removed and considered incorrectly interpreted. Council's Maori Engagement Officer has confirmed the proposed names as appropriate, a copy of this correspondence is attached.

5 Significance and engagement

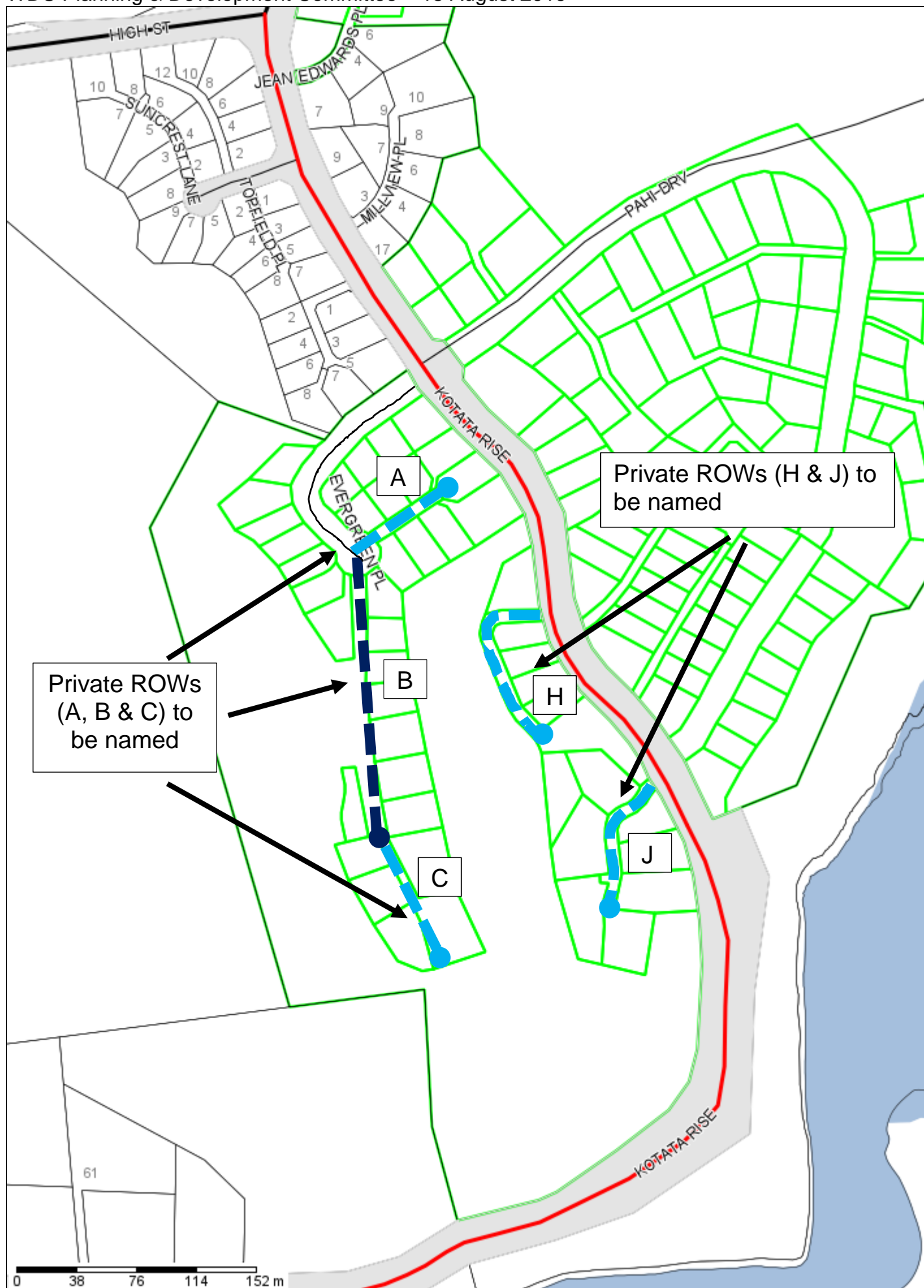
Having considered Council's Significance and Engagement Policy, this proposal and subsequent decision is not considered significant and the public will be informed via agenda publication on the website.

6 Attachments

1. Location Map – Kotata Developments Ltd – SL1800014;
2. Application for Road Naming – Kotata Developments Ltd;
3. Consultation Correspondence – Andre Hemara with Marina Fletcher and Mira Norris.

Kotata Dev. Ltd – SL1800014 – 5 Private ROWs to be named

WDC Planning & Development Committee – 15 August 2019



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Application for Road Names

Kotata Developments SL1800014, SL1800017, SL1900011 Stages 3 and 4

Kotata Developments is submitting an application for names of six private right of ways shown on the attached plan.

Subdivision

The subdivision is named 'Kōtātā Heights'. The name reflects the New Zealand native fern bird.

This application is for naming of six private right of ways in Stage 3 and 4. Note that the vested road Lot 100 was named during Stage 1 as Evergreen Place.

Stage 4 Road to Vest

This has been redesigned and is now a continuation of previously named 'Pahi Drive.

1. Stage 3 ROW 'A'
2. Stage 3 ROW 'B'
3. Stage 3 ROW 'C'
4. Stage 3 ROW 'H'
5. Stage 3 ROW 'J'
6. Stage 4 ROW 'C'
7. Stage 4 ROW 'D'

The applicant has drawn on the ecology, topography and history of the land for inspiration. Combined, the applications reflect local iwi history, European history as well as physical attributes of the land, its flora and fauna.

SL1800014

Stage 3 Right of Way A

Theme: Location attributes – To recognise the East/West orientation of the ROW

- Option 1 Axis Place (on the East/West axis)
- Option 2 Eastwest Place (lying from West to East)
- Option 3 Eastridge Place (lying from West to East)

Stage 3 Right of Way B

Theme: Location attributes – To recognise the elevated location and long straight route along the top of the hill.

- Option 1 Overland Way
- Option 2 Longvue Place
- Option 3 Longreach Place

Stage 3 Right of Way C

Theme: Hidden/discreet – off the end of 'B'

- Option 1 Mystic Close (hidden, secret)
- Option 2 Longreach Lane (lane at the end of a long reach)
- Option 3 Southpoint Lane (reaching the south point of the ridge)

Stage 3 Right of Way H

Theme: Sheltered by the hill

- Option 1 Leeward Terrace (leeward/sheltered side of the hill)
- Option 2 Leeseide Terrace (sheltered, on the lee side of the hill)
- Option 3 Rearward Lane (the lane is behind the houses)

Stage 3 Right of Way J

Theme: Location attributes - on top of the ridge with sunny aspect

- Option 1 Arrondi Terrace (rounded or curved – to reflect the 's' shaped street)
- Option 2 Arc Way (to reflect the arc in the road shape)
- Option 3 Snaky Place (to reflect the snake bend in the road shape)

SL1800017

Stage 4A Right of Way C

Theme: Location attributes, flat terrace on eastern side of Kotata Rise

- Option 1 Eastern Terrace
- Option 2 Eastland Terrace
- Option 3 Eastward Terrace

SL1900011

Stage 4 Right of Way D

Theme: Location and ecology attributes, flat terrace on eastern side of Kotata Rise, overlooking Kioreroa wetlands

Option 1 Taitua Terrace (location) the farther side (of a solid body), beyond, other side, opposite – to reflect location on the far side of Kotata Rise

Option 2 Pae Place (bench, shelf, anything horizontal)

Option 3 Fernbird Place To recognize the Kotata (Fernbird) previously native to the area. This is the translation of 'Kotata'.

Consultation

Consultation with iwi representatives Marina Fletcher and Mira Harris resulted in three Te Reo options being removed as considered incorrectly interpreted.

From: [Ricardo Zucchetto](#)
To: [Dee du Toit](#)
Subject: FW: Road names
Date: Monday, 29 July 2019 10:49:20 AM

-----Original Message-----

From: Selwyn Norris <selwynandmira@gmail.com>
Sent: Monday, 15 July 2019 11:54 AM
To: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>
Cc: Andre Hemara <Andre.Hemara@wdc.govt.nz>
Subject: Road names

Morena,
Marina and I (Mira Norris) did work in with Claire for naming roads at Kotata Development. We also agreed as the owner Claire had final say.
That decision was confirmed by Marina Fletcher.

Nga mihi
Mira

Dee du Toit

From: Ricardo Zucchetto
Sent: Monday, 29 July 2019 10:50 AM
To: Dee du Toit
Subject: FW: Road naming application - Kotata Development - Approval please

From: Andre Hemara <Andre.Hemara@wdc.govt.nz>
Sent: Monday, 15 July 2019 11:21 AM
To: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>
Subject: FW: Road naming application - Kotata Development - Approval please

Mōrena

A response from Marina Fletcher.

From: Marina Fletcher [<mailto:marinafletcher12@gmail.com>]
Sent: Monday, 15 July 2019 11:18 AM
To: Andre Hemara <Andre.Hemara@wdc.govt.nz>
Cc: Mira Norris <otaika@xtra.co.nz>; Jade Kake <jade@twoarchitects.co.nz>
Subject: Re: Road naming application - Kotata Development - Approval please

Tena koe e Andre,

Thank you for hour email. Yes we did - way back when. We advised against using tupuna names as road names and then, in my case, got distracted probably by incoming pressing matters then forgot to check with Mira for her follow up. I think I mentioned to Claire (ph con) that she consider naming those roads after birds. My thinking was, and still is, that this would be in line with her naming the development 'Kotata Development.' I don't think I carried that thought any further but now that I'm back thinking about this issue, I suggest to Claire that she use the Maori name for the bird on the road signpost in recognition of support for Te Reo Maori.

Helpful Hint: DOC staff seems to know the Maori names of all the birds of Aotearoa.

Nga mihi

Marina

Ps: Received email from Jade Kake about this issue so have included her in.

On 15/07/2019, at 10:37 AM, Andre Hemara <Andre.Hemara@wdc.govt.nz> wrote:

Kia ora kourua,

Road naming for Kotata Development. The developer mentions your names as having a discussion with yourselves.

Kia ora ra

Andre

From: Ricardo Zucchetto
Sent: Friday, 12 July 2019 7:30 AM
To: Andre Hemara <Andre.Hemara@wdc.govt.nz>
Subject: RE: Road naming application - Kotata Development - Approval please

Sure?

Ricardo Zucchetto

Post Approval RMA Officer

RMA Consents Department

Ext. 8826 | DDI 09 945 4326

Please note my new hours of work

Mon-Tue-Thur-Fri 7.30 to 4.30

Wed-away

From: Andre Hemara

Sent: Thursday, 11 July 2019 8:09 PM

To: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>

Cc: Dee du Toit <dee-anne.dutoit@wdc.govt.nz>

Subject: RE: Road naming application - Kotata Development - Approval please

Am I able to send this Marina and Mira to check?

From: Ricardo Zucchetto

Sent: Thursday, 11 July 2019 11:34 AM

To: Andre Hemara <Andre.Hemara@wdc.govt.nz>

Cc: Dee du Toit <dee-anne.dutoit@wdc.govt.nz>

Subject: FW: Road naming application - Kotata Development - Approval please

Kia ora Andre,

I have some road names in the attachments that I would like you to confirm that they are acceptable. The developer has sought consultation with Marina Fletcher and Mira Harris prior to them submitting these.

Can you please confirm at your earliest convenience.

Regards

Ricardo Zucchetto

Post Approval RMA Officer | RMA Consents Department

Whangarei District Council | Forum North | Private Bag 9023, Whangarei 0148 | www.wdc.govt.nz

P 09 430 4200 | DDI 09 945 4326 | E ricardo.zucchetto@wdc.govt.nz

[Like us on Facebook](#)

<image002.png>

Please note my new hours of work

Mon-Tue-Thur-Fri 7.30 to 4.30

Wed-away

<190520 Road naming Stage 3 & 4 V2 10-7-19.pdf>

4.5 New Road Name – RMA Consents – Brydes Ltd

Meeting: Planning and Development Committee
Date of meeting: 15 August 2019
Reporting officer: Dee du Toit – Planning Assistant-RMA Consents

1 Purpose

To name a private Right of Way in the Whangarei District.

2 Recommendation

That the Planning and Development Committee:

1. Approve the name of a new private Right of Way off The Braigh in Waipu as Caber Lane.

3 Background

A Road Naming Application was received on 05 July 2019 to satisfy the conditions of subdivision consent for Brydes Ltd to name a new private Right of Way off The Braigh in Waipu.

4 Consultation

Consultation has been undertaken with the tenant of the property, who has approved the name. A copy of this correspondence is attached.

5 Significance and Engagement

Having considered Council's Significance and Engagement Policy, this proposal and subsequent decision is not considered significant and the public will be informed via agenda publication on the website.

6 Attachments

1. Location Map – Brydes Ltd;
2. Application for Road Naming – Brydes Ltd;
3. Consultation Correspondence – Brydes Ltd with Zego International.

Brydes Ltd – SD1700182 – Private ROW to be named

WDC Planning & Development Committee – 15 August 2019



Scale: 1:1194
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Application for Road Naming

Thank you for making an application to name a proposed road.

Points to remember when making an application

- ❖ Please print clearly to ensure the form is easy to read.
- ❖ We will respond in writing to every application received. Please ensure that you provide appropriate contact details so that our response gets back to you.
- ❖ Your application will not be returned to you once it is lodged with Council. Please keep a copy for your reference.

Important Considerations

- ❖ Please refer to the **Road Naming Policy** and **Road Naming Index** prior to making your application. These documents will be helpful when proposing road names. Both documents can be found on the Council website at www.wdc.govt.nz

How to get this application to us

Mail to: Attn: Administration Team Leader – Resource Consents
Whangarei District Council
Private Bag 9023
WHANGAREI 0148

Fax to: 09 438 7632

Email to: mailroom@wdc.govt.nz

Applicant Details

First name(s) Brydes Ltd

Last name _____

Postal address 30 the Braigh Waipu

Best day-time phone number _____ Mobile 0274853783

Email Markdraskovich@gmail.com

Resource Consent Details

Resource Consent application number SD1700182 on P062337, 30 The Braigh

Agent Details

Name of Agent Matt Devlin Agent ref _____

Agent postal address 32 Norfolk Ave Reotahi

Best day-time phone number 0221040235 Mobile _____

Email Matt@devlin-civil.co.nz

Proposed Road Name Details

Please indicate whether the road is Public or Private (✓ box)

☐ Public

☒ Private

Proposed road name 1

Caber Lane.

Reason

Caber toss is a traditional Scottish athletic event.

Proposed road name 2

Invercargill Lane.

Reason

Waipu has a very strong Scottish identity. Invercargill (Inbhir in Gaelic) is a scottish name, which means river mouth.

Proposed road name 3

Dee Lane

Reason

There is no Dee Lane or other derivative in district.

❖ Please supply a scheme plan map in Black and White with Road or ROW clearly marked when submitting your application.

From: [Ricardo Zucchetto](#)
To: [Dee du Toit](#)
Subject: FW: Brydes Ltd - SD1700182 - 30 The Braigh Waipu - Road Naming Application
Date: Friday, 26 July 2019 11:36:02 AM

Consulted

Ricardo Zucchetto

Post Approval RMA Officer

RMA Consents Department

Ext. 8826 | DDI 09 945 4326

Please note my new hours of work

Mon-Tue-Thur-Fri 7.30 to 4.30

Wed-away

From: Grant Greenbury [mailto:grant@zegosportsboats.com]
Sent: Wednesday, 10 July 2019 11:57 AM
To: Matt Devlin <matt@devlin-civil.co.nz>
Cc: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>
Subject: Re: Brydes Ltd - SD1700182 - 30 The Braigh Waipu - Road Naming Application

Hi

I can confirm that I have been consulted and approve of the names proposed for the right of way at 30 The Braigh Waipu.

Regards

Grant Greenbury

CEO

Zego International Ltd

30 The Braigh, Waipu 0510
 Northland, New Zealand

PO Box 85, Waipu 0510

phone: +64-9-4321231
 mobile: +64-21-026 61115
 freephone: 0800 934669

www.zegosportsboats.com

On Tue, Jul 9, 2019 at 8:02 PM Matt Devlin <matt@devlin-civil.co.nz> wrote:

Hi Grant

Please confirm you have been consulted and approve of the proposed names for the right of way.

Kind Regards,

Matt Devlin, B.E. Civil

General Manager
Devlin Civil

P: +64 (0) 9 437 0559
M: +64 (0) 22 104 0235
W: www.Devlin-Civil.co.nz

Full service Land Development from concept to completion.

On Fri, 5 Jul 2019, 1:32 PM Ricardo Zucchetto, <Ricardo.Zucchetto@wdc.govt.nz> wrote:

Ok,

So we have:

- Caber Lane
- Invercargill Lane
- Dee Lane

Would that be your order of preference?

Regards

Ricardo Zucchetto

Post Approval RMA Officer

RMA Consents Department

Ext. 8826 | DDI 09 945 4326

Please note my new hours of work

Mon-Tue-Thur-Fri 7.30 to 4.30

Wed-away

From: Matt Devlin [mailto:matt@devlin-civil.co.nz]

Sent: Friday, 5 July 2019 1:19 PM

To: Ricardo Zucchetto <Ricardo.Zucchetto@wdc.govt.nz>

Subject: Re: Brydes Ltd - SD1700182 - 30 The Braigh Waipu - Road Naming Application

Hi Ricardo,

How about "Dee lane", another famous Scottish name?

I'll let the owner of lot 1 know about the postal address issue.

Kind Regards,

Matt Devlin, B.E. Civil
General Manager
Devlin Civil

P: +64 (0) 9 437 0559
M: +64 (0) 22 104 0235
W: www.Devlin-Civil.co.nz

4.6 Northland Regional Plan – GMO Decision and Appeal

Meeting: Planning and Development Committee
Date of meeting: 15 August 2019
Reporting officer: Melissa McGrath, District Plan Manager

1 Purpose

To determine whether or not to lodge an appeal under Schedule 1, Clause 14 of the Resource Management Act 1991 against the Northland Regional Council, Regional Plan Decision with respect to Genetically Modified Organisms (GMO) provisions.

2 Recommendation

That the Planning and Development Committee resolve to appeal **or** not to appeal, the Northland Regional Council, Regional Plan Decision with respect to Genetically Modified Organisms under Clause 14 of Schedule 1 of the Resource Management Act 1991.

3 Background

In 2003 local authorities in the Northland / Auckland region formed an Inter-Council Working Party on GMO Risk Evaluation and Management Options ('The Working Party') in response to significant community concerns regarding the outdoor use of GMOs. The Working Party comprises Auckland Council (and predecessor councils), Far North District Council (FNDC), Whangarei District Council (WDC), Kaipara District Council and Northland Regional Council (NRC).

The Working Party carried out a comprehensive investigation into the risks posed to communities and councils from the outdoor use of GMOs and options to manage those risks. As a result of those investigations the Working Party developed draft planning provisions and a draft section 32 analysis to support those provisions.

Auckland Council included those provisions in its Proposed Unitary Plan. Following hearings on the proposed Unitary Plan the Independent Hearings Panel recommended that the GMO provisions remain in the Unitary Plan with minor modifications. The Auckland Council adopted those recommendations on 19 August 2016.

WDC actively participated in the process of the Northland Regional Policy Statement lodging submissions and appeals seeking the inclusion of GMO provisions. Issue 2.6(g), Policy 6.1.2 and Method 6.1.5 relating to the use of genetic engineering and the release of genetically modified organisms to the environment were made operative on 14 June 2018.

WDC and FNDC included the same provisions in a plan change to their respective district plans. WDC Plan Change 131 (PC131) was notified and heard concurrently with FNDC Plan Change 18. PC131 inserted a new chapter and new definitions in the District Plan, a

precautionary approach to the outdoor use of GMOs was proposed. Both plan changes are now operative (PC131 operative on 12 July 2018).

4 Proposed Regional Plan

On 6 September 2017 Northland Regional Council notified the proposed Northland Regional Plan (PNRP) without GMO provisions. Again, WDC and FNDC actively participated in the Regional Plan process seeking appropriate GMO provisions to ensure consistency across the Northland Region. Key dates are detailed below:

Key Dates	
Action	Date
Draft Regional Plan Feedback Period	8 August – 23 September 2016
Proposed Regional Plan Notified	6 September 2017
Minute 1 – requesting GMO section 32 Report	30 January 2018
Minute 2 – extending s32 deadline	26 February 2018
WDC & FNDC Section GMO section 32 Report	23 March 2018
Minute 4 – NRC delegation for GMO decision to Commissioners withdrawn	13 April 2018
Minute 5 – general directions re GMO hearing	28 May 2018
Minute 7 – confirmation of hearing dates	8 August 2018
GMO Section 42A Report by Peter Reaburn	13 September 2018
Submitter Expert Evidence circulated	12 October 2018
GMO Hearings	30-31 October 2018
Minute 8 – preliminary view in support of GMO provisions in the CMA and request for expert caucusing	19 November 2018
Expert Planning Caucusing	November 2018 – January 2019
Minute 9 – reconvened hearing for expert planners and agreed provisions	31 January 2019
Hearing reconvened	26 February 2019
Minute 10 – additional information requested	15 April 2019

5 Discussion

On 16 July 2019, NRC considered whether to include provisions in the PNRP relating to GMOs. The decision of NRC was not to include any provisions on the management of GMOs in the PNRP. The decision was formally notified on 3 August 2019 with a 30-working day Environment Court appeal period.

5.1 Options/Financial and budget considerations/Policy and planning implications

The following policy and planning implications have been identified as a result of the Regional Council GMO decision:

- Potential cross boundary effects. A key feature of the Inter-Council Working Party on GMOs was seeking a consistent approach to GMO provisions in the Northern Peninsula.
- A lack of “precautionary” GMO provisions for the Northland Coastal Marine Area would be regionally inconsistent with Auckland Council’s approach in the Auckland Unitary Plan.
- Inconsistent with WDC and FNDC’s land-based provisions within their respective District Plans.
- The NRC decision to not include GMO provisions is inconsistent with Policy D.1.1.4 of the PNRP.
- Arguably inconsistent with the Regional Policy Statement and New Zealand Coastal Policy Statement.

On the other hand the NRC decision will have little or no practical effect within Whangarei District as WDC has incorporated necessary provisions within our District Plan. Any practical effects will be within the coastal marine area.

Option 1: Appeal the PNRP GMO decision under Clause 14 of Schedule 1 of the Resource Management Act 1991

An appeal will result in further costs associated with Environment Court mediation and potential hearing. Legal counsel will be required to represent WDC, with expert evidence from a planner, scientist and economist for any Environment Court hearing. Attendance at mediation can be restricted to legal counsel, planner and council representative(s) to reduce costs.

Council has invested significant time and resources into the GMO topic. The cost of this appeal is estimated to be \$70,000. Council does not have budget currently allocated for further work on this topic.

Option 2: Join appeals under Section 274 of the Resource Management Act 1991.

Costs and resourcing time associated with the Environment Court process will be reduced from those of Option 1. However, Council will be limited to the scope and direction of the original appellant. There is a risk that WDC is not seen to be continuing to respond to significant community concerns.

Option 3: Do not appeal the NPRP GMO decision.

Council would avoid the cost associated with the Environment Court process. There is an increased risk that the policy inconsistencies detailed above will remain.

The GMO topic has been a key issue in the District for more than a decade, with strong community support in very precautionary GMO provisions. WDC has been directly involved in the Regional Policy Statement, Auckland Unitary Plan and its own plan changes on GMOs. To drop the issue now would be inconsistent with our past approach. There is also a risk that WDC is not seen to be continuing to respond to significant community concerns.

6 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website and Council News.

5.1 Planning and Development and Strategy Operational Report

Meeting: Planning and Development Committee

Date of meeting: 15 August 2019

Reporting officer: Alison Geddes (General Manager Planning and Development)
 Dominic Kula (General Manager Strategy and Democracy)

1 Purpose

To provide a brief overview of work occurring, in the current financial year, across functions that the Planning and Development Committee has responsibility for.

2 Recommendation/s

That the Planning and Development Committee notes the operational report for August 2019.

3 Discussion

3.1 Planning & Development

This month we have included results for the past two months as there was no meeting in July 2019.

Volumes of consents remain high in both Resource Consents and Building Consents but there has been a slight dip in overall numbers. This could just be a seasonal downturn but we will continue to monitor it to identify if this is an ongoing trend. Throughput in statutory time frames for Building Consents have now been at or close to 100% in statutory timeframes since November 2018.

After a long period of carrying staff vacancies in Planning we are now almost up to full strength in both the RMA Consents and District Plan teams. This could be an indication of the economy slowing but could also just be timing and recognition of WDC being a good place to work. We like to think it's the latter! We will also monitor this to see if a trend is emerging.

Staff are gearing up to respond to several changes which are being implemented prior to the comprehensive review of the Resource Management Act and also to respond to the more fundamental review of the Act which will be reported back to government in May 2020.

Good progress is being made with monitoring conditions of RMA consents since extra focus and resource has been applied to this function. We are now meeting Annual Plan KPIs for

monitoring conditions of current consent approvals and we are working through the legacy consents.

An explanation of the risk-based categories under the new Food Act and numbers of premises in each category has been included to assist understanding of the new system which is now fully implemented.

PacificTA Programme- Local Government NZ

PacificTA is a local government initiative that teams New Zealand based technical experts with their counterparts in Pacific island countries to share skills and improve the way cities, towns and villages are run. The PacificTA or Local Government Technical Assistance Facility for Pacific Countries has been running since 2012 and is administered by Local Government New Zealand (LGNZ) in New Zealand.

Funded by the New Zealand government's aid programme, PacificTA trains and mentors local public service managers and equips them with the knowledge and technical expertise to better manage essential public infrastructure and services.

PacificTA helps Pacific Island Managers to run public services such as environmental management (e.g. water and air quality) infrastructure and asset management, town planning, transport planning, and public health and safety programmes such as dog control and disaster management.

Earlier this year, Local Government NZ invited Rochelle Deane (Team Leader RMA Compliance) to Vanuatu to assist Port Vila Municipal Council (PVMC) to develop a program to assist primarily with their dog management and in turn related to other general compliance areas including, environmental health, bylaws and traffic management. . Rochelle was in Vanuatu for one week and all expenses were met by Local Government New Zealand. Rochelle has since her return, submitted a report advising her recommendations for improvements

Also under the PacificTA programme, Melissa McGrath (Manager District Plan) and Kelly Ryan (RMA Planning Specialist) have been invited to go to Port Vila to work with the Port Vila Municipal Council and Department of Local Authorities staff to review the Zoning Document and Development Control Plan for Greater Port Vila and identify urgent areas for improvement to enable the release of the plan, identify future planning requirements for Port Vila, review the consultation process plan for the Development Control Plan and develop a consultation plan. All in a week's work!

PacificTA's mission is to help improve the quality of life for citizens in Pacific island countries. It is recognised that we have a wealth of knowledge among our local authority teams in New Zealand and across the Pacific. PacificTA allows these experts to share experiences of what works and what doesn't so improvements are made and mistakes are not repeated.

Rochelle observed that working in the Pacific has allowed her to reflect on the value of the New Zealand legislation and systems that are in place. In Vanuatu, she observed that there is currently limited resources in place to support the current bylaw rules and aid the Compliance Staff. This generating little respect for the law and those that are trying to enforce it,

It should be valued as a compliment to WDC that our staff are recognised as experts in their respective fields and recognised that our staff benefit from this interaction and gaining a better understanding of Pacific communities.

Further information on the Pacific TA programme can be found at:

<https://www.lgnz.co.nz/pacificta/about-pacificta/>

3.2 Strategy

Alongside the normal work programme the team have been involved in a number of pieces of work in response to Government initiatives.

This has included Council's submission on the Climate Change Response (Zero Carbon) Amendment Bill, drafting a submission on the Productivity Commission's Draft Report on Local Government Funding and Financing and on-going work on the review of 30/50 in support of requirements under the National Policy Statement Urban Development Capacity (NPS-UDC)

While feedback on the draft Whangarei District Growth Strategy (Council's Future Development Strategy under the NPS-UDC) closed on 24 June 2019 the Government has indicated the potential for further changes to the NPS-UDC. These were outlined to councillors at a Council Briefing on 11 July 2019, along with staff analysis of feedback on the draft Growth Strategy.

Given potential changes to the NPS-UDC, and feedback received to 'delay the strategy until the 2018 Census data is released so we get a more accurate picture of population growth', it was recommended to not progress the Draft Strategy to adoption at this time.

While this approach was supported, feedback from elected members at the Briefing was for staff to continue to work:

- with key communities and stakeholders
- on incorporating the 2018 Census results when released
- on responding to planned amendments to the national policy statement on urban development

This work has been scheduled. In addition to changes to the NPS-UDC the Government has signalled a raft of other National Policy Statements likely to be consulted on this year, notably around Productive Land, Freshwater and Biodiversity.

These reforms, along with other initiatives such as the Productivity Commissions report on local government funding and financing, the Electricity Authority's Draft Transmission Pricing Methodology, overhauls of both the Resource Management and Building Acts and the implementation of the well-beings, are likely to have a major bearing on both Council and our community.

As a result, staff are working through resourcing to ensure Council has a strong voice in these processes. Where possible this will be through the use of multi-disciplinary teams with a functional/technical lead.

4 Significance and engagement

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda

5 Attachment

1. Planning and Development Operational Report – August 2019

August Operational Report

Planning and Development and Strategy Operational Report (reporting on July 2019)

Procurement update - Summary of Contracts Approved Under Delegated Authority

This provides a summary of the award process and works being undertaken for contracts awarded under Chief Executive and General Manager delegated authority.

Planning and Development

On 1 July 2019, the Group Manager, Planning and Development, on behalf of the Health & Bylaws department, entered into a new one-year contract (renewed an existing agreement) for the provisions of Liquor Licensing Inspector services (with MR and LA Henahan Limited), as defined under the Sale and Supply of Alcohol Act 2012 and in order to assist the department in managing a fluctuating workload and to provide cover for continuing staff vacancies within the Environmental Health (EH) team. The contractor's services are called upon, if and when required and thus monthly hours fluctuate, dependent upon workload and number of applications received.

Economic Development

There is continued interest from the private sector in council-owned property both in the Central Business District and the Port Road area with at least one opportunity being at an advanced stage. At the time of writing, the selection process had been almost completed for the role of Economic Development Facilitator which has been vacant for most of this year. This will enable additional capacity to work on, among other things, developing a prospectus of development opportunities aligned to recent strategies and plans potentially using council owned property to act as a catalyst for growth.

In the last month, the department has worked with Northland Inc to facilitate inward investment opportunities in the manufacturing and horticulture sector. While one of these is now likely to be in the Far North, at least one of the other potential opportunities is looking highly likely.

Part of inward business attraction involves an understanding of the size and structure of New Zealand businesses. This enables some clarity about what sort of businesses are most likely to relocate here and why. The below table shows a breakdown of Whangarei businesses by size and how this compares nationally. You will note that both locally and nationally the average business unit employs less than 5 staff and less than 3% employ more than 20 staff.

Average size (employees per business unit) and counts, 2000-2018

Year	Whangarei District			New Zealand
	No. of business units	Filled jobs	Average size	Average size
2000	7,752	28,550	3.7	4.4
2001	7,713	29,389	3.8	4.5
2002	7,845	30,153	3.8	4.6
2003	8,070	31,208	3.9	4.6
2004	8,649	32,006	3.7	4.3
2005	8,934	33,197	3.7	4.3
2006	9,282	34,273	3.7	4.3
2007	9,531	35,246	3.7	4.3
2008	9,642	36,225	3.8	4.2
2009	9,612	36,621	3.8	4.2
2010	9,417	35,259	3.7	4.2
2011	9,264	34,949	3.8	4.2
2012	9,114	34,611	3.8	4.3
2013	9,063	34,803	3.8	4.3
2014	9,210	35,321	3.8	4.2
2015	9,327	36,307	3.9	4.2
2016	9,507	36,966	3.9	4.3
2017	9,819	38,266	3.9	4.3
2018	9,840	39,478	4.0	4.4

Business units by size for Total economy, 2018

Change year: 2018 Change compare area: New Zealand Change sector: Total economy Update			
Size	Whangarei District		New Zealand
	Business unit count	% of total	% of total
0	6,762	68.7%	68.2%
1 to 5	1,783	18.1%	20.3%
6 to 9	361	3.7%	4.5%
10 to 19	281	2.9%	3.7%
20 to 49	134	1.4%	2.0%
50 to 99	31	0.3%	0.5%
100 and over	11	0.1%	0.4%
Download table data			

A recent meeting with The Visitor Experience Working Group (VEW) and bus company representatives highlighted the need for a coordinated response to the potential challenges that may arise as a result of increased visitor numbers – both from cruise ships and existing coach tours reconfiguring their itineraries – when the Hundertwasser Art Centre is completed. The Department will explore what internal resources are available to meet this demand, most importantly recognising that while there are several parties currently active in this area, the District carries a high reputational risk if the visitor experience is less than desirable.

District Promotions

May 2019 Guest Nights

		NEW ZEALAND	NORTHLAND	WHANGAREI	FAR NORTH	KAIPARA
MONTH	2018	2,541,156	108,940	33,186	70,407	5,347
	2019	2,563,153	109,355	32,422	70,866	6,067
	volume +/-	21,997	415	-764	459	720
	% change	0.9%	0.4%	-2.3%	0.7%	13.5%
YEAR END	2018	39,934,652	1,959,504	563,900	1,263,641	131,497
	2019	40,378,119	1,960,737	563,592	1,258,878	138,266
	volume +/-	443,467	1,233	-308	-4,763	6,302
	% change	1.1%	0.1%	-0.1%	-0.4%	4.8%

May 2019 total Guest Nights fell 2.3%. Whangarei's Motel Guest Nights fell by 3,000, Holiday Park Guest Nights increased by 2,910.

Whangarei Guest Nights at Year End show a decrease of 0.1%, better than Far North Guest Nights which records a YE drop of -0.4% and less than all of New Zealand Guest Nights which are +1.1%. The Year End increase of 0.1% for the Northland region is underpinned by Kaipara's increase in Holiday Park Guest Nights.

Promotional Material

Whangarei promotional banners have been produced featuring fresh photography and branding. They are made available, on request, for events etc that promote Whangarei as a destination.



Whangarei District Love It Here! signage at the Northland Events Centre has been updated.



Social Media

We reached 17,000 Likes on the Whangarei District Love It Here! Facebook page and celebrated with a t-shirt giveaway. This was a popular post, with 250 entries and many comments about why people 'love it here'. Here is a sample:

"So happy best thing we did was move to this awesome place"

"Yes my friend and i are spending a few days early October in your beautiful part of the world! We are already planning a second trip as there is way too much to do and see, can't wait!"

"Love whangarei... born and bred here. Home forever."

"I love it there, I stay for three weeks most years and appreciate the wonderful walks, town basin and friendly bus drivers. I enjoy the shopping and the busking in the mall."

"Whangarei will always be our family's hometown and these T-Shirts shout it out loud, that "We love it here".

"I've been part of the shared path kamo project on and off for the last 2 years, it became an important kaupapa for me as it would benefit so much people in the community, something that gives me the reason to "love it here".

"Shifting up there soon after going up there for many holidays, cant wait, love it there"

"Looking forward to seeing all the new innovations round the Hatea Loop over the next couple of years - Ball Clock, Hundertwasser and Camera Obscura. Well done Whangarei."

"Been here for 3 weeks - straight from SA.. love it!!!"



Commercial Property

Town Basin

A new tenancy opportunity has arisen due to the final expiry of a lease and interest from existing and new parties.

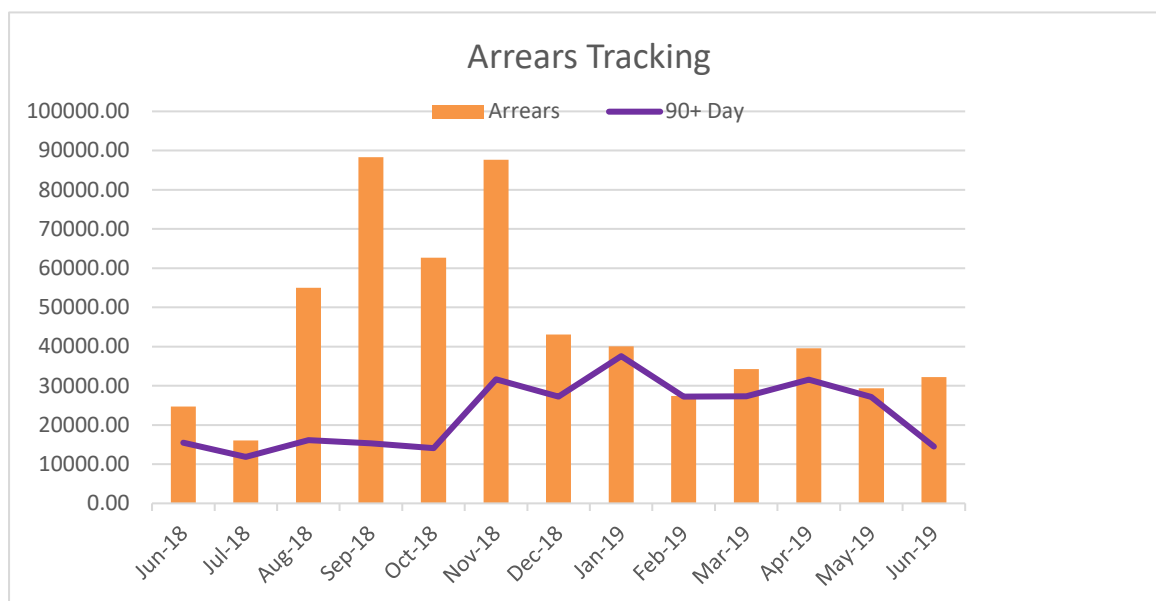
Staff were saddened to hear of the passing of two long standing tenants.

Rent Reviews/Renewals

Rental reviews and renewals continue in accordance with both ground and commercial freehold leases. Staff are working with tenants through the process with many rental assessments completed.

Rent Arrears

Rent arrears continue to be monitored with a number of small totals now up to date. Legal proceedings have been initiated as a last resort to recover a long-standing debt after numerous attempts to recover the debt by staff and third party service providers. Figures for July 2019 arrears were not available at the time of this report.



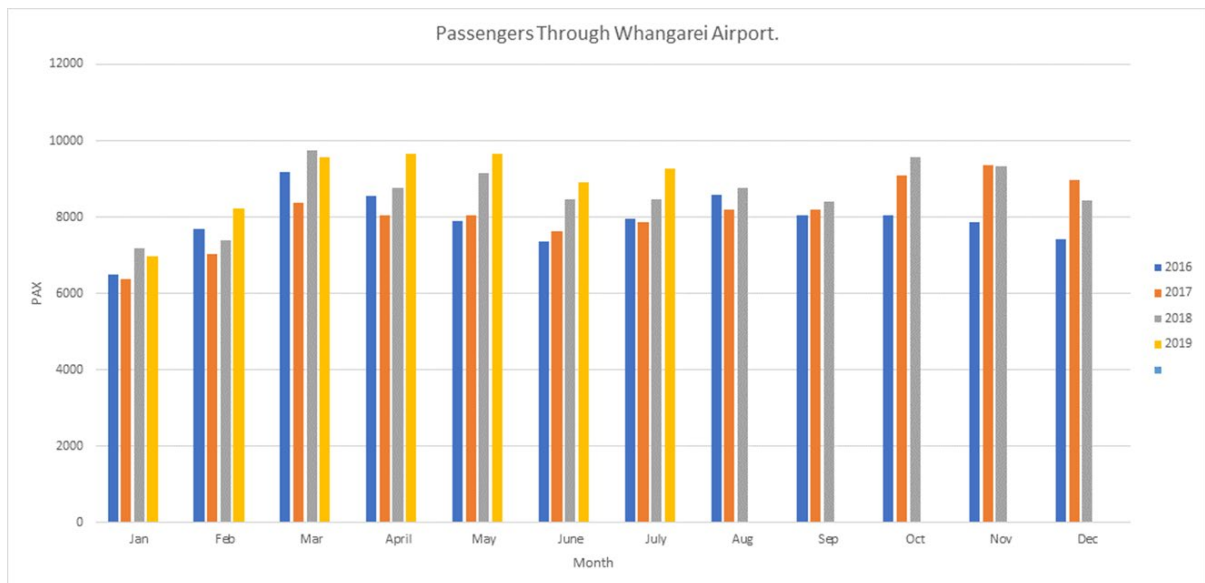
Parihaka Transmission Mast

Maintenance to the base of the mast was completed mid July 2019. Temporary access to the top car park was closed during the work for safety reasons with pedestrian access via escort only. No incidents were recorded and the work was completed without issue.

Contractors are finalising future options for the mast specific to the technical requirements of any future structure and impact on the district. Staff are in conversations with iwi/hapu regarding how these options are likely to impact the cultural significance of the summit, with options being explored from rationalising existing structures to relocating the mast. Further information will be brought to the new Council as matters progress.

Airport

June 2019 figures continue the trend with a 5% increase from the same period last year. July 2019 figures of 9269 way up on same month last year. A difference of 799.



There has been an increase in cancelled flights over July 2019 due to fog and rain. Not always fog in Whangarei but Auckland. Air NZ has occasionally put on extra flights when demand has required it to address the back log of delayed passengers.

An Air NZ customer was denied boarding, resulting in a heated exchange of words. Police were called and the disgruntled man settled down and resigned to taking the offer of the next flight.

Airport Operations

The Safety Management System (SMS) implementation remains on track for completion in November of this year.

An application with the Civil Aviation Authority (CAA) for the certification will be completed in early July 2019. Airport staff attended a meeting with CAA on SMS on 24 July 2019. This was an opportunity to measure the progress of the Whangarei Airport Safety System and fine tune any issues in preparation for the audit.

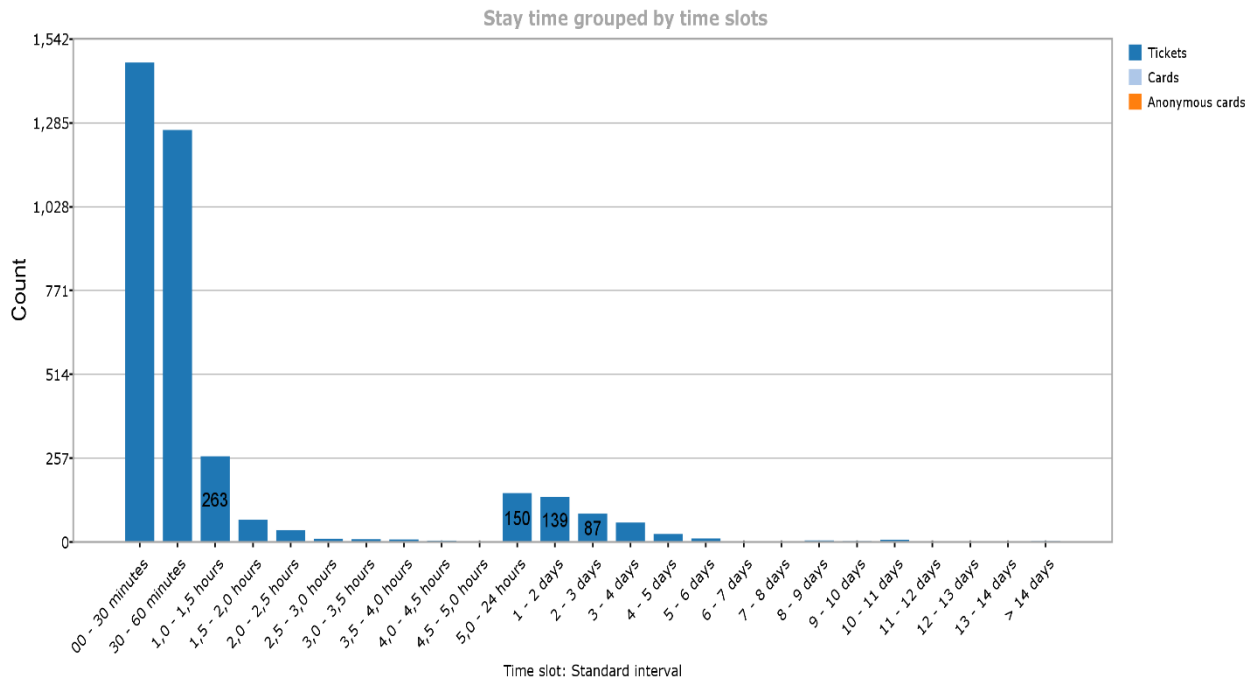
The next emergency exercise has been confirmed with users to take place on 31 July 2019. This will be a desktop exercise based on security threats at the terminus. This will update a portion of the SMS and complete a requirement for the audit.

Avis Rentals has changed hands and new leases are being completed increasing current revenue and office space.

Airport Parking

Parking statistics are settling down. Figures for June/July 2019 highlight 75% of users capitalised on the first free hour of parking. Unreadable, lost and damaged tickets have resulted in 38 cars being exited manually, however the first service of the new machines has been completed with a noticeable decline in unreadable tickets of about 30%.

Staff are developing operating procedures to help manage and report such incidents.



Strategy

Active Recreation and Sports Strategy

Staff are currently reviewing the submissions received on the Active Recreation and Sports Strategy, which will be brought back to the Infrastructure Issues and Updates meeting in the near future.

Class 4 Gambling Venue Policy

Deliberations for the Class 4 Gambling Policy were held on 26 June, with the Policy being adopted at the 25 July Council meeting. At that meeting Council directed the Chief Executive to investigate substantive amendments to the policy and report back to Council within one year. This work will be scheduled early in the new term of Council.

City Centre Plan / City Core Precinct Plan

Following the adoption of the City Core Precinct Plan on 30 May, work is continuing on the Streetscapes Master Plan. A workshop with elected members was held on 13 June to discuss the Master Plan which aims to provide a more detailed design approach and programme of works for footpath and street improvements. Further updates will be provided at the Planning and Development Scoping Meeting in August 2019.

Kaipara Moana Working Party

A meeting of the Kaipara Moana Working Party was held on the 28 June 2019 and 26 July 2019. At the meeting, a further update was provided on ongoing treaty settlement negotiations between Kaipara Uri and Te Arawhiti.

A letter was prepared by the Working Party to be sent to Minister Little and Minister Mahuta outlining the collective council concerns regarding adequate and ongoing crown funding for a future co-governance arrangement for the Kaipara Moana and its catchment.

Review of Sustainable Futures 30 / 50 and National Policy Statement on Urban Development Capacity (NPS-UDC)

Feedback on the Draft Whangarei District Growth Strategy closed on 24 June 2019. Staff analysed the feedback and presented it to elected members at a Council Briefing on 11 July 2019.

Feedback from the briefing was to continue to work:

- with key communities and stakeholders
- incorporating the 2018 Census results when released as well as
- responding to planned amendments to the national policy statement on urban development

Urban Design

Staff are developing urban design guidance to support better quality development and subdivision. This guidance will be a companion document to the District Plan and will assist staff and applicants when preparing and assessing resource consents.

Growth Model

Staff are developing an improved methodology to inform our next Growth Model. This Growth Model will underpin our next Long Term Plan as well as other strategic documents such as Asset Management Plans, the Infrastructure Strategy and the Growth Strategy.

While we are currently awaiting the 2018 Census release we have been analysing our building consents and subdivision consents to also consider these within inform the next Growth Model. We are also investigating whether District Health Board data can inform this work.

Productivity Commission report on Local Government Funding and Financing

Staff are co-ordinating a submission to the Productivity Commission's draft report on Local Government Funding and Financing. A draft submission will be presented to the Scoping meeting in August.

Climate change

Council declared a climate change emergency on 25 July 2019. In response to the declaration, staff are preparing an action plan to be considered by Council. This will align to, and expand on, work being done towards a draft adaptation strategy.

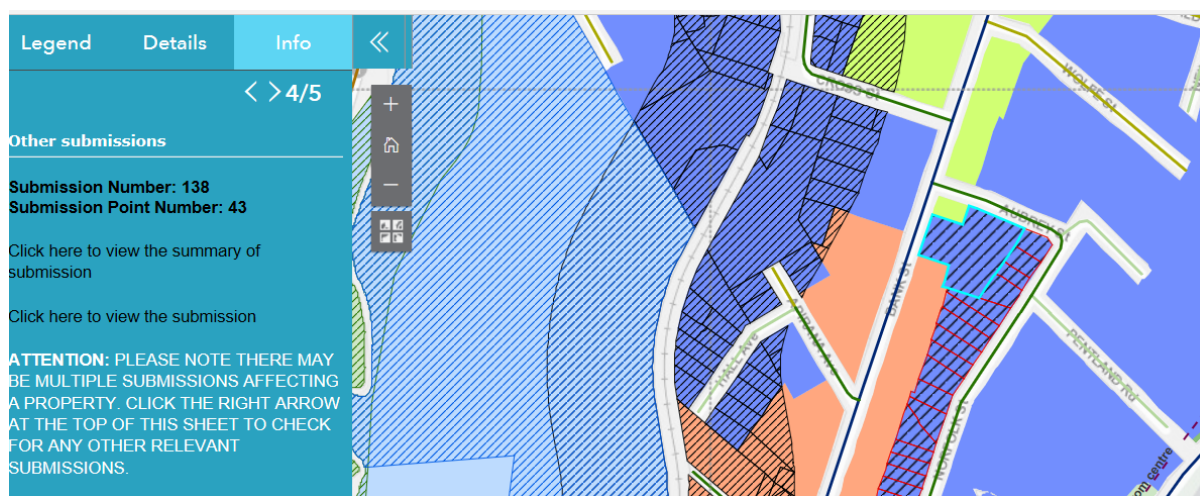
District Plan

Urban and Services Plan Changes

The notification period for original submissions closed on 3 July 2019. 317 submissions have been received.

On 31 July 2019 the summary of submissions was notified and the further submission period opened. The further submission period has been doubled to 20 working days. The summary of submissions and copies of full submissions are available online.

Council's plan change website has been enhanced to create an interactive webmap (extract below), to enable the public to select a property to identify any submissions seeking rezoning which may affect that property.



PC134 Designations

Council's recommendation report was notified to the Requiring Authorities on 5 July 2019. The Requiring Authorities have 30 working days to respond with a decision, accepting, rejecting or amending the recommendation. Requiring Authorities must notify Council of their decision by 16 August 2019.

At the date of writing this report the following Requiring Authorities had provided decisions accepting the recommendation:

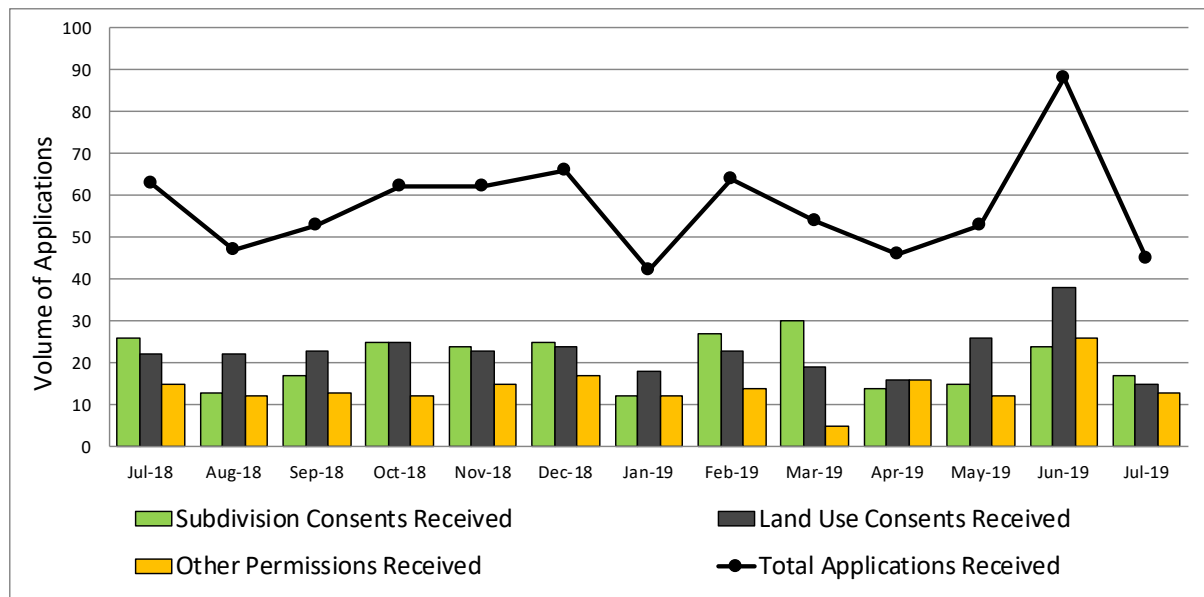
- Spark New Zealand Limited
- Radio New Zealand Limited
- Meteorological Service of New Zealand
- Minister of Corrections

Submitters and affected parties were notified within 15 working days of the Requiring Authorities decision. Submitters have 30 working days from receipt of decision to lodge appeals with the Environment Court.

Resource Consents – July

Resource Consent Processing

The number of applications decreased from a yearly high during June 2019 in line with normal annual patterns, with 32 applications received, and a further 13 other permission applications.



Subdivision

Subdivision applications equated to 53% of the total number of applications. No large-scale residential subdivisions have been received in July 2019 with the activity being a mix of small scale residential subdivisions, rural subdivisions and boundary adjustments. There have also been several applications within the new Rural (Urban Expansion) Environment as landowners take development opportunities provided through the recent plan changes.

Landuse

Landuse applications made up 47% of the total number of resource consents for the period. These have mostly been small-scale residential applications that breach development standards. The application to redevelop the ex-Countdown supermarket site into 14 retail tenancies and a childcare facility has been granted. Stage 2 of the Hihiaua Cultural Centre has been publicly notified.

Hearings

No hearings were held during July 2019 although the hearing for the proposed marina took place on 2 August 2019.

Other Permissions

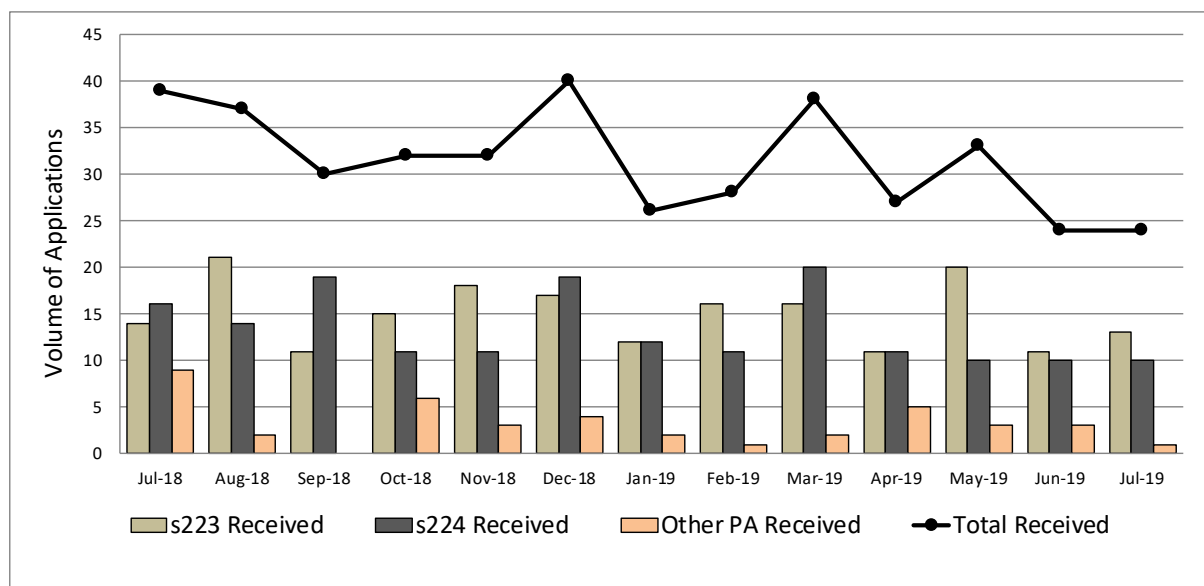
Thirteen (13) other applications were received; Certificate of Compliance (1); Permitted Boundaries (7); Outline Plans (2); Easement cancellation (1); Objection to Conditions (1); and Amalgamation Cancellation (1). Note, these are not included in the charted statistics (above).

Pre Lodgement Meetings

Pre lodgement meetings are held with applicants prior to the lodgement of applications. The purpose of the meetings (whilst optional) is to engage early with applicants to discuss any relevant issues prior to lodgement. These meetings are multi-disciplinary and cross departmental. Staff attended 5 meetings in July 2019 being a total of 31 for 2019 to date. This is again a continuation of the slowing down of applicants making use of this service.

Post-Approval

Volumes of post-approval applications have steadied during July 2019. It is unclear whether it is a general decrease in applications due to the winter season but is a significant drop from 12 months prior.



Appeals

No new appeals have been received. The Environment Court has issued its decision on the appeal against Council's refusal to grant consent to Haines House Haulage Northland Ltd to establish a house mover's yard at Piano Hill. The appeal has been dismissed and the resource consent refused.

Building Department

Data set from 01 July - 28 July 2019

Building update (general)

The E portal early expansion has reached its capacity with over 30 local users. This has increased our digital capability and is a great lead into the portal work at the end of this calendar year. Now, approximately 50% of the work is being completed digitally. A building Industry meeting is planned for 8 August 2019 with guest speakers from Auckland Council.

Operation Splash update

Five pool seminars have been held with the Real Estate industry with a good uptake and positive response. The presentation content is posted on Council's website for reference.

Approximately 65% inspections have been completed on pools identified on the register. Results to date below.

Inspections performed as at	Confirmed Compliant pools	Confirmed non-compliant	Cancelled (no pool any more)	Total Inspected
28 July 2019	587	337	36	950

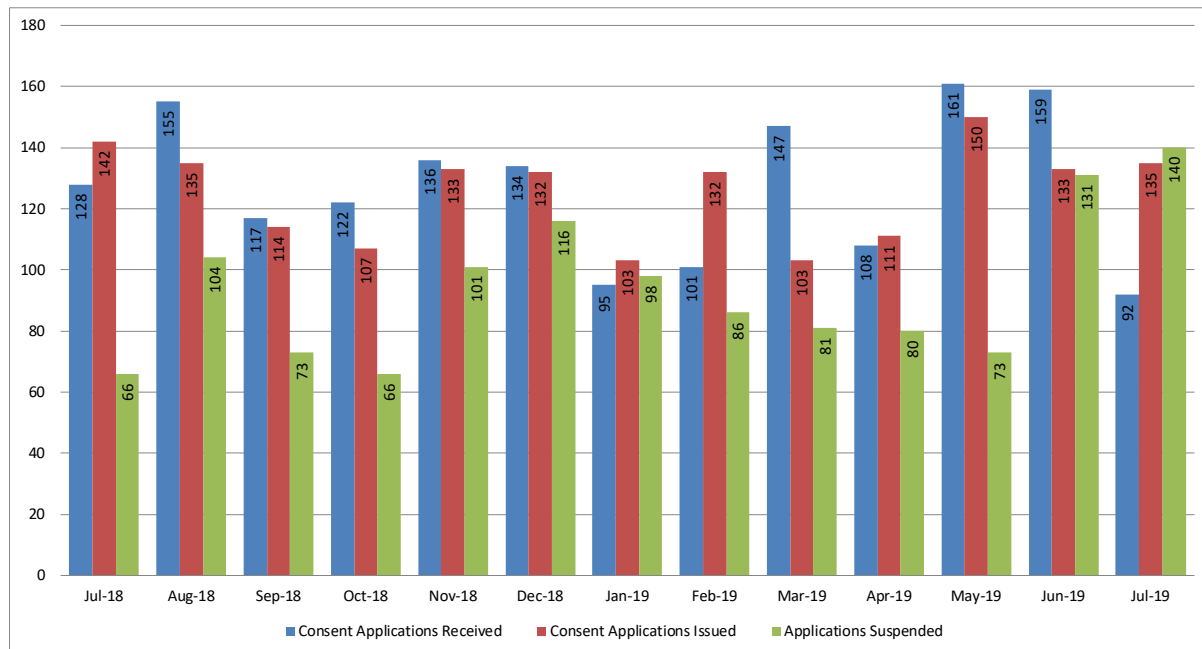
Building Performance Indicators

Building consents that have been issued are at the same level as last month whilst applications have decreased slightly for this time of year. The number of consents issued within timeframes has remained high at 93% for the month. LIMs timeframes are at 100%. PIMs are under pressure with the five-day indicator. This is an internal measure (statutory measure is 20 days). The inspection delivery is exceeding the Annual Plan requirement of 98% and is at 99%.

Performance Indicators			
		July	Year's Average To Date
Building Consents	Issued In 20 Days	93%	93%
LIMs	% Within 7 Days	99%	99%
LIMs (Statutory Requirement)	% Within 10 Days	100%	100%
PIMs	% Within 5 Days	18%	18%
Inspections (Completed within 48 Hrs)	% Complete Within 2 Working Days	99%	99%

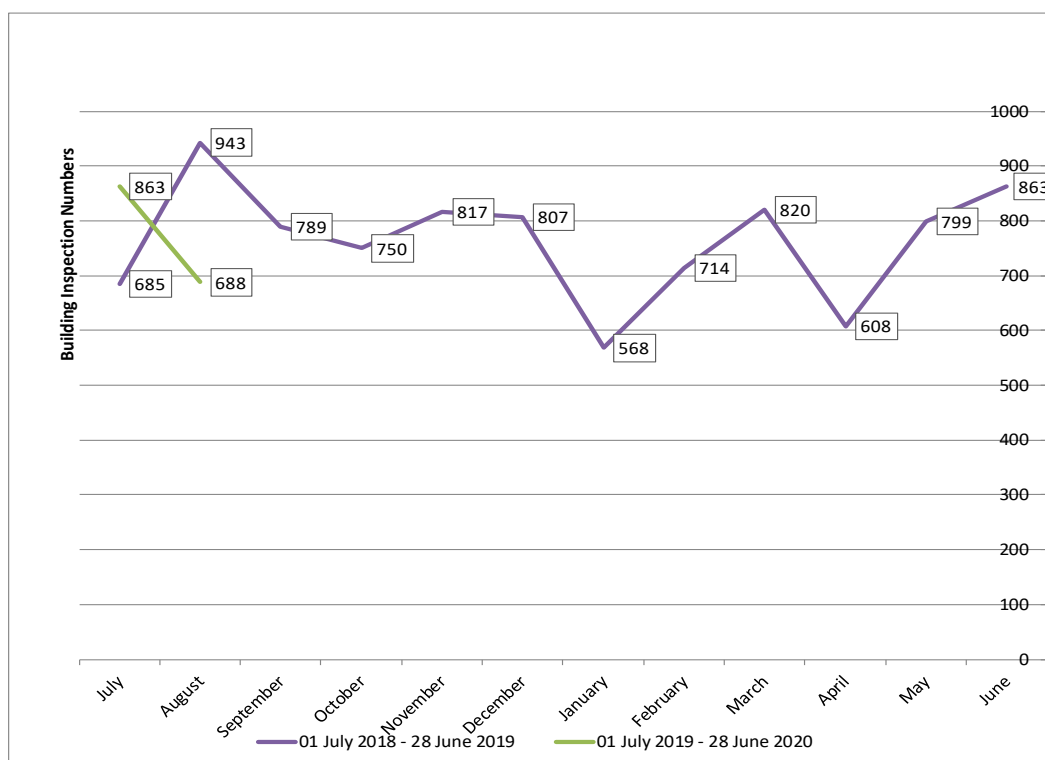
Building Consent Applications Received, Issued and Suspended

The applications received have decreased compared to the same period last year. The issued number has remained high for this period which is a positive result. This means that there is not a backlog or build-up of consents in the system. The number of suspended applications is high and it is expected to reduce within 20 working days.



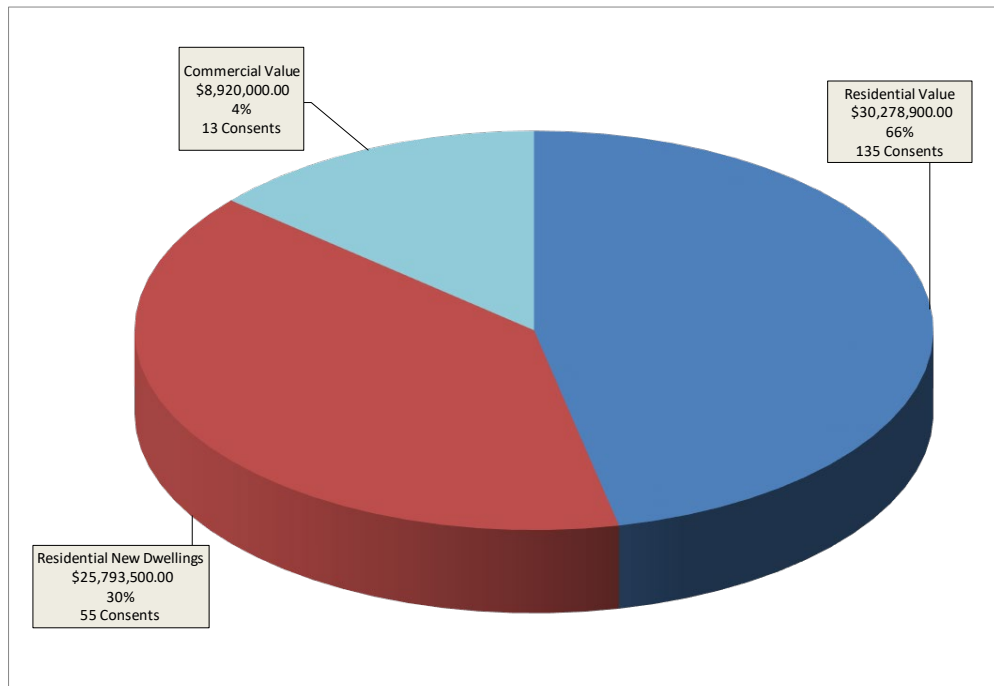
Inspections

688 building inspections have been carried out during this period. This area continues to provide excellent service levels and high rates of accuracy with experienced and skilled staff in this area.



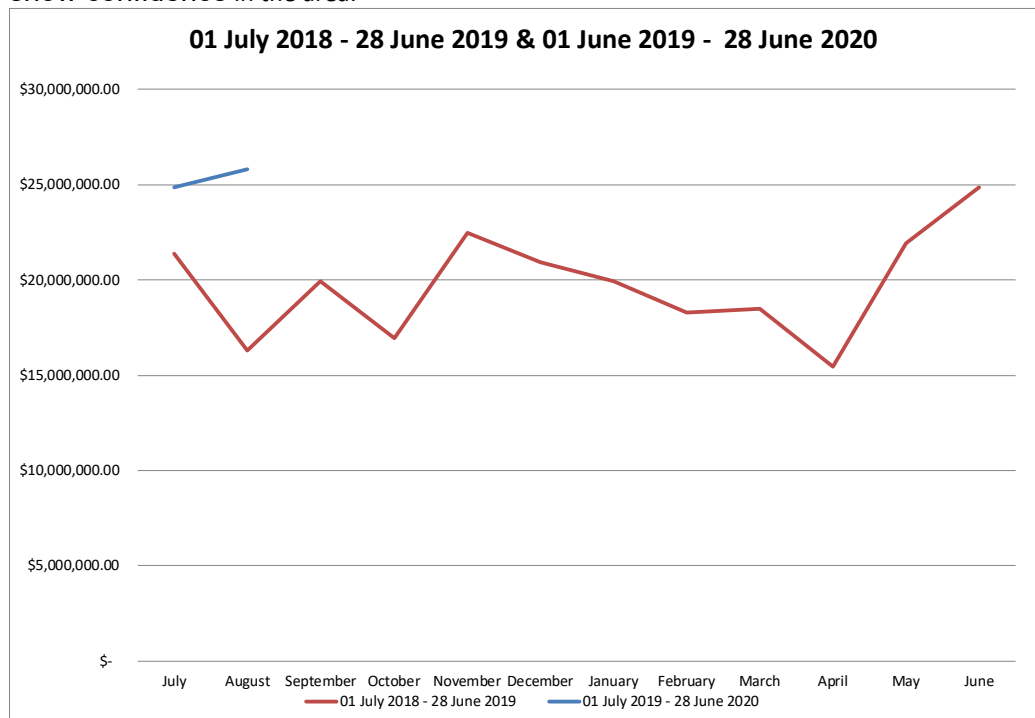
Residential and Commercial trends (issued)

The mix between commercial and residential work issued is within the normal trend range of 90% residential and 10% commercial. There have been 55 new dwelling consents issued over this month which shows the residential market confidence.



New Dwelling Financial Trends

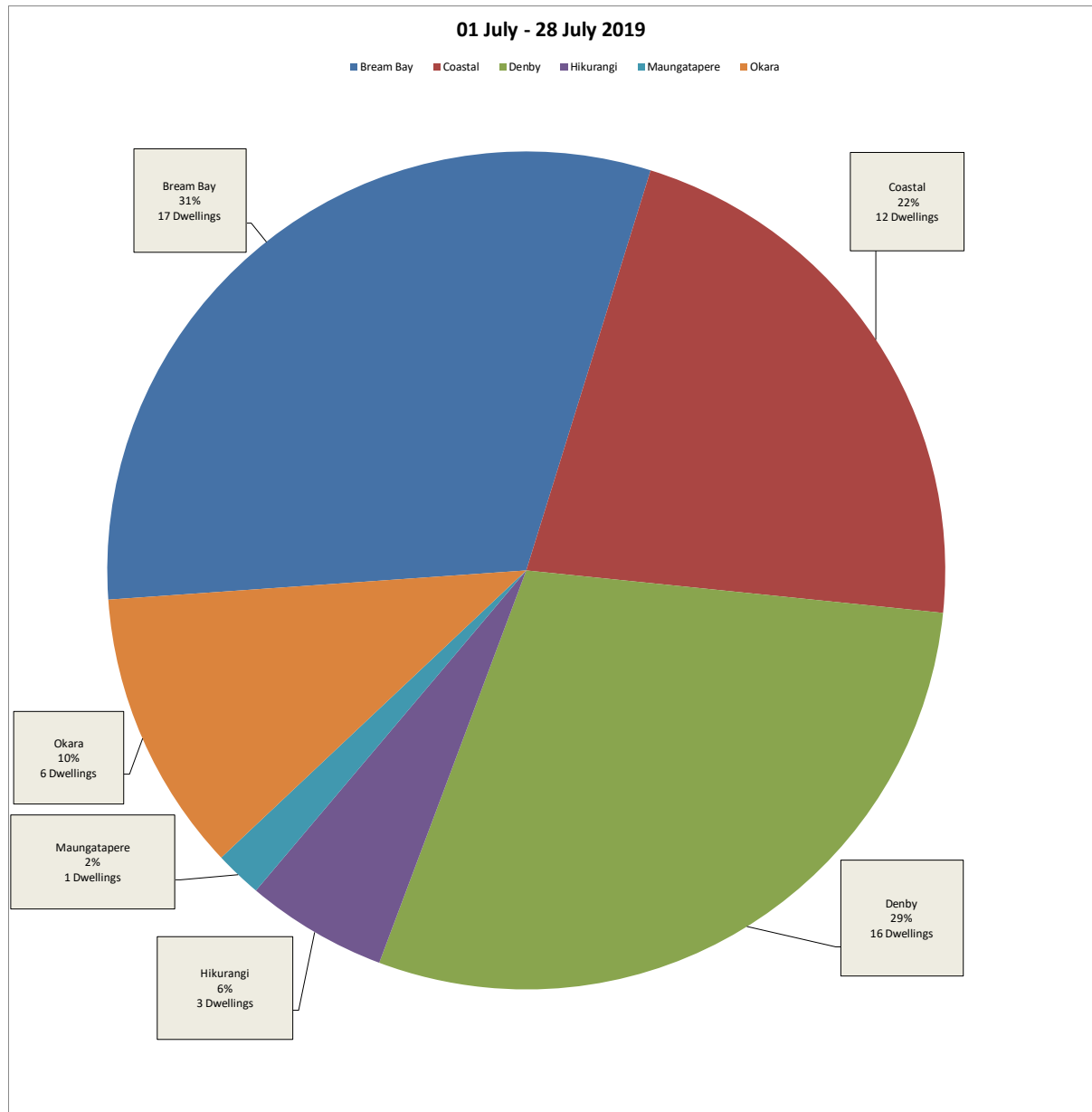
The new dwellings financial trend is still at a high financial level and this graph continues to show confidence in the area.

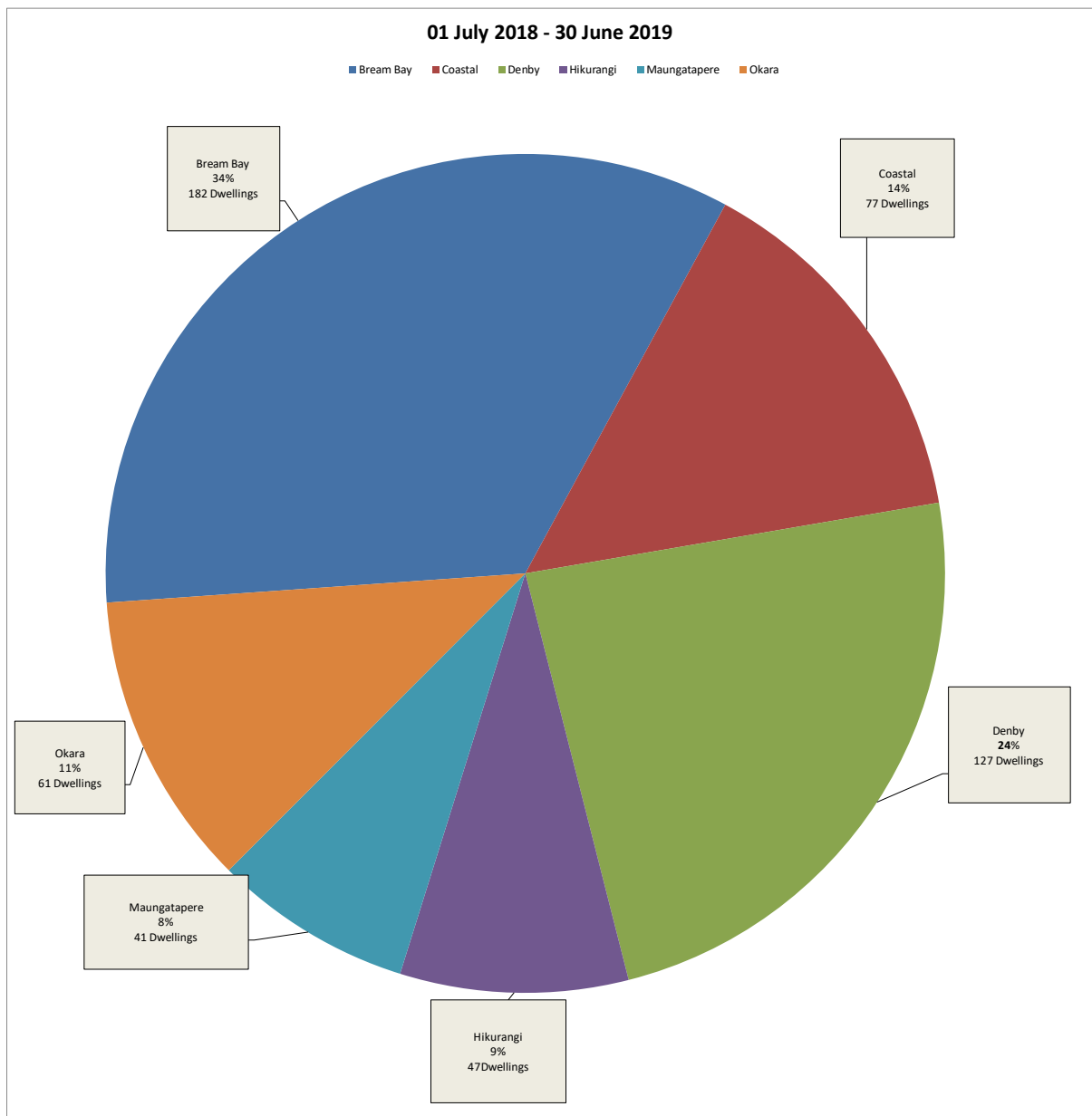


New Dwelling Geographical Trend

This area pattern that is derived from new dwelling building consents issued, identifies the largest growth in Bream Bay, Coastal and Denby.

- Bream Bay has shifted from 30% to 31%
- Coastal has shifted from 14% to 22%
- Denby has remained at 29% to 29%
- Hikurangi has shifted from 5% to 6%
- Maungatapere has shifted from 5% to 2%
- Okara has shifted from 17% to 10%



Building consents issued for new dwellings 1 July 2018 – 30 June 2019

Health and Bylaws

Environmental Health

The Environmental Health (EH) team reports the following 2018/19 financial year end data for their four workspace sub-categories, as calculated on 15 July 2019.

Food Act Registered Premises & Actions

The Food Act stipulates which food businesses must register annually and under which risk based measure they need to operate.

The registration process purely is administrative and through council records operator's relevant business details on the Ministry for Primary Industry (MPI's) database, but triggers tight timeframes, processes and verification outflows.

Food business operators can register under four 'risk based' measures. These range from the highest to the lowest, i.e. Food Control Plans - mainly for restaurants and cafes; National Programme 3 (NP3) - mainly dairies; National Programme 2 (NP2) - certain manufacturing premises and National Programme 1 (NP1) - mainly coffee carts.

In addition, there are certain food businesses, which must register directly with MPI, mainly franchised food businesses, wholesalers and supermarkets and therefore no longer fall under Council's control. Further, certain low risk or infrequent food operators don't need to register at all and only need to operate under some guidance notes (mainly clubs and those who fundraise).

The Act then further stipulates how frequently these food businesses are "inspected" or rather verified (audited). Businesses operating under a Food Control Plan are usually verified once a year, but this can expand to 18 months, where evidence exists that they are operating well. Where not, this verification frequency can be reduced to as little as every three months.

For businesses operating under National Programmes 1 to 3, verification frequencies range from only once and never again for NP1's; to every 24 months for NP3's; and every three years for NP2's. Again, verifications can become more frequent where the last verification outcome identified failures.

The above is a substantial change from the old regime, where all food businesses were inspected once a year. This now substantially complicates monthly and annual reporting.

Below follows a statistical breakdown of all food businesses registered with Council, including under which risk based measure they fall. In addition, it also highlights the verification workload achieved by the EH team during the 2018/19 financial year.

There are currently a total of 511 Food Act premises registered with WDC. Of these, 362 operate under a Food Control Plan; 23 under a National Programme 1; 47 under a National Programme 2; and 79 under a National Programme 3.

The Environmental Health team conducted a total of 440 verifications during the past year. This was made up by 325 Food Control Plan verifications; 16 NP1 verifications; 34 NP2 verifications and 65 NP3 verifications. The remaining businesses where either not due for verifications; are seasonal or for some other reason could not be verified; or the verification is overdue and team is still to conduct the verification.

Health Act Registered Premises and Actions

The Health Act and more specifically the 'Registration of Premises Regulations' now purely covers non-food premises. Historically and prior to the new Food Act 2014, many food premises used to be registered and inspected under this legislation and category. However, the Food Act transitioning process has seen these food businesses migrate from the Health Act (Regulations) to the Food Act. This resulted in the following current and future workload:

Total Health Act registered premises within WDC area of jurisdiction is 83. These are made up of 20 camping grounds; 4 funeral homes; 53 hair dressers; and 6 offensive trades. The Regulations stipulate that these premises be registered and inspected once a year. Unfortunately, and due to staff shortages and Food Act priorities, only 69 of these premises were inspected last year. The aim is to ensure that we inspect all premises during the current year to ensure full compliance.

Sale and Supply of Alcohol Act Registered Premises & Actions

The Sale and Supply of Alcohol Act requires that all licensed premises be inspected at least once a year to ensure compliance with legislation and licensing conditions. 173 such licensed premises inspections were conducted by the team during the past year. This represents 100% achievement of those premises that were operating, licensed and due for inspections over this period.

In addition to the above function, the team also reports on all new and renewal applications for On-; Off-; and Club- licensed premises, including Special licence applications. Applications for new and renewal of Manager certificates are also reported on by the team to the District Licensing Committee (DLC), who hears these applications and either grants or refuses them.

It is a requirement of the Act that the Inspectorate, on behalf of the DLC, annually reports statistical data on these functions to the Alcohol Regulatory and Licensing Authority (ARLA). This report is not due until the end of August and thus the final figures are not available here. However, and as has been the case during previous years, the DLC's report to ARLA will be made available to the Committee during coming months.

Customer Relationship Management (CRMs)

The Environmental Health team is also allocated health and liquor type CRM requests, mainly complaints, which are investigated, assessed and where possible resolved either under the Health Act, Food Act or Sale and Supply of Alcohol Act.

During the last year, the team received and dealt with a total of 355 CRM's. These were broadly categorised as follows:

44 food complaints; 1 alcohol breach complaint; 67 'unsanitary' complaints; and 243 general CRM's. All CRM's have been suitably addressed and closed off.

These numbers do not necessarily include all matters that the team got involved in or dealt with, as many self-initiated or matters highlighted to the team by others do not end up being recorded here and thus such data is lost. An example here is City Safe CCTV footage or data reported by Community Safety to Police, which the team is copied into and which often triggers further compliance investigations and interviews with licensees.

Bylaws

Below follows updated statistics on some of our bylaw enforcement activities through our contractor, Armourguard. For completeness, figures for the corresponding month last year (2018) have also been provided.

DOGS	February 2019	March 2019	April 2019	May 2019	June 2019	June 2018
Wandering	129	123	122	224	212	158
Barking	135	152	107	137	133	163
Attacks	4	16	23	28	15	30
Rushing	17	12	14	29	28	18
Unregistered	17	12	0	0	2	1
Total Dog Complaints	302	315	266	418	390	370

The total number of dog complaints during June 2019 increase slightly when compared with the same period last year, but is slightly down from last month. More importantly, dog attacks are almost half from last month and similar to March 2019, which is encouraging.

NOISE	February 2019	March 2019	April 2019	May 2019	June 2019	June 2018
Complaints	376	305	238	371	232	238
Directives	43	48	37	31	40	46

With the onset of colder weather June 2019 has seen a reduction in the number of noise complaints, when compared to February 2019 and May 2019. However, noise directives issued remain around the 40 mark.

GENERAL BYLAW ENFORCE MENT CRM's	February 2019	March 2019	April 2019	May 2019	June 2019	June 2018
Complaints	67	44	50	44	30	45

The number of General Bylaw enforcement complaints have dropped off somewhat from the 40 to 60 mark.

PARKING CRM's	February 2019	March 2019	April 2019	May 2019	June 2019	June 2018
Complaints	126	65	66	155	138	58

Parking complaints numbers for this month are similar to last month. This category experiences high fluctuations in numbers from one month to the next, with no correlation between the number of infringements issues and the number of complaints.

RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i))}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section 7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

"That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.

Note:

Every resolution to exclude the public shall be put at a time when the meeting is open to the public.