

Annual Events Fund 2019-20

Applications Book Part 1 of 2

Community Funding Application Form

If you need help to complete this application form or would like to discuss your application, please contact the Community Funding Officer well before the closing date of the round you are applying to. Call 09 430 4200 or email funding@wdc.govt.nz to make an appointment.

Funding information and closing dates are at www.wdc.govt.nz/funding.

Summary information	
Organisation name	Waipu Centennial Trust
Amount requested	\$ 15,000
Project name	Art n Tartan Wearable Art Show
Which Fund you are applying to? Choose only one (tick or highlight). Check the Funding Guide for criteria and closing dates.	<input checked="" type="checkbox"/> Community Fund <input type="checkbox"/> Performing Arts Fund <input type="checkbox"/> Community Halls Maintenance Fund <input type="checkbox"/> Resident and Ratepayer Fund <input type="checkbox"/> Partnership Fund (additional documentation required – refer to Guide) <input type="checkbox"/> Community Loan (additional documentation required – refer to Guide) <input type="checkbox"/> Other, please specify:

Section 1: Your Details	
Tell us about your organization/group	
Group's postal address	36 The Centre, Waipu 0510
<p>If we have questions about this application, who should we talk to? Please provide 2 contacts and ensure you have the authority of the group you are applying on behalf of.</p> <p>* Note: We will use this email to ask questions and advise you of the outcome of this application.</p>	
Primary contact's name	Fiona Mohr
Position in group	Manager, Waipu Museum
Email *	manager@waipumuseum.com
Daytime phone number(s)	09 4320 746
Second contact's name	Claire Drake
Position in group	Producer – Art n Tartan
Email	clairedrake@mitipartners.com
Daytime phone number(s)	021 584485

Section 2: Eligibility

Is your group a not-for-profit legal entity?

☒ Yes – please provide:

- Your incorporated society or charitable trust registration number: CC20691 (please make sure your register is up to date to be eligible).

☐ No* – you will need to:

- EITHER gain legal status (see <http://www.societies.govt.nz/cms/customer-support/faqs>),
- OR apply under the umbrella of a group that does meet this requirement (refer below).

Note: Community Loan applicants must be a not-for-profit legal entity and cannot use an umbrella group.

*Umbrella Group Guarantee

Applicants that are not a registered charitable trust or incorporated society must apply under an umbrella group that is.

A suitable umbrella group knows the applicant well and is willing to vouch for them and their project, and are prepared to accept legal liability and responsibility.

Grants are paid to the umbrella group for disbursement to the applicant in accordance with the grant agreement.

If the grant conditions are not met, Council may request the grant monies to be returned and/or may place restrictions on granting funds to the applicant and the umbrella organisation in future.

The following section is to be completed by an authorised officer of the umbrella group.

Umbrella group name	
Society or trust number:	
Contact person	
Email	
Daytime phone number(s)	
I confirm that our organisation is willing to guarantee and receive any monies granted to:	
Applicant organisation:	
Project name:	
Signature	
Date	
<u>Please provide</u> a bank deposit slip or other evidence of umbrella group's bank account details.	

Section 3: The Project

Tell us what you want to do – Who, What, When, Where, Why, How

Describe your project in terms of the following:

Name of project	Art n Tartan Wearable Art Show
Amount requested	\$ 15,000
When and where will this take place?	Waipu, Celtic Barn / 3 shows in July 2020
Who will likely benefit from your project?	The whole community of Waipu, in particular the hospitality businesses economically. Art n Tartan is the signature event for the winter months, whereby many events and activities are organised to encourage visitation to Waipu.
How many people will directly benefit?	Audience – 1,500 / Waipu Primary School – 50 / Costumiers – 96 / Performers – 46 / Production Volunteers – 67
Ethnicities of likely beneficiaries of this project – tick as appropriate and include a percentage estimate for each that you think will benefit from this project:	
<input checked="" type="checkbox"/> NZ European – estimate %: 93	
<input checked="" type="checkbox"/> Maori – estimate %: 7	
<input type="checkbox"/> Pacific Peoples – estimate %:	
<input type="checkbox"/> Other European - estimate %:	
<input type="checkbox"/> Asian - estimate %:	
<input type="checkbox"/> Middle Eastern/Latin American/African – estimate %:	
<input type="checkbox"/> Other ethnicity – estimate %:	
Area of work	
To help us understand where support is being requested, please select which of the following relate most closely to your project.	
<input checked="" type="checkbox"/> Arts and Culture – Projects and activities that facilitate education and enjoyment of the arts and of culture for the people of our District.	
<input type="checkbox"/> Heritage and Environment – Projects and activities that preserve and promote the heritage of our District and that protect and enhance the environment in which we live.	
<input type="checkbox"/> Recreation and Sport – Projects and activities that enable participation and engagement in recreation and sport for people in our district of all abilities, ages and life stages.	
<input type="checkbox"/> Community Connectedness and Wellbeing – Projects and activities that strengthen community cohesion and connectedness in ways that cultivate healthy, happy and positive relationships across our District.	

Tell us about your request in the following questions. Be succinct and clear.

The Idea – Briefly explain what it is that you want to do:

To produce and stage 3 Art n Tartan wearable art shows during 'Winter in Waipu' month in July 2020, and to celebrate Art n Tartan's 10th anniversary.

The Need – What need is there for your project, programme or service?

The Waipu Business Association in cooperation with local businesses established 'Waipu in Tartan' month, now called 'Winter in Waipu', a month-long celebration of Waipu's heritage and culture to address the lull in trade during the winter months, a non-tourism season time of the year. The Business Association encouraged local businesses and organisations to stage events and other cultural activities to entice visitors to Waipu during the winter months. The Waipu Museum 9 years ago initiated the Art n Tartan wearable art show to not only attract visitors to the region, but also for community cultural development – for residents to express their creativity by creating a wearable art costume, performing, and or volunteering. The Waipu Art n Tartan shows have now become the signature event of Waipu in Tartan month. Its longevity is a testimony of its value to the community.

The Impact – What difference will your project make?

The focal point of Winter in Waipu month is Art n Tartan, attracting people from all over New Zealand to participate and attend.

Waipu has two satellite communities of baches – Waipu Cove and Langs Beach, which swell to overflowing during the holiday season. Waipu township's commercial infrastructure grew to support its expanding population of retirees, new residents, and holidaymakers. The multitude of events organised during the winter months, in particular Art n Tartan, which draws people to Waipu ensures the sustainability of small businesses in Waipu, and contributes to the liveability of the community for residents, and attracting new residents to Waipu.

The Waipu Museum and the Art n Tartan team are fortunate to secure the talents of Stuart Devenie, a nationally recognised theatre director and actor for the 2019 and 2020 production of Art n Tartan. Stuart who is currently engaged on the 2019 Art n Tartan has said "directing Art n Tartan has proved to be far more challenging than any other production he has worked on because of the overwhelming support the production has from the community, with people wanting to be involved. I'm working with over a 100 people in various capacities who are very passionate about continuing to make the annual Art n Tartan event a major success."

Your Readiness – What controls and checks do you have in place to manage the funding?

The Waipu Centennial Trust is a registered charity and has its accounts audited on an annual basis. The Trust is the governing body for the Waipu Museum, which employs professional staff to manage its operations, including an Accounts Administrator. The Art n Tartan budget is managed by the Art n Tartan team, and a bookkeeper is engaged to keep track of expenses aligned with the budget. The bookkeeper then reports to the Museum's Accounts Administrator to have all income and expenditure recorded and reconciled in Xero.

Your Readiness – Tell us about your team's structure and how you will manage the funding to achieve the outcome.

In 2020 Art n Tartan will be in its 10th year of production. Over the years we have perfected our systems for the organisation and delivery of the 3 Art n Tartan shows. The AnT production team has members who have been involved since its inception in 2010, and are very familiar with the processes, this year however, we have attracted 'new blood' on the production team, which will give AnT a refreshed look. The new director Stuart Devenie for example who has committed himself for 2 years to direct and artistically produce is a nationally recognised theatre director and actor.

Collaboration – Who will you work with to deliver your project, programme or service?

The Waipu Centennial Trust Board who is the governing body for the Waipu Museum, works hand in hand with the Art n Tartan production team of 36+ volunteers, which swells to about 50+ during show time. In the 2020 production Stuart Devenie will mentor 20 year old Jayden Rudolph in the role of artistic director. Jayden is of Maori heritage and has been awarded a dance scholarship to the Wellington Dance & Performing Arts Academy. Each year AnT invites a Kapa Haka group to perform for the 3 shows. Their performance is integrated into the narration of the shows' global migration theme. The Waipu Primary School plays an integral role in the children's section of the Art n Tartan shows. Waipu has a wealth of local professional talent who also participate. Expressions of interest for designers, models and theatre hands will be held 5 months prior to the production, to allow all who are interested in being involved an opportunity to ask questions etc.

Your Approach – How do you demonstrate value for money and the impact of your work?

The cost of staging Art n Tartan is significant attracting a large audience of 500 each session. A significant proportion of the cost devoted to the erection of the gantry and lighting for the Celtic Barn. The shows sell out quite readily when tickets go on sale indicating ticketing is reasonably priced. Although if volunteer time was costed into the ticket price, it would obviously be unaffordable to many, but it is creative capacity of the community of Waipu who are passionate about being involved and ensuring each Art n Tartan production is a success. Feedback from audience members of previous show has been more than positive, and they eagerly await the following years performance.

Your Approach – How does your project, programme or service meet best practice and is it evidence based?

As Art n Tartan will be in its 10th year in 2020 it is clear it is evident that people enjoy the format of the show, as well as costume designers and models are eager to participate on a regular basis. Unlike other forms of theatre the Art n Tartan show is participatory, and invites people to be involved in many capacities either as a designer, model, performer, theatre technician, or as crew. It is also a format that embraces all age groups from children to elderly, and ethnicities.

The skill set amongst amongst the volunteers who work on Art n Tartan is extensive, plus after many shows individuals have not only honed their skills but have acquired new skills. But with the addition of a recognised theatre director Stuart Devenie, Art n Tartan has been taken to a new level of professionalism in terms of the production and the on the job training of the show's volunteers.

Section 4: Project Budget

Provide a full list of your project income, fundraising and expenses. If your budget is detailed, provide a summary below and attach your budget separately.

Are you registered for GST?	<input type="checkbox"/> No – <u>include</u> GST where applicable
	<input checked="" type="checkbox"/> Yes – <u>exclude</u> GST from your budget
GST number	10-316-812
(A) Project income/contributions	Amount
Sponsorship	\$18,000
Entry Fees	\$500
Ticket Sales 450 x \$37 x 3	\$49,950
Programs	\$3,500
	\$15,000
	\$9,050
(A) Total income expected	\$96,000
In-kind support – please list <i>e.g. volunteer numbers, estimated hours of work, plus any donated materials, equipment etc.</i>	
Volunteer Numbers: 67+ Estimated Hours Work: 4,500+	
(B) Total project costs Include all your project costs. <i>e.g. materials, venue hire, promotion, equipment hire, personnel costs. For items over \$500, please attach quotes.</i>	
Marketing & Publicity	\$6,500
Programs	\$4,700
Venue Hire	\$8,000
Judges	\$1,540
Staging	\$17,000
Performers	\$7,000
Bonds & Floats	\$3,300
Prize Pool	\$12,000
Other Expenses	\$35,960
(B) Total expenses expected	\$96,000
(C) Income less expenses	\$00.00

Declaration

On submitting this application for funding, you have deemed acceptance of these terms and conditions.

I declare that I have the consent of the group/organisation to make this application and provide these details.

I declare that the information supplied here is correct.

If the application is successful, I/we agree to:

- provide a tax invoice to Whangarei District Council for the amount of the grant within two months of being advised. I understand that grant payments will only be made to a bank account in the name of the applicant group or the umbrella group as appropriate.
- acknowledge Whangarei District Council in all publicity
- spend the grant on the purpose for which the application was made within 12 months of funding being approved
- return any unspent money to Whangarei District Council if the event is completed under budget
- meet any additional terms and conditions that may be set by Whangarei District Council
- acknowledge that we will be liable to return any monies granted should any breach of the above conditions occur
- submit a Funding Report within two months of the completion of the project to Whangarei District Council (or as otherwise requested)
- keep all invoices and receipts accounting for the full amount of the grant or loan, and provide these if requested.

I/we consent to the Whangarei District Council recording the personal contact details provided in this application, and using this to send me community funding related information. I understand I can opt out anytime.

I/we understand that my name and/or the name of my group/organisation and brief details about the project/event may be released to the media or appear in publicity material.

I/we understand that we have the right to have access to this information held by Council. This consent is given under the Privacy Act 1993.

Submitting your application

Send your application and any supporting material to funding@wdc.govt.nz. You can also drop it in to us at Forum North or Walton Plaza, or post it to us at:

Attention: Community Funding
Whangarei District Council
Private Bag 9023
Whangarei 0148

We will acknowledge receipt of your application by email. If you don't hear from us within 7 days, please call 430-4200 to check we have received it.

Most funding decisions are advised 6 weeks after the funding round closes.

ART N TARTAN 2020 BUDGET

		2020	2019	2019	2018
		BUDGET	ACTUAL	BUDGET	ACTUAL
INCOME			TBA		
	Sponsorships	18,000		18,000	17,250
	Donations	1,200		1,200	1,100
	Ticket Sales	50,000		50,000	50,126.31
	Entry Fees	500		500	491.32
	Programs	4,000		4,000	3,424.57
	Bar Takings	4,000		4,000	3,414.95
	Bonds & Floats	3,000		3,000	4,500
	Exhibitions	300		300	391
	Grant	15,000	7,500	15,000	15,000
	TOTAL INCOME	96,000		96,000	95,348.15
EXPENSES					
	Marketing & Publicity	6,500		6,500	9,414.47
	Exhibitions	3,000		3,000	1,140.82
	Programs	4,700		4,700	5,466
	Venue Hire	8,000		8,000	7,869.57
	Graphic Design	8,660		8,660	8,660
	Volunteer Exps	1,500		1,500	1,547
	Catering	3,600		3,600	3,600
	Judges	1,540		1,540	1,118.47
	Photography	1,500		1,500	1,433.81
	Sponsors Goodies	600		600	519.27
	Costumes & Props	2,000		2,000	2,324.30
	Staging	17,000		17,000	15,246.01
	Bar Costs	3,000		3,000	3,095.44
	Performers	7,000		7,000	6,695.66
	Prize Pool	12,000		12,000	12,070
	Honorariums	7,500		7,500	1,300
	Ticketing Costs	1,000		1,000	1,008.48
	Bonds & Floats	3,300		3,300	4,150
	Sundries	3,600		3,600	3,598.53
	TOTAL EXPENSES	96,000		96,000	81,598.66

Quotation

Name / Address
Waipu Museum Art N Tartan Wearable Arts 36 The Centre Waipu

Date	Quote #
4/04/2019	1681
	Due Date
	31/05/2019

Qty	Description	Price	Total
	Art n Tartan 2019		
	PA & Lighting		
	AUDIO:		
	Allen & Heath QU24 Digital mixing console	500.00	500.00T
	4x Quest HPI speakers FOH 1000w		
	2 x DAS 18" Active Subs		
	4x Quest 12" 2 way monitors		
	Power Amps		
	Speaker cabling		
	Macbook Pro + Qlab - Audio playback		
1	Shure Beta58 Roving Microphone	80.00	80.00T
2	Shure Countryman wireless headset microphone	80.00	160.00T
	LIGHTING:		
8	3watt LED Par Can RGB	22.00	176.00T
6	Pacific Profiles - 1kw	30.00	180.00T
10	Selecon 1.2k Fresnel	25.00	250.00T
4	UV Canon	40.00	160.00T
12	UV lights - sub hire	50.00	600.00T
8	Mac 250/500 Moving Lights - SUB HIRE	200.00	1,600.00T
2	Smoke Machine	40.00	80.00T
1	Low Fog Machine - SUB HIRE	600.00	600.00T
4	Theatreight Satellite 6 DMX Controlled Dimmer Pack	50.00	200.00T
1	Hedgehog Lighting console	100.00	100.00T
3	Epson Projector & ceiling mount	200.00	600.00T
2	Elite 8ft (2.4m) 4:3	100.00	200.00T
		Subtotal	
		Tax	
		Total	

Signature _____

Quotation

Name / Address
Waipu Museum Art N Tartan Wearable Arts 36 The Centre Waipu

Date	Quote #
4/04/2019	1681
	Due Date
	31/05/2019

Qty	Description	Price	Total
1	TECH SUPPORT:		
1	Technical support - Lighting Plot (2 techs)	400.00	400.00T
1	Technical support - Rehearsal (2 techs)	400.00	400.00T
2	Technical support - Shows (2 techs)	350.00	700.00T
	STAGE/RIGGING/DRAPING:		
24	Stage Pieces, 2.4x1.2m Carpeted (each) @ 900mmh	50.00	1,200.00T
	Steps		
	Skirted		
6	Stage corners	50.00	300.00T
1	Black Draping, 6m Drop - wing borders & stage wall	1,000.00	1,000.00T
	includes rigging etc		
12	3m - 290x290 Box Truss	20.00	240.00T
12	2m - 290x290 Box Truss	15.00	180.00T
	Chain Blocks	30.00	270.00T
9	Strops		
	Shackles		
	Set Up/Pack Down	3,500.00	3,500.00T
	Electric Work Platform - 1 week hire	1,000.00	1,000.00T
		Subtotal	\$14,676.00
		Tax	\$2,201.40
		Total	\$16,877.40

Signature _____



Sun 03-Feb-19 4:02 PM

Fiona Mohr <manager@waipumuseum.com>

Re: Impact Report Form + Docs - Waipu Centennial Trust

To  Cindy Velthuisen

Hi Cindy

What appears to be a surplus in our Art n Tartan income & expenditure has been covering the graphic design costs for Art n Tartan. The Museum's Administration Manager is also a professional graphic designer who designs all of the signage, the programs, media advertising etc. His time and expenses far exceed the surplus. In future budgets we have now costed this into our budget and expenses, as this role has gone beyond the persons responsibilities to the Museum.

Kind regards

Fiona

Community Funding Impact Report Form

Complete this at the end of your project and return to funding@wdc.govt.nz.

Name of applicant	Waipu Centennial Trust Board - Waipu Museum
Project name	Art n Tartan Wearable Art Show
Contact name	Fiona Mohr
Address	36 The Centre, Waipu 0510
Phone number(s)	09 4320746
Email address	manager@waipumuseum.com
Date(s) of project	20/07/2018 & 21/07/2018 (3 Shows)
Location of project	Celtic Barn Waipu

How much was the grant you received from us?	\$ 15,000
What was your total project income?	\$ 95,348.15
What was your total project expenditure?	\$ 81,598.66

Attach a breakdown of your project's income and expenditure	<input checked="" type="checkbox"/>
Attach copies of receipts	<input checked="" type="checkbox"/>
Attach photos (5 max)	<input checked="" type="checkbox"/>

If you have any photos of the event/project, we'd love to see them. You can attach photocopies to this report or email them to us with a description.

Do not send originals or USB flash drives.

Tell us how your project, programme or service went with the following questions.

Did the project meet expectations (of organisers, participants, audience)?

Art n Tartan exceeded the expectations of the audience, and costume designers / models with its new format to incorporate stage design. An audience member wrote to the Art n Tartan team with the following commentary, excerpts of which are quoted throughout this form to indicate the shows impact on the audience.

"I thought the production of the AnT show was excellent, the video reinforced my opinion of the 2018 show as being dynamic, innovative, and fun. In a former life I worked in professional and amateur theatre and feel I can speak from a qualified and informed perspective. I was very impressed with this years AnT production and found it very refreshing. "

What difference did your project make?

Art n Tartan has not only become a focal point on Waipu's cultural calendar, it is also attracting participants & visitors from as far away as the South Island. Art n Tartan is now a part of the cultural milieu of Waipu, which contributes to its identity, attracting new residents and holidaymakers. The sponsorship the show receives is indicative of the community support & economic impact the show has on the town.

What worked well?

The Art n Tartan team have over 10 years of experience producing the show, & are in a position to mentor new people in roles. The 2018 production had first time co-directors Annie Newall & Jayden Rudolph. This was an opportunity for Jayden Rudolph who is 19 years of age to showcase his incredible talents as a choreographer. Jayden's work as co-director, and choreographer has aided him being awarded a scholarship to the Wellington Dance & Performing Arts Acadamey. "The production followed a dramatic structure - it had a narrative, all elements were cohesive, the stage setting was visually creative, the performers providing a fluid choreographic thread that tied together and themed the whole performance. Even the Kapa Haka group were integrated into the performance and overall narrative, rather than appearing to be a stand alone act."

What didn't work so well?

The Celtic Barn continues to have constraints for productions such as Art n Tartan as the show has now outgrown the venue, but also it is limiting in terms of innovations in staging and theatre direction. This was apparent with the introduction of stage design this year. Although, behind the scenes with 2 first time co-directors, Jayden Rudolph needed a more experienced co-director to be mentored by. Plus, as dance was integral to the narrative of the whole production, Jayden's time focused on choreography impacted on the time he could devote to directing. However, from an audience perspective the show was very well received.

- ☐ Leadership:
- ☐ Communications:
- ☒ Capacity building (skill development):
- ☒ Fundraising:
- ☐ Financial management:
- ☐ Planning and organisation:
- ☒ Equipment
- ☒ Resources:
- ☒ Facilities:
- ☐ Other:

Art n Tartan Team: 36 | Waipu Museum Staff: 2 staff | Audience: 1,500 (3 shows X 500 people)

Volunteer Numbers: 36 Estimated Hours worked: 1512

The 36 Art n Tartan team members provided a variety of skills, expertise and qualifications to make the show a success. The key stakeholders the AnT team work closely with are the Waipu Museum Board and staff, sponsors, venue managers, Caledonian society, Waipu Business Association, Waipu Primary School, Bream Bay College, Waipu MenzShed, and regional theatre supply companies.

The Art n Tartan wearable art show is a much anticipated annual event by Whangarei District residents, and participants and audience members far and wide. We have many participants in particular from Nelson and Tauranga who eagerly await the announcement of the following years categories. Also large groups from Whangarei, especially retirement villages, Wellington and Warkworth who pre-book their tickets and seats 6 months in advance. The show has significant economic impact on the town of Waipu during the winter months when business is usually quiet during the off peak tourist season; it also more importantly contributes to the well being of Waipu residents, engaging them in creative activities. As each of the 3 shows sell out well beforehand each year, we believe the show is value for money, not just from an audience perspective, but also from the support received by Whangarei District Council and as a valued addition to its cultural calendar of events.

What have you learnt through the work and what would you do differently if you did this again?

The Art n Tartan show has been running since 2010, so in many ways it is run like a well oiled machine. Although there are some aspects each year that could be done differently. The preproduction work on Art n Tartan is extensive, including seeking sponsorship. Whilst we have a comprehensive sponsorship document, sponsors have asked the Art n Tartan organisers what their contribution ultimately supports. With the 2019 production the Waipu Museum will draft a document identifying the various projects we are responsible for. One of our main projects we are seeking ongoing funding for is the preservation of Waipu's historic buildings within the Heritage Precinct, and its development into an Arts and Heritage Precinct, which will also critically link and provide a thoroughfare to the new satellite development of Nova Scotia estate with Waipu's centre.

Any other comments?

It is the Waipu people that make a difference, the attributes of those people, & the critical mass of those attributes. For e.g. new residents who have brought diversity of ideas, qualifications, and experience.

This report was completed by:

Name **Fiona Mohr**

Signature



Position in group **Manager, Waipu Museum**

Date **18/01/2019**

Thank you for contributing to your community and helping Whangarei to be a vibrant, attractive and thriving district.

ART N TARTAN 2018 REPORT

	Actual	Budget	2017	Balance
Income				
Sponsorships	17250.00	20000.00	21650.00	-2750.00
Donations	1100.00	1400.00	0.00	-300.00
Ticket sales	50126.31	49000.00	48954.00	1126.31
Entry Fees	491.32	1045.00	978.00	-553.68
Programs	3424.57	4600.00	3065.00	-1175.43
Bar	3414.95	4140.00	5217.00	-725.05
Bonds & Floats	4150.00	3300.00	3300.00	850.00
Exhibitions	391.00	300.00	0.00	91.00
Grant	15000.00	15000.00	15000.00	0.00
TOTAL INCOME:	95348.15	98785.00	98164.00	-3436.85
Expenses:				
Marketing & Publicity	9414.47	6500.00	6750.00	2914.47
Exhibitions	1140.82	3000.00	0.00	-1859.18
Programs	5466.00	4700.00	2835.00	766.00
Venue Hire	7869.57	8000.00	6700.00	-130.43
Volunteer Exps	1547.83	1500.00	1300.00	47.83
Catering	3600.00	2800.00	2800.00	800.00
Judges	1118.47	1540.00	1410.00	-421.53
Photography	1433.81	820.00	1000.00	613.81
Sponsors Goodies	519.27	600.00	500.00	-80.73
Costumes & Props	2324.30	2000.00	1500.00	324.30
Staging	15246.01	17000.00	17000.00	-1753.99
Bar Costs	3095.44	3000.00	4440.00	95.44
Performers	6695.66	6000.00	5000.00	695.66
Prize Pool	12070.00	12000.00	11020.00	70.00
Honorariums	1300.00	7500.00	5000.00	-6200.00
Ticketing Costs	1008.48	980.00	1020.00	28.48
Bonds & Floats	4150.00	3300.00	3300.00	850.00
Sundries	3598.53	520.00	1350.00	3078.53
TOTAL EXPENSES:	81598.66	81760.00	68275.00	-161.34
SURPLUS:	13749.49	17025.00		-3275.51

Please note 15000.00 Grant included but processed to Grants received not Art n Tartan in Xero. Also donation paid to Celtic Barn processed to Donations Paid and not Art n Tartan in Xero

This report page is connected to Income Analysis & Expenses Analysis.



Charity Summary

Registration Number:	CC20691
Registration Date:	27/01/2008
Charity Name:	Waipu Centennial Trust

Charity Details

Trading Name

Registration Details

Registration Status:	Registered
Balance Date:	March 31
IRD Number:	Restricted
NZBN Number:	9429042897958

Address for Service:

Charity's Postal Address: 36 The Centre
Waipu 510

Charity's Street Address: 36 The Centre
Waipu 510

Charity's other details

Phone: (09)4320746
Fax:
Email: manager@waipumuseum.com
Website:
Facebook:
Twitter:
Social Network Name:

Areas of Operation

New Zealand:	Northland
Percentage spent overseas	0

Purpose & Structure

Purpose

Refer to Annual Report

Entity Structure

Refer to Annual Report

Activities

Main Activity: Other (please state)

Activities: Other: The Preservation, presentation & promotion of the Waipu UNESCO MOW collection & community material c

Sectors

Main Sector: Arts / culture / heritage

Sectors: Education / training / research, Environment / conservation, Community development, Arts / culture / heritage, Fund-raising, Promotion of volunteering, Other: Heritage Museum

Beneficiaries

Main Beneficiary: General public

Beneficiaries: Children / young people, Older people, People of a certain ethnic / racial origin, General public, Family / whanau, Migrants / refugees, Religious groups, Other: All the above and local community

Annual Returns

Date Submitted	For Year Ended	Total Income	Total Expenditure	Reference
01/04/2019	31/03/2019			AR012
30/09/2018	31/03/2018	419,718	378,136	AR011
20/07/2017	31/03/2017	402,838	367,065	AR010
16/11/2016	31/03/2016	386,592	377,818	AR009
29/10/2015	31/03/2015	252,915	267,728	AR007
19/11/2014	31/03/2014	257,535	207,262	AR008
18/11/2014	31/03/2013	367,025	358,991	AR006
13/08/2013	30/03/2012	205,918	217,887	AR005
07/02/2012	31/03/2011	183,614	216,187	AR004
29/03/2011	31/03/2010	246,373	107,907	AR003
17/12/2009	31/03/2009	187,000	217,000	AR002
09/01/2018	31/03/2008			

Officer Details

Current Officers

Name	Officer Type	Position	Position Appointment Date
Wendy Craig	Individual	Trustee	30/11/2017
Georgina Murray	Individual	Trustee	30/09/2018
Duncan MacAuley	Individual	Trustee & Secretary	30/09/2014
Arthur Larsen	Individual	Trustee	28/08/2018
Douglas Smith	Individual	Trustee	28/08/2017
Heather Jacobson	Individual	Trustee & Treasurer	28/08/2017
Paul Allen	Individual	Trustee	28/08/2017
Ken Couper	Individual	Trustee & Chairman	20/09/2014
Jean Tafa	Individual	Trustee	07/02/2012

Past Officers

Name	Officer Type	Position	Last Date as an Officer
David MacKenzie	Individual	Trustee	31/03/2015
Rick Stolwerk	Individual	Trustee	31/03/2013
Anne Picketts	Individual	Trustee	31/03/2011
Bain McGregor	Individual	Trustee	31/03/2011
Bevan Mckenzie	Individual	Trustee	30/09/2014
Gordon Mckay	Individual	Trustee	30/09/2014
Kerry Francis	Individual	Trustee	30/09/2014
Kit Singleton	Individual	Secretary	30/09/2014
Lachie McLean	Individual	Trustee	30/09/2014
Lochland Mclean	Individual	Trustee	30/09/2014
Peter Couper	Individual	Trustee	30/09/2014
Peter Couper	Individual	Trustee	30/09/2014
Rod McKay	Individual	Chairman	30/09/2014
Steve Jones	Individual	Trustee	30/09/2014
Terry Ryan	Individual	Trustee	30/09/2014
Terry Ryan	Individual	Trustee	30/09/2014
Brian Cowley	Individual	Trustee	28/08/2017
Clarry Moffitt	Individual	Treasurer	28/08/2017
David Craig	Individual	Trustee	28/08/2017
David Moon	Individual	Trustee	28/08/2017
Donna Finlayson	Individual	Trustee	28/08/2017
Grant Pirihi	Individual	Trustee	28/08/2017
John Noakes	Individual	Trustee	28/08/2017
Kit Singleton	Individual	Trustee	28/08/2017
Margaret Gentil	Individual	Trustee	28/08/2017
Rob Webb	Individual	Trustee	28/08/2017
Rod Mckay	Individual	Trustee	28/08/2017
Allan Gray	Individual	Trustee	26/03/2018

Helen Francis	Individual	Deputy Chair	26/03/2018
Kim Thomas	Individual	Trustee	23/07/2018
Honor McAulay	Individual	Trustee	20/07/2016

WAIPU CENTENNIAL TRUST

PERFORMANCE REPORT

For the year ended 31 March 2018

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Contact details:

Street and Postal Address:

Waipu Museum

36 The Centre

Waipu 0510

Telephone:

09 4320746

Email:

admin@waipumuseum.com

Websit www.waipumuseum.com

WAIPU CENTENNIAL TRUST

STATEMENT OF SERVICE PERFORMANCE

For the year ended 31 March 2018

Description of the entity's outcomes:

Promote the story of the great migration.
Promote the history of the development of
Waipu.
Involve all age groups.
Run events to promote growth and welfare
of Waipu community values.

Description and quantification of Entity outputs:

	2018	2017
Number of museum admissions	6530	6100
Number of community events	9	5
New genealogy requests	4392	2435



WAIPU CENTENNIAL TRUST

STATEMENT OF FINANCIAL PERFORMANCE

For the year ended 31 March 2018

	Note	Actual 2018	Actual 2017
Revenue			
Donations, Fund Raising and similar	1	255915	238955
Fees, Subscriptions and other from members	1	3063	2992
Revenue from goods and services	1	135873	138851
Interest, Dividends and other investments	1	12819	13779
Other Revenue	1	12048	8261
Total Revenue		419718	402838
Expenses			
Expenses Related to public fundraising	2	77660	61554
Volunteer and employee related costs	2	140183	138595
Costs related to providing goods and services	2	154793	166800
Grants and donations made	2	5500	116
Total Expenses		378136	367065
Surplus/ (Deficit) for the Year		41582	35773

This statement is to be read in conjunction with the Notes and the review report.

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WAIPU CENTENNIAL TRUST

STATEMENT OF FINANCIAL POSITION

As at year ended 31 March 2018

	Note	Actual 2018	Actual 2017
Assets			
Current Assets			
Bank accounts and cash	3	134648	176120
Prepayments and Accrued Interest	3	7161	8433
Inventory	3	43355	40103
Investments	3	386291	375153
Total Current Assets		571455	599809
Non-Current Assets			
Property, plant and equipment	4	670486	642561
Total Non-Current Assets		670486	642561
Total Assets		1241941	1242370
Liabilities			
Current Liabilities			
Creditors and accrued expenses	3	10810	30228
Employee costs payable	3	18529	11560
Unused donations and grants with conditions	3	43475	65967
Income Received in Advance		1080	8150
Total Current Liabilities		73894	115905
Total Liabilities		73894	115905
Total Assets less Total Liabilities (Net Assets)		1168047	1126465

This statement is to be read in conjunction with the Notes and the review report.

Accumulated Funds

Accumulated Surpluses or (deficits)	5	1055240	957744
Revaluation Reserve	5	112807	112807
Capital Expenditure Reserve	5	0	55914

Total Accumulated Funds 1168047 1126465

Representatives of the Board of Trustees authorised this performance report
for issue on

28 Sep. 2018. 2018
K. E. Lynn
Board of Trustee Representative

[Signature]
Board of Trustee Representative

This statement is to be read in conjunction with the Notes and the review report.

WAIPU CENTENNIAL TRUST

STATEMENT OF CASH FLOWS

For the year ended 31 March 2018

	Actual 2018	Actual 2017
Cash Flows from Operating Activities		
Cash was Received from:		
Donations, fundraising and other similar receipts	229968	238955
Fees, Subscriptions and other from members	3063	3902
Receipts from providing goods or services	135873	141988
Interest, dividends and other investment receipts	10260	11037
Rent	12048	
Net GST	-6800	-7521
Cash was applied to:		
Payments to suppliers and employees	-363455	-305395
Donations or grants paid	-5500	-116
Repayment of short term advance	0	-20000
Net Cash Flows from Operating Activities	15457	62850
Cash flows from Investing and Financing Activities		
Cash was received from:		
Receipts from sale of property, plant and equipment	0	-
Proceeds from sale of investments	0	50000
Cash was applied to:		
Payments to acquire property, plant and equipment	-53857	-31235
Payments to purchase investments	-3072	-28418
Net Cash Flows from Investing and Financing Activities	-56929	-9653
Net Increase/(Decrease) in Cash	-41472	53197
Opening Cash	176120	122923
Closing Cash	134648	176120
This is represented by:		
Bank Accounts and Cash	3 134648	176120

This statement is to be read in conjunction with the Notes and the review report.



WAIPU CENTENNIAL TRUST

STATEMENT OF ACCOUNTING POLICIES

For the year ended 31 March 2018

Basis of Preparation

The entity has elected to apply Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total expenses to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Tier 2 PBE Accounting Standards applied

The Trust has elected to apply the relevant requirements of PBE IPSAS 17 Property, Plant and Equipment. In line with provisions of this standard the Trust has elected to use current rateable or government valuation.

Income Tax

The entity is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank Accounts and Cash in the Statement of Cash Flows comprise cash balances and bank balances.

Changes in Accounting Policies

There have been no changes in accounting policies.

Inventory

Inventory is stated at the lower of cost and net realisable value determined on a first-in first-out basis.

Investments

Investments consist of Term Deposits and are recorded at cost.

Debtors and Prepayments

Debtors are stated at estimated realisable value. Amounts not considered recoverable have been written off during the year.

Property, Plant and Equipment

Property, Plant and Equipment are stated at cost less accumulated depreciation, except for Land and Buildings. Both Land and Buildings are revalued using current rateable or government valuation.

Depreciation is charged using rates that reflect their estimated useful lives as follows:

Land is not depreciated

Buildings	1% - 8% SL
Plant and Equipment	7% - 40% SL
Furniture and Fixtures	8% - 40% SL
Heritage Assets	1% SL

Creditors and Accrued Expenses

Creditors and Accrued Expenses are recorded when an invoice has been received. Where goods have been received by the Trust or services performed for the Trust but no invoice has yet been received, an estimate of the amount to be paid has been accrued.

Employee Costs Payable

Employee costs payable are recorded as employees have earned the entitlement or the Trust has withheld amounts from wages and salaries already paid.

Unused Grants and Donations with Conditions

This is represented by grant income from various sources with either use or return conditions or that cover a specific period. The current liability represents grant funding for services for future periods,

Donations, Fundraising and other similar revenue

Donations, Fundraising and other similar revenue is recorded on receipt provided there is no 'use or return' conditions attached. Where 'use or return' conditions are attached the revenue is initially recorded as a liability, with revenue recognised as the conditions are met.

Fees, Subscriptions and other revenue from members

Fees, Subscriptions and other revenue from members are recorded as revenue when received.

Revenue from providing Goods and Services

Revenue from providing Goods and Services is recorded when the goods are sold or the service is performed.

Interest and other Investment Revenue

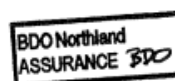
Interest and other Investment revenue is recorded when earned. Outstanding interest at balance date has been accrued.

Rental revenue

Rental revenue is recorded when earned.

Other Revenue

This revenue is derived from participation in community activities.
Prior year also included profit from the sale of land.



WAIPU CENTENNIAL TRUST

NOTES TO THE PERFORMANCE REPORT

For the year ended 31 March 2018

Actual
2018

Actual
2017

Note 1: Analysis of Revenue

Fundraising Revenue

Art 'n Tartan Income	81024	84100
	81024	84100

Donations and other similar revenue

Donations

M and D Smith		32000
D Craig		10000
Centre Events Ltd	40000	
Other Various	17319	6385
Total Donations	57319	48385

Bequests	0	0
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Grants

Foundation North (ASB Community Trust)	5000	-
Mazda	0	2290
Lotteries Grant	25295	22230
Whangarei District Council	87277	81950
Total Grants	117572	106470

Total Donations and other similar revenue **174891** **154855**

Total Donations, Fundraising and similar **255915** **238955**

Fees, Subscriptions and other member revenue

Newsletters	2889	2768
Family Research	174	224
	3063	2992

Revenue from providing goods and services

Shop sales	90219	88737
Museum Admissions	44262	41060
Internet Sales	0	197
Photocopy Fees	1116	1941
Miscellaneous	276	6916
	135873	138851

	Actual 2018	Actual 2017
Interest and other investment revenue		
Interest received	12819	13779
Other Revenue		
Rents received	12048	8261
	12048	8261

Note 2: Analysis of Expenses

Expenses related to public fund raising		
Art'n Tartan costs	77660	61554
	77660	61554
Volunteer and employee related costs		
ACC levies	504	606
Wages and salaries	138167	137474
Contract workers	1512	515
	140183	138595
Costs related to providing goods and services		
Shop purchases	45478	48045
Advertising	5892	12512
Bank and credit card fees	4727	3802
Computer costs	891	1549
Electricity	6285	6405
Photocopier costs	6978	7431
Accounting fees	3115	6566
Review fees	3700	3700
Insurance	14059	11565
Stationery	2497	2721
Telephone	2954	2246
Rates	999	907
Repairs and maintenance	18504	17625
Depreciation	25932	25702
Miscellaneous	11307	14417
Security services	1475	1607
	154793	166800
Grants and donations made	5500	116

Actual	Actual
2018	2017

Note 3: Analysis of assets and liabilities

Asset items

Bank accounts and cash

ANZ Bank - cheque account	58,826	75724
ANZ Bank - other accounts	75,622	100196
Cash floats	200	200
	134,648	176120

Debtors and prepayments

Accounts Receivable	132	1223
Accrued interest	2,559	2742
Prepayments	4,470	1774
GST refund due	-	2694
	7,161	8433

Inventory

Shop stock on hand	43,355	40103
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Investments

ANZ Bank - short term deposits	353,115	343153
Foundation North Investment	33,176	32000
	386,291	375153

Liability items

Creditors and accrued expenses

Accounts payable	10687	30228
GST payable	123	-
	10810	30228

Employee costs payable

Wages and holiday pay accrued	18529	11560
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Unused donations and grants with conditions

WDC operating grant	18770	15967
WW1 display - Lotteries	24705	50000
	43475	65967

Note 4: Property, Plant and Equipment

	Cost / Valuation	Opening Balance	Additions	Sales
This Year				
Land				
Buildings	549,761	562,119	10,445	
Plant and equipment	115,893	7,558	6,591	
Furniture and fixtures	62,826	-		
Heritage assets	46,714	41,649		
Work in Progress		31,235	36,821	
Total	775,194	642,561	53,857	
Last Year				
Land				
Buildings	549,761	583,000		
Plant and equipment	115,893	11,169		
Furniture and fixtures	62,826	743		
Heritage assets	46,714	42,116		
Work in Progress			31,235	
Total	775,194	637,028	31,235	

Land and Buildings have been revalued using a government valuation as at 1 September 2015. (Due to be up During the year the Trust obtained a market valuation for insurance purposes. This provided an indicative to all Trust buildings. This data is provided for information purposes only.



Gain on sale	Current Year Depreciation	Closing Balance
	21,156	551,408
	4,308	9,841
		-
	467	41,182
		68,056
	25,931	670,487
	20,881	562,119
	3,611	7,558
	743	-
	467	41,649
		31,235
	25,702	642,561

dated 1 September 2018)
 tal market value of \$1,664,000 for



	2018	2017
Note 5: Accumulated Funds		
Published opening surpluses	957744	921971
Surplus/(deficit)	41582	35773
Expended Grant	55914	
Closing Balance	<u>1055240</u>	<u>957744</u>
Revaluation Reserve	2018	2017
Published opening Balance	112807	112807
Closing Balance	<u>112807</u>	<u>112807</u>
Capital Expenditure Reserve		
Published Opening Balance	55914	55914
Expended Grant	-55914	
Closing Balance	<u>0</u>	<u>55914</u>
Total Equity Funds	<u>1168047</u>	<u>1126465</u>

Note 6: Commitments and Contingencies

There are no commitments as at balance date (2017 - nil)

There are no contingent liabilities or guarantees as at balance date (2017 - nil)

Note 7: Other

Significant grants and donations with conditions which have not been recorded as a liability

The Trust received a grant from Whangarei District Council several years ago to be applied towards capital expenditure. Some of this was spent with the remaining \$55,914 having been spent on Work in Progress, but not yet completed. This amount has been moved to Accumulated Funds.

Goods or services provided to the entity in kind

The organisation is predominantly voluntary and relies on volunteer services to run the shop. In addition, maintenance work and some capital projects are undertaken by voluntary labour from time to time.

Assets used as security for liabilities

There are currently no assets used as security for liabilities (2017 - Nil)

Note 8: Assets held on behalf of others

There are no significant assets held on behalf of others (2017 - Nil)

Note 9: Related party transactions

The following Trustees were paid for services provided during the 2017-18 year.
Clarry Moffitt \$2,820. (2017 \$6,774) Helen Frances \$1,552.50 (2017 \$1920).

The Trust has a Trustee in common with the Waipu 150 Trust. This Trust is the shareholder of Centre Events Limited , previously known as Waipu 150 Limited. The Trust has a working relationship with the company however, other than the Trustee in common, is independent. These services were carried out on an arms length basis.

Note 10: Events after the balance date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (2017 - Nil).

Note 12: Review

This Performance Report has been subjected to an assurance review. Refer to the review report attached. An audit has not been conducted.



INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT TO THE BENEFICIARIES OF THE WAIPU CENTENNIAL TRUST

Report on the Performance Report

We have reviewed the accompanying performance report of the Waipu Centennial Trust ("the Trust") that comprise the statement of financial position as 31 March 2018, the statement financial performance, statement of cash flows, entity information and statement of service performance for the year ended 31 March 2018, and notes comprising a summary of significant accounting policies and other explanatory information.

Trustees' Responsibility for the Performance Report

The Trustees are responsible for the preparation and fair presentation of this performance report in accordance with Public Benefit Entity Simple Format Reporting - accrual (NFP) and for such internal control as it determines is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying performance report based on our review. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the performance report, taken as a whole, is not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of the performance report in accordance with ISRE (NZ) 2400 is a limited assurance engagement. It consists primarily of making inquiries of management and others within the entity involved in financial and accounting matters, applying analytical procedures, and evaluating the sufficiency and appropriateness of evidence obtained. A review also requires performance of additional procedures when the practitioner becomes aware of matters that cause the practitioner to believe the performance report as a whole may be materially misstated.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on this performance report.

We believe that the evidence we have obtained in our review is sufficient and appropriate to provide a basis for our conclusion.

Other than in our capacity as assurance practitioner we have no relationship with, or interests in, the Trust.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that this performance report does not present fairly, in all material respects, the financial position of the Trust as at 31 March 2018, its financial performance and cash flows for the year then ended and the reported outcomes and outputs in the statement of service performance, in accordance with Public Benefit Entity Simple Format Reporting - accrual (NFP).



BDO NORTHLAND
28 September 2018
Whangarei
New Zealand

Community Funding Application Form

If you need help to complete this application form or would like to discuss your application, please contact the Community Funding Officer well before the closing date of the round you are applying to. Call 09 430 4200 or email funding@wdc.govt.nz to make an appointment.

Funding information and closing dates are at www.wdc.govt.nz/funding.

Summary information	
Organisation name	Waipu Caledonian Society
Amount requested	\$10,000
Project name	Waipu Highland Games
Which Fund you are applying to? Choose only one (tick or highlight). Check the Funding Guide for criteria and closing dates.	<input checked="" type="checkbox"/> Community Fund <input type="checkbox"/> Performing Arts Fund <input type="checkbox"/> Community Halls Maintenance Fund <input type="checkbox"/> Resident and Ratepayer Fund <input type="checkbox"/> Partnership Fund (additional documentation required – refer to Guide) <input type="checkbox"/> Community Loan (additional documentation required – refer to Guide) <input type="checkbox"/> Other, please specify:

Section 1: Your Details	
Tell us about your organization/group	
Group's postal address	PO Box 34, Waipu 0545
<p>If we have questions about this application, who should we talk to? Please provide 2 contacts and ensure you have the authority of the group you are applying on behalf of.</p> <p>* Note: We will use this email to ask questions and advise you of the outcome of this application.</p>	
Primary contact's name	David Moon
Position in group	Chair Waipu Caledonian Society
Email *	chairmanofwcs@google.com
Daytime phone number(s)	0275051501
Second contact's name	John Draper
Position in group	Treasurer
Email	johndraper19@gmail.com
Daytime phone number(s)	0212028573

Section 2: Eligibility

Is your group a not-for-profit legal entity?

☒ **Yes** – please provide:

- Your incorporated society or charitable trust registration number: **445662** (please make sure your register is up to date to be eligible).

☐ **No*** – you will need to:

- EITHER gain legal status (see <http://www.societies.govt.nz/cms/customer-support/faqs>),
- OR apply under the umbrella of a group that does meet this requirement (refer below).

Note: Community Loan applicants must be a not-for-profit legal entity and cannot use an umbrella group.

*Umbrella Group Guarantee

Applicants that are not a registered charitable trust or incorporated society must apply under an umbrella group that is.

A suitable umbrella group knows the applicant well and is willing to vouch for them and their project, and are prepared to accept legal liability and responsibility.

Grants are paid to the umbrella group for disbursement to the applicant in accordance with the grant agreement.

If the grant conditions are not met, Council may request the grant monies to be returned and/or may place restrictions on granting funds to the applicant and the umbrella organisation in future.

The following section is to be completed by an authorised officer of the umbrella group.

Umbrella group name	n/a
Society or trust number:	
Contact person	
Email	
Daytime phone number(s)	
I confirm that our organisation is willing to guarantee and receive any monies granted to:	
Applicant organisation:	
Project name:	
Signature	
Date	
<u>Please provide</u> a bank deposit slip or other evidence of umbrella group's bank account details.	

Section 3: The Project

Tell us what you want to do – Who, What, When, Where, Why, How

Describe your project in terms of the following:

Name of project	Waipu Highland Games
Amount requested	\$10,000
When and where will this take place?	At the Caledonian Park in Waipu - January 1 st , 2020
Who will likely benefit from your project?	The games provide the funding for the Caledonian Society, who have owned the park since 1906, to maintain the park and all its facilities. The facilities in the park are used by 52 sporting groups including Rugby, Squash, Tennis, Croquet, Football, Basketball, Wrestling, Cultural Groups, Art Groups, Art n Tartan show, School galas, Local Market days, Local Productions, Santa Parade, Waipu Winter Tartan Festival, NZ Motor Caravan Association, Local & National pipe bands, Weddings, Funerals, Scottish Country Dancing, Highland Dancing Teaching, Bagpipe lessons, Formal Dinners and Sports Awards
How many people will directly benefit?	There are around 45 - 50,000 people a year who use the facilities.

Ethnicities of likely beneficiaries of this project – tick as appropriate and include a percentage estimate for each that you think will benefit from this project:

☒ NZ European – estimate %:95%

☒ Maori – estimate %: 4%

☒ Pacific Peoples – estimate %:1%

☒ Other European - estimate 0.5%:

☐ Asian - estimate %:

☐ Middle Eastern/Latin American/African – estimate %:

☐ Other ethnicity – estimate %:

Area of work

To help us understand where support is being requested, please select which of the following relate most closely to your project.

- ☒ **Arts and Culture** – Projects and activities that facilitate education and enjoyment of the arts and of culture for the people of our District.
- ☐ **Heritage and Environment** – Projects and activities that preserve and promote the heritage of our District and that protect and enhance the environment in which we live.
- ☒ **Recreation and Sport** – Projects and activities that enable participation and engagement in recreation and sport for people in our district of all abilities, ages and life stages.
- ☒ **Community Connectedness and Wellbeing** – Projects and activities that strengthen community cohesion and connectedness in ways that cultivate healthy, happy and positive relationships across our District.

Tell us about your request in the following questions. Be succinct and clear.

The Idea – Briefly explain what it is that you want to do:

The Caledonian Society provides the park and its facilities which include the Celtic Barn, Committee Rooms, Public Toilets which are available for use 24/7. It is the only public park available for the Waipu residents and the Waipu area in general, as the council do not own any land for local residents to use as their own. The Highland Games are run by the Caledonian Society, with volunteers, and is the only fund-raising event to provide the funds for maintaining the park and its facilities.

The park and its facilities are vital for the wellbeing and connectedness of the Waipu community. The support from WDC helps to cover the costs of services that the Society has to pay for that reduce the profit from the day.

All profits from the Highland Games are used to maintain and upgrade facilities within the park.

The Need – What need is there for your project, programme or service?

The Highland Games provides entertainment for the local residents, visitors holidaying in the area, as well as showcasing the very strong Scottish heritage of the area. It also brings people from around the country into Waipu specifically for the games.

The Games have been held here in Waipu every year, and the games for 2020 will be the 149th year.

The Impact – What difference will your project make?

The Games is now a very important part of the Waipu Calendar. It brings people into Waipu and adds a significant amount of money, colour, music, and enjoyment to the whole village. It also creates a lot of volunteer hours that bring the whole community together. It supports local businesses who in turn support the Caledonian Society.

Without the Games the Caledonian Park could not be maintained.

If the Council was charged with running the Park it would cost rate payers a huge sum of money each year.

Currently the public of Waipu voluntarily run and maintain the Park at no cost to ratepayers. Assistance is required from Council to keep the Park and the Games going

Your Readiness – What controls and checks do you have in place to manage the funding?

Games preparation for the January 1st 2020 games started in April when the Leadership group had their first meeting, Things that can be done now are underway and planning for Vendors, participants and invited acts are currently being assessed and agreed.

A comprehensive budget is set and adhered to. A full set of accounts is maintained all year.

A full report of previous year's Games is available at any time.

The Highland Games subcommittee reports monthly to the Caledonian Society.

Your Readiness – Tell us about your team's structure and how you will manage the funding to achieve the outcome.

The Caledonian Society has formed a Sub Committee to organise and run the games on their behalf. This group arranges volunteers, groups like the Legion of Frontiersmen Parking, Waipu Cove Surf Club who man the gates, Croquet Club volunteers who provide catering support, plus many other organisations and individuals who are all a big part in helping and supporting the games.

The Caledonian Society's treasurer manages the financial aspect to the games. He along with the committee sets up the budget for the games committee to work to in arranging the games.

The treasurer also handles the cash on games day along with a hired security firm. He also provides a profit and loss statement to the society committee once all the accounts have been submitted.

Collaboration – Who will you work with to deliver your project, programme or service?

The Caledonian Society has been doing this for 147 years now, and has a very good understanding of what it takes to put the games on. All the support is volunteers, although the groups like the Legion of Frontiersmen, Lions Club, Surf Club, Croquet Club are paid a donation for their services. This is an agreed sum before the games and their duties are well documented.

Your Approach – How do you demonstrate value for money and the impact of your work?

We demonstrate value for money by the following points

- 1) Adults get into the park for a whole day's entertainment for \$20.00 each, children under 17 are free. The entertainment is varied and all events range for children's event to top class participant in all events. There are numerous children's event catering for toddlers to older students
- 2) If the Highland Games are not a financial success, and the park, facilities and amenities could not be maintained due to lack of funds, the 45-50,000 people who use the park and facilities annually, would be severely disadvantaged.
- 3) If the Caledonian Society stopped allowing the park to be used as a public facility for the Waipu community, there would not be any other facilities in the area to provide for the community needs.

Your Approach – How does your project, programme or service meet best practice and is it evidence based?

It is evidence based as the day has to show a profit. Without a profit, there would be no games the following year.

Section 4: Project Budget

Provide a full list of your project income, fundraising and expenses. If your budget is detailed, provide a summary below and attach your budget separately.

Are you registered for GST?	<input type="checkbox"/> No – <u>include</u> GST where applicable	
	<input checked="" type="checkbox"/> Yes – <u>exclude</u> GST from your budget	
GST number	055-073-473	
(A) Project income/contributions		Amount
Other grants and donations		\$10,000
Own contribution / fundraising		\$15,000
Other income (e.g. ticket sales)		\$75,600
(A) Total income expected		\$100,600
In-kind support – please list <i>e.g. volunteer numbers, estimated hours of work, plus any donated materials, equipment etc.</i>		
Volunteer Numbers:	Estimated Hours Work:	2446
150- 170	thousands over the year	
(B) Total project costs Include all your project costs. <i>e.g. materials, venue hire, promotion, equipment hire, personnel costs. For items over \$500, please attach quotes.</i>		
Materials		\$15,135
Promotion		\$2,150
Equipment hire		\$5,210
Personnel costs		\$13,900
Insurance - cancellation		\$2,100
Other expenses		\$27,055
Venue hire		\$5,050
(B) Total expenses expected		\$70,600
(C) Income less expenses		\$30,000

Declaration

On submitting this application for funding, you have deemed acceptance of these terms and conditions.

I declare that I have the consent of the group/organisation to make this application and provide these details.

I declare that the information supplied here is correct.

If the application is successful, I/we agree to:

- provide a tax invoice to Whangarei District Council for the amount of the grant within two months of being advised. I understand that grant payments will only be made to a bank account in the name of the applicant group or the umbrella group as appropriate.
- acknowledge Whangarei District Council in all publicity
- spend the grant on the purpose for which the application was made within 12 months of funding being approved
- return any unspent money to Whangarei District Council if the event is completed under budget
- meet any additional terms and conditions that may be set by Whangarei District Council
- acknowledge that we will be liable to return any monies granted should any breach of the above conditions occur
- submit a Funding Report within two months of the completion of the project to Whangarei District Council (or as otherwise requested)
- keep all invoices and receipts accounting for the full amount of the grant or loan, and provide these if requested.

I/we consent to the Whangarei District Council recording the personal contact details provided in this application, and using this to send me community funding related information. I understand I can opt out anytime.

I/we understand that my name and/or the name of my group/organisation and brief details about the project/event may be released to the media or appear in publicity material.

I/we understand that we have the right to have access to this information held by Council. This consent is given under the Privacy Act 1993.

Submitting your application

Send your application and any supporting material to funding@wdc.govt.nz. You can also drop it in to us at Forum North or Walton Plaza, or post it to us at:

Attention: Community Funding
Whangarei District Council
Private Bag 9023
Whangarei 0148

We will acknowledge receipt of your application by email. If you don't hear from us within 7 days, please call 430-4200 to check we have received it.

Most funding decisions are advised 6 weeks after the funding round closes.

WAIPU CALEDONIAN SOCIETY

Games Day

Tuesday, 1 January 2019

Financial report

GST exclusive

Income			
Bar takings and door entry			6,819
Ceilidh raffle			-
Donations			-
Event entry fees			2,606
Gate takings			57,849
Kids activities			1,026
Raffle			-
Scottish food			-
Site fees			4,371
Souvenirs			-
Sponsorship			14,000
WDC grant			5,000
TOTAL INCOME			91,671
Expenditure			
Advertising	Flyers	147	
	Newspaper, magazine	1,304	
	Radio	333	1,785
Bar stock			2,058
Catering			2,670
Ceilidh entertainment			600
Cleaning - Celtic Barn			509
Competitor assistance			-
Electricity			87
Equipment hire	EftPos machines & access	465	
	LJ Hooker tents	104	
	Marquee, table & chair, etc. hire	4,102	4,672
Fees	Catering	1,043	
	Dancing judges	300	
	Dancing pipers	300	
	Drumming judges	500	
	Games management	3,500	
	Gate management	1,150	
	Heavyweights management	1,450	
	Judges travel & accommodation	2,691	
	PA gear management	-	
	Parking	350	
	Piping judges	600	11,885

WAIPU CALEDONIAN SOCIETY

Games Day

Tuesday, 1 January 2019

Financial report

GST exclusive

First Aid			570
Games medals, awards			1,437
Insurance - cancellation			2,019
Kids activities			662
Liquor licence			815
Miscellaneous	Administration	107	
	Bunting	139	
	General	468	713
Park hire, rates and water			10,086
Photography			-
Piping and Dancing Championship fees			287
Printing	Tickets	726	
	Photocopying	-	
	Programmes	1,320	
	Uniforms	931	2,977
Prizes awarded			16,271
Repairs & maintenance of Games plant and equipment			335
Security			1,772
Signage			1,505
Stationery	Stamps, envelopes		235
Telephone, internet			87
Volunteers BBQ			267
Waste management			1,550
TOTAL EXPENDITURE			65,854
SURPLUS			\$ 25,817

Community Funding Impact Report Form

If you need help to complete this report form or would like to provide your report verbally, please contact the Community Funding Officer, call 09 430 4200 or email funding@wdc.govt.nz.

Summary information	
Organisation name	Waipu Caledonian Society
Project name	Waipu Caledonian Society Highland Games
Contact name	David Moon
Position in group	Chairman Caledonian Society
Email	chairmanofwcs@gmail.com
Daytime phone number(s)	0275051501

How much was the grant you received from us?	\$5 000
What was your total project income?	\$91,671
What was your total project expenditure?	\$65,854

Please attach a breakdown of your project's income and expenditure.

Optional – if you have some photos of the event/project, we'd love to see them (5 maximum, do not include originals or USB flash drives).

Tell us how your project, programme or service went with the following questions.
<p>Did the project meet expectations (of organisers, participants, audience)?</p> <p>The Highland Games is an annual event and is held on January 1st every year. It has been held for the last 148 years in Waipu by the Waipu Caledonian Society. The Scottish settlers bought the Caledonian Park in 1906 and the event has been held there since that date.</p> <p>The Games attract participants from all over New Zealand and also international participants. It is an iconic event and the expectations of the participants, public and the Caledonian Society were met and, in most areas, exceeded.</p>

<p>What difference did your project make?</p> <p>Our highland Games provided entertainment for a wide range of the public, both locals and holiday makers. it also provides a venue for a range of participants in the cultural aspects of Scottish culture form Genealogy, Dancing, Fiddling, Piping and Drumming, children's athletics and entertainment, and a very strong participation in Scottish Heavy Competitions. This competition is one of the highlights of the day</p>
<p>What worked well?</p> <p>The day generally works very well, and requires around 70 volunteers to run the games successfully</p> <p>The main focus of the day is the activities mentioned above, so there is a significant input of local people who give their time freely to make the games a success</p>
<p>What didn't work so well?</p> <p>Most areas worked well in minor areas that cause issues each year. the worst being public parking. There is very little public parking in Waipu.</p>
<p>Who and how many people were involved? How did they benefit?</p> <p>The games are run by the Games Committee which is a Sub Committee of the Caledonian Society. This committee consists of the chair and approximately 20 Team leaders. They start to meet around April-May to start organising for the next years games.</p> <p>Volunteer numbers:</p> <p>Leadership team: Approximately 20</p> <p>Volunteers to set up the ground in the two days prior to the games; 25 - 30</p> <p>Games Day volunteers: 40-50</p> <p>Break down after the game's day: 25 - 30</p> <p>Estimated hours worked:</p> <p>Leadership Team: 20 people x 10 hrs per/month X 8 months = 1600Hrs</p> <p>Set up team: Approx. 27 people 6hrs p/day X 2 days = 324 Hrs</p> <p>Games Day: Approx. 45 people X 8 Hrs = 360</p> <p>Breakdown park: Approx. 27people x 6hrs = 162</p> <p>Total Volunteer hours 2446-man hours</p>

Who did you work with to deliver your project, programme or service?		
Local organisations such as croquet club, rugby club, Waipu museum, and other local businesses,		
What have you learnt through this and what would you do differently next time?		
We have learnt that volunteer labour is becoming more difficult to obtain and we can see a time where we will need to employ staff in some areas if we are to maintain the games to an acceptable standard that international and national participants want to continue to come and participate. This also applies to the general public. They will not keep supporting the games if the participation levels drop not only in numbers, but also in quality.		
Which of the following areas would you like to strengthen if undertaking this initiative again? (please tick or highlight)		
<input type="checkbox"/> Leadership	<input type="checkbox"/> Marketing/publicity	<input checked="" type="checkbox"/> Facilities
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Financial management	<input type="checkbox"/> Planning and organisation
<input checked="" type="checkbox"/> Equipment and resources	<input checked="" type="checkbox"/> Volunteers/time	<input checked="" type="checkbox"/> General skills/expertise
<input type="checkbox"/> Other:		
Is there anything else you'd like to tell us?		
We could definitely do with help from Council in hireage of equipment costs. We have to hire all tents, seating, sound equipment etc. In addition, we need more toilets on site and rubbish bins which of course then need to be transported away afterwards.		

Thank you for contributing to your community and helping Whangarei to be a vibrant, attractive and thriving district.

Please submit your completed report to funding@wdc.govt.nz.

You can also post it to:

Community Funding
Whangarei District Council
Private Bag 9023
Whangarei 0148

Or drop it in to one of our customer service centres.



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WAIPU CALEDONIAN SOCIETY INCORPORATED

Established 1871

"You are at the heart of everything we do"

Whangarei District Council
Forum North
Private Bag 9023
Whangarei 0148

Attention: Aubrey Gifford; E aubrey.gifford@wdc.govt.nz

18 July 2019

Re: Park Maintenance Grant; Order No PK14156

Dear Sir,

In response to the Waipu Caledonian Society application for a Park Maintenance Grant, which you subsequently replied confirming the Grant had been approved by the WDC, we present the invoice for \$36,417.05 incl. GST.

The grant is to be used for the maintenance of the park grounds. The area of the park is approximately 4 Ha, and includes the following;

1. Mowing park including 2 rugby fields
2. Knapsack spraying around trees and obstacles within the park
3. General; weekly maintenance of the area
4. Two applications of fertiliser
5. Verty drain maintenance of the rugby fields
6. Reseed rugby fields annually
7. Spray rugby field for weeds annually
8. Mark lines for club & touch rugby
9. Install and remove rugby posts annually

A report on costs will be provided in June 2020.

Regards

David Moon
Waipu Caledonian Society Chairman

Number	Name	Register	Status
<u>445662</u>	<u>THE WAIPU CALEDONIAN SOCIETY INCORPORATED</u>	<u>INCSOC</u>	<u>Registered</u>
<u>2554726</u>	<u>WAIPU CALEDONIAN CHARITABLE TRUST</u>	<u>CHARTR</u>	<u>Registered</u>

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[NEW SEARCH](#) | [PREVIOUS SEARCH](#)

Number	445662	View Certificate Of Incorporation
Name	THE WAIPU CALEDONIAN SOCIETY INCORPORATED	[EMAIL CERTIFICATE]
Incorporated	30-APR-1987	
Current Status	REGISTERED	
Organisation Type	Incorporated Society	

[Print This Page](#)

Previous Names (Names changed prior to 1992 may not be recorded)

No Previous Names on record

Address Details

Registered Office

Waipu Caledonian Society
St Marys Road
Waipu

Address for Communication

PO Box 34
Waipu 0545

Address for Premises

Waipu Caledonian Society
St Marys Road
Waipu

Officers/Trustees


Name	Date Appointed:
DRAPER, John ((Hon Treasurer)) C/-Waipu Lotto & Stationery, 45 The Centre, Waipu 0510	23-JUN-2014

Documents Registered

(not all documents registered before 1-DEC-1996 will be listed in this summary.)

Date	Barcode	Description	File Size	Available
 20-JUL-2018 10:17:49		Upload of Financial Statement for 2017	17184.3 Kb	
20-JUL-2018 10:17:49		Financial Statement AGM Details		
01-AUG-2017 10:32:18		Voluntary Organisation Details		
01-AUG-2017 10:30:52		Particulars of Officers/Trustees		
 01-AUG-2017 10:26:45		Upload of Financial Statement for 2016	4557.9 Kb	
01-AUG-2017 10:26:45		Financial Statement AGM Details		

15-AUG-2016 18:04:42		Particulars of Officers/Trustees	
 15-AUG-2016 18:01:32		Upload of Financial Statement for 2015	4021.4 Kb
15-AUG-2016 18:01:32		Financial Statement AGM Details	
 29-JUN-2015 14:38:35		Upload of Financial Statement for 2014	453.2 Kb
29-JUN-2015 14:38:35		Financial Statement AGM Details	
29-JUN-2015 14:34:50		Particulars of Officers/Trustees	
 23-SEP-2013 15:41:09	10062217816	Annual Accounts - 2012	774.2 Kb
 23-SEP-2013 15:40:09	10062217805	Annual Accounts - 2013	494.4 Kb
18-SEP-2013 12:03:00		Particulars of Officers/Trustees	
 03-AUG-2012 11:13:27	10061137245	Change Of Address	32.9 Kb
03-AUG-2012 11:13:25		Particulars of Officers/Trustees	
03-AUG-2012 11:12:49		Particulars of Organisation Address	
 03-AUG-2012 11:10:42	10061136275	Annual Accounts - 2012	134.5 Kb
 30-SEP-2011 12:56:43	10060419638	Annual Accounts - 2011	265.4 Kb
 06-OCT-2010 11:17:55	10059634291	Annual Accounts - 2010	184.9 Kb
 03-NOV-2009 08:58:16	10058514024	Change Of Address	54.7 Kb
03-NOV-2009 08:57:46		Particulars of Officers/Trustees	
 02-NOV-2009 10:50:56	10058514895	Annual Accounts - 2009	227.7 Kb
 25-JUL-2008 14:19:11	10056063842	Annual Accounts - 2008	302.1 Kb
 16-AUG-2006 15:59:26	10052245393	Annual Accounts - 2006	124.8 Kb
 06-JUL-2004 15:55:46	10046527459	Annual Financial Statements for 2004	139.8 Kb
 15-JUL-2003 14:30:25	10044000470	Annual Financial Statements For 2003	155.5 Kb
 15-JUL-2002 11:48:06	10042118469	Annual Financial Statements For 2002	69.7 Kb
23-NOV-2001 15:04:57	10040050295	Change of Registered Office	
 04-JUL-2001 14:48:28	10038059640	Annual Financial Statements For 2001	74 Kb
25-JUL-2000 15:15:56	10032098897	Annual Financial Statements For 2000	
23-JUL-1999 15:46:09	10026419464	Annual Accounts -Inc Soc, I&P Societies	
17-JUL-1998 14:17:46	10021135324	Annual Accounts -Inc Soc, I&P Societies	
17-JUL-1997 12:49:38	10015865242	Annual Accounts -Inc Soc, I&P Societies	
27-MAY-1996 13:28:46	10009041866		

		Annual Accounts -Inc Soc, I&P Societies	
30-MAY-1995 14:54:17	10003119483	Change of Registered Office for Inc Soc	
29-MAY-1995 09:25:35	10003123265	Annual Accounts -Inc Soc, I&P Societies	
08-AUG-1994 10:53:30		Lodgement of Correspondence only	
	29-SEP-1993 13:53:25	10042430209	Alteration Of Rules 341.4 Kb
Click to download viewing software.			

Printed: Friday, 19th July 2019 12:56:45 NZST

Community Funding Application Form

If you need help to complete this application form or would like to discuss your application, please contact the Community Funding Officer well before the closing date of the round you are applying to. Call 09 430 4200 or email funding@wdc.govt.nz to make an appointment.

Funding information and closing dates are at www.wdc.govt.nz/funding.

Summary information	
Organisation name	OPERA NORTH
Amount requested	\$ 5,000.00
Project name	OPERA IN THE GARDEN 2020
Which Fund you are applying to? Choose only one (tick or highlight). Check the Funding Guide for criteria and closing dates.	<input type="checkbox"/> Community Fund <input checked="" type="checkbox"/> Performing Arts Fund <input type="checkbox"/> Community Halls Maintenance Fund <input type="checkbox"/> Resident and Ratepayer Fund <input type="checkbox"/> Partnership Fund (additional documentation required – refer to Guide) <input type="checkbox"/> Community Loan (additional documentation required – refer to Guide) <input type="checkbox"/> Other, please specify:

Section 1: Your Details	
<i>Tell us about your organization/group</i>	
Group's postal address	66A Smithville Rd, RD 1, Kamo 0185
If we have questions about this application, who should we talk to? Please provide 2 contacts and ensure you have the authority of the group you are applying on behalf of. * Note: We will use this email to ask questions and advise you of the outcome of this application.	
Primary contact's name	Don Saunders
Position in group	Chairman
Email *	dfebc5@gmail.com
Daytime phone number(s)	435 1069, 0211829815
Second contact's name	Maria Quin
Position in group	Secretary
Email	mariajq13@gmail.com
Daytime phone number(s)	0274323807

Section 2: Eligibility

Is your group a not-for-profit legal entity?

☒ Yes – please provide:

- Your incorporated society or charitable trust registration number: CC 32393
 (please make sure your register is up to date to be eligible).

☐ No* – you will need to:

- EITHER gain legal status (see <http://www.societies.govt.nz/cms/customer-support/faqs>),
- OR apply under the umbrella of a group that does meet this requirement (refer below).

Note: Community Loan applicants must be a not-for-profit legal entity and cannot use an umbrella group.

*Umbrella Group Guarantee

Applicants that are not a registered charitable trust or incorporated society must apply under an umbrella group that is.

A suitable umbrella group knows the applicant well and is willing to vouch for them and their project, and are prepared to accept legal liability and responsibility.

Grants are paid to the umbrella group for disbursement to the applicant in accordance with the grant agreement.

If the grant conditions are not met, Council may request the grant monies to be returned and/or may place restrictions on granting funds to the applicant and the umbrella organisation in future.

The following section is to be completed by an authorised officer of the umbrella group.

Umbrella group name	
Society or trust number:	
Contact person	
Email	
Daytime phone number(s)	
I confirm that our organisation is willing to guarantee and receive any monies granted to:	
Applicant organisation:	
Project name:	
Signature	
Date	
Please provide a bank deposit slip or other evidence of umbrella group's bank account details.	

Section 3: The Project

Tell us what you want to do – Who, What, When, Where, Why, How
 Describe your project in terms of the following:

Name of project	Opera in the Garden 2020
Amount requested	\$5,000.00
When and where will this take place?	Kennaway's Orchard, Ngunguru Rd., April 4th, 2020
Who will likely benefit from your project?	ON's choir and friends, Whangarei Public, 600+ Local businesses
How many people will directly benefit?	600 – 1000 ?

Ethnicities of likely beneficiaries of this project – tick as appropriate and include a percentage estimate for each that you think will benefit from this project:

<input checked="" type="checkbox"/> NZ European – estimate %:	85%
<input checked="" type="checkbox"/> Maori – estimate %:	7%
<input checked="" type="checkbox"/> Pacific Peoples – estimate %:	3%
<input type="checkbox"/> Other European – estimate %:	
<input type="checkbox"/> Asian – estimate %:	
<input type="checkbox"/> Middle Eastern/Latin American/African – estimate %:	
<input type="checkbox"/> Other ethnicity – estimate %:	5%

Area of work

To help us understand where support is being requested, please select which of the following relate most closely to your project.

<input checked="" type="checkbox"/>	Arts and Culture – Projects and activities that facilitate education and enjoyment of the arts and of culture for the people of our District.
<input type="checkbox"/>	Heritage and Environment – Projects and activities that preserve and promote the heritage of our District and that protect and enhance the environment in which we live.
<input type="checkbox"/>	Recreation and Sport – Projects and activities that enable participation and engagement in recreation and sport for people in our district of all abilities, ages and life stages.
<input type="checkbox"/>	Community Connectedness and Wellbeing – Projects and activities that strengthen community cohesion and connectedness in ways that cultivate healthy, happy and positive relationships across our District.

Tell us about your request in the following questions. Be succinct and clear.

The Idea – Briefly explain what it is that you want to do:

To provide a high quality musical concert using a guest soloist, our own soloists, ensembles and choir, for the public.
 Funding is requested to meet the costs of our guest artist and accompanist.

The Need – What need is there for your project, programme or service?

The attendance of regular large audiences over the years, indicates the public appreciates and now requires a concert of this calibre.

The Impact – What difference will your project make?

Apart from entertaining our large audience, the choir members benefit from training in choral singing, and opportunities to sing solo or in ensembles.
 Also Opera North provides individual singing tuition and provides Scholarships to promising young singers.

Your Readiness – What controls and checks do you have in place to manage the funding?

An experienced committee sets a budget and oversees this as planning progresses.

Your Readiness – Tell us about your team's structure and how you will manage the funding to achieve the outcome.

We have a dedicated team who devise the program oversee the rehearsals and guide the performance. Our committee is committed and experienced to plan and manage organisation of such an event.

Collaboration – Who will you work with to deliver your project, programme or service?

Our stage and sound engineer, James Franklin. Local media, graphic designers, printers, security, hire company, caterers, and Hospice volunteers. 10 or more local businesses who generously sponsor us.

Your Approach – How do you demonstrate value for money and the impact of your work?

By providing a quality entertaining concert event to the highest standard possible to the public of our district and wider audience.

Your Approach – How does your project, programme or service meet best practice and is it evidence based?

We provide a caring, supportive and safe environment for our members and audience. The staging is well constructed and facilities provided to meet all needs.

Section 4: Project Budget

Provide a full list of your project income, fundraising and expenses. If your budget is detailed, provide a summary below and attach your budget separately.

Are you registered for GST?	<input checked="" type="checkbox"/> No – <u>include</u> GST where applicable	
	<input type="checkbox"/> Yes – <u>exclude</u> GST from your budget	
GST number		

(A) Project income/contributions	Amount
Other grants and donations	Foundation North? approx \$ 9,000
Own contribution / fundraising	Local Sponsorships \$ 5,750
Other income (e.g. ticket sales) ✓	\$ 16,000
	\$
	\$
	\$
(A) Total income expected	\$ 30,750

In-kind support – please list e.g. volunteer numbers, estimated hours of work, plus any donated materials, equipment etc.	
Volunteer Numbers:	Estimated Hours Work:
We are all volunteers. Unable to quantify.	

(B) Total project costs	
Include all your project costs. e.g. materials, venue hire, promotion, equipment hire, personnel costs. For items over \$500, please attach quotes.	
Guest Artist (Agreed Remuneration)	\$ 4,000
Accompanist " "	\$ 1,000
Musical Directors " "	\$ 2,500
* Stage & sound (not yet quoted, using last year)	\$ 9,620
" Various Promotion Costs	\$ 6,500
" " On Site Costs	\$ 2,500
" Music and Catering	\$ 2,000
(B) Total expenses expected	\$
(C) Income less expenses	\$

* NB As we don't have quotes yet I have used last year's costs as a guide. Our costs have been similar for the last few years.

Declaration

On submitting this application for funding, you have deemed acceptance of these terms and conditions.

I declare that I have the consent of the group/organisation to make this application and provide these details.

I declare that the information supplied here is correct.

If the application is successful, I/we agree to:

D F Saunders,
Opera North, Chairman

- provide a tax invoice to Whangarei District Council for the amount of the grant within two months of being advised. I understand that grant payments will only be made to a bank account in the name of the applicant group or the umbrella group as appropriate.
- acknowledge Whangarei District Council in all publicity
- spend the grant on the purpose for which the application was made within 12 months of funding being approved
- return any unspent money to Whangarei District Council if the event is completed under budget
- meet any additional terms and conditions that may be set by Whangarei District Council
- acknowledge that we will be liable to return any monies granted should any breach of the above conditions occur
- submit a Funding Report within two months of the completion of the project to Whangarei District Council (or as otherwise requested)
- keep all invoices and receipts accounting for the full amount of the grant or loan, and provide these if requested.

I/we consent to the Whangarei District Council recording the personal contact details provided in this application, and using this to send me community funding related information. I understand I can opt out anytime.

I/we understand that my name and/or the name of my group/organisation and brief details about the project/event may be released to the media or appear in publicity material.

I/we understand that we have the right to have access to this information held by Council. This consent is given under the Privacy Act 1993.

Submitting your application

Send your application and any supporting material to funding@wdc.govt.nz. You can also drop it in to us at Forum North or Walton Plaza, or post it to us at:

Attention: Community Funding
Whangarei District Council
Private Bag 9023
Whangarei 0148

We will acknowledge receipt of your application by email. If you don't hear from us within 7 days, please call 430-4200 to check we have received it.

Most funding decisions are advised 6 weeks after the funding round closes.

Community Funding Impact Report Form

If you need help to complete this report form or would like to provide your report verbally, please contact the Community Funding Officer, call 09 430 4200 or email funding@wdc.govt.nz.

Summary information	
Organisation name	Opera North
Project name	Opera in the Garden
Contact name	Don Saunders
Position in group	Chairman
Email	dfandbcs@gmail.com
Daytime phone number(s)	4351069, 0211829815

How much was the grant you received from us?	\$4,000.00
What was your total project income?	\$28,740.00
What was your total project expenditure?	\$26,895.00

Please attach a breakdown of your project's income and expenditure.

INCOME

Ticket sales	\$18365.00	
Local Sponsors	\$5375.00	
WDC Grant	\$4000.00	
Foundation North	\$1000.00	TOTAL \$28740.00

EXPENSES

Music costs	\$690.00	
Promotion	\$6316.00	
On Site Costs	\$2338.00	
Catering	\$1351.00	
Stage & Sound	\$9620.00	
Guest Artists &		
Pianist	\$4080.00	
Conductors	\$2500.00	TOTAL \$26895.00

Optional – if you have some photos of the event/project, we'd love to see them (5 maximum, do not include originals or USB flash drives).

Tell us how your project, programme or service went with the following questions.

Did the project meet expectations (of organisers, participants, audience)?

Very much so. Our guest artist couple were a delightful and extremely talented couple who thrilled us and the audience with beautiful songs. Our ON choir performed to our highest standard and the audience was well entertained and very complimentary with their comments.

What difference did your project make?

This year approximately 25% of the choir were teenagers who gained experience in, and the discipline of rehearsing and performing in a group setting and before a large audience.

What worked well?

Without our founding musical director, Joan Kennaway, a collaborative approach was adopted by a team of our members to compile the programme, lead the rehearsals and guide the performance. This worked extremely well.

Similarly after our Event Manager resigned, the committee and helpers combined talents and resources to organise all the behind the scenes matters to provide a well run event.

What didn't work so well?

Our experimental blow up canopy to cover the stage was defeated by the wind and had to be removed just before the start. Extra free 'entertainment' for the audience.

A different format for the acknowledgements and presentations to key people didn't go smoothly.

Who and how many people were involved? How did they benefit?

The music 'team' of 7, worked together to compile and deliver the programme, facing and overcoming challenges and gained the satisfaction of a concert produced to a very high standard.

Our 2 guest artists and accompanist worked in well with the team and choir, entertained all present so well and gained wider exposure to enhance their profiles.

The committee of 10 took on more organisation responsibility and were satisfied with the outcome.

The choir of 60 plus enjoyed the camaraderie of rehearsing and performing together.

Finally, the audience of 700 plus enjoyed an afternoon of quality musical entertainment.

Volunteer numbers: Approximately 80 to 90, (we are all volunteers)

Estimated hours worked: Unable to quantify.

Who did you work with to deliver your project, programme or service?

Outside our own people we worked with media, graphic designers, printers, hire company, security firm, and our stage and sound technician, James Franklin.

Also we are grateful for the support of WDC and Foundation for grants.

We have local sponsorship from 10 businesses in Whangarei too.

What have you learnt through this and what would you do differently next time?

Without our previous leaders organising an event like this is quite challenging.

Differently; Start planning earlier, identify and designate specific areas of responsibility, and streamline the prizegiving.

Which of the following areas would you like to strengthen if undertaking this initiative again? (please tick or highlight)

☐ Leadership Yes

☐ Marketing/publicity

☐ Facilities

☐ Fundraising

☐ Financial management

☐ Planning and organisation
Yes

☐ Equipment and resources

☐ Volunteers/time

☐ General skills/expertise

☐ Other:



Charity Summary

Registration Number:	CC32393
Registration Date:	30/06/2008
Charity Name:	Opera North Incorporated

Charity Details

Trading Name

Registration Details

Registration Status:	Registered
Balance Date:	May 31
IRD Number:	Restricted
NZBN Number:	9429043019748

Address for Service:

Charity's Postal Address: 25 Sands Road
RD 3
Glenbervie
Whangarei 0173

Charity's Street Address: 25 Sands Road
RD 3
Glenbervie
Whangarei 0173

Charity's other details

Phone:	0279557843
Fax:	
Email:	operanorthwhg@gmail.com
Website:	www.operanorth.co.nz
Facebook:	Opera North NZ
Twitter:	
Social Network Name:	

Areas of Operation

New Zealand:	Northland, Auckland
Percentage spent overseas	0

Purpose & Structure

Purpose

Opera North is committed to creating opportunities for Northland singers to perform opera, classical and musical theatre. It showcases the talents of individual singers and encourages the growth and development of young aspiring singers. Opera North also supports and trains its members in vocal technique and presentation, language tutoring and drama in order to raise the standard of performance for the benefit of local audiences.

Entity Structure

Opera North is managed in accordance with the terms of its Constitution by a committee of up to ten members, including a Chairman, Deputy Chairman, Secretary, Treasurer, Music Manager, Events Manager and Communications Manager and Opera North has approximately sixty members.

Activities

Main Activity:	Provides advice / information / advocacy
Activities:	Makes grants / loans to individuals, Makes grants to organisations, Provides advice / information / advocacy, Provides human resources, Other: Provide Advice / Information / Advocacy / Education

Sectors

Main Sector:	Arts / culture / heritage
Sectors:	Education / training / research, Community development, Arts / culture / heritage

Beneficiaries

Main Beneficiary:	General public
Beneficiaries:	Children / young people, Other charities, Voluntary bodies other than charities, Older people, General public

Annual Returns

Date Submitted	For Year Ended	Total Income	Total Expenditure	Reference
01/06/2019	31/05/2019			AR013
07/05/2018	31/05/2017	46,766	44,376	AR011
21/03/2018	31/05/2016	47,396	44,338	AR010
23/11/2016	31/05/2015	42,165	40,226	AR008
28/10/2014	31/05/2014	55,628	53,794	AR007
17/02/2014	31/05/2013	50,369	39,697	AR006
08/12/2012	31/05/2012	41,738	41,278	AR005
23/02/2012	31/05/2011	40,272	46,602	AR004
12/01/2011	31/05/2010	40,077	35,617	AR003
07/12/2009	31/05/2009	41,550	53,256	AR002

Officer Details

Current Officers

Name	Officer Type	Position	Position Appointment Date
Donald Saunders	Individual	Chairman	28/11/2012
David Brown	Individual	Committee member	24/11/2010
Maria Quin	Individual	Secretary	22/03/2016
Deborah Graham	Individual	Treasurer	11/12/2018
Ian Pritchard	Individual	Committee member	11/12/2018
Eleanor Ashby	Individual	Committee Member	01/08/2002
Richard Kennaway	Individual	Committee Member	01/08/2002

Past Officers

Name	Officer Type	Position	Last Date as an Officer
Carine Lange	Individual	Committee Member	31/05/2016
John Swinney	Individual	Committee member	31/05/2016
Emma Parry	Individual	Committee Member	28/11/2012
Margie Matthews	Individual	Secretary	28/11/2012
Sharon Stainton	Individual	Committee Member	28/11/2012
Jessie Bell	Individual	Other	24/11/2010
Ngapoko Ashford	Individual	Committee Member	24/11/2010
Tracey Barnier-Willis	Individual	Committee Member	24/11/2010
David Mandeno	Individual	Treasurer	21/01/2019
Maygan Cook-holland	Individual	Committee member	02/11/2011
Susan Alves	Individual	Secretary	02/11/2011
Ian Shaw	Individual	Committee member	01/06/2018

Community Funding Application Form

If you need help to complete this application form or would like to discuss your application, please contact the Community Funding Officer well before the closing date of the round you are applying to. Call 09 430 4200 or email funding@wdc.govt.nz to make an appointment.

Funding information and closing dates are at www.wdc.govt.nz/funding.

Summary information	
Organisation name	Fale Pasifika Te Tai Tokerau
Amount requested	\$ 10,000
Project name	Northland Pasifika Fusion Festival
Which Fund you are applying to? Choose only one (tick or highlight). Check the Funding Guide for criteria and closing dates.	<input type="checkbox"/> Community Fund <input checked="" type="checkbox"/> Performing Arts Fund <input type="checkbox"/> Community Halls Maintenance Fund <input type="checkbox"/> Resident and Ratepayer Fund <input type="checkbox"/> Partnership Fund (additional documentation required – refer to Guide) <input type="checkbox"/> Community Loan (additional documentation required – refer to Guide) <input checked="" type="checkbox"/> Other, please specify: Annual Events Fund

Section 1: Your Details	
Tell us about your organization/group	
Group's postal address	PO Box 821
	Whangarei
<p>If we have questions about this application, who should we talk to? Please provide 2 contacts and ensure you have the authority of the group you are applying on behalf of.</p> <p>* Note: We will use this email to ask questions and advise you of the outcome of this application.</p>	
Primary contact's name	May Seager
Position in group	Manager
Email *	manager@falepasifika.co.nz
Daytime phone number(s)	(021) 238 5328
Second contact's name	Te Hiwi Preston
Position in group	Vice-chairman
Email	tehiwiparanihia@gmail.com
Daytime phone number(s)	(022) 4583 205

Section 2: Eligibility

Is your group a not-for-profit legal entity?

☐ Yes – please provide:

- Your incorporated society or charitable trust registration number: _CC29875 (please make sure your register is up to date to be eligible).

☐ No* – you will need to:

- EITHER gain legal status (see <http://www.societies.govt.nz/cms/customer-support/faqs>),
- OR apply under the umbrella of a group that does meet this requirement (refer below).

Note: Community Loan applicants must be a not-for-profit legal entity and cannot use an umbrella group.

*Umbrella Group Guarantee

Applicants that are not a registered charitable trust or incorporated society must apply under an umbrella group that is.

A suitable umbrella group knows the applicant well and is willing to vouch for them and their project, and are prepared to accept legal liability and responsibility.

Grants are paid to the umbrella group for disbursement to the applicant in accordance with the grant agreement.

If the grant conditions are not met, Council may request the grant monies to be returned and/or may place restrictions on granting funds to the applicant and the umbrella organisation in future.

The following section is to be completed by an authorised officer of the umbrella group.

Umbrella group name	
Society or trust number:	
Contact person	
Email	
Daytime phone number(s)	
I confirm that our organisation is willing to guarantee and receive any monies granted to:	
Applicant organisation:	
Project name:	
Signature	
Date	
<u>Please provide</u> a bank deposit slip or other evidence of umbrella group's bank account details.	

Section 3: The Project

Tell us what you want to do – Who, What, When, Where, Why, How
Describe your project in terms of the following:

Name of project	Northland Pasifika Fusion Festival 2020
Amount requested	\$10,000
When and where will this take place?	Saturday, 29 February 2020
Who will likely benefit from your project?	The general public of Whangarei district and others throughout the Northland district.
How many people will directly benefit?	Potentially up to 12,000 or more.
Ethnicities of likely beneficiaries of this project – tick as appropriate and include a percentage estimate for each that you think will benefit from this project:	
50 NZ European – estimate %:	
15 Maori – estimate %:	
15 Pacific Peoples – estimate %:	
10 Other European - estimate %:	
3 Asian - estimate %:	
1 Middle Eastern/Latin American/African – estimate %:	
6 Other ethnicity – estimate %:	
Area of work	
To help us understand where support is being requested, please select which of the following relate most closely to your project.	
<input type="checkbox"/>	Arts and Culture – Projects and activities that facilitate education and enjoyment of the arts and of culture for the people of our District.
<input type="checkbox"/>	Heritage and Environment – Projects and activities that preserve and promote the heritage of our District and that protect and enhance the environment in which we live.
<input type="checkbox"/>	Recreation and Sport – Projects and activities that enable participation and engagement in recreation and sport for people in our district of all abilities, ages and life stages.
<input type="checkbox"/>	Community Connectedness and Wellbeing – Projects and activities that strengthen community cohesion and connectedness in ways that cultivate healthy, happy and positive relationships across our District.

Tell us about your request in the following questions. Be succinct and clear.

The Idea – Briefly explain what it is that you want to do:

We wish to stage the Northland Pasifika Fusion Festival in Whangarei. This festival now has a five-year history, having started in 2015 and has become an annual event on the Northland calendar of events. It is the only event of its kind in Northland, drawing in the Pacific Islands community for a festival of live performance, culture, food, the arts and a celebration of indigenous peoples and sharing this with the larger community. It also involves services, businesses and not-for-profit organisations aiming to connect with the community to promote their goods and services.

The Need – What need is there for your project, programme or service?

We know there is a need for this event based on the feedback from the Pacific community leaders and other representatives who have expressed their satisfaction and joy at being able to come together as a large Pacific family and share their various Pacific cultures with the larger community. We have received that feedback from our Pacific communities and the Pacific community representatives on our board.

The various Pacific Islands community groups' involvement has increased over the years with more stalls and a greater emphasis on the quality of the stalls and information they have, as well as the quality and variety of the performances.

The Impact – What difference will your project make?

The festival makes its most impact on the day -- with thousands of people attending and enjoying the atmosphere and all the interactions they have. The other impacts are before and after, with community groups preparing for the day -- they practice dances, prepare arts and crafts to sell, they teach the language through song and chants, teaching the preparation of food. The hosting "village" has a big job because they lead the Pacific response to the whakatau (opening ceremony), demonstrating their specific way of welcoming people. The other follow-on effects are noticed days, weeks and even months, following the festival, once those connections are made between the different community groups, services, Pacific groups and individuals, people are constantly contacting each other. The connections are hugely important because for some people, it has provided them with the first point of contact to re-

discover their own family roots or for their children and wider family.

We have also been able to connect the various services and agencies with the Pacific communities that they are keen to have some engagement with, in a way which is accessible and interesting. Eg. Multicultural Whangarei, Nga Manga Puriri, Mauri Ora Breast Screening, Foundation North.

Your Readiness – What controls and checks do you have in place to manage the funding?

We have a manager who oversees where the funds are spent, overseen by a board of trustees. We also have a financial controller and treasurer who will be responsible for ensuring that the funding is used for the purpose it was applied for. This person reports to the manager and the board.

When bills are paid, they are authorised by 2 signatories.

We also have an annual audit and this year, we have engaged an accountancy firm, which will help us to ensure we have good checks and balances.

Your Readiness – Tell us about your team's structure and how you will manage the funding to achieve the outcome.

Since the year we first began running the festival in 2015, our organisation has asked for volunteers to form an organising team. This team has several people with specific skills, eg. Logistics, planning, and has successfully run the event. While there are changes from year to year in the personnel, we have been able to maintain a good level of skill and knowledge to ensure that the festival is run responsibly.

We also call on our Pacific community to provide the stalls and to put on all the performances throughout the day, including the welcome ceremony. They are very well prepared and have learned throughout the past 5 years how to cater to the needs of the festival-goers and to present an authentic representation of their ethnic peoples to the wider public.

Collaboration – Who will you work with to deliver your project, programme or service?
<p>We will continue to work with the Hihiaua Cultural Centre, InnoNative Business Hub, the various Maori and Pacific community groups, Whangarei District Council, government and community groups involved in health, education, social services, economic development, culture and business.</p>
Your Approach – How do you demonstrate value for money and the impact of your work?
<p>We will provide opportunities for people to give feedback about their satisfaction of the day's event and its organisation. Feedback will be sought from people attending as well as stallholders.</p> <p>We usually get lots of photos and video footage on the day which gives us a good idea of the diversity and numbers attending the event.</p> <p>We seek advice from other people who have run successful events both in Northland and outside of the region, as well as people in the entertainment industry about the calibre of our event. They give us advice about what we can do to improve things.</p>
Your Approach – How does your project, programme or service meet best practice and is it evidence based?
<p>Our project works to the Project Management Document produced by the Whangarei District Council. To my knowledge, there is no best practice guideline for events. However, we have a Health and Safety plan that we work to, to ensure participants are safe.</p>

Section 4: Project Budget

Provide a full list of your project income, fundraising and expenses. If your budget is detailed, provide a summary below and attach your budget separately.

Are you registered for GST?	<input type="checkbox"/> No – <u>include</u> GST where applicable
	<input checked="" type="checkbox"/> Yes – <u>exclude</u> GST from your budget
GST number	64415816
(A) Project income/contributions	Amount
Other grants and donations	\$34,500
Own contribution / fundraising	
Other income (e.g. ticket sales)	\$3,000
	\$
	\$
	\$
(A) Total income expected	\$37,500
In-kind support – please list <i>e.g. volunteer numbers, estimated hours of work, plus any donated materials, equipment etc.</i>	
Volunteer Numbers: 15 Estimated Hours Work: 2500	
Use of telephone, space and services provided by Fale Pasifika office	11,116.67
(B) Total project costs Include all your project costs. <i>e.g. materials, venue hire, promotion, equipment hire, personnel costs. For items over \$500, please attach quotes.</i>	
Personnel – festival director, wages, MC, entertainment	\$14,800
Production – stage & sounds, security, performers, health & safety, utilities	\$21,370
Marketing – advertising, promotional items	\$11,940
	\$
	\$
	\$
	\$
(B) Total expenses expected	\$48,110
(C) Income less expenses	\$10,610

Declaration

On submitting this application for funding, you have deemed acceptance of these terms and conditions.

I declare that I have the consent of the group/organisation to make this application and provide these details.

I declare that the information supplied here is correct.

If the application is successful, I/we agree to:

- provide a tax invoice to Whangarei District Council for the amount of the grant within two months of being advised. I understand that grant payments will only be made to a bank account in the name of the applicant group or the umbrella group as appropriate.
- acknowledge Whangarei District Council in all publicity
- spend the grant on the purpose for which the application was made within 12 months of funding being approved
- return any unspent money to Whangarei District Council if the event is completed under budget
- meet any additional terms and conditions that may be set by Whangarei District Council
- acknowledge that we will be liable to return any monies granted should any breach of the above conditions occur
- submit a Funding Report within two months of the completion of the project to Whangarei District Council (or as otherwise requested)
- keep all invoices and receipts accounting for the full amount of the grant or loan, and provide these if requested.

I/we consent to the Whangarei District Council recording the personal contact details provided in this application, and using this to send me community funding related information. I understand I can opt out anytime.

I/we understand that my name and/or the name of my group/organisation and brief details about the project/event may be released to the media or appear in publicity material.

I/we understand that we have the right to have access to this information held by Council. This consent is given under the Privacy Act 1993.

Submitting your application

Send your application and any supporting material to funding@wdc.govt.nz. You can also drop it in to us at Forum North or Walton Plaza, or post it to us at:

Attention: Community Funding
Whangarei District Council
Private Bag 9023
Whangarei 0148

We will acknowledge receipt of your application by email. If you don't hear from us within 7 days, please call 430-4200 to check we have received it.


Most funding decisions are advised 6 weeks after the funding round closes.




Fri 12-Jul-19 1:55 PM

manager <manager@falepasifika.co.nz>

Fwd: Quote QU-0500 from AV Northland Limited for Northland Pacific Island Charitable Trust Inc.

To  Cindy Velthuisen

 If there are problems with how this message is displayed, click here to view it in a web browser.



Quote # QU0500.pdf
.pdf File

Hi,

Please attach this quote to our application. I might need to adjust the budget slightly.

Kia manuia,
May Seager
Manager, Fale Pasifika

Sent from Samsung tablet.

----- Original message -----

From: AV Northland Ltd -Tony Harrison <messaging-service@post.xero.com>

Date: 11/07/19 3:03 PM (GMT+12:00)

To: manager@falepasifika.co.nz

Subject: Quote QU-0500 from AV Northland Limited for Northland Pacific Island Charitable Trust Inc.

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QUOTE

Northland Pacific Island Charitable Trust Inc.

Date
11 Jul 2019

Expiry
10 Aug 2019

Quote Number
QU-0500

Reference
Pacifica Fest 24th Feb
2019- Deposit invoice

GST Number
109-422-103

AV Northland Limited
Trading As The Music
Workshop
5 Waipapa Road
Kerikeri 0230
NEW ZEALAND
Phone Number:
09-4077860
Mobile Number:
021-583986
musicwks@outlook.co
m

Description	Quantity	Unit Price	Amount NZD
DAS Line Array Module wilt Dasnet	8.00	200.00	1,600.00
DAS LX 218 CA 2.4k watt subwoofer	4.00	200.00	800.00
Exspression digital 32 x 16 consol	1.00	200.00	200.00
Processor	1.00	120.00	120.00
Digital stage box 32 x 16	1.00	120.00	120.00
Digital radio mics condencer	4.00	90.00	360.00
DAS Avant 12A speaker	4.00	75.00	300.00
Stage and 7mt hood cover	1.00	3,500.00	3,500.00
6M X 3M Gazbo Green	1.00	100.00	100.00
Shotgun microphone	4.00	40.00	160.00
K&M stand's	8.00	12.00	96.00
Expression digital 32 x 16 console	1.00	200.00	200.00
3 Phase power cables	3.00	60.00	180.00
Distro multy outlet power box	2.00	75.00	150.00
Tech Time sound engineers for stage and front of house 2 @\$45 ea @ 8hrs each	16.00	45.00	720.00
Subtotal			8,606.00

TOTAL GST 15%	1,290.90
<hr/>	
TOTAL NZD	9,896.90
<hr/>	

Community Funding Impact Report Form

If you need help to complete this report form or would like to provide your report verbally, please contact the Community Funding Officer, call 09 430 4200 or email funding@wdc.govt.nz.

Summary information	
Organisation name	Northland Pacific Islands Charitable Trust (trading as Fale Pasifika Te Tai Tokerau)
Project name	Northland Pasifika Fusion Festival
Contact name	May Seager
Position in group	Manager for Fale Pasifika
Email	manager@falepasifika.co.nz
Daytime phone number(s)	(021) 238 5328

How much was the grant you received from us?	\$4500
What was your total project income?	\$62,910.91
What was your total project expenditure?	\$62,063.33

Please attach a breakdown of your project's income and expenditure.

Optional – if you have some photos of the event/project, we'd love to see them (5 maximum, do not include originals or USB flash drives).

Tell us how your project, programme or service went with the following questions.
<p>Did the project meet expectations (of organisers, participants, audience)?</p> <p>The project met our expectations with lots of activity taking place on the day. We had 34 stalls from the Maori and Pacific Islands community and 26 stalls from the general community, which promoted a variety of services and products. They were: Whangarei Budgeting Service, CAB, Electoral Commission, Fire and Emergency NZ, Mauri Ora Breast Screening, Cancer Society, Department of Corrections, New Era Tangata Solutions, Northland Police, Whitebait Connection, People Potential and Youth Service, Multi-cultural Whangarei, Nga Manga Puriri, Massey University, Manaia PHO, G & H Training, Family Violence Awareness, Foundation North and Ministry for Pacific Peoples.</p> <p>Our organising committee of about 15 people worked with all the communities and agencies to stage a large cultural festival for Northland, held in Whangarei City at Hihiaua Peninsula Reserve.</p>

The bad weather leading up to the event made it difficult for some aspects of logistics and was possibly responsible for a decrease in the numbers of attendees, compared to previous years. At the 2018 event we estimated about 12,000 in attendance. This year there was about 5000.

However, the people who attended seemed very happy with the festival, gathering around all the stalls, enjoying food and other produce and enjoying the entertainment that was provided.

The participants too were very satisfied with the festival and the way it was organised. There were nine villages involved this year and they all provided stalls with food, arts and crafts and represented their island nations.

What difference did your project make?

We believe that by staging a festival which highlights the cultural similarities and differences, amongst the Pacific Islands nations that reside in Whangarei, there is a heightened sense of awareness and appreciation of these cultures.

For the Pacific Islands peoples, the project is a galvanising event which urges the communities into action – whether it is to learn dances and songs for performances, to learn the traditional aspects of their culture for special protocols, eg. The Samoan welcome and ava ceremony, or to learn more language in order to feel proud of their culture.

The festival has become a priority for community development within the various Pacific groups and a reason for gathering and learning.

What worked well?

This year, the organising committee included at least one representative from each of the participating “villages”. This worked very well, with the flow of information, being greatly improved on past years.

The committee had to adjust with the changes taking place at the Hihiaua Peninsula Reserve as a result of the construction of the Hihiaua Culture Centre. By working closely with the stage and sound company, The Music Workshop, run by Tony Harrison, they were able to change the siting of the stage to avoid disruption and confusion for the participants.

A new activity, the “Passport Quiz” was introduced this year to help people to learn more about the various services and islands. This was very popular with people, in particular children, visiting stalls and asking questions about the different islands. Prizes were given to people who correctly answered all the questions.

It was also a fun way for the stall-holders to engage with the public.

What didn't work so well?

Some aspects of the marketing didn't work as well as in previous years. A decision was made not to use newspaper advertising to the same extent as in others years. This might have had an impact on the low numbers in attendance as many people claimed not to know that the festival was happening.

However, we made an effort to use other local media such as Ngati Hine FM and the Auckland-based 531PI for our Pacific communities.

<p>We did not have a “celebrity” drawcard with a big reputation, compared to other years. While we did have a band from Auckland, “Resonate”, they did not have the same attraction for people to attend the event. However, this is also a matter of funding as celebrities can be quite costly.</p> <p>Some of the volunteers that we expected to help on the day of the event, did not arrive, which meant that the existing volunteers were put under a lot of pressure and others had to step into the breach.</p>		
<p>Who and how many people were involved? How did they benefit?</p>		
<p>There was a general audience of around 5000 people. In terms of stall-holders, there were nine “villages” representing Samoa, Niue, Cook Islands, Tonga, Tokelau, Tuvalu, Fiji, Tahiti and Aotearoa. Each of those villages would have involved anything from five to 50 people, counting people running stalls, cooking food, performing items on the stage, selling produce and promoting their villages. So the potential number of actual participants could have extended to about 500.</p> <p>There were also a number of people involved in the logistics of running the event, eg. Sound and stage, security and traffic management, first response.</p> <p>Many of the stall-holders involved services and agencies. One of our main funders, Foundation North, was in attendance and promoted the opportunities available to the general public for funding. The Ministry of Pacific Peoples also attended with a large group of its staff from Auckland. They inter-acted with the public, in particular, the Pacific community, talking with them about their needs and desires for Pasifika in Northland.</p>		
<p>Volunteer numbers: 15</p> <p>Estimated hours worked: 2500</p>		
<p>Who did you work with to deliver your project, programme or service?</p>		
<p>We worked mainly with the Pacific Islands communities throughout Northland, as well as the Whangarei District Council, the advertisers, the main funder Foundation North and the people who provided the MC services, Ngati Hine and 531PI radio station.</p>		
<p>What have you learnt through this and what would you do differently next time?</p>		
<p>We have learnt that the local media were able to provide us with good services and are invested because it is a local event.</p> <p>The aspect of a celebrity drawcard is one that the committee will need to think about. While it is good to have a celebrity, it is also good to invest and nurture in local talent.</p> <p>The committee will need to come up with a contingency plan to allow for volunteers not turning up, or engage with others who are more reliable.</p>		
<p>Which of the following areas would you like to strengthen if undertaking this initiative again? (please tick or highlight)</p>		
<input type="checkbox"/> Leadership	<input checked="" type="checkbox"/> Marketing/publicity	<input type="checkbox"/> Facilities
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Financial management	<input type="checkbox"/> Planning and organisation
<input type="checkbox"/> Equipment and resources	<input checked="" type="checkbox"/> Volunteers/time	<input type="checkbox"/> General skills/expertise
<p><input type="checkbox"/> Other:</p>		

Is there anything else you'd like to tell us?

We are extremely thankful to all the funders and sponsors who contribute to this event. This event is more than just a performance or market for our Pacific peoples – it is the one event in the whole of Northland where the Pacific peoples get together and are proud of their identity. This is hugely important. This is also now contributing to a growing awareness throughout Northland about our Pacific identity. Eg. Dargaville and Whangarei school students now wearing traditional uniforms (ie toga), the growth of Pacific Islands cultural groups in schools.

*Thank you for contributing to your community and
helping Whangarei to be a vibrant, attractive and thriving district.*

Please submit your completed report to funding@wdc.govt.nz.

You can also post it to:

Community Funding
Whangarei District Council
Private Bag 9023
Whangarei 0148

Or drop it in to one of our customer service centres.

Applicant name: Fale Pasifika

Project title: Northland Pasifika Fusion Festival 2019

PROJECT COSTS	Description	Quantity	@	Item Cost	Total
PERSONNEL COSTS (e.g. wages, salaries, fees, allowances, per diems, stipends). Please provide a breakdown of these costs by job title or role for creative work, administration, management, marketing or promotion, and production/technical work.					
Festival Director	Koha	1	@	\$4,347.83	\$4,347.83
Koha to MC artists	For MCs and guest artist	1	@	\$934.78	\$934.78
WDC (in kind)	installation and removal of billboards	1	@	\$0.00	\$0.00
wages	extra hours worked by staff	1	@	\$5,326.14	\$5,326.14
Feedback sessions (post event)	Catering	1	@	\$1,565.22	\$1,565.22
Koha re. mihi whakatau	Koha to speakers, gifts to dignitaries	7		\$100.00	\$700.00
Entertainment	Band and Merry-go-round	1	@	\$1,921.74	\$1,921.74
TOTAL PERSONNEL COSTS					\$14,795.71
PRODUCTION COSTS Please provide a breakdown of the project's production, exhibition, event and material costs.					
stage and sound	provision of stage and sound system	1	@	\$8,606.00	\$8,606.00
Security	night and day security, parking management	1	@	\$2,505.00	\$2,505.00
Contingency	Postponement payment due to weather	1	@	\$3,000.00	\$3,000.00
Performers fees	Fees for performers	8	@	\$260.87	\$2,086.96
Performers fees	Fees for performers	2	@	\$130.44	\$260.88
Spot prizes, activity resources	cultural sports activities and prizes	1	@	\$400.00	\$400.00
Catering and water stations	Providing water and food for performers	1	@	\$1,000.00	\$1,000.00
Health and safety	first aid, shade hire	1	@	\$817.50	\$817.50
Village banners	1 new ones for new villages	2		\$365.00	\$730.00
Utilities	bins, generators, port a loos	1		\$1,963.03	\$1,963.03
Utilities	Hireage of chairs, equipment	1		\$959.63	\$959.63
Equipment	survey markers, mats	1		\$106.56	\$106.56
					\$21,369.37
ADMINISTRATION COSTS (e.g. audit fees, electricity, insurance, legal services, licence fees, office supplies, photocopying, postage, rent, stationery, telephone, etc.). Please provide a breakdown of the project's administrative and overhead costs.					
Printing and stationery	letters, posters	1	@	\$841.58	\$841.58
Rent (base for festival coordination) IN KIND	Provided by NPICT (equivalent to six months' rent)	1	@	\$9,916.67	\$9,916.67
Telephone (at base for festival coordination) IN KIND	Provided by NPICT (six months x \$200)	6	@	\$200.00	\$1,200.00
TOTAL ADMINISTRATION COSTS					\$11,958.25
MARKETING COSTS Please provide a breakdown of the marketing and promotion costs for the project.					
Billboards and posters IN KIND WHANGAREI DISTRICT	For shops, schools, reserves	1	@	\$2,000.00	\$2,000.00
Advertising	Radio, newspaper advertising	1	@	\$11,940.00	\$11,940.00
TOTAL MARKETING COSTS					\$13,940.00
TOTAL PROJECT COSTS (A)					\$62,063.33
PROJECT REVENUE					
EARNED REVENUE (e.g. admission fees, box office takings, sales of publications or merchandise, subscription fees, contract or artist fees, estimated sales of (for example) recordings/ books/ artwork, workshop or conference fees). Please provide a breakdown of your earned revenue. Note: please include information on the per seat subsidy (see the <i>Guide to Preparing an Application</i>) if appropriate.					
Stall holders	Fees for stalls, registrations	26	@	\$150.00	\$3,900.00
TOTAL EARNED REVENUE					\$3,900.00
OTHER CASH SUPPORT Please be clear which part or parts of your budget each item of support relates to, and whether the support is confirmed or unconfirmed.					
Foundation North	Grant towards festival costs (unconfirmed)	1	@	\$22,000.00	\$22,000.00
Whangarei District Council	Annual Events Grant (confirmed)	1	@	\$2,000.00	\$2,000.00
Whangarei District Council	Performing Arts Grant (confirmed)	1	@	\$2,500.00	\$2,500.00
Southern Trust	Grant towards festival costs (confirmed)	1	@	\$10,000.00	\$10,000.00
Creative NZ (Moana Fund)	Grant towards festival costs (unconfirmed)	1	@	\$7,000.00	\$7,000.00
Northland Districts Health Board	Grant toward festival costs (confirmed)	1	@	\$2,394.24	\$2,394.24
TOTAL OTHER CASH SUPPORT					\$45,894.24
OTHER IN-KIND SUPPORT Please ensure any IN-KIND support appears both in PROJECT COSTS and PROJECT REVENUE. Be clear which part or parts of your budget each item of support relates to, and whether the support is confirmed or unconfirmed.					
Rent (base for festival coordination) IN KIND	Provided by NPICT (equivalent to six months' rent)	1	@	\$9,916.67	\$9,916.67
Telephone (at base for festival coordination) IN KIND	Provided by NPICT (six months x \$200)	6	@	\$200.00	\$1,200.00
Billboards and posters IN KIND WHANGAREI DISTRICT	For shops, schools, reserves	1	@	\$2,000.00	\$2,000.00
TOTAL OTHER IN-KIND SUPPORT					\$13,116.67
TOTAL PROJECT REVENUE (B)					\$62,910.91
REVENUE (B) LESS COSTS (A) = (DEFICIT/SURPLUS)					\$847.58



Northland
**PASIFIKA
FUSION**
Festival

SATURDAY
23 FEBRUARY 10AM TO 3PM

WAKA AND WAVE
Hihisaua Peninsula, Whangarei

FREE ENTRY ✿ **FOOD** ✿ **MUSIC** ✿ **DANCE**
FAMILY DAY ✿ **CULTURE** ✿ **CRAFTS**

 *Like us - Northland Pasifika Fusion Festival 2019 - for more info*









Charity Summary

Registration Number:	CC29875
Registration Date:	30/06/2008
Charity Name:	The Northland Pacific Islands Charitable Trust

Charity Details

Trading Name

Registration Details

Registration Status:	Registered
Balance Date:	May 31
IRD Number:	Restricted
NZBN Number:	9429042781691

Address for Service:

Charity's Postal Address:	PO Box 821 Whangarei 140
Charity's Street Address:	152 Cameron Street Whangarei 110

Charity's other details

Phone:	09 430 2717
Fax:	
Email:	npict@xnet.co.nz
Website:	www.pasifikanorth.wixsite.com/npict
Facebook:	
Twitter:	
Social Network Name:	

Areas of Operation

New Zealand:	Northland
Percentage spent overseas	0

Purpose & Structure

Purpose

The principal purpose of the trust shall be to maintain the culture, to improve employment and create training opportunities for the Pacific Island people in Northland in order to establish equality with other citizens of New Zealand.

Entity Structure

The board shall comprise no more than ten (10) or less than seven (7) members. The officers of the trust board comprise of: Chairperson, Deputy Chairperson, Secretary, Treasurer. Operations: Consists of 2 paid employees; a manager and office administrator. Volunteers assist through out the year when required.

Activities

Main Activity:	Provides services (e.g. care / counselling)
Activities:	Provides services, Provides advice / information / advocacy, Provides human resources, Acts as an umbrella / resource body, Provides buildings / facilities / open space

Sectors

Main Sector:	Arts / culture / heritage
Sectors:	accommodation / housing, Education / training / research, Health, Community development, Emergency / disaster relief, Social services, Employment, Religious activities, Arts / culture / heritage, Sport / recreation, Economic development, Fund-raising, Disability, Other: Law/Law Observance + Moral and Desirable Conduct

Beneficiaries

Main Beneficiary:	People of a certain ethnic / racial origin
Beneficiaries:	Children / young people, Voluntary bodies other than charities, Older people, People with disabilities, People of a certain ethnic / racial origin, General public, Family / whanau, Migrants / refugees

Annual Returns

Date Submitted	For Year Ended	Total Income	Total Expenditure	Reference
01/06/2019	31/05/2019			AR012
29/11/2018	31/05/2018	131,674	120,690	AR011
16/10/2018	31/05/2017	121,115	110,108	AR010
23/05/2018	31/05/2016	79,409	87,226	AR009
22/12/2015	31/05/2015	13,007	38,254	AR008
28/12/2014	31/05/2014	28,571	46,603	AR007
28/12/2014	31/05/2013	44,608	47,684	AR006
28/11/2012	31/05/2012	44,181	64,710	AR005
11/03/2012	31/05/2011	172,710	116,600	AR004
21/04/2011	31/05/2010	170,090	123,686	AR003
17/02/2010	31/05/2009	209,000	217,000	AR002

Officer Details

Current Officers

Name	Officer Type	Position	Position Appointment Date
Te Hiwi Preston	Individual	Trustee	30/04/2013
John Kao	Individual	Trustee	20/10/1966
Akoia Etoma	Individual	Treasurer	18/10/2018
Manea Bignell	Individual	Treasurer	18/04/2015
Johnny Kumitau	Individual	Chairman	16/08/2008

Past Officers

Name	Officer Type	Position	Last Date as an Officer
Johnny Wilkinson	Individual	Individual	30/08/2011
Noela Remmerswaal	Individual	Trustee	30/05/2011
Johnny Seve	Individual	Trustee	28/02/2012
Mo'osoi Esau	Individual	Individual	28/02/2012
Margarita Smithson	Individual	Trustee	27/08/2009
Osaiasi Tukumoeatu	Individual	Trustee	27/08/2009
Paie Uiese	Individual	Trustee	27/08/2009
Clive Fremlin	Individual	Trustee	26/10/2011
Toa Luka	Individual	Chairperson	26/02/2009
Sapi-Merata Iuliano	Individual	Secretary	24/01/2017
Falesiu Fotu	Individual	Trustee	21/01/2009
Layla Lyndon-Tonga	Individual	Trustee	20/10/2016
Moto'Otua Brown	Individual	Trustee	20/06/2013
Tafailagi Feagai	Individual	Trustee	20/06/2012
Ken Tavui	Individual	Trustee	18/04/2015
Alee Talava	Individual	Trustees	16/07/2008
Nancy Kareroa	Individual	Secretary/Treasurer	13/10/2015
Andrew Telea	Individual	Trustee	10/05/2010
Louise Macedru	Individual	Trustee	10/05/2010
Tanya Wishart	Individual	Treasurer	08/05/2011
Manea Bignell	Individual	Treasurer	06/06/2010
Maria Lawton	Individual	Deputy Chairperson	06/06/2010
Tereora-o-naku Simona	Individual	Trustee	06/06/2010
Virisila Challenger	Individual	Trustee	06/06/2010
Motootua Brown	Individual	Trustee	02/03/2009
Prem Hoko	Individual	Trustee/Secretary	01/11/2012
Louise Phillips	Individual	Trustee	01/03/2013

Northland Pacific Islands Charitable Trust
Performance Report
For the year ended
31 May 2018

Contents

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[If the entity has an Independent Auditors Report or Independent Review Report - add this to your contents and attach to the Performance Report]

Northland Pacific Islands Charitable Trust

Entity Information

"Who are we?", "Why do we exist?"

For the year ended
31 May 2018

Legal Name of Entity:*

Northland Pacific Islands Charitable Trust

Other Name of Entity (if any):

Fale Pasifika

Type of Entity and Legal Basis (if any):*

Registered Charity

Registration Number:

CC29875

Entity's Purpose or Mission: *

The principal purpose of the trust shall be to maintain the culture, to improve employment and create training opportunities for the Pacific Island people in Northland in order to establish equality with other citizens of New Zealand.

Entity Structure: *

The board shall comprise no more than ten (10) or less than seven (7) members. The executive officers of the trust board comprise of: Chairperson, Deputy Chairperson, Secretary, Treasurer. Operations: Consists of 2 paid employees; a manager and office administrator. Volunteers assist throughout the year when required.

Northland Pacific Islands Charitable Trust

Entity Information

"Who are we?", "Why do we exist?"

For the year ended
31 May 2018

Main Sources of the Entity's Cash and Resources:*

The majority of income is received from government contracts and grants.

Main Methods Used by the Entity to Raise Funds:*

Entity's Reliance on Volunteers and Donated Goods or Services:*

Volunteers contribute towards governance, administration and operational activities such as festivals and fonos.

Northland Pacific Islands Charitable Trust

Entity Information

"Who are we?", "Why do we exist?"

For the year ended
31 May 2018

Additional Information:*

Contact details

Physical Address:

152 Cameron Street, Whangarei

Postal Address:

PO Box 821, Whangarei, 0140

Phone/Fax:

09-430-2717

Email/Website:

email: npict@xnet.co.nz
webpage: www.pasifikanorth.wixsite.com/npict



Northland Pacific Islands Charitable Trust

Statement of Service Performance

"What did we do?", When did we do it?"

For the year ended

31 May 2018

Description of the Entity's Outcomes*:

Northland Pacific Islands Charitable Trust trading as Fale Pasifika, provided an advocacy service, providing the Pacific Islands community perspective to health aspects for the Northland District Health Board. It promoted positive health messages via its newsletter, through its public forums and by running a "What about Health" workshop for the community to better understand the safe and efficient use of medicines. The organisation worked within a consortium of other health providers to promote and support women to access breast and cervical screening services. We also worked with individuals wanting to contact people from their Pacific Islands communities, needing to make connections and for support. We supported the existing Pacific Islands community groups with information, providing a place to meeting and to hold cultural events, eg. dance and language classes.

Description and Quantification (to the extent practicable) of the Entity's Outputs:*	Actual*	Budget	Actual*
	This Year	This Year	Last Year
Increased access for Pacific peoples in Tai Tokerau to services indicated on the aims and objectives of the constitution. Approximately 2700 instances of people accessing our service has been recorded for the past financial year. This number includes queries via email, telephone and walk-ins from individuals and organisations.	2700		2500
Sustainable & consistent attendance at all of the Northland DHB Consumer Council meetings to provide a Pacific peoples perspective for their planning documents. Also attendance at Manaia Primary Health's community advisory meetings and Hand Hygiene Steering Group meetings.	25		20
Organised and hosted Pasifika Fusion Festival 2018. This has become a major event on the Northland events calendar. It is a celebration of the Pacific Islands cultures, involving the community groups, business, social services, educational, health, advocacy and information organisations. This year, it involved over 300 of the Pacific Islands community who performed, provided food, crafts and information, and volunteered at the event, which attracted about 12,000 people.	10,000+		8000+

Additional Output Measures:

We have worked with other organisations on projects or research programmes. Eg. In September 2017, the Ministry of Women's Affairs ran a research project from our building, providing a space for the women to meet in a safe environment (on days when we were closed) and improved our relationship with the ministry. We also work with NorthTec, providing an opportunity for students to complete work experience with our organisation and for us to address the class about Pacific Islands culture in our society and the Pacific perspective. This creates greater awareness of our varied Pacific cultures.

Additional Information:

Currently, our organisation has two contracts with the Northland District Health Board; Health Promotion and Advocacy and Quality Improvement, one with the Ministry of Health; Support to Services, Breast and Cervical Screening, and a Whanau Ora contract with Pasifika Futures Limited; Cultural Knowledge. We are in various stages with all these contracts.

Northland Pacific Islands Charitable Trust

Statement of Financial Performance

"How was it funded?" and "What did it cost?"

For the year ended

31 May 2018

	Note	Actual* This Year \$	Budget This Year \$	Actual* Last Year \$
Revenue				
Donations, fundraising and other similar revenue*		63,100		89,626
Fees, subscriptions and other revenue from members*				
Revenue from providing goods or services*		66,639		30,847
Interest, dividends and other investment revenue*		5		12
Other revenue		1,930		630
Total Revenue*		131,674		121,115
Expenses				
Expenses related to public fundraising*		-		-
Volunteer and employee related costs*		58,374		36,112
Costs related to providing goods or services*		62,316		73,896
Grants and donations made*				100
Other expenses		-		-
Total Expenses*		120,690		110,108
Surplus/(Deficit) for the Year*		10,984		11,007

James Nair & Associates
Audited

Northland Pacific Islands Charitable Trust

Statement of Financial Position

"What the entity owns?" and "What the entity owes?"

As at
31 May 2018

	Note	Actual* This Year \$	Budget This Year \$	Actual* Last Year \$
Assets				
Current Assets				
Bank accounts and cash*		20,284		18,293
Debtors and prepayments*		31,864		11,468
Inventory*				-
Other current assets		339		-
Total Current Assets		52,487	-	29,761
Non-Current Assets				
Property, plant and equipment*		9,761		4,485
Investments*				-
Other non-current assets				3,622
Total Non-Current Assets		9,761	-	8,107
Total Assets*		62,248	-	37,868
Liabilities				
Current Liabilities				
Bank overdraft*				-
Creditors and accrued expenses*		22,401		11,409
Employee costs payable*		5,949		3,545
Unused donations and grants with conditions*				
Other current liabilities				
Total Current Liabilities		28,350	-	14,954
Non-Current Liabilities				
Loans*				
Other non-current liabilities				
Total Non-Current liabilities		-	-	-
Total Liabilities*		28,350	-	14,954
Total Assets less Total Liabilities (Net Assets)*		33,898	-	22,914
Accumulated Funds				
Capital contributed by owners or members*				-
Accumulated surpluses or (deficits)*		33,898		22,914
Reserves*				
Total Accumulated Funds*		33,898	-	22,914

James Nair & Associates
Audited

Northland Pacific Islands Charitable Trust

Statement of Cash Flows

"How the entity has received and used cash"

For the year ended
31 May 2018

	Actual* This Year \$	Budget This Year \$	Actual* Last Year \$
Cash Flows from Operating Activities*			
Cash was received from:			
Donations, fundraising and other similar receipts*	131,674		121,115
Fees, subscriptions and other receipts from members*	-		
Receipts from providing goods or services*	(20,380)		(7,150)
Interest, dividends and other investment receipts*	-		
Net GST	3,267		(3,622)
Cash was applied to:			
Payments to suppliers and employees*	105,553		110,063
Donations or grants paid*			
Net Cash Flows from Operating Activities*	9,008	-	280
Cash flows from Investing and Financing Activities*			
Cash was received from:			
Receipts from the sale of property, plant and equipment*	-		
Receipts from the sale of investments*	-		
Proceeds from loans borrowed from other parties*	-		
Capital contributed from owners or members*	-		
Cash was applied to:			
Payments to acquire property, plant and equipment*	7,017		3,386
Payments to purchase investments*			
Repayments of loans borrowed from other parties*			
Capital repaid to owners or members*			
Net Cash Flows from Investing and Financing Activities*	(7,017)	-	(3,386)
Net Increase / (Decrease) in Cash*	1,991	-	(3,106)
Opening Cash*	18,293		21,399
Closing Cash*	20,284		18,293
This is represented by:			
Bank Accounts and Cash*	20,284		18,293

James Nair & Associates
Audited

Northland Pacific Islands Charitable Trust

Statement of Accounting Policies

"How did we do our accounting?"

For the year ended
31 May 2018

Basis of Preparation*

Northland Pacific Islands Charitable Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)*

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income Tax

Northland Pacific Islands Charitable Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies*

There have been no changes in accounting policies during the financial year (last year - nil)

**For the year ended
31 May 2018**

[illegible]

Revenue Item	Analysis	This Year	Last Year
Donations and other similar revenue	Grants for current operations	\$ 63,100	\$ 86,800
	Total	63,100	86,800

[illegible]

	This Year	Last Year
Revenue Item	\$	\$
Revenue from providing goods or services	64,065	30,847
Revenue from sales to the public	2,574	2,826
Total	66,639	33,673

	This Year	Last Year
Revenue Item	\$	\$
Interest, dividends and other investment revenue	5	12
Total	5	12

Applications Book Part 1 - page 108

Northland Pacific Islands Charitable Trust

Notes to the Performance Report

For the year ended
31 May 2018

Note 1: Analysis of Revenue

Revenue Item	Analysis	This Year	Last Year
		\$	\$
Other revenue	Sundry	1,930	630
	Total	1,930	630

James Nair & Associates
Audited

**For the year ended
31 May 2018**

[illegible]

		This Year	Last Year
Expense Item	Analysis	\$	\$
Volunteer and employee related costs	Salaries & Wages	58,373	36,112
	Total	58,373	36,112

	This Year	Last Year
Expense Item	\$	\$
Costs related to providing goods or services		
Direct costs relating to service delivery	26,033	31,867
Administration and overhead costs	34,548	40,663
Total	60,581	72,530

Expense Item	Analysis	This Year \$	Last Year \$
Grants and donations made			
Total			

		This Year	Last Year
Expense Item	Analysis	\$	\$
Other expenses	Depreciation	1,736	1,467
	Total	1,736	1,467

Applications Book Part 1 - page 110

Northland Pacific Islands Charitable Trust

Notes to the Performance Report

For the year ended
31 May 2018

Note 3: Analysis of Assets and Liabilities

Asset Item	Analysis	This Year \$	Last Year \$
Bank accounts and cash	Cheque account balance	14,253	13,862
	Savings account balance	6,031	4,281
	Cash on hand		150
	Total	20,284	18,293

Asset Item	Analysis	This Year \$	Last Year \$
Debtors and prepayments	Accounts receivable	28,432	3,779
	Prepayments	3,432	2,534
	Total	31,864	6,313

Asset Item	Analysis	This Year \$	Last Year \$
Inventory			
	Total		

Asset Item	Analysis	This Year \$	Last Year \$
Other current assets	GST	339	3,622
	Total	339	3,622

Asset Item	Analysis	This Year \$	Last Year \$
Investments			
	Total		

Asset Item	Analysis	This Year \$	Last Year \$
Other non-current assets			
	Total		

**For the year ended
31 May 2018**

Note 7 - Analysis of Assets and Liabilities			
Liability Item	Analysis	This Year \$	Last Year \$
Creditors and accrued expenses	Trade and other payables	22,407	11,399
	Total	22,407	11,399

	This Year	Last Year
Liability Item	\$	\$
Employee costs payable	5,949	3,545
Total	5,949	3,545

	This Year	Last Year
Liability Item	\$	\$
Unused donations and grants with conditions		
Total		

[illegible]

	This Year	Last Year
Liability Item	\$	\$
Loans		
Total		

	This Year	Last Year
Liability Item	\$	\$
Other non-current liabilities		
Total		

Northland Pacific Islands Charitable Trust

Notes to the Performance Report

For the year ended
31 May 2018

Note 4 : Property, Plant and Equipment

This Year					
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*
Land*	-	-	-	-	-
Buildings*	1,578	-	-	315	1,263
Motor Vehicles*	-	7,017	-	368	6,649
Furniture and fixtures*	200	-	-	52	148
Office equipment*	277	-	-	10	267
Computers (including software)*	2,423	-	-	991	1,432
Machinery*	-	-	-	-	-
Heritage assets	-	-	-	-	-
Total	4,478	7,017	-	1,736	9,759

PPE7 - PPE8	
Current Valuation*	Source and Date of Valuation*

Last Year					
Asset Class*	Opening Carrying Amount*	Purchases	Sales/Disposals	Current Year Depreciation and Impairment*	Closing Carrying Amount*
Land*	-	-	-	-	-
Buildings*	1,971	-	-	393	1,578
Motor Vehicles*	-	-	-	-	-
Furniture and fixtures*	261	-	-	61	200
Office equipment*	290	-	-	13	277
Computers (including software)*	38	3,386	-	1,001	2,423
Machinery*	-	-	-	-	-
Heritage assets	-	-	-	-	-
Total	2,560	3,386	-	1,468	4,478

Significant Donated Assets Recorded - Source and Date of Valuation*	
Not applicable	

Significant Donated Assets - Not Recorded*	
Not applicable	

**For the year ended
31 May 2018**

This Year		Capital Contributed by Owners or Members*	Accumulated Surpluses or Deficits*	Reserves*	Total*
Description*					
Opening Balance	-		22,914		22,914
Capital contributed by owners or members*	-				-
Capital returned to owners or members*	-				-
Surplus/(Deficit)*			10,984		10,984
Distributions paid to owners or members*			-		
Transfer to Reserves*					
Transfer from Reserves*					
Closing Balance	-		33,898	-	33,898

[illegible]

Northland Pacific Islands Charitable Trust

Notes to the Performance Report

For the year ended
31 May 2018

Note 6: Commitments and Contingencies

Commitment*	Explanation and Timing*	At balance date This Year*	At balance date Last Year*
		\$	\$
Commitments to lease or rent assets*	Monthly lease for the premises \$12,000 per annum excluding GST	12,000	12,000
Commitment to purchase property, plant and equipment*	Not applicable		
Commitments to provide loans or grants*	Not applicable		

Contingency*	Explanation*	At balance date This Year*	At balance date Last Year*
		\$	\$
Contingent liability*	Not applicable		
Guarantees provided*	Not applicable		

Northland Pacific Islands Charitable Trust

Notes to the Performance Report

For the year ended
31 May 2018

Notes 7-12

Note 7: Other

Significant Grants and Donations with Conditions which have not been Recorded as a Liability*

Description*	Original Amt*	Not Fulfilled Amt*	Purpose and Nature of the Condition(s)*
Nil			

Goods or Services Provided to the Entity in Kind*

Description*	Amount*
Nil	

Assets Used as Security for Liabilities*

Nature and Amount of Borrowing*	Nature and Amount of Asset Used as Security*
Nil	

Note 8: Assets Held on Behalf of Others*

Description of the Assets Held*	Name of Entity of Whose Behalf Assets are Held*
Nil	

Note 9: Related Party Transactions*

Description of Related Party Relationship*	Description of the Transaction (whether in cash or amount in kind)*	This Year \$	Last Year \$	This Year \$	Last Year \$
		Value of Transactions*	Value of Transactions*	Amount Outstanding*	Amount Outstanding*
Manea Bignell - trustee	Accounting services paid cash	1,000	1,000	1,000	1,000
Alice Uali - trustee	Employed as Cultural Support Worker	6,660			

Northland Pacific Islands Charitable Trust

Notes to the Performance Report

For the year ended
31 May 2018

Notes 7-12

Note 11: Ability to Continue Operating*

The trustees are of the view that the trust will continue to trade in the foreseeable future, having secured a three year health contract in 2016 with the Ministry of Health as well as secured additional funding to deliver on upcoming programmes.

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF NORTHLAND PACIFIC ISLANDS CHARITABLE TRUST

REPORT ON THE FINANCIAL STATEMENTS

I have audited the financial statements of NORTHLAND PACIFIC ISLANDS CHARITABLE TRUST on pages 5 to 18, which comprises The Statement of Financial Position as at 31 May 2018, The Statement of Financial Performance, Statement of Cash Flows for the year then ended, a statement of accounting policies and notes to the financial statements.

TRUSTEES RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

The Trustees are responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice in New Zealand that give a true and fair view of the matters to which they relate and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

AUDITOR'S RESPONSIBILITY

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing (New Zealand). Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements that give a true and fair view of the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Trustees, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other than in my capacity as auditor I have no relationship with, or interests in, Northland Pacific Islands Charitable Trust.

INDEPENDENT AUDITOR'S REPORT

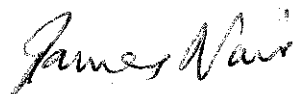
TO THE MEMBERS OF NORTHLAND PACIFIC ISLANDS CHARITABLE TRUST

OPINION

In my opinion, the financial statements on pages 5 to 18 present fairly, in all material respects, the statement of financial position of NORTHLAND PACIFIC ISLANDS CHARITABLE TRUST as at 31 May 2018 and its financial performance and statement of cashflows for the year then ended in accordance with generally accepted accounting practice in New Zealand.

Restriction on Distribution or Use

This report is made solely to the members, as a body. My audit work has been undertaken so that I may state to the members those matters that I am required to state to them in an auditor's report and for no other purposes. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the members of NORTHLAND PACIFIC ISLANDS CHARITABLE TRUST, as a body, for my audit work, for this report or for the opinions I have formed.



James K Nair
Chartered Accountant
Whangarei
29 November 2018

Community Funding Application Form

If you need help to complete this application form or would like to discuss your application, please contact the Community Funding Officer well before the closing date of the round you are applying to. Call 09 430 4200 or email funding@wdc.govt.nz to make an appointment.

Funding information and closing dates are at www.wdc.govt.nz/funding.

Summary information	
Organisation name	Onerahi Resource Centre
Amount requested	\$ 2500
Project name	
Which Fund you are applying to? Choose only one (tick or highlight). Check the Funding Guide for criteria and closing dates.	<input type="checkbox"/> Community Fund <input type="checkbox"/> Performing Arts Fund <input type="checkbox"/> Community Halls Maintenance Fund <input type="checkbox"/> Resident and Ratepayer Fund <input type="checkbox"/> Partnership Fund (additional documentation required – refer to Guide) <input type="checkbox"/> Community Loan (additional documentation required – refer to Guide) <input checked="" type="checkbox"/> Other, please specify: Annual Events Fund

Section 1: Your Details	
Tell us about your organization/group	
Group's postal address	PO Box 3031 Onerahi Whangarei
If we have questions about this application, who should we talk to? Please provide 2 contacts and ensure you have the authority of the group you are applying on behalf of.	
* Note: We will use this email to ask questions and advise you of the outcome of this application.	
Primary contact's name	Mariameno Kapa-Kingi
Position in group	Chairperson
Email *	punakitepuna@gmail.com
Daytime phone number(s)	027 255 5239
Second contact's name	Melanie Closs
Position in group	Board Member
Email	mjcloss2014@gmail.com
Daytime phone number(s)	021 271 3687

Section 2: Eligibility

Is your group a not-for-profit legal entity?

☐ **Yes** – please provide:

- Your incorporated society or charitable trust registration number: _CC45463/2538699_ (please make sure your register is up to date to be eligible).

☐ **No*** – you will need to:

- EITHER gain legal status (see <http://www.societies.govt.nz/cms/customer-support/faqs>),
- OR apply under the umbrella of a group that does meet this requirement (refer below).

Note: Community Loan applicants must be a not-for-profit legal entity and cannot use an umbrella group.

*Umbrella Group Guarantee

Applicants that are not a registered charitable trust or incorporated society must apply under an umbrella group that is.

A suitable umbrella group knows the applicant well and is willing to vouch for them and their project, and are prepared to accept legal liability and responsibility.

Grants are paid to the umbrella group for disbursement to the applicant in accordance with the grant agreement.

If the grant conditions are not met, Council may request the grant monies to be returned and/or may place restrictions on granting funds to the applicant and the umbrella organisation in future.

The following section is to be completed by an authorised officer of the umbrella group.

Umbrella group name	
Society or trust number:	
Contact person	
Email	
Daytime phone number(s)	

I confirm that our organisation is willing to guarantee and receive any monies granted to:

Applicant organisation:

Project name:

Signature	
Date	

Please provide a bank deposit slip or other evidence of umbrella group's bank account details.

--

Section 3: The Project

Tell us what you want to do – Who, What, When, Where, Why, How

Describe your project in terms of the following:

Name of project	Waitangi Day Celebrations at Onerahi
Amount requested	\$ 2550
When and where will this take place?	6 th February 2020
Who will likely benefit from your project?	The Onerahi Community
How many people will directly benefit?	500

Ethnicities of likely beneficiaries of this project – *tick as appropriate and include a percentage estimate for each that you think will benefit from this project:*

☐ NZ European – estimate %:30%

☐ Maori – estimate %: 40%

☐ Pacific Peoples – estimate %:10%

☐ Other European - estimate %: 10%

☐ Asian - estimate %: 10%

☐ Middle Eastern/Latin American/African – estimate %:

☐ Other ethnicity – estimate %:

Area of work

To help us understand where support is being requested, please select which of the following relate *most closely* to your project.

- ☐ **Arts and Culture** – Projects and activities that facilitate education and enjoyment of the arts and of culture for the people of our District.
- ☐ **Heritage and Environment** – Projects and activities that preserve and promote the heritage of our District and that protect and enhance the environment in which we live.
- ☐ **Recreation and Sport** – Projects and activities that enable participation and engagement in recreation and sport for people in our district of all abilities, ages and life stages.
- ☒ **Community Connectedness and Wellbeing** – Projects and activities that strengthen community cohesion and connectedness in ways that cultivate healthy, happy and positive relationships across our District.

Tell us about your request in the following questions. Be succinct and clear.

The Idea – Briefly explain what it is that you want to do:

We want to have an event where people can enjoy a day celebrating Waitangi Day in a fun loving and community spirited way which all peoples can appreciate.

The Need – What need is there for your project, programme or service?
The celebration of the Treaty of Waitangi has been on going event over about 5 years and has become a positive community event which people enjoy food, games, and socialising.
The Impact – What difference will your project make?
It helps to bring the Onerahi Community closer together and establishes networks among people. We have our finances sorted and procedures in place
Your Readiness – What controls and checks do you have in place to manage the funding?
We have been holding this event for several years and have been successful on each occasion.
Your Readiness – Tell us about your team's structure and how you will manage the funding to achieve the outcome.
We have a Board who monitors the spending – they will employ a co-ordinator to carry out the event planning, this person will be carefully monitored.
Collaboration – Who will you work with to deliver your project, programme or service?
We will work in collaboration with Onerahi Community Association
Your Approach – How do you demonstrate value for money and the impact of your work?
To ensure the event takes place, the Co-ordinator will need to work closely with the community to put on food and events. e.g. Kapa Haka group and Nuiean Dance Group along with food stalls.
Your Approach – How does your project, programme or service meet best practice and is it evidence based?
Onerahi Resource Centre has established itself as an effective organiser of the Waitangi Day Celebrations

Section 4: Project Budget

Provide a full list of your project income, fundraising and expenses. If your budget is detailed, provide a summary below and attach your budget separately.

Are you registered for GST?	<input type="checkbox"/> No – <u>include</u> GST where applicable	
	<input checked="" type="checkbox"/> Yes – <u>exclude</u> GST from your budget	
GST number	106 058 059	
(A) Project income/contributions	Amount	
Other grants and donations	\$	
Own contribution / fundraising	\$2000	
Other income (e.g. ticket sales)	\$	
	\$	
	\$	
	\$	
(A) Total income expected	\$ 2000	
In-kind support – please list <i>e.g. volunteer numbers, estimated hours of work, plus any donated materials, equipment etc.</i>		
Volunteer Numbers: 5 Estimated Hours Work: 40		
(B) Total project costs Include all your project costs. <i>e.g. materials, venue hire, promotion, equipment hire, personnel costs. For items over \$500, please attach quotes.</i>		
Bouncy Castle ABC Hire	\$450	
Wirlitza Merry Go Round	\$450	
Band	\$ 450	
Kapa Haka	\$ 450	
Nuiean Dance Group	\$ 450	
General administration costs	\$ 300	
	\$	
(B) Total expenses expected	\$ 2550	
(C) Income less expenses	\$ -550	

Declaration

On submitting this application for funding, you have deemed acceptance of these terms and conditions.

I declare that I have the consent of the group/organisation to make this application and provide these details.

I declare that the information supplied here is correct.

If the application is successful, I/we agree to:

- provide a tax invoice to Whangarei District Council for the amount of the grant within two months of being advised. I understand that grant payments will only be made to a bank account in the name of the applicant group or the umbrella group as appropriate.
- acknowledge Whangarei District Council in all publicity
- spend the grant on the purpose for which the application was made within 12 months of funding being approved
- return any unspent money to Whangarei District Council if the event is completed under budget
- meet any additional terms and conditions that may be set by Whangarei District Council
- acknowledge that we will be liable to return any monies granted should any breach of the above conditions occur
- submit a Funding Report within two months of the completion of the project to Whangarei District Council (or as otherwise requested)
- keep all invoices and receipts accounting for the full amount of the grant or loan, and provide these if requested.

I/we consent to the Whangarei District Council recording the personal contact details provided in this application, and using this to send me community funding related information. I understand I can opt out anytime.

I/we understand that my name and/or the name of my group/organisation and brief details about the project/event may be released to the media or appear in publicity material.

I/we understand that we have the right to have access to this information held by Council. This consent is given under the Privacy Act 1993.

Submitting your application

Send your application and any supporting material to funding@wdc.govt.nz. You can also drop it in to us at Forum North or Walton Plaza, or post it to us at:

Attention: Community Funding
Whangarei District Council
Private Bag 9023
Whangarei 0148

We will acknowledge receipt of your application by email. If you don't hear from us within 7 days, please call 430-4200 to check we have received it.

Most funding decisions are advised 6 weeks after the funding round closes.

Community Funding Impact Report Form

If you need help to complete this report form or would like to provide your report verbally, please contact the Community Funding Officer, call 09 430 4200 or email funding@wdc.govt.nz.

Summary information	
Organisation name	Onerahi Resource Centre
Project name	Waitangi Day celebration
Contact name	Melanie Closs
Position in group	Board Member
Email	mjcloss2014@gmail.com
Daytime phone number(s)	021 271 3687

How much was the grant you received from us?	\$3540
What was your total project income?	\$3540
What was your total project expenditure?	\$3470

Please attach a breakdown of your project's income and expenditure.

Optional – if you have some photos of the event/project, we'd love to see them (5 maximum, do not include originals or USB flash drives).

Tell us how your project, programme or service went with the following questions.
Did the project meet expectations (of organisers, participants, audience)?
<p>The project met expectations of organisers, participants and the community of Onerahi.</p> <p>The numbers went up again from the year before. Many whānau and families and children enjoyed the day. We had more food stalls this year and still, the food was sold out by early afternoon. There were more community groups present supporting the kaupapa.</p> <p>The stage entertainment and crowd engagement were a resounding success. The local school Kapa Haka roopu was a hit with the crowd, looking forward to doing it again next year. Offers from sponsor to support the activities for 2020 were forthcoming. The business/shops community were supportive and definitely wanting to be more engaged with the day next</p>

year.
What difference did your project make?
<p>Offering Waitangi Day in your own community is “difference making” for Onerahi. Enabling Tiriti O Waitangi information is key to the project.</p> <p>Allowing people that would not be able to get to Waitangi itself, have the opportunity to celebrate our national day is difference making.</p> <p>Displaying and demonstrating collaboration and partnership.</p>
What worked well?
<p>Coordination of the Event</p> <p>Whānau tautoko</p> <p>Solid relationships and networks</p> <p>Community volunteers</p> <p>Free activities</p> <p>Open Fire Truck</p> <p>Improved Layout of Park for Stallholders</p> <p>More food stalls</p> <p>A good stage programme</p> <p>Fun entertainment</p> <p>Bouncy castles and kids’ activities</p>
What didn’t work so well?
<p>Communication with Community House</p>
Who and how many people were involved? How did they benefit?
<p>Benefits included Tiriti o Waitangi education and sharing of information</p> <p>Positive community engagement</p> <p>Community connection, growth and development through this activity</p> <p>Collaboration across our local services and business community in Onerahi.</p> <p>Better informed whānau and families</p>
<p>Volunteer numbers: 15 plus</p> <p>Estimated hours worked: On the day; 12 hours. Prior; 100 plus hours</p>

Who did you work with to deliver your project, programme or service?

Local volunteers
Whānau and family advisors
Police
Fire Service
Network Waitangi
Te Wānanga o Aotearoa
Ngati Hine Health Trust
Onerahi Community Association

What have you learnt through this and what would you do differently next time?

Book facilities the year before.
Consistent and regular communications.
Healthy Food Options
Recycle Rubbish Options

Which of the following areas would you like to strengthen if undertaking this initiative again? (please tick or highlight)

<input type="checkbox"/> Leadership	<input type="checkbox"/> Marketing/publicity	<input type="checkbox"/> Facilities
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Financial management	<input type="checkbox"/> Planning and organisation
<input type="checkbox"/> Equipment and resources	<input type="checkbox"/> Volunteers/time	<input type="checkbox"/> General skills/expertise
<input type="checkbox"/> Other:		

Is there anything else you'd like to tell us?

We know from coordinating this event for the last 6 years now, that our community expects it to happen. Like Christmas on the Green this event is becoming a symbol for our community marking our national day in our own neighbourhood. The numbers increase every year. As the expectation of the community grows so does our interest to respond and the resource it takes to make it happen.

Thank you for supporting Onerahi Waitangi Day, nga mihi.

Thank you for contributing to your community and helping Whangarei to be a vibrant, attractive and thriving district.



Account Transactions

Onerahi Resource Centre Trust

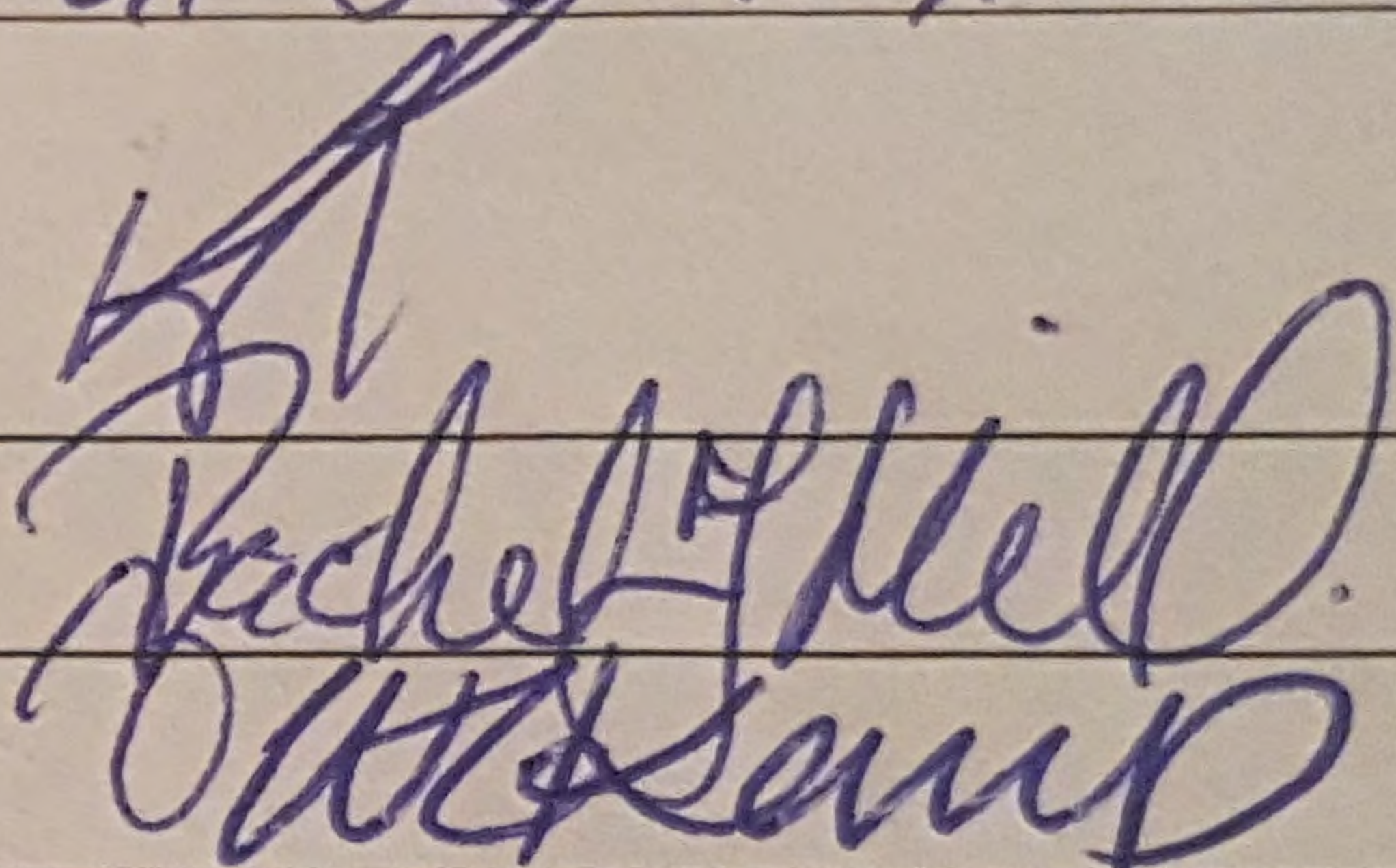
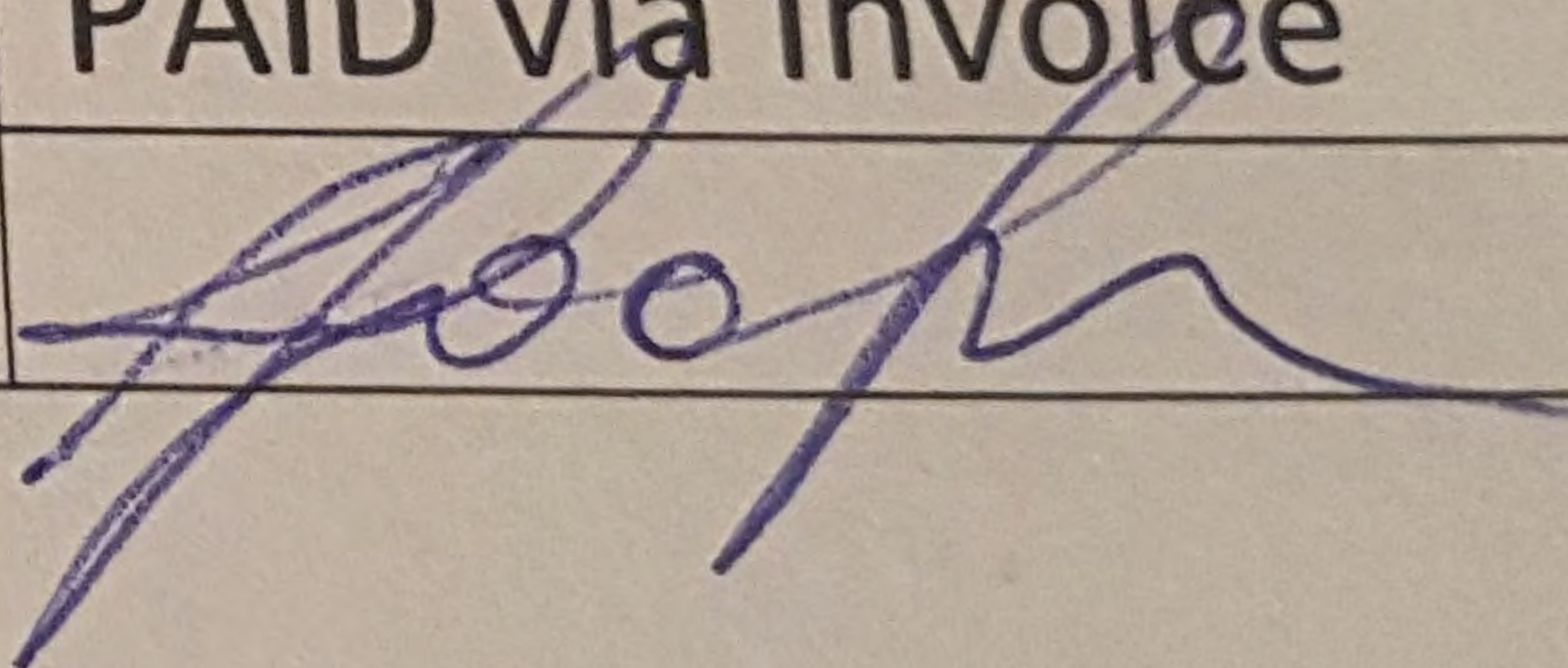
For the period 1 April 2018 to 31 March 2019

Grant Funding is WDC : Waitangi Day 2019 (no coordinator costs).

Account Type contains Revenue,Expense

DATE	ACCOUNT	SOURCE	DESCRIPTION	REFERENCE	GROSS	GST	CREDIT	DEBIT
241/01								
7 Aug 2018	Grants - WDC	Receivable Invoice	WDC - 2018-19 grant for Waitangi Day : Annual Events Fund	PO CD03857	4,071.00	531.00	3,540.00	-
Total 241/01					4,071.00	531.00	3,540.00	-
250								
4 Feb 2019	Event Expenses	Spend Money	Happy Save		7.90	1.03	-	6.87
6 Feb 2019	Event Expenses	Payable Invoice	ABC Hire - Waitangi Day bouncy castles	Waitangi Day bouncy castles	840.00	-	-	840.00
6 Feb 2019	Event Expenses	Payable Invoice	Pauline Allan-Downs - Wirlitza - Merry Go Round	Waitangi Day - Merry Go Round	440.00	-	-	440.00
6 Feb 2019	Event Expenses	Spend Money	Onerahi Dairy		13.50	1.76	-	11.74
6 Feb 2019	Event Expenses	Spend Money	Coin Saver Co		12.49	1.63	-	10.86
6 Feb 2019	Event Expenses	Spend Money	Fat32 - band for Waitangi Day	band Waitangi Day	1,800.00	-	-	1,800.00
6 Feb 2019	Event Expenses	Spend Money	Kapa Haka Onerahi Primary - Koha for kapa haka group	Koha	100.00	-	-	100.00
6 Feb 2019	Event Expenses	Spend Money	Coffee Truck	Waitangi Day	100.00	-	-	100.00
6 Feb 2019	Event Expenses	Spend Money	Nuie Dance Group - Koha	Waitangi Day	100.00	-	-	100.00
6 Feb 2019	Event Expenses	Spend Money	Resource	Waitangi Day	70.00	9.13	-	60.87
Total 250					3,483.89	13.55	-	3,470.34
Total					7,554.89	544.55	3,540.00	3,470.34

ONERAHI WAITANGI DAY 2019 - BUDGET BREAKDOWN

Payment too:	Amount:	Signature:
Fat 32 Band	\$1800	Fat 32 M. Scott
Kapa Haka Onerahi Primary	\$100	
Coffee Truck	\$100	
Niue Dancers	\$100	
House Hireage	\$50	PAID via Invoice
Whirlitsa	\$440	PAID via Invoice
Bouncy Castle	\$840	PAID via Invoice
Resource	\$70	

Invoice From:

MERRY GO ROUND – Wirlitza HIRAGE

Pauline Allan-Downs
140 Jounneaux Road
RD 1 Kamo
Whangarei 0185

February 2019

Mobile: 021 2086 704
pallandowns21@gmail.com

To
Rebecca Hooker
Onerahi Waitangi Day Event
Whangarei
rebecca_hooper@hotmail.co.nz

Description Quote - 6/02/19

Wirlitza – Merry Go Round Waitangi Day
4 hours hirage 10am – 2pm

Total to pay \$440.00

Bank Details:

ANZ Bank 06 0968 000 3975 00
P R Allan-Downs

This hire agreement is between Onerahi Community Association (Inc.)
PO Box 3031 Onerahi 0142 and

Person in charge Rebecca Hooker
Organisation Onerahi Resource Centre
Address e.mail Rebecca.hooker@hotmail.co.nz
Tel : 0211789675 Work:
The Onerahi Community Association hereby gives permission to
Accountable Organisation or Individual Rebecca Hooker, Onerahi Resource Centre
To use the [X] Community Hall [] Community House
For the purposes of Waitangi Day Celebrations
On day(s) & time period (or date) 6th February 2019 9.00am to 2.00pm

Note : this agreement is only applicable for the period stated above. All annual agreements automatically terminate on 31 December 2019. Please be advised that it is the policy of OCA and WDC to carry out regular reviews of charges to ensure compatibility throughout the district. The present fees apply only to the terms of this contract. Hirage rates will be advised following a review, and the date from which they are applicable. Occupancy rates are also monitored. STOA (subject to ongoing availability) applies to weekly activities that cross usual timeframes. Preference could be given to a hirer who wished to use a particular timeframe more frequently.

Hiring fee \$10.00 per hour = 5 hours = \$50.00. Payment in advance please.

Security and Keys: The person in charge shall:

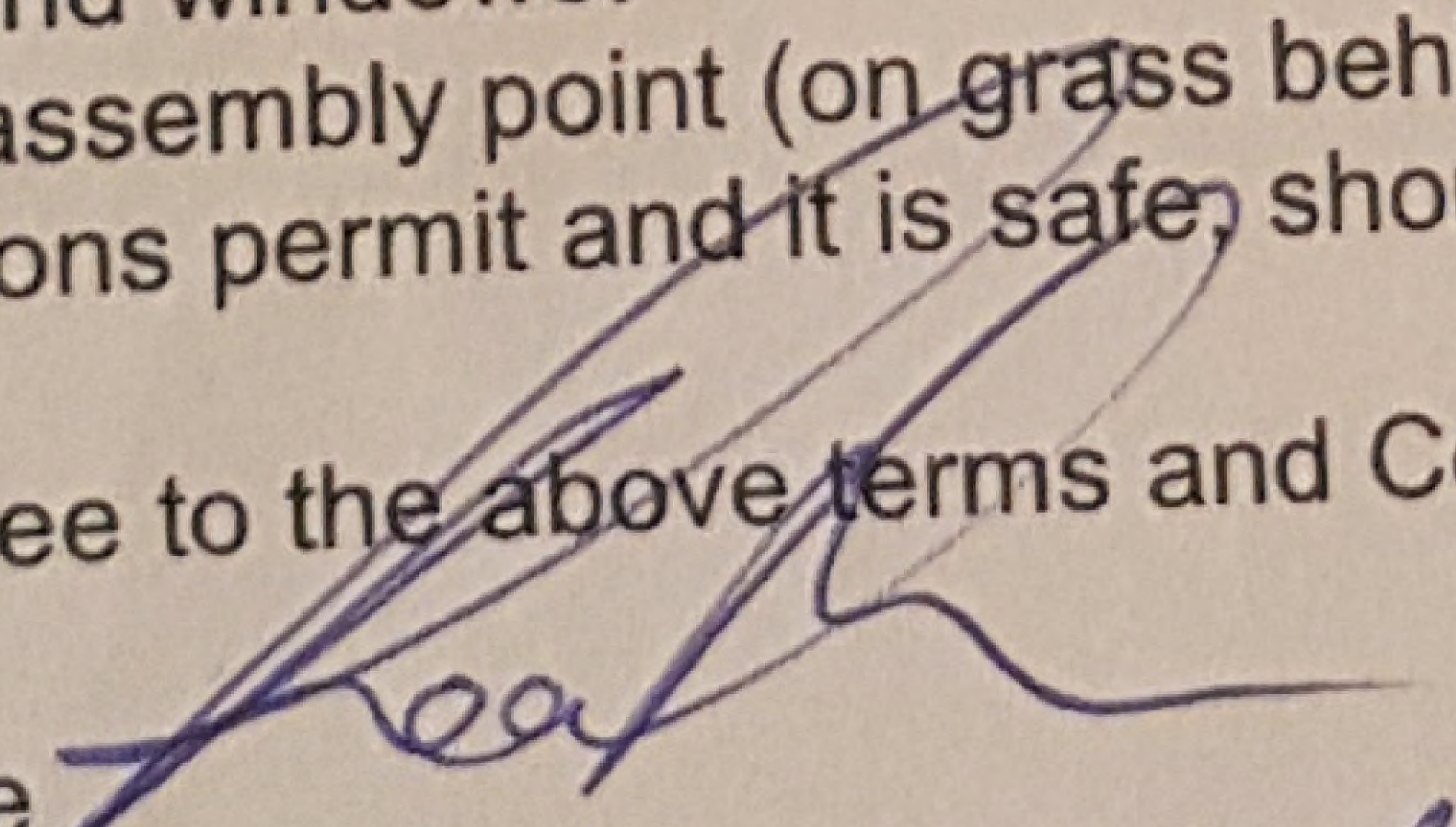
- Take responsibility for any necessary security for the hirer's possessions.
- Ensure that all fans, lights and appliances (except fridge) are switched off.
- Ensure that the **ENTIRE** complex is locked and secure before leaving the premises.
- The Hirer shall be responsible for uplifting the keys from the Booking Agent and returning the keys on the completion of the hire. The Hirer is responsible for security during the hire period.
- Ensure that any breakages and/or damages and/or damage are reported to the Booking Agent.

Keyholder's details:

EVENT OF A FIRE: The Person in Charge shall:

- Ensure that the Fire Brigade has been called (Dial 111)
- Initiate evacuation (escort people to the assembly point (on grass behind the hall).
- Ensure your floor area is clear.
- Check toilets and washroom areas.
- Close doors and windows.
- Report to the assembly point (on grass behind the hall).
- Only if conditions permit and it is safe, should attempts be made to extinguish the fire.

I/We hereby agree to the above terms and Conditions of Use

Hirer's Signature		OCA Officer	Julie Dennis
Write name	Rebecca Hooker	Position	Booking Agent
Position	Lead Waitangi Day	Date	1 st February 2019

Storage Details: Nil

Payments can be made directly into OCA Inc. Facilities a/c 38-9008-0787611-00 (Kiwibank Onerahi) or by cheque to the OCA Treasurer, PO Box 3031 Onerahi Whangarei 0142.

Please sign and return one copy.

ONERAHI COMMUNITY ASSOCIATION (INC.)

PO Box 3031 Onerahi Whangarei 0142

Tel. (09) 436 1154

Companies Office 224394, Charities Commission CC36679, IRD 27-910-092

COMMUNITY HALL AND COMMUNITY HOUSE

HIRE AGREEMENT & RULES

BOOKING AGENT
PRESIDENT OCA
TREASURER
WHANGAREI DISTRICT COUNCIL

Julie Dennis
Nick Connop
Rose Tantau
Broken Windows 24hrs

Phone 436-4439
Phone 021436575
Phone 0211570980
Phone 430-4200

CONDITIONS OF USE

OWNERSHIP AND ADMINISTRATION

The buildings are owned by the Whangarei District Council on behalf of the Ratepayers. The maintenance and use of the buildings is administered by OCA.

BOOKINGS

Bookings are confirmed once a Hire Agreement is completed and a deposit or bond is paid (if req'd). For annual arrangements, accounts will be paid monthly or as agreed to by the hirer. Payment is due within 14 days of receiving an account.

CANCELLATION

The Booking Agent is to be advised of cancellation of any regular bookings by groups at least one week prior, or charge will be made.

DAMAGE

The user must exercise reasonable and proper care of all buildings, grounds and property and make good any damage caused during the use of the buildings. Should there be any damage, it is agreed that we will accept liability for any costs incurred in fixing it, including cleaning and tidying up as required. Similarly, if the property is not left in a secure condition which requires security company charges, these will be billed to the user.

STORAGE

Goods and equipment MAY NOT be stored in the building without prior approval. Approved equipment stored is to be listed on this Hire Agreement, reviewed annually and be insured by the hirer. OCA does not accept responsibility for any damage which may occur to property left or stored in the buildings.

ALCOHOL

The hirer agrees to adhere strictly to all the local authority rules and regulations relating to the consumption of alcohol.

GENERAL

- The hall is to be left clean and tidy after use and all damage made good.
- Sub-letting is not permitted.
- No exterior advertising except as permitted by the Booking Agent. Inside no nails, tacks or screws to be used. No confetti.
- Evening use of the premises is to be finished by 23.00hrs and the premises must be vacated by 23.30hrs, unless specific permission has been sought and given.
- Noise must not cause any nuisance to residents in the vicinity. Whenever directed to do so by any City Council or Onerahi Community association officer, the noise is to be reduced as directed.
- Ensure that ALL WINDOWS are secured, **LIGHTS** (including those in toilet areas) are **SWITCHED OFF** and all exterior doors locked.
- NO SMOKING is permitted in any part of the building.
- No ballroom powder or wax is to be applied to the Hall floor. (A lot of other users are elderly/disabled).
- If necessary, hall floor must be cleaned if spillages occur.

CLEANING

Please ensure floors are tidy and swept. Brooms and mops are available in kitchen. Chairs and tables to be returned to storage. **All rubbish must be removed.**

CAR PARKING

OCA accepts NO responsibility or liability for the security of or damage to any parked vehicle.

Objects of Onerahi Community Association Inc: to foster and guard the interests of the community in Onerahi, promote the district, assist Onerahi persons, householders and ratepayers, develop and administer facilities.



Charity Summary

Registration Number:	CC45463
Registration Date:	30/09/2010
Charity Name:	Onerahi Resource Centre

Charity Details

Trading Name

Registration Details

Registration Status:	Registered
Balance Date:	March 31
IRD Number:	Restricted
NZBN Number:	9429043212682

Address for Service:

Charity's Postal Address:	PO Box 3031 Onerahi Whangarei 142
Charity's Street Address:	130 Onerahi Road Onerahi Whangarei 0110

Charity's other details

Phone:	09 436 3203
Fax:	
Email:	onerahirc@gmail.com
Website:	
Facebook:	
Twitter:	
Social Network Name:	

Areas of Operation

New Zealand:	Northland
Percentage spent overseas	0

Purpose & Structure

Purpose

Onerahi Resource Centre:

- helps people get to know each other and the resources available to them in the community
- provides support and educate individual families and residents about healthy lifestyles
- provides support to youth in sports and other activities
- provides printed information relating to law, community activities and welfare organisations
- organises local events for encouraging a positive community

Entity Structure

The board is made up of between four and ten trustees, which includes a chairperson, a secretary and a treasurer among others. The board is able to appoint further members to fill any vacancies as it sees fit. From time to time a co-ordinator / event manager is employed or contracted to carry out the functions of the Trust.

Activities

Main Activity:	Provides services (e.g. care / counselling)
Activities:	Provides services, Provides advice / information / advocacy, Provides human resources, Acts as an umbrella / resource body

Sectors

Main Sector:	Community development
Sectors:	Education / training / research, Health, Environment / conservation, Community development, Emergency / disaster relief, Social services, Sport / recreation, Economic development, Fund-raising, Disability, Promotion of volunteering

Beneficiaries

Main Beneficiary:	General public
Beneficiaries:	Children / young people, Older people, People with disabilities, People of a certain ethnic / racial origin, General public, Family / whanau

Annual Returns

Date Submitted	For Year Ended	Total Income	Total Expenditure	Reference
01/04/2019	31/03/2019			AR010
30/07/2018	31/03/2018	20,298	19,833	AR009
11/09/2017	31/03/2017	59,747	40,132	AR008
14/11/2016	31/03/2016	39,458	36,758	AR007
07/08/2015	30/06/2015	37,788	35,836	AR006
07/08/2015	30/06/2014	24,215	28,575	AR005
10/01/2014	30/06/2013	32,465	32,701	AR004
25/10/2012	30/06/2012	17,027	17,215	AR003
06/02/2012	30/06/2011	13,217	8,861	AR002

Officer Details

Current Officers

Name	Officer Type	Position	Position Appointment Date
Melanie Closs	Individual	Trustee	23/07/2010
David Harris	Individual	Treasurer	07/07/2014
Wendy Jones	Individual	Secretary	01/05/2017
Agnes Hermans	Individual	Trustee	01/04/2014
Mariameno Kapa Kingi	Individual	Chairperson	01/04/2014

Past Officers

Name	Officer Type	Position	Last Date as an Officer
Graham Waipouri	Individual	Trustee	31/12/2010
Merlyn Ngaau	Individual	Trustee	31/12/2010
Paul Doherty	Individual	Secretary	31/03/2017
Wendy Giffen	Individual	Trustee	30/06/2013
John Ross	Individual	Trustee	30/06/2012
Rosalie Tantau	Individual	Trustee	30/06/2012
Bridget Harris	Individual	Secretary	14/09/2015
Bronwyn Coulten	Individual	Board member	13/10/2014
Susan Da Silva	Individual	Trustee	07/11/2016
Ann Shaw	Individual	Trustee	01/11/2011
Paul Henderson	Individual	Trustee	01/07/2014

Annual Report

Onerahi Resource Centre Trust
For the year ended 31 March 2018

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Entity Information

Onerahi Resource Centre Trust For the year ended 31 March 2018

Legal Name of Entity

Onerahi Resource Centre Trust

Entity Type and Legal Basis

Onerahi Resource Centre Trust is a Charitable Trust registered under the Charities Act 2005.

Registration Number

CC45463

Mission Statement or Purpose

Onerahi Resource Centre:

- helps people get to know each other and the resources available to them in the community
- provides support and educate individual families and residents about healthy lifestyles
- provides support to youth in sports and other activities
- provides printed information relating to law, community activities and welfare organisations
- organises local events for encouraging a positive community

Entity Structure

The board is made up of between four and ten trustees, which includes a chairperson, a secretary and a treasurer among others. The board is able to appoint further members to fill any vacancies as it sees fit. From time to time a coordinator / event manager is employed or contracted to carry out the functions of the Trust.

Main Sources of Entity's Cash and Resources

The main source of the Trust's cash and resources is grant funds received from local and central government funding bodies, along with community and lottery/pokie related funding organisations.

Physical Address

C/- 130 Onerahi Road, Onerahi, Whangarei

Postal Address

PO Box 3031, Onerahi, Whangarei

Approval of Financial Report

Onerahi Resource Centre Trust For the year ended 31 March 2018

The Trustees are pleased to present the approved financial report including the historical financial statements of Onerahi Resource Centre Trust for year as above.

APPROVED



Mariameno Kapa-Kingi (Chairperson)

Date

7 May 2018



David Harris (Treasurer)

Date

7/5/18

Statement of Service Performance

Onerahi Resource Centre Trust For the year ended 31 March 2018

Description of Entity's Outcomes

Key strategic objectives Onerahi Resource Centre Trust aims to achieve, influence and deliver include:

Onerahi Resource Centre fosters connections between and seeks to help improve wellbeing of members and groups within the Onerahi community. It supports the aspirations and goals of Onerahi groups and individuals.

During the 2018 financial year it organised an event held in the Onerahi park on Waitangi Day, and published brochures relating to heritage sites in Onerahi.

Description and Quantification of the Entity's Outputs

Waitangi Day attendees: 350 (2017: 400)

Community build days held at Cresta reserve: nil (2017: 6)

True Tales of Onerahi heritage brochures published: 4,000 (2017: nil)

True Tales of Onerahi books published: nil (2017: 1,500)

Statement of Financial Performance

Onerahi Resource Centre Trust For the year ended 31 March 2018

	NOTES	2018	2017
Revenue			
Donations, fundraising and other similar revenue	1	15,357	42,363
Revenue from providing goods or services	1	4,570	16,967
Interest, dividends and other investment revenue	1	328	365
Other revenue	1	43	52
Total Revenue		20,298	59,748
Expenses			
Volunteer and employee related costs	2	10,950	8,619
Costs related to providing goods or service	2	8,624	30,884
Other expenses	2	259	629
Total Expenses		19,833	40,132
Surplus/(Deficit) for the Year		466	19,615

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Accounting Policies and Notes.

Statement of Financial Position

Onerahi Resource Centre Trust

As at 31 March 2018

	NOTES	31 MAR 2018	31 MAR 2017
Assets			
Current Assets			
Bank accounts and cash	3	23,942	30,536
Debtors and prepayments	3	-	410
Inventory	3	3,977	5,123
Total Current Assets		27,919	36,070
Non-Current Assets			
Property, Plant and Equipment	5	950	1,187
Total Non-Current Assets		950	1,187
Total Assets		28,869	37,257
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	265	1,499
Unused donations and grants with conditions	4	1,374	8,994
Total Current Liabilities		1,640	10,493
Total Liabilities		1,640	10,493
Total Assets less Total Liabilities (Net Assets)		27,229	26,764
Accumulated Funds			
Accumulated surpluses or (deficits)	6	27,229	26,764
Total Accumulated Funds		27,229	26,764

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Accounting Policies and Notes.

Statement of Cash Flows

Onerahi Resource Centre Trust For the year ended 31 March 2018

	2018	2017
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	7,703	34,759
Receipts from providing goods or services	6,218	21,455
Interest, dividends and other investment receipts	328	365
Cash receipts from other operating activities	17	52
GST	(1,404)	4,994
Payments to suppliers and employees	(19,483)	(49,615)
Total Cash Flows from Operating Activities	(6,621)	12,011
Cash Flows from Investing and Financing Activities		
Receipts from sale of property, plant and equipment	26	174
Cash Flows from Other Investing and Financing Activities	-	30
Total Cash Flows from Investing and Financing Activities	26	204
Net Increase/ (Decrease) in Cash	(6,595)	12,216
Cash Balances		
Cash and cash equivalents at beginning of period	30,536	18,321
Cash and cash equivalents at end of period	23,942	30,536
Net change in cash for period	(6,595)	12,216

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Accounting Policies and Notes.

Statement of Accounting Policies

Onerahi Resource Centre Trust

For the year ended 31 March 2018

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

The Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Revenue

Revenue is accounted for as follows:

Fundraising and grants

Fundraising and Grant income is accounted for depending on whether or not it has a "use or return" condition attached. Where no use or return conditions are attached, the revenue is recorded as income when the cash is received. Where income includes a use or return condition, it is initially recorded as a liability on receipt. The income is then subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

Donations

Donations are accounted for depending on whether they have been provided with a "use or return" condition attached or not. Where no use or return conditions are attached to the donation, revenue is recorded as income when the cash is received. Where donations include a use or return condition, the donation is initially recorded as a liability on receipt. The donation is subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

Donated goods or services (other than donated assets) are not recognised.

Where significant donated assets are received with useful lives of 12 months or more, and the fair value of the asset is readily obtainable, the donation is recorded at the value of the asset obtained. Where the fair value of the asset is not readily obtainable, the donation is not recorded. Donated assets with useful lives less than 12 months are not recorded.

Event income

Entrance fees for functions and events are recorded as revenue when the function or event takes place.

Interest and dividend income

Interest income is recognised on a cash basis. Dividend income is recognised when the dividend is declared.

Other income

All other income is accounted for on an accruals basis and accounted for in accordance with the substance of the transaction.

Debtors

Debtors are carried at estimated realisable value after providing against debts where collection is doubtful.

Inventory

Inventories are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis and in the case of manufactured goods, includes direct materials, labour and production overheads. Certain inventories are subject to restriction of title clauses, including Romalpa Clauses.

Property, Plant and Equipment

Property, plant and equipment Property, plant and equipment are shown at cost or valuation less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is provided on a straight-line basis on all property, plant and equipment, at rates that will write off the cost of the assets to their estimated residual values over their useful lives. The depreciation rates and useful lives associated with major classes of assets have been estimated as follows:

Account	Method	Rate
Plant & Equipment	Diminishing Value (100%)	12% - 50%

Employee Costs

Employee entitlements are measured at undiscounted nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned but not taken at balance date, and long service leave.

The Trust recognises a liability and an expense for bonuses it is contractually obliged to pay, or where a past event has created a constructive obligation.

Provisions

The Society recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, from which the probability that an outflow of future economic benefits will be required to settle the obligation and the ability to determine a reliable estimate of the amount of the obligation both exist.

Loans

Loans are recognised when the amount borrowed has been received. The loan is recognised at the principal value plus accrued interest less repayments made.

Changes in Accounting Policies

There have been no changes in accounting policies, and policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Onerahi Resource Centre Trust For the year ended 31 March 2018

	2018	2017
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations Received	293	320
Fundraising	-	171
Grant - Lotteries	-	8,000
Grant - Ministry for Culture & Heritage	1,000	-
Grant - OCA	-	500
Grants - Pub Charity	945	5,465
Grant - Southern Trust	-	5,000
Grant - Te Puni Kokiri	-	2,000
Grant - The Trusts Community Foundation	-	2,168
Grants - WDC	3,500	9,100
Grant - COGS	2,000	2,000
Less Closing Unspent Grant Funds	(1,374)	(8,994)
Plus Opening Unspent Grant Funds	8,994	16,632
Total Donations, fundraising and other similar revenue	15,357	42,363
Revenue from providing goods or services		
Sale of Books and Resources	4,570	16,967
Total Revenue from providing goods or services	4,570	16,967
Interest, dividends and other investment revenue		
Interest Income	328	365
Total Interest, dividends and other investment revenue	328	365
Other revenue		
Gain on Disposal of Assets	26	-
Sundry income	17	52
Total Other revenue	43	52
	2018	2017

2. Analysis of Expenses

Volunteer and employee related costs		
Contractors	10,900	8,400
Travel	-	60
Volunteer costs	50	159
Total Volunteer and employee related costs	10,950	8,619
Costs related to providing goods or services		
Accident Compensation Levy	-	(207)
Advertising	-	438
Bank Charges	53	85
Computer & Software Costs	350	352

Event Expenses	3,720	5,713
General Expenses	-	39
Hospitality	-	51
Insurance	256	256
Licences & Registrations	44	44
Printing, Stationery & Office Expenses	343	401
Rent	-	43
Staff Training	45	-
Subscriptions	52	52
Telephone, Power & Other Facility Costs	38	647
True Tales - Event and Book Costs	3,722	8,824
Vehicle Running Reimbursement	-	22
Whanau Ora @ Cresta	-	14,123
Total Costs related to providing goods or services	8,624	30,884

Other expenses

Accountancy & Audit	-	200
Bad Debts	22	-
Depreciation	237	374
Loss on Disposal of Assets	-	55
Total Other expenses	259	629

2018 2017

3. Analysis of Assets**Bank accounts and cash**

Kiwibank - Eftpos Account	407	1,127
Kiwibank - Savings Account	20,722	26,395
Kiwibank - Transaction Account	2,812	3,015
Total Bank accounts and cash	23,942	30,536

Debtors and prepayments

Accounts Receivable	-	410
Total Debtors and prepayments	-	410

Inventory

True Tales - Books	3,977	5,123
Total Inventory	3,977	5,123

2018 2017

4. Analysis of Liabilities**Creditors and accrued expenses**

Accounts Payable	397	35
GST	(131)	1,434
Sundry Accruals	-	30
Total Creditors and accrued expenses	265	1,499

Unused donations and grants with conditions

Unspent Grant Funds	1,374	8,994
Total Unused donations and grants with conditions	1,374	8,994

2018 2017

5. Property, Plant and Equipment**Plant and Equipment**

Plant and machinery owned	5,438	5,438
Accumulated depreciation - plant and machinery owned	(4,488)	(4,251)
Total Plant and Equipment	950	1,187

Total Property, Plant and Equipment	950	1,187
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Significant Donated Assets Recorded

There are no significant donated assets recorded.

Significant Donated Assets - Not Recorded

There are no significant donated assets unrecorded.

2018 2017

6. Accumulated Funds**Accumulated Funds**

Opening Balance	26,764	7,149
Accumulated surpluses or (deficits)	466	19,615
Total Accumulated Funds	27,229	26,764

Total Accumulated Funds	27,229	26,764
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7. Breakdown of Reserves

There are no reserves as at balance date.

8. Commitments

There are no commitments as at balance date (Last year - nil).

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at balance date (Last year - nil).

10. Significant Grants and Donations with Conditions not Recorded as a Liability

Any significant grants or donations with conditions attached which remained unfulfilled at balance date were recorded as a liability.

11. Goods or Services Provided to the Entity in Kind

Significant goods or services donated to the entity in kind during the financial year include:

- Governance and trustee services - by the Trustees during the year
- Volunteer time - provided for the True Tales brochure collation and launch
- Volunteer time - provided for the Waitangi Day event

12. Assets Used as Security for Liabilities

The entity has not used any of its assets as security for borrowings as at balance date.

13. Assets Held on Behalf of Others

The entity did not hold any assets on behalf of others as at balance date.

	2018	2017
14. Related Parties		
Receivables		
Nil	-	-
Total Receivables	-	-
Payables		
Nil	-	-
Total Payables	-	-
Sales		
Board members - sale of True Tales books (all sold at value available to the public)	130	183
Total Sales	130	183
Purchases		
Agnes Hermans, a board member: Co-ordinator costs for collation and organisation of True Tales of Onerahi book publishing. Cost well below market value.	6,500	6,000
Russell Turner Chartered Accountants, employer of David Harris, a board member: Software Expenses. Cost at or below market value.	65	326
Korotangi Kapa-Kingi, husband of Mariameno Kapa-Kingi, a board member: Carving cost for pou at Cresta reserve. Cost at well below market value.	-	3,000
Various board members: Time and volunteer hours in governance and projects as noted in the note for Goods or Services Provided to the Entity in Kind. Nil cost.	-	-
Total Purchases	6,565	9,326

15. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

16. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

17. Correction of Errors

There were no significant prior period errors corrected.