

## **Audit and Risk Committee Meeting Minutes**

**Date:** Wednesday, 27 March, 2019  
**Time:** 9:00 a.m.  
**Location:** Council Chamber  
Forum North, Rust Avenue  
Whangarei

<b>In Attendance</b>	Cr Sharon Morgan (Chairperson) Her Worship the Mayor Sheryl Mai Cr Crichton Christie Cr Shelley Deeming Cr Sue Glen Cr Cherry Hermon Cr Greg Innes
<b>Also present</b>	Cr Stu Bell Cr Vince Cocurullo Philip Jones (Independent Adviser)
<b>Scribe</b>	C Brindle (Senior Democracy Adviser)

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**1. Declarations of Interest**

There were no declarations of interest made at this meeting.

**2. Apologies**

There were no apologies.

**3. Confirmation of Minutes of Previous Audit and Risk Committee Meeting**

**3.1 Minutes of the Audit and Risk Committee meeting held  
5 December 2018**

**Moved By** Her Worship the Mayor

**Seconded By** Cr Cherry Hermon

That the minutes of the Audit and Risk Committee meeting held on Tuesday 5 December 2018, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

**Carried**

#### 4. Decision Reports

##### 4.1 Internal Audit 3 Year Rolling Plan 2019

**Moved By** Cr Sue Glen

**Seconded By** Cr Greg Innes

That the Audit and Risk Committee adopts the updated internal audit strategy and three year rolling plan for 2019-2022.

**Carried**

*Cr Cocurullo joined the meeting at 9.02am during discussion on Item 4.1.*

*Cr Deeming joined the meeting at 9.06am during discussion on Item 4.1.*

##### 4.2 Health and Safety Report

**Moved By** Her Worship the Mayor

**Seconded By** Cr Greg Innes

1. Notes the Health and Safety report and;
2. Commission a full safety risk assessment, prior to reaching a decision about permitting Lime Scooters or those of similar organisations, to use Council owned footpaths.

**Carried**

#### 5. Information Reports

##### 5.1 ICT Risk Report - March 2019

**Moved By** Cr Crichton Christie

**Seconded By** Cr Shelley Deeming

That the Audit and Risk Committee notes the information presented in the report.

**Carried**

##### 5.2 Financial Management Activity Update Report - March 2019

**Moved By** Cr Sue Glen

**Seconded By** Cr Shelley Deeming

That the Audit and Risk Committee notes the financial management activity over the previous three months.

**Carried**

**5.3 Risk Report March 2019****Moved By** Cr Sue Glen**Seconded By** Cr Cherry Hermon

That the Audit and Risk Committee notes the report outlining the current risks across Council.

**Carried****5.4 Policy Register Update****Moved By** Her Worship the Mayor**Seconded By** Cr Shelley Deeming

That the Audit and Risk Committee notes the report.

**Carried****5.5 Terms of Reference Review Outcomes****Moved By** Cr Greg Innes**Seconded By** Cr Crichton Christie

That the Audit and Risk Committee notes the report.

**Carried****5.6 Procurement Policy Report March 2019****Moved By** Cr Shelley Deeming**Seconded By** Cr Sue Glen

That the Audit and Risk Committee note the report.

**Carried****6. Public Excluded Business**

There was no business conducted in public excluded.

**7. Closure of Meeting**

The meeting concluded at 10.36am.

Confirmed this 26<sup>th</sup> day of June 2019

Councillor Sharon Morgan (Chairperson)